

Regular Commission Meeting Agenda  
Monday, March 27, 2023  
Immediately Following the  
Reorganization Meeting at 7 P.M.



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

**Mayor Alan Fiers**  
**Vice Mayor Scott McCrannels**

Commissioner Tracy Larcher  
Commissioner Brian Tyler  
Commissioner Mark Ward

Town Administrator Wendy Wells  
Town Attorney Keith Davis  
Town Clerk Jude M. Goudreau

**PLEASE NOTE: THIS MEETING WILL ALSO BE CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY**

Meeting link:

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores/my/j.php?MTID=m841cb91633ef1bdea853041ff194042a> Meeting number: 2632 484 5004 Password: 0327

Join by phone +1-408-418-9388 United States Toll Access code: 2632 484 5004

**Regular Commission Meeting Agenda**

**1) CALL TO ORDER**

- a) Pledge of Allegiance
- b) Roll Call

**2) APPROVAL OF MEETING AGENDA**

(Additions, substitutions, deletions)

**3) APPROVAL OF CONSENT AGENDA**

- a) Commission Meeting Minutes, February 27, 2023
- b) Permit 23-02 – Walk For Victim’s Right- Annual Event- Sponsor State Attorney’s Office. Fees Paid Approximately 100 Participants, 8-11 a.m. on April 29, 2023.

**4) VARIANCES:**

**VAR23-01**, Buccaneer Condominium Assoc., Owner of 142 Lake Drive, requests Variances from 1) Pf. 7.13 to allow for a roof pitch of 2/12 over units 1/2, 18/19 and three entryways where Town Code requires a minimum pitch of 4/12 and 2) Pf. 4.6 to allow for a grade elevation of 3.30 feet NAVD and a finished floor elevation of 3.58 feet NAVD for the Dockmaster’s Office Addition where Town Code requires 4.96 feet and 7.0 feet NAVD, respectively

**5) ORDINANCES: SECOND READING**  
**ORDINANCE NO. O-1-23**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING ORDINANCE. AT PF. 8.3. BUILDING HEIGHT., TO ELIMINATE THE TOP OF BEAM RESTRICTION FOR BUILDINGS IN ZONING DISTRICT D; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**6) DEPARTMENT AND BOARD REPORTS:**

- Financial Report: February 2023

**Staff Reports:**

- Sheriff's Department
- Fire Department
- Public Works
- Town Clerk
- Planning and Zoning Chairman
- Town Attorney

**7) COMMISSION REPORTS**

**Mayor Fiers**

- Update on Water Main Project
- Dredging Project

**8) OTHER BUSINESS:**

Vote: Beach Parking Permits- July 1, 2023-December 31, 2024 (18 months, change to calendar year). Rates remain the same \$10.00 for Residential and Guest and \$350.00 for Non-residential, selling only 40 per year.

**9) PROCLAMATION:**

Proclamation Celebrating Arbor Day, March 31, 2023

**10) DISCUSSION ITEMS:**

**11) PUBLIC COMMENTS:**

You must state your name for the record. Limit, 3 minutes per speaker, one speaker per topic.

**12) ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

Monday, February 27, 2023  
At 7 P.M.



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

Mayor Alan Fiers  
Vice Mayor Scott McCranels

Commissioner Tracy Larcher  
Commissioner Janet Kortenhaus  
Commissioner Brian Tyler

Keith Davis Town Attorney  
Town Administrator Wendy Wells  
Town Clerk Jude M. Goudreau

## **Minutes**

### **CALL TO ORDER**

Mayor Fiers called the meeting to order at 7:00 P.M. Those present were Mayor Alan Fiers, Vice Mayor Scott McCranels, Commissioner Janet Kortenhaus, Commissioner Tracy Larcher, Commissioner Brian Tyler, and Town Administrator Wendy Wells. Also in attendance were: PBSO Sgt. Steve Langevin, Fire Chief Trevor Steedman, Public Works Director Alan Welch, and Town Attorney Keith Davis.

### **APPROVAL OF MEETING AGENDA**

**Motion:** Commissioner Tyler made a motion to approve the meeting agenda.

**Second:** Vice Mayor McCranels seconded the Motion.

**Vote:** Motion passed 5-0

### **APPROVAL OF CONSENT AGENDA**

Special Commission Meeting Minutes, January 19, 2023

Commission Meeting Minutes, January 23, 2023

Special Permit 23-01. Fishing Tournament, Sailfish Marina, March 29-31, 2023, Fees Paid, Insurance Provided, 75 People attending.

**Motion:** Commissioner Tracy Larcher made a motion to approve the Consent Agenda as amended to include a discussion item regarding mooring fields.

**Second:** Commissioner Janet Kortenhaus seconded the Motion.

**Vote:** Motion passed 5-0

### **LIFE-SAVING RECOGNITION:**

Chief Steedman presented Town Lifeguard Ben Demonstranti with a special recognition award for an extraordinarily difficult life-saving effort. Ben rescued two victims caught in a rip current off the shore by one of the Marriott buildings. One victim was submerged, and the other was still above water. He pulled both to shore simultaneously. Despite resuscitation efforts, one victim survived; the other sadly did not. The degree of skill and courage Ben Demonstranti exhibited in this rescue is truly extraordinary. Lifeguard Demonstranti commented: he stressed that it is so very important that swimmers always swim in a lifeguard area; he commented that the outcome was not as well as he had hoped. Commission and the audience commended Mr. Demonstranti.

### **AGREEMENTS:**

**Vote:** Accepting FIND agreement and letter.

**Discussion:** Mayor Fiers has been communicating with the FIND executive director regarding the grant the Town awarded last fall. The agreement says the Town will have matching funds. The funds are coming from the State but will not be confirmed until April. Mayor Fiers received a letter from FIND saying that if the Town does not get the matching funds, the agreement would be dissolved, and no future penalties would be imposed. The agreement needs to be signed before the matching funds come

in. Attorney Davis spoke with Janet Zimmerman from FIND, to whom he sent his edits, and they seem to be amenable to the agreement. He suggests signing the agreement now before the deadline. Attorney Davis answered Commission's questions.

**Motion:** Commissioner Janet Kortenhaus made a motion to approve the agreement with the language amended by the Town Attorney.

**Second:** Commissioner Brian Tyler. **Motion passed 5-0.**

**Vote:** Interlocal Agreement with Lake Park for dredged sand.

**Discussion:** Lake Park will buy the sand removed from the channel. The interlocal agreement deals with the terms of this arrangement. (Where to put the 70,000 cubic yards of dredged sand). Under the agreement, Lake Park will take all the sand. They will pay for the sand and its transportation from Peanut Island to Lake Park Marina.

**Motion:** Commissioner Tracy Larcher made a motion for Staff to move forward agreement with the Town of Lake Park. The agreement will come back to Commission for approval.

**Second:** Vice Mayor Scott McCranels seconded the Motion. **Motion passed 5-0.**

### **RESOLUTIONS:**

RESOLUTION NO. R-1-23

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AUTHORIZING THE MAYOR OF PALM BEACH SHORES TO EXECUTE A DEPARTMENT OF THE ARMY PERMIT TRANSFER REQUEST FORM TO TRANSFER CERTAIN PERMITTING RESPONSIBILITIES TO THE TOWN FOR THE "LAKE WORTH INLET FLOOD SHOAL DREDGING" PROJECT, MAKING THE TOWN A CO-PERMITTEE ALONG WITH THE MARINE INDUSTRIES ASSOCIATION OF PALM BEACH COUNTY, AT THE REQUEST OF THE PALM BEACH COUNTY DEPARTMENT OF ENVIRONMENTAL RESOURCES MANAGEMENT; AND DIRECTING THE MAYOR TO PROVIDE THE EXECUTED PERMIT TRANSFER REQUEST FORM TO PALM BEACH COUNTY FOR FURTHER PROCESSING; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

**Discussion:** Attorney Keith Davis read by Title Only the Resolution. This resolution gives the Mayor Authorization to sign an agreement with the Department of the Army/ Corps of Engineers and the Florida Department of Environmental Protection permits to the Town as discussed in the above vote for the FIND agreement. Mayor Fiers commented that the new lobbyist assigned to this provides weekly reports, and things seem very favorable compared to last year's lobbyist. Mayor Fiers answered a question from Chris Jackson in the audience regarding the distance of the dredging.

**Motion:** Commissioner Tracy Larcher made a motion to approve the resolution.

**Second:** Commissioner Janet Kortenhaus seconded the Motion. **Motion passed 5-0.**

### **ORDINANCES:**

ORDINANCE NO. O-1-23

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING ORDINANCE. AT PF. 8.3. BUILDING HEIGHT., TO ELIMINATE THE TOP OF BEAM RESTRICTION FOR BUILDINGS IN ZONING DISTRICT D; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.



**Discussion:** This Ordinance changes the method for measuring building height in zoning District D. This Ordinance eliminates this language and approves measuring District D building height to the roofline. This change does not affect any other zoning district. Planning and Zoning Chairman Jerry Cohn briefly overviewed how the Board decided to revise the Ordinance. It was very apparent that the district was requesting variances for flat roofs, and with the Ordinance revised, there wouldn't be a need for a variance. This district only has flat roofs.

**Motion:** Commissioner Tyler made a motion to approve the first reading of the Ordinance.

**Second:** Vice Mayor McCranels seconded the Motion. **Motion passed 5-0.**

## **DEPARTMENT AND BOARD REPORTS**

### **Financial Reports:**

Town Administrator Wendy Wells presented the financial report for January 2023. Revenues are running at 66% of the budget, which is slightly less than last year due to the timing of the ad valorem tax revenues. Expenditures are at 36% of the budget, which is higher than last year, primarily due to the Hurricane Nicole expenses totaling approximately \$114,000.00. FEMA will reimburse most of the costs; she and Director Welch are working closely with the FEMA Representative. Mrs. Wells answered Commission's questions.

**Motion:** Commissioner Tyler made a motion to approve the January 2023 Financial Report.

**Second:** Vice Mayor McCranels seconded the Motion.

**Vote:** Motion Passed 5-0.

Mrs. Wells announced this evening that she is stepping down from her position effective April 2023. Wendy has worked for the Town for 18 years. Commission, Staff, and the Public all commended her on the amazing job she does. Commission and Staff feel that she is irreplaceable, and everyone thanked her for her dedication and service to the Town. Mayor Fiers said they would begin searching for a new Accountant and further discuss the search at the next meeting.

### **Staff Reports:**

- **Sheriff's Department:** PBSO Sgt. Steve Langevin recapped his monthly report and statistics and arrests. He reminded everyone to lock their doors! There was one burglary to a conveyance that resulted in a felony arrest. He reminded everyone that scams are on the rise. Please beware of the click here for your accounts scams and the " my grandson is in jail" scam. Recently a resident fell prey to this one, and luckily, they were able to intercept the \$36,000.00 payment, but only because it was a brokerage account. Sgt. Langevin commented on the recent Town and Civic Group events they have attended; he took pride in announcing that the police won the chilly cook-off against the firefighters at their annual event. They also attended the Fire Fighter's Annual BBQ, where he participated in the dunk tank and jokingly accused people of cheating, as he was dunked numerous times. This past Saturday, at the request of Mayor Fiers, he spent 3 hours on the marine unit with the County Code Enforcement officers, observing derelict boats; this is an older County Ordinance, and they issued several tickets, none of them being inside the 500 feet of the Town. Sgt. Langevin also commented on recent helicopter activity; they were looking for a lost diver, who turned out not to be lost.
- **Fire Department:** Chief Steedman Congratulated the Sheriff's Deputies, Sgt. Langevin on their win at the Chilly Cook-off against the Fire Department. Yesterday's annual Volunteer Barbeque was a huge success; he thanked everyone for coming out. Chief Steedman also said they could not have done it without all the generosity from our residents, visitors, and business community, especially the Sailfish Marina and Resort! Bryan Cheney and the Staff at the Sailfish went above and beyond to

support the fundraiser yet again—special thanks also to PBSFD Ladies Auxiliary and the Marriott Ocean Point. The Chief said the fundraiser helps to fund items not covered in the budget. Volunteers donate approximately 1440 Hours a month; each Firefighter typically works two 24-hour shifts. Chief Steedman also provided the monthly statistics and reviewed his monthly report. The EMS contract is still in the negotiation process, and he will update you at the next meeting. He also reminded everyone that you are welcome to call the on-duty cell phone carried by the officer in charge, but in case of an actual emergency, please call 9-1-1. Commissioner Kortenhaus thanked the Chief and his Staff for their hard work with the annual Barbeque.

- **Public Works:** Director Welch commented on Wendy Wells' resignation; he has enjoyed working with her and appreciates all the help she has provided over the years. Director Welch apologized for missing the Annual Firefighter's Volunteer Barbeque. Mr. Welch provided an update on the ongoing Project around Town, including the vegetation at Inlet Park, the landscaping crew is working on pulling weeds, and they are working on replacing the vegetation there. Hurricane Nichole Inlet Park Restoration FEMA Site Visits were Scheduled on Tuesday, March 7, 2023, and Friday, March 17, 2023. All documents have been submitted for review to finalize the projects. The Project concerning the Kitchen Remodel on the 2nd floor is in the planning stages for the bid process. As built, drawings are underway and will be provided for the bid packet. Director Welch provided an update on the AT&T and the Water Main Projects. He also answered questions from the Commission and the Audience.
- **Town Clerk:** The Town Clerk reminded everyone that there is a Municipal Election this upcoming Tuesday, March 14, 2023, and encouraged everyone to come out and vote.
- **Town Attorney:** Attorney Davis updated Commission on a recent litigation case that just got out of the 4<sup>th</sup> District Court of Appeals involving the Town of Juno Beach regarding how Ordinances are advertised. Previously a Town would hear 2<sup>nd</sup> reading on an Ordinance and postpone the decision to a certain time and not have to re-advertise it. The Court has now ruled that local governments will now have to re-advertise their Ordinances.
- **Planning and Zoning Chairman:** Jerry Cohn gave a brief overview of the last P&Z Meeting; there was a variance request from the Buccaneer for roof pitch and elevation, and the Board recommended denying the variance. Also, there was a discussion regarding artificial turf and its use. There will be a draft Ordinance coming forward to Commission next month. The Board also discussed imposing time limits on construction projects.

## **COMMISSION REPORTS:**

Mayor Fiers gave an update on the following:

AT&T: The north end of Town is almost completed; one house and two multi-units buildings remain to be completed. In the south, conversions continue in the single-family homes. In the condos and multi-unit buildings, the progress has been slowed by the layoff of the engineer with whom we had been working. Alan Welch and I are working to address this slowdown.

The main water replacement: The Mayor recently met with the City of Riviera Beach's Water District. They are well aware that there is a time frame and the need to add more funds. A new Chief Engineer is coming on Board, hopefully resulting in a quicker resolution. The new lines are currently being water tested. Several leaks were found. The repair of these required opening the roads again and correcting the leaking joints. Once this process is completed, the streets will be patch paved. Then the contractor will return to Lake Drive and begin the connections of the service lines that run behind the homes, or on the

west side of Lake and the south side of Inlet, the meter connections will be made. When each connection is made, the water will be turned off for a period of time, probably an hour or two. Then folks will be required to boil the drinking and cooking water for several days after the connection is made. You will be notified in advance when your street will be impacted and given precise instructions on boiling requirements.

Singer Island Dredging Project: The Commission voted on an interlocal agreement with the Town of Lake Park. Lake Park will buy the sand that is removed from the channel. The interlocal agreement deals with the terms of this arrangement. Under the agreement, Lake Park will take the sand. They will pay for the sand and its transportation.

**DISCUSSION ITEMS:**

Derelict Boats and Mooring Field: Mayor Fiers echoed Sgt. Langevin's report on the Derelict boat issue, there is a County Ordinance in place, and it is now being acted upon, and boaters are being issued citations. Riviera Beach proposing to install two mooring fields; this will reduce the number of boats that anchor in the Lagoon and force the boats to tie up to the mooring field. The Mayor is in favor of supporting Riviera Beach in its effort to move forward with the northern circular mooring field, but not the southern because it is in Palm Beach Waters, and the Town of Palm Beach is opposing it. The Mayor asked for the support of the Commission, and by Consensus, all of the Commissioners are in support.

**PUBLIC COMMENTS:**

Rick Kollmeyer said that the POA mailing list and emails had been hacked; someone was sending out emails that seemed to be suspicious, and they were spreading false information concerning Inlet Park. Mr. Kollmeyer made a plea to the public to come forward. The following residents spoke regarding their concerns over the ongoing Inlet Park Situation: Joan Bancroft-Brody read a letter to the Commission and presented a petition that she would like made part of this record. (attached). Grace Skerritt, Peggy Nagel, Karen McGuire, Carol McKenna, Ryan Kramer, Troy (inaudible last name), Tammy Emmerson, Roselyn Johnson, Rick Kollmeyer, Paul Sivilotti, Marian Sivilotti. Due to the pending litigation, the Commissioners could not comment at all. However, Mayor Fiers Commented that the disagreement and, in some cases, anger between neighbors is disconcerting and disheartening. We live in a place where we have a little piece of heaven, and there needs to be a little give on each side to find a solution.

**ADJOURNMENT:**

**Motion:** Commissioner Tyler made a motion to adjourn the meeting.

**Second:** Vice Mayor McCranels seconded the Motion.

**Vote:** Motion passed 5-0.

The meeting was adjourned at 9:10 P.M.

Approved this day, 27<sup>th</sup> Day of March 2023.

ATTEST:

\_\_\_\_\_  
Alan Fiers, Mayor

\_\_\_\_\_  
Jude M. Goudreau, Town Clerk

(Seal)

**City of Riviera Beach  
Lake Worth Inlet  
Central and South Managed Mooring Field Project**

**February 27, 2023**

**Prepared by:**



**Marina Consultant  
J. H. Sprague Consulting**

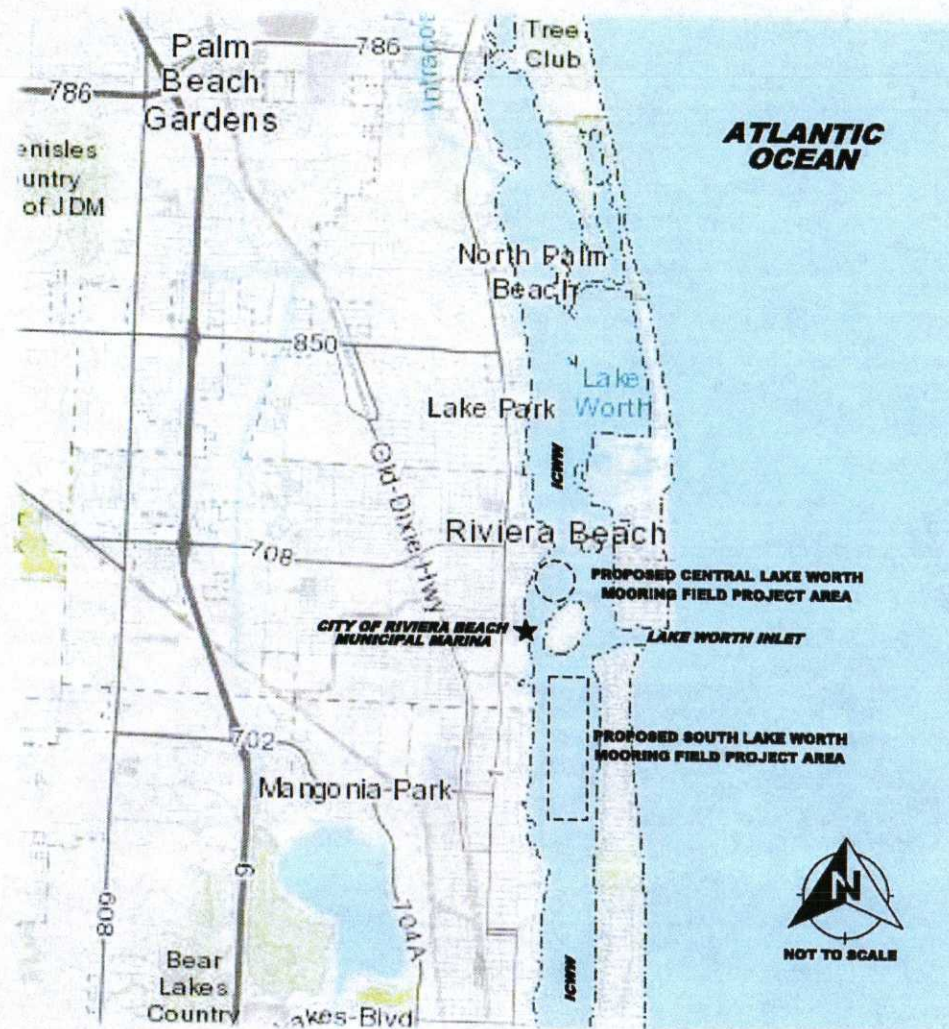
**Marine Engineering Consultant  
Sea Diversified, Inc.**







## PROJECT VICINITY MAP







## PROJECT AERIAL MAP





SIGNATURES RECEIVED AS OF 2/26/23		
	PETITION:	
	THE UNDERSIGNED ACKNOWLEDGE THE PBS PROPERTY <i>4/2/23</i>	
	ALONG THE INLET SINCE INLET PARK'S INCEPTION -	
	AND RECENTLY SURVED; HOWEVER, WE DO NOT WANT	
	ANY CHANGES OF USE, MAINTENANCE OR DESIGN TO	
	THE PROPERTY KNOWN AS INLET PARK OF PALM BEACH	
	SHORES, FLORIDA.	
#	NAME/SIGNATURE	DATE
1	JAMES H. FRANKLIN	2/26/23
1	AUTUMN C.. SANTELER	2/26/23
1	MARY C. HORNER	2/26/23
1	KEN L. HORNER	2/26/23
1	KENT PEARCE	2/26/23
1	CATHY KILLIAN	2/25/23
1	LYNN FLAIM	2/25/23
1	MICHAEL FLAIM	2/25/23
1	MARY BALLARD	2/24/23
1	ABBIE M LINDSEY, MD	2/24/23
1	TINA CALLAHAN-EMAIL	2/24/23
1	JIM HENDERSON	2/24/23
1	ANNA HELL	2/23/23
1	STEPHAN HELL	2/23/23
1	PAULA IDAROLA	2/23/23
1	ELLEN LAWLESS - EMAIL	2/23/23
1	CAROL PETERS	2/22/23
1	HEIDI SCHMOLINGER	2/22/23
1	RICHARD P. ROYLE	2/22/23
1	TOM PAIL	2/21/23
1	MADISON HEFFERNAN	2/21/23
1	MAX MELVIN	2/21/23
1	COURTNEY BERRY WALDON	2/21/23
1	RICHARD WALDON	2/21/23
1	ERIC EGLOFF	2/21/23
1	ROSE KERMAST	2/21/23
1	ELEANOR MCDANIEL	2/21/23
1	DAVID MCDANIEL	2/21/23
1	KENNY BUMS(?)	2/21/23
1	KAREN LAMB	2/21/23
1	PAMELA A HUFFMAN	2/20/23
1	DARLENE SPIES	2/20/23
1	JOSEPH MCCABE	2/20/23



1	JEANNE MCCABE	2/20/23
1	LAURA MASTRIANI	2/20/23
1	H. P. GROTH	2/20/23
1	PATRICIA KRUG	2/20/23
1	DONNA FECTEAU	2/20/23
1	DENNIS FECTEAU	2/20/23
1	ROBERT LAMB	2/20/23
1	MIKE DORSO - EMAIL	2/20/23
1	PRISCILLA NELSON	2/20/23
1	JEFF NELSON	2/20/23
1	NICK NAVATKA	2/20/23
0	RONALD KOBACK	2/20/23
1	JERY HUNTER	2/19/23
1	ELAINE HUNTER	2/19/23
1	SUSAN MCCLENATHAN	2/19/23
1	BRUCE MCCLENATHAN	2/19/23
1	KEVIN MCCLENATHAN	2/19/23
1	SEAN MACOMBER	2/19/23
1	JERRY EVANS	2/19/23
1	JOSEPH COLABELLA	2/19/23
1	FREDRICK M KOCH	2/18/23
1	STANLEY A KREJESKI	2/18/23
1	PAM KREJESKI	2/18/23
1	LAURA MACOMBER	2/18/23
1	JEANNETTE MASTROLEO	2/17/23
1	JOSEPH LAWLESS - EMAIL	2/17/23
1	CHERIE ELHART	2/17/23
1	JEFF ELHART	2/17/23
1	JOHN FRANCIONE	2/16/23
1	CHRIS FEUCHT	2/16/23
1	BRONWIN HAYES	2/16/23
1	JAMES KOCH	2/14/23
1	MARIAN HARTL	2/14/23
1	STEVE PEPE	2/14/23
1	VERA PEPE	2/14/23
1	MARY BETH KOCH	2/14/23
1	MARY M. MINUGH	2/14/23
1	ANNE REIGER	2/14/23
1	PATRICIA DAMERON	2/13/23
1	POLLY KIDDER	2/13/23
1	HENRY KIDDER	2/13/23
1	VIRGINIA FOOSE	2/13/23
1	ROBERT FOOSE	2/13/23
1	CAROL WILSON	2/13/23
1	BARBARA HADDEN	2/13/23



1	MARY BOLTON	2/13/23
1	RICHARD L. BOLTON	2/13/23
1	ANTOINETTE MANICINI	2/12/23
1	PERRY ZIMEL	2/12/23
1	WENDY CREWSON	2/12/23
1	KIRIL MUMDJER(?)	2/12/23
1	REDA ABDO	2/12/23
1	VICTOR DAMERON	2/11/23
1	ROSARIA MUSCILLO	2/11/23
1	JOAN L. PRINGLE	2/8/23
1	GERRI SIMPSON	2/8/23
1	MICHAEL E. PERRY	2/8/23
1	STEPHEN BARLOW	2/7/23
1	SALLY BARLOW	2/7/23
1	RICHARD HERSHBERGER	2/7/23
1	KATHIE HERSHBERGER	2/7/23
1	THOMAS E. MALANGA	2/7/23
1	CYNTHIA MINER	2/7/23
1	RAY MINER	2/7/23
1	DON MEISLER	2/7/23
1	JANET MEISLER	2/7/23
1	RYAN KRAMER	2/7/23
1	ROBERT SCHMOLINGER	2/7/23
1	ROSALYN JOHNSTON	2/7/23
1	STANLEY JOHNSTON	2/7/23
1	LAURIE MITCHELL	2/7/23
1	JEAN KRAUSE	2/7/23
1	ANNE M. SLOCUM	2/7/23
1	JOE FRANKLIN	2/7/23
1	CHRIS A. PATENAUDE	2/6/23
1	GARY JACKSON	2/6/23
1	MELODY SORRELLS	2/6/23
1	ROBERT WINDFIELD	2/6/23
1	WENDY BORCHELT	2/6/23
1	LYN HOWARD	2/5/23
1	RONALD G. KOBACK	2/5/23
1	THOMAS JACKSON	2/5/23
1	CHRIS JACKSON	2/5/23
1	DIMITRI M. NICHOLAS	2/4/23
1	ELIZABETH FULGER	2/4/23
1	BARBARA J. BYRON	2/4/23
1	WILLIAM BYRON	2/4/23
1	LINDA MACPHERSON	2/4/23
1	MARYLYNN OVERMYER	2/4/23



1	PAULA L FARRINGTON-HAYES	2/4/23
1	HEIDI A. KORNFELD	2/4/23
1	LORI KRAMER	2/4/23
1	ELAINE MCGAUHEY	2/4/23
1	BARBARA NORCIA	2/4/23
1	HUBERT MCGAUGHEY	2/4/23
1	OLIVER HAYES	2/4/23
1	CAROL MILLER	2/3/23
1	REGINA GUZ	2/3/23
1	M. BUJOLD	2/3/23
1	M. K. L'HEAREUX	2/3/23
1	STUART LOCKERBIE	2/3/23
1	LECIA LOCKERBIE	2/3/23
1	CAROLYN TWITCHELL	2/3/23
1	KEVIN TWITCHELL	2/3/23
1	RITA LOCKERBIE	2/3/23
1	CHRISTINE BERGMAN	2/2/23
1	JAMES B. SPIES	2/2/23
1	GAIL DREWES	2/2/23
1	RAYMOND DREWES	2/2/23
1	JOHN NEVERS	2/2/23
1	ADRIANA NEVERS	2/2/23
1	MAURO DASILVA	2/2/23
1	GLADYS DASILVA	2/2/23
1	ROGER L'HEAREUX	2/2/23
1	FRANK J. BUJOLD	2/2/23
1	DIANE HOYOS	2/2/23
1	SALLY HENDERSON	2/2/23
1	HOWARD HENDERSON	2/2/23
1	CELESTE SHEFLAND	2/1/23
1	RAYMOND SHEFLAND	2/1/23
1	JOSEPH A MICIELI	1/31/23
1	ED BARONE	1/31/23
1	JOAN BANCROFT-GRODY	1/31/23
1	GEORGETTE KAUHANI	1/31/23
1	CAROLYN COONCE	1/31/23
1	PATRICIA WELESKI	1/31/23
1	SHEILA KOBACK	1/31/23
1	KAREN TROSPER	1/31/23
1	EILEEN MICHELI	1/31/23
1	GARY L. WELESKI	1/31/23
1	FLOYD TROSPER	1/31/23
1	KELLY DRISCOLL	1/31/23
1	SUSAN WELCH	1/28/23
1	STEVE WELCH	1/28/23

1	JEFFREY BARNES	1/28/23
1	PAUL SIVILOTTI	1/27/23
1	MARION SIVILOTTI	1/27/23
1	RICHARD HEANSSLER	1/27/23
1	BONNIE HEANSSLER	1/27/23
1	JANE WINDFIELD	1/25/23
172		



INLET POINTS COND 0

THE UNDERSIGNED ACKNOWLEDGE THE PBS PROPERTY LINE ALONG THE INLET SINCE INLET PARK'S INCEPTION - AND RECENTLY RE-SURVEYED; HOWEVER, <u>WE DO NOT WANT ANY CHANGES</u> OF USE, MAINTENANCE OR DESIGN TO THE PROPERTY KNOWN AS INLET PARK OF PALM BEACH SHORES, FLORIDA.	

