



Village Council Regular Meeting Agenda
Tuesday, December 14, 2021, 7:00 PM
COUNCIL CHAMBERS LOCATED AT
22 W Burdick Street, Oxford, MI Tel: 248-628-2543

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Bourgeau, Cooke, Helmuth, Kemp, Ross
4. Approval of Agenda
5. Presentation: None
6. Public hearings: None
7. Call to Public:
8. Consent Agenda:
 - a. Receive and File items:
 - i. Correspondence:
 - ii. Letters, Reports and Minutes
 - b. Approval items: (roll call vote with bill amount)
 - i. Approval of Minutes: October 12th, 2021, November 23rd, 2021, Meeting Minutes
 - ii. Bills \$142,576.61
 - iii. Monthly Budget Report, Treasurers Report, Budget Amendments
9. Unfinished/Old Business:
 - a. Clerk/Treasurer Annual evaluation.
 - b. Rental Inspection/registration ordinance.
10. New Business
 - a. Resolution 2021-17, Special Resolution Honoring Oxford High School Students and others
 - b. Youth Assistance member application consideration.
 - c. Beautification Commission member appointments
 - d. DDA member appointments
 - e. Planning Commission appointment
 - f. ZBA Appointment
 - g. Resolution 21-14 P.A. 52 of 2011 opt-out for 2022
 - h. Resolution 21-15 Manager Goals & Objectives 2022
 - i. Resolution 21-16 Clerk/Treasurer Goals & Objectives 2022
 - j. Oxford Community Memorial & Victims Fund update.
 - k. 2022 Meeting Schedules
 - l. 2022 Holiday Closings
11. Items removed from consent agenda (from item 8)
12. Public Comment
13. Committee Reports
 - a. NOTA - L. Bourgeau
 - b. DDA – Ross
 - c. Polly Ann Trail - A. Kemp
 - d. Planning Commission - M. Helmuth
 - e. Cable Commission – M. Helmuth
 - f. Manager, Staff and Attorney Reports
14. Council Comments
15. Closed Session: MCL 15.268(a) If requested by Employee.
16. Adjournment

Oxford Village Manager

From: Kelsey Cooke
Sent: Thursday, December 2, 2021 8:01 AM
To: Oxford Village Manager; Oxford Village Clerk
Subject: Fwd: Condolences on Behalf of Beaumont

For inclusion in next council packet.

Kelsey

Begin forwarded message:

From: "Woody, Eric M" <Eric.Woody@beaumont.org>
Date: December 1, 2021 at 1:55:56 PM EST
To: jcurtis@oxfordtownship.org, spizsm@oakgov.com, Kelsey Cooke <kcooke@thevillageofoxford.org>
Cc: ccarnacchio@oxfordtownship.org
Subject: Condolences on Behalf of Beaumont

Commissioner Spisz, Supervisor Curtis, and Village President Cooke,

On behalf of myself and everyone at Beaumont, I would like to extend my deepest sympathies and condolences to you, the families, and students effected by yesterday's tragedy. I must say we were all in utter shock of the horrible loss of life and senseless act of violence.

My heart and my thoughts are with you and the entire Oxford community at this time.

Eric

Eric M. Woody - Regional Community Affairs Manager –
Beaumont Dearborn, Farmington Hills, Royal Oak, and Troy Regions
Government Relations and Community Affairs

Beaumont Hospital, Dearborn
18101 Oakwood Blvd., Dearborn, MI 48124
P: 313-436-2444 - Cell: 586-604-2669

<image001.jpg>

Confidentiality Notice:

This e-mail, including any attachments is the property of Beaumont Health and is intended for the sole use of the intended recipient(s). It may contain information that is privileged and confidential. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please delete this message, and reply to the sender regarding the error in a separate email.

Nothing in this message is intended to constitute an electronic signature unless a specific statement to the contrary is included in this message.

From: [Kelsey Cooke](#)
To: [Oxford Village Manager](#); [Oxford Village Clerk](#)
Subject: Fwd: Thinking of you
Date: Thursday, December 2, 2021 8:00:44 AM

For inclusion in next council packet.

Kelsey

Begin forwarded message:

From: "O'Leary, Amy" <OLEary@semcog.org>
Date: December 1, 2021 at 2:49:37 PM EST
To: Kelsey Cooke <kcooke@thevillageoffoxford.org>
Subject: Thinking of you

Good afternoon,

I just wanted to drop a note to let you know that the Oxford community is in my prayers as you cope with such a horrible circumstance.

Please reach out if you think there is any way SEMCOG can be of assistance.

Take care,

Amy

Amy O'Leary, CAE
SEMCOG

Executive Director

Direct: 313.324.3350 | oleary@semcog.org

1001 Woodward Avenue, Suite 1400

Detroit, MI 48226

Main: 313-961-4266

Visit: www.semcog.org



Oxford Village Manager

From: Kelsey Cooke
Sent: Thursday, December 2, 2021 8:02 AM
To: Oxford Village Manager; Oxford Village Clerk
Subject: Fwd: Resource/Support for Shooting at Oxford High School

For inclusion in next council packet.

Kelsey

Begin forwarded message:

From: Zachary Blair <zachary@victimsfirst.org>
Date: December 1, 2021 at 10:33:58 AM EST
Subject: Resource/Support for Shooting at Oxford High School

Hello,

We are very sorry that you are dealing with the aftermath of the shooting at Oxford High School. We are devastated for the victims and their families who are suffering.

We are families who have previously experienced mass casualty events and have a Best Practices Protocol on our website that will help you know how to organize in the best interest of the victims' families. Our website is <http://www.VictimsFirst.org>.

You can access our Best Practices PDF directly using the following link: <https://www.victimsfirst.org/bestpractices>

We have helped after mass casualty crimes for 9 years and over 29 mass shootings (including Las Vegas, Orlando, Parkland, Atlanta, Collierville, and Boulder) and can answer any questions you might have.

Please know that we are a FREE resource available to you and victims at any time.

Warmly,

VictimsFirst

--

Dr. Zachary Blair
Vice President
VictimsFirst
706-VICTIMS (842-8467)
<http://www.victimsfirst.org>
<facebook.com/victimsfirstalways>



CITY OF TROY | CITY CLERK'S OFFICE | 500 WEST BIG BEAVER | TROY, MI 48084
PHONE: 248-524-3316 | FAX: 248-524-1770 | E-MAIL: CLERK@TROymi.GOV

December 7, 2021

Ms. Tere Onica, Village Clerk/Treasurer
Village of Oxford
22 W. Burdick
PO Box 94
Oxford, MI 48371

Dear Ms. Onica:

The City of Troy extends our heartfelt condolences to the entire Oxford Community in the wake of the recent tragedy, and we support you as you navigate the days ahead.

Enclosed is a *Proclamation Declaring Support for the Oxford Community* that was approved by the Troy City Council at the December 6, 2021 City Council Meeting.

Please feel free to contact the City Clerk's Office at (248) 524-3316 if you have any questions.

Sincerely,

A handwritten signature in dark ink that reads "Aileen".

You're in my thoughts.

M. Aileen Dickson, MMC, MiPMC II
City Clerk
City of Troy

enclosure

City of Troy

PROCLAMATION DECLARING SUPPORT FOR THE OXFORD COMMUNITY

WHEREAS, In the wake of the recent Oxford High School shooting in our neighboring community, there has been an outpouring of sympathy, thought, prayer, moments of silence, and other forms of support; and

WHEREAS, We recognize that this tragedy has directly and indirectly impacted family members, students, teachers, friends, first responders, medical personnel, educators, and counselors in the Oxford community and also throughout the region and State, including persons in the City of Troy; and

WHEREAS, It is right and appropriate to express our sympathy and support for the entire community;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council hereby EXTENDS its heartfelt condolences and support and SENDS hope for strength and resiliency to everyone experiencing grief and trauma in the entire Oxford community and throughout the region, including those impacted here in the City of Troy, and EXPRESSES its appreciation for those first on scene who prevented further losses with their swift and professional actions; and

BE IT FURTHER RESOLVED, That the Troy City Clerk is hereby DIRECTED to send this proclamation to the Administrator for the Oxford School District, the Clerks for the Village of Oxford and the Township of Oxford, and also place it on the City of Troy website.

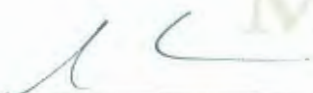
Signed this 6th Day of December, 2021



Ethan Baker, Mayor



Ann Erickson Gault, Mayor Pro Tem



Theresa Brooks, Council Member



David Hamilton, Council Member



Edna Abraham, Council Member



Rebecca Chamberlain-Creangă, Council Member



Ellen Hodorek, Council Member



From: [Karen Cohen](#)
To: [Oxford Village Communications](#)
Subject: RE: Hello from Franklin
Date: Thursday, December 2, 2021 3:46:15 PM

Nicole,

You are the only person I know from Oxford – so I thought I would send my thoughts to you about the tragedy in your beautiful little town.

I am so sorry. All of us in Franklin send our prayers.

Karen Couf Cohen
Communications
Village of Franklin
(248) 396-3678
communications@franklin.mi.us

CODE ENFORCEMENT ACTIVITY REPORT

[illegible]

OXFORD VILLAGE POLICE DEPT.

POLICE CHIEFS REPORT

2021-November

Micheal D. Solwold-Chief

MONTH				YEAR TO DATE		
	Nov. 2021	Nov. 2020	CHG	2021	2020	DIFF
CALLS FOR SERVICE	647	439	208	7270	5764	1506
CITATION/WARNING	350	213	137	4440	4234	206
ACCIDENTS	8	4	4	56	55	1
	POSITION	#				
	CHIEF	1				
	OFFICERS/FT	5				
	OFFICERS/PT	4				
	Service Aid	2				
	Cmv enf	1				
	Parking Enf	2				
	Reserves	12				
	TOTAL	27				

Below is designated for crime-specific stats:

DUI/Felony arrest x 2/Misd. Arrest
Assault/Battery
Fraud
Liquor violation-Selling to minors/Sunoco
Assist other law-School shooting

Nov 2021	WASHINGTON	GLASPIE	E BURDICK	LAKEVILLE	OXFORD LAKES	PONTIAC	W BURDICK	W OF 24	E OF 24	N W LOT	N E LOT	TOTALS
speed	72	14	5	20		2	7	1	1			122
red light	50											50
stop sign					7	4		3	1			15
improper turns	9	1	1	1			2	3	1			18
seat belt												0
drivers licence violations	11		1	2	1		2	1	1			19
plate violations	9	1	2	2	1		3		1			19
insurance/registration	26		1		7		2	1	1			38
equipment	22	1	2	4	1		6	3	1			40
misc. violations	2			1	2							5
parking violations	2	1			2		1	3	1			10
fail to yield to emergency vehicle												0
commercial motor vehicle tickets	14											14
Location Totals	217	18	12	30	21	6	23	15	8			353

Grand Total for the Month	350
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**OXFORD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

Village Council Members: Lori Bourgeau, Kelsey Cooke, Maureen Helmuth, Allison Kemp, Ashley Ross

**22 West Burdick Street
Oxford, MI 48371**

October 12, 2021

7:00 pm

- 1.) **CALL TO ORDER:** Council President Kelsey Cooke called the meeting to order at 7:00 p.m.
- 2.) **PLEDGE OF ALLEGIANCE**
- 3.) **ROLL CALL ATTENDANCE:** Members Present: 5: Lori Bourgeau, Kelsey Cook, Allison Kemp, Ashley Ross, Maureen Helmuth. Absent: 0. Staff Present: Village Manager Joseph Madore, Recording Secretary Clerk/Treasurer, Tere Onica, Police Chief Mike Solwold, Fire Chief Pete Scholz, DDA Director Kelly Westbrook.
- 4.) **APPROVAL OF AGENDA:** October 12, 2021.
MOTION: by Helmuth/Ross to approve the October 12, 2021, meeting agenda as presented. All in favor. Motion adopted.
- 5.) **PUBLIC HEARING:** To remove the Village Charter from the General Code of Ordinances.
MOTION: by Helmuth/Kemp to open the Public Hearing at 7:02 p.m.
 Roll Call Vote: Ayes: 5. Bourgeau, Helmuth, Kemp, Ross, Cooke. Nays: 0. Absent: 0. Motion adopted.
- PUBLIC COMMENTS:**
 Brian Cloutier-Question on Village Charter as part of Code of Ordinance.
MOTION: by Cooke/Bourgeau to close the Public Hearing at 7:05 p.m.
- 6.) **CALL TO PUBLIC:**
 Brian Cloutier, Director Oxford Public Library-Commented on Michigan Public Library Month.
- 7.) **CONSENT AGENDA:**
MOTION: by Bourgeau/Helmuth to receive and file agenda items listed under 8(a) as presented. All in favor. Motion adopted.
MOTION: by Helmuth/Bourgeau to approve Consent Agenda items 8(b) as presented -including bills in the amount of \$238,021.41.
Roll Call Vote: Ayes: 5. Helmuth, Kemp, Cooke, Ross, Bourgeau. Nays: 0. Absent: 0. Motion adopted.
- 8.) **UNFINISHED BUSINESS:**
 - a. **Exhaust Brake Ordinance 414-Second Reading-**
MOTION: by Cooke/Ross to approve the second reading of the proposed Jake Brake Ordinance No. 414.
Roll Call Vote: Ayes: 5. Kemp, Ross, Helmuth, Bourgeau, Cooke. Nays: 0. Absent: 0. Motion adopted.
 - b. **First Reading-Remove Charter from the Code of Ordinances-**
MOTION: by Cooke/Helmuth to approve the First Reading to remove the Village Charter from the Code of Ordinances to be a stand-alone document.
Roll Call Vote: Yeas: 5. Ross, Helmuth, Bourgeau, Cooke, Kemp. Nays: 0. Absent: 0. Motion adopted.

49
 50 **9.) NEW BUSINESS:**

51 **a. Hudson Street 2022 Watermain Replacement and Paving Project Scope of Work**

52 **Increase.** Paul O'Meara was present from ROWE Engineering to discuss expanding the
 53 scope of the proposed project.

54 **MOTION:** by Cooke/Bourgeau to expand the scope of the Hudson Street 2022 project as
 55 presented to include the use of ARPA funds for the watermain/drainage infrastructure
 56 work. The village manager will prepare a budget amendment for approval next month.

57 **Roll Call Vote:** Yeas: 5. Kemp, Ross, Bourgeau, Helmuth, Cooke. Nays: 0. Absent: 0.
 58 Motion adopted.
 59

60 **b. Village Parks & Recreation Plan.** The five (5)-year Parks and Recreation Plan was
 61 adopted in 2016. Re-doing this plan is costly, estimated at \$10,000 or more.
 62 Collaborating with surrounding communities on an area-wide plan as a cost sharing
 63 measure is recommended.

