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VILLAGE OF OXFORD
PLANNING COMMISSION
January 04, 2022 - 7:00 p.m.
REGULAR MEETING MINUTES

Meeting Location ▪ 22 W Burdick Street, Oxford, MI ▪ Tel: (248) 628-2543

www.thevillageofoxford.org

1. **CALL TO ORDER**

Chairman Justin Ballard called the meeting to order at 7:00 p.m.

2. **RESPECTS TO THE FLAG**

3. **ROLL CALL:** Members Present: 6. Ballard, Flynn, Helmuth, McClellan, Nold, Pielack . Absent: 1. Arkles. Staff Present: Recording Secretary Tere Onica, McKenna Planner Mario Ortega.

MOTION: by Helmuth/Pielack excusing Kelly Arkles absence. All in favor. Motion carried.

4. **APPROVAL OF AGENDA:** Meeting Agenda January 04, 2022.

MOTION: by Nold/Helmuth to approve the January 04, 2022, agenda as presented. All present voting in favor. Motion carried.

5. **APPROVAL OF MEETING MINUTES:** December 7, 2021, Regular Meeting Minutes.

MOTION: by McClellan/Nold to approve the Village of Oxford December 7, 2021, planning commission regular meeting minutes as presented. All in favor. Motion carried.

6. **CORRESPONDENCE:** None.

7. **NEW BUSINESS:**

a. **Annual Report-** As required per the Michigan Planning Enabling Act, Section 125.3819(2)(Act 33 of 2008, as amended), *“A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.*

McKenna Planner, Mario Ortega reviewed the business undertaken in 2021. Most notably the Master Plan Review, Site Plan Reviews including one for Adult Use Marijuana retail and Zoning Ordinance Text Amendments.

b. **Proposed Action Plan for 2022-** Discussion on the summarized list as presented in the McKenna letter dated December 30, 2021. Training opportunities offered in the evening and on-line training suggested. Current legislation on short term rentals may usurp local ordinance and control. It has already passed in the State House. Contacting representatives and leaders in Lansing is needed for rental issues to remain under local zoning control in accordance with a communities Master Plan and Zoning Ordinance. No action taken on 2022 Action Plan. Will be on next meeting agenda.

8. **OLD BUSINESS:** None

9. **PUBLIC COMMENT:** None.

48 **10. CONSULTANT & ADMINISTRATION COMMENTS:** January 18-potential
49 meeting for sign permit application and Marijuana Retail Site Plan Review. We are waiting
50 on the applicants to address issues and/or provide missing information.
51

52 **11. Commissioner Comments:**
53 Oxford Township Planning Commission-Update from Jon Nold.
54 ZBA Update-no meeting.
55 DDA Update-Nothing to report.
56

57 **12. ADJOURNMENT:**
58 With no other business to discuss, Chairman Ballard adjourned the meeting at 7:33 p.m.
59 **MOTION:** by Helmuth/Pielack. All in favor. Motion carried.
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63 Respectfully submitted,
64 Tere Onica, Recording Secretary