

**OXFORD VILLAGE COUNCIL
REGULAR MEETING MINUTES**

Village Council Members: David Bailey, D. Erik Dolan, Maureen Helmuth, Joe Frost, , Katie Logan

22 West Burdick Street Oxford, MI 48371	November 13, 2018	6:30 pm
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- 1.) **CALL TO ORDER:** President Pro-Tempore Dolan called the meeting to order at 6:30 p.m.
- 2.) **PLEDGE OF ALLEGIANCE:** With Moment of Silence.
- 3.) **ROLL CALL** Attendance Members Present: Helmuth, Dolan, Bailey. Absent: Frost, Logan. *Staff Present: Village Manager Joseph Madore, Clerk/Treasurer/Recording Secretary Tere Onica.*
MOTION: by Helmuth/Bailey excusing the absence of Frost and Logan. All in favor. Motion carried.
- 4.) **APPROVAL OF AGENDA:** November 13, 2018.
MOTION: by Helmuth/Dolan to approve the November 13, 2018 meeting agenda. The Village Manager pointed out that the Purchase Policy is on the agenda, but the update is still going through revisions and will be ready by the next meeting, November 27th. All in favor. Motion Carried.
- 5.) **Closed Session per MCL 15.268 (e).**
MOTION: by Helmuth/Bailey to enter Closed Session per MCL 15.268(e) at 6:35 p.m. with (3) councilmembers in attendance. Also, in attendance: Sue Bossardet, Mike Neymanowski, the Village Manager, Village Attorney, Recording Secretary/Clerk-Treasurer, Attorneys Carlito Young and Laura Bailey-Brown.
ROLL CALL VOTE: Ayes: 3 -Bailey, Helmuth, Dolan. Nays: 0. Absent: 2- Frost, Logan. Motion carried.
Closed Session ended 7:12 p.m.

MOTION: by Helmuth/Bailey authorizing legal-council to proceed as discussed in closed session. All in favor. Motion Carried.
- 6.) **Presentations:** None
- 7.) **Public Hearing:** Postponed until 11-27-18
- 8.) **Call to Public for non-agenda items:** None.
- 9.) **CONSENT AGENDA:**
 - a.) **Receive and File Items:**
 - i. Correspondence-Joe Frost letter.
 - ii. Letters, Reports, and Minutes (DPW, Police, Code Enforcement) & Minutes
MOTION: by Helmuth/Dolan to approve Items (a.) (i) (ii) as presented. All in favor. Motion carried.
 - b.) **Approval Items:** (roll call vote with bill amount)
 - i. Approval of Minutes: October 9, 2018 regular meeting minutes.
 - ii. Bills – \$145,749.26

45 iii. Monthly Budget Report and Budget Amendments.
46 **MOTION:** by Helmuth/Dolan, to approve Consent Agenda items under (9)(b)(i) and (ii),
47 Bills in the amount of \$145,749.26 and, (9)(b)(iii) budget amendment increasing police
48 operating supply line by \$1,920.00.
49 **ROLL CALL VOTE:** Ayes: 3. Bailey, Dolan, Helmuth. Nays: 0. Absent: 2, Frost, Logan.
50 Motion carried.

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52 Mr. Madore noted that the net result was \$1,920.00.
53 **MOTION:** by Helmuth/Bailey to correct the budget amendment amount for the police
54 operating supply line to \$4,200.00.
55 **ROLL CALL VOTE:** Ayes: 3. Bailey, Dolan, Helmuth. Nays: 0. Absent: 2, Frost, Logan.
56 Motion carried.

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58 **10.) UNFINISHED / OLD BUSINESS:**
59 **Purchase Policy Update:** To be presented at the November 27, 2018 meeting.

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61 **11.) NEW BUSINESS:**
62 a.) **ELECTION OF OFFICERS:** Per Village Charter, the council shall elect a new council
63 president at its' first meeting following the election.
64 **MOTION:** by Helmuth/Bailey nominating Joe Frost as Village President.
65 **ROLL CALL VOTE:** Ayes: 2- Bailey, Helmuth. Nays: 1 -Dolan. Absent :2.- Frost, Logan.
66 Motion carried.
67 **MOTION:** by Dolan/Helmuth nominating Dave Bailey as President Pro-Tempore.
68 **ROLL CALL VOTE:** Ayes: 2- Dolan, Helmuth. Nays: 0 . Absent :2.- Frost, Logan.
69 Abstaining: 1-Bailey. Motion carried.

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71 b.) **PLANNING COMMISSION RECOMMENDATION FOR SPECIAL LAND USE**
72 **APPROVAL FOR ONE DROP MICRO BREWING TASTING ROOM:** Located at
73 130 Oakdell St. The Planning Commission recommended the Special Land Use for One
74 Drop Micro Brewing Tasting Room, as it met the 10-point criteria. The Public Hearing
75 held by the Planning Commission was well attended with questions and answers regarding
76 parking, lighting, the tasting room, etc.
77 **MOTION:** by Dolan/Helmuth to approve the Special Land Use for One Drop Brewery
78 Tasting Room, 130 Oakdell St. per Planning Commission recommendation.
79 **ROLL CALL VOTE:** Ayes: 2 -Helmuth, Dolan. Nays: Bailey. Absent: 2-Logan, Frost.
80 Motion carried.

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82 c.) **SPECIAL EVENT APPLICATION 2018-5 CHAMBER OF COMMERCE**
83 **CHRISTMAS PARADE:** All paperwork, permits, review and approval has been submitted
84 meeting all special event application requirements.
85 **MOTION:** by Dolan/Helmuth to approve Special Event Application 2018-5, Chamber of
86 Commerce Christmas Parade scheduled for December 1, 2018. All in favor. Motion carried.

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88 **12.) ITEMS REMOVED FROM CONSENT AGENDA (Item 9):** None.
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13.) PUBLIC COMMENT:

- Sue Bossardet asked about the ordinance report related to the rat issue.

14.) MANAGER, STAFF, & ATTORNEY REPORTS:

- Village Manager- Reported on ongoing business. Well #3 has been videoed. Everything is clean with minor build up. There is a ZBA meeting Dec. 3rd. Followed up on ordinance officer activity regarding rat problem.
- Clerk/Treasurer-Auditors were in for three days. Plante consultant has completed her allotted time. Reports are forthcoming. Brian Camiller from Plante will be at the November 27th meeting to address the board and Kelly Hanna is preparing a written report.

15.) COUNCIL COMMENTS:

- Councilman Bailey commented on first meeting of the new council with only 3-people present.
- Council member Helmuth thanked veterans Eric, Dave and Bob for their service in honor of Veterans Day.
- Councilman Dolan responded to the rat problem and the importance of enforcing codes regarding piles of wood, garbage and other nesting areas that perpetuate the problem. Dolan is satisfied that the administrative crisis is over with all the right things being done, asked for more updates and communication. The council needs to do a self-evaluation. Concern now is for council with potential code violations, charter violations and attendance issues; council needs to step up and meet their commitment.

16.) ADJOURNMENT: With no further business to discuss meeting adjourned at 7:36 p.m.
MOTION: by Helmuth/Dolan to adjourn. All in favor. Motion Carried.

Respectfully submitted,

Teresa L. Onica, Recording Secretary

Eric Dolan, President pro tempore