<u>SIGNATURE</u>	<u>PRINTED NAME</u>	<u>DATE</u>
Celeste Shefland	Celeste Shefland	2-1-2023
Raymond Shefland	Raymond Shefland	2-1-2023
JAMES B. SPIES	JAMES B. SPIES	2-2-2023
Gaye P. Drewes	Gaye P. Drewes	2/2/2023
RAYMOND P. DREWES	RAYMOND P. DREWES	2/2/2023
JOHN NEVERS	JOHN NEVERS	2-2-2023
ADRIANA NEVERS	ADRIANA NEVERS	2-2-2023
Mauro DaSilva	Mauro DaSilva	2-2-2023
GLADYS C. DASILVA	GLADYS C. DASILVA	2-2-2023
Barbara J. Byron	Barbara J. Byron	2-4-2023
William Byron	William Byron	2-4-2023
Lyn Howard	Lyn Howard	2-5-2023
DARLENE SPIES	DARLENE SPIES	2-20-2023
ANNA HILL	ANNA HILL	2-23-2023
STEPHAN HELL	STEPHAN HELL	2-28-2023
PAULA ISOBOLA	PAULA ISOBOLA	2-28-2023
Cathy W Killian	Cathy W Killian	2-27-2023
KAT PEARCE	KAT PEARCE	2-27-2023



PETITION TO RESTRICT THE USE OF TOWN PARK LANDS ADJACENT TO THE ANCHORAGE  
As well as Lots 567-575

.....  
THE UNDERSIGNED RESIDENTS OF THE TOWN OF PALM BEACH SHORES REQUEST THE TOWN COMMISSION TO ACT, WITHOUT DELAY, TO IDENTIFY AND MAKE AVAILABLE FOR PUBLIC VIEWING PLANS FOR THE USAGE OF THE PUBLIC LANDS IN QUESTION WHICH WERE REFERRED TO IN THE COMMISSIONERS RECENTLY CIRCULATED PETITION AND FURTHER, THAT SUCH PLANS REFLECT USAGE BE FOCUSED ON ENHANCING THE EXISTING PARKLAND, ONLY, IN A MANNER SIMILAR TO THE EXISTING USAGE. AS NOTED, THE PUBLIC LANDS ARE ACCESSIBLE ONLY BY MEANS OF PEDESTRIAN FOOT TRAFFIC AND THAT THERE ARE NO PUBLIC RESTROOM FACILITIES NOR PUBLIC PARKING FACILITIES.

TO ALTER THE CURRENT USAGE IN ANY SIGNIFICANT MANNER WILL SUBJECT THE NEIGHBORING PROPERTIES TO LOSS OF INTRINSIC PROPERTY VALUE TANTAOUNT TO A TAKING BY EMINENT DOMAIN, INCREASED SAFETY AND SECURITY RISKS AND INCREASED LEVELS OF NUISANCE ACTIVITIES. THE SUGGESTED "TAKING" OF THESE PROPERTIES ALSO RUNS THE SIGNIFICANT RISK OF INCREASING OPERATING COSTS OF THE TOWN AS CURRENT MAINTENANCE OF THE PROPERTIES IN QUESTION IS BORNE BY THOSE ADJACENT PROPERTIES.

THE "TAKING" WILL SIGNIFICANTLY INCREASE THE NEED FOR IMPROVED/ENHANCED SHERIFF OFFICE PROTECTION AS THE PARKLANDS WILL BECOME A MORE ATTRACTIVE LOCATION FOR "SOCIETAL" PROBLEMS TO EXIST. CONCERNS INCLUDE INVITING DRUGS, ALCOHOL CONSUMPTION, PROSTITUTION AND A HOMELESS POPULATION AKIN TO WHAT HAS BEEN OBSERVED IN SUCH PLACES AS MAJOR CALIFORNIA CITIES ON NIGHTLY TELEVISION.

THEREFORE, WE ASK THE CURRENT COMMISSION TO MAINTAIN THE EXISTING AMBIANCE OF THE PARKLANDS THROUGH MINIMAL CHANGE.



[illegible]



PETITION TO RESTRICT THE USE OF TOWN PARK LANDS ADJACENT TO THE ANCHORAGE  
As well as Lots 567-575

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THEREFORE, WE ASK THE CURRENT COMMISSION TO MAINTAIN THE EXISTING AMBIANCE OF THE PARKLANDS THROUGH MINIMAL CHANGE.

SIGNATURE	PRINTED NAME	DATE
	Jane Winfield	1/25/23
	PAUL SIVILOTTI	1/27/23
	MARLAN SIVILOTTI	1/27/23
	RICHARD HEAVESS JR	1/27/23
	Bonnie HEAVESS JR	1-27-23
	Susan Welch	1-28-23
	STEVE WELCH	1-18-23
	JEFFREY BARNES	1-28-23
	Roger L'Heureux	2-2-23
	Frank J Byrd	2/2/23
	M. Byrd	2/3/23
	R. L'Heureux	2/3/23
	Chris A. PATENAUDE	2/6/23
	Gary Jackson	2/6/23
	Stephen Barlow	2-7-23
	SALLY BARLOW	2/7/23



THE UNDERSIGNED RESIDENTS OF THE TOWN OF PALM BEACH SHORES REQUEST THE TOWN COMMISSION TO ACT, WITHOUT DELAY, TO IDENTIFY AND MAKE AVAILABLE FOR PUBLIC VIEWING PLANS FOR THE USAGE OF THE PUBLIC LANDS IN QUESTION WHICH WERE REFERRED TO IN THE COMMISSIONERS RECENTLY CIRCULATED PETITION AND FURTHER, THAT SUCH PLANS REFLECT USAGE BE FOCUSED ON ENHANCING THE EXISTING PARKLAND, ONLY, IN A MANNER SIMILAR TO THE EXISTING USAGE. AS NOTED, THE PUBLIC LANDS ARE ACCESSIBLE ONLY BY MEANS OF PEDESTRIAN FOOT TRAFFIC AND THAT THERE ARE NO PUBLIC RESTROOM FACILITIES NOR PUBLIC PARKING FACILITIES.

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THEREFORE, WE ASK THE CURRENT COMMISSION TO MAINTAIN THE EXISTING AMBIANCE OF THE PARKLANDS THROUGH MINIMAL CHANGE.

[illegible]



From: joseph lawless sbcbonds@yahoo.com  
Subject: Re: Petition  
Date: Feb 17, 2023 at 11:37:55 AM  
To: paul sivilotti sivy5000@hotmail.com

---

I agree with the petition.

✓-Joe Lawless

On Friday, February 17, 2023 at 11:21:49 AM EST,  
paul sivilotti <[sivy5000@hotmail.com](mailto:sivy5000@hotmail.com)> wrote:

Sent from Mail for Windows







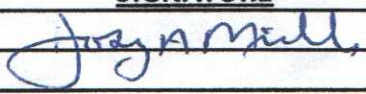

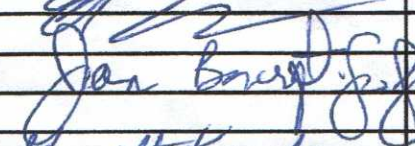

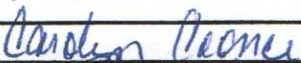
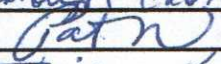
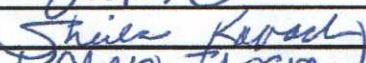
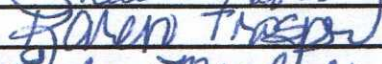
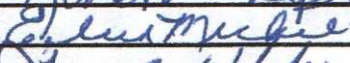
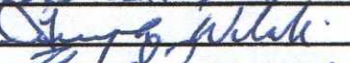
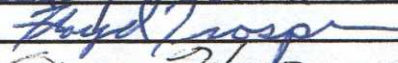
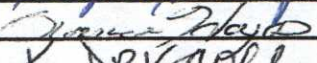
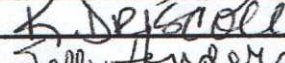
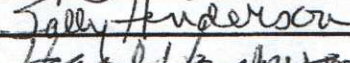
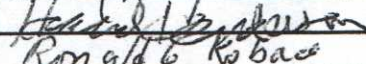
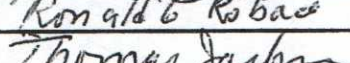
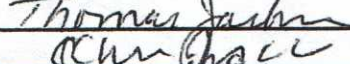
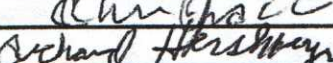
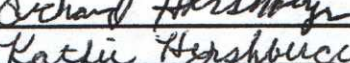


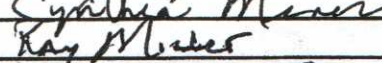
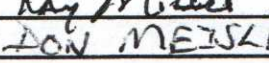
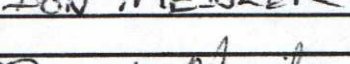
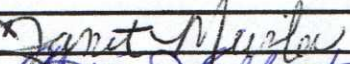
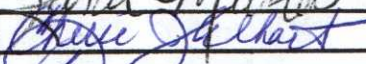
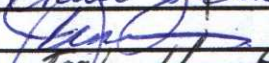
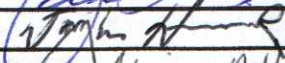
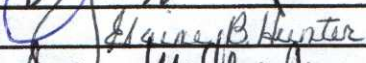
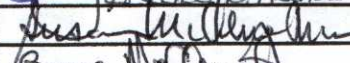

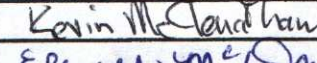
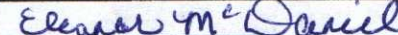
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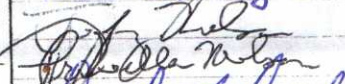


THE UNDERSIGNED ACKNOWLEDGE THE PBS PROPERTY LINE ALONG THE INLET SINCE INLET PARK'S INCEPTION (RECENTLY RE-SURVEYED); HOWEVER, WE DO NOT WANT ANY CHANGES OF USE, MAINTENANCE OR DESIGN TO THE PROPERTY KNOWN AS INLET PARK OF PALM BEACH SHORES, FLORIDA.

SIGNATURE	PRINTED NAME	DATE
	JOSEPH A. MICHELI IBC	1/31/23
	JOAN BARCROFT IBC	1/31/23
	Joan Barcroft-Glossy IBC - INLET POINT BL	1/31/23
	GEORGETTE KAUSHNIK IBC	1/31/23
	Carolyn Peone IBC	1/31/23
	PATRICIA WELESKI	1/31/23
	Sheila Koback	1/31/23
	KAREN TRIEPEL	1/31/23
	EILEEN MICHELI	1/31/23
	GARY L. WELESKI	1/31/23
	Floyd Trooper	1/31/23
	Diana Hayes (Ocean - Inlet Gate)	2/2/23
	VEIN DRISCOLL (Blind Bay)	2/2/23
	Sally Henderson	2/2/23
	HOWARD HENDERSON	2/2/23
	RONALD G. KOBACK, 120 INLET WAY	2/5/23
	THOMAS JACKSON 219	2-5-23
	CHRIS JACKSON 301 LINDA BRAYADO	-
	RICHARD HERSCHBERGER 120 INLET	2-7-23
	KATHIE HERSCHBERGER 120 INLET	2-7-23
	THOMAS E. MACANGA	2-7-23 IBC
	Cynthia Miner	2-7-23 IBC
	Ray Miner	2-7-23 IBC
	Jon Meisler 120 INLET WAY APT 102	2-7-23 IBC
	JANET MEISLER	2-7-23 IBC
	Cherie J. Elhart 140 INLET	2-17-23 IBC
	JEFF ELHART WAY #211	2-17-23 IBC
	JERRY HUNTER 140 INLET Way 212	2-19-23 IBC
	ELAINE HUNTER - 140 INLET WAY 212	2/19/23 IBC
	SUSAN MCCLENATHAN 120 Inlet Way #105	2/19/23 IBC
	Bruce McClenathan 120 Inlet Way #105	2/19/23
	Kevin McClenathan 120 Inlet #105	2/19/23
	Eleanor McDaniel	2/21/2023


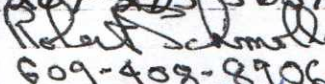
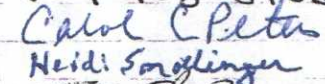
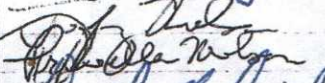



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SIGNATURE	PRINTED NAME	DATE
 267-243-5637 Robert Schmolinger 609-408-8906	RYAN G. KRAMER 120 INLET WAY, APT 101 120 INLET WAY # 202 ROBERT SCHMOLLINGER	2/7/2023 rkramer997@protonmail.com 2-7-23 SCHMOLLINGER@Comcast.NET
Carol C Peters Heidi Scholinger	CAROL C PETERS IBC #308 120 Inlet way 1202	2/22/2023 2/22/2023
 Jeffrey Nelson	JEFFREY NELSON Triscilla Nelson	2/23/2023 2/23/2023
David McDaniel	140 Inlet unit 214 DAVID MCDANIEL	2/23/2023



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SIGNATURE	PRINTED NAME	DATE
 267-243-5637	RYAN G. KRAMER 20 INLET WAY, APT 101	2/7/2023 rkramer997@protonmail.com
 609-408-8906	ROBERT SCHMOLLINGER 120 INLET WAY # 202	2-7-23 SCHMOLLINGER@COMCAST.NET
 Heidi Schmollinger	CAROL C. PETERS IBC #308 120 Inlet way 1202	2/22/2023 2/22/2023
 Jeffrey Nelson	JEFFREY NELSON 140 Inlet unit 214	2/23/2023 2/23/2023
 David McDaniel	DAVID MCDANIEL 115 Bravado Ln #2	2/23/2023 2/26/2023

NSW →









2/5/23, 2:39 PM

Inlet Park survey - jane.picard@gmail.com - Gmail

≡ M Gmail

🔍 Search mail



Compose

3 of 1,585

Inbox

5

Inlet Park survey

Inbox x

Snoozed

Important

Sent

Categories

Social

43



Wendy Borchelt

to me

Sat, Feb 4, 4:24 PM (22 hours ago)

I agree, Wendy D Borchelt 318 Inlet Way Apt 1, February 4, 2023  
Sent from my iPhone

2/5/23, 2:42 PM

(no subject) - jane.picard@gmail.com - Gmail

≡ M Gmail

🔍 Search mail



Compose

1 of 1,585

Inbox

5

Snoozed

Important

Sent

Categories

Social

43

Updates

2,931

Forums

271

Promotions

12,709

More

Labels

[Gmail] All Mail

THE UNDERSIGNED ACKNOWLEDGE THE PBS PROPERTY LINE ALONG THE INLET SINCE  
INLET PARK'S INCEPTION - AND RECENTLY RE-SURVEYED; HOWEVER, WE DO NOT  
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KNOWN AS INLET PARK OF PALM BEACH SHORES, FLORIDA.

SIGNATURE

PRINTED NAME

DATE



Sun Harbor, Inc. 214 Inlet Way  
Palm Beach Shores, FL 33409

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KNOWN AS INLET PARK OF PALM BEACH SHORES, FLORIDA.

SIGNATURE

Rose Kernast

PRINTED NAME

ROSE KERNAST

DATE

2/21/2023



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SIGNATURE	PRINTED NAME	DATE
Stuart B. Lockerbie	Stuart B. Lockerbie	2-3-2023
Lecia Lockerbie	Lecia Lockerbie	2/3/2023
Carolyn Twitchell	Carolyn Twitchell	2/3/2023
Linda MacPherson	Linda MacPherson	02/04/2023
M Lynn Overmyer	M Lynn Overmyer	2/4/2023
Paula L. Parkinson-Hayes	Paula L. Parkinson-Hayes	2/04/2023
Heidi A Kornfeld	HEIDI A KORNFIELD	2/4/2023
Lori Kramer	LORI KRAMER	2/4/23
Elaine McGaughey	Elaine McGaughey	2-4-23
Bardan Norcia	Bardan Norcia	2/4/23
Hubert McGaughey	Hubert McGaughey	2/4/23
Oliver Hayes	OLIVER HAYES	2/4/2023
Kevin Twitchell	Kevin Twitchell	2/3/2023



THE UNDERSIGNED ACKNOWLEDGE THE PBS PROPERTY LINE ALONG THE INLET SINCE  
INLET PARK'S INCEPTION - AND RECENTLY RE-SURVEYED; HOWEVER, WE DO NOT  
WANT ANY CHANGES OF USE, MAINTENANCE OR DESIGN TO THE PROPERTY  
KNOWN AS INLET PARK OF PALM BEACH SHORES, FLORIDA.

SIGNATURE

*Joan L Pringle*

PRINTED NAME

JOAN L. PRINGLE

DATE

2-8-2023



THE UNDERSIGNED ACKNOWLEDGE THE FBS PROPERTY LINE ALONG THE INLET SINCE  
INLET PARK'S INCEPTION - AND RECENTLY RE-SURVEYED; HOWEVER, WE DO NOT  
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KNOWN AS INLET PARK OF PALM BEACH SHORES, FLORIDA.

SIGNATURE

Melody Sorrells

PRINTED NAME

Melody Sorrells

DATE

2-6-23







From: **Ellen Lawless** [ellen@lawlesslifestyle.us](mailto:ellen@lawlesslifestyle.us)  
Subject: **Fw: Petition to Restrict the use of Park lands  
adjacent to the Anchorage**  
Date: **Feb 23, 2023 at 2:31:40 PM**  
To: **paul sivilotti** [sivy5000@hotmail.com](mailto:sivy5000@hotmail.com)

---

Hi Paul:

Please use this email as permission to add my name to this petition.

Ellen Lawless  
[516-343-8470](tel:516-343-8470)

---

From: Ellen Lawless <[ellen@lawlesslifestyle.us](mailto:ellen@lawlesslifestyle.us)>  
Sent: Thursday, February 23, 2023 2:28 PM  
To: Ellen Lawless <[ellen@lawlesslifestyle.us](mailto:ellen@lawlesslifestyle.us)>  
Subject:

Get [Outlook for iOS](#)



**From:** DONALD GRODY lenoxdon@aol.com  
**Subject:** Signatures to add y to petition  
**Date:** February 26, 2023 at 11:29 AM  
**To:** lenoxdon@aol.com

JG

To Mike from me .  
Mike,

I'm collecting names on a petition to acknowledge that we would like the inlet walkway to stay the way it is and we are understand it is public property. May I add your name to the petition.

We have to turn it into the mayor by the end of this week. Please text or call me if you have questions.

From Mike:

Yes add my name. I want it to stay as is !!!!!!! They nuts. Ok. Thx  
N I own 2 units u can put  
-----

To Tina Callihan

Good morning

I wanted to touch base with you to see if I could get your proxy signature. I'm collecting names for our town meeting on Monday. The petition is for not making any changes on the inlet parkway for now. That is the walkway by the gazebo's. There is talk about making a park there. We just want to wait to see what the plan is and be able to vote on it.

From Tina-

Yes you can

Sent from my iPhone

To: PBS Major & Commissioners  
From Concerned Citizens

Monday, February 27, 2023

Subject: PBS Petition Against the Expansion of Inlet Park

Attached, please find the above in both an EXCEL Spreadsheet (legible) & the original Signature Pages substantiating the EXCEL Spreadsheet. These 172 signatures were gathered over the past 4-5 weeks, once the abutters to Inlet Park became aware of the 163 signature petition that requested the expansion of Inlet Park, predominately at the west end of the park, in 2022. This new petition affectively balances the prior petition in number and perspective.

The signers of this new petition AGAINST the expansion of Inlet Park request that this petition be read into the Town record at tonight's Commission meeting (2/27/23 at 7PM).

This Petition states:

**"THE UNDERSIGNED ACKNOWLEDGE THE PBS PROPERTY LINE ALONG THE INLET SINCE INCEPTION – AND RECENTLY SURVEYED; HOWEVER, WE DO NOT WANT ANY CHANGES OF USE, MAINTENANCE OR DESIGN TO THE PROPERTY KNOW AS INLET PARK OF PALM BEACH SHORES, FLORIDA".**



## Jude Goudreau

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**From:** Stu Lockerbie <sunharborinc@gmail.com>  
**Sent:** Monday, February 27, 2023 2:33 PM  
**To:** Jude Goudreau  
**Subject:** Comments to be read into the record at tonight's meeting - I apologize for my tardiness

Thank you very much for the opportunity to have my comments read into the record and thank you all for your service to the community. Starting in January, I have been teaching a class every Monday evening and therefore I am unable to attend any of the Commissioner's meetings.

My name is Stu Lockerbie. My wife and I reside at 214 Inlet Way, Apt 105. The apartment was owned by my great-grandmother. In fact, my mother (Rita Lockerbie) has been coming to Singer Island since 1957. She has historically had the understanding that the Land which is the subject of the current controversy was private Land (i.e. the land between six Inlet Properties and the Inlet Path at the Southwest corner of Palm Beach Shores). My mother passed that understanding down to me and I passed it down to my kids.

The Inlet path was always available for the public to use for exercise and to enjoy the view. Even when we recently became aware that the Land was actually Town property, we were thankful that the Inlet Properties maintained the area so beautifully and we respected their investment into the Land and their privacy.

Now, after decades of precedent that began in 1951, actions are being pursued by certain Town officials which have effectively divided the Town. These actions are in spite of documented evidence and testimony that Town officials have asked the Inlet Properties to maintain the Land including irrigation, fertilizing, tree and hedge trimming, etc.. Furthermore, Town officials have approved building permits for structural and landscaping improvements upon the Land.

What is possibly to be gained by continuing in such a direction and at what cost? We are hopeful that Town officials will reverse course and respect the historical precedent that has long been established with respect to the Land and the relationship with the adjacent Inlet Properties. In other words, we do not want any changes of use, maintenance or design to the property known as Inlet Park of Palm Beach Shores, Florida.

Thank you.



## Jude Goudreau

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**From:** Bruce McClenathan <bmcclenathan@gmail.com>  
**Sent:** Monday, February 27, 2023 3:37 PM  
**To:** Jude Goudreau  
**Subject:** Message to Commissioners on the Inlet Park

Below is an email that I sent to the Mayor and Town Commissioners this past weekend regarding the Inlet Park. I offer this up to be read into the record at the meeting this evening, if possible.

Bruce  
.....

My wife and I are residents/owners/taxpayers of Unit 105 at the Inlet Beach Club at 120 Inlet Way in Palm Beach Shores. We have concerns about the direction that the Town of Palm Beach Shores is taking in regard to the "Inlet Walkway/Sunset Park" property. Being taxpayers here, supporting this town, it is confusing to us how this "Sunset Park" issue has gotten to this point with such little communication with property owners/taxpayers in the Town. It borders on the unconscionable how this issue has arrived at this point, driven by what one would want to assume, are professional and successful politicians. This might be more reasonably described as political malpractice.

While we understand there is an issue regarding use (and that term is used very loosely) of "Town" lands by current property owners along the walkway, the question surfaces, "what is accomplished by the actions that we understand are proposed by the Town Commissioners"? Is there a positive net benefit to the Town or the Community to the proposed action by the Town Commissioners or is there only the ego-centric benefit of having won a battle (but lost the war)? We certainly see many more downsides than upsides to this action.

The current walkway, to its western endpoint, provides something unlike almost any other city in the country provides. Any expansion of this publicly accessible land, through the methods suggested by the proposed Town actions, provides little to no apparent additional benefit to the citizens/taxpayers of Palm Beach Shores (or please explain the added benefit). We cannot see the added value of this effort. For almost zero benefit, the Town Commissioners are putting the citizenry through significant angst for no reason. What is the gain versus what is the loss? We see NO value in this effort when there are so many other things that the Town government could/should be focused on.

