

Monday, October 26, 2020  
7:00 pm



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

**REGULAR TOWN COMMISSION  
MEETING AGENDA**

Mayor Alan Fiers  
Vice Mayor Roby DeReuil

Commissioner Bob Stanton  
Commissioner Tom Mills  
Commissioner Scott McCranel

Town Attorney Keith Davis  
Town Administrator Wendy Wells  
Town Clerk Evyonne Browning

**PLEASE NOTE:**

**DUE TO MANDATES BY GOVERNOR DESANTIS, THIS MEETING MAY BE  
CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY.**

**INSTRUCTION TO JOIN MEETING ELECTRONICALLY**

**Meeting link:**

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m4b89c2735bd31edd021d852c483a5bb3>

Meeting number: 132 150 4588

Password: 1026

**Join by phone:** 1-408-418-9388 United States Toll

Access code: 132 150 4588

The entire agenda packet is available on the Town's website: [www.palmbeachshoresfl.us](http://www.palmbeachshoresfl.us)

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**AGENDA**

1. **CALL TO ORDER:**
  - a. Pledge of Allegiance
  - b. Roll Call
2. **APPROVAL OF MEETING AGENDA** (*Additions, substitutions, deletions*)
3. **CONSENT AGENDA**
  - a. September 29, 2020 Commission Meeting Minutes
  - b. September 29, 2020 Final Budget Hearing Minutes.
  - c. Sailfish Marina Special Event Permit – Fishing Tournament.
4. **PRESENTATIONS**
5. **DEPARTMENT AND BOARD REPORTS**
  - a. Financials
    1. Approval of Financial Report for period ending September 2020 (*Wendy Wells, Town Administrator/Treasurer*)
  - b. Staff Reports:
    1. Sheriff's Department
    2. Fire Department
    3. Public Works
    4. Town Clerk
    5. Town Attorney

6. **COMMISSION REPORTS**

7. **OTHER BUSINESS** (Any regular business requiring a vote)

- a. Auditor Selection Committee recommendation.

8. **ORDINANCES AND RESOLUTIONS**

- a. Ordinance O-1-20, Amending Appendix A. Zoning, Section VII. District C Regulations at PF. 7.3. Building Height in Zoning District C. **(Second Reading)**  
*(Presented by Keith Davis, Town Attorney)*

9. **DISCUSSION ITEMS**

- a. Update on Undergrounding Project
- b. Update on Water Main replacement
- c. Update on Garage Sales (to be included with the Sign Ordinance, other sign revisions necessary due to recent court rulings).
- d. Discuss Commission Meeting schedule for November and December to review calendar dates due to holidays.
- e. Civic Groups use of Community Center & Clean up.
- f. Golf Carts on the helipad. Open for Public Comment
- g. Ordinance O-5-20: Portable Storage Units (PODS)

10. **PUBLIC COMMENTS**

**PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Res R-7-13)**

11. **ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.



**TOWN OF PALM BEACH SHORES, FLORIDA  
REGULAR COMMISSION MEETING MINUTES**

**September 29, 2020**

**PLEASE NOTE:**

**DUE TO MANDATES BY GOVERNOR DESANTIS, THIS MEETING WAS  
CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY.**

**1. CALL TO ORDER**

**Mayor Fiers** called the meeting to order at 7:09 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

**Town Administrator Wendy Wells** called the roll and those present were Mayor Alan Fiers, Commissioner Bob Stanton, Commissioner Tom Mills, Commissioner Scott McCranel, and Vice Mayor Roby DeReuil. Also present were PBSO Sgt. Langevin, Public Works Director Welch, Town Attorney Davis. Town Administrator Wendy Wells confirmed a quorum was present.

**2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)**

**MOTION:** Commissioner Stanton moved to approve the Meeting Agenda.

**SECOND:** Vice Mayor DeReuil seconded the motion.

<b>VOTE:</b>	<b>DeReuil:</b>	<b>YES</b>	
	<b>Stanton:</b>	<b>YES</b>	
	<b>Mills:</b>	<b>YES</b>	
	<b>McCranel:</b>	<b>YES</b>	
	<b>Fiers:</b>	<b>YES</b>	<b>The Motion Passed Unanimously</b>

**3. CONSENT AGENDA**

- a. August 24, 2020 Commission Meeting Minutes
- b. September 14, 2020 Special Called Commission Meeting Minutes
- c. September 14, 2020 2020/2021 First Millage Rate and Budget Public Adoption Hearing Meeting Minutes

**MOTION:** Commissioner Stanton moved to approve the Consent Agenda.

**SECOND:** Commissioner McCranel seconded the motion.

<b>VOTE:</b>	<b>DeReuil:</b>	<b>YES</b>	
	<b>Stanton:</b>	<b>YES</b>	
	<b>Mills:</b>	<b>YES</b>	
	<b>McCranel:</b>	<b>YES</b>	
	<b>Fiers:</b>	<b>YES</b>	<b>The Motion Passed Unanimously</b>

**4. PRESENTATIONS: There were no presentations at this month's meeting.**

**5. DEPARTMENT AND BOARD REPORTS**

- a. Financials
  - 1. Approval of Financial Report for period ending August 31, 2020 (*Wendy Wells, Town Administrator/Treasurer*)

**Item 5a continued:**

**MOTION:** Commissioner McCranels moved to approve the Financial Report .

**SECOND:** Vice Mayor DeReuil seconded the motion.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>YES</b>
<b>McCranels:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion Passed Unanimously**

- b. Staff Reports were provided in written form and brief verbal updates provided by the PB Sheriff Department, Fire Department, and Public Works.

6. **COMMISSION REPORTS**

None at this time.

7. **OTHER BUSINESS** (Any regular business requiring a vote)

- a. AT&T Special Construction Agreement: Fiber Overlay Request, Town of Palm Beach Shores.

**MOTION:** Vice Mayor DeReuil moved to approve the agreement as presented at the meeting.

**SECOND:** Commissioner McCranels seconded the motion.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>YES</b>
<b>McCranels:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion Passed Unanimously**

8. **ORDINANCES AND RESOLUTIONS**

- a. Resolution R-12-20, Amend Fee Schedule. (*Presented by Keith Davis, Town Attorney*)

**MOTION:** Commissioner McCranels moved to approve Resolution R-12-20 as presented.

**SECOND:** Vice Mayor DeReuil seconded the motion.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>YES</b>
<b>McCranels:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion Passed Unanimously**

**Ordinances First Readings:**

- b. Ordinance O-1-20, Amending Appendix A. Zoning, Section VII. District C Regulations at PF. 7.3. Building Height in Zoning District C. **(First Reading)**  
*(Presented by Keith Davis, Town Attorney)*

**MOTION:** Commissioner McCranel moved to approve the First Reading of Ordinance O-1-20 with the following amendment: *“the density to 20 per acre and any lot with an average depth in excess of 220 linear feet between front and rear lot line shall increase its rear yard by five (5) feet for any development that utilizes a maximum building height in excess of forty-three feet, six inches (43’ 6).”*

**SECOND:** Commissioner Stanton seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
Mills: NO  
McCranel: YES  
Fiers: YES

**The Motion Passed 4 to 1 with Commissioner Mills voting in opposition.**

- c. Ordinance O-5-20, Amending Appendix A, Zoning Section XII, General Provisions by creating an entirely new PF. 12.12. Entitled “Portable Storage Units.”  
**(First Reading)** *(Presented by Keith Davis, Town Attorney)*

**MOTION:** Commissioner Stanton moved to approve Ordinance O-5-20 as presented.

**SECOND:** Commissioner McCranel seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
Mills: NO  
McCranel: YES  
Fiers: NO

**The Motion Passed 3 to 2 with Mayor Fiers and Commissioner Mills voting in opposition.**

**Ordinances Second Readings:**

- d. Ordinance O-2-20, Amend Chapter 70, Amending Chapter 70, Traffic and Vehicles.  
**(Second reading and adoption)** *(Presented by Keith Davis, Town Attorney)*

**MOTION:** Commissioner Stanton moved to approve Ordinance O-2-20 as presented.

**SECOND:** Commissioner McCranel seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
Mills: YES  
McCranel: YES  
Fiers: YES    **The Motion Passed Unanimously**



- e. Ordinance O-3-20, Amend Chapter 2, Administration, Code Enforcement and Special Magistrate Sec. 2-68 to update and amend definitions for Police Officer, Special Magistrate and Town Attorney, and Sec. 2-76 by updating and clarifying the citation method of code enforcement. **(Second reading and adoption)** *(Presented by Keith Davis, Town Attorney)*

**MOTION:** Commissioner McCranel moved to approve Ordinance O-3-20 as presented.

**SECOND:** Commissioner Stanton seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
Mills: YES  
McCranel: YES  
Fiers: YES    **The Motion Passed Unanimously**

- f. Ordinance O-4-20, Amending Chapter 18, Article II, Sections 18-16 by repealing registration requirements for certain contractors and business that do not pay a local business tax. **(Second reading and adoption)** *(Presented by Keith Davis, Town Attorney)*

**MOTION:** Commissioner Stanton moved to approve Ordinance O-4-20 as presented.

**SECOND:** Vice Mayor DeReuil seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
Mills: YES  
McCranel: YES  
Fiers: YES    **The Motion Passed Unanimously**

## 9. DISCUSSION ITEMS

- a. Drainage discussion on stormwater management and tidal surge *(Alan Fires, Mayor and Alan Welch, PW Director)*

Staff will test water flow of roads and keep catch basins clear. This should help improve the drainage. We are waiting on an update from Riviera Beach on the watermain replacement.

## 10. PUBLIC COMMENTS

**PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD** (Res R-7-13)

## 11. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA  
FINAL BUDGET HEARING - FY2020/21**

**September 29, 2020**

**PLEASE NOTE:**

**DUE TO MANDATES BY GOVERNOR DESANTIS, THIS MEETING WAS  
CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY.**

**1. CALL TO ORDER**

**Mayor Fiers** called the meeting to order at 7:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

**Town Administrator Wendy Wells** called the roll and those present were Mayor Fiers, Vice Mayor Roby DeReuil, Commissioner Robert Stanton, Commissioner Tom Mills, and Commissioner Scott McCranels. Also present were Town Accountant Wendy Wells and Attorney Keith Davis.

Town Accountant Wendy Wells stated the following into the record:

1. Presentation of proposed millage rate and tentative budget
  - a. Announce the percentage increase (2.86%) over the rolled back rate (6.1736) necessary to fund the budget.
  - b. Announce the proposed millage rate of 6.3500 mills
  - c. Announce the debt service millage rate of 0.4290 mills (bond referendum for underground utility project)
  - d. Summary of tentative budget
  - e. Announce the specific purposes for which ad valorem revenues are being used:  
General Administration, Public Works, Public Safety, Fire/EMS, Building Codes, Code Enforcement, Town Roads, Town Lift stations, Community Center, and insurance.

