

Monday, November 8, 2021  
7:00 pm



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

**TOWN COMMISSION  
WORKSHOP**

Mayor Alan Fiers  
Vice Mayor Scott McCranel

Commissioner Tracy Larcher  
Commissioner Janet Kortenhaus  
Commissioner Brian Tyler

Keith Davis, Town Attorney  
Town Administrator Wendy Wells  
Town Clerk Evyonne Browning

**PLEASE NOTE:**

**THIS MEETING MAY BE CONDUCTED USING  
COMMUNICATION MEDIA TECHNOLOGY**

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=me c3770ff9cca7ca5a56daa8d644e330a>

Meeting Number: **132 929 5907**

Password: **1108**

**To join meeting by phone (voice only)**

Phone Number: +1-408-418-9388 United States Toll

Access Code: **132 929 5907**

Password: **1108**

The entire agenda packet is available on the Town's website: [www.palmbeachshoresfl.us](http://www.palmbeachshoresfl.us)

**DISCUSSION ITEMS:**

- a. Iguana Extermination
- b. Tree Trimming
- c. Requested Proclamations:
  - 1. Homeless Coalition
  - 2. School Choice
- d. Updates on Projects:
  - 1. Dredging
  - 2. Undergrounding
  - 3. Water Main Replacement

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.



**Town of Palm Beach Shores  
November Commission Workshop  
November 8, 2021**

## **Iguana Extermination**

### **Background:**

Resident complaints about iguanas on their property are on the rise. Florida Fish and Wildlife Conservation Commission (FWC) has the following information on their website:

“Green iguanas are not native to Florida and are considered an invasive species due to their impacts to native wildlife. Like all nonnative reptile species, green iguanas are not protected in Florida except by anti-cruelty law and can be humanely killed on private property with landowner permission. This species can be captured and humanely killed year-round and without a permit or hunting license on [25 public lands](#) in south Florida.”

See also the attached article from the Miami Herald on iguanas.

All ideas are welcome to deal with this invasive species.

### **Proposed Plan:**

Train and equip 3 two person teams to eradicate local iguanas. Staff will consist of PW Technicians and Firefighters. The team will shoot the iguana with a pellet gun, then decapitate them, and finally bag them for proper disposal. In order to perform this service, the Town will need (1) to be invited onto private property by the property owner and (2) to have an executed hold harmless agreement.

### **Costs:**

Costs include purchase of a pellet gun, pellets, a machete, along with the time of our staff. Training will be performed by our PW Director who is an experienced marksman with 20 years of military experience.

### **Article from the Miami Herald:**

Hey, Curious305: My neighborhood is overrun by iguanas. How can I get rid of them?

Madeleine Marr, Miami Herald

#### **Comments**

Hey, Curious305: My neighborhood is flush with iguanas. What can I do to have the city or county get rid of them?

Sorry to have to break it to you: Iguanas are a fact of life in South Florida. These green, scaly reptiles are an ever-present reality once you choose trading in snow shovels for beach chairs.

You'll see them sprint across highways, peer at you from trees, even show up in your toilet.

"They are literally out of control," said Harold Rondan, a trapper with Iguana Lifestyles in North Miami Beach. "We can't stop them because they reproduce like crazy. We just have to contain them."

Once sexually mature, at around age 3, iguanas reproduce annually, laying an average of 50 eggs, for about 12 years until their death.

But don't expect to call animal control and have anyone help you if a green thing is lounging on your lawn and looks as if it wants to stay awhile. There is no state or city or even local program to remove these animals the way there is for, say, a random opossum or coyote.

So you have two options if an iguana is in your midst and you don't want it to be:

1. Call in a professional trapper like Rondan, who will come to your house, remove the unwanted visitor and then humanely kill it.
2. Kill it yourself (more on that later).

Kill it? Yes, it must be put down.

"People think they belong here, but they don't," Rondan says. "Many don't realize the law or aren't educated."

Iguanas, first introduced to South Florida in the 1960s pet trade, are considered an invasive species. That means they are nonnative animals and have no business being here. They can mess with our ecosystem, lead to the extinction of native plants and animals, and permanently alter habitats.

The Florida Fish & Wildlife Conservation Commission clearly states that you could be fined if you see an iguana on your property and place it somewhere else. You also can't own a pet iguana anymore unless you applied for a no-cost permit and microchipped it.