Please consider these thoughts as you move towards a finalization of your path forward.

Susan and Bruce McClenathan  
120 Inlet Way Unit 105

Sent from my iPhone





## Town of Palm Beach Shores Community Center Rental Check List

Date of event: **4.29.2023**

Anticipated attendees: **100**

Type of Event: **WALK FOR VICTIMS RIGHT**

Time of event start to finish **8 AM. - 11 A.M**

Name of Resident and Sponsor **STATE ATTORNEY OFFICE**

### Required Forms

Resident Reservation Form

Special Event Permit (Commission Approval)

Community Center Rental Agreement

Community Center Rental Policies & Procedures

Event Insurance

Pre-approved floor plan layout

Amplified Music Request

RECEIVED

RECEIVED

RECEIVED

RECEIVED

RECEIVED

### Required Fees

First Floor: **HELD ANNUALLY ON THE 1ST FLOOR OF THE COMMUNITY CENTER**

Security Deposit	\$50.00 (Refundable)
Rental Fee (10 Hours)	\$53.50 (Tax Included)
Additional Hours	\$3.50/hour (Tax Included)
Grill	\$26.75 (Tax Included)
Kitchen	\$26.75 (Tax Included)
Cleaning Fee	\$175.00
Special Permit (50+ Guests)	\$50.00

**WAIVED**

**RECEIVED**

### Second Floor:

Security Deposit	\$500.00 (Refundable)
Rental Fee (10 Hours)	\$428.00 (Tax Included)
Additional Hours	\$107.00/hr (Tax Included)
Cleaning Fee	\$255.00
Special Permit (50+ Guests)	\$50.00

Staff signature: \_\_\_\_\_

Date Received: 2/13/2023



Town of Palm Beach Shores

247 Edwards Lane  
Palm Beach Shores FL 33404

State Attorney's Office  
401 North Dixie Highway, FI 33401  
Special Permit Event : April 29, 2023

***Town of Palm Beach Shores***

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Receipt #: 17988	Date: 3/20/2023	From: State Attorney's Office	Register: Sandi	Operator ID: asystadmin
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Miscellaneous Receipt	Special Permits Walk For State Attorney's Office	\$50.00
	Special Permits Walk For Victim's Right Balance:	
	<b>Total Receipts</b>	<b>\$50.00</b>
Cash		\$50.00
	<b>Change Due:</b>	<b>\$0.00</b>

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Thank you.



March 17, 2023

**VIA E-Mail and FedEx**

Jude Marie Goudreau, CMC  
Town Clerk  
Town of Palm Beach Shores  
247 Edwards Lane  
Palm Beach Shores, FL 33404  
[jgoudreau@pbstownhall.org](mailto:jgoudreau@pbstownhall.org)

Amity R. Barnard, Esq.  
Davis & Associates, P.A.  
701 Northpoint Parkway, Suite 205  
West Palm Beach, FL 33407  
[mitt@davislawteam.com](mailto:mitt@davislawteam.com)

**RE: VAR23-01 Variance Application – Supplemental Information for Town Commission**

Dear Ms. Goudreau and Ms. Barnard,

As you are aware, the undersigned represents Buccaneer Condominium Association of Palm Beach Shores, Inc. (“**Applicant**”), including all unit ownership entities. Further, as you are aware of the pending referenced variance application (as noted above, the “**Variance Application**”), Applicant is seeking a variance from the Town of Palm Beach Shore’s Municipal Code (the “**Town’s Code**”) relating to roof pitches and floor/grade elevations at portions of the Applicant’s property (i.e. 142 Lake Drive, Palm Beach Shores, Florida 33404, hereinafter, the “**Property**”).

For the roof variances, Applicant originally sought a variance for a 2/12 roof pitch (outside the 4/12 required roof pitch under the Town’s Code) over Units 1/2, 18/19, and three entryways at the Property. In an effort to show cooperation and minimize the impact of the roof variances, Applicant has now revised its plans whereby only the three entryways are sought in the Variance Application – said another way, Applicant is withdrawing its request to change the roof pitch over Units 1/2 and 18/19. The Applicant hopes that by foregoing the variance for the two Units’ roofs, it will help demonstrate the Applicant’s willingness to work with the Town of Palm Beach Shores (the “**Town**”) and further promote the approval of the limited variance for the remaining entryway roofs.

Relative to the Dockmaster’s Office Addition (as delineated in the Variance Application), the finished floor elevation is proposed to be the same height as throughout the remaining property – i.e. 3.58’ NAVD - as opposed to 5.46’ NAVD as required by Town’s Code (2.0’ above crown of road at 3.46’). Relatedly, the Dockmaster’s Office Addition grade elevation is sought to remain the same as currently existing – i.e. 3.30’ NAVD versus the required 4.96’ NAVD (1.5’ above crown of road) (the grade elevation together with the finished floor elevation are the “**Flooring Variances**”).



As raised at the February 22, 2023 Planning and Zoning Board (“**P&Z Board**”) Meeting and since confirmed in prior correspondence to Town’s counsel, the Applicant (and the Property as a whole) is under no requirement to comply with FEMA regulations relating to the Flooring Variances since the property existed in its present layout prior to 1970 when FEMA regulations came into effect and, as a result, any approval of the Flooring Variances will not impact the Town’s insurance ratings. As support for this conclusion, Applicant encloses aials showing the Property in 1959 and 1969, both of which demonstrate the same layout that is present today.

That being said, Applicant understands that it must still comply with the Town’s Code in relation to Flooring Variances. Given some of the other points raised at the P&Z Board Meeting, the Applicant is now supplementing its Variance Application prior to the March 27, 2023 Town Commission meeting. Specifically, the Applicant wanted to address the P&Z Board’s concerns relating to any “undue hardship” suffered by the Applicant if the Town’s Code were interpreted as written, as that seemed to be the only notable concern raised – i.e. Question #3 on the Variance Application section. In support, Applicant provides the following points as it relates to the Flooring Variances:

- Rejecting the Flooring Variances would require the entire 400 sqft. of existing dockmaster office’s roof framing be raised 12" and replaced to achieve the minimum code required ceiling height of 7'-6" AFF in the proposed addition.
- Consequently, raising the dockmaster office’s roof structure creates aesthetical issues in the relationship to the existing adjoining structure by "stepping" the new roofs 5" higher than the existing adjoining roof terrace. Approval of the Flooring Variance would allow the proposed addition & dockmaster’s office structure to maintain its existing roof elevation (approximately 9'-6" above finish grade) and level surface transition with the adjoining structure – i.e. Units 18/19.
- The requirement of raising the floor height of the proposed dockmaster office addition creates significant hardships in the use of the proposed space by reducing the usable space through the need to provide a stair unit and required access area associated with it. The required stair (and landing areas) reduces the useable interior space of the dockmaster office’s addition and existing dockmasters office by approximately 36 square feet or roughly 6% of total area of the dockmaster’s office.
- Finally, the Flooring Variance only seeks to alter 186 square feet of non-public space to an existing 17,680 square feet commercial and residential complex, which has been in existence for over 50 years, such that raising that de minimis square footage would have diminutive, if any, consequences relating to a future flooding event.

Applicant sincerely hopes that these additional points and enclosed information serve to alleviate/address any concerns that may have carried over from the P&Z Board, especially when setting aside the numerous extraneous and entirely improper comments made by some of the P&Z Board members during the meeting, and provide the Town’s Commission sufficient justification to approve the Applicant’s Variance Application.



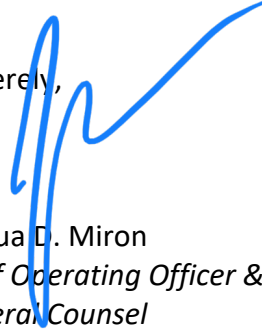
**Town of Palm Beach Shores**

*March 16, 2023*

Page **3** of **3**

We look forward to seeing both of you on March 27, 2023 at the Town's Commission meeting, and we welcome any further questions or requests for information/documents in the meantime.

Sincerely,



Joshua D. Miron  
*Chief Operating Officer &  
General Counsel*

cc: Alan Fiers, Mayor, Town of Palm Beach Shores (via email);  
Benjamin K. Sharfi (via email);  
Christopher F. Hamilton, Esq., *Deputy General Counsel* (via email).

Enclosure



1958 - #1





**1958 - #2 (Zoomed Out)**





**1968 - #1**





**1968 - #2 (Zoomed Out)**







PROJECT NAME: Buccaneer Resort

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Town Receipt No: \_\_\_\_\_

### SUBMITTAL CHECKLIST

All submittals must include ten (10) paper sets (folded & sorted into complete packet sets) and an electronic copy (on cd or thumb drive) of the following:

- ☒ Completed **Development Application** (complete all fields, use N/A when not applicable).
  - ☐ Architectural & Aesthetic Review Request (pg. 11, all submittals)
  - ☒ Variance Request (pg. 13, if applicable)
  - ☐ Special Exception Request (pg. 14, if applicable)
- ☒ **Boundary Survey** (Dated to within 6 months of application submission).
- ☒ **Signed and Sealed Schematics** depicting building on site, setbacks, grading, drainage and elevations, as well as the relationship of the site to the neighboring sites (e.g. Site Plan, Drainage and Grading Plan, Roof Plan, Landscape Plan, Elevations).
- ☒ **Tabular Data** showing compliance with all lot coverage, floor area, building height, grade and landscaping requirements.

### SITE PLAN CHECKLIST

Please be sure to include the following on the Site Plan:

- ☒ Depict and label 10' Town Strip (front of property) and 5' utility easement (rear of property), and all other applicable easements.
- ☒ Depict and label all setbacks and Code required setback lines (front, rear, side, pool, etc.).
- ☒ Provide a tabular data table reflecting data from the tables on pgs. 7-8 of this development application.
- ☒ For renovations and/or additions, please shade proposed addition area(s) to differentiate from existing.
- ☒ Include all a/c equipment, pool equipment and emergency generators and label as proposed or existing.
- ☒ Ensure that beam height and top of roof are dimensioned on all elevation drawings submitted.
- ☒ Provide a construction schedule for the proposed project (including calendar dates).

### LANDSCAPE PLAN CHECKLIST

Please be sure to include the following on the Landscape Plan:

- ☐ Depict and label the 10' Town Strip (front of property) and 5' utility easement (rear of property).
- ☐ Include and label both existing (to remain) and proposed landscaping on the subject property.
- ☐ Provide a species legend/key including the height of all landscaping to be provided at installation.
- ☐ Ensure that the requirements for 10' Town Strip and front yard trees are met.
- ☐ For multi-story construction, ensure that the requirements for privacy screening are met.
- ☐ Ensure screening is provided for all ground mounted mechanical equipment (e.g. a/c compressors, pool equipment, emergency generators).

**NOTE: Checklists are not comprehensive. They are provided solely to remind Applicants to include items commonly omitted from plans submitted to the Town.**





## DEVELOPMENT APPLICATION

TOWN OF PALM BEACH SHORES  
247 EDWARDS LANE  
PALM BEACH SHORES, FL 33404  
(561) 844-3457

OWNER/APPLICANT: Buccaneer Condominium Association et al.

PROJECT ADDRESS: 142 Lake Drive - Palm Beach Shores

APPLICATION NO.: \_\_\_\_\_ SUBMITTAL DATE: 1-04-2023

### **TYPE OF APPROVAL(S) REQUESTED** (Check box(es) ☒)

ADMINISTRATIVE APPEAL		SITE PLAN MODIFICATION (14-62)	
ARCHITECTURAL AND AESTHETIC REVIEW (Pf. 14-86)		SITE PLAN REVIEW (14-62)	
COMPREHENSIVE PLAN AMENDMENT (Pf. 17.3(B))		SPECIAL EXCEPTION (Pf. 15.8)	
PLAT APPROVAL		VARIANCE (Pf. 15.4)	XXXX
REZONING (Pf. 17.3(B))		ZONING TEXT AMENDMENT (Pf. 17.3(B))	

	PROPERTY OWNER(S)	APPLICANT (If different than Owner(s))
NAME:	Buccaneer Condominium Assoc.	N/A
ADDRESS:	142 Lake Drive	
PHONE:	1-954-261-7740	
EMAIL:	jmiron@sharfiholding.com	

	AGENT (If different than Owner(s))	CURRENT OCCUPANT (If different than Owner(s))
NAME:	Christopher Hamilton	N/A
ADDRESS:	Same address as above.	
PHONE:	1-813-416-2352	
EMAIL:	chamilton@sharfiholding.com	

	PLANNER	DEVELOPER
NAME:	N/A	
ADDRESS:		
PHONE:		
EMAIL:		

	ARCHITECT	LANDSCAPE ARCHITECT
NAME:	Granf e d Arch tects PLLC - Stewart Granf e d - Pr nc p e	
ADDRESS:	1683 NE Jensen Beach B vd. Jensen Beach, F or da 34957	
PHONE:	772-283-6032	
EMAIL:	stewart.granarch@gmail.com	

	SURVEYOR	ATTORNEY
NAME:	D.L. Blanton, Inc.; Daniel Blanton - Surveyor	
ADDRESS:	1887 SW Newport Isles Blvd Port St. Lucie, Fl. 34953	
PHONE:	561-963-1953	
EMAIL:	DLBlanton@bellsouth.net	

	ENGINEER (USE ADD'L. SHEET FOR MULTIPLE ENGINEERS)	
NAME:	St es Eng neer ng Group (Structura ); St es Peet - Pr nc p e	
ADDRESS:	850 NW Federal Hwy Suite 172, Stuart, Fl. 34996	
PHONE:	772-223-9883	
EMAIL:	stiles@stileseng.com	



## OWNER ACKNOWLEDGMENT & CERTIFICATION

I (We) affirm and certify that I (We) understand and will comply with all provisions and regulations of the Town of Palm Beach Shores, Florida. I (We) understand that if this Application is approved by the Town, the aforementioned real property described herein will be considered, in every respect, to be a part of the Town of Palm Beach Shores and will be subjected to all applicable laws, regulations, taxes and police powers of the Town including the Comprehensive Plan and Zoning Ordinance. I (We) further certify that all statements and diagrams submitted herewith are true and accurate to the best of my (our) knowledge and belief. Further, I (We) understand that this Application and attachments become part of the Official Records of the Town of Palm Beach Shores, Florida and are not returnable. I (We) acknowledge that no permit will be issued before all fees associated with Application are paid.

1. Owner acknowledges and understands that the fee for site plan review, architectural/aesthetic review, variance, special exception, rezoning, etc. **may not cover all review costs**. A final statement of any outstanding costs (covering advertising costs, legal, architectural and other consultant costs) will be sent to the applicant upon completion of the review process. Owner accepts financial responsibility for all costs incurred as a result of this Application.
2. A construction schedule is required of all developers during the development process. The Planning and Zoning Board must approve your proposed construction schedule.
3. The Town requires payment of impact fees for floor area added during the development, re-development or renovation of a property. These impact fees will be used to pay for capital improvements relative to Fire Protection, Police Protection, Parks & Recreation and Public Buildings. Impact fees must be paid to the Town before a Certificate of Occupancy will be issued.
4. Roll-off dumpsters for construction/demolition debris and solid waste must be rented through the Town's contracted solid waste hauler, Waste Management.
5. Final as-built plans must be submitted to the Town in digital form, preferably in PDF format.

By signing below, I acknowledge that I have read and understand the five (5) items listed above.

Kevin Kryzda  
Signature of Owner

12/7/2022  
Date

KEVIN KRYZDA, DIRECTOR  
Printed Name of Owner

STATE OF FLORIDA  
PALM BEACH COUNTY:

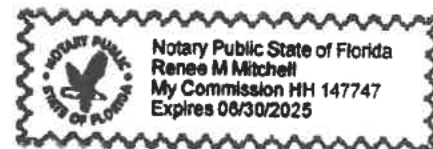
The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 7<sup>th</sup> day of December 2022,

by Kevin Kryzda who is personally known to me or has produced \_\_\_\_\_ (type of identification) as identification.

Renee M. Mitchell  
(Name - type, stamp or print clearly)

Renee M. Mitchell  
(Signature)

NOTARY'S SEAL



## AUTHORIZATION OF AGENT & ACKNOWLEDGEMENT OF FINANCIAL RESPONSIBILITY

Consent to an agent is required from the property owner(s) and contract purchaser, if applicable, if the property owner(s) or contract purchaser does not intend to attend all meetings and public hearings and submit it person all material pertaining to the Application. Consent to a firm shall be deemed consent for the entire firm, unless otherwise specified.

This form shall serve as consent for the agent identified below to prepare or have prepared all documents for the Application affecting property I (We) have an ownership interest in.

I (We) hereby designate and authorize the below-signed person to act as my (our) agent in regard to this Application and accept financial responsibility for any costs incurred by the agent as a result of this Application. Further, I (We) acknowledge that no permit will be issued before all fees associated with Application are paid.

Kevin Kryzda  
Signature of Owner or Trustee

12/7/2022  
Date

### STATE OF FLORIDA PALM BEACH COUNTY:

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 7<sup>th</sup> day of December 2022,

by Kevin Kryzda who is personally known to me or has produced \_\_\_\_\_ (type of identification) as identification.

Renee m. mitchell  
(Name - type, stamp or print clearly)

Renee M. Mitchell  
(Signature)

NOTARY'S SEAL



### Agent Information:

Christopher F. Hamilton, Esq.

Printed Name of Agent

Chris Hamilton  
Signature of Agent

Sharti Holdings, Inc.

Name of Firm

12/7/2022  
Date



## PROCEDURES AND TIMELINES

All development applications required to be submitted to the Planning and Zoning Board for review (Site Plan Review, Site Plan Modification, Architectural and Aesthetic Review, Special Exceptions and Variances) will be subject to the following procedures:

1. Development Review Committee (“DRC”) review is regularly scheduled for the first Wednesday of each month at 2:00 pm. In order to be placed on the DRC agenda, a complete application must be submitted to the Town Clerk by the close of business on Monday of the week prior to the regularly scheduled DRC meeting. **Incomplete applications and late submittals will not be placed on a DRC agenda.**
2. If, as a result of the initial DRC review, it is determined by the DRC that a subsequent DRC meeting is necessary, the complete revised application must be submitted to the Town Clerk by the close of business on Monday of the week prior to the regularly scheduled DRC meeting. **Applications that fail to include all revisions required by the DRC, or that are submitted late will not be placed on a DRC agenda until they have been corrected and are timely.**
3. If, as a result of the initial DRC review, it is determined by the DRC that the project can proceed to the Planning and Zoning Board, a complete Planning and Zoning Board application must be submitted to the Town Clerk including all revisions noted by the DRC. A sufficiency review will be performed by the Town to confirm that all comments provided by the DRC have been addressed and a complete revised application submitted. Once all DRC comments have been adequately addressed and a complete revised application submitted, the submittal will be placed on the agenda for the next available Planning and Zoning Board, subject to legal advertising requirements. Planning and Zoning Board review is regularly scheduled for the fourth Wednesday of each month. **Applications that fail to include all revisions required by the DRC or that are incomplete will not be placed on a Planning and Zoning Board agenda.**

### APPLICATION FEE INFORMATION

Administrative Appeal	\$250.00
Site Plan Review	\$350.00
Site Plan Modification Review	\$350.00
Variance Request	\$350.00
Special Exception Request	\$250.00
Telecom Site Plan Review or Modification	\$500.00
Plat Approval Request	\$600.00
Comprehensive Plan Amendment	\$750.00
Zoning Text Amendment / Rezoning	\$750.00
Sufficiency Review	Zoning Official (rate per hour)

### **NUMBER OF COPIES REQUIRED**

Development Review Committee	Ten (10) paper sets (folded & sorted into complete packet sets), including one (1) sealed original with original signatures and nine (9) copies, three (3) of which are sealed by a licensed engineer, architect and/or surveyor, <u>and</u> an electronic copy of all documents (on cd or thumb drive).
Planning and Zoning Board	Ten (10) paper sets (folded & sorted into complete packet sets), including one (1) sealed original with original signatures and nine (9) copies, three (3) of which are sealed by a licensed engineer, architect and/or surveyor, <u>and</u> an electronic copy of all documents (on cd or thumb drive).
Local Planning Agency	Ten (10) copies (folded & sorted into complete packet sets).
Town Commission	Ten (10) paper sets (folded & sorted into complete packet sets), including one (1) sealed original with original signatures and nine (9) copies, three (3) of which are sealed by a licensed engineer, architect and/or surveyor (as applicable), <u>and</u> an electronic copy of all documents (on cd or thumb drive).

**Applicant acknowledges and understands that the fee for Site Plan Review, Architectural/aesthetic Review, Variance, Special Exception, Rezoning, etc. *may not cover all review costs*. A final statement of any outstanding costs (covering advertising costs, legal, architectural, and other consultants) will be sent to the Applicant upon completion of the review process.**



**Tabular data showing compliance with all lot coverage, floor area, building height, grade and landscaping requirements must be provided on all submitted plans (Town Code § 14-62).**

PROJECT NAME: Second Floor Condo. Roof Extensions & Entry Roof Replacements  
and Dockmaster Floor Elevation

PROJECT ADDRESS: 142 Lake Drive

PROJECT LEGAL DESCRIPTION: See attached survey.

\*\*\* All boxes must be completed, use N/A where appropriate \*\*\*

GENERAL DATA	CODE REQUIREMENT	EXISTING	PROPOSED
COMPREHENSIVE PLAN DESIGNATION: (SF-5, MF-21, MF-30, MF-42, P, ROS)	None	N/A	N/A
LAND USE: (Residential, Commercial, Recreational, Marina, Public, etc.)	None	Residential Condo Commercial Marina / Dining Facility	No Change
ZONING DISTRICT: (A, B, C, D, P, ROS, designated at Pf. 3.1, Zoning Ordinance)	None	C	C
FLOOD ZONE CATEGORY:	None	AE (Elev 6')	AE (Elev 6')
LOT COVERAGE, LANDSCAPING & PARKING	CODE REQUIREMENT	EXISTING	PROPOSED
TOTAL LOT SIZE: (sq. ft.)	None	47,503 sqft	No Change
TOTAL COVERAGE OF A LOT BY BUILDINGS: (Pf. 5.4, 6.4, 7.5 or 8.5, Zoning Ordinance)	16,151 sqft (34% max)	15,900 sqft (33.5 %)	No Change
TOTAL LANDSCAPE COVERAGE: (Pf. 5.4.3, Zoning Ordinance)	N/A	9,501 sqft (20.0%)	No Change
OFF-STREET PARKING: (Pf. 5.13, 6.12, 7.13 or 8.14, Zoning Ordinance)	65	26 - on-site parking; 60 - off-site parking	No Change
SETBACKS	CODE REQUIREMENT	EXISTING	PROPOSED
FRONT YARD: (Pf. 5.5, 6.6, 7.7 or 8.7, Zoning Ordinance)	35'	35.00' @ drop-off canopy addition	No Change
REAR YARD: (Pf. 5.6, 6.7, 7.9 or 8.9, Zoning Ordinance)	15'	49.64'	No change
SIDE YARD: (Pf. 5.7, 6.8, 7.8 or 8.8, Zoning Ordinance)	10'	6.70'	No change

FLOOR AREA	CODE REQUIREMENT	EXISTING	PROPOSED
FIRST FLOOR AREA (sq. ft.):	None	12,123 sqft	No Change
SECOND FLOOR AREA (sq. ft.): (Pf. 5.4.2, Zoning Ordinance)	N/A	5,040 sqft	No Change
TOTAL FLOOR AREA (sq. ft.): (Pf.2.23, Zoning Ordinance)	None	16,977 sqft	No Change
FLOOR AREA RATIO: (Pf. 5.4.2, Zoning Ordinance)	N/A	37%	No Change
DWELLING UNIT DENSITY: (Pf. 6.5, 7.6 or 8.6, Zoning Ordinance)	33 Units	14.7 Units	No Change
IMPERVIOUS AREA	NET INCREASE	EXISTING	PROPOSED
BUILDING FIRST FLOOR AREA (sq. ft.):	(+) 186 sqft	12,123 sqft	No Change
OTHER IMPERVIOUS AREA (sq. ft.): (Decks, Patios, Walkways, Driveways, Pool Deck & Pool Surface Areas)	(+) 0 sqft	21,505 sqft	No Change
TOTAL IMPERVIOUS AREA (sq. ft.):	(+) 186 sqft	33,628 sqft	No Change
ELEVATIONS	CODE REQUIREMENT	EXISTING	PROPOSED
GRADE ELEVATION (NAVD): (Pf. 4.6, Zoning Code)	4.96' NAVD	3.30' NAVD (mean elev)	No Change
ESTABLISHED 1 <sup>ST</sup> FLOOR ELEVATION (NAVD): (Pf. 4.6, Zoning Code)	5.46' NAVD	Dockmaster - 3.58' NAVD	Dockmaster Addition = 3.58' NAVD
MEAN CROWN OF ROAD ELEVATION (NAVD):	None	3.46' NAVD	No Change
BUILDING HEIGHT	CODE REQUIREMENT	EXISTING	PROPOSED
TOTAL BUILDING HEIGHT (NAVD): (Pf. 5.2, 6.2, 7.3 or 8.3, Zoning Ordinance)	43.3' NAVD	Dining -15.5' NAVD; Condos - 24.2' NAVD	No Change
TOP OF BEAM HEIGHT (NAVD): (Pf. 5.2, 6.2, 7.3 or 8.3, Zoning Ordinance)	38.3' NAVD	Dining - 12.6' NAVD; Condos - 21.4' NAVD	No Change
ROOF PITCH: (Pf. 5.2, 6.2 or 7.3, Zoning Ordinance)	Min 4:12 pitch roof or flat with parapets	2:12 pitch for condos	2:12 to match existing for condos.
FLAT ROOF PERCENTAGE: (Pf. 5.2, Zoning Ordinance)	N/A	54% flat; 46% pitched	No Change



## JUSTIFICATION STATEMENT

Provide a summary of the proposed project, describing in detail the construction, phasing and proposed development to occur as part of this application (attach additional sheets if needed):

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Please refer to attached justification document Item #1

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**Note: Construction Schedule is due as part of site plan review and before building permit issuance. (Town Code §14-63). A signed and notarized contract (signed by owner) must be provided before building permit issuance. (Town Code §14-108).**

Provide an estimate of construction costs:

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Please refer to attached justification document Item #1

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Describe the existing improvements located on the subject property (attach additional sheets if needed):

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Please refer to attached justification document Item #2

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Provide a project history for the subject property, including any prior development approvals filed within the last year in connection with the subject property. Please include the date of previous site plan approval by the Planning and Zoning Board for this property (attach additional sheets if needed):

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Please refer to attached justification document Item #3

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Provide the justification, special reasons, or basis for the approval of this application. Explain why this application is consistent with good planning and zoning practice, will not be contrary to the Town's Comprehensive Development Plan, and will not be detrimental to the promotion of public appearance, comfort, convenience, general welfare, good order, health, morals, prosperity, and safety of the Town. Additionally, all standards set forth in the Town Code of Ordinances for Special Exceptions, Variances, Administrative Appeals, etc. must be addressed. (attach additional sheets if needed):

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Please refer to attached justification document Item #4

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Provide any other pertinent information related to the subject property to support the proposed request.