**PUBLIC COMMENTS.**

1. Resident Mark Ward stated: "a nice job saving money."

**ACTION ITEMS:**

- a. Resolution R-10-20 adopting Final Millage Rate for FY 2020/21

**MOTION:** Commissioner Stanton moved to adopt the final operating millage rate at 6.35 and debt service millage rate at 0.4290.

**SECOND:** Commissioner McCranels seconded the motion.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>YES</b>
<b>McCranels:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion passed unanimously**

- b. Resolution No. R-11-20, adopting FY2020/2021 Budget

**MOTION:** Commissioner Mills moved to adopt Resolution R-11-20 for the FY 2020/2021 Budget as presented.

**SECOND:** Vice Mayor DeReuil seconded the motion.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>YES</b>
<b>McCranels:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion passed unanimously**

- c. Adjournment – The meeting was adjourned at 7:08 pm

**APPROVED** this 26<sup>th</sup> day of October 2020.

ATTEST:

\_\_\_\_\_  
Alan Fiers, Mayor

\_\_\_\_\_  
Evyonne Browning, Town Clerk

(Seal)



DATE SUBMITTED \_\_\_\_\_

PERMIT NO. \_\_\_\_\_

ITEM 3c

**Town of Palm Beach Shores**  
**APPLICATION FOR**  
**SPECIAL EVENTS PERMIT**  
(Section 18-27 of Town Code)

Type of event: Fishing Tournament Location: Sailfish Marina

Sponsor: Hape Town United Telephone: (861) 844-1724

Property owner's consent and acknowledgement of responsibility:

Signature: [Signature]

Date and Time 12/12/2020 5:00 Time it ends: 10:00

Number of participants: 250

Proof of insurance attached? Yes \_\_\_\_\_ No Sent In Sep. Email

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Will need (2) Sheriff Offices to Direct Traffic  
and Crowd Control. Submitted Application for  
off-duty Permit

Permit fee \$50 ☒ (Untimely application \$150 ☐ ) Receipt # \_\_\_\_\_

APPROVED:

Fire Department: \_\_\_\_\_ Police Department: \_\_\_\_\_

Number of off-duty officers required: \_\_\_\_\_

Date of Commission Review: \_\_\_\_\_ Approved: \_\_\_\_\_



## APPLICATION FOR OFF-DUTY PERMIT

All services provided by PBSO deputies within the scope of Off-Duty Permits are regulated by applicable Florida State Statutes, Palm Beach County Ordinances, Sheriff's Office General Orders/Directives, and training. It is understood that this is a nonbinding agreement on the Sheriff's Office as **there is no guarantee that the requested off-duty permit will be staffed**. Every effort will be made to provide staffing for your event. If your off-duty permit is not staffed, we will reimburse the payment. You may contact the Off-Duty Permits Office during regular business hours to confirm your event has been staffed. Regular business hours are Monday through Friday, 8:00 a.m. to 4:00 p.m.

Your application must be received by the Off-Duty Permits Office a minimum of ten (10) business days in advance of the event, unless exigent circumstances apply as determined by our command. Return the application via email to [PermitsDL@pbsso.org](mailto:PermitsDL@pbsso.org). The application may be faxed to (561) 687-6827 if email is not available.

In the event of cancellation, notify our office during regular business hours by phone at (561) 687-6817 or (561) 687-6818, or via email to [PermitsDL@pbsso.org](mailto:PermitsDL@pbsso.org) to receive cancellation confirmation and payment refund.

**Cancellations received within 24 hours of the event will be subject to the 4 hour minimum charge per deputy.**

*Florida State Statutes 30.2905 & 30.51 require payment be received prior to the performance of off-duty law enforcement services.*

Hourly Rates (4 Hour Minimum per Deputy)			Payment Methods Upon Receipt of Invoice
Regular	Premium		<ul style="list-style-type: none"> <li>• Check or Money Order made payable to: Palm Beach County Sheriff's Office PO Box 24681 West Palm Beach, FL 33416-4681</li> <li>• Credit Card</li> </ul>
\$ 53.00	\$ 73.00	Deputy Sheriff	
\$ 60.00	\$ 79.00	Sergeant	
\$ 66.00	\$ 86.00	Lieutenant/Captain	

Premium Dates apply to: New Year's Eve and Day, Super Bowl Sunday, Easter, Memorial Day, Independence Day, Labor Day, Halloween, Thanksgiving Day, and Christmas Eve and Day

### Applicant Information

Business Name: Sailfish Marina Resort

Applicant Name: Hope Town United

Email: Restaurant@sailfishmarina.com Phone No: (561) 844-1724

Mailing Address: 98 Lake Drive Palm Beach Shores FL, 33404

Contact Person at Event: Megan Johnson Phone No: (561) 779-3333

Address of Event: 98 Lake Drive Palm Beach Shores FL, 33404

Type of Event: Fishing Tournament No. Attending: 250 Will Alcohol be Served? Yes ☒

Detail Date From: 12/12/20 To: 12/12/20 Start Time: 4:00pm End Time (4 Hour Min.): 10:00pm

No. of Deputies: 2 Specific Instructions For Deputies: Traffic control and monitoring crowd

One sergeant is needed for every five deputies. A lieutenant and/or captain may be required for large events. Call for more information.

Applicant Signature: [Signature]

### Law Enforcement Review and Approval

Comments / No. of Deputies: \_\_\_\_\_

Final Approval by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Permit Processed by: \_\_\_\_\_ Date Permit Processed: \_\_\_\_\_



**TOWN OF PALM BEACH SHORES**  
**MONTHLY FINANCIAL REPORT**

Item 5a

	CASH & INVESTMENTS	REVENUE			
		BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2019	\$ 3,090,996	\$ 5,483,468	\$ 175,675	\$ 5,665,728	103%
10/31/2019	\$ 2,593,552	\$ 5,427,660	\$ 59,577	\$ 59,577	1%
11/30/2019	\$ 2,301,889	\$ 5,575,352	\$ 407,740	\$ 467,317	8%
12/31/2019	\$ 5,172,573	\$ 5,575,352	\$ 3,206,956	\$ 3,674,273	66%
1/31/2020	\$ 4,991,371	\$ 5,575,352	\$ 280,037	\$ 3,954,309	71%
2/29/2020	\$ 4,809,796	\$ 5,575,352	\$ 178,665	\$ 4,132,974	74%
3/31/2020	\$ 4,648,894	\$ 5,575,352	\$ 185,578	\$ 4,318,551	77%
4/30/2020	\$ 4,223,150	\$ 5,575,352	\$ 223,557	\$ 4,542,109	81%
5/31/2020	\$ 4,086,390	\$ 5,575,532	\$ 149,864	\$ 4,691,973	84%
6/30/2020	\$ 3,815,455	\$ 5,575,532	\$ 121,260	\$ 4,813,233	86%
7/31/2020	\$ 3,589,997	\$ 5,575,532	\$ 134,823	\$ 4,948,056	89%
8/31/2020	\$ 3,335,205	\$ 5,575,352	\$ 134,872	\$ 5,082,928	91%
9/30/2020	\$ 3,219,333				

	EXPENDITURES					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2019	\$ 5,483,468	\$ 395,603	\$ 62,282	\$ 457,885	\$ 5,085,531	93%
10/31/2019	\$ 5,427,660	\$ 643,149	\$ 27,951	\$ 671,101	\$ 671,101	12%
11/30/2019	\$ 5,575,352	\$ 700,753	\$ (308,997)	\$ 391,756	\$ 1,062,857	19%
12/31/2019	\$ 5,575,352	\$ 335,700	\$ (44,776)	\$ 380,476	\$ 1,443,332	26%
1/31/2020	\$ 5,575,352	\$ 463,959	\$ (5,521)	\$ 469,481	\$ 1,912,813	34%
2/29/2020	\$ 5,575,352	\$ 360,878	\$ 23,659	\$ 337,219	\$ 2,250,032	40%
3/31/2020	\$ 5,575,352	\$ 348,722	\$ (49,116)	\$ 397,838	\$ 2,647,869	47%
4/30/2020	\$ 5,575,352	\$ 606,087	\$ (18,682)	\$ 624,769	\$ 3,272,639	59%
5/31/2020	\$ 5,575,352	\$ 323,655	\$ (12,514)	\$ 336,170	\$ 3,608,808	65%
6/30/2020	\$ 5,575,352	\$ 378,352	\$ (51,148)	\$ 429,499	\$ 4,038,307	72%
7/31/2020	\$ 5,575,352	\$ 358,997	\$ (68,054)	\$ 427,051	\$ 4,465,359	80%
8/31/2020	\$ 5,575,352	\$ 391,667	\$ (2,450)	\$ 394,118	\$ 4,859,476	87%
9/30/2020		\$ 248,589				

Budget Amendment #1 was approved at the November 2019 Commission Meeting.

Budget Amendment #2 was approved at the May 2020 Commission Meeting.