"Like all nonnative reptile species, green iguanas are not protected in Florida except by anti-cruelty law and can be humanely killed on private property with landowner permission," says the FWC website.

That brings us back to getting rid of your problem. Yes, you can by law capture and kill an iguana that is bugging you in your vicinity without a permit or hunting license.

Rondan says due to the anti-cruelty laws, the animal can't suffer. They can't drown or be in prolonged pain. Rondan prefers an air rifle called a Gamo Swarm, currently sold on Amazon for around \$340.

"It's like an upgraded BB gun: quick and painless," he says, adding once the iguana is dead with a few shots to the head, you must double bag it before throwing it in the trash.

If this all sounds too brutal or upsetting to take on, Rondan charges around \$50 for his removal services. Just recently, he yanked a Mexican spiny tail out of a Hollywood woman's toilet bowl. The trapper charged her around \$300, though, as he added mesh netting over the vent in her roof, which is how the big guy got in there in the first place.

**TOWN OF PALM BEACH SHORES**  
**INDEMNITY AND HOLD HARMLESS AGREEMENT**

**THIS INDEMNITY AND HOLD HARMLESS AGREEMENT** ("Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 202\_\_, by and between the TOWN OF PALM BEACH SHORES, a Florida municipal corporation, with offices located at 247 Edwards Lane, Palm Beach Shores, Florida 33404, hereinafter referred to as the "Town", and \_\_\_\_\_, a Town resident in their individual capacity, hereinafter referred to as "Resident."

**W I T N E S S E T H**

**IN CONSIDERATION** of the mutual covenants and conditions herein expressed and of the faithful performance of all such covenants and conditions, the Town and Resident do mutually agree as follows:

1. **RIGHT OF ENTRY:** Resident does hereby grant the full authority, consent, and permission to enter upon the premises of Resident's property located at \_\_\_\_\_, Palm Beach Shores, Florida 33404, for the sole purposes set forth in the Scope of Work provided below.
2. **SCOPE OF WORK:** In consideration for granting the above-described right of entry, the Town shall provide services for the legally trained and humane capture, removal, euthanasia, and disposal of nuisance iguanas (any species within the *Iguanidae* family existing as nonnative wildlife in Florida) on Resident's property, as well as all labor, materials, equipment, and tasks necessary for the provision of such services. The Town's primary removal method shall be shooting iguanas with pellets via air rifles. The Town may also rely on trapping via snares or other equipment. All methods for trapping, euthanasia (including shooting), and disposal will follow all federal, state, and local laws, ordinances, and guidelines. By signing this Agreement, Resident acknowledges and understands that, notwithstanding any training or licensure possessed by the Town and its respective officers, representatives, agents and employees, the Town provides these services with the express disclaimer as to any degree of quality, success, or efficacy related to the Town's capture, removal, and disposal of iguanas from Resident's property.
3. **INDEMNIFICATION, HOLD HARMLESS, RELEASE OF LIABILITY:** To the fullest extent permitted by federal and Florida laws and by the Town's regulations, Resident agrees to indemnify, defend, save and hold harmless the Town and its respective officers, representatives, agents and employees, from all claims, damages, liabilities, losses, causes of action, fees, costs, penalties, liens or judgments of any kind or nature whatsoever which may arise out of, in connection with, any act, neglect, error, omission, or default of the Town pursuant to the Town's provision of iguana removal, euthanasia, and disposal services under this Agreement. Resident shall pay all claims, losses, liens, settlements or judgments of any nature whatsoever in connection therewith, including but not limited to reasonable attorney's fees and costs necessary to defend any claims or suits in the name of the Town when applicable. Such indemnification shall not be limited to the amount of insurance available from any source.

The Town is hereby expressly released and discharged from any and all liabilities for any physical harm or injury, illness, disease, infliction of emotional or mental distress, death, or other any bodily injury to, or property damage or destruction incurred by, Resident or any of Resident's relatives, cohabitants, pets, guests, invitees, licensees or trespassers who may be on Resident's property during or after the Town's performance of this Agreement. Resident assumes all risks and liabilities associated with the Town's performance of this Agreement and therefore expressly releases the Town and its respective officers, representatives, agents and employees from any and all claims, damage, losses or liability. Nothing contained in this Agreement is intended nor shall be construed as consent by the Town to be sued, or to waive the Town's rights and immunities under the common law, or pursuant to Section 768.28, *Florida Statutes*, as amended from time to time. The provisions of the Paragraph shall survive the execution, delivery and performance of this Agreement.