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N/A

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## **DRAINAGE REQUIREMENTS**

(For projects proposing additional on-site impervious area)

For proposed renovations/modifications to existing projects that result in LESS THAN a 50% increase in total site imperviousness, retain 1" of stormwater volume from the total additional impervious area.

For proposed new construction, or renovations/modifications to existing projects that result in a GREATER THAN a 50% increase in total site imperviousness, retain 1" of stormwater volume over the entire site.

Submit a Survey with topographic elevations and existing improvements.

A Drainage and Grading Plan and drainage calculations are required to be submitted with the application package for new construction projects and substantial modifications to existing projects. The Drainage Plan must show the following:

- a. Existing and proposed elevations.
- b. Location of sodded swales, sodded depressed retention areas, underground exfiltration trench and/or other proposed stormwater treatment/retention methods.
- c. Underground piping and inlets and other drainage system improvements proposed.
- d. Drainage calculations showing the retention of the volume of 1" of stormwater from addition impervious areas (or overall site).
- e. Show drainage improvements and underground piping, including water and sewer services, on the Landscape Plans to show no conflicts exist.
- f. Include note that no runoff may be directed to adjacent properties and all storm flows and runoff must be retained on-site prior to discharge into the adjacent roadway right-of-way following retention of required stormwater volume.
- g. Provide engineering details of gutter and downspout dry wells, if proposed.
- h. Provide engineering detail of exfiltration trench, if proposed.
- i. Provide engineering detail of sodded swales, if proposed.
- j. Provide engineering detail of depressed dry retention areas, if proposed.
- k. Provide Geotechnical Report or engineering assumptions/justification for coefficient of permeability (K Factor) for exfiltration trench design, if proposed.
- l. Engineering details/cross sections at property lines demonstrating no runoff will flow to adjacent properties may be required.

Project Engineer or Architect shall be responsible for insuring the drainage improvements are completed in substantial accordance with the approved plan.

Prior to C.O., Project Engineer or Architect to provide final signed and sealed certification that the drainage improvements and grading have been completed in substantial accordance with the approved plan.

Upon receipt of final Certification from Project Engineer or Architect, Town Engineer to visit site and ensure conformance of Town requirements prior to issuance of final C.O.



## REQUEST FOR ARCHITECTURAL AND AESTHETIC REVIEW

Please be advised that pursuant to Sec. 14-86 and 14-87 of the Town Code of Ordinances, the Town Planning and Zoning Board uses the following criteria in order to complete its Architectural and Aesthetic Review. Each criteria must be addressed by the applicant prior to the application being processed.

**1. Relationship of building to site:** (Explain transition from streetscape; placement of parking and service areas; and compatibility of building height and scale with site):

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See attached Architectural & Aesthetic Review Statement #1

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**2. Relationship of building and site to adjoining area(s):** (Explain how structures and landscaping are consistent with established neighborhood character and will enhance the surrounding area. Include description of architectural style, as well as textures, materials and colors to be utilized):

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See attached Architectural & Aesthetic Review Statement #2

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**3. Landscape and site treatment:** (Explain how landscaping, exterior lighting and other site elements will be used to enhance architectural features, buffer the mass of buildings as appropriate, and enhance the privacy of the owner and neighbors. Describe the use of native species and xeriscaping as appropriate.):

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See attached Architectural & Aesthetic Review Statement #3

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**4. Building design:** (Explain proposed building design and style, and how components such as roofs, windows, doors, eaves and parapets are balanced in proportion to each other; address harmoniousness of colors, visual interest and compatibility):

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See attached Architectural & Aesthetic Review Statement #4

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**Please provide all documentation and/or samples necessary** to address all architectural review criteria as applicable. Attach additional pages as necessary.

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See attached schematic review plans of proposed additions / renovations

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## REQUEST FOR SITE PLAN MODIFICATION

1. Previously approved (Original) site plan information:

- a. Original Project Name: N/A
- b. Original Site Plan Application No.: \_\_\_\_\_
- c. Original Site Plan Approval Date: \_\_\_\_\_
- d. List of all other relevant information on file with original application: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

2. Requested Modification(s): \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Please provide all documentation necessary to describe the proposed modification and to explain the reason(s) for the proposed modification(s), including a survey, if applicable. Attach additional pages as necessary.



## REQUEST FOR VARIANCE

The Applicant is requesting a variance from the Town Code Section(s) See attached. to permit the following:

**See attached Request for Variance Narrative.**

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Please be advised that a variance from the terms of the Zoning Code shall not be recommended by the Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:

1. Explain the special conditions and circumstances which exist that are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or building in the same zoning district:

**See attached Request for Variance Narrative.**

---

2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant:

**See attached Request for Variance Narrative.**

---

3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:

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4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:

**See attached Request for Variance Narrative.**

---

5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:

**See attached Request for Variance Narrative.**

---

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

**See attached Request for Variance Narrative.**

---

*The burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.*

## REQUEST FOR SPECIAL EXCEPTION

The Applicant is requesting a special exception pursuant to Town Code Section(s) \_\_\_\_\_ to permit the following:

**Not Applicable**

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A Special Exception shall not be recommended by the Town Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:

1. Explain how all structures will be separated from adjacent and nearby uses by appropriate screening devices:

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2. Explain whether or not excessive vehicular traffic will be generated on surrounding residential streets:

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3. Explain whether or not a vehicular parking or traffic problem is created:

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4. Explain where on the site appropriate drives, walkways and buffers will be installed:

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5. Explain how the proposed use will make a substantial contribution to the neighborhood environment and will not infringe on the rights of properties in the vicinity:

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6. Explain how the proposed use will not endanger, restrict or impair public safety:

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***The initial burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.***



## **Buccaneer Yacht Club**

### **Architectural & Aesthetic Review Statements:**

#### **#1 - RELATIONSHIP OF BUILDING TO SITE:**

Originally developed in the 1950's, the existing site consists of a collection of two-story residential condominium structures organized in a courtyard configuration around common area landscape / pool patio elements and the existing single story commercial Dining Facility. The existing on-site parking is located along the complex's east side street frontage of Lake Drive. The west side of the property abuts the Lake Worth riverfront with a 18 slip marina. An existing fire access drive located on the south side of the property adjoining the adjacent property serves intermediately as service drive to the complex & marina. No changes to the existing building configuration and site relationship are proposed for the complex.

#### **#2 - RELATIONSHIP OF BUILDING / SITE TO ADJOINING AREAS:**

None of the proposed work will negatively impact adjoining areas to the site. To that end, the new roof structure with a pitch of 2/12 as opposed to 4/12 will be consistent with and therefore indistinguishable from the existing structure when complete.

#### **#3 – LANDSCAPE & SITE:**

No change from existing.

#### **#4 - BUILDING DESIGN:**

The existing complex has historically (over the past 30 years) been an interpretation of a Spanish or Mediterranean Revival style architecture applied to a 1950's commercial ranch style structure. The buildings are CMU with smooth stucco exterior finish and essentially flat roofs with barrel tile mansard. As part of the overall renovation / additions to the existing complex, the architectural style of the complex is being revised to reflect a more Coastal Caribbean style image. To achieve this change, existing roof mansards have been removed and replaced with stucco parapet walls to match existing exterior walls and roof overhangs extended at sloped roofs with new standing seam metal roof panels (under previous permits). Exterior walls are being re-stuccoed and re-painted with new raised stucco banding and architectural detailing. The 3 proposed additions consist of relatively small extensions of the existing structures, each between 200 & 300 square feet. Each of the 3 additions will mimic the architectural style of the complex with the same roof lines and exterior materials. Relative to the Dockmaster's Office Addition, the finished floor elevation is proposed to be the same height as throughout the remaining property as opposed to 3.58' NAVD as required by code.

### **Justification Statement #1**

#### **Proposed Project Summary:**

Relative to the Buccaneer Condominium and its associated common elements, this application seeks a variance of the existing town code which provides for an allowable roof pitch of 4/12 to a roof pitch of 2/12 over existing Condominium Units 1 & 2, 18 & 19 and three (3) existing covered entry roof structures leading into the Condominium complex so as to match the existing Condo roof structures. In addition, the applicant also seeks a variance of the existing town code which will allow the Proposed Finish Floor associated with the new Dockmaster's Office Addition (previously approved by the Town) to be constructed at the same elevation as the remaining/existing property as opposed to 3.58' NAVD.

Estimated construction cost for the proposed development outlined above: \$52,000

### **Justification Statement #2**

#### **Existing Site Improvements Summary:**

The "Buccaneer" site was originally developed in 1956 as a mixed-use condominium facility comprised of 18 residential units, and 2 commercial units. Each of the residential units has undergone several renovations during this time frame. The existing site improvements at the time of purchase by the current Owner(s) included the following elements:

- 16 - 2-story, one-bedroom residential Condo units & 2 single story, one-bedroom residential Condo units.
- ±5,000 square foot single story, stand-alone commercial Dining Facility/Restaurant with a covered exterior dining patio.
- Common area laundry / restroom structure, pool / patio and open landscaped areas.
- Marina facilities with 18 boat slips, fuel dispensing and a 400 square foot, single story stand-alone Dockmaster's facility.
- Paved surface parking for 26 vehicles
- Off-site parking for 60 vehicles

The site's common area / elements and Marina facilities are owned and maintained by the site's condominium association, more specifically the Buccaneer Condominium Association of Palm Beach Shores, Inc.

### **Justification Statement #3**

#### **Recently Completed Site Improvements Summary:**

- 2021 existing Marina dockage electrical service replacement. (permit #2021-1 & #2021-6)
- 2021 existing Seawall Replacement and new Dock Access platform addition (permit # 2021-7 – SPM20-2/AAR20-2)



- 2021 Fire Sprinkler system installation in all structures & marina dockage (permit # 2021-22)
- 2021 Existing Condo Buildings window replacements (permit # 2021-136)
- 2021 Dining Facility interior improvements (permit # 2021-206 & #2022-4)
- 2021 Condo Buildings re-roofing: (permit # 2021-154)
- 2022 Condo Unit #7 interior renovations: (permit #2021-186)
- 2022 – Most recent approvals of Permits for Unit #3 (permit 2022-244), 4 (permit 2022-234), 5 (permit 2022-242), 6 (permit 2022-241), 7 (permit 2021-186), 8 (permit 2022-240), and 9 (permit 2022-239)

The most recent Site Plan approval granted was SPM20-2/AAR20-2 for the seawall replacement and dock access platform back in 2021.

#### **Justification Statement #4**

Approval Basis Statement:

The Owner(s) respectfully requests approval of the instant variance to allow for the new roof structures to be at the same roof pitch as the existing/remaining property. More specifically, a roof pitch of 2/12 as opposed to 4/12. Without the needed variance, the roof structure will not tie in properly to the existing roof and will not be aesthetically consistent or pleasing to the rest of the property. In addition, the Owner also seeks a variance to allow the Proposed Finished Floor elevation of the new Dockmaster's Office Addition to be at the same elevation as the existing property as opposed to 3.58' NAVD.

### **REQUEST FOR VARIANCE – Additional Pages**

The Applicant is requesting a variance from the Town Code Section(s) App. A, S VII Pf. 7.3 and App. A, S IV Pf. 4.6 to permit the following:

Minimum allowable roof pitch is 4/12 and max is 12/12 per the cited Code. Applicant seeks variance for 2/12 (under 4/12) pitch over Units 1/2, 18/19, and three entryways per enclosed plans. Relative to the Dockmaster's Office Addition, the finished floor elevation is proposed to be the same height as throughout the remaining property as opposed to 3.58' NAVD as required by Code.

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**Please be advised that a variance from the terms of the Zoning Code shall not be recommended by the Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:**

- 1. Explain the special conditions and circumstances which exist that are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or building in the same zoning district:**

Roof pitch variance is sought in order to match existing roof pitch at property in all other areas. Minor modification as pitch is only 2/12 less sloped than Code's allowable 4/12 pitch. The Dockmaster's Addition variance of floor elevation is sought to maintain consistent flooring height across other portions of the property.

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- 2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant:**

Existing pitches roofs were, and are currently, sloped at 2/12 throughout the property when the Applicant purchased it. Roof pitch changing only in noted areas at approved modification/expansion of condo units or space. As for the flooring variance, the existing Dockmaster's office, which is being expanded, has been at the same height since purchase.

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- 3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:**

Applicant seeks to renovate the property to make it a public benefit, such that it is aesthetically pleasing and meets with local architecture. As such, matching the roof pitch and flooring levels on all parts of the property aids that goal.

---



4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:

Minimum because it is only seeking a slight deviation from minimum allowable pitch, which is 4/12, and Applicant is seeking variance for 2/12 - i.e. 2/12 less than minimum. As with the roof pitch, the flooring variance only applies to a smaller part of the property that is an addition to a long-standing Dockmaster's office.

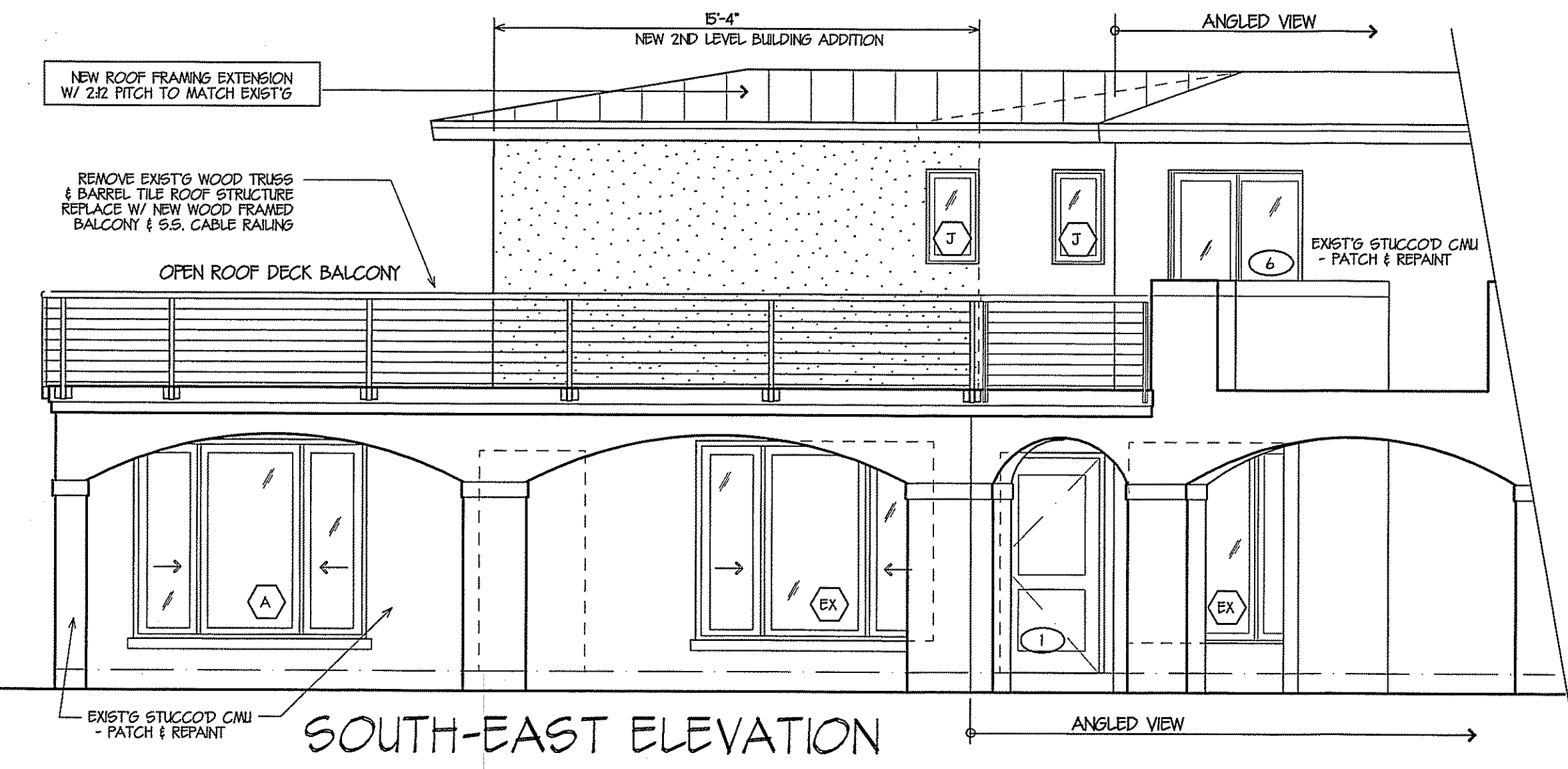
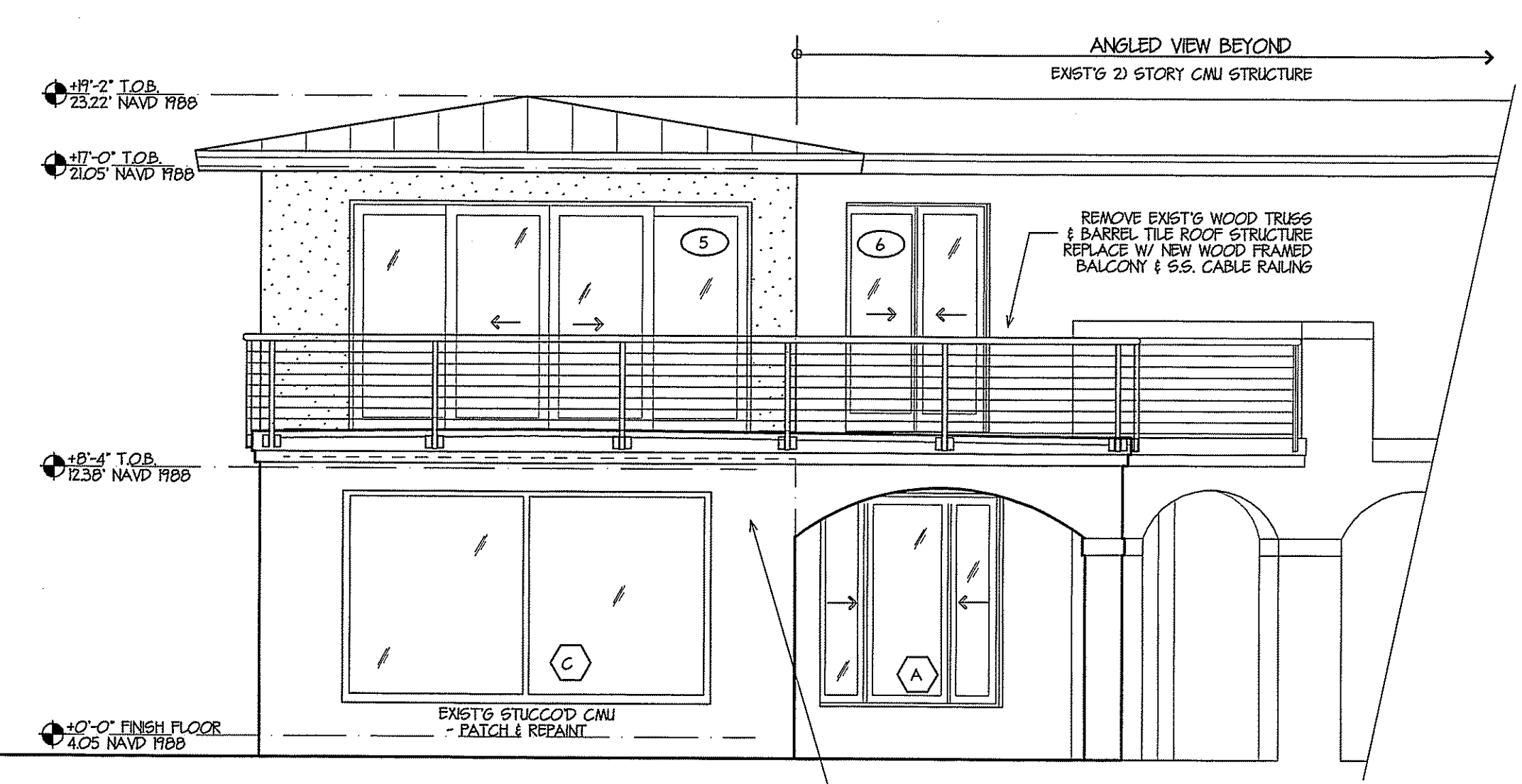
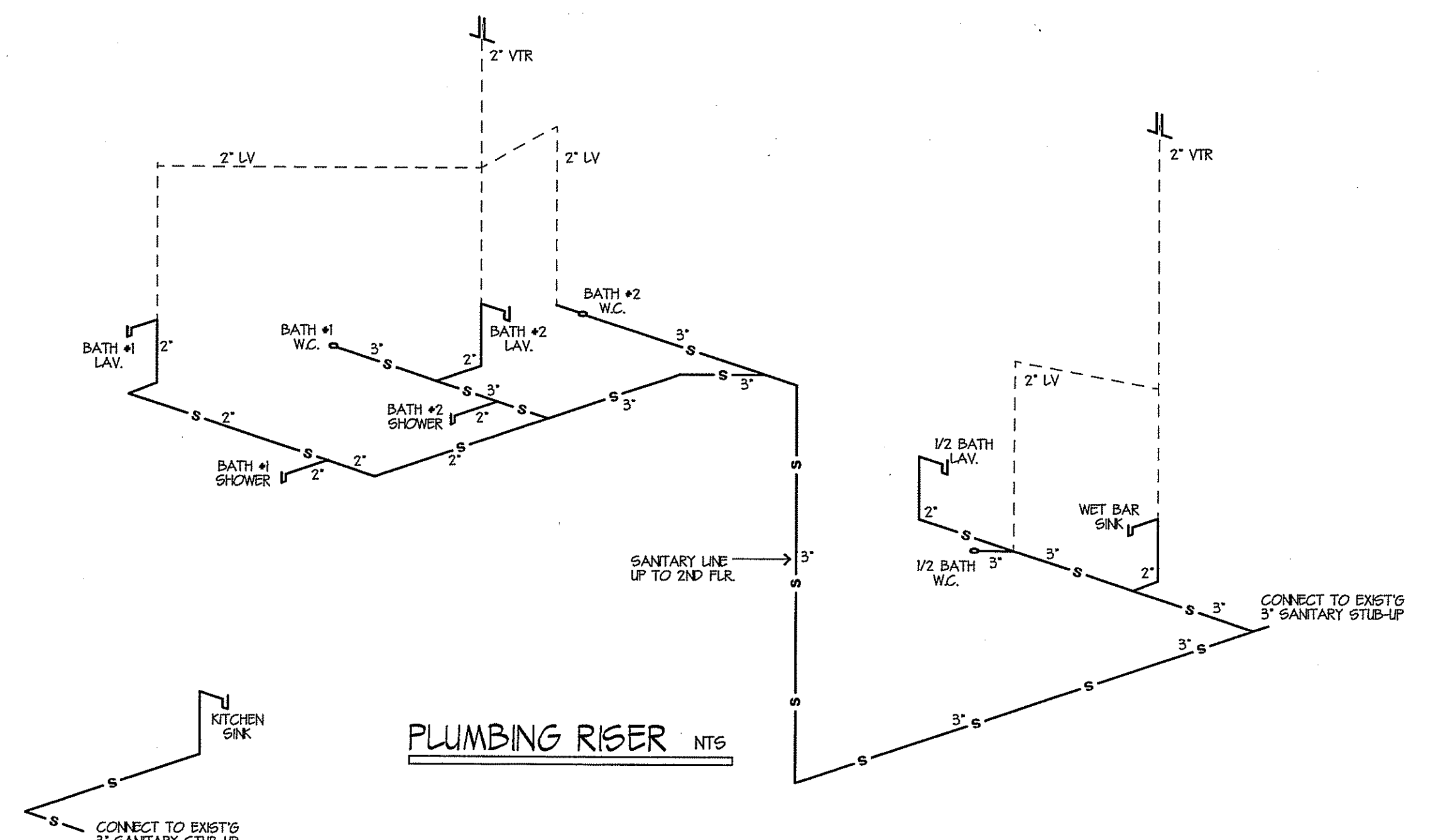
5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:

The slight roof pitch variance will allow property to comply with roof of existing property in other parts, and the slight variance will not be so significant or varied that so as to cause the property to be in conflict with other surrounding properties. Many other properties in the surrounding area, both residential and commercial, are at the same flood plain level as the Dockmaster's office.

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

The slight variance in slope and flooring modifications will not be injurious because they are in accordance with the already existent slope of other roof parts and floodplains at the property, it will be similar to other roofs in the neighborhood, and is only a slight variance.

