



Village Council Regular Meeting Agenda
Wednesday, February 9, 2022, 7:00 PM
COUNCIL CHAMBERS LOCATED AT
22 W Burdick Street, Oxford, MI Tel: 248-628-2543

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Bourgeau, Cooke, Helmuth, Kemp, Ross
4. Approval of Agenda
5. Public hearings:
6. Call to Public:
7. Consent Agenda:
 - a. Receive and File items:
 - i. Correspondence:
 - ii. Letters & Reports
 - b. Approval items: (roll call vote with bill amount)
 - i. Approval of Minutes: January 11, 2022, December 14, 2021, Closed Session
 - ii. Bills \$ 207,257.93
 - iii. Monthly Budget Report, Treasurers Report, Budget Amendments
8. Unfinished/Old Business:
 - a. Rental Registration Ordinance
 - b. Resolution 2022-01, P.A. 52 of 2011 Opt-Out for 2022 (2/3 vote required (4-votes)
 - c. Manager Annual Review Follow Up – K. Cooke, A. Ross.
 - d. DDA Appointment-Trustee Catherine Colvin Recommendation to Replace Bill Dunn.
9. New Business
 - a. Planning Commission Annual Report and Action Plan, per Planning Zoning Enabling Act
 - b. 1st Reading Ordinance No. 416(a) Amendment Chapter 70 – Utilities - Article V:
STORMWATER – ENGINEERING AND DESIGN STANDARDS
 - c. Special Event Application 22-01 Lakepoint Community Church – Centennial Park
 - d. Charter and Ordinance Legal Review-Municode Proposal
 - e. March Village Council Meeting Date - Discussion
10. Items Removed from Consent Agenda (from item 7)
11. Public Comment
12. Committee Reports
 - a. NOTA - L. Bourgeau
 - b. DDA – Ross
 - c. Polly Ann Trail - A. Kemp
 - d. Planning Commission - M. Helmuth
 - e. Cable Commission – M. Helmuth
 - f. Manager, Staff and Attorney Reports
13. Council Comments
14. Adjournment



Memorandum

To: Honorable President, Kelsey Cooke
Council Members

From: Joseph M. Madore, Village Manager

Date: February 1, 2022

Re: Code enforcement

Background: Dan Durham resigned as our code enforcement officer in November 2021. Tom Szkola was hired near the end of November to replace Dan Durham. Tom Szkola was also hired by Chief Solwold as a part-time Police Officer. Chief Solwold had Officer Szkola go through his field training program so he could be available for shifts and as of February 1st is onboard as our code enforcement officer.

Update: In the absence of Dan Durham and while waiting for Mr. Szkola to be available, I worked with the DPW and Police department on code enforcement issues. After the January 20th snow event, I issued about 30 snow ordinance warning notices. The Following week I had DPW check on the addresses that were given warnings and those that were still not in compliance had their sidewalks serviced by the DPW and were issued ordinance violation citations as well as invoices for the DPW personnel and materials per our ordinance.

Please contact me with any questions.

Joseph M. Madore
Village Manager

OXFORD VILLAGE POLICE DEPT.

POLICE CHIEFS REPORT

2022-January

Micheal D. Solwold-Chief

MONTH				YEAR TO DATE		
	Jan. 2022	Jan.2021	CHG	2022	2021	DIFF
CALLS FOR SERVICE	1005	736	269	1005	736	269
CITATION/WARNING	525	445	80	525	445	80
ACCIDENTS	7	3	4	7	3	4
	POSITION	#				
	CHIEF	1				
	OFFICERS/FT	5				
	OFFICERS/PT	4				
	Service Aid	2				
	Cmv enf	1				
	Parking Enf	1				
	Reserves	12				
	TOTAL	23				

Below is designated for crime-specific stats:

DUI Misd. arrest x3. DUI Felony arrest x2
Domestic assault arrest x2
Felony warrant arrest x2

Jan 2022	WASHINGTON	GLASPIE	E BURDICK	LAKEVILLE	OXFORDLAKES	PONTIAC	W BURDICK	W OF 24	E OF 24	N W LOT	N E LOT	TOTALS
speed	100	15	37	30	2	1	15		6			206
red light	45											45
stop sign					17	2		1	1			21
improper turns	8	2	1									11
seat belt	1											1
drivers licence violations	13	5	1	4	2		2		2			29
plate violations	23	3	1	5	2	2	1	1	2			40
insurance/registration	24	3	3	7	4	2			1			44
equipment	36	8	9	8	4	4	7	1	4			81
misc. violations	3					1		3				7
parking violations		1			3		2	6	1			13
fail to yield to emergency vehicle												0
commercial motor vehicle tickets	22	1	1	1			2					27
Location Totals	275	38	53	55	34	12	29	12	17			525

Grand Total for the Month	525
----------------------------------	------------

**OXFORD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

Village Council Members: Lori Bourgeau, Kelsey Cooke, Maureen Helmuth, Allison Kemp, Ashley Ross

22 West Burdick Street Oxford, MI 48371	January 11, 2022	7:00 pm
--	-------------------------	----------------

- 1.) **CALL TO ORDER:** Council President Kelsey Cooke called the meeting to order at 7:00 p.m.
- 2.) **PLEDGE OF ALLEGIANCE**
- 3.) **ROLL CALL ATTENDANCE:** Members Present: 3: Kelsey Cooke, Ashley Ross, Maureen Helmuth.
Absent: 2. Lori Bourgeau, Allison Kemp. Staff Present: Village Manager Joseph Madore, Recording Secretary Clerk/Treasurer, Tere Onica, Attorney, Robert Davis, Police Chief Mike Solwold.
MOTION: by Helmuth/Ross excusing the absence of council member Allison Kemp. All present voting in favor. Motion carried.
- 4.) **APPROVAL OF AGENDA:** January 11, 2022.
MOTION: by Cooke/Helmuth to amend the January 11, 2022, meeting removing Item 10(a) 2022 Gun Violence Proclamation and postpone Item 9(b) Resolution 2022-01 that requires a two-thirds vote. Agenda amended with one dissenting vote from council member Ross.
- 5.) **AUDIT PRESENTATION:** Joe Verlin from Gabridge & Co, presented the annual audit report commenting that the village received the highest level, clean opinion which is the gold standard of auditing.
- 6.) **CALL TO PUBLIC:** Mike Stockard-Village resident opposes Residential Registration Ordinance.
- 7.) **CONSENT AGENDA:**
MOTION: by Helmuth/Ross to receive and file agenda items listed under 8(a) as presented. All present voting in favor. Motion adopted.
MOTION: by Helmuth/Ross to approve Consent Agenda items 8(b) as presented -including bills in the amount of \$345,655.04.
Roll Call Vote: Ayes: 3. Cooke, Helmuth, Ross. Nays: 0. Absent: 1. Bourgeau, Kemp. Motion adopted.
- 8.) **UNFINISHED BUSINESS:**
 - a. **Rental Registration Ordinance, First Reading:**
MOTION: by Cooke/Helmuth to approve the first reading of the Rental Registration Ordinance as presented. All present voting in favor. Motion adopted.
 - b. Board Appointments MML, SEMCOG, Cable Commission, NOTA
MOTION: by Cooke/Helmuth to reappoint the following:
MML: Allison Kemp delegate, Ashley Ross alternate.
SEMCOG: Kelsey Cooke delegate, Lori Bourgeau alternate.
Oxford Area Cable Commission: Maureen Helmuth delegate, Ashley Ross alternate.
NOTA: Lori Bourgeau delegate. Ashley Ross, alternate.
Roll Call Vote: Ayes: 3. Ross, Helmuth, Cooke. Nays: 0. Absent: 2. Kemp, Bourgeau. Motion carried.

9.) NEW BUSINESS:

a. Annual Audit, Receive and File

MOTION: by Cooke/Helmuth to receive and file the 2021 annual audit report as presented.
All in favor. Motion carried.

9.) ITEMS REMOVED FROM CONSENT AGENDA: None.

10.) PUBLIC COMMENT: None.

11.) COMMITTEE REPORTS

NOTA-No report.

Planning Commission- Update from Helmuth.

Cable Commission-Update from Helmuth.

Polly Ann Trail-No report.

DDA-Update from Ross/Westbrook. The DDA will be hiring a part-time administrative coordinator.

12.) MANAGER, STAFF & ATTORNEY REPORTS

- 13.) COUNCIL COMMENTS** Council members commented on employee reviews and wage increases voting on at the December meeting. Reviews happened in closed session, but council recognized the manager and clerk/treasurer for overall job performance and exceeding expectations.

15.) ADJOURNMENT

With no further business to discuss, Council President Cooke adjourned the meeting at 7:56 p.m.

MOTION: by Helmuth/Cooke. All present voting in favor. Meeting adjourned.

Respectfully Submitted,
Teresa L. Onica, Recording Secretary

Kelsey Cooke, President

01/31/2022 11:49 AM
User: TONICA
DB: Oxford

CHECK REGISTER FOR VILLAGE OF OXFORD
CHECK DATE FROM 01/01/2022 - 01/31/2022

Page: 1/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank CKG01 GENERAL CHECKING					
01/13/2022	CKG01	677 (E)	VISA	CARDMEMBER SERVICE	366.56
01/13/2022	CKG01	678 (E)	DTE	DTE ENERGY	4,253.17
01/13/2022	CKG01	679 (E)	DTE EN-ST	DTE ENERGY - STREET LIGHTING	96.92
01/13/2022	CKG01	680 (E)	BIRCH	LINGO COMMUNICATION	257.07
01/06/2022	CKG01	62013	ACE	ACE HARDWARE STONES	4.99
01/06/2022	CKG01	62014	AFSCME	AFSCME COUNCIL 25	166.00
01/06/2022	CKG01	62015	AXON	AXON ENTERPRISE, INC	1,120.00
01/06/2022	CKG01	62016	DAVIS	DAVIS LISTMAN PLLC	3,140.70
01/06/2022	CKG01	62017	DELL	DELL MARKETING, LP	1,748.17
01/06/2022	CKG01	62018	DETROIT SA	DETROIT SALT CO	4,683.62
01/06/2022	CKG01	62019	DRUG SCREE	DRUG SCREENS PLUS	75.00
01/06/2022	CKG01	62020	ERC	ENERGY REDUCTION COALITION	576.85
01/06/2022	CKG01	62021	EQUIVEST L	EQUIVEST LOCKBOX	150.00
01/06/2022	CKG01	62022	HIGHLAND T	HIGHLAND TREATMENT INC.	3,962.00
01/06/2022	CKG01	62023	MEIJERS	MEIJERS	1,900.00
01/06/2022	CKG01	62024	MIL	MILOSC'S PALACE	127.23
01/06/2022	CKG01	62025	NHC	NEW HORIZON COMMUNICATIONS	376.96
01/06/2022	CKG01	62026	NORTHERN C	NORTHERN CONCRETE PIPE, INC	243.04
01/06/2022	CKG01	62027	OAKTREASUR	OAKLAND COUNTY TREASURERS	2,942.08
01/06/2022	CKG01	62028	OXFORD TWP	OXFORD TOWNSHIP	274.94
01/06/2022	CKG01	62029	PARISEAU'S	PARISEAU'S PRINTING, INC	223.00
01/06/2022	CKG01	62030	PEP	PEP BOYS #6562	42.70
01/06/2022	CKG01	62031	PLANTE	PLANTE MORAN, PLLC	2,993.00
01/06/2022	CKG01	62032	POLICE OFF	POLICE OFFICERS LABOR COUNCIL	251.25
01/06/2022	CKG01	62033	REPUBLIC	REPUBLIC SERVICES #253	3,268.11
01/06/2022	CKG01	62034	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	245.98
01/06/2022	CKG01	62035	VANTAGEPOI	VANTAGEPOINT TRANSFER AGENT -	160.00
01/06/2022	CKG01	62036	VERI	VERIZON	174.48
01/06/2022	CKG01	62037	VILLAGE	VILLAGE OF OXFORD	424.99
01/06/2022	CKG01	62038	WELLS	WELLS FARGO VENDOR FIN SERVICE	122.00
01/06/2022	CKG01	62039	FLEET SERV	WEX BANK	1,534.02
01/06/2022	CKG01	62040	FLEET SERV	WEX BANK	2,142.84
01/17/2022	CKG01	62041	DPW	DPW & SON LLC	62,000.00
01/20/2022	CKG01	62042	6 N WASH	6 N WASHINGTON, LLC	10,000.00
01/20/2022	CKG01	62043	ACE	ACE HARDWARE STONES	67.32
01/20/2022	CKG01	62044	ADT SECURI	ADT SECURITY SERVICE	256.77
01/20/2022	CKG01	62045	BCBS	BLUE CROSS BLUE SHIELD OF MI	13,308.09
01/20/2022	CKG01	62046	BCBS	VOID	0.00 V
01/20/2022	CKG01	62047	BURDICK ST	BURDICK ST LANDSCAPE SUPPLY	44.10
01/20/2022	CKG01	62048	CALS	CAL'S AUTO WASH	100.00
01/20/2022	CKG01	62049	CREATIVE	CREATIVE EMBROIDERY	457.60
01/20/2022	CKG01	62050	ASCEND	DEARBORN NATIONAL	869.90
01/20/2022	CKG01	62051	ASCEND	VOID	0.00 V
01/20/2022	CKG01	62052	DETROIT SA	DETROIT SALT CO	2,433.79
01/20/2022	CKG01	62053	GLWA	GREAT LAKES WATER AUTHORITY	1,253.16
01/20/2022	CKG01	62054	KNAPHEIDE	KNAPHEIDE TRUCK EQUIPMENT	784.80
01/20/2022	CKG01	62055	LET	LET THE SUNSHINE IN CLEANING LLC	582.00
01/20/2022	CKG01	62056	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	550.00
01/20/2022	CKG01	62057	MULTITECH	MULTI-TECH SOLUTIONS LLC	6,560.00
01/20/2022	CKG01	62058	NES	NES PLUMBING	274.29
01/20/2022	CKG01	62059	NORAH	NORAH'S BRIDAL	1,325.00
01/20/2022	CKG01	62060	NYE	NYE UNIFORM	442.50
01/20/2022	CKG01	62061	OAKTREASUR	OAKLAND COUNTY TREASURERS	39,617.10
01/20/2022	CKG01	62062	OFFICE DEP	OFFICE DEPOT	345.62
01/20/2022	CKG01	62063	OXFORD ARE	OXFORD AREA CABLE COMMISSION	4,649.46
01/20/2022	CKG01	62064	OXFORD FIR	OXFORD FIRE DEPARTMENT	450.00
01/20/2022	CKG01	62065	PEP	PEP BOYS #6562	82.29
01/20/2022	CKG01	62066	PITNEY BOW	PITNEY BOWES INC	372.21
01/20/2022	CKG01	62067	PLANTE	PLANTE MORAN, PLLC	1,516.00
01/20/2022	CKG01	62068	PRINTING S	PRINTING SYSTEMS INC	230.24
01/20/2022	CKG01	62069	QA/QC	QA/QC, LLC	2,760.00
01/20/2022	CKG01	62070	QUILL CORP	QUILL CORPORATION	104.96
01/20/2022	CKG01	62071	RED WING S	RED WING SHOE STORE	90.00
01/20/2022	CKG01	62072	ROWE	ROWE PROFESSIONAL SERVICES CO	3,532.50
01/20/2022	CKG01	62073	SHERMAN PU	SHERMAN PUBLICATIONS INC	338.00
01/20/2022	CKG01	62074	CHARTER	SPECTRUM	144.98
01/20/2022	CKG01	62075	MDOT	STATE OF MICHIGAN - MDOT	1,464.21
01/20/2022	CKG01	62076	STEVES OX	STEVE'S OXFORD AUTOMOTIVE	974.72
01/20/2022	CKG01	62077	STEVES OX	VOID	0.00 V
01/20/2022	CKG01	62078	POSTMASTER	U.S. POSTMASTER	445.55
01/20/2022	CKG01	62079	UNIFIRST C	UNIFIRST CORPORATION	35.00
01/20/2022	CKG01	62080	VILLAGE	VILLAGE OF OXFORD	6,263.34
01/20/2022	CKG01	62081	WALLY EDGA	WALLY EDGAR CHEVROLET INC	2,217.76
01/20/2022	CKG01	62082	WELLS	WELLS FARGO VENDOR FIN SERVICE	122.00
01/26/2022	CKG01	62083	MI POL EQ	MICHIGAN POLICE EQUIPMENT CO.	2,145.00