**THE ABOVE TERMS ARE UNDERSTOOD AND AGREED TO BY THE TOWN AND THE RESIDENT, AS EVIDENCED BY THE AUTHORIZED SIGNATURES OF THEIR RESPECTIVE REPRESENTATIVES AS SET FORTH BELOW.**

**TOWN:**

\_\_\_\_\_  
**Alan Fiers, Mayor**

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing agreement was acknowledged before me by means [ ] of physical presence or [ ] of online notarization this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, by \_\_\_\_\_, who is personally known to me \_\_\_\_\_ or has produced \_\_\_\_\_ (type of identification) as identification and who did/did not take an oath (circle response).

(Seal)

\_\_\_\_\_  
NOTARY PUBLIC, State of Florida

**RESIDENT:**

\_\_\_\_\_  
**In their individual capacity**

STATE OF FLORIDA  
COUNTY OF PALM BEACH

The foregoing agreement was acknowledged before me by means [ ] of physical presence or [ ] of online notarization this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, who is personally known to me \_\_\_\_\_ or has produced \_\_\_\_\_ (type of identification) as identification and who did/did not take an oath (circle response).

(Seal)

\_\_\_\_\_  
NOTARY PUBLIC, State of Florida





ITEM b  
11 8 2021  
Workshop

**Town of Palm Beach Shores  
November Commission Workshop  
November 8, 2021**

## **Tree Trimming**

The Town's tree trimming contract ended in March 2021. Costs for tree trimming are escalating. We have requested bids three times this year and have not secured a contract. The most recent process resulted in receiving only one bid that exceeded the budget by \$12,777. This bodes reflection on the process.

First, consider the Town's procurement requirements, copy attached. Upon review, the requirements themselves are appropriate. The public notice in the newspaper did not seem to generate any additional bids. Reducing the advertisement to a single day for this request would reduce costs. The requirement for sealed bids eliminates the option of electronic/email submission of bids. The other side of that argument is that an electronic bid would not maintain the confidentiality that sealed bids offer. The idea of using an online RFP process is appealing, however, the limited frequency would make it cost prohibitive.

Second, consider the services being contracted. The scope has changed this year by adding back trimming the trees in the 10-foot strip which is a Town right of way. That, of course, increases cost.

Third, consider bringing tree trimming and landscaping in-house. Attached is a spreadsheet of proposed costs along with a comparison to current costs. Our current landscaping contract will expire on October 31, 2022.

Staff seeks direction on how to proceed with tree trimming. The coconut palms in Town will need to be trimmed soon.

## ARTICLE II. - PURCHASING GUIDELINES

## Sec. 28-26. - Purpose.

- (a) The purpose of adopting these purchasing guidelines is to:
  - (1) Provide the town with a system to obtain quality goods and services, in a timely manner and at a competitive rate; and
  - (2) Ensure equity and fairness to all who deal with the town.
- (b) This policy will apply to all purchases of the town irrespective of the source of funding.
- (c) Exception. Grant agreements may contain provisions or requirements related to purchasing policies, disposition of fixed assets, etc. that differ from the town's policies. In the event that there is a conflict between a grant provision/requirement and a town policy, the grant provision/requirement will take precedence over the town policy.

(Ord. No. O-04-06, § 1, 7-17-06; Ord. No. O-2-13, § 1, 6-17-13)

## Sec. 28-27. - Authority of the town manager, the mayor or the mayor's designee.

- (a) Solicit quotations, both verbal and written, and issue invitations to bid, requests for proposals and invitations to negotiate;
- (b) Award and renew contracts pursuant to the terms and provisions of this article;
- (c) Award and renew contracts and/or purchase orders and agreements when utilizing other government contracts pursuant to the terms and provisions of this article.