64 **MOTION:** by Helmuth/Ross to extend the current Parks and Recreation Plan
 65 to collaborate with neighboring communities on an area wide Parks & Rec Plan in
 66 2023. All present voting in favor. Motion adopted.
 67

68 **c. First Reading to Amendment the Code of Ordinances, Chapter 70-Utilities, to add**
 69 **Article V Sections 115-Stormwater Engineering Design Standards and Section 116-**
 70 **Violations, Enforcement and Penalties.** The State is requiring each local unit to adopt
 71 design standards for stormwater engineering. Oakland County has already adopted.

72 **MOTION:** by Cooke/Ross to approve the First Reading to Amend the Code of
 73 Ordinances, Chapter 70-Utilities adding Article V Sections 115- Stormwater Engineering
 74 Design Standards, and 116-Violations, Enforcement and Penalties language.

75 **Roll Call Vote:** Yeas: 5. Ross, Bourgeau, Helmuth, Cooke, Kemp. Nays: 0. Absent: 0.
 76 Motion adopted.
 77

78 **d. Special Event Application 21-07, Chamber of Commerce Christmas Parade.**

79 **MOTION:** by Bourgeau/Cooke to approve Special Event Application 21-07 with route
 80 changes as presented pending receipt of proof of insurance. All in favor. Motion adopted.
 81

82 **e. ARPA Funds and Capital Improvement Plan-Discussion.** ARPA funds Project
 83 Eligibility and guidance pertain to Water, Sewer and Broadband infrastructure. Water
 84 infrastructure for the Hudson/Dennison project scheduled for Spring of 2022 is
 85 (approximately) \$337,000.00. Council discussed use of ARPA funds on water lead lines
 86 and watermain infrastructure. ARPA funds may be available for public safety rental
 87 inspections if the village can demonstrate a loss of revenue. No action needed.
 88

89 **10.) ITEMS REMOVED FROM CONSENT AGENDA:** None.

90
 91 **11.) PUBLIC COMMENT:** Brian Cloutier-Library bond proposal and town hall meetings.

92
 93 **12.) COMMITTEE REPORTS-**

94 NOTA-Report by Lori Bourgeau

95 Planning Commission- Update by council member Helmuth

Village of Oxford Council
Regular Meeting Minutes
October 12, 2021

Cable Commission-Report by council member Helmuth
Polly Ann Trail-Report by council member Kemp
DDA-Report by council member Ashley Ross

13.) MANAGER, STAFF, & ATTORNEY REPORTS

14.) COUNCIL COMMENTS

The scheduled November 9, 2021, village council meeting will be postponed to November 23, 2021, due to scheduling conflicts. Clerk to post notice.

15.) ADJOURNMENT:

With no further business to discuss, Council President Cooke adjourned the meeting at 8:22 p.m.

Respectfully Submitted,
Teresa L. Onica, Recording Secretary

Kelsey Cooke, President

**OXFORD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

Village Council Members: Lori Bourgeau, Kelsey Cooke, Maureen Helmuth, Allison Kemp, Ashley Ross

**22 West Burdick Street
Oxford, MI 48371**

November 23, 2021

7:00 pm

- 1.) **CALL TO ORDER:** Council President Kelsey Cooke called the meeting to order at 7:00 p.m.
- 2.) **PLEDGE OF ALLEGIANCE**
- 3.) **ROLL CALL ATTENDANCE:** Members Present: 5: Lori Bourgeau, Kelsey Cook, Allison Kemp, Ashley Ross, Maureen Helmuth. Absent: 0. Staff Present: Village Manager Joseph Madore arrived at 7:10, Police Chief Mike Solwold, Fire Chief Pete Scholz, Bob Davis.
- 4.) **APPROVAL OF AGENDA AS AMENDED WITH NEW BUSINESS ITEM PC & DDA VACANCY APPOINTMENT RECOMMENDATIONS.**
MOTION: by Helmuth/Bourgeau to approve the November 23, 2021, meeting agenda as amended. All in favor. Motion carried.
- 5.) **PRESENTATIONS:** Chief Solwold presented Oxford Village Police Officers Rouse and Irish with accommodations for service above and beyond the call of duty.
- 6.) **PUBLIC HEARINGS:**
Amend Ordinance Chapter 70 – Utilities:
MOTION: by Helmuth/Kemp to open the Public Hearing at 7:02 p.m. Roll Call Vote: Ayes: Bourgeau, Helmuth, Kemp, Ross, Cooke. Nays: 0. Absent: 0. Motion carried.
 No public comments.

MOTION to close Public Hearing at 7:06 by Helmuth/Ross, all ayes.

CDBG project year 2022: To receive comments from public on past and future potential projects.
MOTION: by Helmuth/Kemp to open the Public Hearing at 7:07, all ayes.

 Love Inc. spoke to the benefits of their program.

MOTION to close public hearing by Helmuth/Kemp at 7:09, all ayes.
- 7.) **CALL TO PUBLIC:** No comments
- 8.) **CONSENT AGENDA:**
MOTION: by Helmuth/Bourgeau to receive and file agenda items listed under 8(a), excluding minutes. All in favor. Motion adopted.
MOTION: by Bourgeau/Ross to approve Consent Agenda items 8(b) except minutes from October 12, 2021, which will be set aside until the December Council meeting - including bills in the amount of \$149,452.33.
Roll Call Vote: Ayes: Helmuth, Kemp, Cooke, Ross, Bourgeau. Nays: 0. Absent: 0. Motion carried.
- 9.) **UNFINISHED BUSINESS:**
 - a. **Remove Charter from Code of Ordinances - Second Reading-**
MOTION: by Cooke/Ross to approve the second reading of the removal of the Charter from the code of Ordinances and create a standalone document and proceed with a charter update.

Roll Call Vote: Ayes: Kemp, Ross, Helmuth, Bourgeau, Cooke. Nays: 0. Absent: 0.
 Motion carried.

10.) NEW BUSINESS:

- a. Second Reading to amend Code of Ordinances, Chapter 70 – Utilities – adding ARTICLE V - Post-Construction Stormwater runoff control program Sec. 70-126 & 70-127.**

MOTION: by Bourgeau/Helmuth to approve second reading.

Roll Call Vote: Ayes: Kemp, Ross, Bourgeau, Helmuth, Cooke. Nays: 0. Absent: 0.
 Motion carried.

- b. Resolution 2021-14 CDBG project year 2022.**

MOTION: by Helmuth/Kemp approve Resolution 2021-14 allocating \$7,962 to the existing qualified project-Removal of Architectural Barriers and \$3,412 (30%) to LOVE, Inc. for Subsistence payments that will directly benefit Village of Oxford residents.

Roll Call Vote: Ayes: Kemp, Ross, Cooke, Helmuth, Bourgeau. Nays: none. Motion carried.

- c. Rental inspection ordinance discussion.** Council heard from Manager Madore and Attorney Bob Davis regarding the various aspects of options, from registration of rentals to required inspections of rentals. Council commented on need to ensure safe housing, the need to balance property owner rights, and cost and benefits to renters and property owners alike. Discussion about who would pay for inspections, who could perform inspections and period for any required inspections was discussed. Council will be presented with list of required items to be inspected based on current and previous lists, an updated ordinance that will incorporate the optional steps in implementing the ordinance starting with registrations of properties at the December meeting. Council seemed to favor using the current Village Contractor, McKenna and associates, as the lead on performing inspections. NO ACTION taken on ordinance.

- d. Close Independent Bank Depository account**

MOTION: by Helmuth/Ross to approve the Village Clerk/Treasurer to close account at Independent Bank. All in favor. Motion carried.

- e. DDA and Planning Commission appointments for terms expiring.** Council President Kelsey Cooke explained that she has been to the DDA and PC meeting recently and is very appreciative of the dedication of Fire Chief Pete Scholz on the DDA and Justin Ballard of the PC. President Cooke recommended re-appointing Chief Scholz to a 4-year term on the DDA ending at the end of 2025.

MOTION by Cooke/Kemp, all Ayes, motion carried. President Cooke also recommended reappointing Justin Ballard to a 3-year term on the Planning Commission ending at the end of 2024.

MOTION by Cooke/Helmuth, all ayes, motion carried.

- f. Manager annual evaluation:** moved to item 15 per request of Manager Madore

- g. **Clerk/Treasurer annual evaluation:** Due to illness, Clerk/Treasurer Onica could not be here.

MOTION: by Cooke/Ross to move Clerk/Treasurer annual evaluation to December meeting. All ayes. Motion carried.

11.) ITEMS REMOVED FROM CONSENT AGENDA: None.

- 12.) PUBLIC COMMENT:** Chief Scholz discussed the recently adopted Food Truck and Fire Code inspection ordinances by Oxford Township. He would like to see both the Village and the Township on the same page with these ordinances.

13.) COMMITTEE REPORTS

- a. NOTA - Report by Council member Bourgeau
 - b. Planning Commission - Update by council member Helmuth
 - c. Cable Commission - Report by council member Helmuth
 - d. DDA - Update by Council member Ross
 - e. Polly Ann Trail - Report by council member Kemp
 - f. Manager, Staff and Attorney report. Manager Madore discussed the Polly Ann Trail Management Council and that the amendment to the by-laws allows him to represent the Village on the Council. Council person Kemp has some dates that are not easy for her to attend meetings due to her work schedule.
- MOTION:** by Helmuth/Bourgeau to appoint Madore as PATMC Alternate. All Ayes, motion carried.

14.) COUNCIL COMMENTS: None

15.) CLOSED SESSION: Per MCL 15.268(a).

MOTION: by Cooke/Bourgeau to enter closed session at 8:35. Roll Call Vote: Ayes: Kemp, Ross, Cooke, Helmuth, Bourgeau. Nays: none. Motion carried.

- a. Council returned to open session at 9:08 p.m.

16.) ADJOURNMENT:

With no further business to discuss, Council President Cooke adjourned the meeting at 9:09 p.m.

Respectfully Submitted,
 Joseph M. Madore, Village Manager

Kelsey Cooke, President

12/07/2021 06:00 PM

User: TONICA

DB: Oxford

CHECK REGISTER FOR VILLAGE OF OXFORD
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page: 1/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank CKG01 GENERAL CHECKING					
11/16/2021	CKG01	656(E)	VISA	CARDMEMBER SERVICE	231.93
11/16/2021	CKG01	657(E)	DTE	DTE ENERGY	4,063.20
11/16/2021	CKG01	658(E)	DTE EN-ST	DTE ENERGY - STREET LIGHTING	72.42
11/16/2021	CKG01	659(E)	BIRCH	LINGO COMMUNICATION	246.34
11/30/2021	CKG01	660(E)	AT&T U-VER	AT&T U-VERSE	51.38
11/30/2021	CKG01	661(E)	AVAYA	CIT	268.15
11/30/2021	CKG01	662(E)	CON ENERGY	CONSUMERS ENERGY	150.42
11/30/2021	CKG01	663(E)	DTE EN-ST	DTE ENERGY - STREET LIGHTING	3,125.74
11/30/2021	CKG01	664(E)	BIRCH	LINGO COMMUNICATION	163.20
11/04/2021	CKG01	61829	ACE	ACE HARDWARE STONES	23.98
11/04/2021	CKG01	61830	ACME	ACME SHOOTING GOODS	125.00
11/04/2021	CKG01	61831	AFLAC	AFLAC	260.74
11/04/2021	CKG01	61832	AFSCME	AFSCME COUNCIL 25	166.00
11/04/2021	CKG01	61833	BURDICK ST	BURDICK ST LANDSCAPE SUPPLY	17.90
11/04/2021	CKG01	61834	COSTA	COSTA, ZINA	650.00
11/04/2021	CKG01	61835	DAVIS	DAVIS LISTMAN PLLC	3,008.75
11/04/2021	CKG01	61836	ERC	ENERGY REDUCTION COALITION	576.85
11/04/2021	CKG01	61837	EQUIVEST L	EQUIVEST LOCKBOX	150.00
11/04/2021	CKG01	61838	GLOCK	GLOCK PROFESSIONAL, INC	250.00
11/04/2021	CKG01	61839	HIGHLAND T	HIGHLAND TREATMENT INC.	3,962.00
11/04/2021	CKG01	61840	HOME DEPOT	HOME DEPOT CREDIT SERVICES	220.48
11/04/2021	CKG01	61841	M&K	M&K FLOORS	3,240.00
11/04/2021	CKG01	61842	MML WC	MI MUNICIPAL LEAGUE WC FUND	4,807.00
11/04/2021	CKG01	61843	MML WC	VOID	0.00 V
11/04/2021	CKG01	61844	NES	NES PLUMBING	1,687.50
11/04/2021	CKG01	61845	NHC	NEW HORIZON COMMUNICATIONS	376.96
11/04/2021	CKG01	61846	OAKTREASUR	OAKLAND COUNTY TREASURERS	3,821.25
11/04/2021	CKG01	61847	OXFORD ARE	OXFORD AREA CABLE COMMISSION	2,171.45
11/04/2021	CKG01	61848	OXFORD FIR	OXFORD FIRE DEPARTMENT	225.00
11/04/2021	CKG01	61849	OXFORD TWP	OXFORD TOWNSHIP	265.85
11/04/2021	CKG01	61850	PEP	PEP BOYS #6562	44.07
11/04/2021	CKG01	61851	PITNEY BOW	PITNEY BOWES INC	113.04
11/04/2021	CKG01	61852	PLANTE	PLANTE MORAN, PLLC	1,640.00
11/04/2021	CKG01	61853	POLICE OFF	POLICE OFFICERS LABOR COUNCIL	251.25
11/04/2021	CKG01	61854	QUILL CORP	QUILL CORPORATION	114.41
11/04/2021	CKG01	61855	REPUBLIC	REPUBLIC SERVICES #253	2,753.01
11/04/2021	CKG01	61856	ROWE	ROWE PROFESSIONAL SERVICES CO	3,193.50
11/04/2021	CKG01	61857	MISC	SANTI BUILDING CO	150.00
11/04/2021	CKG01	61858	SHERMAN PU	SHERMAN PUBLICATIONS INC	241.50
11/04/2021	CKG01	61859	SLC METER	SLC METER, LLC	234.75
11/04/2021	CKG01	61860	STATE	STATE CRUSHING, INC	1,221.10
11/04/2021	CKG01	61861	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	72.99
11/04/2021	CKG01	61862	SUPERIOR	SUPERIOR PLUS	46.60
11/04/2021	CKG01	61863	POSTMASTER	U.S. POSTMASTER	442.20
11/04/2021	CKG01	61864	VANTAGEPOI	VANTAGEPOINT TRANSFER AGENT -	160.00
11/04/2021	CKG01	61865	VERI	VERIZON	174.48
11/04/2021	CKG01	61866	VILLAGE	VILLAGE OF OXFORD	556.32
11/04/2021	CKG01	61867	FLEET SERV	WEX BANK	3,226.79
11/10/2021	CKG01	61868	BUCKHORN S	BUCKHORN SERVICE INC	85.00
11/10/2021	CKG01	61869	FUN	FUN WITH SPARKLES, LLC	100.00
11/10/2021	CKG01	61870	JOURNEY	JOURNEY LUTHERAN CHURCH	2,440.75
11/10/2021	CKG01	61871	FIRE PRFRM	MIKAYLA VOGEL	250.00
11/10/2021	CKG01	61872	OXFORD WOM	OXFORD WOMEN'S CLUB	350.00
11/10/2021	CKG01	61873	GRECH	PAULA GRECH	137.43
11/10/2021	CKG01	61874	SHERMAN PU	SHERMAN PUBLICATIONS INC	200.00
11/18/2021	CKG01	61875	ACE	ACE HARDWARE STONES	437.79
11/18/2021	CKG01	61876	ARVEST	ARVEST CENTRAL MORTGAGE CO	9.00
11/18/2021	CKG01	61877	BCBS	BLUE CROSS BLUE SHIELD OF MI	13,963.61
11/18/2021	CKG01	61878	BCBS	VOID	0.00 V
11/18/2021	CKG01	61879	CADILLAC A	CADILLAC ASPHALT LLC	627.90
11/18/2021	CKG01	61880	CALS	CAL'S AUTO WASH	104.00
11/18/2021	CKG01	61881	CLINTON RI	CLINTON RIVER WATERSHED COUNCI	500.00
11/18/2021	CKG01	61882	DEANO	DEANO MAC'S SERVICES LLC	425.00
11/18/2021	CKG01	61893	ASCEND	DEARBORN NATIONAL	869.90 V
11/18/2021	CKG01	61884	ASCEND	VOID	0.00 V
11/18/2021	CKG01	61885	EDW	EDW C LEVY CO	21.06
11/18/2021	CKG01	61886	ELHORN ENG	ELHORN ENGINEERING COMPANY	1,320.00
11/18/2021	CKG01	61887	EXCEL	EXCEL CLEANING BROS INC	560.00
11/18/2021	CKG01	61888	GFL	GFL ENVIRONMENT	16,665.64
11/18/2021	CKG01	61889	GLWA	GREAT LAKES WATER AUTHORITY	1,253.16
11/18/2021	CKG01	61890	HOMEGROWN	HOMEGROWN BREWING CO	900.00
11/18/2021	CKG01	61891	LET	LET THE SUNSHINE IN CLEANING LLC	582.00
11/18/2021	CKG01	61892	MML WC	MI MUNICIPAL LEAGUE WC FUND	610.00
11/18/2021	CKG01	61893	MML WC	VOID	0.00 V
11/18/2021	CKG01	61894	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	149.00
11/18/2021	CKG01	61895	MULTITECH	MULTI-TECH SOLUTIONS LLC	750.00
11/18/2021	CKG01	61896	OAK CTY AS	OAKLAND COUNTY ASSOCIATION	30.00
11/18/2021	CKG01	61897	OAKTREASUR	OAKLAND COUNTY TREASURERS	36,675.02

