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**OXFORD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

Village Council Members: Lori Bourgeau, Kelsey Cooke, Maureen Helmuth, Allison Kemp, Ashley Ross

22 West Burdick Street
Oxford, MI 48371

Tuesday, March 8, 2022

7:00 pm

- 1.) **CALL TO ORDER:** Council President Kelsey Cooke called the meeting to order at 7:01 p.m.
- 2.) **PLEDGE OF ALLEGIANCE**
- 3.) **ROLL CALL ATTENDANCE:** Members Present: 5. Lori Bourgeau, Kelsey Cooke, Maureen Helmuth, Allison Kemp, Ashley Ross. Absent: 0. Staff Present: Village Manager Joseph Madore, Recording Secretary Clerk/Treasurer, Tere Onica, Attorney, Robert Davis, Police Chief Mike Solwold.
- 4.) **APPROVAL OF AGENDA:** March 8, 2022.
MOTION: by Helmuth/Ross to approve the March 8, 2022, agenda as presented. All in favor. Motion adopted.
- 5.) **PRESENTATION: Police Department Recognition for Outstanding Service.** Officer Tim Ellis and James Irish recognized for outstanding and professional performance.
- 6.) **PUBLIC HEARINGS:**
 - a. **Rental Registration Ordinance.** Council President Cooke opened the public hearing for public comments at 7:08 p.m. regarding Ord. No. 417, Rental Registration and Other.
PUBLIC COMMENTS:
Chuck Schneider-opposed Rental Registration Ordinance. Own businesses and rental units in Oxford. Complaints on speed, traffic, noise, dirt, left turn lane, DDA, Planning Commission, Council, business hours, planner, snow removal, code enforcement, competence, etc.
Tom Claycomb-opposed Rental Registration Ordinance. Owns rental units in Oxford. Opposes fees, inspections, registration.
With no other public wishing to speak, Council President Cooke closed the public hearing at 7:34 p.m.
 - b. **Ordinance 416(a) Amendment Chapter 70 – Utilities Article V.** Council President Cooke opened the public hearing regarding Ord. No. 416(b) an amendment to Chapter 70-Utilities Article V, Stormwater Engineering and Design Standards at 7:34 p.m.
PUBLIC COMMENTS: None.
With no public wishing to speak, Council President Cooke closed the public hearing at 7:34 p.m.
- 7.) **CALL TO PUBLIC:**
Rod Charles of Oxford Township, DDA representative, commented on communication, partnership with the Village of Lake Orion, Trolley rides/program, asking for feedback on what the DDA should do going forward. The DDA is currently revising by-laws and hiring an assistant to the DDA director.
Connie Turland, 51 Pearl Street, presented pictures and complaints against 49 Pearl. Neighbors lighting is a nuisance and (3) Mastiff dogs are (not) contained on the 49 Pearl St. property due to makeshift fencing. Ordinance inquiry to regulate issues. Complaints have been ongoing. Neighbors signed complaint petition.
Mark Meyers, 50 Pearl St., made complaint against 49 Pearl. Light trespassing and glare.
Mrs. Meyers, 50 Pearl St. complaint against 49 Pearl for bright lights visible from inside home across the street in the middle of the night. Unable to sleep due to direction and intensity of neighbor's lighting.
- 8.) **CONSENT AGENDA:**
MOTION: by Helmuth/Kemp to receive and file agenda items 8(a)(i)(ii) as presented.
All in favor. Motion adopted.
MOTION: by Helmuth/Bourgeau to approve Consent Agenda items 7(b)(i)(ii)(iii) as presented -