*The Town Treasurer is closing the fiscal year ended 9/30/20.*  
*Final numbers will be ready for the auditors by the end November.*



Town of Palm Beach Shores  
Disbursements - September 2020

Check #	Type	Date	Vendor	Name	Amount
2225	C	9/3/2020	861	BrightView Landscape Services, Inc.	\$ 9,759.38
2226	C	9/3/2020	48	Bug Stoppers	\$ 200.00
2227	C	9/3/2020	13	City Maintenance Supply	\$ 2,727.13
2228	C	9/3/2020	52	Comcast	\$ 19.95
2229	C	9/3/2020	107	Davis and Ashton, P.A.	\$ 13,268.00
2230	C	9/3/2020	863	Diversified Building Department Management	\$ 5,015.00
2231	C	9/3/2020	61	EAP/Center for Family Services	\$ 70.50
2232	C	9/3/2020	904	Fire Chief's Association of Palm Beach County, Inc	\$ 100.00
2233	C	9/3/2020	78	FL Fire Chief's Association	\$ 95.00
2234	C	9/3/2020	116	GateHouse West Palm Beach - Adv	\$ 846.24
2235	C	9/3/2020	88	Hill Manufacturing Co. Inc.	\$ 1,577.18
2236	C	9/3/2020	89	Home Depot Credit Svcs	\$ 2,250.99
2237	C	9/3/2020	905	Jupiter Environmental Laboratories, Inc.	\$ 540.00
2238	C	9/3/2020	682	Meyers Turf LLC	\$ 780.00
2239	C	9/3/2020	16	Palmdale Oil Company, Inc.	\$ 326.31
2240	C	9/3/2020	25	Palm Beach Shores Volunteer Fire Dept.	\$ 10,058.63
2241	C	9/3/2020	687	PC Controls	\$ 465.00
2242	C	9/3/2020	30	Poly Systems Company	\$ 999.60
2243	C	9/3/2020	831	Randy's Plumbing, LLC	\$ 895.00
2244	C	9/3/2020	494	Signs by Tomorrow	\$ 3,150.00
2245	C	9/3/2020	881	South Central Planning & Development Commission	\$ 1,833.33
2246	C	9/3/2020	100	Toshiba Business Solutions	\$ 369.19
2247	C	9/3/2020	290	Westside Reprographics, Inc.	\$ 206.14
2248	C	9/3/2020	815	Zoom, Inc.	\$ 1,320.00
2249	C	9/17/2020	737	AT&T	\$ 257.43
2250	C	9/17/2020	823	AT&T Mobility	\$ 34.99
2251	C	9/17/2020	47	Board of County Commissioners	\$ 813.03
2252	C	9/17/2020	666	Bound Tree Medical	\$ 38.60
2253	C	9/17/2020	861	BrightView Landscape Services, Inc.	\$ 4,960.18
2254	C	9/17/2020	32	City of Riviera Beach	\$ 2,944.60
2255	C	9/17/2020	849	ESO Solutions	\$ 3,818.21
2256	C	9/17/2020	746	Essential Net Solutions	\$ 404.44
2257	C	9/17/2020	80	FL Public Utilities	\$ 174.92
2258	C	9/17/2020	90	Hulett Environmental Services	\$ 277.00
2259	C	9/17/2020	659	Image Companies	\$ 6,810.00
2260	C	9/17/2020	679	Keehn Emergency Medical Services, Inc	\$ 1,500.00
2261	C	9/17/2020	682	Meyers Turf LLC	\$ 585.00
2262	C	9/17/2020	774	Mission Communications, LLC	\$ 1,126.80
2263	C	9/17/2020	16	Palmdale Oil Company, Inc.	\$ 303.87
2264	C	9/17/2020	687	PC Controls	\$ 2,887.84
2265	C	9/17/2020	836	RIPPrint, LLC	\$ 1,001.00
2266	C	9/17/2020	375	Simmons & White, Inc.	\$ 4,880.00
2267	C	9/17/2020	100	Toshiba Business Solutions	\$ 376.79
2268	C	9/17/2020	101	Verizon Wireless	\$ 58.64
2269	C	9/17/2020	103	Comp Benefits	\$ 82.86
2270	C	9/17/2020	104	Waste Management	\$ 11,150.30
2271	C	9/17/2020	290	Westside Reprographics, Inc.	\$ 1,014.16

Town of Palm Beach Shores  
Disbursements - September 2020

Check #	Type	Date	Vendor Name	Amount
2272	C	9/17/2020	131 WEX BANK	\$ 282.84
2273	C	9/24/2020	556 Armchem International	\$ 479.85
2274	C	9/24/2020	848 Ashley Hahn	\$ 17.93
2275	C	9/24/2020	737 AT&T	\$ 875.48
2276	C	9/24/2020	737 AT&T	\$ 370.00
2277	C	9/24/2020	129 Darrell Russian	\$ 50.00
2278	C	9/24/2020	280 Door Systems of South Florida	\$ 450.00
2279	C	9/24/2020	129 Edward Scott Schroeder	\$ 500.00
2280	C	9/24/2020	746 Essential Net Solutions	\$ 35.16
2281	C	9/24/2020	240 Everglades Equipment Group	\$ 473.67
2282	C	9/24/2020	75 FL Municipal Insurance Trust	\$ 39,221.25
2283	C	9/24/2020	71 FL Power & Light	\$ 2,795.50
2284	C	9/24/2020	906 Jack G. Wilson	\$ 30.00
2285	C	9/24/2020	779 Laura Brown	\$ 445.84
2286	C	9/24/2020	807 Leigh Cottrell	\$ 525.00
2287	C	9/24/2020	652 Life Safety management	\$ 84.50
2288	C	9/24/2020	95 Lowes	\$ 117.96
2289	C	9/24/2020	879 Orlando Rodriguez	\$ 240.00
2290	C	9/24/2020	226 Palm Beach Embroidery	\$ 348.00
2291	C	9/24/2020	196 Performance NAPA	\$ 37.64
2292	C	9/24/2020	907 Sandi Lue	\$ 30.00
2293	C	9/24/2020	643 Suntrust Bank	\$ 279.97
2294	C	9/24/2020	586 The Standard Insurance Company	\$ 333.78
2295	C	9/24/2020	103 Comp Benefits	\$ 97.68
2296	C	9/24/2020	104 Waste Management	\$ 2,905.98
2297	C	9/24/2020	290 Westside Reprographics, Inc.	\$ 1,393.63
ADP, LLC	E	9/25/2020	697 ADP, LLC	\$ 219.25
FRS	E	9/3/2020	172 FRS	\$ 10,816.08
ADP Wages	E	9/11/2020	ADP Wages	\$ 26,390.39
ADP Taxes	E	9/11/2020	ADP Taxes	\$ 8,601.75
ADP Wages	E	9/25/2020	ADP Wages	\$ 35,069.56
ADP Taxes	E	9/25/2020	ADP Taxes	\$ 12,697.56
				\$ 248,589.48

General Fund	\$ 248,589.48
Underground Utilities Fund	\$ -
<b>Total</b>	<b>\$ 248,589.48</b>



Mayor Fiers and Commission  
September 2020 Statics and Report

Attached are the usual monthly statics for the Month of September 2020. Also, attached is the State of Florida Unified Crime Report, reported to the FBI twice yearly. As you can see we did quite well.

A \$26,000-dollar project brought us a new entry/exit card reader access system to the police building. The project was completed by the Sheriff's Office vendor team last month. The system brings needed accountability to the building and access to outside visiting deputies.

It was the second part of the Sheriffs project which included installation of the new video system on the Inlet walkway, along with higher resolution cameras at the entrances to town. Both projects were paid for by the Sheriff, for a total cost of about \$56,000.00

During this reporting month our deputy Michael Lubinski responded to Ocean Reef Park, he heard the call of persons in distress in the ocean and knew he was the closest responder.

As soon as he arrived he observed 2 person clinging to a tube raft in the ocean who were in distress, they were quickly being pulled out to sea from the strong currents.

Seeing this, Deputy Lubinski handed his gun belt to another deputy and entered the water. He along with another first responder swam out to the mother and daughter bringing them safely back to land. I have put Deputy Lubinski in for the Sheriff's Office Life Saving Award.

As we know a vessel came ashore east of Johnny Longboats on the beach. A smuggler had illegally brought a number of persons onto our beaches. Our patrolling deputies observed 3 individuals on Lake Drive in the early morning hours, still dripping water from their travels. When they began to speak with the trio, 2 fled, one stayed.



Numerous area road patrol deputies were joined by the Sheriffs Marine Patrol and Aviation Unit; they immediately began to search for the remaining subjects.

The additional two subjects were found by our deputies walking the Parkway near Cascade Lane. All were brought to the US Border Patrol whose agents were also on scene.

For those folks on our closed house program who are returning. Please remember to call us so we know you are home.

Also, as we move out of hurricane season, we have issued 185 Hurricane Re-Entry permits for the Fire department. If you have not received yours yet, please set up an appointment by calling 561-844-9269 Monday to Friday 8:30AM-4:30PM with Mary or myself.

As always we thank you for your wonderful support, and know we are here for you.

Sergeant Steven Langevin



## September - 2020 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	3555
Traffic Stops (Self-Initiated)	58
Calls for Service (Excluding 1050's & 1061's)	161
<b>All CAD Calls - Total</b>	<b>3774</b>

Data Source: CADS/Premier 1

\*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

**Summary:** During the month, there were 3774 generated calls within the district. 96% of these calls were self-initiated.