(Ord. No. O-04-06, § 1, 7-17-06; Ord. No. O-2-13, § 1, 6-17-13)

## Sec. 28-28. - Delegation of purchasing authority.

All town purchases must have proper prior authorization and approval. Department heads of the Town of Palm Beach Shores are designated as follows: Police chief, fire chief, public works director, town manager and town clerk. The department heads or their designee(s) are required to approve all purchasing related documents prior to submitting same to the town manager, the mayor or the mayor's designee for processing.

The approval levels are as follows (total purchase):

(1)	\$0.00—\$499.99	Department head
(2)	\$500.00—\$4,999.99	Department head with signature of town manager, the mayor or the mayor's designee
(3)	\$5,000.00—\$25,000.00	Mayor or the mayor's designee
(4)	Over \$25,000.00	Town commission



Purchase amounts shall not be artificially divided to circumvent the approval requirements. Willful violation of these rules will result in termination of purchasing authority for the individual and/or department and may further result in disciplinary action against the individual committing the violation.

(Ord. No. O-04-06, § 1, 7-17-06; Ord. No. O-4-10, § 1, 5-17-10; Ord. No. O-2-13, § 1, 6-17-13)

Sec. 28-29. - Quotations.

The quotation levels are as follows (individual item):

(1)	\$0.00—\$499.00	None
(2)	\$500.00—\$4,999.00	Two verbal quotes
(3)	\$5,000.00—\$25,000.00	Three written quotes
(4)	Over \$25,000.00	Formal bid, request for proposals or invitation to negotiate

(Ord. No. O-04-06, § 1, 7-17-06; Ord. No. O-2-13, § 1, 6-17-13)

Sec. 28-30. - Processing of contract for the provision of commodities or services.

- (a) *Purchase requisitions.* All purchases of goods or services with a total cost less than \$500.00 shall be entered into the purchasing system using purchase requisitions.
- (b) *Purchase orders.* All purchases of goods or services that cost \$500.00 or more shall be entered into the purchasing system using a purchase order.

(Ord. No. O-04-06, § 1, 7-17-06; Ord. No. O-2-13, § 1, 6-17-13)

Sec. 28-31. - Competitive procurement required.

All initial awards of contract for commodities and contractual services exceeding \$25,000.00 shall be awarded by the town commission through the process of competitive, sealed bidding, competitive requests for proposals or invitations to negotiate except as otherwise provided herein.

(Ord. No. O-04-06, § 1, 7-17-06; Ord. No. O-2-13, § 1, 6-17-13)

Sec. 28-32. - Exemptions from the competitive procurement requirement.

The following are exempt from the requirements of formal competitive procurement:

- (1) Sole source procurement; however, all sole source procurements where the cost of the commodity or contractual service exceeds \$25,000.00 shall be authorized by the town commission.

- (2) Non-emergency exemptions to this process must be approved by the town commission if over \$25,000.00.
- (3) Emergency procurements. The town manager, the mayor or the mayor's designee may make or authorize emergency procurements of commodities or services when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the town. The town clerk will notify the town commission immediately of all emergency expenditures over \$25,000.00.
- (4) Purchases under contracts of the federal government, the State of Florida and/or its political subdivisions. All purchases of commodities or contractual services under the provisions of local, state and federal purchasing contracts shall be exempt from the quotation and competitive procurement requirements, however such contracts must be approved by the town commission if over \$25,000.00.
- (5) Exempt contractual goods and services not subject to the quotation and competitive procurement requirement. This category shall include services involving special skill, ability, training or expertise which are in their nature, unique, original or creative, in accordance with F.S. § 287.057(5)(f).

(Ord. No. O-04-06, § 1, 7-17-06; Ord. No. O-2-13, § 1, 6-17-13; Ord. No. O-7-20, § 1, 1-25-21)

Sec. 28-33. - Formal competitive procurement procedure.