CKG01 TOTALS:

Total of 75 Checks:

207,257.93

01/31/2022 11:49 AM

User: TONICA

DB: Oxford

CHECK REGISTER FOR VILLAGE OF OXFORD
CHECK DATE FROM 01/01/2022 - 01/31/2022

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Less 3 Void Checks:					0.00
Total of 72 Disbursements:					207,257.93

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 1/17

User: TONICA

DB: Oxford

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	% BDGT REMAIN
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	
Fund 101 - General Fund				
Revenues				
Function: Unclassified				
Dept 000				
101-000-402.000	Real Property Tax	1,252,607.00	1,256,211.15	(0.29)
101-000-410.000	Personal Property Tax	50,450.00	58,305.95	(15.57)
101-000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	500.00	5,916.42	(1,083.2)
101-000-446.000	Real Property Penalty	2,400.00	2,374.72	1.05
101-000-451.000	Building Licenses	6,000.00	4,045.00	32.58
101-000-452.000	Electrical Con Jrmn License	1,000.00	1,075.00	(7.50)
101-000-453.000	Heating and Refrig Contr Lic	600.00	620.00	(3.33)
101-000-454.000	Zoning/Solicitors License	2,000.00	575.00	71.25
101-000-455.000	Plumbing Master/Journ License	1,500.00	605.00	59.67
101-000-478.000	MRTMA- LOCAL LICENSE	0.00	50,000.00	0.00
101-000-480.000	Building Permits	20,000.00	24,476.70	(22.38)
101-000-481.000	Electrical Permits	4,500.00	5,630.00	(25.11)
101-000-482.000	Heating Permits	4,500.00	4,211.00	6.42
101-000-483.000	Plumbing Permits	2,500.00	2,490.00	0.40
101-000-522.000	GRANTS-CDBG	3,000.00	0.00	100.00
101-000-528.000	OTHER FEDERAL GRANTS	0.00	186,100.50	0.00
101-000-543.000	302 FUNDS	750.00	416.52	44.46
101-000-573.000	LOCAL COMMUNITY STABILIZATION	40,000.00	50,520.62	(26.30)
101-000-575.000	Constitutional Sales Tax	261,000.00	124,359.00	52.35
101-000-579.000	LIQUOR LICENSE	4,000.00	4,055.15	(1.38)
101-000-580.000	DOG LICENSES	150.00	304.00	(102.67)
101-000-608.000	Board of Appeals Fees	400.00	0.00	100.00
101-000-622.000	Planning Commission Fee	1,000.00	0.00	100.00
101-000-622.010	DPW Site Plan Review Fee	50.00	0.00	100.00
101-000-622.020	Lot Split Fees	150.00	0.00	100.00
101-000-623.000	PLAN REVIEW FEE	5,000.00	22,834.00	(356.68)
101-000-628.000	PBT COPIES & FEES	200.00	293.00	(46.50)
101-000-629.000	Cable Franchise Fees	53,106.00	12,503.47	76.46
101-000-638.000	PARKING IMPOUND TICKET FINES	2,000.00	2,780.00	(39.00)
101-000-640.000	Rubbish Fees: Residential	167,304.00	116,038.88	30.64
101-000-640.010	Rubbish Fees: Commercial	35,173.00	18,422.44	47.62
101-000-656.000	VIOLATIONS	50,000.00	51,420.86	(2.84)
101-000-658.040	SNOW ORDINANCE FINES	500.00	25.00	95.00
101-000-665.000	Interest Earnings	9,000.00	2,893.44	67.85
101-000-670.010	Rent	3,600.00	2,100.00	41.67
101-000-671.020	COMMUNITY ROOM RENTAL	300.00	0.00	100.00
101-000-677.000	Reimbursements	9,000.00	7,844.08	12.84
101-000-677.030	Youth Assistance	7,000.00	0.00	100.00
101-000-677.040	Administration Fees	0.00	649.77	0.00
101-000-679.000	DDA	75,000.00	43,843.38	41.54
101-000-686.000	Miscellaneous	2,000.00	3,256.24	(62.81)
101-000-686.200	Donations	1,000.00	0.00	100.00
101-000-687.000	CDBG Community Development Fu	3,000.00	0.00	100.00
101-000-694.010	Insufficient Funds Checking	0.00	75.00	0.00
Total Dept 000		2,082,240.00	2,067,271.29	0.72
Total - Function Unclassified		2,082,240.00	2,067,271.29	0.72
TOTAL REVENUES		2,082,240.00	2,067,271.29	0.72
Expenditures				
Function: Unclassified				
Dept 101 - Council				
101-101-703.000	Council Salaries	2,600.00	1,475.00	43.27
101-101-723.000	Workers Compensation	202.00	102.24	49.39
101-101-740.000	Operating Supplies	200.00	0.00	100.00
101-101-830.000	Membership & Dues	2,994.00	2,375.89	20.64
101-101-864.000	Workshops	1,700.00	0.00	100.00
101-101-866.000	Mileage	500.00	0.00	100.00
101-101-867.000	Lodging	400.00	0.00	100.00
Total Dept 101 - Council		8,596.00	3,953.13	54.01
Dept 172 - Manager				
101-172-704.000	Wages	47,583.00	28,870.85	39.33
101-172-705.000	Clerical	693.00	425.08	38.66
101-172-715.000	FICA	3,693.00	2,241.00	39.32
101-172-716.000	Medical Insurance	3,349.00	254.80	92.39
101-172-718.000	Retirement	4,758.00	4,672.45	1.80
101-172-723.000	Workers Compensation	404.00	204.48	49.39
101-172-740.000	Operating Supplies	600.00	141.05	76.49

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 2/17

User: TONICA

DB: Oxford

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE		% BDGT REMAIN
			NORMAL	01/31/2022 (ABNORMAL)	
Fund 101 - General Fund					
Expenditures					
101-172-810.000	Contracted Services	688.00	869.73	(26.41)	
101-172-829.000	Subscriptions	91.00	0.00	100.00	
101-172-864.000	Workshops	500.00	79.03	84.19	
101-172-866.000	Mileage	500.00	0.00	100.00	
Total Dept 172 - Manager		62,859.00	37,758.47	39.93	
Dept 210 - Attorney					
101-210-825.000	Attorney Retainer	10,200.00	0.00	100.00	
101-210-826.000	Legal Fees	20,000.00	9,492.48	52.54	
101-210-826.070	Legal: Litigation	5,000.00	0.00	100.00	
Total Dept 210 - Attorney		35,200.00	9,492.48	73.03	
Dept 215 - Clerk					
101-215-704.000	Wages	23,468.00	14,285.27	39.13	
101-215-715.000	FICA	1,795.00	1,092.83	39.12	
101-215-716.000	Medical Insurance	2,163.00	169.26	92.17	
101-215-718.000	Retirement	2,347.00	3,756.33	(60.05)	
101-215-723.000	Workers Compensation	404.00	204.48	49.39	
101-215-727.000	Office Supplies	2,000.00	761.11	61.94	
101-215-730.000	Postage	1,500.00	0.00	100.00	
101-215-740.000	Operating Supplies	1,000.00	480.00	52.00	
101-215-740.030	Computers	1,000.00	706.94	29.31	
101-215-805.000	Payroll Processing	7,150.00	4,437.87	37.93	
101-215-810.000	Contracted Services	7,888.00	15,424.29	(95.54)	
101-215-830.000	Membership & Dues	91.00	0.00	100.00	
101-215-864.000	Workshops	1,000.00	0.00	100.00	
101-215-865.000	Meals	50.00	35.00	30.00	
101-215-866.000	Mileage	125.00	19.04	84.77	
101-215-905.000	Printing & Publications	1,275.00	618.66	51.48	
101-215-956.000	Miscellaneous	500.00	0.00	100.00	
Total Dept 215 - Clerk		53,756.00	41,991.08	21.89	
Dept 253 - Treasurer					
101-253-704.000	Wages	9,026.00	5,714.09	36.69	
101-253-705.000	CLERICAL	4,156.00	2,125.42	48.86	
101-253-715.000	FICA	1,008.00	599.72	40.50	
101-253-716.000	Medical Insurance	1,530.00	129.43	91.54	
101-253-718.000	Retirement	903.00	0.00	100.00	
101-253-723.000	Workers Compensation	404.00	204.48	49.39	
101-253-810.000	Contracted Services	4,104.00	1,102.61	73.13	
101-253-830.000	Membership & Dues	0.00	75.00	0.00	
101-253-864.000	Workshops	1,500.00	699.00	53.40	
101-253-905.000	Printing & Publications	1,200.00	0.00	100.00	
101-253-956.000	Miscellaneous	500.00	0.00	100.00	
Total Dept 253 - Treasurer		24,331.00	10,649.75	56.23	
Dept 265 - Building & Utilities					
101-265-727.000	OFFICE SUPPLIES	2,000.00	41.60	97.92	
101-265-775.000	Building Maintenance/Supplies	3,000.00	643.12	78.56	
101-265-775.010	Civic Center Maintenance	1,500.00	0.00	100.00	
101-265-807.000	Audit	2,100.00	2,082.75	0.82	
101-265-810.000	Contracted Services	6,224.00	2,227.80	64.21	
101-265-813.000	Custodial Services	3,552.00	2,328.00	34.46	
101-265-856.000	Telephone	4,788.00	2,702.81	43.55	
101-265-910.000	Insurance	2,178.00	2,099.07	3.62	
101-265-921.000	Electric	8,702.00	5,680.21	34.73	
101-265-923.000	Heat	2,945.00	553.52	81.20	
101-265-924.000	Sewer	606.00	397.51	34.40	
101-265-924.020	Sewer: DPW	374.00	187.02	49.99	
101-265-927.000	Water	486.00	456.96	5.98	
101-265-927.020	Water: DPW	217.00	108.60	49.95	
101-265-929.000	Rubbish	674.00	336.84	50.02	
Total Dept 265 - Building & Utilities		39,346.00	19,845.81	49.56	
Dept 267 - Beautification Commission					
101-267-740.000	Operating Supplies	1,000.00	19.99	98.00	
101-267-830.000	Membership & Dues	20.00	0.00	100.00	

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 3/17

User: TONICA

PERIOD ENDING 01/31/2022

DB: Oxford

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	% BDGT
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	REMAIN
Fund 101 - General Fund				
Expenditures				
Total Dept 267 - Beautification Commission		1,020.00	19.99	98.04
Dept 301 - Police				
101-301-704.000	Wages	351,416.00	199,170.05	43.32
101-301-704.010	ADMIN WAGES	9,135.00	5,436.00	40.49
101-301-705.000	POLICE CLERICAL	39,967.00	22,536.45	43.61
101-301-706.000	Part-time	37,440.00	32,993.31	11.88
101-301-709.000	Overtime	11,000.00	15,574.88	(41.59)
101-301-710.010	Leave Time Buyout	4,000.00	0.00	100.00
101-301-711.000	Holiday	2,400.00	0.00	100.00
101-301-715.000	FICA	34,835.00	20,389.89	41.47
101-301-716.000	Medical Insurance	112,073.00	48,152.88	57.03
101-301-718.000	Retirement	57,019.00	33,285.51	41.62
101-301-719.000	OPEB-HEALTH	6,800.00	0.00	100.00
101-301-721.000	UNIFORM ALLOWANCE	3,500.00	4,604.16	(31.55)
101-301-721.010	UNIFORMS - PART TIME	1,000.00	653.70	34.63
101-301-721.020	Uniforms - Reserves	1,000.00	197.75	80.23
101-301-723.000	Workers Compensation	3,027.00	1,533.60	49.34
101-301-725.000	Unemployment	2,000.00	0.00	100.00
101-301-727.000	Office Supplies	1,500.00	1,545.64	(3.04)
101-301-730.000	Postage	150.00	64.41	57.06
101-301-740.000	Operating Supplies	5,900.00	902.89	84.70
101-301-740.030	Computers	22,000.00	16,234.82	26.21
101-301-751.000	Diesel Fuel and Gas	16,000.00	12,338.60	22.88
101-301-775.000	Building Maintenance/Supplies	3,500.00	4,320.98	(23.46)
101-301-781.000	Materials Car Maintenance	9,000.00	8,806.73	2.15
101-301-781.040	Car Washes	800.00	300.00	62.50
101-301-803.000	Physicals	500.00	62.00	87.60
101-301-807.000	Audit	1,400.00	1,388.50	0.82
101-301-810.000	CONTRACTED SERVICES	47,660.00	25,305.43	46.90
101-301-813.000	Custodial Services	3,552.00	2,328.00	34.46
101-301-826.080	Legal: Prosecutions	22,000.00	9,219.74	58.09
101-301-830.000	Membership & Dues	1,250.00	145.00	88.40
101-301-855.000	Radio Maintenance	500.00	0.00	100.00
101-301-856.000	Telephone	4,320.00	1,884.88	56.37
101-301-856.040	Cellular Phone Fees	1,300.00	493.48	62.04
101-301-858.000	Computer Maintenance	1,500.00	105.99	92.93
101-301-866.000	Mileage	200.00	0.00	100.00
101-301-867.000	Lodging	750.00	0.00	100.00
101-301-880.000	Community Promotion	500.00	522.60	(4.52)
101-301-910.000	Insurance	14,522.00	13,993.80	3.64
101-301-910.010	Insurance - Reserves	2,030.00	0.00	100.00
101-301-921.000	Electric	8,352.00	5,071.81	39.27
101-301-923.000	Heat	2,945.00	553.52	81.20
101-301-924.000	Sewer	606.00	397.51	34.40
101-301-927.000	Water	486.00	456.96	5.98
101-301-929.000	Rubbish	674.00	336.84	50.02
101-301-957.000	Contingency: Year End	2,000.00	0.00	100.00
101-301-960.000	Education/Safety Management	5,000.00	50.00	99.00
101-301-960.020	302 Training	1,281.00	833.04	34.97
101-301-970.000	Capital Improvements	5,000.00	0.00	100.00
Total Dept 301 - Police		863,790.00	492,191.35	43.02
Dept 372 - Code Enforcement				
101-372-704.000	Wages	11,856.00	2,397.80	79.78
101-372-704.010	ADMIN WAGES	4,485.00	2,671.60	40.43
101-372-705.000	Clerical	1,039.00	615.47	40.76
101-372-715.000	FICA	986.00	434.89	55.89
101-372-716.000	Medical Insurance	545.00	135.52	75.13
101-372-718.000	Retirement	449.00	0.00	100.00
101-372-723.000	Workers Compensation	404.00	204.48	49.39
101-372-740.000	Operating Supplies	700.00	296.38	57.66
101-372-810.000	Contracted Services	1,500.00	0.00	100.00
101-372-866.000	Mileage	350.00	0.00	100.00
101-372-905.000	Printing & Publications	250.00	1.10	99.56
Total Dept 372 - Code Enforcement		22,564.00	6,757.24	70.05
Dept 376 - Building Department				
101-376-703.050	Building Inspector Fee	29,000.00	16,329.08	43.69
101-376-703.060	Electrical Inspector Fees	4,410.00	2,990.25	32.19
101-376-703.070	Plumbing Inspector Fees	1,805.00	1,691.25	6.30