***The burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.***



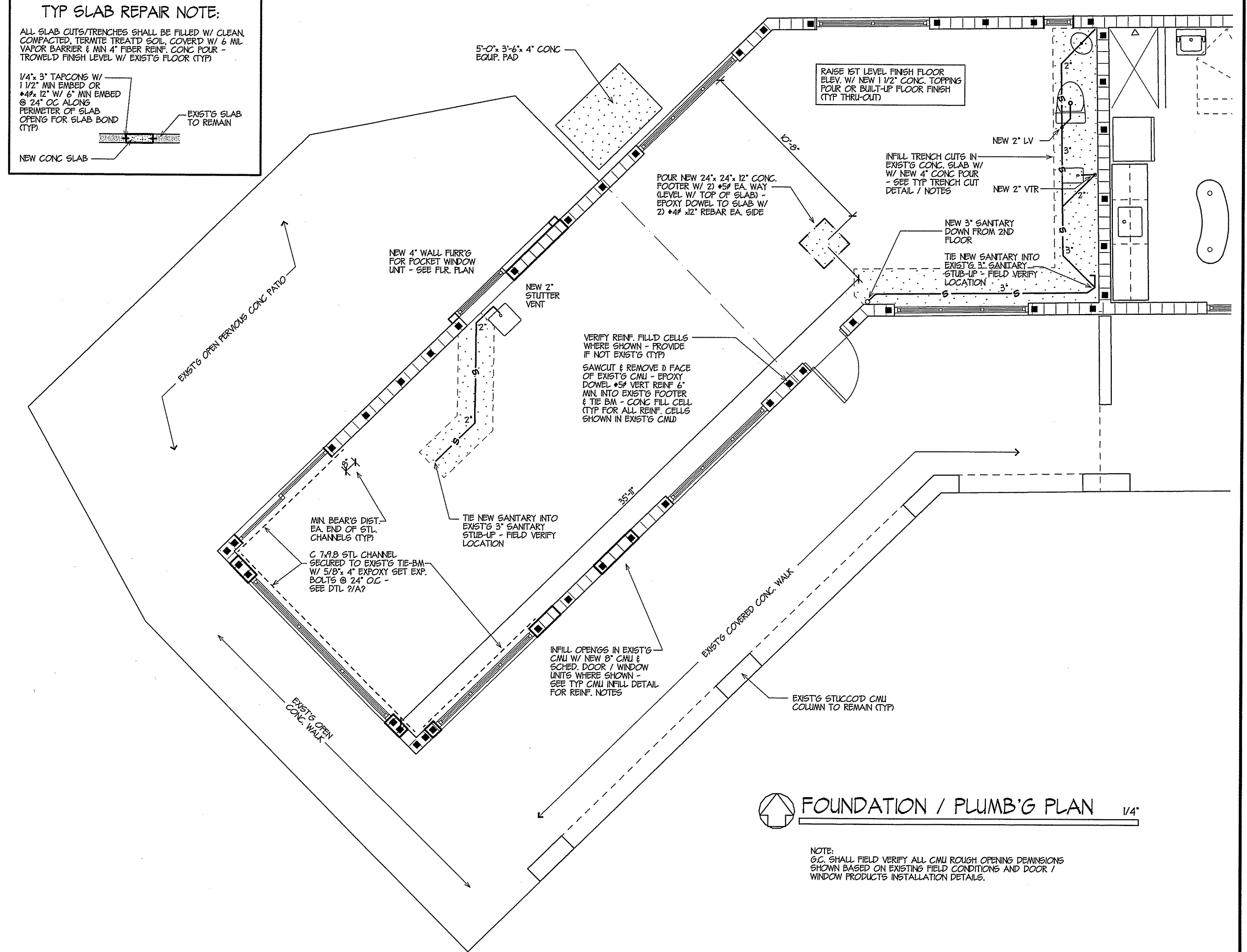
**TYP SLAB REPAIR NOTE:**

ALL SLAB CUTS/TRENCHES SHALL BE FILLED W/ CLEAN, COMPACTED, TREATED SOIL, COVERED W/ 6" ML VAPOR BARRIER & MIN 4" FIBER REIN. CONC POUR - TROWEL FINISH LEVEL W/ EXIST' FLOOR (TYP)

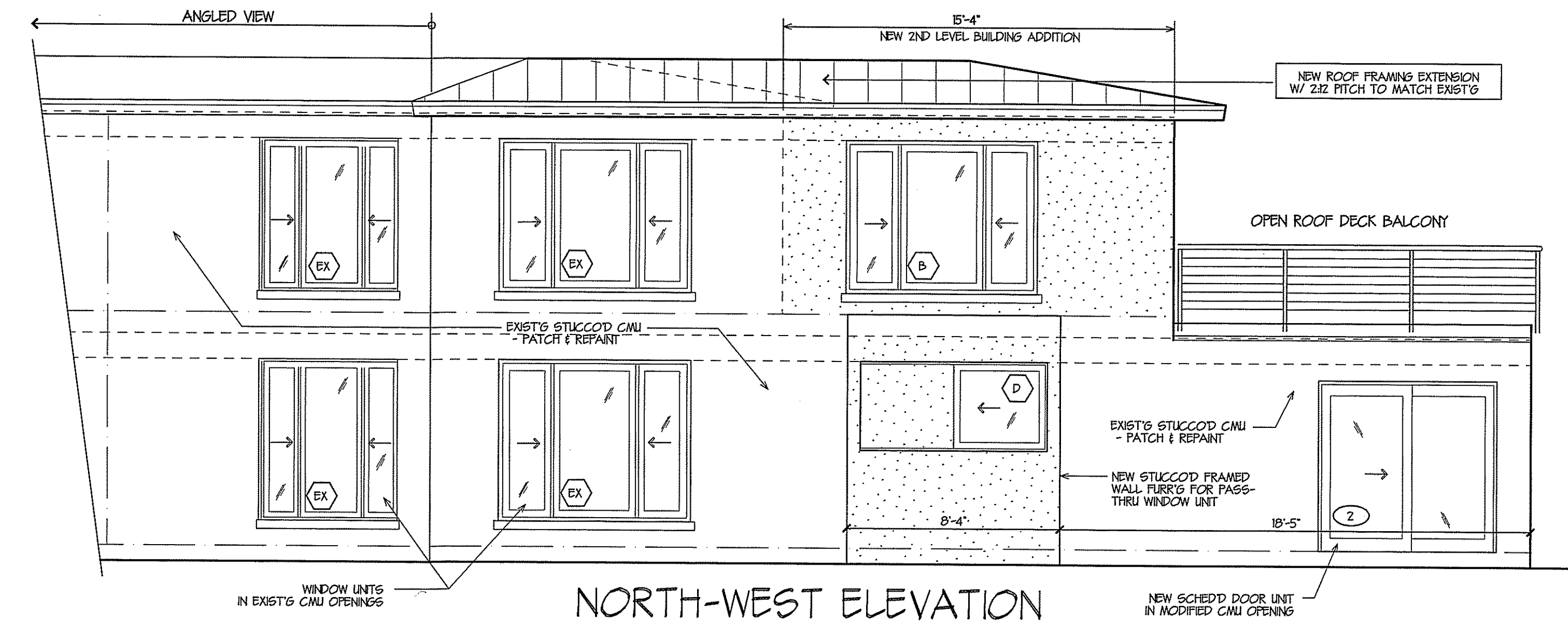
1/4" 3" TAPCONS W/ 1/2" MIN EMBED OR 4x4 12" W/ 5" MIN EMBED @ 24" OC ALONG PERIMETER OF SLAB OPENING FOR SLAB BOND (TYP)

NEW CONC SLAB

EXIST' SLAB TO REMAIN



CONDO UNITS #1 & #2 - ADDITION / RENOVATIONS AT:  
**BUCCANEER CONDOMINIUM**  
 142 LAKE DRIVE PALM BEACH SHORES, FLORIDA



COMMERCIAL - RESIDENTIAL - INSTITUTIONAL DESIGN

**CRANFIELD ARCHITECTS**

1224 NE JENSEN BEACH BLVD.  
 JENSEN BEACH, FLORIDA 33457

PHONE 772-283-4032  
 FAX 772-283-9850

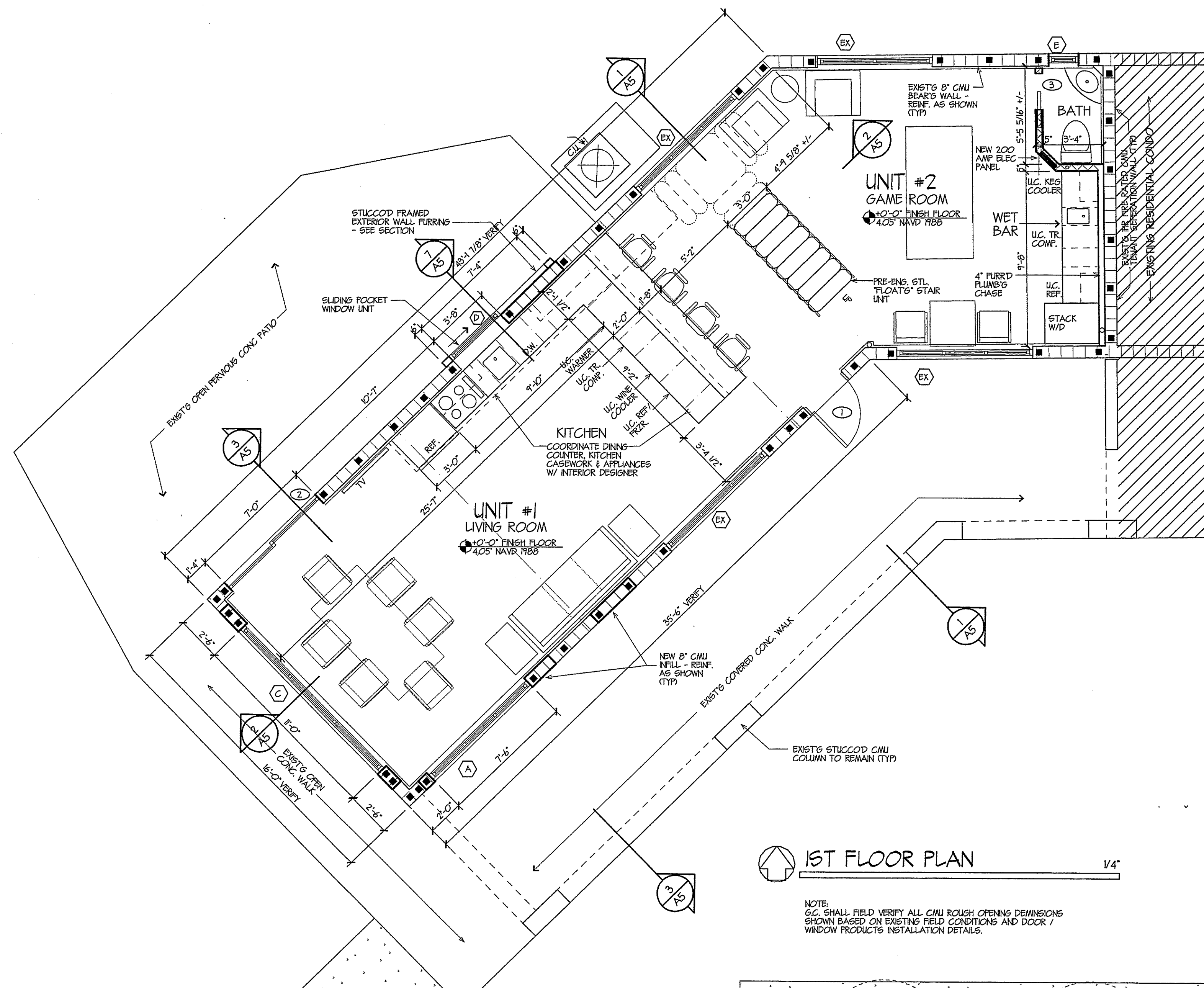
PROPOSED CONDO ADDITION / RENOVATIONS FOR  
**BUCCANEER CONDOMINIUM**  
 142 LAKE DRIVE PALM BEACH SHORES, FLORIDA

REVISIONS

JOB NO. 21-713  
 DATE 11-30-22  
 DRAWN BY SMG  
 CHECKED BY SMG

SHEET  
**A2**  
 3 OF 12





FINISH SCHEDULE												
mark	room description	floor			base	walls			ceiling		primary height	notes
		PERGELIN TILE	VINYL PLANK CARPET TILE CONCRETE "COOL DECK"	WOOD BASE (PAINTED) 6" PORCELAIN TILE NONE	3/8" GYP BRD - PAINTED 48" H. P. TILE WAINSCOT FULL HEIGHT PORCELAIN TILE FRP BOARD STAINLESS STEEL STUCCO	PAINTED 3/8" T&G WOOD 5/8" GYP BRD 5/8" GREEN BOARD EXPOSED ROOF FRAMING						
	LIVING ROOM								○		8'-2"	
	KITCHEN								○		8'-2"	
	GAME ROOM								○		8'-2"	
	1/2 BATH (OFF FLR)								○		7'-0"	
	OUTDOOR PATIO - 1ST LEVEL											
	BEDROOM #1								○			VARIABLE
	BATHROOM #1								○		7'-2"	
	SHOWER								○		7'-2"	
	BEDROOM #2								○			VARIABLE
	CLOSET (BEDRM #2)	○		○		○			○		7'-2"	
	BATHROOM #2								○		7'-2"	
	SHOWER								○		7'-2"	
	OUTDOOR PATIO - 2ND LEVEL		○								NONE	

### GENERAL FINISH NOTES:

- ALL PAINT STAINS AND SEALERS SHALL BE SHERWIN WILLIAMS PRODUCTS IN OWNER SELECTED COLORS
- INTERIOR EXPOSED WOOD SURFACES TO RECEIVE 2) COATS INTERIOR WATER BASED SEAM-TRANSPARENT LATEX PAINT
- ALL PAINT PRODUCTS TO BE LOW-VOC NOT TO EXCEED 50 G/L FOR INTERIOR FLAT 150 G/L NON-FLAT & 100 G/L FOR EXTERIOR FLAT OR 200 G/L NON-FLAT
- RESTROOMS: TILE FINISH W/ 5/8" TILE BACKER BOARD @ 48" AFF W/ PAINTED 5/8" GREENBOARD ABOVE TO CEILING SHOWER(S): FULL HEIGHT 5/8" CEMENT BOARD W/ EXPOS. FINISH

### KEYED NOTES:

- PROVIDE ALTERNATE PRICE FOR PAINTED SMOOTH STUCCO WALL FINISH
- LIGHT BROOM FINISH - EXPOSED CONCRETE SLAB
- 1/2" FLYING WALL FINISH OVER STUDS - PAINTED
- USE GREENBOARD - PAINTED
- PROVIDE FULL HEIGHT TILE BACKSPLASH AT CASEWORK & 5.5' WALL PANEL BEHIND RANGE - SEE INT. ELEVATIONS & CASEWORK DTLS SHIT A9

# CONDO UNITS #1 & #2 - ADDITION / RENOVATIONS AT: BUCCANEER CONDOMINIUM

142 LAKE DRIVE

PALM BEACH SHORES, FLORIDA

## WINDOW SCHEDULE

mark	mdl	s	r.	o.	size	w	h	type				finish	glass	frame details				notes			
								FIXED ALUM.	ALUM. HORIZ. ROLLER	CASEMENT	FACTORY FINISH - BRONZE			7/16" LAM. IMPACT - TINTED	1/4" TEMP. BLACKOUT TINT	3/16" CLEAR TEMP.	head detail		jamb detail	sill detail	head height
(A)			7'-6"		6'-4"			○	○		○		○	4/A4	4/A4	4/A4	7'-4"	EXIST			
(B)			7'-6"		6'-0"			○	○		○		○	4/A4	4/A4	4/A4	7'-0"				
(C)			11'-0"		6'-4"			○					○	4/A4	4/A4	4/A4	7'-4"	EXIST			
(D)			3'-8"		3'-6"				○				○	4/A4	4/A4	4/A4	7'-4"	EXIST			
(E)			1'-8"		3'-0"					○	○		○	4/A4	4/A4	4/A4	6'-8"				
(EX)			EXISTS TO REMAIN																		

### GENERAL WINDOW NOTES:

- SEE SHEET C5 FOR SCHED. MIN WIND PRESSURES
- COORDINATE ROUGH OPENING DIMENSIONS W/ PRODUCT MANUF.
- WINDOW HEAD HEIGHTS INDICATED ARE ABOVE ADJACENT INTERIOR FINISH FLOOR - VERIFY & COORDINATE W/ BUILDING ELEVATIONS
- ALL GLAZING TO BE BRONZE TINTED 1" INSULATED LAMINATE IMPACT GLAZ
- ALL WINDOW FRAMES TO BE OWNER SELECTED FACTORY KYNAR FINISH
- PROVIDE SCREENS FOR ALL OPERABLE WINDOW UNITS

### KEYED WINDOW NOTES:

- EGRESS WINDOW OPENING

### GENERAL FLOOR PLAN NOTES

FIELD VERIFY ALL DIMENSIONS & CONSULT W/ THE ARCHITECT AS TO ANY DISCREPANCIES

#### INSULATION

- EXTERIOR CMU WALL INSULATION SHALL BE FOIL (R-4.2) INSULATION BETWEEN PT FURR'S STRIPS @ 16" OC SECURED TO BLOCK W/ P.A.F.'S @ 24" OC
- FLOOR DECK INSULATION SHALL BE R-3.0 BATT INSULATION BETWEEN FLOOR FRAMING MEMBERS
- INTERIOR PARTITIONS (WHERE SHOWN IN PLAN) TO BE SOUND INSULATED W/ R-1 BATT FLOOR TO CELLS

#### CASEWORK / CABINERY

- DESIGN, SPECIFICATION AND DETAILING BY OTHERS
- COORDINATE WALL BLOCKING REQUIREMENTS W/ OWNER FOR CABINERY AND SHELVING LOCATIONS

### WALL LEGEND

EXISTS CMU TO REMAIN

NEW 8" CMU W/ HORIZ. JOINT REINF @ 16" OC VERT. & 10" DIA VERT REIN IN CONC FILL CELLS (AS SPACED IN PLAN) & SCHED FINISHES

NEW 2x (4,6,8) OR 12" - SEE PLANS) SHEAR / LOAD PATH WALL W/ SCHED FINISHES - SEE FRAMG PLAN FOR TYP WALL CONSTRUCTION NOTES / DETAIL

NEW INSULATED 2x (4,6,8) OR 12" - SEE PLANS) NON-LOAD BEARING, INTERIOR STUD PARTITION

NEW NON-INSULATED 2x (4,6,8) OR 12" - SEE PLANS) NON-LOAD BEARING, INTERIOR STUD PARTITION

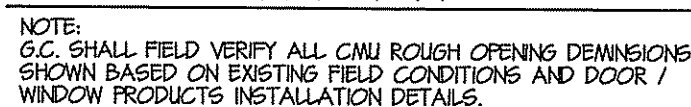


142 LAKE DRIVE

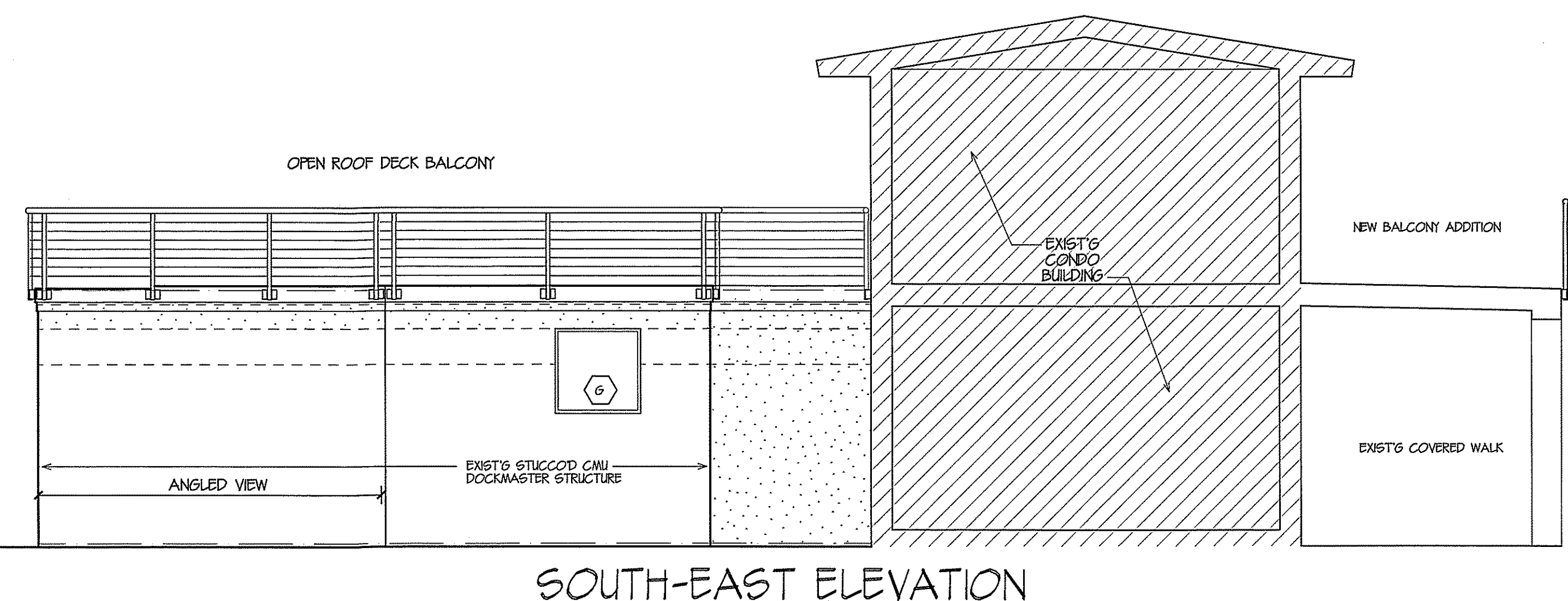
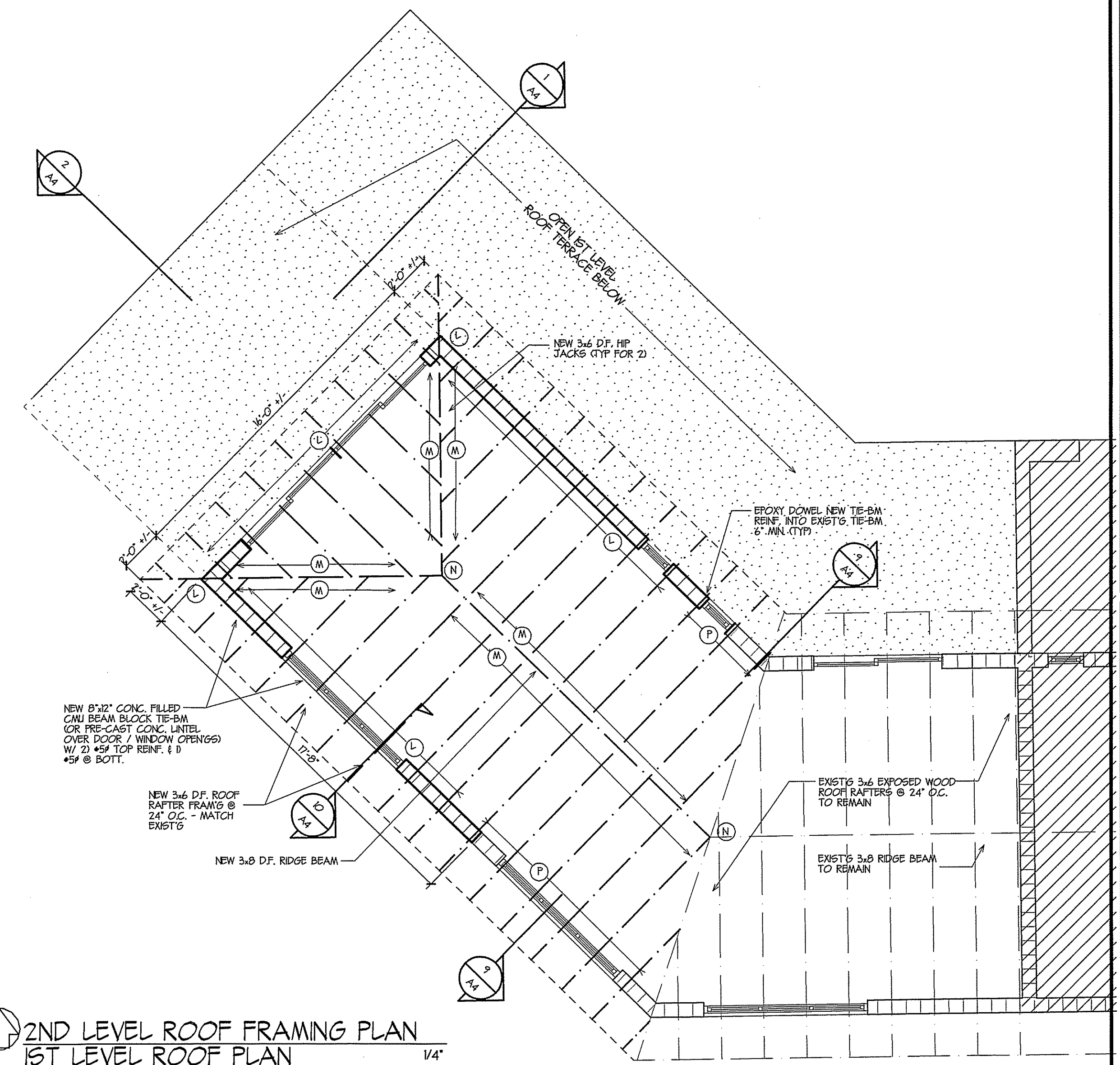
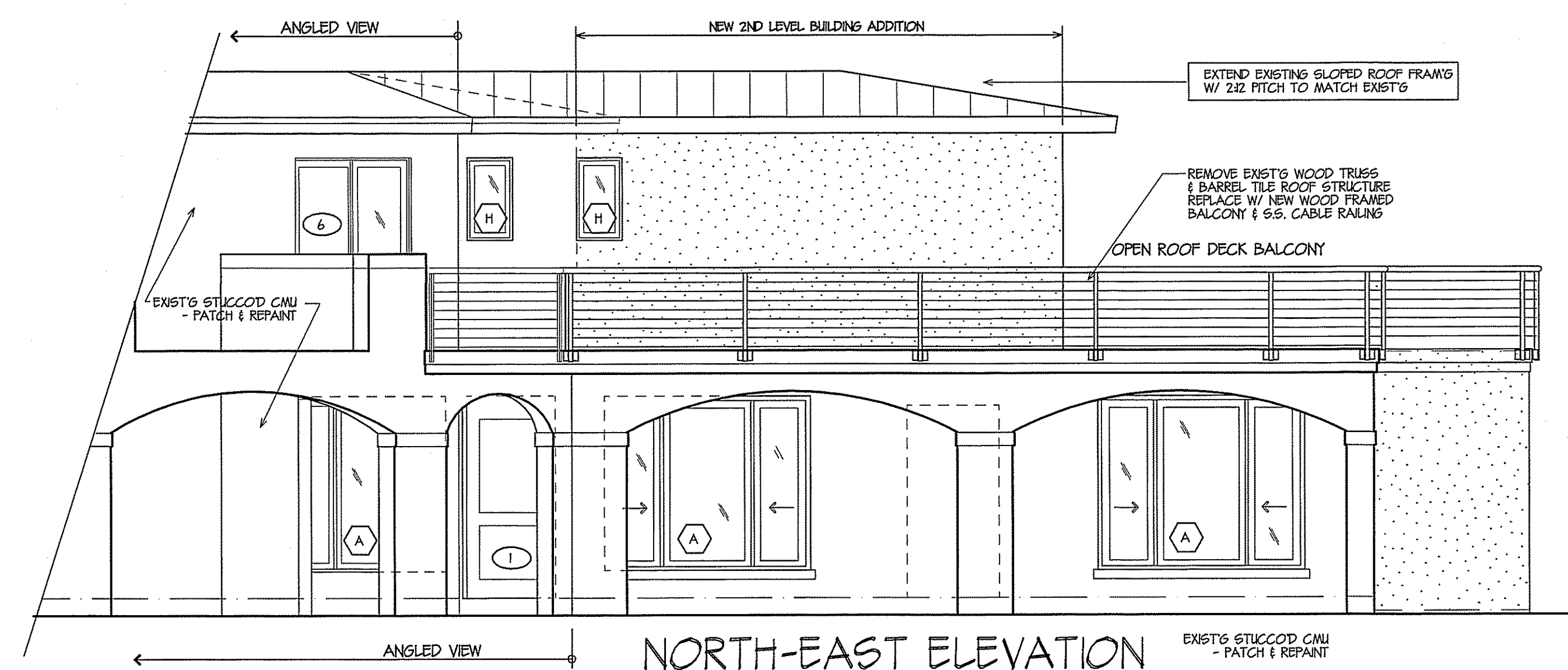
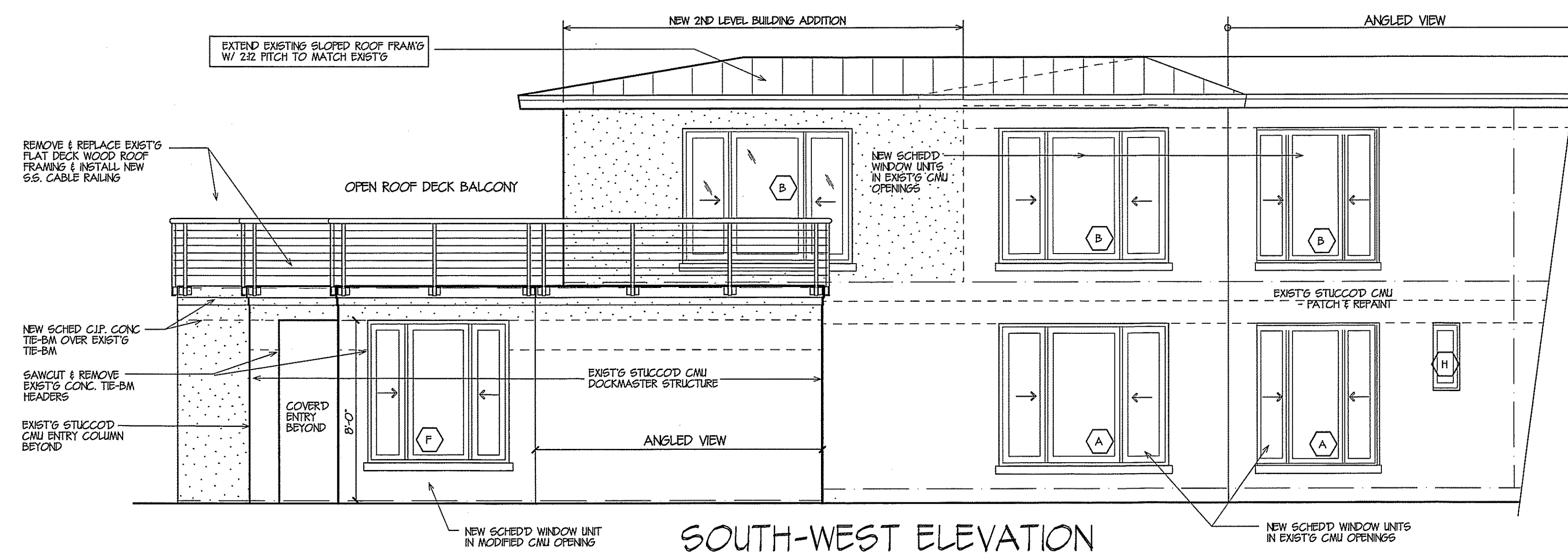
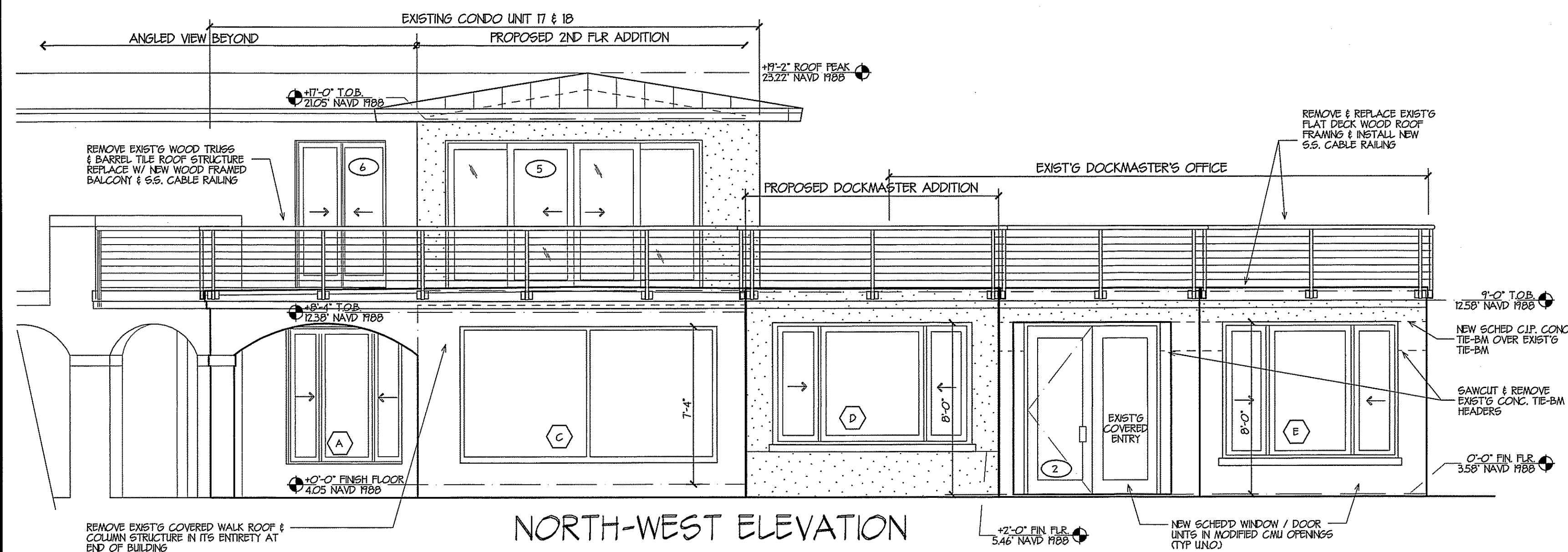
PALM BEACH SHORES, FLORIDA