- (a) *Public notice.* Public notice of the invitation to bid, request for proposals or invitation to negotiate shall be provided a minimum of ten calendar days prior to the date set forth in the notice for the opening of the bids, proposals or replies. Such notice shall be provided by publication in a newspaper of general circulation in the town, by posting on the town's website, and by any additional means that may be warranted by the particular invitation or request, at the town's discretion. The notice shall state the place, date and time of the bid, proposal or reply opening.
- (b) *Bid, proposal and reply submission.* Bids, proposals and replies shall be submitted pursuant to all invitation or request instructions in a sealed envelope which shall be clearly identified as a bid, proposal or reply on the exterior of the envelope and delivered to the town clerk's office.
- (c) *Bid security; performance or payment bonds.* The town shall require bid security and performance or payment bonds for all contracts for construction of public buildings costing over \$300,000.00, or electrical work on public buildings costing over \$75,000.00; and reserves the right to require same for construction contracts on public buildings or any other contracts costing less than \$300,000.00, or electrical work on public buildings or any other contracts costing less than \$75,000.00.
- (d) *Bid opening.*
  - (1) Bids shall be opened publicly by the town clerk and shall be witnessed by the deputy town clerk or designee at the time and place designated in the public notice of the invitations to bid.
  - (2) Bids shall be read aloud and a tabulation of all bids received shall be made available for public inspection after the opening of the bid.
  - (3) No late bids shall be accepted or opened if received after the date and time specified in the public bid notice. All late bids shall be returned, unopened to the bidder or offeror.
- (e) *Proposal opening.* When the request for proposals or invitation to negotiate procedure is utilized, the proposals or replies shall be opened at the time and place designated in the public notice. A register of proposals or replies shall be prepared and maintained by the town clerk containing the name of each offeror.
- (f) *Modification to solicitation documents.* Any modification of the invitation to bid, the request for proposals or the invitation to negotiate made prior to the opening of the responses to those solicitation documents shall

be by addenda provided in writing to the same businesses to which the original solicitation documents were mailed or otherwise provided.

- (g) *Documents become property of the town.* All bids, proposals or replies along with accompanying documentation received from bidders or offerors in response to the invitation to bid, request for proposal or invitation to negotiate shall become the property of the town and will not be returned. In the event of contract award, everything produced as part of the contract shall become the exclusive property of the town.
- (h) *Rejection of bids, proposals or replies.* The town may reject any and all bid(s), proposal(s) or replies, for any of the following reasons, as exercised by the town in its sole discretion:
  - (1) If the evidence submitted by the bidder or offeror or the investigation of such bidder or offeror fails to satisfy the town that such bidder or offeror is properly qualified to carry out the obligations and complete the work contemplated therein.
  - (2) If there is reason to believe collusion exists among bidders or offerors.
  - (3) If the bid, proposal or reply is not responsive, not properly delivered, not properly signed or is unsigned, shows serious omissions, alterations in form, additions not called for, conditions or unauthorized alterations, or irregularities of any kind. The town reserves the right to waive such technical errors as may be deemed in the best interest of the town.

(Ord. No. 0-04-06, § 1, 7-17-06; Ord. No. O-2-13, § 1, 6-17-13)

#### Sec. 28-34. - Award of contract.

- (a) *Competitive bid procedure.* To be used when the town is capable of specifically defining the scope of work for which a contractual service is required or when the town is capable of establishing precise specifications defining the actual commodity or group of commodities required. The contract shall be awarded with reasonable promptness to the most responsive, responsible bidder whose bid meets the requirements and criteria set forth in the invitation to bid except as otherwise provided herein.
- (b) *Tie bids.* Tie bids will be decided by the town on a basis of quality, delivery time and other criteria as determined for the specific project.
- (c) *Request for proposals procedure.* To be used by the town when the purposes and uses for which the commodity, group of commodities or contractual services being sought can be specifically defined and the town is capable of identifying necessary deliverables. The award shall be made to a responsible offeror whose proposal is determined to be the most advantageous to the town taking into consideration price and the evaluation factors and criteria set forth in the request for proposal.
- (d) *Invitation to negotiate procedure.* To be used by the town to determine the best method for achieving a specific goal or solving a particular problem and to identify one or more vendors with which to negotiate in order to receive the best value. Negotiations shall be commenced with one or more vendors whose reply is determined by the town to be within the competitive range established in the selection criteria contained in the invitation. After negotiations are conducted, the award shall be made to the responsible and responsive offeror that the town determines will provide the best value to the town, based on the selection criteria.

(Ord. No. 0-04-06, § 1, 7-17-06; Ord. No. O-2-13, § 1, 6-17-13)

#### Sec. 28-35. - Contracts for professional services.

All contracts for professional services as that term is defined in the Consultants Competitive Negotiations Act, F.S. § 287.055, as amended from time to time, shall be awarded in accordance with the procedures set forth in that Act and any town procedures adopted in furtherance of that Act.