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 4/17

User: TONICA

PERIOD ENDING 01/31/2022

DB: Oxford

		YTD BALANCE		
		2021-22	01/31/2022	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	REMAIN
Fund 101 - General Fund				
Expenditures				
101-376-703.080	Heating Inspector Fees	3,900.00	2,040.75	47.67
101-376-704.000	Wages	6,290.00	3,950.00	37.20
101-376-704.010	ADMIN WAGES	0.00	3,743.01	0.00
101-376-705.000	Clerical	32,900.00	18,818.41	42.80
101-376-715.000	FICA	2,998.00	1,675.02	44.13
101-376-716.000	Medical Insurance	8,272.00	3,450.84	58.28
101-376-723.000	Workers Compensation	404.00	204.48	49.39
101-376-727.000	Office Supplies	700.00	21.41	96.94
101-376-740.000	Operating Supplies	700.00	152.99	78.14
101-376-810.000	Contracted Services	4,662.00	1,481.24	68.23
101-376-905.000	Printing & Publications	200.00	0.00	100.00
Total Dept 376 - Building Department		96,241.00	56,548.73	41.24
Dept 401 - Planning				
101-401-704.000	Wages	2,844.00	0.00	100.00
101-401-704.010	ADMIN WAGES	0.00	1,692.99	0.00
101-401-705.000	Clerical	1,039.00	593.35	42.89
101-401-715.000	PC FICA	297.00	174.89	41.11
101-401-716.000	Medical Insurance	469.00	119.70	74.48
101-401-718.000	Retirement	284.00	0.00	100.00
101-401-810.000	Contracted Services	1,000.00	1,800.00	(80.00)
101-401-817.000	Planning Consultant	8,500.00	5,250.00	38.24
101-401-817.100	Zoning Ordinance Revision	100.00	3,707.75	(3,607.7
101-401-817.200	Planning Consultant Contract	10,200.00	4,325.00	57.60
101-401-821.000	Engineering	4,000.00	5,491.25	(37.28)
101-401-905.000	Printing & Publications	2,396.00	659.00	72.50
Total Dept 401 - Planning		31,129.00	23,813.93	23.50
Dept 402 - Board of Appeals				
101-402-704.010	ADMIN WAGES	1,422.00	846.50	40.47
101-402-715.000	ZBA FICA	109.00	64.77	40.58
101-402-716.000	Medical Insurance	111.00	4.13	96.28
101-402-718.000	Retirement	142.00	0.00	100.00
101-402-817.100	Zoning Ordinance Revision	0.00	55.20	0.00
101-402-864.000	WORKSHOPS	375.00	0.00	100.00
101-402-905.000	Printing & Publications	1,526.00	200.78	86.84
Total Dept 402 - Board of Appeals		3,685.00	1,171.38	68.21
Dept 441 - DPW				
101-441-704.000	Wages	58,100.00	41,426.63	28.70
101-441-704.010	ADMIN WAGES	8,533.00	5,078.86	40.48
101-441-705.000	Clerical	4,502.00	2,652.31	41.09
101-441-709.000	Overtime	1,000.00	0.00	100.00
101-441-710.010	Leave Time Buyout	0.00	(1,791.93)	0.00
101-441-715.000	FICA	5,518.00	3,574.11	35.23
101-441-716.000	Medical Insurance	23,239.00	8,256.26	64.47
101-441-718.000	Retirement	20,653.00	10,383.11	49.73
101-441-721.000	Uniform Allowance	900.00	154.99	82.78
101-441-723.000	Workers Compensation	3,027.00	1,533.60	49.34
101-441-740.000	Operating Supplies	2,400.00	1,066.95	55.54
101-441-787.000	Materials	400.00	0.00	100.00
101-441-803.000	Physicals	200.00	185.00	7.50
101-441-807.000	Audit	1,400.00	1,388.50	0.82
101-441-810.000	Contracted Services	7,148.00	3,375.66	52.77
101-441-856.000	Telephone	1,849.00	751.15	59.38
101-441-856.040	Cellular Phone Fees	860.00	782.74	8.98
101-441-866.000	Mileage	100.00	0.00	100.00
101-441-905.000	Printing & Publications	150.00	0.00	100.00
101-441-910.000	Insurance	14,522.00	13,993.80	3.64
101-441-921.000	ELECTRIC - EDISON	1,751.00	1,009.47	42.35
101-441-923.000	Heat	5,595.00	785.00	85.97
101-441-943.000	Equipment Rental	3,000.00	2,046.28	31.79
101-441-960.000	Education/Safety Management	185.00	0.00	100.00
Total Dept 441 - DPW		165,032.00	96,652.49	41.43
Dept 442 - Tree Replacement Program				
101-442-704.000	Wages	500.00	46.90	90.62
101-442-709.000	Overtime	38.00	0.00	100.00
101-442-715.000	FICA	0.00	3.59	0.00

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 5/17

User: TONICA

PERIOD ENDING 01/31/2022

DB: Oxford

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	% BDGT
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	REMAIN
Fund 101 - General Fund				
Expenditures				
101-442-740.000	Operating Supplies	50.00	0.00	100.00
101-442-787.000	Materials	1,000.00	0.00	100.00
101-442-943.000	Equipment Rental	100.00	22.42	77.58
Total Dept 442 - Tree Replacement Program		1,688.00	72.91	95.68
Dept 443 - Downtown Maintenance				
101-443-704.000	Wages	31,161.00	20,801.69	33.24
101-443-709.000	Overtime	4,000.00	1,171.30	70.72
101-443-715.000	FICA	2,690.00	1,636.21	39.17
101-443-716.000	Medical Insurance	11,596.00	4,824.62	58.39
101-443-718.000	Retirement	11,023.00	7,103.31	35.56
101-443-723.000	Workers Compensation	605.00	306.72	49.30
101-443-787.000	Materials	1,500.00	1,030.69	31.29
101-443-943.000	Equipment Rental	12,000.00	12,868.96	(7.24)
Total Dept 443 - Downtown Maintenance		74,575.00	49,743.50	33.30
Dept 444 - Parking Lot Maint/Const.				
101-444-704.000	Wages	13,368.00	9,841.12	26.38
101-444-709.000	Overtime	2,200.00	1,166.03	47.00
101-444-715.000	FICA	1,191.00	821.24	31.05
101-444-716.000	Medical Insurance	3,874.00	1,872.62	51.66
101-444-718.000	Retirement	3,906.00	2,916.60	25.33
101-444-723.000	Workers Compensation	605.00	306.72	49.30
101-444-787.000	Materials	1,200.00	1,043.49	13.04
101-444-943.000	Equipment Rental	12,000.00	7,149.90	40.42
Total Dept 444 - Parking Lot Maint/Const.		38,344.00	25,117.72	34.49
Dept 448 - Street Lighting				
101-448-767.030	Lighting Pole Replacement	2,000.00	0.00	100.00
101-448-787.000	Materials	1,000.00	353.04	64.70
101-448-810.000	Contracted Services	5,000.00	0.00	100.00
101-448-921.000	Electric	33,612.00	15,804.24	52.98
Total Dept 448 - Street Lighting		41,612.00	16,157.28	61.17
Dept 528 - Rubbish Contracts				
101-528-704.000	Wages	2,844.00	0.00	100.00
101-528-704.010	ADMIN WAGES	0.00	1,692.99	0.00
101-528-705.000	Clerical	2,009.00	932.07	53.61
101-528-715.000	RUBBISH FICA	371.00	200.79	45.88
101-528-716.000	Medical Insurance	527.00	122.51	76.75
101-528-718.000	Retirement	284.00	0.00	100.00
101-528-808.000	Rubbish Collection Contract	211,961.00	115,721.20	45.40
101-528-808.010	Commercial Rubbish Contract	33,498.00	19,953.77	40.43
Total Dept 528 - Rubbish Contracts		251,494.00	138,623.33	44.88
Dept 751 - Parks				
101-751-704.000	Wages	12,389.00	10,633.90	14.17
101-751-704.010	ADMIN WAGES	1,422.00	846.50	40.47
101-751-705.000	Clerical	1,039.00	402.95	61.22
101-751-707.010	Beach Wages	7,600.00	5,238.17	31.08
101-751-709.000	Overtime	400.00	134.01	66.50
101-751-715.000	FICA	1,748.00	1,292.52	26.06
101-751-716.000	Medical Insurance	4,913.00	2,096.95	57.32
101-751-718.000	Retirement	4,642.00	2,751.03	40.74
101-751-723.000	Workers Compensation	605.00	306.72	49.30
101-751-725.000	Unemployment	100.00	0.00	100.00
101-751-740.000	Operating Supplies	1,500.00	244.25	83.72
101-751-787.000	Materials	500.00	248.00	50.40
101-751-803.000	Physicals	300.00	0.00	100.00
101-751-810.000	Contracted Services	2,000.00	3,416.35	(70.82)
101-751-905.000	Printing & Publications	150.00	0.00	100.00
101-751-910.000	Insurance	4,356.00	4,198.14	3.62
101-751-924.000	Sewer	360.00	187.02	48.05
101-751-927.000	WATER-PARKS	240.00	108.60	54.75
101-751-943.000	Equipment Rental	5,000.00	9,778.23	(95.56)

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 6/17

User: TONICA

PERIOD ENDING 01/31/2022

DB: Oxford

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022 NORMAL (ABNORMAL)	% BDGT REMAIN
Fund 101 - General Fund				
Expenditures				
Total Dept 751 - Parks		49,264.00	41,883.34	14.98
Dept 852 - Interlocal Gov't. Contracts				
101-852-704.002	Wages - Civic Center Maintena	6,500.00	4,177.94	35.72
101-852-709.002	Overtime - Civic Center	800.00	163.53	79.56
101-852-715.000	FICA	558.00	324.92	41.77
101-852-716.000	Medical Insurance	2,257.00	1,132.39	49.83
101-852-718.000	Retirement	2,295.00	1,396.01	39.17
101-852-723.000	Workers Compensation	605.00	306.72	49.30
101-852-740.000	Operating Supplies	400.00	61.44	84.64
101-852-787.002	Material - Civic Center	9,000.00	28.97	99.68
101-852-810.000	Contracted Services	9,200.00	3,357.68	63.50
101-852-943.000	Equipment Rental	3,000.00	2,554.69	14.84
Total Dept 852 - Interlocal Gov't. Contracts		34,615.00	13,504.29	60.99
Dept 960 - Public Relations				
101-960-704.000	WAGES-PART TIME STAFF	16,000.00	8,307.00	48.08
101-960-715.000	FICA-COMMUNITY PROMOTIONS	1,224.00	635.45	48.08
101-960-880.000	Community Promotion	5,000.00	0.00	100.00
101-960-880.010	Downtown Christmas Decoration	0.00	601.98	0.00
101-960-880.020	Cable Commission	26,553.00	0.00	100.00
Total Dept 960 - Public Relations		48,777.00	9,544.43	80.43
Dept 999 - Miscellaneous				
101-999-704.050	Youth Assistantce Wages	11,000.00	0.00	100.00
101-999-715.000		550.00	0.00	100.00
101-999-999.203	Transfer out - Local Streets	27,000.00	0.00	100.00
Total Dept 999 - Miscellaneous		38,550.00	0.00	100.00
Total - Function Unclassified		1,986,468.00	1,095,492.63	44.85
TOTAL EXPENDITURES		1,986,468.00	1,095,492.63	44.85
Fund 101 - General Fund:				
TOTAL REVENUES		2,082,240.00	2,067,271.29	0.72
TOTAL EXPENDITURES		1,986,468.00	1,095,492.63	44.85
NET OF REVENUES & EXPENDITURES		95,772.00	971,778.66	(914.68)