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CHECK REGISTER FOR VILLAGE OF OXFORD
CHECK DATE FROM 11/01/2021 - 11/30/2021

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
11/18/2021	CKG01	61898	OAKTREASUR	OAKLAND COUNTY TREASURERS	100.00
11/18/2021	CKG01	61899	OATA	OAKLAND COUNTY TREASURERS ASSOC	55.00
11/18/2021	CKG01	61900	OCC	OCC-CREST TRAINING CENTER	416.52
11/18/2021	CKG01	61901	OFFICE DEP	OFFICE DEPOT	52.35
11/18/2021	CKG01	61902	OXFORD ARE	OXFORD AREA CABLE COMMISSION	5,324.45
11/18/2021	CKG01	61903	OX OVR HD	OXFORD OVERHEAD DOOR	237.50
11/18/2021	CKG01	61904	PITNEY BOW	PITNEY BOWES INC	53.27
11/18/2021	CKG01	61905	ROWE	ROWE PROFESSIONAL SERVICES CO	4,230.00
11/18/2021	CKG01	61906	SKALNEK FO	SKALNEK FORD	56.29
11/18/2021	CKG01	61907	CHARTER	SPECTRUM	144.98
11/18/2021	CKG01	61908	SPENCER OI	SPENCER OIL COMPANY	1,432.75
11/18/2021	CKG01	61909	ST OF MI	STATE OF MICHIGAN	43.25
11/18/2021	CKG01	61910	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	164.26
11/18/2021	CKG01	61911	ONICA	TERESA ONICA	19.04
11/18/2021	CKG01	61912	MARKET	THE MARKETING SHOP, LLC	55.00
11/18/2021	CKG01	61913	UHANS DEP	UHAN'S DEPARTMENT STORE	20.00
11/18/2021	CKG01	61914	UNIFIRST C	UNIFIRST CORPORATION	50.50
11/18/2021	CKG01	61915	WALLY EDGA	WALLY EDGAR CHEVROLET INC	70.95
11/18/2021	CKG01	61916	WASTE	WASTE MANAGEMENT	842.74
11/18/2021	CKG01	61917	WATER TECH	WATER TECH	176.00
11/22/2021	CKG01	61918	ASCEND	DEARBORN NATIONAL	869.90
11/22/2021	CKG01	61919	ASCEND	VOID	0.00 V

CKG01 TOTALS:

Total of 100 Checks:	143,446.51
Less 6 Void Checks:	869.90
Total of 94 Disbursements:	142,576.61

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

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PERIOD ENDING 11/30/2021

DB: Oxford

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE		% BDGT REMAIN
			11/30/2021 NORMAL (ABNORMAL)		
Fund 101 - General Fund					
Expenditures					
101-172-810.000	Contracted Services	688.00	426.27		38.04
101-172-829.000	Subscriptions	91.00	0.00		100.00
101-172-864.000	Workshops	500.00	54.03		89.19
101-172-866.000	Mileage	500.00	0.00		100.00
Total Dept 172 - Manager		62,859.00	24,675.54		60.74
Dept 210 - Attorney					
101-210-825.000	Attorney Retainer	10,200.00	0.00		100.00
101-210-826.000	Legal Fees	20,000.00	7,201.94		63.99
101-210-826.070	Legal: Litigation	5,000.00	0.00		100.00
Total Dept 210 - Attorney		35,200.00	7,201.94		79.54
Dept 215 - Clerk					
101-215-704.000	Wages	23,468.00	9,240.61		60.62
101-215-715.000	FICA	1,795.00	706.91		60.62
101-215-716.000	Medical Insurance	2,163.00	120.90		94.41
101-215-718.000	Retirement	2,347.00	2,225.09		5.19
101-215-723.000	Workers Compensation	404.00	204.48		49.39
101-215-727.000	Office Supplies	2,000.00	245.90		87.71
101-215-730.000	Postage	1,500.00	0.00		100.00
101-215-740.000	Operating Supplies	1,000.00	480.00		52.00
101-215-740.030	Computers	1,000.00	584.96		41.50
101-215-805.000	Payroll Processing	7,150.00	2,712.66		62.06
101-215-810.000	Contracted Services	7,888.00	7,322.31		7.17
101-215-830.000	Membership & Dues	91.00	0.00		100.00
101-215-864.000	Workshops	1,000.00	0.00		100.00
101-215-865.000	Meals	50.00	35.00		30.00
101-215-866.000	Mileage	125.00	19.04		84.77
101-215-905.000	Printing & Publications	1,275.00	618.66		51.48
101-215-956.000	Miscellaneous	500.00	0.00		100.00
Total Dept 215 - Clerk		53,756.00	24,516.52		54.39
Dept 253 - Treasurer					
101-253-704.000	Wages	9,026.00	3,696.23		59.05
101-253-705.000	CLERICAL	4,156.00	1,397.00		66.39
101-253-715.000	FICA	1,008.00	389.63		61.35
101-253-716.000	Medical Insurance	1,530.00	92.45		93.96
101-253-718.000	Retirement	903.00	0.00		100.00
101-253-723.000	Workers Compensation	404.00	204.48		49.39
101-253-810.000	Contracted Services	4,104.00	721.45		82.42
101-253-830.000	Membership & Dues	0.00	75.00		0.00
101-253-864.000	Workshops	1,500.00	149.00		90.07
101-253-905.000	Printing & Publications	1,200.00	0.00		100.00
101-253-956.000	Miscellaneous	500.00	0.00		100.00
Total Dept 253 - Treasurer		24,331.00	6,725.24		72.36
Dept 265 - Building & Utilities					
101-265-727.000	OFFICE SUPPLIES	2,000.00	0.00		100.00
101-265-775.000	Building Maintenance/Supplies	3,000.00	416.24		86.13
101-265-775.010	Civic Center Maintenance	1,500.00	0.00		100.00
101-265-807.000	Audit	2,100.00	225.00		89.29
101-265-810.000	Contracted Services	6,224.00	1,639.89		73.65
101-265-813.000	Custodial Services	3,552.00	1,455.00		59.04
101-265-856.000	Telephone	4,788.00	2,030.22		57.60
101-265-910.000	Insurance	2,178.00	2,099.07		3.62
101-265-921.000	Electric	8,702.00	3,906.39		55.11
101-265-923.000	Heat	2,945.00	205.15		93.03
101-265-924.000	Sewer	606.00	301.75		50.21
101-265-924.020	Sewer: DPW	374.00	124.68		66.66
101-265-927.000	Water	486.00	387.80		20.21
101-265-927.020	Water: DPW	217.00	72.40		66.64
101-265-929.000	Rubbish	674.00	224.56		66.68
Total Dept 265 - Building & Utilities		39,346.00	13,088.15		66.74
Dept 267 - Beautification Commission					
101-267-740.000	Operating Supplies	1,000.00	19.99		98.00
101-267-830.000	Membership & Dues	20.00	0.00		100.00

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

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PERIOD ENDING 11/30/2021

DB: Oxford

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2021 NORMAL (ABNORMAL)	REMAIN
Fund 101 - General Fund				
Expenditures				
Total Dept 267 - Beautification Commission		1,020.00	19.99	98.04
Dept 301 - Police				
101-301-704.000	Wages	351,416.00	119,638.78	65.96
101-301-704.010	WAGES - ADMIN	9,135.00	3,566.97	60.95
101-301-705.000	POLICE CLERICAL	39,967.00	14,699.59	63.22
101-301-706.000	Part-time	37,440.00	19,447.68	48.06
101-301-709.000	Overtime	11,000.00	5,897.69	46.38
101-301-710.010	Leave Time Buyout	4,000.00	0.00	100.00
101-301-711.000	Holiday	2,400.00	0.00	100.00
101-301-715.000	FICA	34,835.00	12,131.44	65.17
101-301-716.000	Medical Insurance	112,073.00	34,353.30	69.35
101-301-718.000	Retirement	57,019.00	21,937.92	61.53
101-301-719.000	OPEB-HEALTH	6,800.00	0.00	100.00
101-301-721.000	UNIFORM ALLOWANCE	3,500.00	0.00	100.00
101-301-721.010	UNIFORMS - PART TIME	1,000.00	0.00	100.00
101-301-721.020	Uniforms - Reserves	1,000.00	197.75	80.23
101-301-723.000	Workers Compensation	3,027.00	1,533.60	49.34
101-301-725.000	Unemployment	2,000.00	0.00	100.00
101-301-727.000	Office Supplies	1,500.00	1,200.02	20.00
101-301-730.000	Postage	150.00	28.73	80.85
101-301-740.000	Operating Supplies	5,900.00	648.90	89.00
101-301-740.030	Computers	22,000.00	14,376.65	34.65
101-301-751.000	Diesel Fuel and Gas	16,000.00	8,371.54	47.68
101-301-775.000	Building Maintenance/Supplies	3,500.00	4,320.98	(23.46)
101-301-781.000	Materials Car Maintenance	9,000.00	2,702.51	69.97
101-301-781.040	Car Washes	800.00	200.00	75.00
101-301-803.000	Physicals	500.00	0.00	100.00
101-301-807.000	Audit	1,400.00	150.00	89.29
101-301-810.000	CONTRACTED SERVICES	47,660.00	12,754.84	73.24
101-301-813.000	Custodial Services	3,552.00	1,455.00	59.04
101-301-826.080	Legal: Prosecutions	22,000.00	6,945.44	68.43
101-301-830.000	Membership & Dues	1,250.00	145.00	88.40
101-301-855.000	Radio Maintenance	500.00	0.00	100.00
101-301-856.000	Telephone	4,320.00	1,478.42	65.78
101-301-856.040	Cellular Phone Fees	1,300.00	329.12	74.68
101-301-858.000	Computer Maintenance	1,500.00	0.00	100.00
101-301-866.000	Mileage	200.00	0.00	100.00
101-301-867.000	Lodging	750.00	0.00	100.00
101-301-880.000	Community Promotion	500.00	367.94	26.41
101-301-910.000	Insurance	14,522.00	13,993.80	3.64
101-301-910.010	Insurance - Reserves	2,030.00	0.00	100.00
101-301-921.000	Electric	8,352.00	3,486.92	58.25
101-301-923.000	Heat	2,945.00	205.15	93.03
101-301-924.000	Sewer	606.00	301.75	50.21
101-301-927.000	Water	486.00	387.80	20.21
101-301-929.000	Rubbish	674.00	224.56	66.68
101-301-957.000	Contingency: Year End	2,000.00	0.00	100.00
101-301-960.000	Education/Safety Management	5,000.00	375.00	92.50
101-301-960.020	302 Training	1,281.00	833.04	34.97
101-301-970.000	Capital Improvements	5,000.00	0.00	100.00
Total Dept 301 - Police		863,790.00	308,687.83	64.26
Dept 372 - Code Enforcement				
101-372-704.000	Wages	11,856.00	2,310.40	80.51
101-372-704.010	WAGES - ADMIN	4,485.00	1,761.91	60.72
101-372-705.000	Clerical	1,039.00	403.19	61.19
101-372-715.000	FICA	986.00	342.37	65.28
101-372-716.000	Medical Insurance	545.00	96.80	82.24
101-372-718.000	Retirement	449.00	0.00	100.00
101-372-723.000	Workers Compensation	404.00	204.48	49.39
101-372-740.000	Operating Supplies	700.00	296.38	57.66
101-372-810.000	Contracted Services	1,500.00	0.00	100.00
101-372-866.000	Mileage	350.00	0.00	100.00
101-372-905.000	Printing & Publications	250.00	1.10	99.56
Total Dept 372 - Code Enforcement		22,564.00	5,416.63	75.99
Dept 376 - Building Department				
101-376-703.050	Building Inspector Fee	29,000.00	11,846.21	59.15
101-376-703.060	Electrical Inspector Fees	4,410.00	1,374.75	68.83
101-376-703.070	Plumbing Inspector Fees	1,805.00	603.75	66.55