(Ord. No. O-04-06, § 1, 7-17-06; Ord. No. O-2-13, § 1, 6-17-13)

Secs. 28-36—28-39. - Reserved.

**Town of Palm Beach Shores**  
**Public Works Personnel Considerations**

**Cost of Additional Personnel:**

Position	Hourly Rate	Annual Salary
PW Technician	\$ 17.00	\$ 35,360.00
Payroll Taxes (7.65%)		\$ 2,705.04
FRS (10.82%)		\$ 3,825.95
Health Insurance - employee only		\$ 11,500.00
Health Insurance - dependents avg		\$ 6,550.00
Workers comp insurance		\$ 2,703.00
One position		\$ 62,643.99
Two positions (FT)		\$ 125,287.98

*option of one part-time position*

Hourly Rate	Hours	Annual Salary
\$ 17.00	1040	\$ 17,680.00
		\$ 2,705.04
		\$ -
		\$ -
		\$ -
		\$ 1,351.50
		\$ 21,736.54
1 FT and 1 PT		\$ 84,380.53

<b>Equipment for Tree Trimming:</b>	<i>Purchase</i>	<i>4 week Rental</i>
High Lift - NEW	\$ 55,000.00	\$ 1,685.00
High Lift - used with low hours	\$ 28,500.00	
Bucket Truck with box	\$ 44,500.00	\$ 5,717.00
Stump Grinder	\$ 30,000.00	\$ 800.00
Chipper	\$ 24,479.40	\$ 3,460.00
Chain saw -12" bar		\$ 709.99
Chain saw - 16" bar		\$ 599.99
Chain saw - 20" bar		\$ 799.99
Backback Blower		\$ 659.99
<i>Note - does not include maintenance costs (bars, chains, oil, gas...) \$300-500 annually.</i>		
		\$ 26,011.80

<b>Equipment for Landscaping:</b>	
Mower - Dixie Chopper	\$ 4,849.00
Mower - Toro	\$ 3,599.00
Mower - John Deere	\$ 9,329.00
Weed trimmer	\$ 449.99
Edger	\$ 469.99
Hedger trimmers - regular	\$ 379.99
Hedger trimmers - pole	\$ 509.99
Backback Blower	\$ 659.99
Backback Sprayer	\$ 144.99
Walk behind spreader	\$ 407.50
<i>Note - does not include maintenance costs (blades, oil, gas...) \$300-500 annually.</i>	
	\$ 7,121.44

**Current Costs:**

Landscaping Contract:	
eff. 11/1/19 to 10/31/22	
Annual Cost	\$ 87,325.00
Tree Trimming Budget FY2021	\$ 85,000.00
	<b>\$ 172,325.00</b>

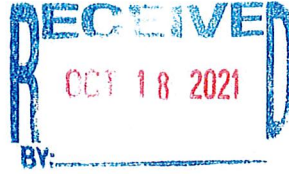
**Estimated Costs to bring in-house:**

	<b>2 FT</b>	<b>1 FT and 1 PT</b>
Personnel	\$ 125,287.98	\$ 84,380.53
Equipment for Tree Trim	\$ 26,011.80	\$ 26,011.80
Equipment for Landscapi	\$ 7,121.44	\$ 7,121.44
	<b>\$ 158,421.22</b>	<b>\$ 117,513.77</b>



# Homeless Coalition PALM BEACH COUNTY

Homelessness Funding, Collaboration, & Advocacy



Homeless Coalition of Palm Beach County  
345 S. Congress Avenue  
Delray Beach, FL 33445  
561-355-4663  
[www.homelesscoalitionpbc.org](http://www.homelesscoalitionpbc.org)

ITEM c1  
11 8 2021 Workshop

Dear Mayor,

National Hunger and Homeless Awareness Week is November 13-21, 2021. The week provides an excellent opportunity for our city to show its support to end hunger and homelessness on the local level. Moreover, it is a wonderful opportunity to educate the public on the seriousness of homelessness and the prevalence of this crisis in Palm Beach County.

The Homeless Coalition would be honored if your city could sponsor an official proclamation to recognize National Hunger and Homeless Awareness Week. Your proclamation would lend official recognition to the important work of educating the public on homelessness, as well as emphasizing your commitment to ending this crisis. I have enclosed a sample proclamation which may help your office compose an appropriate proclamation for your municipality.