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 7/17

User: TONICA

PERIOD ENDING 01/31/2022

DB: Oxford

		2021-22	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	REMAIN
Fund 202 - Major Street Fund				
Revenues				
Function: Unclassified				
Dept 000				
202-000-547.000	Gas and Weight Tax	280,000.00	132,176.28	52.79
202-000-547.010	Road Building	13,000.00	0.00	100.00
202-000-581.000	LOCAL GRANT-LRIP	0.00	13,075.00	0.00
202-000-665.000	Interest Earnings	1,000.00	1,240.47	(24.05)
202-000-699.000	OPERATING TRANSFERS IN	199,844.00	0.00	100.00
Total Dept 000		493,844.00	146,491.75	70.34
Total - Function Unclassified		493,844.00	146,491.75	70.34
TOTAL REVENUES		493,844.00	146,491.75	70.34
Expenditures				
Function: Unclassified				
Dept 455 - Construction				
202-455-810.000	Contracted Services	77,718.00	0.00	100.00
202-455-821.000	Engineering	2,000.00	0.00	100.00
Total Dept 455 - Construction		79,718.00	0.00	100.00
Dept 463 - Surface				
202-463-704.000	Wages	17,697.00	12,779.27	27.79
202-463-709.000	Overtime	300.00	110.39	63.20
202-463-710.010	Leave Time Buyout	2,000.00	0.00	100.00
202-463-715.000	FICA	1,530.00	950.60	37.87
202-463-716.000	Medical Insurance	9,901.00	3,436.47	65.29
202-463-718.000	Retirement	6,368.00	4,990.64	21.63
202-463-721.000	Uniform Allowance	900.00	0.00	100.00
202-463-723.000	Workers Compensation	807.00	408.96	49.32
202-463-787.000	Materials	3,000.00	4,982.04	(66.07)
202-463-810.000	Contracted Services	226,338.00	8,070.72	96.43
202-463-810.100	Sidewalks	3,000.00	0.00	100.00
202-463-821.000	Engineering	56,000.00	13,765.25	75.42
202-463-943.000	Equipment Rental	15,000.00	14,348.78	4.34
202-463-960.000	Education/Safety Management	0.00	352.18	0.00
Total Dept 463 - Surface		342,841.00	64,195.30	81.28
Dept 464 - Non-motorized				
202-464-810.000	Contracted Services	3,500.00	0.00	100.00
Total Dept 464 - Non-motorized		3,500.00	0.00	100.00
Dept 474 - Traffic				
202-474-704.000	Wages	1,971.00	1,691.83	14.16
202-474-709.000	Overtime	200.00	0.00	100.00
202-474-715.000	FICA	166.00	126.92	23.54
202-474-716.000	Medical Insurance	732.00	313.00	57.24
202-474-718.000	Retirement	630.00	375.04	40.47
202-474-787.000	Materials	1,500.00	376.80	74.88
202-474-810.000	Contracted Services	6,500.00	4,675.80	28.06
202-474-810.090	Signal Maintenance	7,500.00	1,481.21	80.25
202-474-943.000	Equipment Rental	1,000.00	862.52	13.75
Total Dept 474 - Traffic		20,199.00	9,903.12	50.97
Dept 478 - Snow & Ice				
202-478-704.000	Wages	9,005.00	416.47	95.38
202-478-709.000	Overtime	3,000.00	675.27	77.49
202-478-715.000	FICA	918.00	82.00	91.07
202-478-716.000	Medical Insurance	3,771.00	1,614.98	57.17
202-478-718.000	Retirement	3,240.00	1,916.14	40.86
202-478-787.000	Materials	20,000.00	4,776.52	76.12
202-478-943.000	Equipment Rental	5,500.00	1,561.28	71.61
Total Dept 478 - Snow & Ice		45,434.00	11,042.66	75.70

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 8/17

User: TONICA

PERIOD ENDING 01/31/2022

DB: Oxford

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE		% BDGT REMAIN			
			NORMAL	01/31/2022 (ABNORMAL)				
Fund 202 - Major Street Fund								
Expenditures								
Dept 484 - Wages Administration								
202-484-704.010	ADMIN WAGES	0.00		846.50	0.00			
202-484-705.000	Clerical	0.00		805.87	0.00			
202-484-715.000	FICA	0.00		126.39	0.00			
202-484-807.000	Audit	700.00		694.25	0.82			
202-484-910.000	Insurance	1,452.00		1,399.38	3.62			
Total Dept 484 - Wages Administration		2,152.00		3,872.39	(79.94)			
Total - Function Unclassified		493,844.00		89,013.47	81.98			
TOTAL EXPENDITURES		493,844.00		89,013.47	81.98			
Fund 202 - Major Street Fund:								
TOTAL REVENUES		493,844.00		146,491.75	70.34			
TOTAL EXPENDITURES		493,844.00		89,013.47	81.98			
NET OF REVENUES & EXPENDITURES		0.00		57,478.28	0.00			

01/31/2022 11:38 AM
 User: TONICA
 DB: Oxford

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 9/17

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE	% BDGT REMAIN
			01/31/2022 NORMAL (ABNORMAL)	
Fund 203 - Local Street Fund				
Revenues				
Function: Unclassified				
Dept 000				
203-000-547.000	Gas and Weight Tax	97,000.00	46,820.43	51.73
203-000-665.000	Interest Earnings	0.00	80.36	0.00
203-000-677.000	Reimbursements	27,000.00	0.00	100.00
203-000-699.000	OPERATING TRANSFERS IN	75,413.00	0.00	100.00
Total Dept 000		199,413.00	46,900.79	76.48
Total - Function Unclassified		199,413.00	46,900.79	76.48
TOTAL REVENUES		199,413.00	46,900.79	76.48
Expenditures				
Function: Unclassified				
Dept 455 - Construction				
203-455-810.000	Contracted Services	33,308.00	0.00	100.00
203-455-821.000	Engineering	6,000.00	9,267.30	(54.46)
Total Dept 455 - Construction		39,308.00	9,267.30	76.42
Dept 463 - Surface				
203-463-704.000	Wages	11,426.00	23,597.45	(106.52)
203-463-709.000	Overtime	500.00	70.36	85.93
203-463-715.000	FICA	912.00	1,765.88	(93.63)
203-463-716.000	Medical Insurance	6,040.00	3,611.85	40.20
203-463-718.000	Retirement	3,960.00	4,409.85	(11.36)
203-463-723.000	Workers Compensation	807.00	408.96	49.32
203-463-787.000	Materials	1,500.00	2,090.40	(39.36)
203-463-810.000	Contracted Services	82,838.00	8,064.74	90.26
203-463-810.100	Sidewalks	1,500.00	0.00	100.00
203-463-943.000	Equipment Rental	6,000.00	23,145.93	(285.77)
203-463-960.000	Education/Safety Management	0.00	352.17	0.00
Total Dept 463 - Surface		115,483.00	67,517.59	41.53
Dept 474 - Traffic				
203-474-704.000	Wages	3,105.00	807.10	74.01
203-474-709.000	Overtime	150.00	0.00	100.00
203-474-715.000	FICA	249.00	61.16	75.44
203-474-716.000	Medical Insurance	1,188.00	365.65	69.22
203-474-718.000	Retirement	1,064.00	442.09	58.45
203-474-787.000	Materials	1,200.00	0.00	100.00
203-474-810.000	Contracted Services	200.00	0.00	100.00
203-474-943.000	Equipment Rental	1,000.00	315.46	68.45
Total Dept 474 - Traffic		8,156.00	1,991.46	75.58
Dept 478 - Snow & Ice				
203-478-704.000	Wages	5,806.00	562.03	90.32
203-478-709.000	Overtime	4,000.00	1,231.00	69.23
203-478-715.000	FICA	750.00	135.69	81.91
203-478-716.000	Medical Insurance	2,483.00	1,121.30	54.84
203-478-718.000	Retirement	2,115.00	1,368.66	35.29
203-478-787.000	Materials	13,000.00	2,340.89	81.99
203-478-943.000	Equipment Rental	6,000.00	2,398.39	60.03
Total Dept 478 - Snow & Ice		34,154.00	9,157.96	73.19
Dept 484 - Wages Administration				
203-484-807.000	Audit	860.00	694.25	19.27
203-484-910.000	Insurance	1,452.00	1,399.38	3.62
Total Dept 484 - Wages Administration		2,312.00	2,093.63	9.45
Total - Function Unclassified		199,413.00	90,027.94	54.85
TOTAL EXPENDITURES		199,413.00	90,027.94	54.85

01/31/2022 11:38 AM
 User: TONICA
 DB: Oxford

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 10/17

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE	% BDGT REMAIN			
			01/31/2022 NORMAL (ABNORMAL)				
Fund 203 - Local Street Fund							
Fund 203 - Local Street Fund:							
	TOTAL REVENUES	199,413.00	46,900.79	76.48			
	TOTAL EXPENDITURES	199,413.00	90,027.94	54.85			
	NET OF REVENUES & EXPENDITURES	0.00	(43,127.15)	0.00			

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 11/17

User: TONICA

DB: Oxford

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	% BDGT
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	REMAIN
Fund 296 - DDA Operating				
Revenues				
Function: Unclassified				
Dept 000				
296-000-401.000	Township Operating	210,000.00	139,376.38	33.63
296-000-401.010	Village Revenue	183,000.00	171,584.02	6.24
296-000-401.020	STATE PERSONAL PROPERTY TAX	30,000.00	36,219.23	(20.73)
296-000-412.000	Delinquent Property Taxes	2,000.00	4,697.44	(134.87)
296-000-581.000	LOCAL GRANT	0.00	2,957.99	0.00
296-000-665.000	Interest Earnings	500.00	558.65	(11.73)
296-000-671.040	Scarecrow Festival	1,000.00	100.00	90.00
296-000-671.080	Concerts in the Park	2,000.00	2,000.00	0.00
296-000-671.090	Holiday Promotions	4,500.00	3,006.00	33.20
296-000-675.000	GIFT CARD PROMO	0.00	1,035.00	0.00
Total Dept 000		433,000.00	361,534.71	16.50
Total - Function Unclassified		433,000.00	361,534.71	16.50
TOTAL REVENUES		433,000.00	361,534.71	16.50
Expenditures				
Function: Unclassified				
Dept 729 - Organization/Administration				
296-729-704.000	Wages	60,000.00	36,049.40	39.92
296-729-705.000	CLERICAL	8,000.00	0.00	100.00
296-729-715.000	FICA	4,600.00	2,757.90	40.05
296-729-716.000	Medical Insurance	4,800.00	0.00	100.00
296-729-716.001	LIFE, ST/LT DISABILITY	688.00	331.78	51.78
296-729-718.000	Retirement	6,000.00	3,462.00	42.30
296-729-723.000	Workers Compensation	807.00	408.96	49.32
296-729-727.000	Office Supplies	500.00	75.49	84.90
296-729-807.000	Audit	200.00	694.25	(247.13)
296-729-810.000	Contracted Services	700.00	1,169.80	(67.11)
296-729-810.011	Downtown Cleaning	50,000.00	29,166.69	41.67
296-729-810.111	Enforcement Transfer	25,000.00	14,676.69	41.29
296-729-810.140	Contracted Services - Website	1,200.00	1,296.17	(8.01)
296-729-830.000	Membership & Dues	991.00	30.00	96.97
296-729-856.040	Cellular Phone Fees	648.00	307.49	52.55
296-729-864.000	Workshops	200.00	0.00	100.00
296-729-864.010	Director - Conference	1,500.00	0.00	100.00
296-729-866.000	Mileage	100.00	40.77	59.23
296-729-867.000	Lodging	250.00	0.00	100.00
296-729-868.000	Meals	250.00	0.00	100.00
296-729-905.000	Printing & Publications	0.00	88.00	0.00
296-729-910.000	Insurance	3,980.00	3,848.45	3.31
296-729-920.000	Utilities	590.00	406.50	31.10
296-729-970.000	Capital Improvements	0.00	133.43	0.00
296-729-999.394	Transfer to Debt Service	62,017.00	0.00	100.00
296-729-999.494	Transfer Out - DDA Constructi	0.00	40,771.09	0.00
Total Dept 729 - Organization/Administration		233,021.00	135,714.86	41.76
Dept 730 - Design				
296-730-727.000	Office Supplies	0.00	55.00	0.00
296-730-740.230	Operating Supplies - Flowers	2,500.00	0.00	100.00
296-730-810.000	Contracted Services	20,000.00	0.00	100.00
296-730-810.160	Contracted Services - Downtow	0.00	8,272.50	0.00
296-730-900.000	Advertising	0.00	962.02	0.00
296-730-970.000	Capital Improvements	100,000.00	1,169.20	98.83
296-730-996.040	Grant - Awning	0.00	2,652.50	0.00
296-730-996.050	Grant - Sign	20,000.00	3,116.17	84.42
296-730-996.060	Grant - Facade	20,000.00	18,888.66	5.56
Total Dept 730 - Design		162,500.00	35,116.05	78.39
Dept 731 - Economic Restructuring				
296-731-810.000	Contracted Services	4,000.00	0.00	100.00
Total Dept 731 - Economic Restructuring		4,000.00	0.00	100.00
Dept 961 - Promotions				
296-961-740.000	Operating Supplies	0.00	97.33	0.00

01/31/2022 11:38 AM
 User: TONICA
 DB: Oxford

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 12/17

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022 NORMAL (ABNORMAL)	% BDGT REMAIN
Fund 296 - DDA Operating				
Expenditures				
296-961-740.310	EVENTS	9,700.00	11,528.78	(18.85)
296-961-740.360	BUSINESS PROMOTION	4,000.00	(100.00)	102.50
296-961-810.000	Contracted Services	0.00	641.00	0.00
296-961-810.310	IMAGE PROMO	4,000.00	444.00	88.90
296-961-810.350	Contracted Services - Concert	0.00	3,726.68	0.00
296-961-810.360	Contracted Services - Scarecr	0.00	2,486.10	0.00
296-961-900.000	Advertising	0.00	2,747.43	0.00
296-961-900.350	Advertisting - Concerts	0.00	195.88	0.00
296-961-900.360	Advertising - Scarecrow	0.00	1,669.91	0.00
Total Dept 961 - Promotions		17,700.00	23,437.11	(32.41)
Total - Function Unclassified		417,221.00	194,268.02	53.44
TOTAL EXPENDITURES		417,221.00	194,268.02	53.44
Fund 296 - DDA Operating:				
TOTAL REVENUES		433,000.00	361,534.71	16.50
TOTAL EXPENDITURES		417,221.00	194,268.02	53.44
NET OF REVENUES & EXPENDITURES		15,779.00	167,266.69	(960.06)

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 13/17

User: TONICA

DB: Oxford

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022 NORMAL (ABNORMAL)	% BDGT REMAIN
Fund 494 - DDA Construction Fund				
Revenues				
Function: Unclassified				
Dept 000				
494-000-699.296	Transfer In - DDA	0.00	40,771.09	0.00
Total Dept 000		0.00	40,771.09	0.00
Total - Function Unclassified		0.00	40,771.09	0.00
TOTAL REVENUES		0.00	40,771.09	0.00
Expenditures				
Function: Unclassified				
Dept 455 - Construction				
494-455-970.000	Capital Improvements	0.00	42,235.30	0.00
Total Dept 455 - Construction		0.00	42,235.30	0.00
Total - Function Unclassified		0.00	42,235.30	0.00
TOTAL EXPENDITURES		0.00	42,235.30	0.00
Fund 494 - DDA Construction Fund:				
TOTAL REVENUES		0.00	40,771.09	0.00
TOTAL EXPENDITURES		0.00	42,235.30	0.00
NET OF REVENUES & EXPENDITURES		0.00	(1,464.21)	0.00