**Data below represents Traffic Activity conducted by D20 Deputies**

Data Source: D20 Office Staff

Total Citations	Total Warnings	Parking Citations
19	39	16

### **Arrest and NTA Statistics**

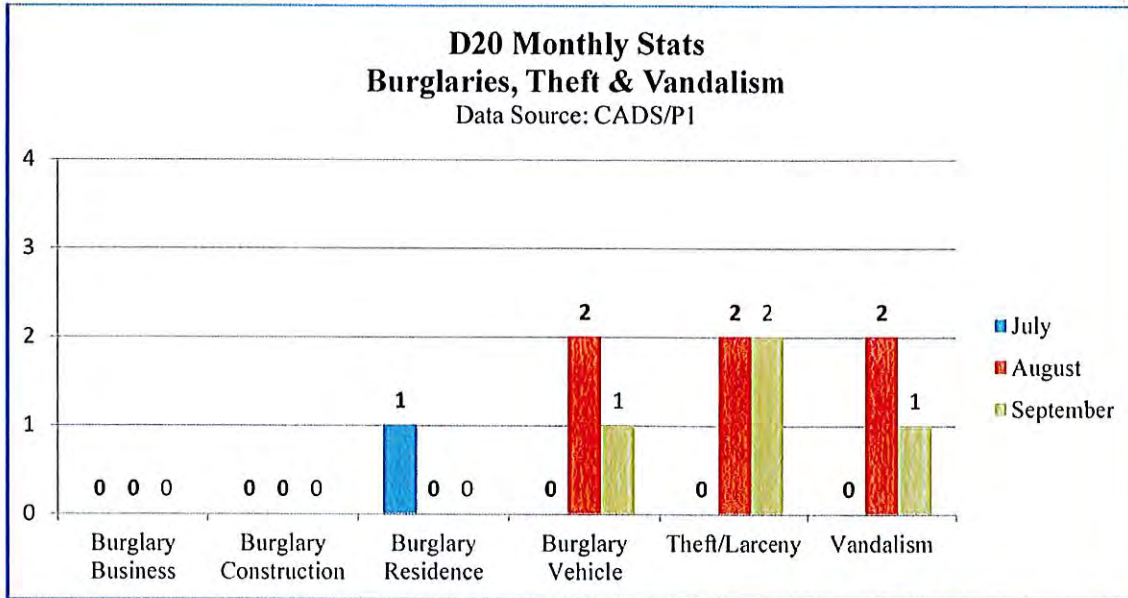
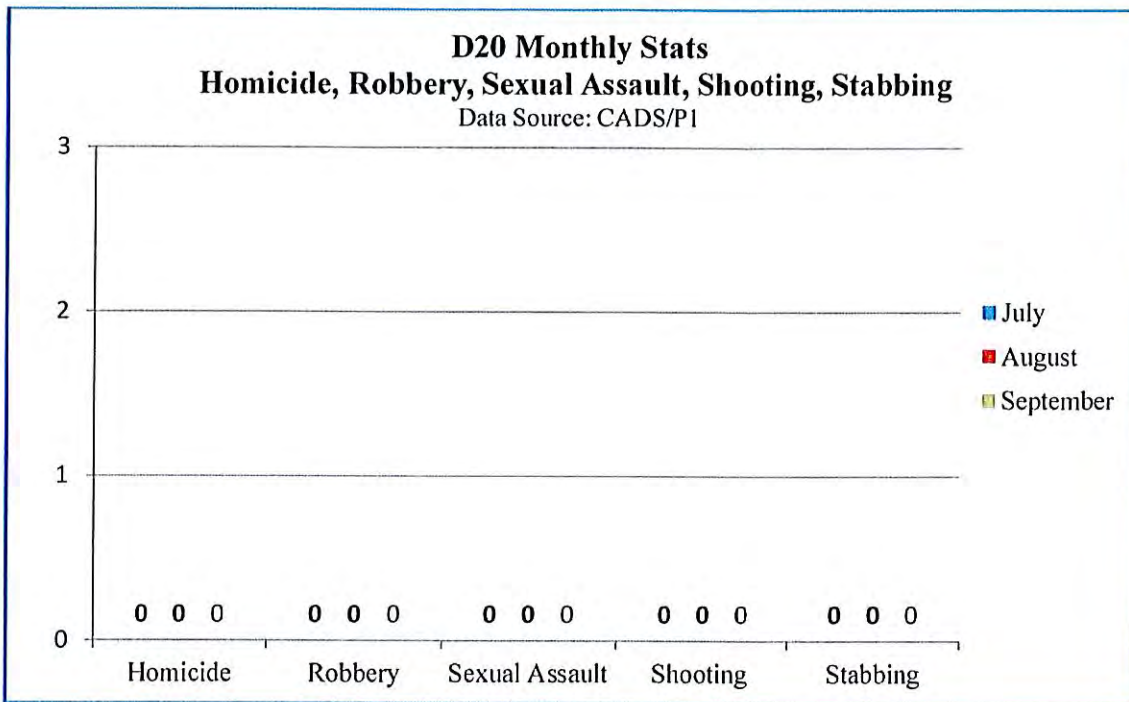
<b>Arrest Data</b>
<b>Arrests &amp; Notice to Appear (NTA) within District 20</b>
<b>Total Count - 0</b>

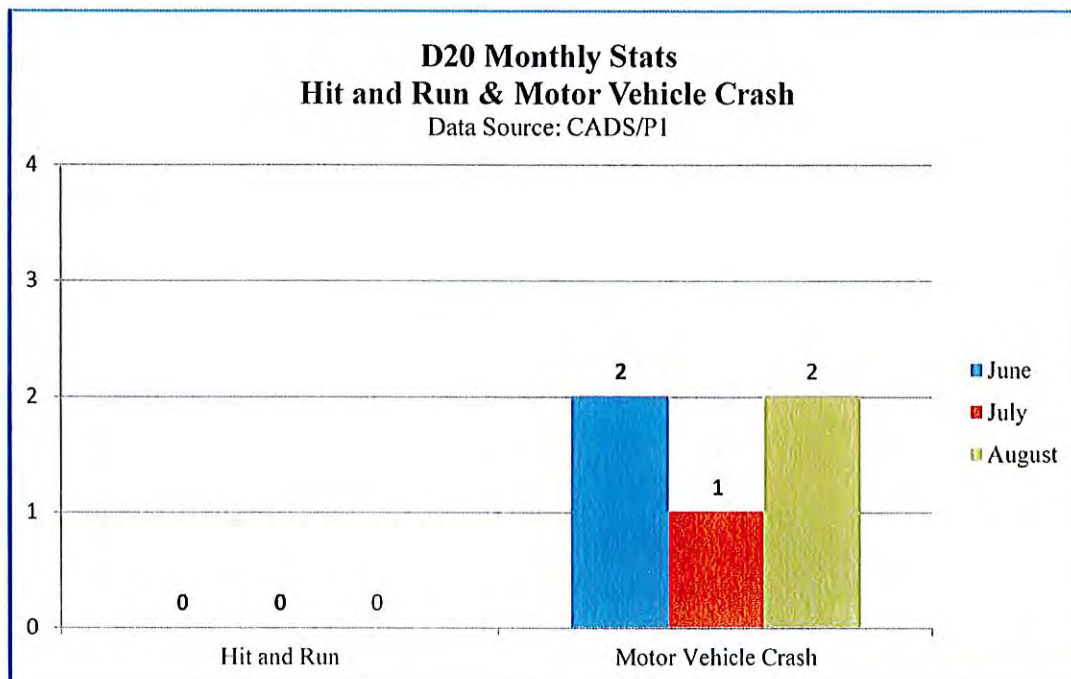
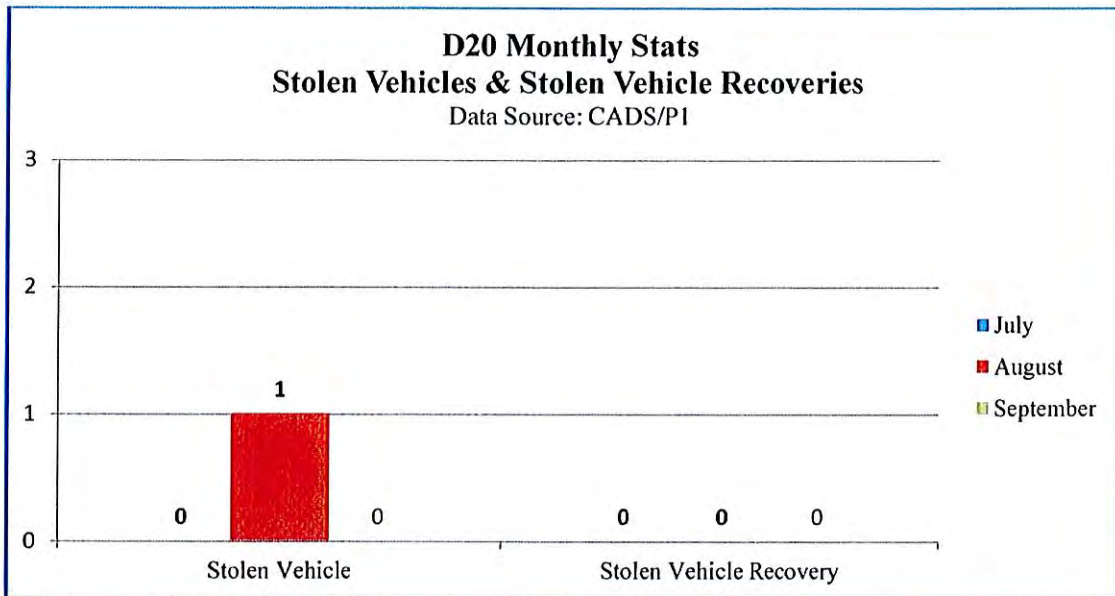
Data Source: CADS/Premier 1

### **DATA ANALYSIS**

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.