- 51 including bills for \$246,833.87.
52 **Roll Call Vote:** Ayes: 5. Helmuth, Ross, Kemp, Bourgeau, Cooke. Nays: 0. Absent: 0.
53 Motion adopted.
54
- 55 **9.) UNFINISHED BUSINESS:**
- 56 a. Manager Annual Review Follow Up. Council corrected error in wage calculation for Village
57 Manager retroactive to January 1, 2022.
58 **MOTION:** by Helmuth/Bourgeau to adopt the base salary for the Village Manager at \$85,000.00
59 retroactive to January 1, 2022.
60 **Roll Call Vote:** Ayes: 5. Bourgeau, Kemp, Ross, Helmuth, Cooke. Nays: 0. Absent: 0. Motion
61 adopted.
62
- 63 b. **Rental Registration Ordinance, discussion:** Council commented on intention of Rental
64 Registration Ordinance being a safety concern and a request from the Fire Chief. This
65 ordinance is strictly for registering rentals without fees. Does not address inspection of
66 properties. Discussion has been ongoing since before COVID, pre-2020.
67
- 68 **10.) NEW BUSINESS:**
- 69 a. **Second Reading Rental Registration Ordinance-** amendments to the Rental
70 Registration Ordinance were discussed. The Oxford Township Fire Chief had
71 recommended adopting a rental registration ordinance to identify the location of
72 individuals that may be locked inside living quarters in event of an emergency.
73 **MOTION:** by Helmuth/Ross to set aside the Rental Registration Ordinance with Council
74 requesting the Fire Chief send his recommendation supporting the ordinance for the
75 purpose of public safety to the council in writing.
76 **Roll Call Vote:** Ayes: 5. Kemp, Helmuth, Ross, Bourgeau, Cooke. Nays: 0. Absent: 0.
77 Motion adopted.
78
- 79 b. **Second Reading Ordinance No. 416(a) Amendment Chapter 70 – Utilities -**
80 **Article V: STORMWATER – ENGINEERING AND DESIGN**
81 **STANDARDS.** The State asked that Village amend the existing ordinance to
82 include the language they provided.
83 **MOTION:** by Cooke/Helmuth to approve the Second Reading of Ordinance 416(a).
84 **Roll Call Vote:** Yeas: 5. Cooke, Bourgeau, Kemp, Ross, Helmuth. Nays: 0. Absent: 0.
85 Ordinance adopted and will take effect 30-days from publication.
86
- 87 c. **Resolution 2022-02 Minors and Unsupervised Access to Firearms**
88 **MOTION:** by Cooke/Ross to approve Resolution 2022-02 Minors and Unsupervised
89 Access to Firearms as amended by adding Oxford Township and School Board of
90 Educators to be sent a copy of the Resolution.
91 **Roll Call Vote:** Ayes: 5. Bourgeau, Kemp, Helmuth, Ross, Cooke. Nays: 0. Absent: 0.
92 Resolution declared adopted.
93
- 94 d. **OCTV Request: Station of Record for The Village of Oxford-Discussion**
95 Teri Styles from OCTV requested that the Village of Oxford make OCTV the official
96 station of record. OCTV to provide a template resolution for council consideration.

97 **e. Capital Improvement plan 2022-2027 – Discussion.** The village manager
98 presented a preliminary Village of Oxford Capital Improvement Plan for 2022-
99 2027 for the Water Fund-water mains and service leads; Street Fund-Road
100 repaving plan with and without watermain replacement and General Fund-Scripter
101 Park. ARPA funds are slated to be used on the water lead line replacement for the
102 private line replacement mandated by the State. This will allow the village to avoid
103 the use of taxpayer dollars on private lines. A temporary increase in water rates
104 may be necessary to offset costs in the next five-years. This is estimated to be a
105 five-million-dollar project to be completed over a 20-year period. The Village is
106 hoping to acquire funding to subsidize the project and expedite what has been
107 mandated by the State.

109 **f. April Village Council Meeting Date** – the April council will follow the original
110 meeting schedule. The April Council meeting will be held on, Tuesday, April 12,
111 2022, at 7:00 p.m.

113 **g. Budget Workshop Date(s)-** First budget meeting will be on Tuesday March 29,
114 2022 @ 6:00 p.m. in the community room.

116 **9.) ITEMS REMOVED FROM CONSENT AGENDA:** None.

118 **10.) PUBLIC COMMENT:**

119 Jenny Prather commended council for their due diligence and the professionalism in conducting
120 village business; public comment criticisms were unwarranted.
121 Tanya Heuser, 34 Lafayette St. commented on Rental Ordinance and Resolution 2022-02.
122 Chief Solwold-commented on a light ordinance and M-24 traffic stats.

124 **11.) COMMITTEE REPORTS**


125 NOTA- Update by council member Bourgeau.
126 Planning Commission- Update by council member Helmuth.
127 Cable Commission- No meeting.
128 Polly Ann Trail- Update by council member Kemp.
129 DDA Update by council member Ross.

131 **12.) MANAGER, STAFF & ATTORNEY REPORTS**

133 **13.) COUNCIL COMMENTS**

135 **14.) ADJOURNMENT**

136 With no further business to discuss, Council President Cooke adjourned the meeting at 9:28 p.m.

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140 
141 Respectfully Submitted,
142 Teresa L. Onica, Recording Secretary


Kelsey Cooke, President