01/31/2022 11:38 AM

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 14/17

User: TONICA

DB: Oxford

PERIOD ENDING 01/31/2022

		2021-22	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	REMAIN
Fund 590 - Sewer Fund				
Revenues				
Function: Unclassified				
Dept 000				
590-000-642.000	Collections	740,000.00	393,556.69	46.82
590-000-642.010	Penalties on Usage	2,000.00	6,396.94	(219.85)
590-000-665.000	Interest Earnings	3,000.00	1,402.74	53.24
590-000-672.050	New Connection	2,000.00	17,950.00	(797.50)
590-000-677.000	Reimbursements	0.00	322.85	0.00
Total Dept 000		747,000.00	419,629.22	43.82
Total - Function Unclassified		747,000.00	419,629.22	43.82
TOTAL REVENUES		747,000.00	419,629.22	43.82
Expenditures				
Function: Unclassified				
Dept 521 - Sewer				
590-521-704.000	Wages	44,544.00	4,719.12	89.41
590-521-704.010	ADMIN WAGES	9,736.00	6,037.77	37.99
590-521-705.000	Clerical	7,619.00	4,454.46	41.53
590-521-709.000	Overtime	0.00	164.36	0.00
590-521-715.000	FICA	4,735.00	1,162.54	75.45
590-521-716.000	Medical Insurance	20,378.00	6,742.48	66.91
590-521-718.000	Retirement	16,650.00	9,835.66	40.93
590-521-721.000	Uniform Allowance	1,100.00	0.00	100.00
590-521-723.000	Workers Compensation	2,018.00	1,022.40	49.34
590-521-727.000	Office Supplies	200.00	0.00	100.00
590-521-730.000	Postage	200.00	0.00	100.00
590-521-740.000	Operating Supplies	500.00	214.26	57.15
590-521-787.000	Materials	1,000.00	0.00	100.00
590-521-807.000	Audit	2,800.00	2,777.00	0.82
590-521-810.000	Contracted Services	28,543.00	3,807.44	86.66
590-521-815.000	Oakland County Usage Fees	434,292.00	209,916.60	51.66
590-521-826.000	Legal Fees	1,000.00	0.00	100.00
590-521-856.020	Telephone - DPW	240.00	132.00	45.00
590-521-905.000	Printing & Publications	100.00	0.00	100.00
590-521-910.000	Insurance	3,630.00	3,498.45	3.62
590-521-943.000	Equipment Rental	23,000.00	3,889.48	83.09
590-521-957.000	Contingency: Year End	5,000.00	0.00	100.00
590-521-991.020	Bond - Interceptor	115,000.00	67,789.14	41.05
590-521-992.000	Fees	0.00	6.84	0.00
590-521-995.030	Interest Interceptor	17,000.00	17,461.48	(2.71)
Total Dept 521 - Sewer		739,285.00	343,631.48	53.52
Total - Function Unclassified		739,285.00	343,631.48	53.52
TOTAL EXPENDITURES		739,285.00	343,631.48	53.52
Fund 590 - Sewer Fund:				
TOTAL REVENUES		747,000.00	419,629.22	43.82
TOTAL EXPENDITURES		739,285.00	343,631.48	53.52
NET OF REVENUES & EXPENDITURES		7,715.00	75,997.74	(885.06)

01/31/2022 11:38 AM
 User: TONICA
 DB: Oxford

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 15/17

PERIOD ENDING 01/31/2022

		2021-22	YTD BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	REMAIN
Fund 591 - Water Fund				
Revenues				
Function: Unclassified				
Dept 000				
591-000-642.000	Collections	740,000.00	248,346.13	66.44
591-000-642.010	Penalties on Usage	7,000.00	6,481.47	7.41
591-000-642.030	Collections - Fixed	0.00	183,127.08	0.00
591-000-665.000	Interest Earnings	4,500.00	1,132.82	74.83
591-000-672.060	Capital Charges	5,000.00	15,400.00	(208.00)
591-000-677.000	Reimbursements	0.00	200.00	0.00
591-000-686.000	Miscellaneous	0.00	7,354.00	0.00
591-000-699.000	OPERATING TRANSFERS IN	260,955.00	0.00	100.00
Total Dept 000		1,017,455.00	462,041.50	54.59
Total - Function Unclassified		1,017,455.00	462,041.50	54.59
TOTAL REVENUES		1,017,455.00	462,041.50	54.59
Expenditures				
Function: Unclassified				
Dept 556 - Water Maintenance				
591-556-704.000	Wages	81,814.00	17,104.25	79.09
591-556-704.010	ADMIN WAGES	9,736.00	6,037.77	37.99
591-556-705.000	Clerical	10,390.00	5,942.25	42.81
591-556-709.000	Overtime	500.00	75.21	84.96
591-556-715.000	FICA	7,837.00	2,177.65	72.21
591-556-716.000	Medical Insurance	33,027.00	14,067.65	57.41
591-556-718.000	Retirement	32,345.00	20,648.09	36.16
591-556-721.000	Uniform Allowance	1,100.00	117.52	89.32
591-556-723.000	Workers Compensation	3,027.00	1,533.60	49.34
591-556-727.000	Office Supplies	100.00	0.00	100.00
591-556-730.000	POSTAGE & ADVERTISING	5,520.00	2,979.27	46.03
591-556-740.000	Operating Supplies	2,500.00	2,295.91	8.16
591-556-754.000	Tools	1,500.00	0.00	100.00
591-556-787.000	Materials	7,000.00	0.00	100.00
591-556-807.000	Audit	2,800.00	2,777.00	0.82
591-556-810.000	Contracted Services	22,628.00	3,993.22	82.35
591-556-821.000	Engineering	32,000.00	16,947.75	47.04
591-556-826.000	Legal Fees	1,000.00	0.00	100.00
591-556-856.020	Telephone - DPW	240.00	132.00	45.00
591-556-943.000	Equipment Rental	20,000.00	8,937.06	55.31
591-556-960.000	Education/Safety Management	1,200.00	90.00	92.50
591-556-970.000	Capital Improvements	285,000.00	65,494.62	77.02
Total Dept 556 - Water Maintenance		561,264.00	171,350.82	69.47
Dept 557 - Water Plant				
591-557-730.000	Postage	650.00	0.00	100.00
591-557-740.000	Operating Supplies	600.00	0.00	100.00
591-557-743.000	Chemicals	52,000.00	14,248.77	72.60
591-557-751.000	Diesel Fuel and Gas	600.00	811.45	(35.24)
591-557-787.000	Materials	5,500.00	220.60	95.99
591-557-810.000	Contracted Services	64,473.00	38,898.90	39.67
591-557-856.000	Telephone	3,207.00	1,611.26	49.76
591-557-910.000	Insurance	15,974.00	15,393.18	3.64
591-557-921.000	Electric	35,633.00	17,242.48	51.61
591-557-923.000	Heat	1,044.00	174.43	83.29
591-557-924.000	Sewer	374.00	187.00	50.00
591-557-927.000	Water	217.00	108.54	49.98
591-557-931.000	Building Maintenance	500.00	4.99	99.00
591-557-933.010	Equipment Maintenance Contrac	1,500.00	0.00	100.00
591-557-958.000	Membership & Dues	500.00	0.00	100.00
591-557-991.000	Principal	257,284.00	0.00	100.00
591-557-995.000	Interest	16,135.00	16,134.75	0.00
Total Dept 557 - Water Plant		456,191.00	105,036.35	76.98
Total - Function Unclassified		1,017,455.00	276,387.17	72.84
TOTAL EXPENDITURES		1,017,455.00	276,387.17	72.84

01/31/2022 11:38 AM
 User: TONICA
 DB: Oxford

REVENUE AND EXPENDITURE REPORT FOR OXFORD VILLAGE

Page: 16/17

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE	% BDGT REMAIN
			01/31/2022 NORMAL (ABNORMAL)	
Fund 591 - Water Fund				
Fund 591 - Water Fund:				
TOTAL REVENUES		1,017,455.00	462,041.50	54.59
TOTAL EXPENDITURES		1,017,455.00	276,387.17	72.84
NET OF REVENUES & EXPENDITURES		0.00	185,654.33	0.00

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	% BDGT
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	REMAIN
Fund 661 - Motor Equipment - DPW				
Revenues				
Function: Unclassified				
Dept 000				
661-000-556.000	STATE GRANT	161,211.00	0.00	100.00
661-000-665.000	Interest Earnings	2,000.00	601.21	69.94
661-000-676.202	Major Streets Equipment Renta	18,000.00	16,772.58	6.82
661-000-676.203	Local Streets Equipment Renta	14,000.00	25,859.78	(84.71)
661-000-676.441	DPW Equipment Rental	36,000.00	34,420.48	4.39
661-000-676.590	Sewer Equipment Rental	10,000.00	3,889.48	61.11
661-000-676.591	Water Equipment Rental	20,000.00	8,937.06	55.31
Total Dept 000		261,211.00	90,480.59	65.36
Total - Function Unclassified		261,211.00	90,480.59	65.36
TOTAL REVENUES		261,211.00	90,480.59	65.36
Expenditures				
Function: Unclassified				
Dept 958 - Motor Equipment				
661-958-704.000	Wages	19,528.00	23,205.26	(18.83)
661-958-704.010	ADMIN WAGES	0.00	846.50	0.00
661-958-705.000	Clerical	0.00	805.87	0.00
661-958-709.000	Overtime	300.00	0.00	100.00
661-958-710.010	Leave Time Buyout	1,800.00	0.00	100.00
661-958-715.000	FICA	1,655.00	1,850.59	(11.82)
661-958-716.000	Medical Insurance	10,265.00	2,533.17	75.32
661-958-718.000	Retirement	7,020.00	3,909.37	44.31
661-958-721.000	Uniform Allowance	900.00	731.32	18.74
661-958-723.000	Workers Compensation	2,018.00	1,022.40	49.34
661-958-751.000	Diesel Fuel and Gas	12,000.00	8,537.68	28.85
661-958-752.000	Oil and Grease	1,300.00	641.78	50.63
661-958-753.000	Anti-Freeze	150.00	61.46	59.03
661-958-754.000	Tools	400.00	330.19	17.45
661-958-776.000	DPW Building Maint and Suppli	1,200.00	1,924.48	(60.37)
661-958-781.030	DPW Repair Parts	10,000.00	3,182.28	68.18
661-958-807.000	Audit	1,400.00	1,388.50	0.82
661-958-810.000	Contracted Services	10,184.00	10,030.38	1.51
661-958-910.000	Insurance	10,891.00	10,495.35	3.63
661-958-960.000	Education/Safety Management	200.00	0.00	100.00
661-958-977.000	Vehicle	0.00	7,200.00	0.00
661-958-979.000	DPW Equipment	170,000.00	1,943.87	98.86
Total Dept 958 - Motor Equipment		261,211.00	80,640.45	69.13
Total - Function Unclassified		261,211.00	80,640.45	69.13
TOTAL EXPENDITURES		261,211.00	80,640.45	69.13
Fund 661 - Motor Equipment - DPW:				
TOTAL REVENUES		261,211.00	90,480.59	65.36
TOTAL EXPENDITURES		261,211.00	80,640.45	69.13
NET OF REVENUES & EXPENDITURES		0.00	9,840.14	0.00
TOTAL REVENUES - ALL FUNDS				
TOTAL REVENUES - ALL FUNDS		5,234,163.00	3,635,120.94	30.55
TOTAL EXPENDITURES - ALL FUNDS		5,114,897.00	2,211,696.46	56.76
NET OF REVENUES & EXPENDITURES		119,266.00	1,423,424.48	(1,093.4

Village of Oxford
Ordinance No. 417

ARTICLE V. RESIDENTIAL RENTAL ORDINANCE REGISTRATION AND OTHER

Sec. 10-83. Purpose and intent.

For the health and safety of landlords and tenants and for the ongoing and general welfare of the public, the Village of Oxford recognizes the need for an organized registration program for residential rental units located within the Village in order to ensure, when determined to be necessary, that rental units in the Village are proactively identified and known to all public safety officials. The Village hereby finds that the most efficient system to achieve these objectives is a program requiring the registration of residential rental units within the Village.

Sec. 10-84. Definitions.

As used in this article, the following terms and words shall have the following meanings, unless the context clearly indicates that a different meaning is intended. Any term not specifically defined shall have its plain meaning.

Dwelling unit means a building, structure, mobile home, or portion thereof, designed for occupancy for residential purposes and having cooking facilities and sanitary facilities, except for the following:

- (1) Places of public accommodation such as a hotel, a motel, or a bed and breakfast establishment;
- (2) Units required to be occupied by an employee or agent of an owner as a written condition of employment (i.e., parsonages);
- (3) Any dwellings, dwelling units or mobile homes, which the state has exclusive authority under existing and controlling state law to regulate;
- (4) The principal residence of the owner which is temporarily occupied by a person(s) other than the owner for not more than two (2) years;
- (5) The dwelling of a surviving spouse who is living in a home which is owned by the deceased spouse's heirs, estate or trust;
- (6) A dwelling in which a parent, child, brother, or sister of an owner is living; and
- (7) Dwelling units in which an owner of such unit resides unless the nonowner occupant(s) of such dwelling unit pays rent or makes other forms of compensation to the owner for occupancy of the dwelling unit.

Landlord means any person who owns or controls a dwelling, dwelling unit, or rental unit and rents such unit, either personally or through a designated agent, to any person.

Owner means the legal title holder of a rental unit or the premises within which the rental unit is situated.

Owner-occupied rental unit means a rental unit that is occupied, in whole or in part, by an individual who is an Owner or whose name specifically appears on the deed for the property where the rental unit is located.

Person means any natural individual, firm, partnership, association, joint stock company, joint venture, public or private corporation or receiver, executor, personal representative, trust, trustee, conservator or other representative appointed by order of any court.

Premises means a lot, plot or parcel of land, including the buildings or structures thereon, which also includes dwelling units and dwellings.

Rental unit means any "dwelling unit" containing sleeping units, including but not limited to apartments, boarding houses, or sleeping rooms, which is leased or rented from the Owner or other person in control of such units, to any Tenant, whether by day, week, month, year or any other term of time.

Responsible local agent means a natural person having his or her place of residence in the State of Michigan and designated by the property Owner as the agent responsible for operating such property in compliance with the ordinances adopted by the Village.