We will be working in partnership with the Homeless Advisory Board, the Homeless and Housing Alliance, The Lord's Place, Gulfstream Goodwill Industries, Adopt-a-Family, and PBC Food Bank on this proclamation, because working together is the only way to reduce homelessness and end food insecurity in our community.

If you or your staff have any questions concerning our request, the sample proclamation, or National Hunger and Homeless Awareness Week, please call me directly at **561-385-4473**. I will follow up with your office on this request in the next few days. As always, we appreciate your support of National Hunger and Homeless Awareness Week and its goal.

Thank you for kind consideration of this special request, and for your service to the citizens of your municipality.

Sincerely,

  
Pamela Payne

Chief Executive Officer

Enclosure

The Homeless Coalition of Palm Beach County, Inc. is a 501 (c) 3 tax exempt organization. The Coalition's Federal Employer Number is 65-0125852. A copy of the official registration and financial information may be obtained from the Division of Consumer Services by calling toll free within the state: 1-800-435-HELPFLA (7352) or via the internet at [www.800HELPFLA.com](http://www.800HELPFLA.com). The Registration Number is: CHS175. Registration does not imply endorsement, approval or recommendation by the state. There are no paid solicitors used and The Homeless Coalition of Palm Beach County receives 100% of each contribution.



**PROCLAMATION OF THE  
BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA  
DECLARING NOVEMBER 15-22, 2020 AS  
NATIONAL HUNGER & HOMELESSNESS AWARENESS WEEK**

**WHEREAS**, *the State of Florida ranks fifteenth in the nation for the highest homeless population and one in seven of the state's population struggles with hunger; and*

**WHEREAS**, the last Palm Beach County Homeless Point-In-Time Count in 2020 identified 1,510 individuals and families experiencing homelessness, and the Palm Beach County Hunger Relief Plan indicates that more than 300,000 residents struggle with hunger; and

**WHEREAS**, the purpose of Hunger and Homelessness Awareness Month is to educate the public about the many reasons people are hungry and homeless including the shortage of affordable housing in Palm Beach County for very low-income residents, and to encourage support for homeless assistance service providers, as well as community service opportunities for students and school service organizations; and

**WHEREAS**, the Palm Beach County Homeless Advisory Board has developed Leading the Way Home, a robust ten-year plan, designed as the next phase of ending homelessness in Palm Beach County; and

**WHEREAS**, the intent of Hunger and Homelessness Awareness Week is consistent with the activities of the Homeless Advisory Board, Homeless Coalition, Homeless and Housing Alliance, Palm Beach County Food Bank, The Lord's Place, Gulfstream Goodwill Industries, Adopt-A-Family, and other service providers in Palm Beach County.

**NOW, THEREFORE, I**, \_\_\_\_\_, Mayor of \_\_\_\_\_, do hereby proclaim this \_\_\_\_ day of 2021 that the week of November 13-21, 2021 in Palm Beach County is hereby declared:

*National Hunger & Homelessness Awareness Week*

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the official seal of the City of Atlantis, Florida to be affixed this, \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor

Dear Alan Fiers:

We are respectfully requesting that you consider joining city and county leaders across the country in officially recognizing January 23 – 29, 2022 as School Choice Week in PALM BEACH SHORES.

Issuing a proclamation provides an opportunity to shine a positive spotlight on the K-12 education options available for children and families in PALM BEACH SHORES.

Last year, more than 300 mayors and county leaders, along with 27 governors, and the unanimous United States Senate issued proclamations recognizing National School Choice Week.

National School Choice Week is entirely nonpolitical and nonpartisan, and we do not advocate for or against any legislation. Our goal is simply to raise awareness, among parents, of the public and nonpublic K-12 education options available to their children.

Please let me know if you will be able to issue this proclamation and help us raise awareness of the importance of opportunity in education. I greatly appreciate your consideration. We have provided both a Word and .PDF proclamation template on our website at:

<https://schoolchoiceweek.com/proclamations/>

Also, for your convenience, we have provided the suggested proclamation language below.

Best,  
Andrew

**Andrew Campanella**  
President  
National School Choice Week  
[www.schoolchoiceweek.com](http://www.schoolchoiceweek.com)