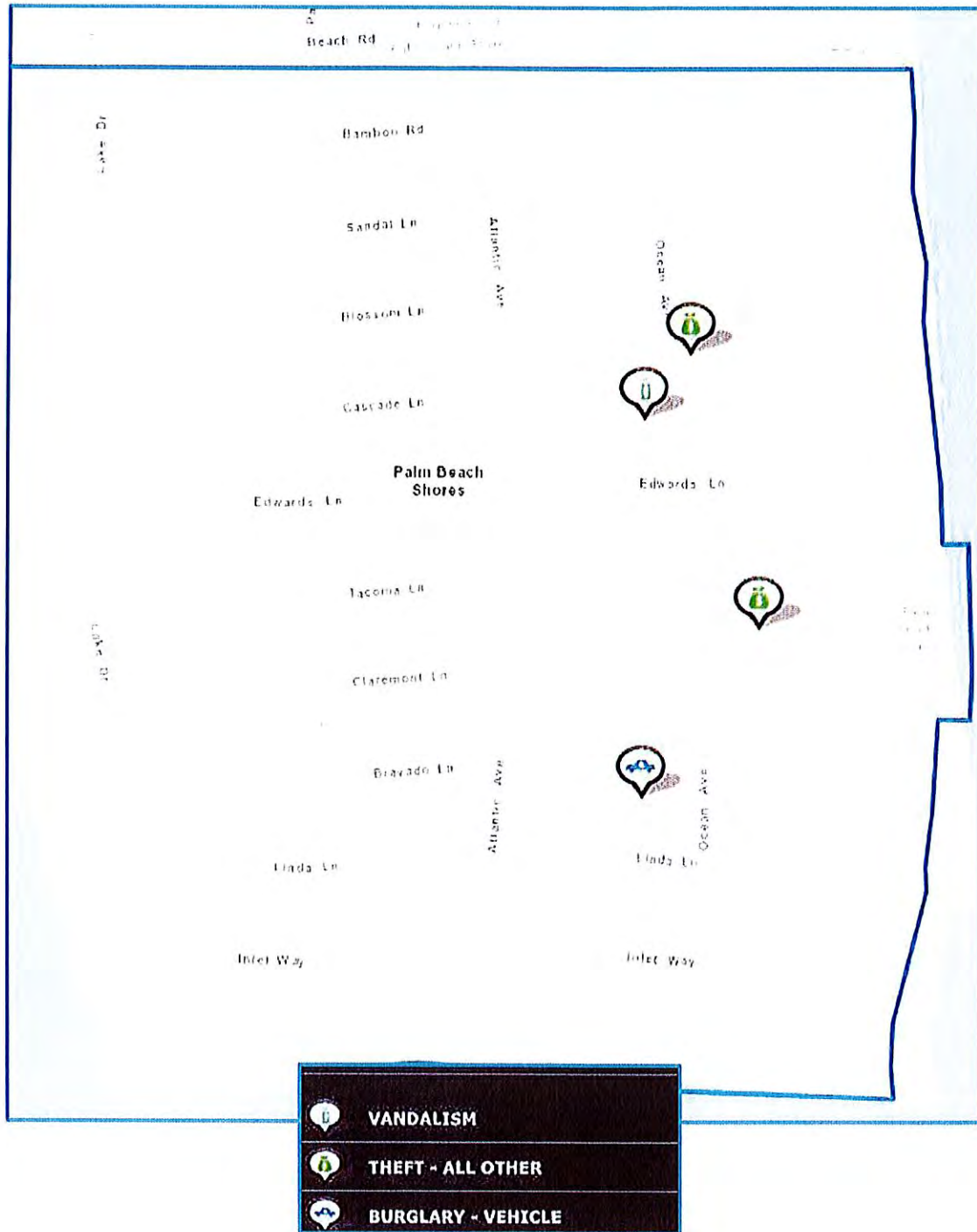






## District 20 Map of Activity

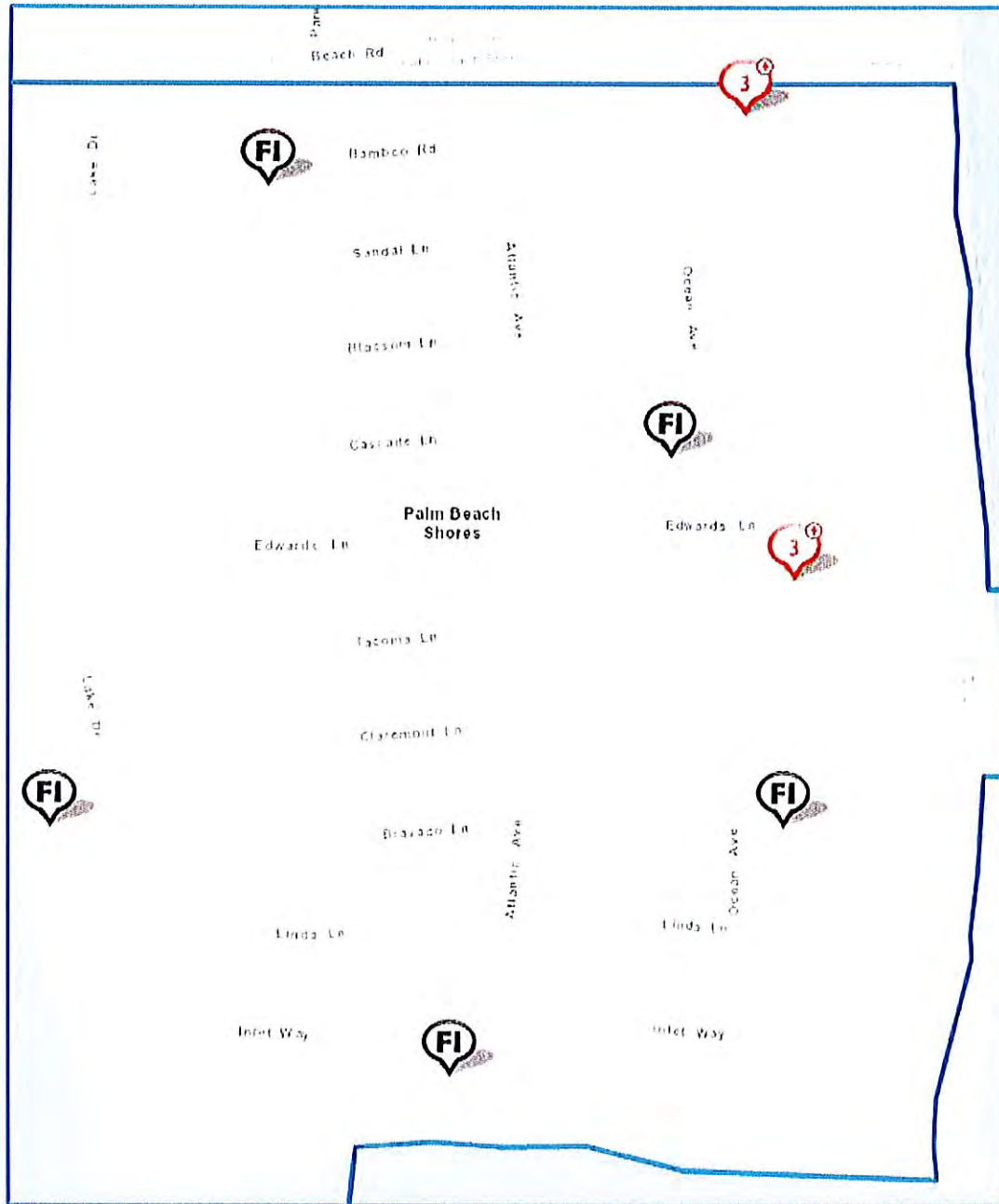
Data: Source: CrimeView Dashboard





## FIR MAP

11 Records Plotted in CrimeView Dashboard.



(13) Conducted per the FIR Track system.

Note: This # could change due to FIR's being inputted into system after search was conducted.

**UCR CHECKLIST - UNVERIFIED DATA FOR REVIEW & VERIFICATION**

Agency ORI:	<u>FLO503300</u>	Agency Name:	<u>Palm Beach Shores Police Department</u>
Reporting Period/Year:	<u>2020SA</u>	Population:	<u>N/A</u>
Clearance Rate:	<u>16.7</u>	Crime Rate:	<u>N/A</u>
Date Generated:	<u>7/27/2020</u>	<input checked="" type="checkbox"/> Arrest Data Provided <input checked="" type="checkbox"/> Comparative Prior Year Data <input type="checkbox"/> LEOKA Data <input checked="" type="checkbox"/> Clearance Rate Reflects a Change of 10% or Greater	

Violent Offenses	2019	2020	% Change
Murder	0	0	
Rape	0	1	
Robbery	0	0	
Aggravated Assault	5	1	-80.0%
Violent Offense Total	5	2	-60.0%
Property Offenses	2019	2020	% Change
Burglary	11	1	-90.9%
Larceny	14	13	-7.1%
Motor Vehicle Theft	1	2	100.0%
Property Offense Total	26	16	-38.5%
<b>Total Index Offenses</b>	<b>31</b>	<b>18</b>	<b>-41.9%</b>
<b>Clearance Rate for Index Offenses</b>	<b>22.6</b>	<b>16.7</b>	<b>-26.2%</b>

Other Offenses	2019	2020	% Change
Arson	0	0	
Fondling	0	0	
Human Trafficking - Founded (YTD)	0	0	
Simple Assault	11	13	18.2%

Domestic Violence Offenses	2019	2020	% Change
Murder	0	0	
Manslaughter	0	0	
Rape	0	0	
Fondling	0	0	
Aggravated Assault	3	1	-66.7%
Aggravated Stalking	0	0	
Simple Assault	5	4	-20.0%
Threat/Intimidation	0	0	
Simple Stalking	0	0	
Total Domestic Violence Offenses	8	5	-37.5%

Arrests	2019	2020	% Change
Murder	0	0	
Rape	0	0	
Robbery	0	0	
Aggravated Assault	2	0	-100.0%
Burglary	2	0	-100.0%
Larceny	0	0	
Motor Vehicle Theft	0	0	
Part II	9	7	-22.2%
Total Arrests	13	7	-46.2%

Breakdown of Total Arrests - 2020			
Male Arrests	4	Female Arrests	3
Adult Arrests	6	Juvenile Arrests	1

Vehicle Recoveries	2019	2020	% Change
Stolen Local/Recovered Local	0	0	
Stolen Local/Recovered Elsewhere	0	2	
Stolen Elsewhere/Recovered Local	0	1	

Stolen/Recovered Property	2019	2020	% Change
Total Stolen Property	\$92,085	\$96,283	4.6%
Total Recovered Property	\$1,747	\$90,452	5077.6%

Law Enforcement Officers Killed /Assaulted (LEOKA) - 2020		Total	
Officers Killed	0	Officers Assaulted	0

Justifiable Homicide - 2020		Total	
By Police Officer	0	By Private Citizen	0

The information contained in the report is approved as correct.

Signature: \_\_\_\_\_ Date: 8/17/20



**CRIME IN FLORIDA ABSTRACT**  
**Palm Beach Shores Police Department**  
**January - June 2020**

Florida Department of  
Law Enforcement

(UNVERIFIED - SUBMITTED DATA FOR REVIEW)

The statistics presented in this release are an indication of crime and criminal activities known to, and reported by, law enforcement agencies for 2020. This report reflects data residing in the UCR database as of 7/27/2020.

**Crime Volume**

MEASURE	2019	2020	Percent Change
Total Index Crime	31	18	-41.9
Total Violent Crime	5	2	-60.0
Total Property Crime	26	16	-38.5

**Offense Totals**

INDEX OFFENSES	2019	2020	Percent Change
<b>Murder</b>	0	0	
Firearm	0	0	
Knife/Cutting Instr.	0	0	
Hands/Fists/Feet	0	0	
Other	0	0	
<b>Rape</b>	0	1	
Firearm	0	0	
Knife/Cutting Instr.	0	0	
Hands/Fists/Feet	0	1	
Other	0	0	
<b>Robbery</b>	0	0	
Firearm	0	0	
Knife/Cutting Instr.	0	0	
Hands/Fists/Feet	0	0	
Other	0	0	
<b>Aggravated Assault</b>	5	1	-80.0
Firearm	0	1	
Knife/Cutting Instr.	3	0	-100.0
Hands/Fists/Feet	2	0	-100.0
Other	0	0	
<b>Burglary</b>	11	1	-90.9
Forced Entry	2	1	-50.0
No Forced Entry	8	0	-100.0
Attempted Entry	1	0	-100.0
<b>Larceny</b>	14	13	-7.1
Pocket Picking	0	0	
Purse Snatching	0	0	
Shoplifting	0	0	
From Motor Vehicle	0	6	
Motor Vehicle Parts	1	0	-100.0
Bicycles	2	1	-50.0
From Building	2	2	0.0
From Coin Oper. Dev.	0	0	
All Other	9	4	-55.6
<b>Motor Vehicle Theft</b>	1	2	100.0
<b>TOTAL INDEX OFFENSES</b>	<b>31</b>	<b>18</b>	<b>-41.9</b>

Note: Population estimates and corresponding crime rate calculations are unavailable for the Semi-Annual reporting period.