Tenant means any person who has the temporary use and occupancy of real property owned by another person in subordination to that other person's title and with that other person's consent; for example, a person who rents or leases all or part of a dwelling unit from a landlord.

Sec. 10-85. Requirements.

No person shall lease, rent, occupy, or otherwise allow a rental unit within the Village to be occupied, unless the following registration requirements are met.

(a) The owner of the rental unit shall have registered the rental unit with the Village building official by completing and filing a current registration form with the Village building official of the Village; and

(b) All fees charged, if any, by the Village for the registration of the rental unit shall be paid in full.

Sec. 10-86. Registration.

No person shall lease, rent, occupy, or otherwise allow a rental unit within the Village to be occupied without first registering the rental unit with the Village building official and designating a responsible local agent.

(a) *Registration forms.* Registration shall be made upon forms furnished by the building official and zoning department and shall require, at a minimum, all of the following information.

- (1) The common street address of the rental unit(s);
- (2) The number and types of rental units within the dwelling unit;
- (3) Name, business and residence address, telephone number, and where applicable an e-mail address, mobile telephone number, and facsimile number of all property owners of the rental unit(s);
- (4) Name, residence address, telephone number, and where applicable an email address, mobile telephone number, and facsimile number of the responsible local agent designated by the owner;
- (5) The maximum number of occupants proposed for each identified and registered rental unit;
- (6) The name, address, telephone number, and where applicable an e-mail address, mobile telephone number, and facsimile number of the person authorized to order repairs or services for the property if different than the owner or responsible local agent, if in violation of Village or state codes, if the person is other than the owner or the responsible local agent; and
- (7) Information relating to the size of all habitable rooms in the dwelling unit used as part or all of each rental unit.

(b) *Accurate and complete information.* All information provided on the registration form shall be accurate and complete. No person shall provide inaccurate information for the registration of a rental unit or fail (omit) to provide the information required for such registration. The registration form shall be signed by the properly owner(s) or the designated responsible local agent. Where the owner is not a natural person, the owner information shall be that of the president, general manager or other chief executive of the organization completing the registration process.

(c) *Change in registration information or transfer of property.* Except for a change in the registered local agent, the property owner of a rental unit registered with the Village shall re-register within thirty (30) calendar days after any change occurs in the registration information. If the property is transferred to a new owner, the new

property owner of a registered rental unit shall re-register the rental unit within thirty (30) calendar days following the transfer of the property. Property owners shall notify the building official of any change in the designation of the registered local agent, including a change in name, address, e-mail address, telephone number, mobile telephone number or facsimile number of the designated registered local agent within thirty (30) business days of the change.

(d) *Responsible local agent.* The designated responsible local agent shall be responsible for all of the following:

- (1) Operating the registered rental unit in compliance with all applicable Village ordinances;
- (2) Providing access to the rental unit for the purpose of making any and all allowable inspections necessary to ensure compliance with the applicable Village ordinances;
- (3) Accepting all legal notices or services of process with respect to the rental unit.

Sec. 10-87. Fees.

There is no fee or charge to register any rental unit in the Village.

Sec. 10-88. Maintenance of records.

All records, files and documents pertaining to the rental registration ordinance shall be maintained by the Village building official and made available to the public as allowed or required by state law.

Sec. 10-89. Penalty.

(a) Any person who shall violate a provision of this ordinance, or who fails to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provide by the State of Michigan and the Village of Oxford.

(b) Unless otherwise provided in this article, any person, firm, or corporation, or any owner of any building, structure, or premises, or part thereof, where any condition in violation of this article shall exist or shall be created, shall be responsible for a civil infraction. A violation includes any act which is prohibited or made or declared to be unlawful or an offense by this article, or any omission or failure to act where the act is required by this article. Upon a finding of responsibility, a defendant shall be responsible for a civil fine for each infraction as provided for in this section, infra, plus any costs, damages, expenses, and other sanctions, as authorized under Chapter 87 of Act No. 236 of the Public Acts of 1961, as amended, and other applicable laws.

(c) For a first offense, a civil fine of not less than one hundred dollars (\$100.00) plus costs shall be levied. The civil fine for any first repeat offense shall be not less than two hundred dollars (\$200.00) plus costs. A civil fine for any offense which is a second repeat offense, or any subsequent repeat offense shall be not less than five hundred dollars (\$500.00) plus costs. A sanction shall be a civil fine as provided for above, plus costs, damages, expenses, and other sanctions, as authorized under Chapter 87 of Act No 236 of the Public Acts of 1961, as amended, and other applicable laws. As used in this section, "repeat offense" means a second (or any subsequent) municipal civil infraction violation of the same requirement or provision (i) committed by a person or entity within any twelve-month period and (ii) for which the person admits responsibility or is determined to be responsible.

(d) Each day on which any violation of this article continues shall constitute a separate offense and shall be subject to penalties or sanctions as a separate offense. In addition to any remedies available at law, the Village may bring an action for an injunction or other process against a person to restrain, prevent or abate any violation of any section of this article which is declared to be a civil infraction.

(e) In the event that a person or entity who is found responsible fails to obey any correction order or order of mandamus which may be issued by a court, such person or entity may be required by a court of law to pay all reasonable costs and expenses which are incurred by the Village in making the corrective action or actions.

Sec. 10-90. Other enforcement actions.

The Village shall have the right to obtain an order of mandamus and/or an injunction so as to enforce the terms and conditions of this ordinance. All remedies which are provided by this article shall be cumulative.

Sec. 10-91. Severability and captions.

This article and the various parts, sections, subsections, sentences, phrases and clauses thereof are hereby declared to be severable. If any part, section, subsection, sentence, phrase or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the article shall not be affected thereby. The captions included at the beginning of each section are for convenience only and shall not be considered a part of this article.

Sec 10-92. Repeal.

All resolutions, ordinances, orders or parts thereof in conflict in whole or in part with any of the provisions of this article are, to the extent of such conflict, hereby repealed.

RESOLUTION 2022-01
OPTING OUT OF THE PUBLICLY FUNDED
HEALTH INSURANCE CONTRIBUTION
Public ACT 152 of 2011

Village of Oxford
County of Oakland, State of Michigan

At a meeting of the Village of Oxford Council on February 9, 2022, the following Preamble and Resolution was offered by Council Member _____ and supported by Council Member _____.

WHEREAS the “Publicly Funded Health Insurance Contribution Act” also known as P.A. 152 of 2011, was passed by the Michigan Legislature and signed by Governor Snyder on September 27th, 2011; and

WHEREAS, although the new law imposes a maximum that public employers may contribute to employee health care costs, it also provides a mechanism for Townships and other “local units of government” to OPT OUT of the Act’s requirements for a one (1) year period by a two-thirds vote of the Village Council, allowing the Village to determine, on its own, how much it contributes to employee health insurance without reference to hard caps or the 80/20 plan in the Act. A new two-thirds vote would be required to extend the exemption in each subsequent year.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Village of Oxford Council has, by at least a two-thirds vote, indicated its intention to OPT OUT of the requirements of the “Publicly Funded Health Insurance Contribution Act” also known as PA 152 of 2011 for the calendar year **2022**. All Resolutions and parts of Resolutions, insofar as they conflict with the provisions of this Resolution be and they, hereby, are rescinded.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED

Kelsey Cooke, Council President

I, Teresa L. Onica, the duly appointed and acting Clerk for the Village of Oxford do hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the Village of Oxford at a council meeting held on February 9, 2022, where a quorum was present and voting.

SIGNED: _____
Teresa L. Onica, Village of Oxford Clerk/Treasurer
22 W. Burdick St., Oxford, MI. 48371

Memorandum



To: Honorable President, Kelsey Cooke
Council Members

From: Tere Onica, Clerk/Treasurer

Date: February 8, 2022

Re: Planning Commission 2021 Annual Review, 2022 Action Plan

Background: An annual review is required by the State Planning and Zoning Enabling Act Section 125.3819(2) which states: "*A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.*" The report submitted by Planner Mario Ortega from McKenna outlines the business of the planning commission for 2021 and includes a proposed action plan for 2022.

Analysis:

The 2021 review and 2022 Action Plan was submitted to the planning commission for review at their January 4th and Jan. 18, 2022, meetings. They made some amendments to the original action plan striking three of the listed items. The Planning Commission has a lot on its' plate with eight (8) Adult Use Marijuana site plans pending. The action plan list for 2022 may seem small, but they will be busy again in 2022 with site plan reviews, zoning ordinance reviews and newly relevant ordinance issues.

Recommendation:

This is a request for action from Planning Commission Chairman, Justin Ballard that the Village Council accept the recommendation of the Planning Commission, receive and file the 2021 Annual report and 2022 Action Plan as presented.

Tere Onica
Village Clerk/Treasurer



MCKENNA

December 30, 2021

Village Council
Village of Oxford
22 W. Burdick Street, PO Box 94
Oxford, Michigan 48371

Subject: 2021 Planning Commission Annual Report and 2022 Action Plan

Dear Council Members:

As required per the Michigan Planning Enabling Act, Section 125.3819(2) (Act 33 of 2008, as amended), the Planning Commission respectfully submits a report of its 2021 activities. The Planning Enabling Act states:

"A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development."

The following outlines all relevant information including the meetings held, commission membership, and significant accomplishments. The report outlines a plan of activities that the Commission could undertake to further the implementation of the Village Master Plan and in keeping within their prescribed duties.

MEETINGS

1. Tuesday, January 9, 2021
2. Tuesday, February 2, 2021
3. Tuesday, March 2, 2021
4. Tuesday, April 6, 2021
5. Tuesday, May 4, 2021
6. Tuesday, June 15, 2021
7. Tuesday, July 20, 2021
8. Tuesday, August 3, 2021
9. Tuesday, September 7, 2021
10. Tuesday, October 19, 2021
11. Tuesday, December 7, 2021

PLANNING COMMISSIONERS

The following is a list of the Planning Commission members during the year including the officers as elected at the February 2, 2021 meeting.

- | | |
|-------------------------------------|--|
| 1. Justin Ballard, Chairperson | Term expires end of 2021 Reappointed |
| 2. Leslie Pielack, Vice-Chair | Term expires end of 2021 Reappointed |
| 3. Maureen Helmuth, Council Liaison | Term expires end of 2022 |
| 4. Kelly Arckles | Term expires end of 2023 |
| 5. Scott Flynn | Term expires end of 2022 Filled Gary Douglas Vacancy |
| 6. Michelle McClellan | Term expires end of 2023 |
| 7. Johnathon Nold | Term expires end of 2023 |
| 8. Gary Douglas | Accepted resignation June 2021 |



SITE PLAN REVIEWS

1. **Industrial Building Addition – 592 Lakeville Rd.** The commission reviewed and approved a site plan to construct an addition to an existing industrial building on April 6, 2021. The site plan included revisions to the front yard area of the site.
2. **New Industrial Building – 592 Lakeville Rd.** The commission reviewed and approved a site plan the construction of a new multi-tenant industrial building on July 20, 2021. The new building will be located on the west side of the site, opposite of the building that was recently approved for an addition. The site plan included additional revisions to the front yard area of the site including the addition of a new parking lot configuration and moving the front yard fence southward.
3. **Adult-Use Marijuana Retailer – 595 S. Glaspie St.** The commission reviewed and approved a site plan to renovate an existing structure on October 19, 2021. Lume Cannabis Co. will be allowed to operate an adult use marijuana retail facility at the above referenced location after building renovations and compliance with all requirements of the Village's marijuana ordinance.

OTHER CONSIDERATIONS

1. **Master Plan Review.** Beginning with the April 6th meeting, the commission conducted an in-depth review of all the current planning documents including the 2011 Master Plan and the 2016 Redevelopment Plans. The commissioners reviewed all the existing documents and discussed how relevant the policies are currently to the Village. Given the nearly fully developed status of land within the Village, the focus on the future will be on compatible redevelopment. The Master Plan and Redevelopment Plans provide direction on redevelopment. The commission forwarded the review to the Village Council recommending that there is currently no need to revise the existing planning documents. The plans are still successfully guiding Village redevelopment.
2. **Sign Design Review – 72 S. Washington St.** The commission reviewed a request for an internally illuminated wall sign for an urgent care medical facility and granted approval with a condition that a dimmer switch be installed to allow for light level adjustment to prevent excessive glare.
3. **Outdoor Dining Review – 130 Oakdell St.** The commission approved an application from One Drop Brewing for outdoor seating located to the west of their building with the condition that the outdoor dining area shall not operate after 11:00 p.m. and not before 7:00 a.m.
4. **Sign Design Review – 29 S. Washington St.** The commission approved an application for internally illuminated wall signs for Mero Mero restaurant in the downtown located north Centennial Park.
5. **Sign Design Review – 144 S. Washington St.** The commission approved an application for an internally illuminated freestanding sign for the existing Aperion technical support business office replacing an externally illuminated wood sign.
6. **Sign Design Review – 6 N. Washington St.** The commission reviewed a request for an internally illuminated wall sign for Norah's Bridal and granted approval with a condition that a dimmer switch be installed to allow for light level adjustment to prevent excessive glare.

ZONING ORDINANCE TEXT AMENDMENTS

1. **Recommendation of Zoning Amendments to the Ordinance including Tattoo Parlor definition, Commercial Vehicles in Residential Areas and Clear Vision Areas.** In January 2021, the Planning Commission held a public hearing and recommended the Village Council approval several amendments to the zoning ordinance. The amendments include addressing the definition of tattoo parlors and how it encompasses certain personal beauty treatments, such as microbladding and permanent make-up application. The amendments would remove tattoo parlors as a regulated use and list them as a permitted use in the C-2 zoning district. The amendments also propose that all regulated uses are only to be permitted after special use approval in the I-1, Industrial zoning district. The Commercial Vehicles in Residential Areas section is proposed to clarify that contractor's passenger vehicles, light or medium duty trucks or panels vans would be allowed in the residentially zoned area while large commercial equipment would still be prohibited to park in residential areas. Minor clarifications to fences and the Clear Vision Area standards were also recommended. Several months were taken to make revisions based on Village Council comments. The revised amendment language was forwarded for final adoption.
2. **Amendment to Residential Building Height Standards.** The commission had discussions concerning the maximum allowed height of single family homes. Recent applications resulted in some homes not being able to accommodate two stories with a higher ceiling height due to the need to accommodate utility lines in the ceilings. Several other issues were discussed, a public hearing was held and the commission ultimately recommended the adoption of an increase in the R-1 maximum allowed building height to 30 feet.