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE		% BDGT REMAIN
			11/30/2021 NORMAL (ABNORMAL)		
Fund 101 - General Fund					
Expenditures					
101-376-703.080	Heating Inspector Fees	3,900.00	728.25		81.33
101-376-704.000	Wages	6,290.00	2,450.00		61.05
101-376-704.010	BLDG DEPT ADMIN WAGES	0.00	2,454.96		0.00
101-376-705.000	Clerical	32,900.00	12,285.40		62.66
101-376-715.000	FICA	2,998.00	1,095.85		63.45
101-376-716.000	Medical Insurance	8,272.00	2,464.88		70.20
101-376-723.000	Workers Compensation	404.00	204.48		49.39
101-376-727.000	Office Supplies	700.00	21.41		96.94
101-376-740.000	Operating Supplies	700.00	0.00		100.00
101-376-810.000	Contracted Services	4,662.00	702.76		84.93
101-376-905.000	Printing & Publications	200.00	0.00		100.00
Total Dept 376 - Building Department		96,241.00	36,232.70		62.35
Dept 401 - Planning					
101-401-704.000	Wages	2,844.00	0.00		100.00
101-401-704.010	PLANNING ADMIN WAGES	0.00	1,112.01		0.00
101-401-705.000	Clerical	1,039.00	387.30		62.72
101-401-715.000	PC FICA	297.00	114.68		61.39
101-401-716.000	Medical Insurance	469.00	85.50		81.77
101-401-718.000	Retirement	284.00	0.00		100.00
101-401-810.000	Contracted Services	1,000.00	1,350.00		(35.00)
101-401-817.000	Planning Consultant	8,500.00	3,000.00		64.71
101-401-817.100	Zoning Ordinance Revision	100.00	3,707.75		(3,607.7
101-401-817.200	Planning Consultant Contract	10,200.00	2,625.00		74.26
101-401-821.000	Engineering	4,000.00	3,661.25		8.47
101-401-905.000	Printing & Publications	2,396.00	383.00		84.02
Total Dept 401 - Planning		31,129.00	16,426.49		47.23
Dept 402 - Board of Appeals					
101-402-704.010	ZBA ADMIN WAGES	1,422.00	556.01		60.90
101-402-715.000	ZBA FICA	109.00	42.55		60.96
101-402-716.000	Medical Insurance	111.00	2.95		97.34
101-402-718.000	Retirement	142.00	0.00		100.00
101-402-817.100	Zoning Ordinance Revision	0.00	55.20		0.00
101-402-864.000	WORKSHOPS	375.00	0.00		100.00
101-402-905.000	Printing & Publications	1,526.00	200.78		86.84
Total Dept 402 - Board of Appeals		3,685.00	857.49		76.73
Dept 441 - DPW					
101-441-704.000	Wages	58,100.00	20,686.04		64.40
101-441-704.010	WAGES - ADMIN	8,533.00	3,335.95		60.91
101-441-705.000	Clerical	4,502.00	1,736.57		61.43
101-441-709.000	Overtime	1,000.00	0.00		100.00
101-441-710.010	Leave Time Buyout	0.00	(1,791.93)		0.00
101-441-715.000	FICA	5,518.00	1,809.39		67.21
101-441-716.000	Medical Insurance	23,239.00	5,990.98		74.22
101-441-718.000	Retirement	20,653.00	7,267.76		64.81
101-441-721.000	Uniform Allowance	900.00	154.99		82.78
101-441-723.000	Workers Compensation	3,027.00	1,533.60		49.34
101-441-740.000	Operating Supplies	2,400.00	886.69		63.05
101-441-787.000	Materials	400.00	0.00		100.00
101-441-803.000	Physicals	200.00	130.00		35.00
101-441-807.000	Audit	1,400.00	150.00		89.29
101-441-810.000	Contracted Services	7,148.00	1,505.84		78.93
101-441-856.000	Telephone	1,849.00	565.63		69.41
101-441-856.040	Cellular Phone Fees	860.00	300.56		65.05
101-441-866.000	Mileage	100.00	0.00		100.00
101-441-905.000	Printing & Publications	150.00	0.00		100.00
101-441-910.000	Insurance	14,522.00	13,993.80		3.64
101-441-921.000	ELECTRIC - EDISON	1,751.00	721.05		58.82
101-441-923.000	Heat	5,595.00	98.09		98.25
101-441-943.000	Equipment Rental	3,000.00	1,556.71		48.11
101-441-960.000	Education/Safety Management	185.00	0.00		100.00
Total Dept 441 - DPW		165,032.00	60,631.72		63.26
Dept 442 - Tree Replacement Program					
101-442-704.000	Wages	500.00	46.90		90.62
101-442-709.000	Overtime	38.00	0.00		100.00
101-442-715.000	FICA	0.00	3.59		0.00

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

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DB: Oxford

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	% BDGT REMAIN
		AMENDED BUDGET	11/30/2021 NORMAL (ABNORMAL)	
Fund 101 - General Fund				
Expenditures				
101-442-740.000	Operating Supplies	50.00	0.00	100.00
101-442-787.000	Materials	1,000.00	0.00	100.00
101-442-943.000	Equipment Rental	100.00	22.42	77.58
Total Dept 442 - Tree Replacement Program		1,688.00	72.91	95.68
Dept 443 - Downtown Maintenance				
101-443-704.000	Wages	31,161.00	14,377.79	53.86
101-443-709.000	Overtime	4,000.00	345.88	91.35
101-443-715.000	FICA	2,690.00	1,096.36	59.24
101-443-716.000	Medical Insurance	11,596.00	3,471.40	70.06
101-443-718.000	Retirement	11,023.00	5,031.29	54.36
101-443-723.000	Workers Compensation	605.00	306.72	49.30
101-443-787.000	Materials	1,500.00	527.80	64.81
101-443-943.000	Equipment Rental	12,000.00	9,542.59	20.48
Total Dept 443 - Downtown Maintenance		74,575.00	34,699.83	53.47
Dept 444 - Parking Lot Maint/Const.				
101-444-704.000	Wages	13,368.00	6,851.14	48.75
101-444-709.000	Overtime	2,200.00	0.00	100.00
101-444-715.000	FICA	1,191.00	509.82	57.19
101-444-716.000	Medical Insurance	3,874.00	1,351.40	65.12
101-444-718.000	Retirement	3,906.00	2,065.82	47.11
101-444-723.000	Workers Compensation	605.00	306.72	49.30
101-444-787.000	Materials	1,200.00	1,043.49	13.04
101-444-943.000	Equipment Rental	12,000.00	4,162.14	65.32
Total Dept 444 - Parking Lot Maint/Const.		38,344.00	16,290.53	57.51
Dept 448 - Street Lighting				
101-448-767.030	Lighting Pole Replacement	2,000.00	0.00	100.00
101-448-787.000	Materials	1,000.00	338.07	66.19
101-448-810.000	Contracted Services	5,000.00	0.00	100.00
101-448-921.000	Electric	33,612.00	12,480.28	62.87
Total Dept 448 - Street Lighting		41,612.00	12,818.35	69.20
Dept 528 - Rubbish Contracts				
101-528-704.000	Wages	2,844.00	0.00	100.00
101-528-704.010	RUBBISH ADMIN WAGES	0.00	1,112.01	0.00
101-528-705.000	Clerical	2,009.00	648.59	67.72
101-528-715.000	RUBBISH FICA	371.00	134.67	63.70
101-528-716.000	Medical Insurance	527.00	87.51	83.39
101-528-718.000	Retirement	284.00	0.00	100.00
101-528-808.000	Rubbish Collection Contract	211,961.00	82,389.92	61.13
101-528-808.010	Commercial Rubbish Contract	33,498.00	13,850.05	58.65
Total Dept 528 - Rubbish Contracts		251,494.00	98,222.75	60.94
Dept 751 - Parks				
101-751-704.000	Wages	12,389.00	8,013.21	35.32
101-751-704.010	WAGES - ADMIN	1,422.00	556.01	60.90
101-751-705.000	Clerical	1,039.00	263.50	74.64
101-751-707.010	Beach Wages	7,600.00	5,238.17	31.08
101-751-709.000	Overtime	400.00	0.00	100.00
101-751-715.000	FICA	1,748.00	1,055.52	39.62
101-751-716.000	Medical Insurance	4,913.00	1,521.70	69.03
101-751-718.000	Retirement	4,642.00	1,948.55	58.02
101-751-723.000	Workers Compensation	605.00	306.72	49.30
101-751-725.000	Unemployment	100.00	0.00	100.00
101-751-740.000	Operating Supplies	1,500.00	244.25	83.72
101-751-787.000	Materials	500.00	248.00	50.40
101-751-803.000	Physicals	300.00	0.00	100.00
101-751-810.000	Contracted Services	2,000.00	3,416.35	(70.82)
101-751-905.000	Printing & Publications	150.00	0.00	100.00
101-751-910.000	Insurance	4,356.00	4,198.14	3.62
101-751-924.000	Sewer	360.00	124.68	65.37
101-751-927.000	WATER-PARKS	240.00	72.40	69.83
101-751-943.000	Equipment Rental	5,000.00	8,722.23	(74.44)

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORMAL (ABNORMAL)	% BDGT REMAIN
Fund 101 - General Fund				
Expenditures				
Total Dept 751 - Parks		49,264.00	35,929.43	27.07
Dept 852 - Interlocal Gov't. Contracts				
101-852-704.002	Wages - Civic Center Maintena	6,500.00	2,907.27	55.27
101-852-709.002	Overtime - Civic Center	800.00	0.00	100.00
101-852-715.000	FICA	558.00	218.10	60.91
101-852-716.000	Medical Insurance	2,257.00	822.90	63.54
101-852-718.000	Retirement	2,295.00	988.79	56.92
101-852-723.000	Workers Compensation	605.00	306.72	49.30
101-852-740.000	Operating Supplies	400.00	0.00	100.00
101-852-787.002	Material - Civic Center	9,000.00	0.00	100.00
101-852-810.000	Contracted Services	9,200.00	1,257.68	86.33
101-852-943.000	Equipment Rental	3,000.00	1,809.07	39.70
Total Dept 852 - Interlocal Gov't. Contracts		34,615.00	8,310.53	75.99
Dept 960 - Public Relations				
101-960-704.000	WAGES-PART TIME STAFF	16,000.00	5,211.00	67.43
101-960-715.000	FICA-COMMUNITY PROMOTIONS	1,224.00	398.62	67.43
101-960-880.000	Community Promotion	5,000.00	0.00	100.00
101-960-880.010	Downtown Christmas Decoration	0.00	601.98	0.00
101-960-880.020	Cable Commission	26,553.00	0.00	100.00
Total Dept 960 - Public Relations		48,777.00	6,211.60	87.27
Dept 999 - Miscellaneous				
101-999-704.050	Youth Assistantce Wages	11,000.00	0.00	100.00
101-999-715.000		550.00	0.00	100.00
101-999-999.203	Transfer out - Local Streets	27,000.00	0.00	100.00
Total Dept 999 - Miscellaneous		38,550.00	0.00	100.00
Total - Function Unclassified		1,986,468.00	720,989.30	63.70
TOTAL EXPENDITURES		1,986,468.00	720,989.30	63.70
Fund 101 - General Fund:				
TOTAL REVENUES		2,082,240.00	2,005,071.62	3.71
TOTAL EXPENDITURES		1,986,468.00	720,989.30	63.70
NET OF REVENUES & EXPENDITURES		95,772.00	1,284,082.32	(1,240.7

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2021 NORMAL (ABNORMAL)	REMAIN
Fund 202 - Major Street Fund				
Revenues				
Function: Unclassified				
Dept 000				
202-000-547.000	Gas and Weight Tax	280,000.00	134,587.99	51.93
202-000-547.010	Road Building	13,000.00	0.00	100.00
202-000-581.000	LOCAL GRANT-LRIP	0.00	13,075.00	0.00
202-000-665.000	Interest Earnings	1,000.00	1,242.10	(24.21)
202-000-699.000	OPERATING TRANSFERS IN	199,844.00	0.00	100.00
Total Dept 000		493,844.00	148,905.09	69.85
Total - Function Unclassified		493,844.00	148,905.09	69.85
TOTAL REVENUES		493,844.00	148,905.09	69.85
Expenditures				
Function: Unclassified				
Dept 455 - Construction				
202-455-810.000	Contracted Services	77,718.00	0.00	100.00
202-455-821.000	Engineering	2,000.00	0.00	100.00
Total Dept 455 - Construction		79,718.00	0.00	100.00
Dept 463 - Surface				
202-463-704.000	Wages	17,697.00	9,101.72	48.57
202-463-709.000	Overtime	300.00	110.39	63.20
202-463-710.010	Leave Time Buyout	2,000.00	0.00	100.00
202-463-715.000	FICA	1,530.00	684.05	55.29
202-463-716.000	Medical Insurance	9,901.00	2,487.40	74.88
202-463-718.000	Retirement	6,368.00	3,448.29	45.85
202-463-721.000	Uniform Allowance	900.00	0.00	100.00
202-463-723.000	Workers Compensation	807.00	408.96	49.32
202-463-787.000	Materials	3,000.00	4,739.00	(57.97)
202-463-810.000	Contracted Services	226,338.00	4,945.72	97.81
202-463-810.100	Sidewalks	3,000.00	0.00	100.00
202-463-821.000	Engineering	56,000.00	7,159.00	87.22
202-463-943.000	Equipment Rental	15,000.00	11,134.13	25.77
202-463-960.000	Education/Safety Management	0.00	352.18	0.00
Total Dept 463 - Surface		342,841.00	44,570.84	87.00
Dept 464 - Non-motorized				
202-464-810.000	Contracted Services	3,500.00	0.00	100.00
Total Dept 464 - Non-motorized		3,500.00	0.00	100.00
Dept 474 - Traffic				
202-474-704.000	Wages	1,971.00	1,427.28	27.59
202-474-709.000	Overtime	200.00	0.00	100.00
202-474-715.000	FICA	166.00	107.32	35.35
202-474-716.000	Medical Insurance	732.00	231.25	68.41
202-474-718.000	Retirement	630.00	265.64	57.83
202-474-787.000	Materials	1,500.00	376.80	74.88
202-474-810.000	Contracted Services	6,500.00	4,675.80	28.06
202-474-810.090	Signal Maintenance	7,500.00	201.84	97.31
202-474-943.000	Equipment Rental	1,000.00	784.23	21.58
Total Dept 474 - Traffic		20,199.00	8,070.16	60.05
Dept 478 - Snow & Ice				
202-478-704.000	Wages	9,005.00	0.00	100.00
202-478-709.000	Overtime	3,000.00	0.00	100.00
202-478-715.000	FICA	918.00	0.00	100.00
202-478-716.000	Medical Insurance	3,771.00	1,167.60	69.04
202-478-718.000	Retirement	3,240.00	1,357.20	58.11
202-478-787.000	Materials	20,000.00	0.00	100.00
202-478-943.000	Equipment Rental	5,500.00	0.00	100.00
Total Dept 478 - Snow & Ice		45,434.00	2,524.80	94.44