**Arrest Totals**

ARREST TYPE	2019	2020	Percent Change
<b>Violent Offense Arrests</b>	2	0	-100.0
Adult	2	0	-100.0
Juvenile	0	0	
Male	2	0	-100.0
Female	0	0	
<b>Property Offense Arrests</b>	2	0	-100.0
Adult	1	0	-100.0
Juvenile	1	0	-100.0
Male	2	0	-100.0
Female	0	0	
<b>Part II Offense Arrests</b>	9	7	-22.2
Adult	8	6	-25.0
Juvenile	1	1	0.0
Male	7	4	-42.9
Female	2	3	50.0
<b>TOTAL ARRESTS</b>	<b>13</b>	<b>7</b>	<b>-46.2</b>

**Domestic Violence by Offense Type**

PRIMARY OFFENSE	2019	2020	Percent Change
Murder	0	0	
Manslaughter	0	0	
Rape	0	0	
Fondling	0	0	
Aggravated Assault	3	1	-66.7
Aggravated Stalking	0	0	
Simple Assault	5	4	-20.0
Threat/Intimidation	0	0	
Simple Stalking	0	0	
<b>TOTAL OFFENSES</b>	<b>8</b>	<b>5</b>	<b>-37.5</b>

**Property Information Values**

PROPERTY TYPE	STOLEN VALUE	RECOVERED VALUE
Currency, Note, Etc.	330	0
Jewelry, Precious Metals	450	450
Clothing & Furs	360	0
Motor Vehicles	92,061	90,001
Office Equipment	0	0
TVs, Radios, Stereos	1	0
Firearms	0	0
Household Goods	20	0
Consumable Goods	1	0
Livestock	0	0
Miscellaneous	3,060	1
<b>TOTAL VALUES</b>	<b>96,283</b>	<b>90,452</b>

SOURCE: Florida Department of Law Enforcement. Florida Uniform Crime Report, 2020 [Computer program]. Tallahassee, FL: FDLE, Florida Statistical Analysis Center.



September	Total Parking Citations	No Permit
1st		
2nd	1	1
3rd	2	2
4th	3	2
5th	1	1
6th		
7th	1	1
8th	2	1
9th		
10th	3	1
11th		
12th		
13th		
14th		
15th		
16th		
17th		
18th		
19th		
20th	1	1
21st		
22nd		
23rd	4	3
24th		
25th		
26th		
27th		
28th		
29th		
30th		
31st		
TOTAL	13	9

Expired Permit	Obstructing Traffic	Parking in Town Hall Lot
----------------	---------------------	--------------------------

1

1

2

4







**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**  
**28 September 2020 – 21 October 2020**

**TO:** Mayor Alan Fiers  
Town Commissioners

**FROM:** Trevor L. Steedman, Fire Chief

**DATE:** 21 October 2020

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**OPERATIONS**

**FIRE DEPARTMENT**

**COMMUNITY RISK REDUCTION (CRR) INITIATIVES**

- Hydrant Inspection Program (Monthly)
  - All hydrants are in service
- Special Secondary Certificate of Public Convenience & Necessity (COPCN)
  - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores
  - Exploring alternatives to current EMS transport contract with Riviera Beach based on cost effectiveness and service delivery.
- *Community CPR & AED* – Presented twice annually
- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
- *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – On-going initiative to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item: *Community Risk Reduction - Prevention*. Kits are available during business hours at the Town Hall front office.



## MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

### TOWN OF PALM BEACH SHORES

#### DEPARTMENT OF EMERGENCY SERVICES

28 September 2020 – 21 October 2020

- *Fire Extinguisher Selection, Use and Maintenance*
  - Hands-on training and education opportunity presented to community members and our partners in the business community by PBSFD Firefighters.

#### STAFFING

##### Career Staff.

- No vacancies.

##### ○ Volunteer Staff

- Recruitment and Retention efforts remain a priority. The entry versus attrition rate (predominantly due to full-time employment opportunities with other area departments) remains constant. There are 40 volunteer members certified to State Minimum Standards on the “Active” rolls at the time of this report.
- Volunteer opportunities for Non-Operations personnel are under development.

#### WORKFORCE & OFFICER LEADERSHIP DEVELOPMENT

- Training & Continuing Education

#### FLEET DEPLOYMENT & MAINTENANCE

- Ocean Rescue 280 (Can Am) is Out of Service

#### INDUSTRY & PROFESSIONAL STANDARDS COMPLIANCE INITIATIVES

- Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
  - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*
  - NFPA 1002 – P *Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications*.
    - PBSFD FADO program (implemented in September 2017).
  - NFPA 1021: *Standard for Fire Officer Professional Qualifications*



## MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

### TOWN OF PALM BEACH SHORES

#### DEPARTMENT OF EMERGENCY SERVICES

28 September 2020 – 21 October 2020

- Validate rank structure for integration into County NIMS/ICS model.
- *NFPA 1720 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*

#### OCEAN RESCUE

##### GEAR & EQUIPMENT

- Acquiring quotes on replacement ATV per capital budget line item

##### BEACH & WATER CONDITIONS

- Yellow Flag is being flown with posted caution message due to elevated bacteria levels in local coastal waters. PBC and FL Health Departments continue to monitor the situation.

#### OFFICE OF EMERGENCY MANAGEMENT

##### Flood Management Protocol

- Developed draft of protocol in cooperation with Public Works to manage flood water-related incidents. Draft is to be reviewed by Mayor prior to implementation.

##### COVID-19:

- The PBS Office of Emergency Management is in daily communication with Local, County, Regional and State authorities and provides weekly updates to the Community via email distribution and Town Newsletter. Requests for Homebound Testing, provided by Palm Beach County Department of Health, can be coordinated through Palm Beach Shores Emergency Management by calling (561) 296-3380.
- **Comprehensive Emergency Operations Plan (CEOP)**
  - Purpose and Scope: Update/Create CEOP for the Town of Palm Beach Shores
  - Four areas of focus: Preparation, Response, Mitigation and Recovery
  - Complies and aligns with 27P-6.0023, Florida Administrative Code, County Comprehensive Emergency Management Plans (CEMP) and County Emergency Management Programs
  - Facilitate grant opportunities and streamline FEMA reimbursement efforts





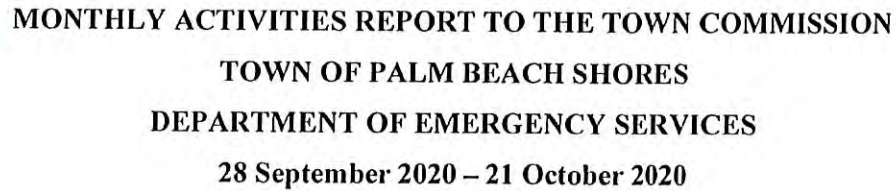
## **MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**

### **TOWN OF PALM BEACH SHORES**

#### **DEPARTMENT OF EMERGENCY SERVICES**

**28 September 2020 – 21 October 2020**

- **Continuity of Operations Plan (COOP)**
  - Purpose and Scope: The COOP enables organizations to continue their Essential Functions (EF's) across a wide spectrum of emergencies. This Plan applies to the functions, operations, and resources necessary to ensure the continuation of the Town's Essential Functions, in the event its normal operations at Town Hall or Town facilities are disrupted or threatened with disruption. This Plan applies to all Town personnel and contractors vital to daily operations. Palm Beach Shores staff must be familiar with Continuity policies and procedures and their respective Continuity roles and responsibilities. This Continuity Plan ensures the Town of Palm Beach Shores is capable of conducting its essential missions and functions under all threats and conditions, with or without warning, including natural and manmade disasters, technological emergencies, and military or terrorist attack-related incidents.
  - Based on a vulnerability assessment which identifies capabilities, limitations and potential threats.
  - Identify and address any potential critical points of failure.
- **Incident Action Plans (IAP's)**
  - Purpose and Scope: Provides a recognized template to establish control objectives and communicate critical information during planned and unforeseen events and emergencies.
  - Response strategies and operational goals for operational periods are regularly updated.



## Fire/EMS

## Ocean Rescue (September)

### Training & Continuing Education

TRAINING & DRILLS	DATE	TIME	LOCATION	TYPE			NATURE	STAFFING	NOTES
				FIRE	RESCUE	EMS			
	20 Oct 2020	1830	90 Edwards Ln	X			SCBA Proficiency & Handline Management	15	Hands-On
<p align="center"><b>Formal Training Drills – 01</b></p> <p align="center"><b>Personnel Participation (Formal) – 15</b></p> <p align="center"><b>Personnel Training Hours – 60</b></p>									



**Public Works Department**  
**Monthly Status Report**

**Item #: 5 b 3.**

*October 2020*

**Community Center:**

1. Scheduling with contractors for estimates to paint the exterior of the building and the first-floor concrete deck including bathrooms.  
Scheduling to resurface the kitchen floors waiting on contractors' quotes.
2. Receiving quotes to replace the AC Air handler on the second floor in the Mechanical Room.
3. Receiving Quotes to replace and repair the cooper gutters due to the extreme climate condition.
3. The projects listed is funded through the approved capital budget.

**Grounds & Parks:**

1. Scheduling to paint the Inlet Park walkway light posts and install numbers on each light post for maintenance tracking. This project is still in progress due to weather.
2. The Inlet Park Walkway asphalt sealer project start date was Wednesday, September 16, 2020. The Public Works Staff is performing the work. The project's completion date was Friday, October 16, 2020. The delay was due to weather, FPL, and material availability. The asphalt sealer has been applied from the far west gazebo of the walkway to the east of the walkway to the concrete pad and service road. The new sealer not only enhances the beauty of the Inlet Park it also prolongs the life of the asphalt walkway.
3. The Public Works Staff is continuing to clear the sand a debris from the Inlet walkway due to the high surf, winds, and rains. We appreciate all the residents who live along the walkway for assisting with the cleanup.
4. The projects listed is funded through the approved capital and general budget.

**Streets:**

1. Receiving quotes and information to install tidal valves in the storm drain outfall pipes located at Lake Drive and Bamboo Road, and Lake Drive and Inlet Way. Working with the assistance from a former Commissioner Lisa Tropepe a Civil Engineer to discuss options. The pipes are scheduled for the CTV camera videos for Wednesday, August 26, 2020 at 9:00 am. After the video is presented then the plan review will begin for the best type of tidal valves to install at the designated locations.
2. Scheduling to replace the storm grates and concrete aprons along Lake drive and Inlet Way. The grates are on order waiting for their arrival to install. Public Works will perform the work. Still in progress.
3. Continued maintenance and cleaning of the Streets and Storm Drains due to the High King Tides and excessive rainfall.
4. The projects listed is funded through the approved general and capital budget.



**Lift Stations:**

1. Repaired and replaced the Pump level floats with stainless steel braiding, and the electrical contact relays at the Lake Drive Lift Station #01.
2. Repaired the manhole riser and coated the inside lining on Sandal Lane and Atlantic Ave.
3. The projects listed is funded through the approved general budget.

