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**VILLAGE OF OXFORD  
PLANNING COMMISSION  
REGULAR MEETING MINUTES**

*Planning Commission Members: Rose Bejma, Jack Curtis, Kelsey Cooke, Gary Douglas,  
Maureen Helmuth, Justin Ballard, Leslie Pielack*

22 West Burdick Street  
Oxford, MI 48371

October 15, 2019

7:00 pm

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1. **CALL TO ORDER**

Chairman Gary Douglas called the meeting to order at 7:00 p.m.

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2. **RESPECTS TO THE FLAG**

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3. **ROLL CALL:** Members Present- Bejma, Cooke, Curtis, Douglas, Helmuth, Pielack.

Ballard arrived at 7:55p.m.

Staff Present: Mario Ortega AICP, Vicki Balonge Recording Secretary.

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4. **APPROVAL OF AGENDA: Meeting Agenda October 15, 2019** – Douglas requested Adult Use Marijuana Ordinance Discussion be moved from 8(a) to 8(b), and 8(a) be changed to Report by Cooke on MML’s Sample Marijuana Ordinances.

**MOTION:** by Curtis/Helmuth to approve the Village of Oxford October 15, 2019, regular meeting agenda. All in favor. Motion carried.

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5. **APPROVAL OF MEETING MINUTES: September 17, 2019**

**MOTION:** by Curtis/Pielack to approve the September 17, 2019 meeting minutes as presented. All in favor. Motion carried.

6. **CORRESPONDENCE:** None.

7. **PUBLIC HEARING:** None.

8. **OLD BUSINESS:**

a. **COOKE’S PRESENTATION OF MML’S SAMPLE MARIJUANA ORDINANCES:**

Commissioner Cooke led discussion on sample marijuana ordinances available on Michigan Municipal League’s website. It was agreed she will send samples to Planner Ortega to compare to the Village’s proposed ordinance.

b. **ADULT USE MARIJUANA ORDINANCE DISCUSSION:** Planner Ortega presented the draft revision for Adult Use Marijuana Ordinance dated October 09, 2019.

Section 4.1.29 amendments were made as follows:

- Page 1, Definitions A(1)(c) added language underlined in italics
- Page 1, A(5) clarification: number of *marijuana* plants...
- Page 2, B(2) change language to allow for lot with multiple buildings
- Page 2, Item B(3)(c) added *...or event*
- Page 2, C(1), changed 1000 ft to 500 ft

- 45 • Page 2, C(2) changed Centennial Park of Scripser Park to a public park
- 46 • Page 2, C(3) change wording: *500 feet from any other lot containing a marijuana facility*
- 47 • Page 2, Item (4)(a) added language underlined in italics.
- 48 • Page 3, Item 9 added language underlined in italics.
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50 Commissioners decided to change the 500 ft buffer to 100 ft. Mario will make tonight's changes,  
51 compare to sample ordinances, and forward to Attorney Davis for review. Commission will wait for  
52 Davis's comments before deciding date for Public Hearing.

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54 **PUBLIC COMMENT:**

55 Mike Flynn, local resident and business owner, suggested eliminating the buffer zone.

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57 **9. COMMISSIONER COMMENTS**

58 Oxford Township Planning Commission Update by Jack Curtis

59 ZBA Update

60 DDA Update

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62 **10. ADJOURNMENT:**

63 **MOTION:** by Curtis/Helmuth to adjourn at 8:36 p.m. All present voting in favor.

64 Motion carried.

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67 Respectfully submitted,

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Vicki Balonge, Recording Secretary