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORMAL (ABNORMAL)	% BDGT REMAIN
Fund 202 - Major Street Fund				
Expenditures				
Dept 484 - Wages Administration				
202-484-704.010	WAGES	0.00	556.01	0.00
202-484-705.000	Clerical	0.00	526.99	0.00
202-484-715.000	FICA	0.00	82.84	0.00
202-484-807.000	Audit	700.00	75.00	89.29
202-484-910.000	Insurance	1,452.00	1,399.38	3.62
Total Dept 484 - Wages Administration		2,152.00	2,640.22	(22.69)
Total - Function Unclassified		493,844.00	57,806.02	88.29
TOTAL EXPENDITURES		493,844.00	57,806.02	88.29
Fund 202 - Major Street Fund:				
TOTAL REVENUES		493,844.00	148,905.09	69.85
TOTAL EXPENDITURES		493,844.00	57,806.02	88.29
NET OF REVENUES & EXPENDITURES		0.00	91,099.07	0.00

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2021 NORMAL (ABNORMAL)	REMAIN
Fund 203 - Local Street Fund				
Revenues				
Function: Unclassified				
Dept 000				
203-000-547.000	Gas and Weight Tax	97,000.00	47,630.39	50.90
203-000-665.000	Interest Earnings	0.00	95.28	0.00
203-000-677.000	Reimbursements	27,000.00	0.00	100.00
203-000-699.000	OPERATING TRANSFERS IN	75,413.00	0.00	100.00
Total Dept 000		199,413.00	47,725.67	76.07
Total - Function Unclassified		199,413.00	47,725.67	76.07
TOTAL REVENUES		199,413.00	47,725.67	76.07
Expenditures				
Function: Unclassified				
Dept 455 - Construction				
203-455-810.000	Contracted Services	33,308.00	0.00	100.00
203-455-821.000	Engineering	6,000.00	9,267.30	(54.46)
Total Dept 455 - Construction		39,308.00	9,267.30	76.42
Dept 463 - Surface				
203-463-704.000	Wages	11,426.00	20,683.81	(81.02)
203-463-709.000	Overtime	500.00	70.36	85.93
203-463-715.000	FICA	912.00	1,553.84	(70.38)
203-463-716.000	Medical Insurance	6,040.00	2,620.25	56.62
203-463-718.000	Retirement	3,960.00	3,123.49	21.12
203-463-723.000	Workers Compensation	807.00	408.96	49.32
203-463-787.000	Materials	1,500.00	2,090.40	(39.36)
203-463-810.000	Contracted Services	82,838.00	7,699.74	90.71
203-463-810.100	Sidewalks	1,500.00	0.00	100.00
203-463-943.000	Equipment Rental	6,000.00	21,022.99	(250.38)
203-463-960.000	Education/Safety Management	0.00	352.17	0.00
Total Dept 463 - Surface		115,483.00	59,626.01	48.37
Dept 474 - Traffic				
203-474-704.000	Wages	3,105.00	704.65	77.31
203-474-709.000	Overtime	150.00	0.00	100.00
203-474-715.000	FICA	249.00	53.57	78.49
203-474-716.000	Medical Insurance	1,188.00	271.95	77.11
203-474-718.000	Retirement	1,064.00	313.13	70.57
203-474-787.000	Materials	1,200.00	0.00	100.00
203-474-810.000	Contracted Services	200.00	0.00	100.00
203-474-943.000	Equipment Rental	1,000.00	281.92	71.81
Total Dept 474 - Traffic		8,156.00	1,625.22	80.07
Dept 478 - Snow & Ice				
203-478-704.000	Wages	5,806.00	0.00	100.00
203-478-709.000	Overtime	4,000.00	0.00	100.00
203-478-715.000	FICA	750.00	0.00	100.00
203-478-716.000	Medical Insurance	2,483.00	810.30	67.37
203-478-718.000	Retirement	2,115.00	969.42	54.16
203-478-787.000	Materials	13,000.00	0.00	100.00
203-478-943.000	Equipment Rental	6,000.00	0.00	100.00
Total Dept 478 - Snow & Ice		34,154.00	1,779.72	94.79
Dept 484 - Wages Administration				
203-484-807.000	Audit	860.00	75.00	91.28
203-484-910.000	Insurance	1,452.00	1,399.38	3.62
Total Dept 484 - Wages Administration		2,312.00	1,474.38	36.23
Total - Function Unclassified		199,413.00	73,772.63	63.01
TOTAL EXPENDITURES		199,413.00	73,772.63	63.01

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			11/30/2021 NORMAL (ABNORMAL)				
Fund 203 - Local Street Fund							
Fund 203 - Local Street Fund:							
TOTAL REVENUES		199,413.00	47,725.67	76.07			
TOTAL EXPENDITURES		199,413.00	73,772.63	63.01			
NET OF REVENUES & EXPENDITURES		0.00	(26,046.96)	0.00			

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORMAL (ABNORMAL)	% BDGT REMAIN
Fund 204 - Municipal Street Fund				
Revenues				
Function: Unclassified				
Dept 000				
204-000-699.101	Transfer In - General Fund	111,026.00	0.00	100.00
Total Dept 000		111,026.00	0.00	100.00
Total - Function Unclassified		111,026.00	0.00	100.00
TOTAL REVENUES		111,026.00	0.00	100.00
Expenditures				
Function: Unclassified				
Dept 485 - Debt Service				
204-485-991.000	Principal	105,513.00	0.00	100.00
204-485-995.000	Interest	5,513.00	(5,413.82)	198.20
Total Dept 485 - Debt Service		111,026.00	(5,413.82)	104.88
Total - Function Unclassified		111,026.00	(5,413.82)	104.88
TOTAL EXPENDITURES		111,026.00	(5,413.82)	104.88
Fund 204 - Municipal Street Fund:				
TOTAL REVENUES		111,026.00	0.00	100.00
TOTAL EXPENDITURES		111,026.00	(5,413.82)	95.12
NET OF REVENUES & EXPENDITURES		0.00	5,413.82	0.00

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		YTD BALANCE		
GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	11/30/2021 NORMAL (ABNORMAL)	% BDGT REMAIN
Fund 296 - DDA Operating				
Revenues				
Function: Unclassified				
Dept 000				
296-000-401.000	Township Operating	210,000.00	89,081.94	57.58
296-000-401.010	Village Revenue	183,000.00	171,584.02	6.24
296-000-401.020	STATE PERSONAL PROPERTY TAX	30,000.00	36,219.23	(20.73)
296-000-412.000	Delinquent Property Taxes	2,000.00	4,670.89	(133.54)
296-000-581.000	LOCAL GRANT	0.00	2,957.99	0.00
296-000-665.000	Interest Earnings	500.00	547.20	(9.44)
296-000-671.040	Scarecrow Festival	1,000.00	100.00	90.00
296-000-671.080	Concerts in the Park	2,000.00	2,000.00	0.00
296-000-671.090	Holiday Promotions	4,500.00	4,616.13	(2.58)
Total Dept 000		433,000.00	311,777.40	28.00
Total - Function Unclassified		433,000.00	311,777.40	28.00
TOTAL REVENUES		433,000.00	311,777.40	28.00
Expenditures				
Function: Unclassified				
Dept 729 - Organization/Administration				
296-729-704.000	Wages	60,000.00	23,484.40	60.86
296-729-705.000	CLERICAL COMMUNICATIONS	8,000.00	0.00	100.00
296-729-715.000	FICA	4,600.00	1,796.64	60.94
296-729-716.000	Medical Insurance	4,800.00	0.00	100.00
296-729-716.001	LIFE, ST/LT DISABILITY	688.00	209.04	69.62
296-729-718.000	Retirement	6,000.00	2,077.20	65.38
296-729-723.000	Workers Compensation	807.00	408.96	49.32
296-729-727.000	Office Supplies	500.00	32.50	93.50
296-729-807.000	Audit	200.00	75.00	62.50
296-729-810.000	Contracted Services	700.00	804.80	(14.97)
296-729-810.011	Downtown Cleaning	50,000.00	16,666.68	66.67
296-729-810.111	Enforcement Transfer	25,000.00	8,386.68	66.45
296-729-810.140	Contracted Services - Website	1,200.00	1,296.17	(8.01)
296-729-830.000	Membership & Dues	991.00	0.00	100.00
296-729-856.040	Cellular Phone Fees	648.00	205.07	68.35
296-729-864.000	Workshops	200.00	0.00	100.00
296-729-864.010	Director - Conference	1,500.00	0.00	100.00
296-729-866.000	Mileage	100.00	40.77	59.23
296-729-867.000	Lodging	250.00	0.00	100.00
296-729-868.000	Meals	250.00	0.00	100.00
296-729-905.000	Printing & Publications	0.00	88.00	0.00
296-729-910.000	Insurance	3,980.00	3,848.45	3.31
296-729-920.000	Utilities	590.00	275.27	53.34
296-729-999.394	Transfer to Debt Service	62,017.00	0.00	100.00
Total Dept 729 - Organization/Administration		233,021.00	59,695.63	74.38
Dept 730 - Design				
296-730-727.000	Office Supplies	0.00	55.00	0.00
296-730-740.230	Operating Supplies - Flowers	2,500.00	0.00	100.00
296-730-810.000	Contracted Services	20,000.00	0.00	100.00
296-730-810.160	Contracted Services - Downtow	0.00	8,272.50	0.00
296-730-900.000	Advertising	0.00	464.00	0.00
296-730-970.000	Capital Improvements	100,000.00	1,133.30	98.87
296-730-996.040	Grant - Awning	0.00	2,652.50	0.00
296-730-996.050	Grant - Sign	20,000.00	1,791.17	91.04
296-730-996.060	Grant - Facade	20,000.00	8,888.66	55.56
Total Dept 730 - Design		162,500.00	23,257.13	85.69
Dept 731 - Economic Restructuring				
296-731-810.000	Contracted Services	4,000.00	0.00	100.00
Total Dept 731 - Economic Restructuring		4,000.00	0.00	100.00
Dept 961 - Promotions				
296-961-740.310	EVENTS	9,700.00	808.23	91.67
296-961-740.360	BUSINESS PROMOTION	4,000.00	(100.00)	102.50
296-961-810.000	Contracted Services	0.00	600.00	0.00
296-961-810.310	IMAGE PROMO	4,000.00	444.00	88.90

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Fund 296 - DDA Operating				
Expenditures				
296-961-810.350	Contracted Services - Concert	0.00	3,660.98	0.00
296-961-810.360	Contracted Services - Scarecr	0.00	2,786.10	0.00
296-961-900.000	Advertising	0.00	2,246.48	0.00
296-961-900.350	Advertisting - Concerts	0.00	195.88	0.00
296-961-900.360	Advertising - Scarecrow	0.00	1,669.91	0.00
Total Dept 961 - Promotions		17,700.00	12,311.58	30.44
Total - Function Unclassified		417,221.00	95,264.34	77.17
TOTAL EXPENDITURES		417,221.00	95,264.34	77.17
Fund 296 - DDA Operating:				
TOTAL REVENUES		433,000.00	311,777.40	28.00
TOTAL EXPENDITURES		417,221.00	95,264.34	77.17
NET OF REVENUES & EXPENDITURES		15,779.00	216,513.06	(1,272.1

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORMAL (ABNORMAL)	% BDGT REMAIN
Fund 394 - DDA Debt Service				
Revenues				
Function: Unclassified				
Dept 000				
394-000-699.296	Transfer In - DDA	72,050.00	0.00	100.00
Total Dept 000		72,050.00	0.00	100.00
Total - Function Unclassified		72,050.00	0.00	100.00
TOTAL REVENUES		72,050.00	0.00	100.00
Expenditures				
Function: Unclassified				
Dept 906 - Debt Service				
394-906-991.000	Principal	65,460.00	(58,000.00)	188.60
394-906-995.000	Interest	6,590.00	(7,460.25)	213.21
Total Dept 906 - Debt Service		72,050.00	(65,460.25)	190.85
Total - Function Unclassified		72,050.00	(65,460.25)	190.85
TOTAL EXPENDITURES		72,050.00	(65,460.25)	190.85
Fund 394 - DDA Debt Service:				
TOTAL REVENUES		72,050.00	0.00	100.00
TOTAL EXPENDITURES		72,050.00	(65,460.25)	9.15
NET OF REVENUES & EXPENDITURES		0.00	65,460.25	0.00

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE		% BDGT REMAIN			
			11/30/2021	NORMAL (ABNORMAL)				
Fund 494 - DDA Construction Fund								
Expenditures								
Function: Unclassified								
Dept 455 - Construction								
494-455-970.000	Capital Improvements	0.00	40,771.09		0.00			
Total Dept 455 - Construction		0.00	40,771.09		0.00			
Total - Function Unclassified		0.00	40,771.09		0.00			
TOTAL EXPENDITURES		0.00	40,771.09		0.00			
Fund 494 - DDA Construction Fund:								
TOTAL REVENUES		0.00	0.00		100.00			
TOTAL EXPENDITURES		0.00	40,771.09		0.00			
NET OF REVENUES & EXPENDITURES		0.00	(40,771.09)		0.00			

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REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