**Public Works Building, Police Building, Fire Department Annex Building, Beach Building:**

1. Scheduling to receive quotes to reline the sewer pipes in Town Hall.
2. Receiving quotes to replace the Fire Department Annex Roof. There will be three separate quotes for the different types of roof materials as listed. Asphalt, Metal, and Tile.
3. Receiving quotes to replace the Police Departments Roof due to acquiring roof leaks in various locations. This roof has not been replaced for over 20 plus years only repairs. This is a modified rolled roofing material.
4. Receiving quotes to repair the Town Hall Flat Roof above Public Works Shop due to leaking.
5. The projects listed is funded through the approved general and capital budget.

**Foot Note:****Capital Projects For 2020 Public Works**

1. Beach Bathroom Restoration: **Completed**
2. Beach Boardwalk Construction:
3. Paint Exterior of Community Center:
4. LED Conversion of all lighting fixtures Community Center: **Completed**
5. AC Air Handler replacement 2<sup>nd</sup> floor Community Center:
6. New Storm grates and concrete aprons Streets:
7. New Tidal valves Lake Drive & Inlet way Outfall Pipes:
8. Lift Station Pumps: **Removed not required**
9. Town Hall Relining of Sewer Lines:
10. AC Units replaced 2ea. Town Hall: **Completed**
11. Fire Department front porch construction: **Completed**
12. Fire Department new roof:
13. Police Department Parking lot and Parkway Town Hall New Light Poles LED: **Completed**
14. Inlet Park Pathway asphalt sealer: **Completed**
15. Inlet Park Gazebos retaining walls and concrete slab repairs: **Completed**

**Training / Certificates:**

1. The next training courses begin in October 2020 for all Public Works Staff. These courses will consist of wastewater, pumps, and Storm Water Advanced Engineering looking to the future Level 1 & 2. Control Panels and the specified component functions.
2. Continuing Education in Florida Stormwater Erosion and Sedimentation Control.
3. OSHA'S Model Training Program for multiple certifications & continuing education credits.
4. Safety Meeting scheduled for October 29, 2020 Public Works Safety Officer.

**TOWN CLERK REPORT**  
**October 2020 Status Update**

Item 5b4  
 Oct 26 2020

TASKS	STATUS
<b>Upcoming Meetings</b>	<ul style="list-style-type: none"> <li>➤ P &amp; Z Meeting September 28, 2020 6:30 pm</li> <li>➤ DRC Meeting (via communication technology, if needed) November 4, 2020 at 2:00 pm (if projects turned in)</li> </ul>
<b>Building Department Updates</b>	<p>September 2020:</p> <ul style="list-style-type: none"> <li>• Total Permits issued: 14</li> <li>• Total Permit Fees Paid: \$8,466.63</li> <li>• Total Construction Value: \$289,493.00</li> <li>• Total Permits issued in 2020 to date: 163</li> <li>• Total Permit Fees in 2020 to date: \$174,394.60</li> <li>• Total Construction Value in 2020 to date: \$5,991,713.95</li> <li>➤ <b>HOURS FOR THE BUILDING DEPARTMENT!</b></li> </ul> <p>We are open Monday, Wednesday, and Friday from 9:00 am to 1:00 pm to take in Building Permit Applications.        All other building department related business are during normal business hours (8:30 am to 4:30 pm, Monday through Friday)</p>
<b>Code Compliance</b>	<p>New/ongoing open Code Violations July 2020</p> <ul style="list-style-type: none"> <li>• 11 Property Maintenance (Code Sec. 14-329)</li> <li>• 1 Noise (Code Section 42-41)</li> <li>• 1 Daily Transient Use (Pf.5.1)</li> <li>• 2 Expired Tags, prohibited vehicles (Code Sec. 70-75)</li> <li>• 6 Work without permits (Code Sec. 14-81)</li> <li>• 2 Yard debris/bulk trash/garbage before pick-up (CodeSec.38-9)</li> <li>• 18 No Business Tax/Cert. of Use (Code Sec. 18-16)</li> </ul>
<b>TOWN HALL</b>	<p>We can finally say we are OPEN for all services! You still need to wear a mask, and we still cannot have more than 1 person in the foyer of Town Hall at a time (unless you have a family member with you). We look forward to seeing everyone as you return back to sunny Florida! We continue to clean after every visit, so be patient if we ask you to wait before you come in. We want your visit to be safe for everyone!</p> <p>Note: For Notary services, if you need witnesses, you will need to try your bank as staff cannot serve as witnesses.</p> <p>The updated audio/visual equipment in the Town Hall Chambers is now complete! At each meeting, we are still “fine tuning” everything as this is a new process of all of us and we will make mistakes! Please be patient as we continue to learn and grow to become the experts you all deserve!</p> <p>As a friendly reminder, we ask that everyone please use proper decorum on your end of the sound and visual aspects, as you would if you were attending in person at the meeting.</p> <ol style="list-style-type: none"> <li>1. Please keep your microphones muted unless you are asked to speak, as any ambient noise on your end will be heard in the commission chambers.</li> <li>2. Remember if you are attending visually, you will be seen by everyone who is also attending visually and on the big screens in the Commission Chambers. Please check yourselves accordingly and be respectful of others.</li> </ol> <p>Thank you for being an active part in your Town and Government!</p>
<b>Community Center</b>	<p>Community Center is open, but there are guidelines that will need to be followed to ensure safety protocols. Please check with Town staff with any questions.</p>



**ORDINANCE NO. O-1-20**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING, SECTION VII. DISTRICT C REGULATIONS AT PF. 7.3. BUILDING HEIGHT, BY INCREASING THE MAXIMUM HEIGHT OF ANY BUILDING IN ZONING DISTRICT C FROM 42 FEET TO 46 FEET AND BY SUBSTITUTING THE CURRENT REQUIREMENT FOR THE USE OF UNDERGROUND/DEPRESSED PARKING AREAS WITH A NEW REQUIREMENT FOR THE USE OF GRADING AND LANDSCAPING TO SCREEN SURFACE PARKING AREAS IN ORDER TO BUILD TO THE MAXIMUM BUILDING HEIGHT; FURTHER RESTRICTING THE MAXIMUM HEIGHT OF ANY BUILDING IN ZONING DISTRICT C THAT DOES NOT USE GRADING AND LANDSCAPING TO SCREEN ITS SURFACE PARKING AREAS TO 43 FEET, 6 INCHES; AND AT PF. 7.6. DWELLING UNIT DENSITY. BY RESTRICTING DENSITY TO 20 UNITS PER ACRE FOR BUILDINGS IN EXCESS OF 43 FEET, 6 INCHES; AND AT PF. 7.9. REAR YARD. BY INCREASING REAR YARD SETBACK REQUIREMENTS BY 5 FEET ON CERTAIN LOTS FOR BUILDINGS IN EXCESS OF 43 FEET, 6 INCHES; AND AT PF. 7.13. OFF-STREET PARKING, BY CREATING GRADING AND LANDSCAPING REQUIREMENTS FOR THE SCREENING OF SURFACE LEVEL OFF-STREET PARKING IN ZONING DISTRICT C; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, prior to 2005, Zoning District C maximum building height was limited to 32 feet; and

**WHEREAS**, at that time, the Town's Charter required "site specific" referendum voter approval before any variance of 10% or more to such maximum height limit could be granted, but did not require any referendum for a district wide code change regarding maximum building height; and

**WHEREAS**, between 2005 and 2007, an attempt to foster meaningful re-development in Zoning District C was undertaken which included provision for increased building height and provision for the use of underground/depressed parking; and

**WHEREAS**, in 2005, by and through Ordinance O-1-05, the Town Commission increased maximum building height in Zoning District C to 43 feet; and

**WHEREAS**, in 2007, by and through Ordinance O-4-07, in order incentivize buildable underground/depressed parking, the maximum building height in Zoning



District C was set at 42 feet for buildings that utilized underground/depressed parking and was restricted to 40 feet for buildings that did not utilize underground/depressed parking; and

**WHEREAS,** a number of re-development projects which utilize underground/depressed parking in Zoning District C have been approved and constructed since 2007 in order to build to the 42-foot height; and

**WHEREAS,** recent history has shown that with increasing tidal surges (e.g. annual King Tide events) as well as storm surge from tropical storm and hurricane events, the use of underground/depressed parking is inefficient due to flooding hazards and pumping requirements; and

**WHEREAS,** in 2014 Florida law made a referendum requirement for "site specific" development orders unlawful by and through the case of *Archstone Palmetto Park, LLC v. Kennedy*, 132 So.3d 347 (Fla. 4<sup>th</sup> DCA 2014), and Sec. 163.3167(8)(a), *Florida Statutes*; and in 2017 the Town Charter was amended by repealing the former provision requiring "site specific" referendum voter approval for a building height variance of 10% or more, and by adopting a new provision requiring referendum voter approval only for revisions to the Town's zoning ordinance that would increase codified maximum building height by 10% or more; and

**WHEREAS,** the Town Commission now desires to revisit Zoning District C height regulations and underground/depressed parking regulations to further provide for meaningful re-development and simultaneously address hurricane hardening and flood protection issues with Town Charter limitations in mind; and

**WHEREAS,** the Town Commission has been advised through the Town's Local Planning Agency as well as its consulting planners, engineers and attorneys that increases of less than 10% to existing maximum height limits, along with the substitution of underground/depressed parking requirements for grading and landscaping requirements to screen surface level parking, and additional density and setback restrictions, is a reasonable and meaningful way to accomplish these goals without the need for Town Charter based referendum approval; and

**WHEREAS,** the Town Commission has reviewed and discussed the proposed code amendments contained in this ordinance, and has held all required public hearings and taken public comment on same, and finds that the proposed code

amendments contained in this ordinance will promote the public health, safety and welfare and will serve to further successful re-development of Zoning District C.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**Section 1.** The foregoing recitals are true and correct and are hereby fully incorporated into this ordinance.

**Section 2.** Appendix A. Zoning of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section VII. District C Regulations., Pf. 7.3. Building height. by increasing the maximum building height in Zoning District C from 42 feet to 46 feet for properties that utilize grading and landscaping to screen surface level parking, and by substituting surface parking with grading and landscaping requirements for underground/depressed parking requirements in order to utilize this maximum height, and by limiting the maximum building height to 43 feet, 6 inches for properties that do not utilize surface parking with grading and landscaping; providing that Pf. 7.3. Building height. shall hereafter read as follows:

**Pf. 7.3. - Building height.**

- a. The maximum building height of any building in this district that does not utilize surface parking with grading and landscaping ~~underground/depressed parking pursuant to Pf. 7.13.~~ and instead utilizes underground/depressed parking ~~12.6 to contain all required parking for residents of the structure shall be forty-three (40) feet six inches (43', 6")~~ and the top of the beam shall not exceed thirty-eight (35) feet six inches (38', 6") measured from the grade elevation.
- b. The maximum height of any building in this district that utilizes surface parking with grading and landscaping areas ~~underground/depressed parking pursuant to Pf. 7.13~~ ~~12.6, to contain all required parking for residents of the structure shall be forty-six two (46 2) feet measured from the grade elevation~~ and the top of the beam shall not exceed ~~thirty-seven (37)~~ forty-one (41) feet measured from the grade elevation.
- c. No building shall have more than three (3) stories.
- d. The maximum height of any accessory building in this district shall be fifteen (15) feet.