2ND LEVEL FLOOR PLAN /  
1ST LEVEL ROOF PLAN 1/4







## EXTERIOR ELEVATIONS

**BUCCANEER CONDOMINIUM**

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42 LAKE DRIVE

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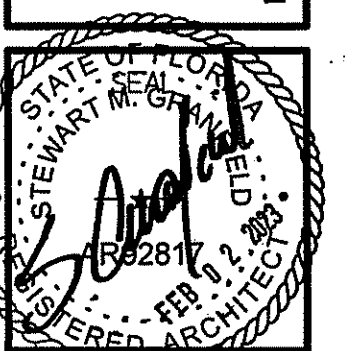
PAULI BEACH SQUARES, FLORIDA

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**CARRANFIELD ARCHITECTS**

---

COMMERCIAL - RESIDENTIAL - INSTITUTIONAL DESIGN  
 1274 NE JENSEN BEACH BLVD.  
 JENSEN BEACH, FLORIDA 34957  
 PHONE: 772-283-5825  
 FAX: 772-283-6600



## REVISIONS

DB NO.	21-713
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DATE 11-30-22

DRAWN BY SMG

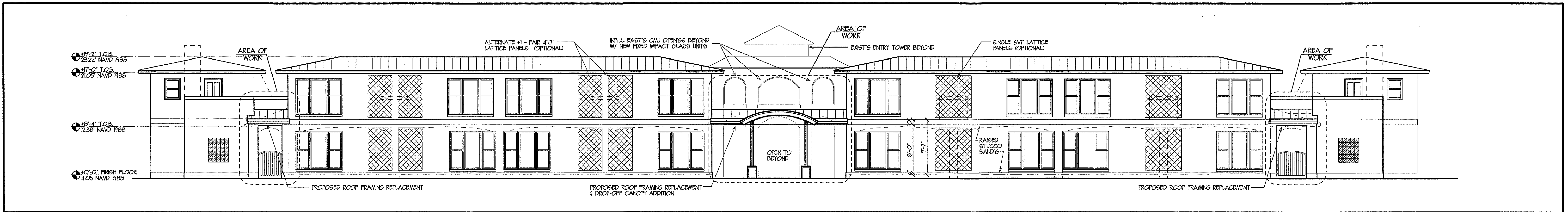
CHECKED BY SMG

SHEET

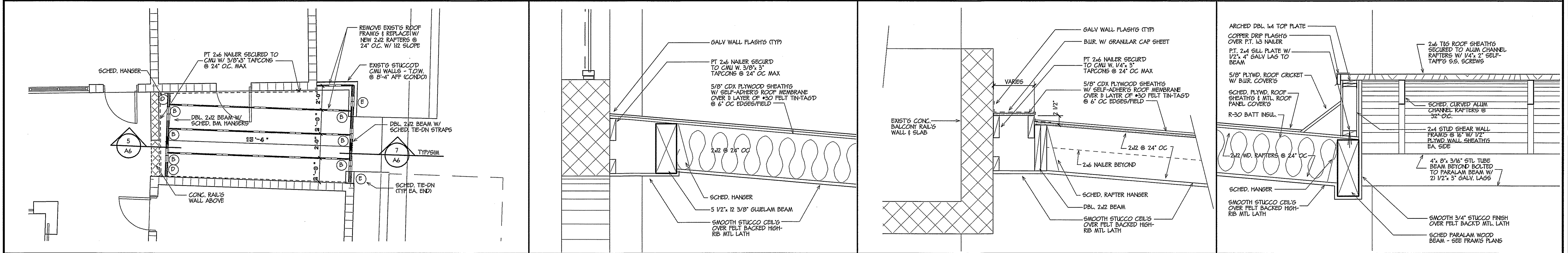
45

6 OF 12

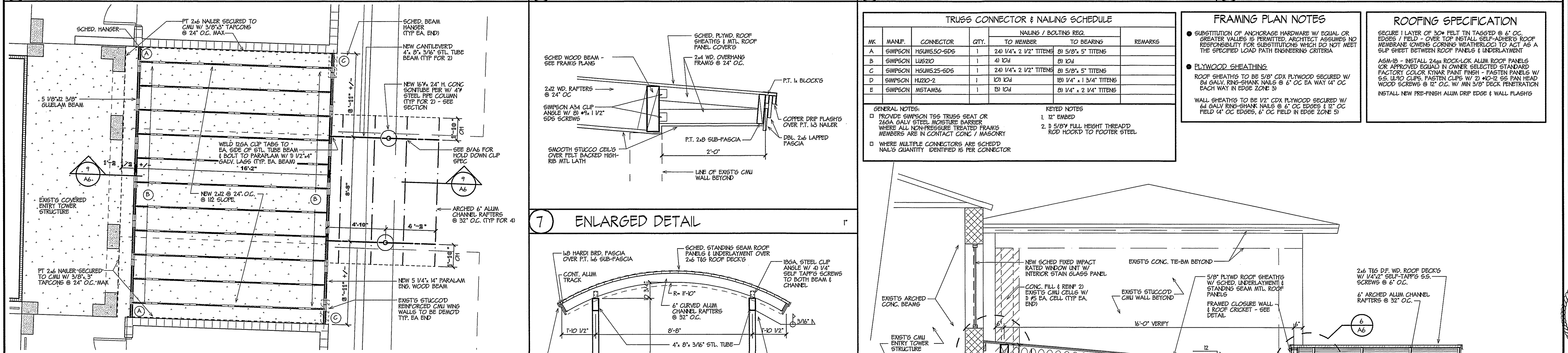




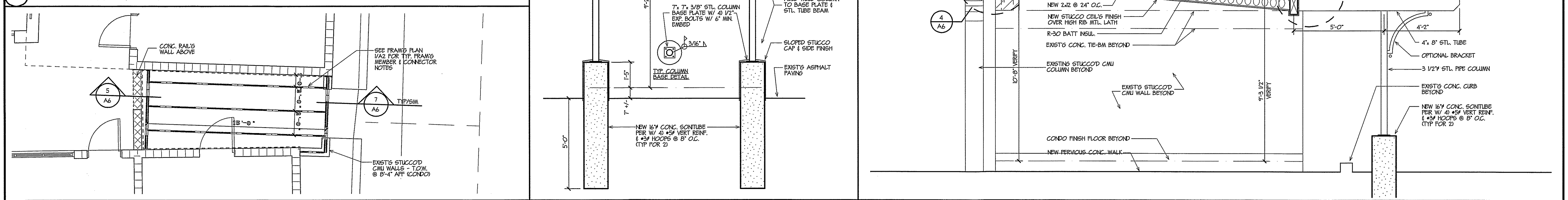
EAST BUILDING ELEVATION - STREET FRONTAGE 1/8"



1 NORTH END ENTRY ROOF FRAMING PLAN 1/4" 4 ENLARGED DETAIL 1" 5 ENLARGED DETAIL 1" 6 ENLARGED DETAIL 1"



2 MAIN ENTRY ROOF FRAMING PLAN 1/4" 7 ENLARGED DETAIL 1"



3 SOUTH END ENTRY ROOF FRAMING PLAN 1/4" 8 ENLARGED DETAIL 3/8" 9 MAIN ENTRY ROOF SECTION 3/8"

COMMERCIAL - INSTITUTIONAL DESIGN  
1021 NE TOWN BEACH BLVD  
TOWN BEACH, FLORIDA 33467  
PHONE: 772-285-4922  
FAX: 772-285-4920

**ARANFIELD**  
ARCHITECTS

PROPOSED TENANT IMPROVEMENTS FOR THE:  
**BUCCANEER CONDOMINIUM**  
PALM BEACH SHORES, FLORIDA  
142 LAKE DRIVE

STATE OF FLORIDA  
COUNTY OF PALM BEACH  
REGISTERED PROFESSIONAL ARCHITECT  
No. 192812  
J. Aranfield

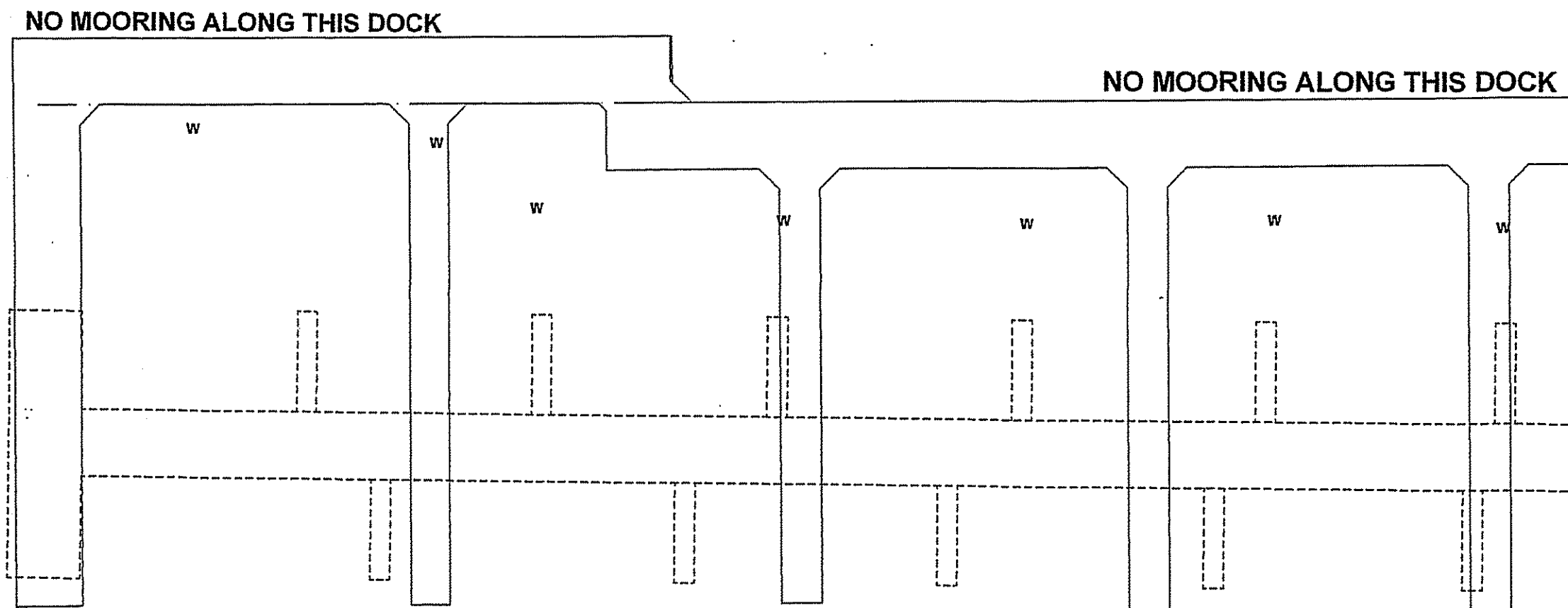
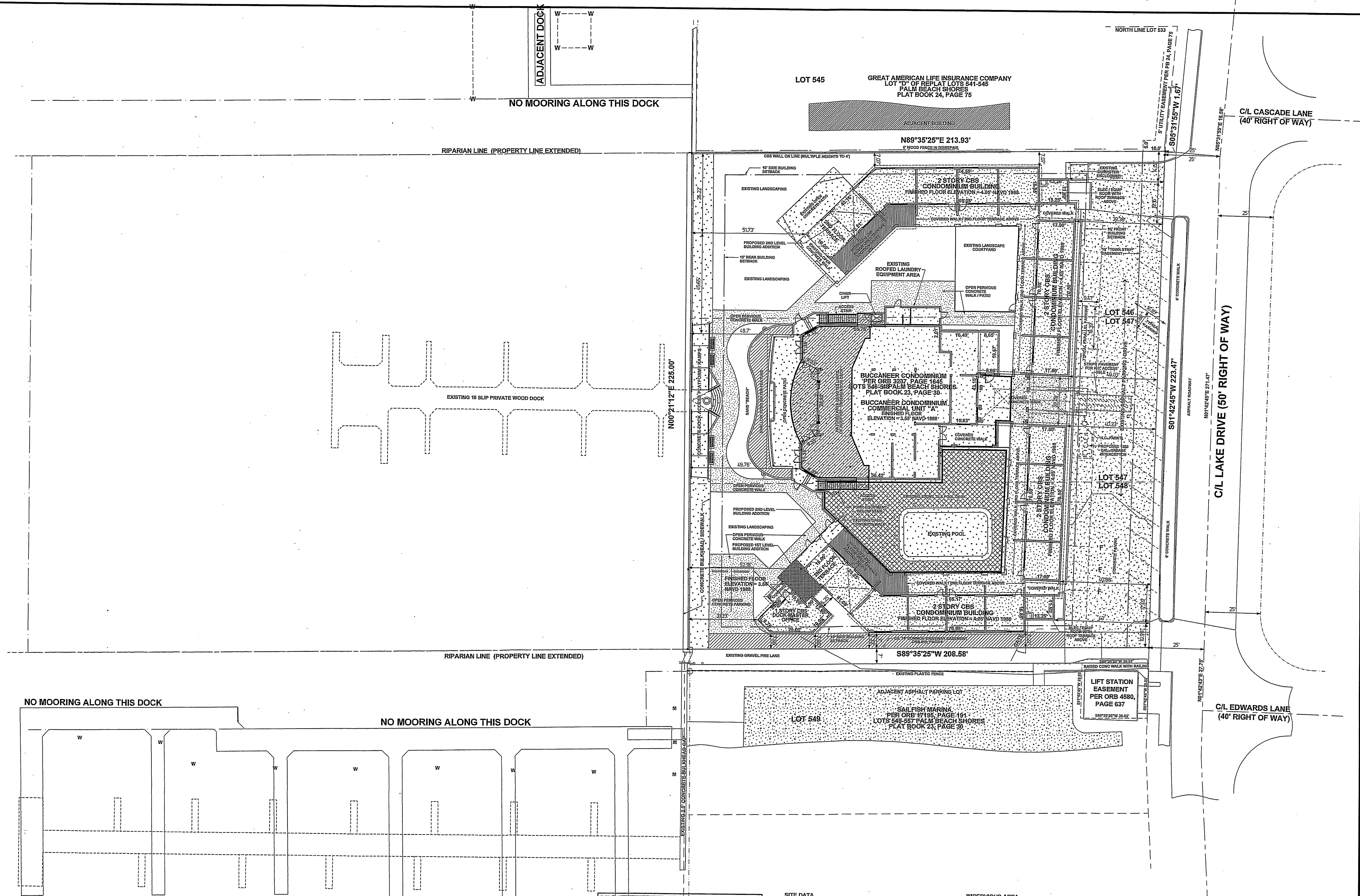
REVISIONS

JOB NO. 21-708  
DATE 11-30-22  
DRAWN BY SMG  
CHECKED BY SMG

SHEET  
**A6**  
7 OF 12



LAKE WORTH



LEGAL DESCRIPTION UPLAND PARCEL PER ORB 3237 PAGE 1645  
ALL OF LOTS 546, 547 & 548, PALM BEACH SHORES, ACCORDING TO THE PLAT THEREOF,  
AS RECORDED IN PLAT BOOK 23, PAGES 29 THRU 32, OF THE PUBLIC RECORDS OF  
PALM BEACH COUNTY, FLORIDA.

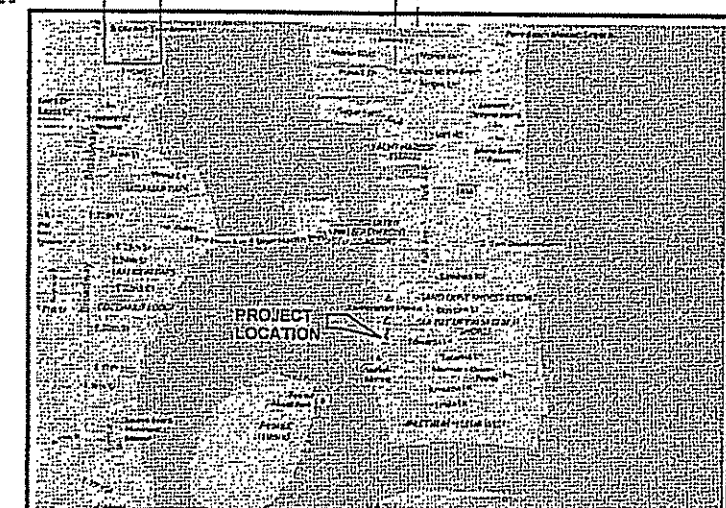
ALSO KNOWN AS THE BUCCANEER CONDOMINIUM, AS PER THE DECLARATION OF CONDOMINIUM,  
RECORDED IN OFFICIAL RECORD BOOK 3237, PAGE 1645, OF THE PUBLIC RECORDS OF  
PALM BEACH COUNTY, FLORIDA

**BUCCANEER CONDOMINIUM**

1" = 20'

**FINAL SITE PLAN**

INFORMATION BASED ON BOUNDARY / TIE-IN SURVEY  
PERFORMED BY D.L. BLANTON INC. SURVEYING & MAPPING  
DATED 03-06-21 - REFERENCE NO. 29/30



SITE DATA	
Total Site Area	47,593 s.f. 1.09 ac. 100 %
Zoning	DISTRICT "C"
Future Land Use	7
PCN	54-43-42-27-41-000-0190
Existing Use	CONDOMINIUM / DINING/MARINA
Proposed Use	NO CHANGE
Dwelling Density (Max.)	30 Units / Acre = 33 Units
Existing	16 Units

PERVIOUS OPEN SPACE	
Landscaped Areas:	9,501 s.f.
Gravel Parking / Drives:	1,122 s.f.
Pervious Concrete Paving:	3,252 s.f.
Total Pervious Open Space:	13,875 s.f. 0.319 ac. 29.2 %
Other Open Space	N/A
Preserve Area	N/A
Wetland	N/A
Upland	N/A

IMPERVIOUS AREA	
Developed Areas:	
Building Footprint (Enclosed)	12,123 s.f.
Covered Walk / Patio	5,209 s.f.
Pavement (incl. Courts)	8,394 s.f.
Open Patios / Pool / Decks	5,133 s.f.
Open Walks / Bulkhead	2,196 s.f.
Surface Water	678 s.f.
Total Impervious	33,628 s.f. 0.772 ac. 70.8 %
Developed Space:	
Total Gross Floor Area	17,680 s.f. 0.406 ac. 37.2 %
Building Coverage	15,900 s.f. 0.365 ac. 32.5 %
Code Maximum	16,161 s.f. 0.371 ac. 34.0 %
Height (Max. Above Grade)	20.2'
Roof Peak @ 2 Story Condo	12.7'
Top Parapet @ 1 Story Dining	40.0'

PARKING REQUIREMENTS			
USE	AREA	PARKING REQUIREMENTS	SPACES REQUIRED
DINING FACILITY	127 Seats	1) Space per 3) Seats (127/3)	42.3
1 BEDRM. CONDO	14 Units	1.25 Spaces per Unit	17.5
2 BEDRM. CONDO	2 Units	1.5 Spaces per Unit	3.0
SHIP'S STORE	288 sqft	1 Space per 200 sqft	1.5
TOTAL # OF SPACES REQUIRED PER P.B.S. (PL7.12.1):			65
TOTAL # OF ON-SITE SPACES PROVIDED:			65
TOTAL # OF OFF-SITE SPACES PROVIDED:			65
TOTAL # OF PARKING SPACES AVAILABLE:			65

NOTE:  
DINING FACILITY SEATING COUNT IS BASED ON THE # OF SEATS IDENTIFIED IN  
THE PERMITTED BUILDING CONSTRUCTION PLANS AND INCLUDE INDOOR DINING  
TABLES, OUTDOOR DINING PATIO TABLES / LOUNGE SEATING, AND INDOOR BAR  
SEATING.  
EXCLUDING THE 65 REQUIRED PARKING SPACES, THERE ARE 21 ADDITIONAL  
PARKING SPACES AVAILABLE FOR STAFF AND STANDING PATRONS IN THE BAR  
& OUTDOOR DINING PATIO AREAS

PROPOSED TENANT IMPROVEMENTS FOR:  
**BUCCANEER YACHT CLUB**

COMMERCIAL - RESIDENTIAL - INSTITUTIONAL DESIGN

**ARRANFIELD ARCHITECTS**

1074 NE JENSEN BEACH BLVD.  
JENSEN BEACH, FLORIDA 33457

PHONE: 772-283-4032  
FAX: 772-283-8850

REVISIONS

JOB NO.	17-633
DATE	9-16-22
DRAWN BY	SWG
CHECKED BY	SWG

SHEET

**SP1**

1 OF 1





**SHARFI HOLDINGS**

EQUITY MANAGEMENT

BENJAMIN K. SHARFI  
FOUNDER/CEO

March 21, 2023

**VIA E-Mail and FedEx**

Jude Marie Goudreau, CMC  
Town Clerk  
Town of Palm Beach Shores  
247 Edwards Lane  
Palm Beach Shores, FL 33404  
[jgoudreau@pbstownhall.org](mailto:jgoudreau@pbstownhall.org)

Amity R. Barnard, Esq.  
Davis & Associates, P.A.  
701 Northpoint Parkway, Suite 205  
West Palm Beach, FL 33407  
[mitti@davislawteam.com](mailto:mitti@davislawteam.com)

**RE: VAR23-01 Variance Application – Supplemental Information for Town  
Commission**

Dear Ms. Goudreau and Ms. Barnard,

In addition to our prior correspondence from last week, enclosed are ten (10) color copies of photos that we intend to rely upon in support of the referenced variance application review during the Town's upcoming March 27, 2023 Commission Meeting.