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DB: Oxford

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE		% BDGT REMAIN
			11/30/2021 NORMAL (ABNORMAL)		
Fund 590 - Sewer Fund					
Revenues					
Function: Unclassified					
Dept 000					
590-000-642.000	Collections	740,000.00	333,888.27		54.88
590-000-642.010	Penalties on Usage	2,000.00	4,233.02		(111.65)
590-000-665.000	Interest Earnings	3,000.00	1,390.20		53.66
590-000-672.050	New Connection	2,000.00	17,950.00		(797.50)
590-000-677.000	Reimbursements	0.00	216.22		0.00
Total Dept 000		747,000.00	357,677.71		52.12
Total - Function Unclassified		747,000.00	357,677.71		52.12
TOTAL REVENUES		747,000.00	357,677.71		52.12
Expenditures					
Function: Unclassified					
Dept 521 - Sewer					
590-521-704.000	Wages	44,544.00	2,382.31		94.65
590-521-704.010	WAGES - ADMIN	9,736.00	3,960.45		59.32
590-521-705.000	Clerical	7,619.00	2,914.35		61.75
590-521-715.000	FICA	4,735.00	703.68		85.14
590-521-716.000	Medical Insurance	20,378.00	4,909.70		75.91
590-521-718.000	Retirement	16,650.00	6,880.01		58.68
590-521-721.000	Uniform Allowance	1,100.00	0.00		100.00
590-521-723.000	Workers Compensation	2,018.00	1,022.40		49.34
590-521-727.000	Office Supplies	200.00	0.00		100.00
590-521-730.000	Postage	200.00	0.00		100.00
590-521-740.000	Operating Supplies	500.00	139.29		72.14
590-521-787.000	Materials	1,000.00	0.00		100.00
590-521-807.000	Audit	2,800.00	300.00		89.29
590-521-810.000	Contracted Services	28,543.00	1,744.28		93.89
590-521-815.000	Oakland County Usage Fees	434,292.00	139,944.40		67.78
590-521-826.000	Legal Fees	1,000.00	0.00		100.00
590-521-856.020	Telephone - DPW	240.00	132.00		45.00
590-521-905.000	Printing & Publications	100.00	0.00		100.00
590-521-910.000	Insurance	3,630.00	3,498.45		3.62
590-521-943.000	Equipment Rental	23,000.00	975.71		95.76
590-521-957.000	Contingency: Year End	5,000.00	0.00		100.00
590-521-991.020	Bond - Interceptor	115,000.00	67,789.14		41.05
590-521-992.000	Fees	0.00	(493.16)		0.00
590-521-995.030	Interest Interceptor	17,000.00	17,461.48		(2.71)
Total Dept 521 - Sewer		739,285.00	254,264.49		65.61
Total - Function Unclassified		739,285.00	254,264.49		65.61
TOTAL EXPENDITURES		739,285.00	254,264.49		65.61
Fund 590 - Sewer Fund:					
TOTAL REVENUES		747,000.00	357,677.71		52.12
TOTAL EXPENDITURES		739,285.00	254,264.49		65.61
NET OF REVENUES & EXPENDITURES		7,715.00	103,413.22		(1,240.4

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE	% BDGT REMAIN
			11/30/2021 NORMAL (ABNORMAL)	
Fund 591 - Water Fund				
Revenues				
Function: Unclassified				
Dept 000				
591-000-642.000	Collections	740,000.00	214,886.17	70.96
591-000-642.010	Penalties on Usage	7,000.00	4,050.76	42.13
591-000-642.030	Collections - Fixed	0.00	138,597.78	0.00
591-000-665.000	Interest Earnings	4,500.00	1,134.36	74.79
591-000-672.060	Capital Charges	5,000.00	15,400.00	(208.00)
591-000-677.000	Reimbursements	0.00	12.00	0.00
591-000-686.000	Miscellaneous	0.00	7,268.00	0.00
591-000-699.000	OPERATING TRANSFERS IN	260,955.00	0.00	100.00
Total Dept 000		1,017,455.00	381,349.07	62.52
Total - Function Unclassified		1,017,455.00	381,349.07	62.52
TOTAL REVENUES		1,017,455.00	381,349.07	62.52
Expenditures				
Function: Unclassified				
Dept 556 - Water Maintenance				
591-556-704.000	Wages	81,814.00	10,540.22	87.12
591-556-704.010	WAGES - ADMIN	9,736.00	3,960.45	59.32
591-556-705.000	Clerical	10,390.00	3,892.25	62.54
591-556-709.000	Overtime	500.00	0.00	100.00
591-556-715.000	FICA	7,837.00	1,379.38	82.40
591-556-716.000	Medical Insurance	33,027.00	10,095.15	69.43
591-556-718.000	Retirement	32,345.00	14,538.44	55.05
591-556-721.000	Uniform Allowance	1,100.00	0.00	100.00
591-556-723.000	Workers Compensation	3,027.00	1,533.60	49.34
591-556-727.000	Office Supplies	100.00	0.00	100.00
591-556-730.000	POSTAGE & ADVERTISING	5,520.00	2,091.52	62.11
591-556-740.000	Operating Supplies	2,500.00	1,765.66	29.37
591-556-754.000	Tools	1,500.00	0.00	100.00
591-556-787.000	Materials	7,000.00	0.00	100.00
591-556-807.000	Audit	2,800.00	300.00	89.29
591-556-810.000	Contracted Services	22,628.00	1,930.06	91.47
591-556-821.000	Engineering	32,000.00	7,159.00	77.63
591-556-826.000	Legal Fees	1,000.00	0.00	100.00
591-556-856.020	Telephone - DPW	240.00	132.00	45.00
591-556-943.000	Equipment Rental	20,000.00	5,751.55	71.24
591-556-960.000	Education/Safety Management	1,200.00	90.00	92.50
591-556-970.000	Capital Improvements	285,000.00	3,494.62	98.77
Total Dept 556 - Water Maintenance		561,264.00	68,653.90	87.77
Dept 557 - Water Plant				
591-557-730.000	Postage	650.00	0.00	100.00
591-557-740.000	Operating Supplies	600.00	0.00	100.00
591-557-743.000	Chemicals	52,000.00	10,469.76	79.87
591-557-751.000	Diesel Fuel and Gas	600.00	583.47	2.76
591-557-787.000	Materials	5,500.00	220.60	95.99
591-557-810.000	Contracted Services	64,473.00	28,523.21	55.76
591-557-856.000	Telephone	3,207.00	1,168.68	63.56
591-557-910.000	Insurance	15,974.00	15,393.18	3.64
591-557-921.000	Electric	35,633.00	12,142.18	65.92
591-557-923.000	Heat	1,044.00	59.93	94.26
591-557-924.000	Sewer	374.00	124.68	66.66
591-557-927.000	Water	217.00	72.36	66.65
591-557-931.000	Building Maintenance	500.00	0.00	100.00
591-557-933.010	Equipment Maintenance Contrac	1,500.00	0.00	100.00
591-557-958.000	Membership & Dues	500.00	0.00	100.00
591-557-991.000	Principal	257,284.00	(237,000.00)	192.12
591-557-995.000	Interest	16,135.00	(20,283.50)	225.71
Total Dept 557 - Water Plant		456,191.00	(188,525.45)	141.33
Total - Function Unclassified		1,017,455.00	(119,871.55)	111.78
TOTAL EXPENDITURES		1,017,455.00	(119,871.55)	111.78

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE		% BDGT REMAIN
			NORMAL	11/30/2021 (ABNORMAL)	
Fund 591 - Water Fund					
Fund 591 - Water Fund:					
TOTAL REVENUES		1,017,455.00		381,349.07	62.52
TOTAL EXPENDITURES		1,017,455.00		(119,871.55)	88.22
NET OF REVENUES & EXPENDITURES		0.00		501,220.62	0.00

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		2021-22	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	11/30/2021 NORMAL (ABNORMAL)	REMAIN
Fund 661 - Motor Equipment - DPW				
Revenues				
Function: Unclassified				
Dept 000				
661-000-556.000	STATE GRANT	161,211.00	0.00	100.00
661-000-665.000	Interest Earnings	2,000.00	601.63	69.92
661-000-676.202	Major Streets Equipment Renta	18,000.00	11,918.36	33.79
661-000-676.203	Local Streets Equipment Renta	14,000.00	21,304.91	(52.18)
661-000-676.441	DPW Equipment Rental	36,000.00	25,815.16	28.29
661-000-676.590	Sewer Equipment Rental	10,000.00	975.71	90.24
661-000-676.591	Water Equipment Rental	20,000.00	5,751.55	71.24
Total Dept 000		261,211.00	66,367.32	74.59
Total - Function Unclassified		261,211.00	66,367.32	74.59
TOTAL REVENUES		261,211.00	66,367.32	74.59
Expenditures				
Function: Unclassified				
Dept 958 - Motor Equipment				
661-958-704.000	Wages	19,528.00	11,412.12	41.56
661-958-704.010	WAGES	0.00	556.01	0.00
661-958-705.000	Clerical	0.00	526.99	0.00
661-958-709.000	Overtime	300.00	0.00	100.00
661-958-710.010	Leave Time Buyout	1,800.00	0.00	100.00
661-958-715.000	FICA	1,655.00	936.36	43.42
661-958-716.000	Medical Insurance	10,265.00	1,851.55	81.96
661-958-718.000	Retirement	7,020.00	2,682.42	61.79
661-958-721.000	Uniform Allowance	900.00	222.75	75.25
661-958-723.000	Workers Compensation	2,018.00	1,022.40	49.34
661-958-751.000	Diesel Fuel and Gas	12,000.00	5,514.80	54.04
661-958-752.000	Oil and Grease	1,300.00	277.89	78.62
661-958-753.000	Anti-Freeze	150.00	61.46	59.03
661-958-754.000	Tools	400.00	169.00	57.75
661-958-776.000	DPW Building Maint and Suppli	1,200.00	1,924.48	(60.37)
661-958-781.030	DPW Repair Parts	10,000.00	2,259.23	77.41
661-958-807.000	Audit	1,400.00	150.00	89.29
661-958-810.000	Contracted Services	10,184.00	9,245.58	9.21
661-958-910.000	Insurance	10,891.00	10,495.35	3.63
661-958-960.000	Education/Safety Management	200.00	0.00	100.00
661-958-979.000	DPW Equipment	170,000.00	0.00	100.00
Total Dept 958 - Motor Equipment		261,211.00	49,308.39	81.12
Total - Function Unclassified		261,211.00	49,308.39	81.12
TOTAL EXPENDITURES		261,211.00	49,308.39	81.12
Fund 661 - Motor Equipment - DPW:				
TOTAL REVENUES		261,211.00	66,367.32	74.59
TOTAL EXPENDITURES		261,211.00	49,308.39	81.12
NET OF REVENUES & EXPENDITURES		0.00	17,058.93	0.00
TOTAL REVENUES - ALL FUNDS				
TOTAL REVENUES - ALL FUNDS		5,417,239.00	3,318,873.88	38.73
TOTAL EXPENDITURES - ALL FUNDS				
TOTAL EXPENDITURES - ALL FUNDS		5,297,973.00	1,101,430.64	79.21
NET OF REVENUES & EXPENDITURES		119,266.00	2,217,443.24	(1,759.2

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE		% BDGT REMAIN
			NORMAL	(ABNORMAL)	
Fund 296 - DDA Operating					
Revenues					
Function: Unclassified					
Dept 000					
296-000-401.000	Township Operating	210,000.00	89,081.94		57.58
296-000-401.010	Village Revenue	183,000.00	171,584.02		6.24
296-000-401.020	STATE PERSONAL PROPERTY TAX	30,000.00	36,219.23		(20.73)
296-000-412.000	Delinquent Property Taxes	2,000.00	4,670.89		(133.54)
296-000-581.000	LOCAL GRANT	0.00	2,957.99		0.00
296-000-665.000	Interest Earnings	500.00	547.20		(9.44)
296-000-671.040	Scarecrow Festival	1,000.00	100.00		90.00
296-000-671.080	Concerts in the Park	2,000.00	2,000.00		0.00
296-000-671.090	Holiday Promotions	4,500.00	4,616.13		(2.58)
Total Dept 000		433,000.00	311,777.40		28.00
Total - Function Unclassified		433,000.00	311,777.40		28.00
TOTAL REVENUES		433,000.00	311,777.40		28.00
Expenditures					
Function: Unclassified					
Dept 729 - Organization/Administration					
296-729-704.000	Wages	60,000.00	23,484.40		60.86
296-729-705.000	CLERICAL COMMUNICATIONS	8,000.00	0.00		100.00
296-729-715.000	FICA	4,600.00	1,796.64		60.94
296-729-716.000	Medical Insurance	4,800.00	0.00		100.00
296-729-716.001	LIFE, ST/LT DISABILITY	688.00	209.04		69.62
296-729-718.000	Retirement	6,000.00	2,077.20		65.38
296-729-723.000	Workers Compensation	807.00	408.96		49.32
296-729-727.000	Office Supplies	500.00	32.50		93.50
296-729-807.000	Audit	200.00	75.00		62.50
296-729-810.000	Contracted Services	700.00	804.80		(14.97)
296-729-810.011	Downtown Cleaning	50,000.00	16,666.68		66.67
296-729-810.111	Enforcement Transfer	25,000.00	8,386.68		66.45
296-729-810.140	Contracted Services - Website	1,200.00	1,296.17		(8.01)
296-729-830.000	Membership & Dues	991.00	0.00		100.00
296-729-856.040	Cellular Phone Fees	648.00	205.07		68.35
296-729-864.000	Workshops	200.00	0.00		100.00
296-729-864.010	Director - Conference	1,500.00	0.00		100.00
296-729-866.000	Mileage	100.00	40.77		59.23
296-729-867.000	Lodging	250.00	0.00		100.00
296-729-868.000	Meals	250.00	0.00		100.00
296-729-905.000	Printing & Publications	0.00	88.00		0.00
296-729-910.000	Insurance	3,980.00	3,848.45		3.31
296-729-920.000	Utilities	590.00	275.27		53.34
296-729-999.394	Transfer to Debt Service	62,017.00	0.00		100.00
Total Dept 729 - Organization/Administration		233,021.00	59,695.63		74.38
Dept 730 - Design					
296-730-727.000	Office Supplies	0.00	55.00		0.00
296-730-740.230	Operating Supplies - Flowers	2,500.00	0.00		100.00
296-730-810.000	Contracted Services	20,000.00	0.00		100.00
296-730-810.160	Contracted Services - Downtow	0.00	8,272.50		0.00
296-730-900.000	Advertising	0.00	464.00		0.00
296-730-970.000	Capital Improvements	100,000.00	1,133.30		98.87
296-730-996.040	Grant - Awning	0.00	2,652.50		0.00
296-730-996.050	Grant - Sign	20,000.00	1,791.17		91.04
296-730-996.060	Grant - Facade	20,000.00	8,888.66		55.56
Total Dept 730 - Design		162,500.00	23,257.13		85.69
Dept 731 - Economic Restructuring					
296-731-810.000	Contracted Services	4,000.00	0.00		100.00
Total Dept 731 - Economic Restructuring		4,000.00	0.00		100.00
Dept 961 - Promotions					
296-961-740.310	EVENTS	9,700.00	808.23		91.67
296-961-740.360	BUSINESS PROMOTION	4,000.00	(100.00)		102.50
296-961-810.000	Contracted Services	0.00	600.00		0.00
296-961-810.310	IMAGE PROMO	4,000.00	444.00		88.90

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GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORMAL (ABNORMAL)	% BDGT REMAIN
Fund 494 - DDA Construction Fund				
Expenditures				
Function: Unclassified				
Dept 455 - Construction				
494-455-970.000	Capital Improvements	0.00	40,771.09	0.00
Total Dept 455 - Construction		0.00	40,771.09	0.00
Total - Function Unclassified		0.00	40,771.09	0.00
TOTAL EXPENDITURES		0.00	40,771.09	0.00
Fund 494 - DDA Construction Fund:				
TOTAL REVENUES		0.00	0.00	100.00
TOTAL EXPENDITURES		0.00	40,771.09	0.00
NET OF REVENUES & EXPENDITURES		0.00	(40,771.09)	0.00
TOTAL REVENUES - ALL FUNDS				
		433,000.00	311,777.40	28.00
TOTAL EXPENDITURES - ALL FUNDS				
		417,221.00	136,035.43	67.39
NET OF REVENUES & EXPENDITURES				
		15,779.00	175,741.97	(1,013.7

Rental Inspection Information

November 30, 2021

Items listed below are primarily what the inspector will be checking. These are items that will be checked for the safety and welfare of landlords and occupants.