PROPOSED ACTION PLAN

The following is a list of planning projects the Village should consider undertaking soon. They include many projects that were identified in past Annual Action Plans. They also include items that have been in the Redevelopment Ready Communities Baseline Report. Completing the tasks identified in the report can make the Village for Redevelopment Ready certification and the Michigan Economic Development Corporation (MEDC) grant opportunities that come with it.

As is normally the case, items such as the number of reviews or unforeseen issues (such as pressing ordinance amendments or the Covid pandemic) have prevented the Village from addressing these projects. However, making these items a priority will help the Village maintain its reputation as a desirable community to live and conduct business.

1. Zoning Ordinance Reviews:

The Baseline Report recommends that the zoning ordinance should be updated to align with the Master Plan. This would involve utilizing the Master Plan's goals and objectives to review the zoning ordinance and identify those existing sections which contradict any Master Plan policy. Also, if the zoning ordinance does not address any Master Plan goals, new language should be created to implement those goals.

2. Newly Relevant Ordinance Issues – :

Will take the opportunity to identify and then prioritize new uses and businesses which are not currently regulated. When appropriate, new ordinances regulating the prioritized uses can then be adopted.

REQUEST FOR ACTION

Based on the above, the Planning Commission requests the Village Council accept the 2021 Planning Commission Annual Report and Action Plan and consider incorporating some or all of the Action Plan elements into the budget for the 2022 fiscal year that it deems appropriate.

Respectfully submitted,

PLANNING COMMISSION

VILLAGE OF OXFORD, MICHIGAN

Justin Ballard, Chairperson

The Village of Oxford, Oakland County Michigan

ORDAINS THE FOLLOWING AMENDMENT: ORD. # 416 (a)

Post-Construction Storm Water Runoff Control Program

- Chapter 70 – Utilities - **Article V: STORMWATER – ENGINEERING AND DESIGN STANDARDS.**
 - **Sec. 70 - 126. - Stormwater Engineering Design Standards.** The Village of Oxford adopted the Oakland County Water Resource Commission Stormwater Engineering Design Standards. (The OCWRC Design Standards will be inserted here, 132 pages). **The Village of Oxford Zoning ordinance also addresses storm water design and controls during the site plan approval process. Long term operations and maintenance agreements will be in place in case the property owner fails to maintain storm water structural controls.**
 - **Section 70 - 127. – Violations, Enforcement, and penalties.** It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this article. Any person who violates any of the provisions of this article shall be subject to one or more of the enforcement actions outlined in this section. Any violation or threatened violation may be restrained by injunction or otherwise abated in a manner provided by law. In the event the violation constitutes an immediate danger to public health or public safety, the enforcement agent is authorized to enter upon the subject private property, without giving prior notice, to take any and all measures necessary to abate the violation and/or restore the property. The enforcement agent is authorized to seek costs of abatement as outlined in subsection 70-116(5).
 - (1) *Compliance directive.* In addition to any other remedy available to the Village of Oxford or Oakland County, village or county inspectors may issue compliance directives at the time of inspection to require a person to implement actions that will correct any violation of this article.
 - (2) *Notice of violation.* Whenever the enforcement agent finds that a person has violated a prohibition or failed to meet a requirement of this article, the authorized enforcement agency may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:
 - a. The performance of monitoring, analyses, and reporting.
 - b. The elimination of illicit connections or discharges.
 - c. The violating discharges, practices or operations shall cease and desist.
 - d. The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property; and

- f. The implementation of source control or treatment BMPs. If abatement of a violation or the restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to complete the remediation or restoration within the established deadline, the work may be done by the authorized enforcement agency, or its designee and the expense thereof shall be charged to the violator.
- (3) *Appeal of notice of violation.* Any person receiving a notice of violation may appeal the determination of the enforcement agent. The notice of appeal must be received within ten days from the date of the notice of violation. Hearing on the appeal before the appropriate authority or its designee shall take place within 15 days from the date of receipt of the notice of appeal. The decision of the municipal authority shall be final.
- (4) *Enforcement measures after appeal.* If the violation has not been corrected pursuant to the requirements set forth in the notice of violation, or, in the event of an appeal, within 10 days of the decision of the municipal authority upholding the decision of the enforcement agent, then the enforcement agent and/or assistants are authorized to enter upon the subject property and are authorized to take any and all measures necessary to abate the violation and restore the affected property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the representatives or the enforcement agent to enter upon the premises for the purposes set forth above.
- (5) *Cost of abatement of the violation.* If the village abates a violation, then within 60 days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs unless such costs are continuing. Such notice shall be given by personal delivery or by mail to the last known address of the owner as shown in the records of the county assessor. Such notice shall be effective upon the date of mailing or personal delivery. The property owner may file a written protest objecting to the amount of the assessment within ten days of the effective date of the notice. If no protest is filed, then the charges shall become due and payable on the date set forth in the notice, which date shall be after the expiration of the time in which to file an appeal, and such charges shall become a special assessment against the property and shall constitute a lien on the property of the amount of the assessment. In the event the protest is filed, a hearing on such protest shall be held before the appropriate authority or its designee within 60 days from the date of such charges and if affirmed shall become due and payable 10 days after the issuance of the order and shall constitute a lien on the property for the amount of the assessment. Such charges may also be recovered in a civil proceeding against the owner or other person in control of the premises for which such charges were incurred, and any person in violation any of

the provisions of this article shall be liable to the Village of Oxford, Oakland County for all fees charges and expenses, including but not limited to administrative costs and legal fees and costs, by reason of such violation and enforcement.

- (6) *Civil penalties.* The Village of Oxford is empowered to invoke Circuit Court injunctive powers and equity including imposition of per diem costs and fines as determined by the court.
- (7) *Criminal penalties; enforcement cost.* Any person who violates any provision of this article shall be liable to criminal prosecution to the fullest extent of the law and shall be subject to a penalty of \$500.00 dollars per violation day and/or imprisonment for a period of time not to exceed 90 days and/or the costs of prosecution for each day of violation. The authorized enforcement agency may recover all attorneys' fees, court costs and other expenses associated with enforcement of this article, including sampling and monitoring expenses.
- (8) *Injunctive relief.* The authorized enforcement agency may petition for a preliminary or permanent injunction restraining any person from undertaking any activities which would result in a violation or continued violation of this article and may seek mandatory injunctive relief compelling the person to perform abatement or remediation of any violation of this article.
- (9) *Compensatory action.* In lieu of enforcement proceedings, penalties, and remedies authorized by this article, the authorized enforcement agency at its option may impose upon a violator alternative compensatory action, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.
- (10) *Violations deemed a public nuisance.* In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any provisions of this article is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.
- (11) *Remedies not exclusive.* Except as expressly provided above, the remedies in this section are cumulative and the exercise of any one or more remedies shall not prejudice any other remedies that may otherwise be pursued for a violation of this article. The remedies listed in this article are not exclusive of any other remedies available under any applicable federal, state, or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.



Memorandum

To: Honorable President, Kelsey Cooke
Council Members

From: Joseph M. Madore, Village Manager

Date: February 1, 2022

Re: Special Event Application 22-01

Background: Lakepoint Community Church is proposing to use Centennial Park for 5 days/evenings in August starting Wednesday the 24th and ending on Saturday the 27th. The only issue I have is that we will recommend the port-a-johns be placed in a parking lot over near 20 Hudson Street.

Analysis: The application was sent to the Fire and Police Chiefs, the DPW Supervisor and DDA Director and the following reviews were received back from them. All required insurance and other forms have been received and are in order.

Chief Scholz: The Oxford Fire Department approves of this event.

Chief Solwold: He will have patrol persons in the area based on the potential number of attendees. No issues with the event.

DDA Ex. Dir. Westbrook: Works for us no conflicts.

DPW Supervisor Brantley:

Recommendation: Approval event with recommendations from administration and DPW.

Please contact me with any questions.

Joseph M. Madore
Village Manager

2022-01



Special Events Application

Adopted April 10, 2018



INSTRUCTIONS

These instructions apply to each applicant seeking a special event approval by the Village of Oxford.

1. Obtain Special Event Application package from Village of Oxford offices during normal/posted business hours.
2. Fully complete the Application and deliver to the Village of Oxford offices during normal/posted business hours. The completed Application must be received by the Village of Oxford at least 60 days prior to the proposed event. Applicants proposing large events should submit completed Applications earlier if the proposed event will require significant review.
3. A completed Application shall include the following:
 - a. Fully executed Application;
 - b. Fully completed Event Information Form;
 - c. Non-refundable Application Fee of \$50.00;
 - d. Executed Hold Harmless Agreement; and
 - e. Proof of General Liability Insurance coverage with an endorsement in favor of the Village of Oxford as an additional insured.
4. No Application will be reviewed or considered by the Village Council until the Application is complete in accordance with provision 3 above.
5. After internal reviews, the matter will be placed on the next meeting of the Village of Oxford Council for review and action. You will be notified and may appear on the agenda item to address the Village Council and answer questions raised by the Village Council or Department Heads.
6. The Applicant will be notified by the Village of Oxford about the action taken by the Village Council on the Applicant's Application.

APPLICATION FOR SPECIAL EVENTDate of Application: 01/14/2022Name of Event: REVIVAL: IN OUR TIME, IN OUR CITYGeneral Description of Event: PREACHING, MUSIC, SKITSLocation of Event: CENTENNIAL PARKDate / Hours of Event: AUG 24 TO AUG 27, 2022 5PM TO 10PM EACH DAYDates / Hours of Set-up and Tear Down: SET UP AUG 23 12PM TO 5PM TEAR DOWN AUG 28 1PM TO 5PMApplicant's Name: PATRICK MARSHALL - LAKE POINT COMMUNITY CHURCHApplicant's Address: 1550 W DRAHNER RD EXFORDApplicant / Contact Person Phone: 248 672 1612Applicant's Contact Person E-Mail: patrickmarshall@gmail.comApplicant's On Site Event Manager / Phone: PATRICK MARSHALL 248 672 1612**Changes in this information must be submitted to the Village prior to the Event.*

The Village Council shall have sole and complete discretion in deciding whether to approve or deny an application.

As the authorized agent of the sponsoring organization/Applicant, I hereby agree that this organization/Applicant shall abide by all conditions and restrictions specific to this event as determined by the Village and will comply with all local, state and federal rules, regulations and laws.

Patrick Marshall
Signature of Applicant Representative

01/14/2022
Date

Attached:

Event Information Form ☒\$50.00 Application Fee ☒Hold Harmless Agreement ☒Proof of Insurance ☒

EVENT INFORMATION FORMApplicant: LAKE POINT COMMUNITY CHURCH

Additional Sponsors or Participants: _____

First time event? YES or NO Event previously held outside of the Village? YES or NOTotal number of people expected to attend per day? 200

What parking arrangements will be necessary to accommodate the event?

Describe: 2 RESERVED SPOTS WOULD BE APPROPRIATE - EACH DAYWill volunteer staff be provided to assist with safety, security and maintenance? YES or NODescribe: OUR CHURCH SECURITY TEAM WILL BE PRESENT EACH DAY
THE PARK WILL BE CLEANED EACH NIGHTWill alcoholic beverages be served? YES or NO

Describe permit and authority to provide alcoholic beverages: _____

Will food / beverages / merchandise be sold? YES or NO

Describe permits obtained for food sales: _____

LAYOUT

Will the event require the use of any of the following municipal equipment? Please answer yes or no and amounts, if known. Please provide a sketch of the layout for the event.

Picnic Tables NO Barricades NOTrash Receptacles NO Traffic Cones NODumpsters NO Other NOElectrical Connections 3-20 AMP PLUGSDo you request Village safety personnel be assigned to this event (Police/Fire): YES or NO

Describe: _____

Please note that the Village will consider public safety requests and provide police and/or fire services as determined by the department chiefs. Further, even if a request is not made for public

safety personnel to be assigned, the department chiefs may require public safety personnel attend the event; in which case the event applicant may be responsible for the reimbursement of costs.

Will street closures be necessary? YES or NO

If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down and describe: _____

Will the following be constructed or located in the area of the event? Please answer yes or no and additional information if available.

	Number	Size
Booths	_____	_____
Tents	_____	_____
Awnings	_____	_____
Canopies	<u>2</u>	<u>12 x 12</u>
Tables	<u>4</u>	<u>8 Foot</u>
Portable Restrooms	<u>3</u>	<u>2 SINGLE 1 HANDICAP</u>
Other	<u>10</u>	<u>Chairs</u>

Describe: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Armor Insurance Agency, LLC. PO Box 150 Flushing MI 48433	CONTACT NAME: Tony Mills PHONE (A/C, No, Ext): 810-487-9748 FAX (A/C, No): E-MAIL ADDRESS: tony@armor-agency.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: Brotherhood Mutual</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Brotherhood Mutual		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Brotherhood Mutual															
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Christ The King Church of North Oakland dba Lakepoint Community Church 1550 W Drahner Rd Oxford MI 48371															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		21MLA0393921	09/01/2019	09/01/2022	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000						
	MED EXP (Any one person) \$ 10,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 3,000,000
							PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Village of Oxford is named as an Additional Insured on policy 21MLA0393921 for the In Our Time In Our City event the church is holding at Centennial Park on August 24-27, 2022. Coverage for Additional Insureds is strictly subject to all the terms of the policy.

CERTIFICATE HOLDER

CANCELLATION

Village of Oxford
22 W. Burdick

Oxford

MI 48371

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Anthony D Mills

© 1988-2015 ACORD CORPORATION. All rights reserved.

Hold Harmless Agreement

This agreement, dated this 13 day of JANUARY, 2022, between CHRIST THE KING CHURCH OF NORTH OAKLAND DBA LAKEPOINT COMMUNITY CHURCH ("Applicant") and the Village of Oxford, located at 22 W. Burdick, Oxford, Michigan 48371 ("Village") and states the following:

Recitals

Whereas, the Applicant wishes to hold a special event in the Village; and,

Whereas, the Applicant has completed a special event application; and,

Whereas, the special event application has been submitted to the Village of Oxford Council.

Now, Therefore, the Village and the Applicant agree as follows with adequate consideration acknowledged and accepted.

Indemnity

If the special event is approved and conducted, the Applicant, its officers, directors, employees, agents, contractors, volunteers, representatives, and others working on behalf of the Applicant agrees to defend, hold harmless, and indemnify the Village of Oxford, its elected and appointed officials, employees, and volunteers and others working on behalf of the Village of Oxford against any and all claims, demands, suits, or less, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Village of Oxford, its elected and appointed officials, employees, volunteers, or others working on behalf of the Village of Oxford, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or in any way connected with or associated with the Applicant's special event as set forth in the Applicant's application.