We look forward to seeing both of you next week, and we welcome any further questions or requests for information/documents in the meantime.

Sincerely,

Christopher F. Hamilton  
*Deputy General Counsel*

cc: Alan Fiers, Mayor, Town of Palm Beach Shores (via email);  
Joshua D. Miron, Esq., COO & General Counsel (via email).

Enclosures











## **ORDINANCE NO. O-1-23**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING ORDINANCE. AT PF. 8.3. BUILDING HEIGHT., TO ELIMINATE THE TOP OF BEAM RESTRICTION FOR BUILDINGS IN ZONING DISTRICT D; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, currently Pf. 8.3 of the Town Code establishes both a maximum building height and maximum top of beam for buildings constructed in Zoning District D; and

**WHEREAS**, unlike the other Zoning District, there are no roof pitch requirements and flat roofs are not prohibited or limited within Zoning District D; and

**WHEREAS**, the current top of beam restriction discourages the use of modern building design and architecture; and

**WHEREAS**, the Town Commission of the Town of Palm Beach Shores believes these amendments to the Town's Zoning Code are in the best interest of the health, safety and welfare of the Town, its citizens, and all those doing business with the Town.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**Section 1:** Appendix A. Zoning Ordinance. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section VIII. District D Regulations., Pf. 8.3.- Building height. To eliminate the top of beam restriction for buildings in Zoning District D; providing that Pf. 8.3. shall hereafter read as follows:

### **Pf. 8.3. - Building height.**

- a. The maximum height of any building in this district that does not utilize underground/depressed parking pursuant to Pf. 12.6 to contain all required parking for residents of the structure shall be sixty-six (66) feet ~~and the top of the beam shall not exceed sixty-one (61) feet~~ measured from the grade elevation.

- b. The maximum height of any building in this district that utilizes underground/depressed parking pursuant to Pf. 12.6 to contain all required parking for residents of the structure shall be sixty-eight (68) feet ~~and the top of the beam shall not exceed sixty-three (63) feet~~ measured from the grade elevation.
- c. No building shall have more than six (6) stories.
- d. The maximum height of any accessory building in this district shall be fifteen (15) feet.
- e. Roof structures for housing elevator machinery, stairwell enclosures, tanks, skylights, chimneys, ventilating fans, receiving antennas, air conditioning equipment and non-habitable architectural features shall be permitted above the applicable height limit. Such structures shall not be greater in height and area than required to house such equipment, and such architectural features shall comply with section 14-87, Review criteria for architectural and design features. The total roof area of such roof structures shall not be greater than five (5) percent of the roof area of the building on which they are erected. Under no circumstances shall such roof structure be used or equipped for storage or habitation of any kind. All roof structures shall be shown on the original building plans submitted for approval.

**Section 2:** Each and every other section and subsection of Appendix A. Zoning Ordinance. shall remain in full force and effect as previously adopted.

**Section 3:** All ordinances or parts of ordinances in conflict be and the same are hereby repealed.

**Section 4:** Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

**Section 5:** Specific authority is hereby granted to codify this Ordinance.

**Section 6:** This Ordinance shall take effect immediately upon passage.

**FIRST READING** this \_\_\_\_ day of February, 2023.



**SECOND AND FINAL READING** this \_\_\_\_ day of March, 2023.

**TOWN OF PALM BEACH SHORES**

\_\_\_\_\_  
Alan Fiers, Mayor

ATTEST:

\_\_\_\_\_  
Jude Goudreau, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

\_\_\_\_\_  
Keith Davis, Town Attorney

# TOWN OF PALM BEACH SHORES

## MONTHLY FINANCIAL REPORT

*Note: Budget Amount for FY2023 is presented WITHOUT the Roads Project (\$1.66M). This allows for a better comparison year to year. A separate report is presented for the Roads Project.*

	CASH & INVESTMENTS		REVENUE			
			BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2022	\$ 4,439,076		\$ 6,138,456	\$ 194,707	\$ 6,349,812	103%
10/31/2022	\$ 3,851,354		\$ 5,929,708	\$ 48,123	\$ 48,123	1%
11/30/2022	\$ 5,670,127		\$ 6,033,030	\$ 2,292,667	\$ 2,340,790	39%
12/31/2022	\$ 6,492,638		\$ 6,033,030	\$ 1,321,829	\$ 3,662,619	61%
1/31/2023	\$ 6,322,690		\$ 6,033,030	\$ 290,229	\$ 3,952,849	66%
<b>2/28/2023</b>	<b>\$ 6,900,682</b>		<b>\$ 6,033,030</b>	<b>\$ 901,350</b>	<b>\$ 4,854,199</b>	<b>80%</b>
2/28/2022	\$ 5,884,797		\$ 5,609,398	\$ 288,402	\$ 4,261,762	76%
3/31/2023						
4/30/2023						
5/31/2023						
6/30/2023						
7/31/2023						
8/31/2023						
9/30/2023						

	EXPENDITURES					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2022	\$ 6,138,456	\$ 327,456	\$ 111,343	\$ 438,799	\$ 5,788,214	94%
10/31/2022	\$ 5,929,708	\$ 717,313	\$ 34,653	\$ 751,966	\$ 751,966	13%
11/30/2022	\$ 6,033,030	\$ 471,841	\$ (9,659)	\$ 462,182	\$ 1,214,148	20%
12/31/2022	\$ 6,033,030	\$ 504,555	\$ (18,472)	\$ 486,083	\$ 1,700,231	28%
1/31/2023	\$ 6,033,030	\$ 460,814	\$ 19,977	\$ 480,791	\$ 2,181,022	36%
<b>2/28/2023</b>	<b>\$ 6,033,030</b>	<b>\$ 330,125</b>	<b>\$ 41,272</b>	<b>\$ 371,397</b>	<b>\$ 2,552,419</b>	<b>42%</b>
2/28/2022	\$ 5,609,398	\$ 319,981	\$ 23,317	\$ 343,298	\$ 2,136,692	38%
3/31/2023						
4/30/2023						
5/31/2023						
6/30/2023						
7/31/2023						
8/31/2023						
9/30/2023						

*Budget Amendment #1 was approved at the November Commission meeting.*



**Town of Palm Beach Shores**  
**Budget Summary Report**  
**February 2023**

*Feb Benchmark*      *41.7%*

	BUDGET	YTD	Favorable(Unfav)	%
<b>REVENUE</b>				
Revenue (without appr'd F/B)	\$ 5,864,039.00	\$ 4,854,198.52	\$ (1,009,840.48)	82.8%
Appropriated Fund Balance	1,828,991.00	-	(1,828,991.00)	0.0%
<b>TOTAL REVENUE</b>	<b>\$ 7,693,030.00</b>	<b>\$ 4,854,198.52</b>	<b>\$ (2,838,831.48)</b>	<b>63.1%</b>

EXPENDITURES BY DEPARTMENT	% of total			% of total		
Administration	\$ 429,508.00	6%	\$ 150,899.28	6%	\$ 278,608.72	35.1%
Legal	121,000.00	2%	37,446.50	1%	83,553.50	30.9%
Public Works	364,418.00	5%	146,776.99	6%	217,641.01	40.3%
Police	1,730,779.00	22%	861,809.83	34%	868,969.17	<b>49.8%</b>
Fire	736,608.00	10%	259,817.45	10%	476,790.55	35.3%
Building	261,537.00	3%	121,957.85	5%	139,579.15	<b>46.6%</b>
Emergency Disaster	-	0%	114,560.46	4%	<b>(114,560.46)</b>	0.0%
Solid Waste	241,525.00	3%	91,772.62	4%	149,752.38	38.0%
Legislative	30,213.00	0%	6,362.40	0%	23,850.60	21.1%
Streets/Storm Sewers	63,160.00	1%	19,994.72	1%	43,165.28	31.7%
Parks	180,029.00	2%	42,891.25	2%	137,137.75	23.8%
Beach	107,002.00	1%	41,442.72	2%	65,559.28	38.7%
Lift Stations/Sewer Service	42,525.00	1%	18,776.65	1%	23,748.35	<b>44.2%</b>
Contingencies	85,000.00	1%	-	0%	85,000.00	0.0%
Debt Service	495,855.00	6%	247,927.29	10%	247,927.71	<b>50.0%</b>
Emergency Medical Services	369,444.00	5%	147,679.90	6%	221,764.10	40.0%
Community Center	70,105.00	1%	18,429.65	1%	51,675.35	26.3%
Risk Management	116,000.00	2%	49,758.50	2%	66,241.50	<b>42.9%</b>
Capital	588,322.00	8%	124,764.29	5%	463,557.71	21.2%
Capitol - Roads Project	1,660,000.00	22%	49,350.50	2%	1,610,649.50	3.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,693,030.00</b>		<b>\$ 2,552,418.85</b>		<b>\$ 5,140,611.15</b>	<b>33.2%</b>

<b>CHANGE IN FUND BALANCE</b>	<b>-</b>	<b>2,301,779.67</b>	<b>2,301,779.67</b>
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Explanation of Variances:

*Police - timing, PBSO is paid in advance and 1 of 2 debt service payments was made on the LPR cameras.*

*Building Dept - timing of land development costs, high in November.*

*Emergency Disaster - These are costs associated with Hurricane Nicole. We are working with FEMA to get reimbursed for these costs.*

*Lift Stations - repairs & maintenance to generator and equipment at the lift stations.*

*Debt Service - one of two payments made.*

*Risk Management - two of four payments made on the main policy.*

**Town of Palm Beach Shores**  
**Disbursements - February 2023**

Check #	Type	Date	Vendor Name	Amount
4293	C	2/3/2023	673 Bishop's Water Company	\$ 687.50
4294	C	2/3/2023	922 Car-Comm, Inc.	\$ 421.00
4295	C	2/3/2023	52 Comcast	\$ 44.95
4296	C	2/3/2023	53 Concentra Occupation Health Centers of South FL	\$ 322.00
4297	C	2/3/2023	107 Davis & Associates, P.A.	\$ 12,540.00
4298	C	2/3/2023	129 Deborah Feinsinger	\$ 500.00
4299	C	2/3/2023	863 Diversified Building Department Management	\$ 7,707.50
4300	C	2/3/2023	746 Essential Net Solutions	\$ 1,492.49
4301	C	2/3/2023	75 FL Municipal Insurance Trust	\$ 3,142.00
4302	C	2/3/2023	886 Henry Schein, Inc.	\$ 44.34
4303	C	2/3/2023	89 Home Depot Credit Svcs	\$ 849.82
4304	C	2/3/2023	659 Image Janitorial Services, Inc.	\$ 2,305.00
4305	C	2/3/2023	911 AT&T	\$ 181.19
4306	C	2/3/2023	911 AT&T	\$ 79.54
4307	C	2/3/2023	821 Robert Villagomez	\$ 83.55
4308	C	2/3/2023	484 Shred-It, c/o Stericycle, Inc.	\$ 127.57
4309	C	2/3/2023	881 South Central Planning & Development Commission	\$ 260.42
4310	C	2/9/2023	1010 A.B. Dudley & Associates Inc.	\$ 20,045.00
4311	C	2/9/2023	324 AC Enforcement, Inc.	\$ 650.00
4312	C	2/9/2023	823 AT&T Mobility	\$ 34.99
4313	C	2/9/2023	823 AT&T Mobility	\$ 34.99
4314	C	2/9/2023	960 Baxter's Bee Removal	\$ 350.00
4315	C	2/9/2023	47 Board of County Commissioners	\$ 301.68
4316	C	2/9/2023	1004 CAP Government	\$ 825.00
4317	C	2/9/2023	922 Car-Comm, Inc.	\$ 515.10
4318	C	2/9/2023	32 City of Riviera Beach	\$ 3,302.91
4319	C	2/9/2023	280 Door Systems of South Florida	\$ 145.00
4320	C	2/9/2023	997 Engenuity Group	\$ 13,172.00
4321	C	2/9/2023	886 Henry Schein, Inc.	\$ 30.06
4322	C	2/9/2023	88 Hill Manufacturing Co. Inc.	\$ 2,251.08
4323	C	2/9/2023	90 Hulett Environmental Services	\$ 1,266.00
4324	C	2/9/2023	659 Image Janitorial Services, Inc.	\$ 2,050.00
4325	C	2/9/2023	682 Meyers Turf LLC	\$ 180.75
4326	C	2/9/2023	196 Performance NAPA	\$ 78.59
4327	C	2/9/2023	831 Randy's Plumbing, LLC	\$ 1,132.00
4328	C	2/9/2023	99 Torcivia, Donlon, Goddeau and Ansay, PA	\$ 234.00
4329	C	2/9/2023	100 Toshiba Business Solutions	\$ 1,119.41
4330	C	2/9/2023	101 Verizon Wireless	\$ 58.85
4331	C	2/9/2023	104 Waste Management	\$ 15,143.08
4332	C	2/16/2023	981 CivicPlus	\$ 6.77
4333	C	2/16/2023	726 EMS Providers of Palm Beach County	\$ 150.00
4334	C	2/16/2023	904 Fire Chief's Association of Palm Beach County, Inc	\$ 100.00
4335	C	2/16/2023	826 Fire Training Officers Association of PBC	\$ 100.00
4336	C	2/16/2023	672 Florida League of Cities	\$ 573.00
4337	C	2/16/2023	987 LocalIQ	\$ 305.91
4338	C	2/16/2023	858 Palm Beach County Sheriff's Office	\$ 141,485.75
4339	C	2/16/2023	687 PC Controls, Inc.	\$ 608.67
4340	C	2/16/2023	982 Quadient Finance USA , Inc	\$ 156.22
4341	C	2/16/2023	169 Quadient Leasing USA, Inc.	\$ 211.68



Town of Palm Beach Shores  
Disbursements - February 2023

Check #	Type	Date	Vendor Name	Amount
4342	C	2/16/2023	831 Randy's Plumbing, LLC	\$ 395.00
4343	C	2/16/2023	375 Simmons & White, Inc.	\$ 2,323.52
4344	C	2/16/2023	640 Ward-Damon Attorney	\$ 291.50
4345	C	2/16/2023	131 WEX BANK	\$ 684.38
4346	C	2/23/2023	324 AC Enforcement, Inc.	\$ 1,050.00
4347	C	2/23/2023	121 Alan Welch	\$ 240.00
4348	C	2/23/2023	911 AT&T	\$ 282.69
4349	C	2/23/2023	1011 BS&A	\$ 16,700.00
4350	C	2/23/2023	922 Car-Comm, Inc.	\$ 127.25
4351	C	2/23/2023	13 City Maintenance Supply	\$ 2,117.40
4352	C	2/23/2023	981 CivicPlus	\$ 225.00
4353	C	2/23/2023	997 Engenuity Group	\$ 2,742.00
4354	C	2/23/2023	844 Florida Roadway Signs, Inc.	\$ 562.50
4355	C	2/23/2023	71 FL Power & Light	\$ 2,914.72
4356	C	2/23/2023	80 FL Public Utilities	\$ 135.09
4357	C	2/23/2023	886 Henry Schein, Inc.	\$ 110.06
4358	C	2/23/2023	90 Hulett Environmental Services	\$ 420.00
4359	C	2/23/2023	95 Lowes	\$ 366.69
4360	C	2/23/2023	419 Optivor Technologies	\$ 540.00
4361	C	2/23/2023	1008 Sanders Bello	\$ 213.99
4362	C	2/23/2023	979 TAW	\$ 405.00
4363	C	2/23/2023	1012 The Copier Clinic Inc	\$ 1,299.00
4364	C	2/23/2023	992 Thermo Fisher Scientific	\$ 70.00
4365	C	2/23/2023	104 Waste Management	\$ 2,746.87
ADP, LLC	E	2/17/2023	697 ADP, LLC	\$ 233.10
ADP, LLC	E	2/22/2023	697 ADP, LLC	\$ 144.82
ADP Taxes	E	2/10/2023	ADP Taxes	\$ 7,697.63
ADP Taxes	E	2/24/2023	ADP Taxes	\$ 7,973.08
ADP Wages	E	2/10/2023	ADP Wages	\$ 23,411.49
ADP Wages	E	2/24/2023	ADP Wages	\$ 24,277.19
Blue Cross Blue Shield of	E	2/27/2023	127 Blue Cross Blue Shield of Florida, Inc.	\$ 14,618.06
Comp Benefits	E	2/28/2023	103 Comp Benefits	\$ 88.20
FRS	E	2/3/2023	172 FRS	\$ 11,872.04
				<b>\$ 350,170.18</b>

General Fund	\$ 330,125.18
Underground Utilities Fund	\$ -
<b>Dredging Project Fund</b>	<b>\$ 20,045.00</b>
<b>Total</b>	<b>\$ 350,170.18</b>

**Town of Palm Beach Shores**  
**Roads Project**  
**FY2023**

<b>Description</b>	<b>Budget</b>	<b>As of 2/28/23</b>
Streets Assessment Report	\$ 10,000	\$ -
Streets Engineering Survey	\$ 50,000	24,419
Milling/Repaving/Restriping/Curbs	\$ 1,600,000	\$ 24,932
<b>Total</b>	<b>\$ 1,660,000</b>	<b>\$ 49,351</b>

*Note: current costs on the project are for the engineer's plans for grading and paving.*



**Town of Palm Beach Shores**

**Utility Tax**

**10% Effective 4/1/17**

	<b>Electric</b>	<b>Water</b>	<b>Gas</b>	<b>Total</b>
	<i>FPL</i>	<i>Riviera Beach</i>	<i>FPU</i>	
Oct-22	20,596.15	7,984.92	2,922.70	31,503.77
Nov-22	19,150.30	8,855.06	3,309.70	31,315.06
Dec-22	20,670.10	7,541.59	3,363.58	31,575.27
Jan-23	16,627.96	8,611.41	4,206.95	29,446.32
Feb-23				
Mar-23				
Apr-23				
May-23				
Jun-23				
Jul-23				
Aug-23				
Sep-23				
<b>YTD Total</b>	<b>77,044.51</b>	<b>32,992.98</b>	<b>13,802.93</b>	<b>123,840.42</b>

<i>Budget FY2023</i>	<i>220,000.00</i>	<i>105,000.00</i>	<i>28,000.00</i>	<i>353,000.00</i>
% budget	35%	31%	49%	35%

**Town of Palm Beach Shores**  
**Discretionary Sales Tax PBC**

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
Accumulated (unspent) Discretionary Sales Tax as of 9/30/18	\$ 119,434.60
Accumulated (unspent) Discretionary Sales Tax as of 9/30/19	\$ 207,613.87
Accumulated (unspent) Discretionary Sales Tax as of 9/30/20	\$ 291,486.47
Accumulated (unspent) Discretionary Sales Tax as of 9/30/21	\$ 387,432.10
Accumulated (unspent) Discretionary Sales Tax as of 9/30/22	\$ 507,824.92

Current Year Receipts:

Date of Receipt	Period	
11/28/2022	October 2022	\$ 8,317.76
12/23/2022	November 2022	\$ 8,669.80
1/27/2023	December 2022	\$ 9,001.22
2/3/2023	Quarterly adjustment 12/22	\$ 5,128.10
2/27/2023	January 2023	\$ 11,356.25

Total current year receipts	\$ 42,473.13
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Current Year Expenditures:

\$ -

<b>Accumulated (unspent) Discretionary Sales Tax as of 1/31/23</b>	<b>\$ 550,298.05</b>
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**Town of Palm Beach Shores**  
**Building Department**

	Building Permits	Building Department	Net Building	Cumulative Net Bldg
10/31/2022	\$ 5,815	\$ 14,289	\$ (8,474)	\$ (8,474)
11/30/2022	\$ 24,749	\$ 35,108	\$ (10,360)	\$ (18,833)
12/31/2022	\$ 7,780	\$ 22,755	\$ (14,975)	\$ (33,808)
1/31/2023	\$ 57,999	\$ 29,304	\$ 28,695	\$ (5,113)
2/28/2023	\$ 20,804	\$ 20,502	\$ 302	\$ (4,811)
3/31/2023				
4/30/2023				
5/31/2023				
6/30/2023				
7/31/2023				
8/31/2023				
9/30/2023				
	\$ 117,147	\$ 121,958	\$ (4,811)	

Other related revenues:

Bldg Permit State Surcharge	\$ 2,945
Fire Inspection Fees	\$ 350
Reinspection Fees	\$ 26
Code Enf Admin Cost Reimb	\$ 646
Site Plan / Variance Fees	\$ 1,400
Land Development Costs	\$ 10,371
Town Code & Ordinance Fines	\$ 445

Net Building	\$ 11,373
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**Town of Palm Beach Shores**  
**Underground Utilities**  
**as of 2/28/23**

*The projection for AT&T reflects no charge for Phase 2.  
Also, the projection for Project Mgmt/Admin includes the  
approved supplemental wages for the Public Works Director.*

	<b>COST ESTIMATE</b>	<b>TOTAL as of 2/28/23</b>	<b>Remaining Costs</b>	<b>P R O J E C T E D</b>	
				<b>Cost</b>	<b>Variance</b>
<b>Other Financing Sources:</b>					
Loan Proceeds	\$ 6,000,000	\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ -
<b>Expenditures:</b>					
Survey	\$ 38,000	\$ 65,762.50	\$ -	\$ 65,762.50	\$ (27,762.50)
Legal	\$ 4,000	\$ 3,150.00	\$ -	\$ 3,150.00	\$ 850.00
Project Mgmt/Admin	\$ 80,000	\$ 95,572.09	\$ -	\$ 95,572.09	\$ (15,572.09)
Construction - Viking	\$ 4,336,460	\$ 4,343,654.00	\$ -	\$ 4,343,654.00	\$ (7,194.00)
Construction - Comcast	\$ 250,000	\$ 528,340.73	\$ -	\$ 528,340.73	\$ (278,340.73)
Construction - AT&T	\$ 450,000	\$ 291,994.13	\$ 133,005.87	\$ 425,000.00	\$ 25,000.00
Construction - FPL	\$ 254,386	\$ 254,386.00	\$ -	\$ 254,386.00	\$ -
Landscape Restoration	\$ 16,300	\$ 9,584.51	\$ 6,715.49	\$ 16,300.00	\$ -
Loan Acquisition	\$ 23,000	\$ 22,508.00	\$ -	\$ 22,508.00	\$ 492.00
Contingency	\$ 547,854	\$ -	\$ -	\$ -	\$ 547,854.00
<b>Total expenditures</b>	<b>\$ 6,000,000</b>	<b>\$ 5,614,951.96</b>	<b>\$ 139,721.36</b>	<b>\$ 5,754,673.32</b>	<b>\$ 245,326.68</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ 385,048.04</b>	<b>\$ (139,721.36)</b>	<b>\$ 245,326.68</b>	<b>\$ 245,326.68</b>

Viking is complete and paid in full. Additional costs of \$3,450 and \$3,744 were for repairs to sewer lines damaged when conduit was installed.  
AT&T Phase 1 is complete and paid in full.  
AT&T Phase 2 is underway.



**Town of Palm Beach Shores**  
**Dredging Project**  
**as of 2/28/2023**

	<b>FY2022</b>	<b>FY2023</b>	<b>PROJECT TOTAL</b>
		<i>as of 2/28/23</i>	<i>as of 2/28/23</i>
<u>Assets:</u>			
Cash	\$ -	\$ -	\$ -
Due from General Fund	\$ -	\$ 14,955	\$ 14,955
<u>Liabilities</u>			\$ -
Deferred Revenue - sale of dredged sand	\$ -	\$ 35,000	\$ 35,000
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ (20,045)</b>	<b>\$ (20,045)</b>
<u>Revenue:</u>			
Donations	\$ 15,000	\$ -	\$ 15,000
<u>Expenditures:</u>			
Professional Services	\$ 15,000	\$ 20,045	\$ 35,045
<b>Revenue over expenditures</b>	<b>\$ -</b>	<b>\$ (20,045)</b>	<b>\$ (20,045)</b>



## February - 2023 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	3339
Traffic Stops (Self-Initiated)	34
Calls for Service (Excluding 1050's & 1061's)	186
<b>All CAD Calls - Total</b>	<b>3559</b>

Data Source: CADS/Premier 1

\*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

**Summary:** During the month, there were 3559 generated calls within the district. 95% of these calls were self-initiated.

### Data below represents Traffic Activity conducted by D20 Deputies

Data Source: D20 Office Staff

Total Citations	Total Warnings	Parking Citations
7	19	43



## Arrest and NTA Statistics

<b>Arrest Data</b>
<b>Arrests &amp; Notice to Appear (NTA) within District 20</b>
<b>Total Count - 2</b>

Data Source: CrimeView Desktop

RPT #	SIGNAL	NEIGHBORHOOD	COMMONPLACE	LOCATION
23040411	10 JOC			206 LAKE DR
	1050			LAKE DR / EDWARDS LN

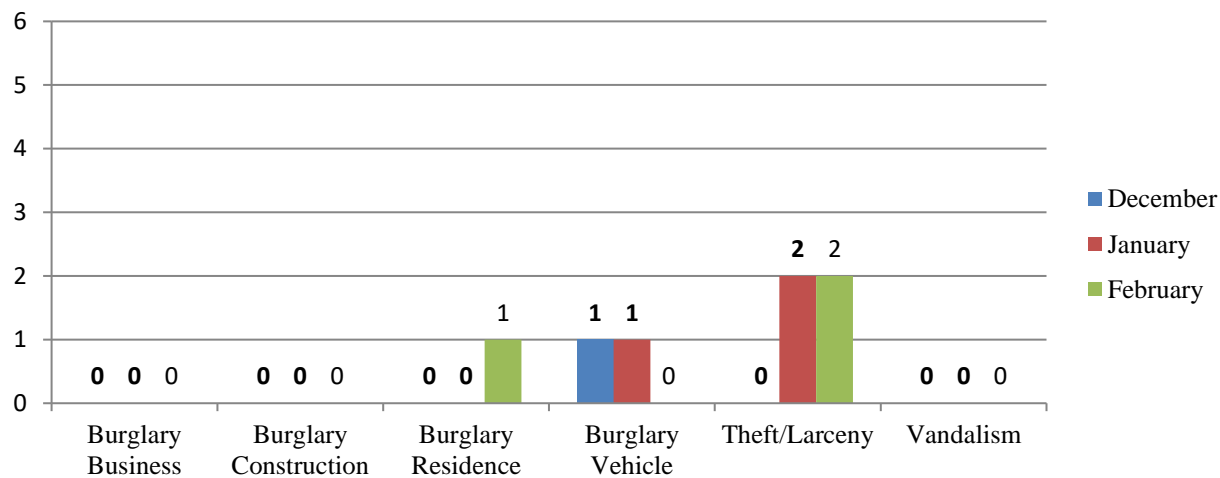
## DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.