Please check the list and take care of any items that need attention prior to the inspection. This is a checklist provided for your convenience and does not mean other items, not on the list, will not be found.

1. Provide proof (dated receipt signed by the technician) of inspection of furnace by a licensed heating contractor, showing type of test performed and heat exchanger inspection.
2. Outlets in kitchen within 6' of a water source must be GFI protected
3. GFI outlets in bathrooms.
4. 60amp minimum service
5. All wiring must be to code (covers on all junction boxes, outlets, and switches)
6. Any exterior outlets must be GFI protected
7. Smoke detectors must be installed on every level of the home (including basement) every bedroom and in hall immediately next to bedrooms.
8. Provide rigid metal pipe for dryer exhaust (accordion type is not acceptable)
9. Provide gas shut off valve for water heater within 2' of water heater
10. Handrails must be in place and secure at all stairs
11. Any deck, landing or porch more than 30" off the ground must have a code compliant guard rail
12. Provide back flow preventer at laundry tub and exterior hose bibs

Village of Oxford

ARTICLE ____ . RESIDENTIAL RENTAL REGISTRATION ORDINANCE*

Sec. 6-101. Purpose and intent.

For the health and safety of landlords and tenants and for the ongoing and general welfare of the public, the Village of Oxford recognizes the need for an organized registration program for residential rental units located within the Village in order to ensure, when determined to be necessary, that rental units in the Village are proactively identified and known to all public safety officials. The Village hereby finds that the most efficient system to achieve these objectives is a program requiring the registration of residential rental units within the Village.

Sec. 6-102. Definitions.

As used in this article, the following terms and words shall have the following meanings, unless the context clearly indicates that a different meaning is intended. Any term not specifically defined shall have its plain meaning.

Dwelling unit means a building, structure, mobile home, or portion thereof, designed for occupancy for residential purposes and having cooking facilities and sanitary facilities, except for the following:

- (1) Places of public accommodation such as a hotel, a motel, or a bed and breakfast establishment;
- (2) Units required to be occupied by an employee or agent of an owner as a written condition of employment (i.e., parsonages);
- (3) Any dwellings, dwelling units or mobile homes, which the state has exclusive authority under existing and controlling state law to regulate;
- (4) The principal residence of the owner which is temporarily occupied by a person(s) other than the owner for not more than two (2) years;
- (5) The dwelling of a surviving spouse who is living in a home which is owned by the deceased spouse's heirs, estate or trust;
- (6) A dwelling in which a parent, child, brother, or sister of an owner is living; and
- (7) Dwelling units in which an owner of such unit resides unless the nonowner occupant(s) of such dwelling unit pays rent or makes other forms of compensation to the owner for occupancy of the dwelling unit.

Landlord means any person who owns or controls a dwelling, dwelling unit, or rental unit and rents such unit, either personally or through a designated agent, to any person.

Owner means the legal title holder of a rental unit or the premises within which the rental unit is situated.

Owner-occupied rental unit means a rental unit that is occupied, in whole or in part, by an individual who is an Owner or whose name specifically appears on the deed for the property where the rental unit is located.

Person means any natural individual, firm, partnership, association, joint stock company, joint venture, public or private corporation or receiver, executor, personal representative, trust, trustee, conservator or other representative appointed by order of any court.

Premises means a lot, plot or parcel of land, including the buildings or structures thereon, which also includes dwelling units and dwellings.

Rental unit means any "dwelling unit" containing sleeping units, including but not limited to apartments, boarding houses, or sleeping rooms, which is leased or rented from the Owner or other person in control of such units, to any Tenant, whether by day, week, month, year or any other term of time.

Responsible local agent means a natural person having his or her place of residence in the State of Michigan and designated by the property Owner as the agent responsible for operating such property in compliance with the ordinances adopted by the Village.

Tenant means any person who has the temporary use and occupancy of real property owned by another person in subordination to that other person's title and with that other person's consent; for example, a person who rents or leases all or part of a dwelling unit from a landlord.

Sec. 6-103. Requirements.

No person shall lease, rent, occupy, or otherwise allow a rental unit within the Village to be occupied, unless the following registration requirements are met.

(a) The owner of the rental unit shall have registered the rental unit with the Village building official by completing and filing a current registration form with the Village building official of the Village; and

(b) All fees charged, if any, by the Village for the registration of the rental unit shall be paid in full.

Sec. 6-104. Registration.

No person shall lease, rent, occupy, or otherwise allow a rental unit within the Village to be occupied without first registering the rental unit with the Village building official and designating a responsible local agent.

(a) *Registration forms.* Registration shall be made upon forms furnished by the building official and zoning department and shall require, at a minimum, all of the following information.

- (1) The common street address of the rental unit(s);
- (2) The number and types of rental units within the dwelling unit;
- (3) Name, business and residence address, telephone number, and where applicable an e-mail address, mobile telephone number, and facsimile number of all property owners of the rental unit(s);
- (4) Name, residence address, telephone number, and where applicable an email address, mobile telephone number, and facsimile number of the responsible local agent designated by the owner;
- (5) The maximum number of occupants proposed for each identified and registered rental unit;
- (6) The name, address, telephone number, and where applicable an e-mail address, mobile telephone number, and facsimile number of the person authorized to order repairs or services for the property if different than the owner or responsible local agent, if in violation of Village or state codes, if the person is other than the owner or the responsible local agent; and
- (7) Information relating to the size of all habitable rooms in the dwelling unit used as part or all of each rental unit.

(b) *Accurate and complete information.* All information provided on the registration form shall be accurate and complete. No person shall provide inaccurate information for the registration of a rental unit, or fail (omit) to provide the information required for such registration. The registration form shall be signed by the properly owner(s) or the designated responsible local agent. Where the owner is not a natural person, the owner information shall be that of the president, general manager or other chief executive of the organization completing the registration process.

(c) *Change in registration information or transfer of property.* Except for a change in the registered local agent, the property owner of a rental unit registered with the Village shall re-register within thirty (30) calendar days after any change occurs in the registration information. If the property is transferred to a new owner, the new

property owner of a registered rental unit shall re-register the rental unit within thirty (30) calendar days following the transfer of the property. Property owners shall notify the building official of any change in the designation of the registered local agent, including a change in name, address, e-mail address, telephone number, mobile telephone number or facsimile number of the designated registered local agent within thirty (30) business days of the change.

(d) *Responsible local agent.* The designated responsible local agent shall be responsible for all of the following:

- (1) Operating the registered rental unit in compliance with all applicable Village ordinances;
- (2) Providing access to the rental unit for the purpose of making any and all allowable inspections necessary to ensure compliance with the applicable Village ordinances;
- (3) Accepting all legal notices or services of process with respect to the rental unit.

Sec. 6-105. Fees.

There is no fee or charge to register any rental unit in the Village.

Sec. 6-106. Maintenance of records.

All records, files and documents pertaining to the rental registration and inspection ordinance shall be maintained by the Village building official and made available to the public as allowed or required by state law.

Sec. 6-107. Penalty.

(a) Any person who shall violate a provision of this ordinance, or who fails to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provide by the State of Michigan and the Village of Oxford.

(b) Unless otherwise provided in this article, any person, firm, or corporation, or any owner of any building, structure, or premises, or part thereof, where any condition in violation of this article shall exist or shall be created, shall be responsible for a civil infraction. A violation includes any act which is prohibited or made or declared to be unlawful or an offense by this article, or any omission or failure to act where the act is required by this article. Upon a finding of responsibility, a defendant shall be responsible for a civil fine for each infraction as provided for in this section, infra, plus any costs, damages, expenses, and other sanctions, as authorized under Chapter 87 of Act No. 236 of the Public Acts of 1961, as amended, and other applicable laws.

(c) For a first offense, a civil fine of not less than one hundred dollars (\$100.00) plus costs shall be levied. The civil fine for any first repeat offense shall be not less than two hundred dollars (\$200.00) plus costs. A civil fine for any offense which is a second repeat offense or any subsequent repeat offense shall be not less than five hundred dollars (\$500.00) plus costs. A sanction shall be a civil fine as provided for above, plus costs, damages, expenses, and other sanctions, as authorized under Chapter 87 of Act No 236 of the Public Acts of 1961, as amended, and other applicable laws. As used in this section, "repeat offense" means a second (or any subsequent) municipal civil infraction violation of the same requirement or provision (i) committed by a person or entity within any twelve month period and (ii) for which the person admits responsibility or is determined to be responsible.

(d) Each day on which any violation of this article continues shall constitute a separate offense and shall be subject to penalties or sanctions as a separate offense. In addition to any remedies available at law, the Village may bring an action for an injunction or other process against a person to restrain, prevent or abate any violation of any section of this article which is declared to be a civil infraction.

(e) In the event that a person or entity who is found responsible fails to obey any correction order or order of mandamus which may be issued by a court, such person or entity may be required by a court of law to pay all reasonable costs and expenses which are incurred by the Village in making the corrective action or actions.

Sec. 6-108. Other enforcement actions.

The Village shall have the right to obtain an order of mandamus and/or an injunction so as to enforce the terms and conditions of this ordinance. All remedies which are provided by this article shall be cumulative.

Sec. 6-109. Severability and captions.

This article and the various parts, sections, subsections, sentences, phrases and clauses thereof are hereby declared to be severable. If any part, section, subsection, sentence, phrase or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the article shall not be affected thereby. The captions included at the beginning of each section are for convenience only and shall not be considered a part of this article.

Sec 6-110. Repeal.

All resolutions, ordinances, orders or parts thereof in conflict in whole or in part with any of the provisions of this article are, to the extent of such conflict, hereby repealed.

THE VILLAGE OF OXFORD
SPECIAL RESOLUTION
TO HONOR THE VICTIMS AND
RECOGNIZE THE FIRST RESPONDERS
OF THE OXFORD HIGH SCHOOL
SHOOTING TRAGEDY
RESOLUTION 2021-17

WHEREAS the lives of Oxford High School students Tate Myre, Madisyn Baldwin, Hana St. Juliana, and Justin Shilling, were taken on November 30, 2021, as a result of a senseless shooting at Oxford High School; and

WHEREAS seven others, including a teacher, were injured during that tragedy and numerous students, teachers, staff, and administrators will be forever impacted by their experience that day; and

WHEREAS an exceptionally courageous force of first responders, including the Village of Oxford Police Department and Oxford Fire Department, along with police officers, firefighters, paramedics, and EMTs throughout Oakland, Lapeer, and Genesee counties risked their lives to protect and save the lives of others; and

WHEREAS the Village of Oxford recognizes the selfless acts of those first responders, Oxford High School teachers, staff, administrators, and students who continue to grieve while honoring those impacted by this senseless tragedy; and

WHEREAS the Village of Oxford recognizes the heroic efforts of countless others responding in and for the Village and Township of Oxford, including all first responders, Oxford Village Police and Oxford Township Fire Department; and

WHEREAS the Village of Oxford stands with its community, first responders, and all those impacted by this tragedy.

NOW THEREFORE BE IT RESOLVED that, in acknowledgement of the profound, long-term and devastating effects of the November 30, 2021 Oxford High School shooting, the Village of Oxford honors the memory of Tate Myre, Madisyn Baldwin, Hana St. Juliana, and Justin Shilling.

BE IT FURTHER RESOLVED that the Village of Oxford will provide all support and resources necessary under Council's control to all who are in need.

BE IT FURTHER RESOLVED that this Resolution be cited as the "November 30th Oxford High School Shooting Tragedy and First Responders Recognition Resolution of 2021."

RESOLUTION DECLARED ADOPTED by the Village of Oxford Council President.

Kelsey Cooke, President

**Oxford-Addison Youth Assistance
Volunteer Application**

Name: Patricia (Pat) Mueller
 Street Address: 5765 Sandstone
 City, Zip: Oxford 48371
 Phone Numbers: 248 · 221 · 0920
 E-mail Address: patsymueller19@earthlink.net

Please check one of the following:

- ☒ I am interested in applying as a Board Member. This requires attending a monthly Board Meeting.
☐ I am interested in applying as a Task Volunteer.

We would like to know more about you. Please write a short paragraph to introduce yourself.

Please let us know some of your background, interests, experience, and skills.

I lived in Oxford for the past 43 years. I have 3 children who graduated from Oxford schools. I'm married to my husband David for 44 years. I hold an MBA. 4 years ago I had a spinal cord injury, and use a walker. My interests include spending time with family, friends, especially my 5 grand kids. I enjoy anything outdoors, I garden and camp. I very much enjoy my volunteer time with OCTV

(continued on the back)

How often do you anticipate volunteering for Youth Assistance? Please select one or more:

- ☒ Board Meetings (one evening per month)
☐ Occasionally: _____ Activities per Year
☐ Monthly: _____ Hours per Month
☒ Other as needed

The following volunteer opportunities may be available. Please circle any that interest you.