Applicant: CHRIST THE KING CHURCH OF NORTH OAKLAND DBA LAKEPOINT COMMUNITY CHURCH

By: 

Its: BUSINESS DIRECTOR

Dated: 1/13/2022

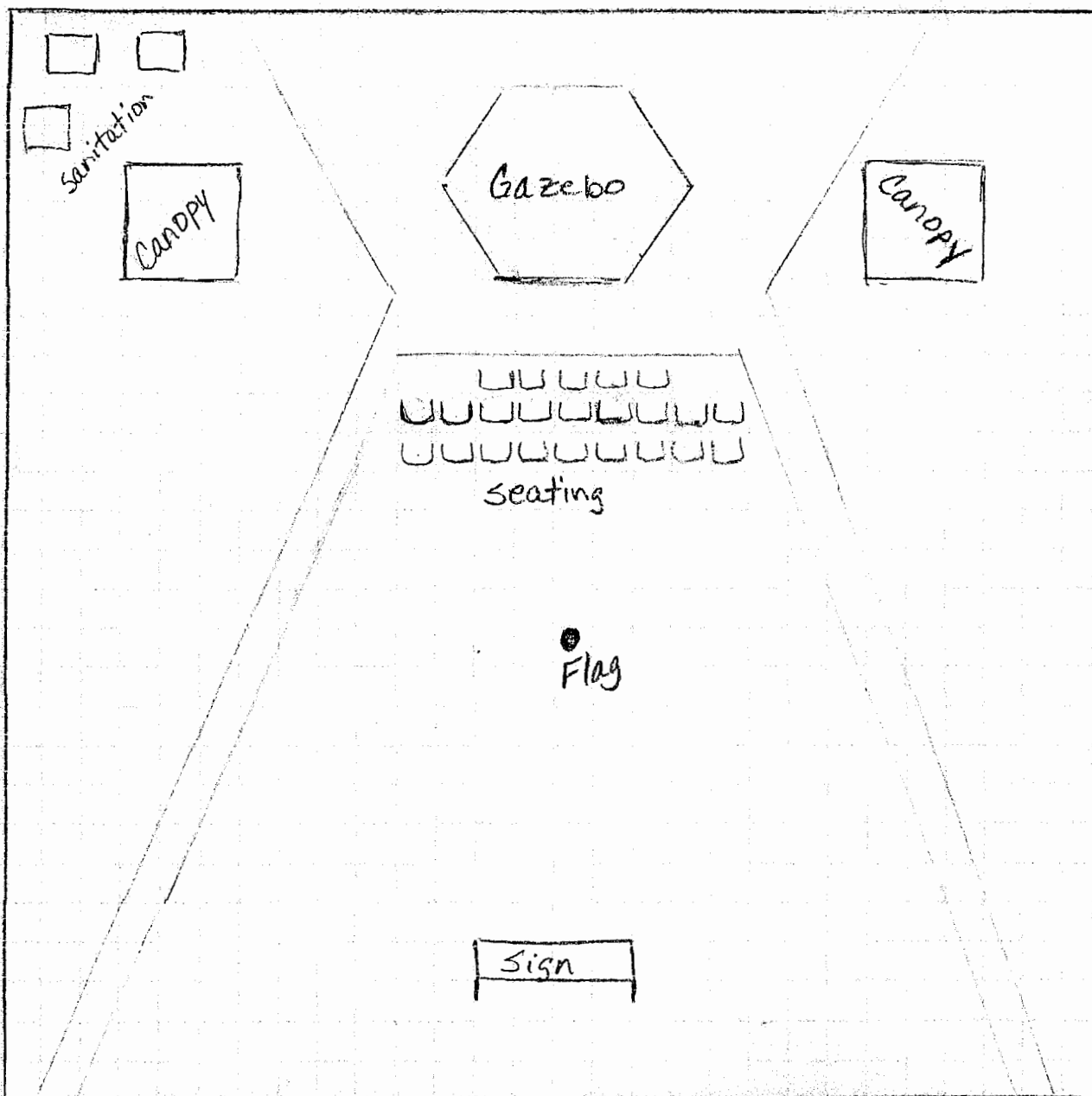
Village of Oxford

By: _____

Its: _____

Dated: _____

Parking Lot



M-24

Memorandum



To: Honorable President, Kelsey Cooke
Council Members

From: Tere Onica, Clerk/Treasurer

Date: February 9, 2022

Re: Charter and Ordinance Legal Review-Municode Proposal

Background: In December, after much consideration, the council voted to remove the Village Charter from the General Code of Ordinances so the Charter could be a stand-alone document.

Analysis: The Code of Ordinances and Charter require legal review to ensure both documents are accurate and without legal contradictions. Legal review by Municode will provide a chapter-by-chapter review by an experienced Municode Attorney specializing in codification who will identify obsolete provisions, remove inconsistencies and internal conflicts and ensure both documents comply with current or changing State Law. The review and analysis can take as long as six months at which time village administration will review the recommendations with village officials and village attorney. This is far less expensive than doing a complete recodification. A quote to do the complete review was given several months ago from legal counsel in an amount not to exceed \$10,000. Although more time will likely be logged with our attorney upon the conclusion of Municode's findings, the end result will be that we will have two complete and current documents at a cost well below the amount quoted for independent attorney services or re-codification. We will then have a clean document to work from for additional charter updates, either recommended or needed.

Recommendation:

Motion to approve the Municode Legal Review Proposal not to exceed \$4,050 for a complete legal review of our Code of Ordinances and Village Charter.

Tere Onica
Village Clerk/Treasurer

LETTER OF INTEREST



P.O. Box 2235 Tallahassee, FL 32316
municode.com • 800.262.2633

January 14, 2022

Ms. Tere Onica
Village Clerk/Treasurer
PO Box 94
Oxford, MI 48371

via email: clerk@thevillageofoxford.org

Ms. Onica:

Thank you for your interest in Municode's Legal Review services. To ensure that your Code remains legally sound and accurate, we recommend a Legal Review or complete recodification of the Code every 5 to 10 years. Because recodification is an expensive and time-consuming process, some of our clients choose a Legal Review as a less expensive and faster way to achieve a similar result.

A Legal Review provides a snapshot of possible conflicts and inconsistencies within the Code. During the Legal Review process, one of our attorneys will conduct a chapter-by-chapter legal analysis of the Code to identify obsolete provisions, eliminate internal conflicts and inconsistencies and ensure conformity with State Law. We will provide a Legal Memorandum outlining the findings of our analysis and schedule a conference (if elected) to discuss Municode's recommendations to resolve any issues of concern. Our staff includes a large team of in-house experienced codification attorneys who have completed hundreds of codification and recodification projects nationwide.

With over 70 years of experience, Municode is the oldest and most trusted codifier in the nation. We currently provide codification services to over 4,000 municipalities throughout the United States and host over 3,700 municipal codes online via our code hosting platform, MunicodeNEXT. We invite you to visit our corporate website at <https://www.municode.com/> to explore our full suite of government services.

In addition to codification services, we provide a "circle of governance" that offers website design, meetings management and document archival tools in one seamless experience. Customers who trust Municode with their online codes, meetings software, and municipal website enjoy a unified search engine and integration of the Meetings, Web, and Code Hosting platforms. From the Meetings platform, agendas and minutes can automatically be uploaded to the website and ordinances can be sent to Municode for codification with permanent links created within the code for the ordinances and the specific meeting from which the legislation was adopted, via our OrdBank service.

Please contact Legal Account Manager Lafaye Kiely (lkiely@civicplus.com, 850-692-7118) if you have any questions regarding this proposal!

Sincerely,



Steffanie W. Rasmussen
Vice President of Client Services
Phone: 800-262-2633 ext. 1148
steff@civicplus.com

LEGAL REVIEW QUOTATION SHEET

Legal Review Fees (includes Charter)

Legal Review of your Code of Ordinances ¹	\$4,050 ²
<input type="checkbox"/> Teleconference or web-based conference with a Municode attorney, per hour	\$150

Payments for Legal Review:

• Upon Execution of Agreement	\$2,025
• Upon Delivery of Legal Memorandum	Balance

State Law Reference Hyperlinking³

State Law Reference Hyperlinking only, per hour (estimated at 10-15 hours)	\$75
<input type="checkbox"/> Annual State Law Reference Hyperlinking to ensure links are not broken	\$300 ⁴
Please note that if electing <i>State Law Reference Hyperlinking</i> we will not review the references, we will only link them as they are currently cited.	

The time frame for delivery of the Legal Review Memorandum is **within six (6) months** from our receipt of the signed contract. This proposal shall be valid for a period of ninety (90) days from the date appearing below unless signed and authorized by Municode and the Village of Oxford, MI. Municode shall not be responsible for the legal sufficiency or copyright infringement of any material initially or subsequently published.

The Village of Oxford, Michigan understands that Municode is a wholly owned subsidiary of CivicPlus, LLC ("Parent Entity"). At any time during the Term of this Agreement, Municode may assign its rights and obligations under this Agreement to the Parent Entity, upon giving written notice to the City. In the event of such assignment by Municode, the Parent Entity shall be the sole performing party under this Agreement to the same extent as Municode prior to making such assignment.

Term of Agreement. This Agreement shall begin upon execution by both parties and end upon completion of the Legal Review process. Should ongoing supplementation and online Code hosting services be provided following the Legal Review, those services shall be automatically renewed from year to year provided that either party may cancel or change this agreement with sixty (60) days written notice.

Authorized by: VILLAGE OF OXFORD, MICHIGAN

By: _____

Title: _____

Date: _____

¹ Material to be reviewed as published by Municode through Supplement No.12. Legislation not currently included in the code can be reviewed for an additional fee.

² Legislation added to the project must be approved and received prior to the established cutoff date.

³ This editorial service does not include legal review by an attorney and no substantive changes will be made to the language contained within the Code.

⁴ Subscribing to this ongoing annual service requires that the initial State Law Reference Hyperlinking has already occurred.

LEGAL REVIEW SCOPE OF SERVICES

During the Legal Review process, the attorney assigned to your project will examine every Title, Chapter and Section of the Code to ensure that it is free from conflicts and inconsistencies and conforms to the laws of the State of Michigan. The time frame for delivery of the Legal Review Memorandum is **within 6 months** from our receipt of the signed contract. Your Municode attorney will be available to consult with you and your staff at any time during the Legal Review process, which is outlined below.

Attorney Analysis and Review of Material. Our legal team will review the most current Code version to ensure conformity with state statutes and to identify any areas of possible legal concern. The review will also determine if there are any inconsistencies or conflicts within the legislation itself. Ordinances enacted, or added, subsequent to the established cut-off date for the Legal Review, or items not contemplated within the scope of service, may be included later at an agreed upon page rate.

References. We will notate any State Law References within the Code that need to be updated in the memorandum.

Legal Memorandum. We will provide you with a user-friendly Legal Memorandum containing all of our analyses and recommendations. This memorandum will reflect our attorney's Legal Review and will provide you with recommendations to remove conflicts and inconsistencies; conform to State Law, when appropriate; and ensure compliance with your charter (if applicable). This approach facilitates collaboration and dissemination among departments, thus making the process as easy for you as possible. Our goal is to make the Legal Review process simple and smooth for you.

Conference. Within 30 days of your receipt of the Legal Memorandum we will conduct a conference, via telephone or webinar, to review the Legal Memorandum and our recommendations. All interested personnel may be included, but your attorney and clerk are essential. Issues discovered during the legal analysis will be discussed at the conference, with the goal of the conference being to come to agreement on any required changes. Your attorney has the final decision-making authority for resolution of issues brought up at the conference or noted in the Legal Memorandum.

Implementation. Corrections to the Code can be integrated via individual ordinances with Municode issuing a supplement to the existing Code; however, if changes are extensive, republishing the entire Code may be more cost effective. An estimate for republication can be provided once the Legal Review is completed and the extent of changes is known. If the issues are too numerous or complex, a full recodification may be recommended. Should recodification be recommended, the expense incurred in the Legal Review may be credited toward its cost.

4,100+

Municipal Clients

70 Years

Serving Municipalities

200 Million

Citizens using our solutions

COUNCIL MEETING
Village of Oxford - Council Chambers
22 W Burdick Street, Oxford, MI
Tel: 248-628-2543

CHANGE OF MEETING DATE

The regularly scheduled Village Council meeting has been changed to the Second Wednesday of the month until further notice. The next regular meeting is scheduled for Wednesday, February 9, 2022.

Please check our website at www.thevillageofoxford.org for our most current information regarding scheduled meetings, or contact our office at 248.268.2543 for more information.

Posted by:
Village Clerk, Tere Onica
22 W. Burdick Street
Oxford, MI. 48438

Notice posted Thursday, January 27, 2022, at 11:30 a.m.

Memorandum

To: Honorable President, Kelsey Cooke
Council Members



From: Tere Onica, Clerk/Treasurer

Date: February 8, 2022

Re: **Overview: MMTA Winter Workshop Notes**

Revenue Sharing- Revenue Sharing payments will be retroactive to October 2020. Gains or losses in population will result in additional revenue or repayment of revenue sharing based on 2020 Population. 2010-Village of Oxford population recorded at 3,436; 2020-population was 3,586 meaning, we will not have to give back any money and will receive additional revenue sharing for the 150-count increase in population. Adjustments will begin in February or April 2022.

State General Fund Revenues is 3.5 billion, \$167 million above the May 2021 estimates

ARPA Funds: It was reported that we have until 2026 to use ARPA Funds. The recommendation was to wait as long as possible. US Treasury Final Rule: April 1, 2022. Allows for a wider range of uses, flexibility, simplification and reporting. Local units have option to determine revenue loss using a formula or use a "standard allowance" up to 10 million.

Proposal A/Headlee statutory changes-HB 5337

Audits: Statement on Auditing Standards #115 defines 3-categories of deficiencies. 1.) Control, 2.) Significant, 3.) Material Weakness, material misstatement of the FS under audit.

Government Accounting Standards Board Implementation Guide No. 2021-1:

Capitalization policy guidance

GASB 87-Leases

GASB 89- Accounting for Interest Cost before end of construction period

GASB 90-Majority Equity Interests

GASB 91- Conduit Debt Obligations

GASB 94- Public/Private partnerships and payment arrangements

GASB 96- Subscription based information technology arrangements

GASB 97- Component Unit criteria and financial reporting for internal revenue code Section 457-

Deferred Compensation Plans. Pension Plan or other employee benefit plan. Definitions and reporting as fiduciary activities. Small Capital Assets grouped together

Investment Practices and Policies

Investment Policy Annual Review (Update of the Village's policy needed) MCL 129.91

Authorized investments, diversification, service providers and reporting.

Right-Sizing Portfolio: Cash, Liquidity Reserve, Core Investments

Investment Strategy