**D20 Monthly Stats**  
**Homicide, Robbery, Sexual Assault, Shooting, Stabbing**  
 Data Source: CADS/P1



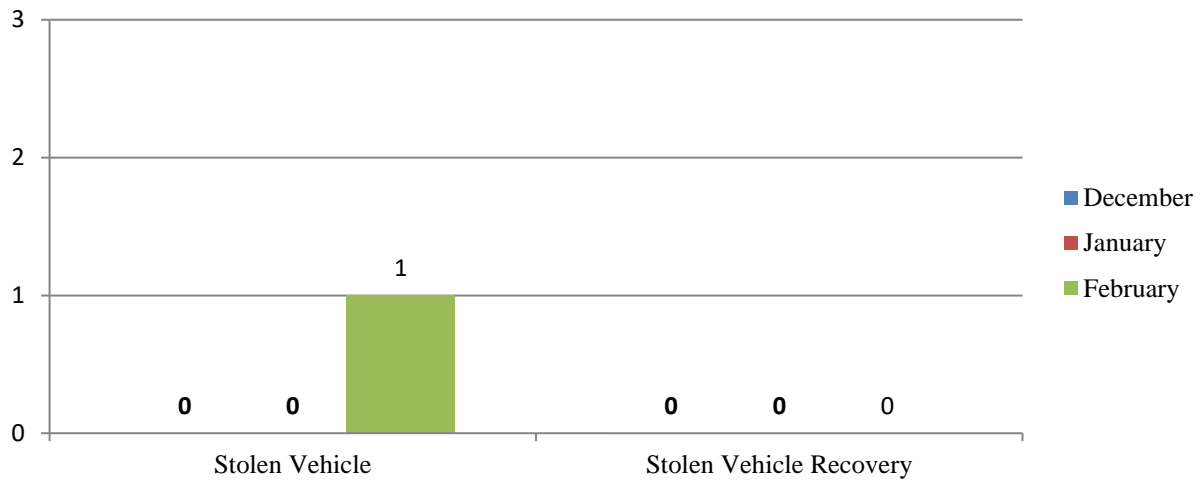
**D20 Monthly Stats**  
**Burglaries, Theft & Vandalism**  
 Data Source: CADS/P1





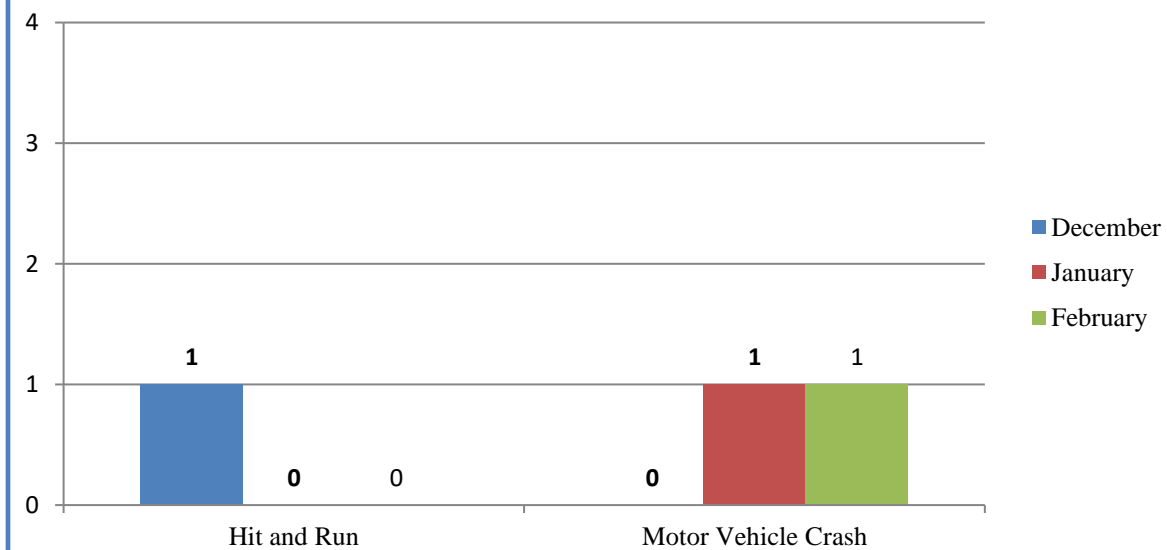
### D20 Monthly Stats Stolen Vehicles & Stolen Vehicle Recoveries

Data Source: CADS/P1



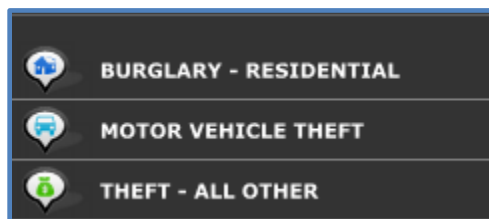
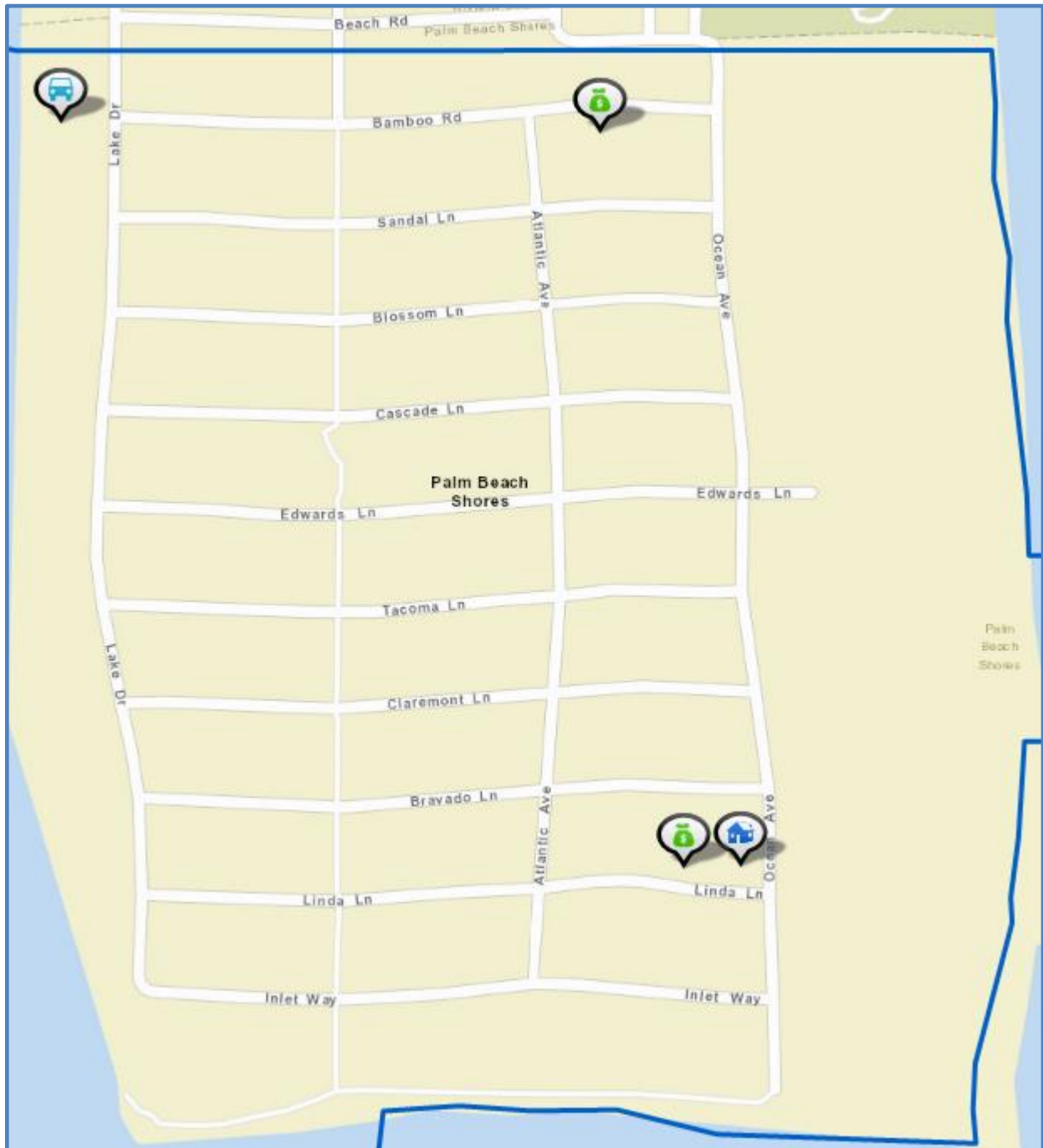
### D20 Monthly Stats Hit and Run & Motor Vehicle Crash

Data Source: CADS/P1



## District 20 Map of Activity

Data: Source: CrimeView Dashboard





## FIR MAP

3 Records Plotted in CrimeView Dashboard.



**(3) Conducted per the FIR Track system.**

Note: This # could change due to FIR's being inputted into system after search was conducted.



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**  
**22 February 2023 – 22 March 2023**

**TO:** Mayor Alan Fiers  
Town Commissioners

**FROM:** Trevor L. Steedman, Fire Chief / Director of Emergency Services

**DATE:** 22 March 2023

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**OPERATIONS**

**FIRE DEPARTMENT**

**COMMUNITY RISK REDUCTION (CRR) INITIATIVES**

- Fire / Life Safety Inspections and Fire Protection Systems Plans Review
  - Ongoing Plans Reviews and Inspection Services
  - Inspection of 320 Inlet was submitted as part of testimony before Special Magistrate hearing.
- Hydrant Inspection Program (Monthly) – Performed by PBSFD
  - New hydrants being tested by PBSFD as they come on line.
- Special Secondary Certificate of Public Convenience & Necessity (COPCN)
  - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores. Meeting with County Department of Public Safety and Riviera Beach Fire Rescue is being coordinated.
- *Community CPR & AED* – Coordinating with POA to present the opportunity in conjunction with POA meetings over the Spring months.
- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
- *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.





## **MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**

### **TOWN OF PALM BEACH SHORES**

### **DEPARTMENT OF EMERGENCY SERVICES**

**22 February 2023 – 22 March 2023**

- *Pre-Incident Planning* – On-going initiative to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item: *Community Risk Reduction - Prevention*. Kits are available during business hours at the Town Hall front office.
- *Fire Extinguisher Selection, Use and Maintenance*
  - Hands-on training and education opportunity presented to community members and our partners in the business community by PBSFD Firefighters. Coordinating with POA to present the opportunity in conjunction with POA meetings over the Spring months.
- *Code X-Ray Placard Program* – Identifies Unsafe/Unstable/Vacant buildings.
  - 123 Ocean Avenue – Sea Spray

#### **STAFFING**

- Career Staff. – No current vacancies
- Volunteer Staff
  - Recruitment and Retention efforts remain a priority. The entry versus attrition rate (predominantly due to full-time employment opportunities with other area departments) remains constant. There are 46 volunteer members certified to State Minimum Standards on the “Active” rolls at the time of this report.

#### **WORKFORCE & OFFICER LEADERSHIP DEVELOPMENT**

- Training & Continuing Education programs
  - Officer Development & Command School – PBSFD Shift Commanders are attending scheduled sessions offered in West Palm Beach between April and August 2023



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**  
**22 February 2023 – 22 March 2023**

**FLEET DEPLOYMENT & MAINTENANCE**

- All apparatus in in service at the time of this report

**INDUSTRY & PROFESSIONAL STANDARDS COMPLIANCE INITIATIVES**

- Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
  - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*
  - NFPA 1002 – P *Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications.*
- PBSFD FADO program (implemented in September 2017).
- NFPA 1021: *Standard for Fire Officer Professional Qualifications*
  - Validate rank structure for integration into County NIMS/ICS model.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*

**OCEAN RESCUE**

**GEAR & EQUIPMENT**

- All Equipment is in service at the time of this report.

**BEACH & WATER CONDITIONS**

- Water quality for Phil Foster Park listed as “Good” with adjacent waters (Riviera Beach & Palm Beach listed as “Good” at the time of this report.

**OFFICE OF EMERGENCY MANAGEMENT**

**Comprehensive Emergency Operations Plan (CEOP): - Ongoing**

- Purpose and Scope: Update/Create CEOP for the Town of Palm Beach Shores
- Four areas of focus: Preparation, Response, Mitigation and Recovery





## **MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**

### **TOWN OF PALM BEACH SHORES**

#### **DEPARTMENT OF EMERGENCY SERVICES**

**22 February 2023 – 22 March 2023**

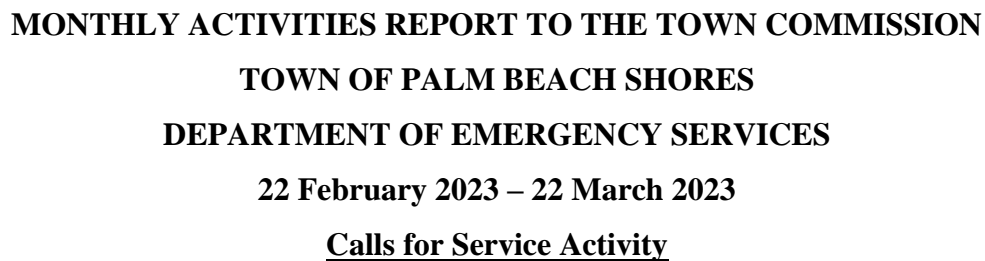
- Complies and aligns with 27P-6.0023, Florida Administrative Code, County Comprehensive Emergency Management Plans (CEMP) and County Emergency Management Programs
- Facilitate grant opportunities and streamline FEMA reimbursement efforts.
- Community Emergency Supply Program – Operational.

#### **Continuity of Operations Plan (COOP): - Ongoing**

- Purpose and Scope: The COOP enables organizations to continue their Essential Functions (EF's) across a wide spectrum of emergencies. This Plan applies to the functions, operations, and resources necessary to ensure the continuation of the Town's Essential Functions, in the event its normal operations at Town Hall or Town facilities are disrupted or threatened with disruption. This Plan applies to all Town personnel and contractors vital to daily operations. Palm Beach Shores staff must be familiar with Continuity policies and procedures and their respective Continuity roles and responsibilities. This Continuity Plan ensures the Town of Palm Beach Shores is capable of conducting its essential missions and functions under all threats and conditions, with or without warning, including natural and manmade disasters, technological emergencies, and military or terrorist attack-related incidents.
- Based on a vulnerability assessment which identifies capabilities, limitations, and potential threats.
- Identify and address any potential critical points of failure.

#### **Incident Action Plans (IAP's): – As-Needed**

- Purpose and Scope: Provides a recognized template to establish control objectives and communicate critical information during planned and unforeseen events and emergencies.
- Response strategies and operational goals for operational periods are regularly updated.



<b>OCEAN RESCUE</b> <b>(February 2023)</b>	<b>Rescue Report</b>	<b>Rescues: 02</b>	<b>Assists: 03</b>	<b>Vessel Assists: 00</b>
	<b>Prevention &amp; Education</b>	<b>Contacts: 293</b>		
	<b>Beach Usage</b>	<b>Guarded Area: 11,485</b>	<b>Total: 36,675</b>	<b>Inlet: 24,425</b>
	<b>First Aid Provided</b>	<b>Occurrences (Minor): 55</b>		

FORMAL TRAINING & DRILLS	DATE	TIME	LOCATION	TYPE			NATURE	STAFFING	NOTES
				FIRE	RESCUE	EMS			
	24 Feb 2023	07:30	Phil Foster		X	X	PWC-Based Rescue	06	Hands-On
	28 Feb 2023	18:30	90 Edwards	X	X	X	Public Utilities Emergencies	18	Classroom
	14 Mar 2023	18:30	PBS Beach		X	X	Trauma Assessment	15	Hands-On
	21 Mar 2023	18:30	90 Edwards			X	CPR / AED Recert.	16	Hands-On
	Formal Training Drills –04								
Personnel Participation – 55									
Personnel Training Hours – 165									





## ***Public Works Department***

### ***Monthly Status Report***

***March 2023***

#### **Community Center:**

1. The Project concerning the Kitchen Remodel on the 2<sup>nd</sup> floor is in the planning stages for the bid process. As built drawings are underway and will be provided for the bid packet.
2. Receiving quotes for new roll down shades on the 2<sup>nd</sup> floor.
3. Receiving quotes for new roll down shades on the 1<sup>st</sup> floor.
4. Receiving quotes for new sound panels and acoustics suggestions on the 2<sup>nd</sup> floor.
5. Receiving quotes for the purchase of 12 each 6-foot round plastic tables.
6. The projects listed is funded through the approved Donations and the general budget.

#### **Grounds & Parks:**

1. Scheduling to install concrete slabs under the Parkway benches due to safety concerns. The concrete slabs will replace the existing individual square pavers creating an uneven surface and trip hazards. There is a total of 37 concrete slabs to be installed. This project will be performed by the Public Works Staff.
2. Scheduling to pressure wash the Parkway sidewalk, bricks, and park benches.
3. Scheduling to convert all the Irrigation mechanical time clock controllers and zone valves to digital located along the Parkway. There is a total of 5 stations to be converted. This will improve water consumption and maintenance costs. The work will be completed by the Public Works Department staff.
4. Renovations required to the Parkway Fountain, new plumbing, electrical, stucco repairs, and Painting. Project still ongoing due to waiting on materials and additional projects as assigned. The materials have arrived, and the project will be listed on the schedule for repairs.
5. Riviera Beach is scheduling for contractor to reinstall brick pavers on the Parkway located on Sandal Lane and Tacoma Lane due to the new fire hydrants being installed. Waiting on Riviera Beach Paver Contractors to complete the project.
6. The projects listed is funded through the approved general budget.

#### **Streets:**

1. Performed Maintenance and Inspection on Wednesday, **March 8, 2023**, on the Lake Drive and Bamboo Road Tidal Valve. The integrity and operation of the Tidal Valve was according to factory specs. During Hurricane Nicole the valve was compromised and failed allowing salt water to overflow out of the streets storm grates and flooding the streets intersection of Lake Drive and Bamboo Road. The representative from Walpro Valves was onsite with his dive team to inspect the valve and to determine the possible failure of the mechanism. Waiting for SHENANDOAH, the contractor who installed the valve to schedule an inspection to move forward with a possible cause of the valve failing during Hurricane Nichole and present a solution. WALPRO Valve Manufacture and SHENANDOAH are having discussions to determine the failure of the Tidal Valve. **The Mayor advised that they must have a solution by Friday, March 31, 2023 to present to the Town.**
2. Scheduling to repair the Sewer Manhole spacer ring to secure the Manhole Lid located on Linda Lane in the 300 block. The repairs are required due to Heavy Traffic and Road surface change. Waiting for contractors' availability.
3. The Street Light Located in the 200 block of Tacoma Lane was struck by a vehicle causing damage beyond repairs the Street Light will require replacement. I am in contact With Electrical Contractor CR Dunn to locate a similar Street Light Pole for Installation. This is the second Street Light Pole requiring replacement in the 200 block of Tacoma Lane on the South side of the street due to vehicle damage. The proceedings to locate an electrical contractor to assist with locating the new street light poles and to install the poles has been a challenge. **An Electrical contractor (CR DUNN) was approved, and the purchase of the new Street Light Poles have been approved under a West Palm Beach Piggyback Contract. The work is scheduled for Friday, April 28, 2023.**
4. The projects listed is funded through the approved general budget.

### **Lift Stations:**

1. Scheduling to reline the streets sewer manholes in various locations. Rescheduling upon the completion date of the Watermain Project.
2. Painted and repaired the Emergency Backup Generators exterior enclosures and concrete pads. The project was completed on Friday, March 3, 2023.
3. The projects listed is funded through the approved general budget.

### **Public Works Building, Police Building, Fire Department Annex Building, Beach Building:**

1. Scheduling to install the new weathervane on the Town Hall Copula and paint the Copula roof.
2. Scheduling to clean the Town Hall roof tiles and Gazebo roof tiles as per code.
3. The projects listed is funded through the approved general budget.

### **Capital Projects For 2021-2022:**

1. **Community Center Replace 1<sup>st</sup> floor fireproof metal doors: Public Works Repaired.**
2. **Community Center Replace 2<sup>nd</sup> floor east balcony awning: Completed / Contractor.**
3. **Paint Exterior of Town Hall, Police, and Fire Bay: Public Works performed the work. Town Hall is completed. Police and Fire Bay is completed.**
4. **Town Hall new Fire Alarm monitoring system: Receiving Estimates / Contractor.**
5. **Inlet Park, Parkway, Beach, and town streets replace concrete trash cans: Has been Delivered**
6. **Inlet Park and Beach replace concrete benches: Benches Installed.**



7. Streets New Storm grates and concrete aprons: **In progress** / **Public Works to perform the work. Storm Grates are installed.**
8. Lift station #01 Lake Drive replace wet well riser pipes and pump base plates: **Contractor / Completed Project.**

**Training / Certificates:**

1. Continuing Education in Florida Stormwater Erosion and Sedimentation Control. No cost to the Town.
2. OSHA'S Model Training Program for multiple certifications & continuing education credits. No cost to the Town.
3. Safety Meeting scheduled for Tuesday, March 14, 2023, Public Works Safety Officer (Public Works Director).
4. Continuing Training on Lift Stations Pumps, Valves, and control panels training performed by PSI Technologies and tabletop. No cost to the Town.
5. Continuing Training on Irrigation Design, spray patterns, and pump controllers. No cost to the Town.
6. Continuing Training on Street Light repairs and safety protocols. No cost to the Town.
7. Continuing Training on DOT road work protocols. No cost to the Town.

**Updates:**

1. AT&T Project.
2. Watermain Project.
3. Hurricane Nichole Inlet Park Restoration FEMA Site Visits were Scheduled on Tuesday, March 7, 2023 and Friday, March 17, 2023. All documents have been submitted for review to finalize the projects.
4. The Lake Worth Inlet Dredging project is completed and all materials and equipment will be removed.

**Notes:**

New Public Works Department Staff Members.

1. Mr. Oscar Almaguer Title Technician II.
2. Mr. Kowolics Parham Title Technician I.



# **Town Clerk's Monthly Status Report**

## **March 2023**

### **BUILDING DEPARTMENT STATISTICS:**

**February 2023: Total Permits issued: 24 Total Permit Fees Paid: \$ 57,999.00**

### **REMINDER:**

Working without a permit will result in a stop work order and a charge of 4 times the permit fee. Unsure if you need a permit, call the Building Department, and we'll be glad to help you.

### **CODE ENFORCEMENT:**

**The following is a count of properties that had Code Enforcement violations from January 19, 2023 - March 3/21/2023**

- **Code Violation: Sec. 38-9. – Collections times; notice.**  
**Yard debris, bulk and trash/garbage being placed out for pickup days before the scheduled pickup date.** 1 Closed. 0 Open.
- **Code Violation: Sec. 18-329. – Property Maintenance.**  
7 Closed. 2 Open. 315 Cascade Lane, 200 Edwards Lane
- **Code Violation: Sec. 14-106. Florida Building Code (Work without a permit).**  
2 Closed. 2 Open. 131 Blossom Lane, 115 Bamboo Rd.
- **Code Violation: Sec. 78-79 Landscaping Maintenance.**  
5 Closed 0 Open
- **Code Violation: Sec. 42-41. Noise Disturbances.**  
1 Closed. 0 Open.
- **Code Violation: Sec 38-3 Trash containers location.**  
1 Closed 0 Open
- **Code Violation: Sec. 70-82. - Boat Trailer in driveway/parking lot.**  
2 Closed 0 Open
- **Code Violation: Sec. 18-16. Business Tax Receipt/Certificate of Use.**  
4 Closed 1 Open 208 Linda Lane
- **Code Violation: Sec. 70-75. Prohibited vehicle.**  
3 Closed 0 Open



➤ **Code Violation: Sec.58-53 Temporary Signage.**

1 Closed 0 Open

**Total Amount of Cases created that are closed from 1/19/23 - 3/21/23: 30**

**Total Amount of Cases created that are still open from 1/19/23 - 3/21/23: 5**

**Total count of Cases 1/19/23 - 3/21/23: 35**

**Notice of Violation Sent**

115 Bamboo Rd (Work without a permit)

131 Blossom Lane (Work without a permit)

**Special Magistrate:**

33 Ocean Ave Unit 606 - Florida Building Code (Work without a permit)

**INFORMATION:**

**The Municipal Election is now behind us for another year. The Official Results are in:**

- Tracy Larcher 43.24% Votes: 256
- Mark Ward 28.89% Votes: 171
- Janet Kortenhaus 27.87% Votes: 165 Total Votes: 592

**JOB OPENING: FOR A FILE CLERK**

The Clerk's Office is searching for a file clerk to help out with organizing and filing. Hours are Tuesday and Wednesday (16) Hours a week (negotiable) Pay is \$18.00 per hour. Please send resumes to

[jgoudreau@pbstownhall.org](mailto:jgoudreau@pbstownhall.org)

**UPCOMING MEETINGS:**

**DRC – APRIL 5, 2023 @ 2PM**

**COMMISSION WORKSHOP APRIL 10, 2023 @ 7 PM**

**COMMISSION MEETING APRIL 24, 2023 @ 7 PM**

**P&Z MEETING APRIL 26, 2023 @6:30 PM**

**UPCOMING EVENTS:**

**Easter Egg Hunt April 8, 2023 @ 11 am**

**Check our Town Website for a full list of events and meetings.**

**Jude M. Goudreau, CMC  
Town Clerk**

# ARBOR DAY PROCLAMATION

**WHEREAS,** in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS,** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS,** Arbor Day is now observed throughout the nation and world, and

**WHEREAS,** trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and increase property values.

**WHEREAS,** trees, wherever they are planted, are a source of joy and spiritual renewal, and

**WHEREAS,** through the dedication and hard work of former Mayor Tom Chilcote and the Environmental Committee this town has been a Tree City since 1991.

**NOW, THEREFORE,** I Alan Fiers, Mayor of the Town of Palm Beach Shores, do proclaim March 31, 2023, Arbor Day will be recognized in the Town of Palm Beach Shores, and I urge all citizens to attend the celebration and to continue to support efforts to protect our trees and woodlands and to get involved with projects like Arbor Day, and

**WHEREAS,** The Town of Palm Beach Shores will annually recognized Arbor Day.

**FURTHER,** I urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

**DATE:** this March 27, 2023

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Alan Fiers, Mayor

ATTEST:

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Jude M. Goudreau, Town Clerk