Mentoring	<u>Youth Recognition</u>	<u>Fundraising</u>	<u>Administrative Tasks</u>
Youth Parties	<u>Family Education</u>	<u>Gardening</u>	Camp Registration
Field Trips	<u>Board Membership</u>	<u>Public Relations</u>	Budget and Finance
Bowl...g in	Bicycling	Christmas Parade	Other: _____

Signature: 

Date: 10/1/21

This application will be submitted for review to the Boards of each of our local sponsors.

Thank you for your interest in Youth Assistance! We love our volunteers!

I retired after 40 years working with children, families, volunteers and communities, in schools non-profit, and government settings. I've worked with mainly vulnerable populations, including Head Start, at-risk youth, child care, parent education, volunteer recruitment and training, as well as community building and work groups. My experiences range from the classroom, to the board room.

I've written and managed grants, contracts and agreements. Provided training to parents providers, volunteers and community partners. My motivation centers around the idea of working with others to support children's educational and social success.

My oral and written communication skills, my organizational, leadership and planning abilities have been developed through my experiences.

(Little Longer than a paragraph)

VILLAGE OFFICIALS AND PERSONNEL 2020-2021

COUNCIL MEMBERS		4 YEAR TERM	ELECTED	EXPIRES	
Kelsey Cooke President			2020*	2022	*appointed by Council 10-13-20 to fill remainder of J. Frost term ending 2022
Allison Kemp-Pro-tem			2020	2022	Elected 11-3-20 to fill remainder of term vacated by K. Logan
MAUREEN HELMUTH			2018	2022	
Ashley Ross			2020	2024	Elected 11-3-20
Lori Bourgeau			2020	2024	Elected 11-3-20

ZONING BOARD		3 YEAR TERM	EXPIRES/END OF	
Ashley Ross	1	Council Rep	term of office	
ADAM DANIELS	2		2021	No contact with Adam lately.
MICHELLE MCCLELLAN	3	PC Rep	2023	
SUE BOSSARDET	4		2022	Bullen vacancy
DAVE GERBER	5		2022	Nichols vacancy
TANYA HEUSER		ALTERNATE	Appt. 6/11/19	2021
		ALTERNATE		

PLANNING COMMISSION		3 YEAR TERM	EXPIRES/END OF	
SCOTT FLYNN			2022	G. Douglas resigned June 2021
JONATHAN NOLO	TWP REP. *		2023	*Not required to have Twp representation, but been past practice
MICHELLE MCCLELLAN	TBA Rep.		2023	
MAUREEN HELMUTH	COUNCIL REP.		2022	Term of office
KELLY ARKLES			2023	
LESLIE PIELACK	Vice Chair		2021	
JUSTIN BALLARD	Chair		2024	REAPPOINTED 11-23-21

MNL		ANNUAL APPT.	EXPIRES/END OF	
Allison Kemp	Delegate		2021	
Ashley Ross	Alternate		2021	

SEMCOG		ANNUAL APPT.	EXPIRES/END OF	
Kelsey Cooke	Delegate		2021	
Lori Bourgeau	Alternate		2021	

REAFFIRMATION COMMISSION		3 YEAR TERM	EXPIRES/END OF	
KATHY HUMMEL			2021	
LYNN ROYSTER			2021	appointed 12-10-19 for remainder of term ENDING 12-31-2021
JAN BURR			2022	
DOLORIS LUDWIG			2022	
KAREN ETHEARTON			2020	

Per Charter:

5 members, at least 3 must be Village residents, must have by-laws approved by Council if adopted
 Must meet no less than once per quarter, elects chairperson for 3 years
 Secretary/Treasurer appointed by Chairperson, approved by majority of members
 Minutes to be kept by Village Clerk, shall serve w/o compensation

POLLY ANN TRAIL MGMT COUNCIL		BI-ANNUAL CERTIFICATION	CERTIFICATION ENDS 12-31-22	
ALLISON KEMP	MEMBER		2022	reappointed 12/3/2020
MAUREEN HELMUTH - JOSEPH M. MADORE	ALTERNATE		2022	Madore replacing Helmuth per Council 11-27-21

At least once every 2 years, each MEMBER UNIT shall "certify" to the Council the persons appointed pursuant to Section 2, A, 1.

NOTA		3 YEAR TERM	EXPIRES/END OF	
Lori Bourgeau	MEMBER		2021	
Ashley Ross	ALTERNATE		2021	

CABLE COMMISSION		2 YEAR TERM MIN.	EXPIRES/END OF	
MAUREEN HELMUTH	MEMBER		2021	
Ashley Ross	ALTERNATE		2021	

DDA		4 YEAR TERM	EXPIRES/END OF	
KELSEY COOKE - Temp. utilizing Pres Designee	1	COUNCIL PRES.	2022	Village Council President
ASHLEY ROSS	1B	COUNCIL MEMBER	2022	Council Pres. designee...
PEIK SCHOLZ	2	FIRE CHIEF	2025	Interest in property in district
JUSTIN WIDOCK	3	Member At-Large	2022	Interest in property in district
NICOLE ELLSWORTH	4	BUSINESS REP.	2024	Interest in property in district
		BUILDING OWNER		
ROD CHARLES	5	Township Rep.	2024	Interest in property in district
MARIE POWERS	6	BUSINESS REP.	2024	Interest in property in district
DOROTHY ROBERTS-JOHNSTON	7	BUSINESS REP.	2022	Interest in property in district
VACANT	8	DDA RESIDENT	2022	L. Herby resigned June 2021
		OXFORD TWP REP.		
BILL DUNN - RESIGNED NOVEMBER 2021	9	Member at large	2024	

reappointed 11-23-21

RESOLUTION 2021-14
OPTING OUT OF THE PUBLICLY FUNDED
HEALTH INSURANCE CONTRIBUTION
Public ACT 152 of 2011

Village of Oxford
County of Oakland, State of Michigan

At a regular meeting of the Village of Oxford Council on **December 14, 2021** the following Preamble and Resolution was offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the “Publicly Funded Health Insurance Contribution Act” also known as P.A. 152 of 2011, was passed by the Michigan Legislature and signed by governor Snyder on September 27th, 2011; and

WHEREAS, although the new law imposes a maximum that public employers may contribute to employee health care costs, it also provides a mechanism for Townships and other “local units of government” to OPT OUT of the Act’s requirements for a one (1) year period by a two-thirds vote of the Village Council, allowing the Village to determine, on its own, how much it contributes to employee health insurance without reference to hard caps or the 80/20 plan in the Act. A new two-thirds vote would be required to extend the exemption in each subsequent year.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Village of Oxford Council has, by at least a two-thirds vote, indicated its intention to OPT OUT of the requirements of the “Publicly Funded Health Insurance Contribution Act” also known as PA 152 of 2011 for the calendar year **2022**.

All Resolutions and parts of Resolutions, insofar as they conflict with the provisions of this Resolution be and they, hereby, are rescinded.

Joseph M. Madore,
Village Manager
Oxford, MI

VILLAGE OF OXFORD

Resolution 2021-16

**Resolution to Establish the 2022
Goals, Objectives and Duties of the Village Manager**

WHEREAS, in accordance with the Village of Oxford Charter at Section 5.2, the Village Council wishes to define 2022 goals, objectives and duties for the Village Manager to allow for a meaningful performance review of the Village Manager at the end of 2022: and

WHEREAS, the Village Charter establishes certain duties and allows, by resolution, the Village Council to establish, define and set additional duties of the Village Manager.

AND WHEREAS, the goals, objectives, and duties of the Village Manager for 2022 shall include the following which shall only be subject to change by any additional resolution of the Village Council:

1. All Charter duties 1-8, as set forth in Section 5.2 of the Village Charter.
2. Continue work on the Village Capital Improvement Plan (CIP) which includes water infrastructure and Streets. Plan may also include Village complex future plan that may be discussed during budget discussions.
3. Continue working on requirements of the State of Michigan Lead & Copper Rules (LCR's) including, materials inventory.
4. Oversee the Hudson/Dennison/Hovey watermain replacement project which includes street surface repaving, as well as the W. End of Park Street pavement resurfacing project.
5. Continue the work toward certification in the MEDC Redevelopment Ready Community program.
6. Continue to support staff in office procedures, customer expectations and goals.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Oxford Council does hereby establish these goals for the Manager to be evaluated no less than annually, or more often as the Council desires.

Motion by:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village Council of the Village of Oxford, County of Oakland, Michigan, at a regular meeting held on December 14th, 2021.

Joseph M. Madore, Village Manager

VILLAGE OF OXFORD

Resolution 2021-16

Resolution to Establish the 2022**Goals, Objectives and Duties of the Village Clerk/Treasurer**

WHEREAS, in accordance with the Village of Oxford Charter that applies to the duties of Clerk and Treasurer, as referenced in Sections 5.3 through Chapter 6, the Village Council wishes to define 2020 goals, objectives and duties for the Village Clerk/Treasurer; and

WHEREAS the Village Council wishes to define the goals, objectives and duties of the Village Manager to allow for a meaningful performance review of the Village Clerk/Treasurer at the end of 2020; and

WHEREAS the Village Charter establishes certain duties and allows, by resolution, the Village Council to establish, define and set additional duties of the Village Clerk/Treasurer; and

WHEREAS the goals, objectives and duties of the Village Clerk/Treasurer for 2020 shall include the following which shall only be subject to change by any additional resolution of the Village Council:

1. All Charter duties as set forth in Sections 5-7 of the Village Charter and Clerk/Treasurer duties set forth under Michigan Compiled Law.
2. Charter Revisions per MCL 78.17, 78.18, 78.19, 78.20, Michigan Constitution 1963 Article 7, Section 22, and MCL 78.11.
3. Update Uniform Chart of Accounts per Michigan Treasury (Migration deadline May 31, 2023)
4. Records Management in compliance with Michigan State Administrative Board, Department of History, Arts and Libraries, Archives of Michigan, Michigan Government Finance Officers Association, Michigan Treasury Department Local Audit and Finance Division, Michigan Historical Center, Department of Natural Resources and Environment Archives of Michigan, Department of Technology, Management and Budget, Records Management Services, Michigan Chapter of Government Management Information Sciences (Mi-GMIS), Michigan Association of Municipal Clerks, Michigan Chapter of the International Public Management Association for Human Resources, Michigan Recreation and Park Association and the following records retention schedules: General Schedule #8, 24, 26, 28, 30, 31, and 32.
5. Agenda and Minutes management programs.
6. Continue updating written administrative procedures/processes.
7. Codification of General and Zoning Ordinances.
8. Minutes and Agenda Management systems.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Oxford Council does hereby establish these goals for the Clerk/Treasurer to be evaluated no less than annually, or more often as the Council desires.

Motion by: Second by:

AYES:

NAYS:

ABSENT:

Kelsey Cooke, President, Village of Oxford

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village Council of the Village of Oxford, County of Oakland, Michigan, at a regular meeting held on December 14 , 2021.

Teresa L Onica, Clerk/Treasurer

Village of Oxford Meeting Schedule 2022

Item 10. (k.)

Village Council			
2nd Tuesday @ 7:00pm			
Jan	11 2022	July	12 2022
Feb	8 2022	Aug	9 2022
Mar	8 2022	Sept	13 2022
Apr	12 2022	Oct	11 2022
May	10 2022	Nov	8 2022
June	14 2022	Dec	13 2022

Zoning Board Of Appeals			
1st Monday @ 7:00pm			
Jan	3 2022	July	4 2022
Feb	7 2022	Aug	1 2022
Mar	7 2022	Sept	5 2022
Apr	4 2022	Oct	3 2022
May	2 2022	Nov	7 2022
June	6 2022	Dec	5 2022

NOTA			
3rd Thursday @ 4:30pm			
Jan	20 2022	July	15 2022
Feb	17 2022	Aug	18 2022
Mar	17 2022	Sept	15 2022
Apr	21 2022	Oct	20 2022
May	19 2022	Nov	17 2022
June	16 2022	Dec	15 2022

Oxford-Addison Youth Assistance			
4th Tuesday @ 5:00pm			
Jan	25 2022	July	26 2022
Feb	22 2022	Aug	23 2022
Mar	22 2022	Sept	27 2022
Apr	26 2022	Oct	25 2022
May	24 2022	Nov	22 2022
June	28 2022	Dec	27 2022

Oxford Beautification Commission			
3rd Monday @ 8:30am			
Jan	- 2022	July	- 2022
Feb	21 2022	Aug	15 2022
Mar	- 2022	Sept	- 2022
Apr	- 2022	Oct	- 2022
May	16 2022	Nov	21 2022
June	- 2022	Dec	- 2022

Planning Commission			
1st & 3rd Tuesday @ 7:00 P.M.			
Jan	4 2022	July	5 2022
Jan	18 2022	July	19 2022
Feb	1 2022	Aug	2 2022
Feb	15 2022	Aug	16 2022
Mar	1 2022	Sept	6 2022
Mar	15 2022	Sept	20 2022
Apr	5 2022	Oct	4 2022
Apr	19 2022	Oct	18 2022
May	3 2022	Nov	1 2022
May	17 2022	Nov	15 2022
June	7 2022	Dec	6 2022
June	21 2022	Dec	20 2022

Polly Ann Trail			
3rd Wednesday @ 3:00pm			
Jan.	19 2022	July	20 2022
Feb	16 2022	Aug	17 2022
Mar	16 2022	Sept	21 2022
Apr	20 2022	Oct	19 2022
May	18 2022	Nov	16 2022
June	15 2022	Dec	No Meeting

Downtown Development Authority			
3rd Monday @ 7:00pm			
Jan	17 2022	July	18 2022
Feb	21 2022	Aug	15 2022
Mar	21 2022	Sept	19 2022
Apr	18 2022	Oct	17 2022
May	16 2022	Nov	21 2022
June	20 2022	Dec	19 2022

Oxford Area Cable Commission			
Quarterly - 4th Monday @ 4:30pm			
Feb	28 2022	Aug	22 2022
May	23 2022	Nov	28 2022

* Holidays

2022 HOLIDAYS for Oxford Village Office

January 1	New Year's	Saturday (Office already closed)
April 15	Good Friday	Friday (Office already closed)
May 30	Memorial Day	Monday
July 4	Independence Day	Monday
September 5	Labor Day	Monday
November 24 & 25	Thanksgiving	Thursday Friday (Office already closed)
December 24 & 25	Christmas	Saturday & Sunday (Office already closed)
December 26	Observed	Monday
December 31	New Year's Eve	Saturday (Office already closed)

The village office will have five holiday closings in 2022: Memorial Day, July 4th, Labor Day, and Thanksgiving Day. Observed days: Monday, December 26.