- e. Roof structures for housing elevator machinery, stairwell enclosures, tanks, skylights, chimneys, ventilating fans, receiving antennas, air conditioning equipment and non-habitable architectural features shall be permitted above the applicable height limit. Such structures shall not be greater in height and area than required to house such equipment, and such architectural features shall comply with section 14-87, Review criteria for architectural and design features. The total roof area of such roof structures shall not be greater than five (5) percent of the roof area of the building on which they are erected. Under no circumstances shall such roof structure be used or equipped for storage or habitation of any kind. All roof structures shall be shown on the original building plans submitted for approval.
- f. The minimum roof pitch for a pitched roof shall be 4/12 and maximum roof pitch shall be 12/12. All structures with a flat roof shall also contain a visible roof pitch along the roof perimeter in order to conceal the flat roof.

**Section 3.** Appendix A. Zoning of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section VII. District C Regulations., Pf. 7.6. Dwelling unit density. to restrict density to a maximum of 20 dwelling units per acre for any development that utilizes building height in excess of 43' 6"; providing that Pf. 7.6. Dwelling unit density. shall hereafter read as follows:

**Pf. 7.6. - Dwelling unit density.**

- a. Maximum dwelling unit density shall not be greater than thirty (30) units per acre. In the calculation of number of dwelling units permitted on a specific lot, determination shall be made by dividing the total square footage of the lot by a factor of 1452.0. A remaining fraction of one-half or greater shall entitle the developer to one additional dwelling unit, but there shall be no additional entitlement for a remaining fraction of less than one-half.
- b. However, Maximum dwelling unit density shall not be greater than twenty (20) units per acre for any development that utilizes a maximum building height in excess of forty-three feet, six inches (43' 6"). In the calculation of number of dwelling units permitted on a specific lot, determination shall be made by dividing the total square footage of the lot by a factor of 2178.0. A remaining fraction of one-half or greater



shall entitle the developer to one additional dwelling unit, but there shall be no additional entitlement for a remaining fraction of less than one-half.

**Section 4.** Appendix A. Zoning of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section VII. District C Regulations., Pf. 7.9. Rear yard. to increase certain rear yard setbacks on certain lots in order to utilize building height in excess of 43' 6"; providing that Pf. 7.9. Rear yard. shall hereafter read as follows:

**Pf. 7.9. - Rear yard.**

- a. For buildings on Inlet Way, there shall be a rear yard not less than twenty-five (25) feet in depth.
- b. For buildings on Lake Drive, there shall be a rear yard not less than fifteen (15) feet in depth.
- c. Any lot with an average depth in excess of 220 linear feet between front and rear lot lines shall increase its rear yard by five (5) feet for any development that utilizes a maximum building height in excess of forty-three feet, six inches (43' 6").
- d. e. No building or any part of a building shall project beyond the applicable rear building line, except architectural features as set forth at Pf. 7.9.1. and eaves, which may project two (2) feet beyond the rear building line.

**Section 5.** Appendix A. Zoning of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section VII. District C Regulations., Pf. 7.13. Off-street parking. to create grading and landscaping requirements for screening of off-street parking spaces in Zoning District C; providing that Pf. 7.13. Off-street parking. shall hereafter read as follows:

**Pf. 7.13. - Off-street parking.**

- (a) — (c) [shall remain in full force and effect as previously adopted.]
- (d) Grading and landscape screening. In order to utilize maximum building height allowances provided in Pf. 7.3(b), underground/depressed parking pursuant to Pf. 12.6 shall not be utilized, and surface-level off-street parking shall be utilized and screened from view from adjacent rights-of-way by use of two feet of grading, from the exterior building walls to and along the perimeter of the property. Additionally, landscaping sufficient to complete the visual barrier from adjacent rights-of-way shall be utilized; such

landscaping may be installed on the graded surface and a swale area shall be provided on the outside of the graded surface sufficient to ensure drainage is contained within the property boundaries. The grade slope shall be no less than a three (3) to one (1) slope.

**Section 6.** Each and every other section and subsection of Appendix A. Zoning shall remain in full force and effect as previously adopted.

**Section 7.** All ordinances or parts of ordinances in conflict be and the same are hereby repealed.

**Section 8.** If any section or provision of this ordinance, any paragraph, sentence or word is declared invalid by a court of competent jurisdiction, the decision shall not affect the validity of the remainder of this ordinance.

**Section 9.** Specific authority is hereby given to codify this Ordinance.

**Section 10.** This ordinance shall take effect immediately upon adoption.

FIRST READING this 29<sup>th</sup> day of September 2020.

SECOND AND FINAL READING this 26<sup>th</sup> day of October 2020.

**TOWN OF PALM BEACH SHORES**

\_\_\_\_\_  
Alan Fiers, Mayor

ATTEST:

\_\_\_\_\_  
Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

\_\_\_\_\_  
Keith Davis, Town Attorney

NOVEMBER 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 Workshop 7pm	10	11 Veteran's Day	12	13	14
15	16	17	18	19	20	21
22	23 Commission Meeting 7pm	24	25	26 Thanksgiving	27	28
29	30	1	2	3	4	5

DECEMBER 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
6	7	8	9	10 Chanukah begins	11	12
13	14 Workshop 7pm	15	16	17	18	19
20	21	22	23	24	25 Christmas	26
27	28 Commission Meeting 7pm	29	30	31	1	2



**ORDINANCE NO. O-5-20**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING. SECTION XII. GENERAL PROVISIONS. BY CREATING AN ENTIRELY NEW PF. 12.12. ENTITLED "PORTABLE STORAGE UNITS"; PROVIDING REGULATIONS FOR PLACEMENT AND USE THROUGHOUT THE TOWN; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Town of Palm Beach Shores does not currently regulate portable storage units; and

**WHEREAS**, misuse of such portable storage units is incompatible with the character of the Town; and

**WHEREAS**, the Town Commission desires to create regulations for the term and placement of portable storage units; and

**WHEREAS**, the Town Commission finds that these regulations are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety, and welfare.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**Section 1.** Appendix A. Zoning. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section XII. General Provisions. by creating an entirely new Pf. 12.12 entitled "Portable Storage Units"; providing regulations for placement and use of portable storage units throughout the Town; providing that Pf. 12.12. shall hereafter read as follows:

**SECTION XII. - GENERAL PROVISIONS**

**Pf. 12.1.—12.11.** [shall remain in full force and effect as previously adopted.]

**Pf. 12.12. - Portable Storage Units.**

- (a) Definition. For the purposes of this Zoning Code, the term "portable storage unit" shall mean any portable, above-ground containers, including, but not limited to, any storage component of a portable storage or moving system or other containers used for temporary storage of personal property, household goods, or other materials whether or not the component is on wheels or requires transportation via motor vehicle. Portable storage units are intended only to be used for short-term storage.
- (b) Permit required. A no-fee permit must be secured prior to the placement of any portable storage unit within the Town. A complete permit application shall be submitted to the Town Administrator or designee. Such permit shall be issued by the Town Administrator only after an applicant has demonstrated conformance with the requirements of this section.
- (c) Single-family dwellings. Portable storage units may be allowed in single-family dwellings only as follows:
1. Term. Portable storage units shall be allowed in single-family dwellings for a period of time not to exceed thirty (30) consecutive days. The Town Administrator or designee may, via written approval, grant one (1) extension not to exceed thirty (30) additional consecutive days for good cause.
  2. Placement. Placement shall be on either the driveway or approved parking area surface and shall be accomplished in such a manner that no grass or landscaping is damaged as a result. Portable storage units shall not be placed within any right-of-way or over any easement. Portable storage units shall not extend beyond the front property line.
- (d) Multiple-family dwellings and nonresidential uses. Portable storage units may be allowed in multiple-family dwellings and all other nonresidential uses only as follows:
1. Term. Portable storage units shall be allowed in multiple-family dwellings and other nonresidential uses only in conjunction with and

during the duration of a valid building permit issued by the Town and must be removed prior to the issuance of a certificate of occupancy.

2. Placement. Placement shall be in the rear or side portion of the property, or other area approved by the building official. Portable storage units shall not be placed in a manner that causes damage to grass or landscaping. Portable storage units shall not be placed within any right-of-way, easement, or in any location that may create a pedestrian or vehicular traffic hazard. Portable storage units shall not extend beyond the front property line.

(e) Cumulative time limitation. Only one (1) portable storage unit per property is permitted in any twelve (12)-month period unless there is a change of ownership of the residential premises during such twelve (12)-month period.

(f) Removal of portable storage units during certain storm events. In the event the National Weather Service, National Hurricane Center, Palm Beach County Emergency Operations or other appropriate agency declares a tropical storm or hurricane watch or warning in an area that includes the Town, all portable storage units located within the Town shall be immediately removed from the property so as not to create a safety hazard because of hurricane or tropical storm force winds. The removal and replacement of any portable storage unit pursuant to this subsection shall not count toward any time limitation set forth in this section.

**Section 2.** Each and every other article, section, and subsection of Appendix A. Zoning Ordinance, of the Code of Ordinances of the Town of Palm Beach Shores shall remain in full force and effect as previously enacted.

**Section 3.** All ordinances or parts of ordinances in conflict with this ordinance are repealed.

**Section 4.** If any section or provision of this ordinance, any paragraph, sentence or word is declared invalid by a court of competent jurisdiction, the decision shall not affect the validity of the remainder of this ordinance.



**Section 5.** Specific authority is hereby given to codify this ordinance into the Code of Ordinances of the Town of Palm Beach Shores, Florida.

**Section 6.** This ordinance will take effect immediately upon adoption.

FIRST READING this 29<sup>th</sup> day of September 2020.

SECOND AND FINAL READING this \_\_\_\_ day of November 2020.

**TOWN OF PALM BEACH SHORES**

\_\_\_\_\_  
Alan Fiers, Mayor

ATTEST:

\_\_\_\_\_  
Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

\_\_\_\_\_  
Keith Davis, Town Attorney