

Monday, June 22, 2020  
7:00 pm



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

**REGULAR TOWN COMMISSION  
MEETING AGENDA**

Mayor Alan Fiers  
Vice Mayor Roby DeReuil

Commissioner Bob Stanton  
Commissioner Tom Mills  
Commissioner Scott McCranel

Town Attorney Keith Davis  
Town Administrator Wendy Wells  
Town Clerk Eyyonne Browning

**PLEASE NOTE:**  
**DUE TO MANDATES BY GOVERNOR DESANTIS,**  
**THIS MEETING MAY BE CONDUCTED USING**  
**COMMUNICATION MEDIA TECHNOLOGY.**

**INSTRUCTIONS TO JOIN MEETING ELECTRONICALLY**

**To join meeting by computer (video & audio)** click or type the following link in the address bar:

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m3792d5b60872b3f9bbd0d25a44dada6f>

**Meeting Number: 132 858 0922**

**Password: 0622**

**To join meeting by phone (voice only):**

**Phone Number: 1-408-418-9388 US toll-free**

**Access Code: 132 858 0922**

**Password: 0622**

**The entire agenda packet is available on the Town's website:**

[http://www.palmbeachshoresfl.us/government/agendas\\_and\\_minutes/commission](http://www.palmbeachshoresfl.us/government/agendas_and_minutes/commission)

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**AGENDA**

1. **CALL TO ORDER:**
  - a. Pledge of Allegiance
  - b. Roll Call
2. **APPROVAL OF MEETING AGENDA** (*Additions, substitutions, deletions*)
3. **CONSENT AGENDA**
  - a. Approval of May 18, 2020 Commission Meeting Minutes
  - b. Special Event Permit SP20-06, Sailfish Marina Fishing Tournament 7/10/20 to 7/11/20 to begin at 9:00 am with 200 participants.

4. **DEPARTMENT AND BOARD REPORTS**

a. Financials

1. Approval of Financial Report for Period ending May 31, 2020 (*Wendy Wells, Town Administrator*)

b. Staff Reports:

1. Sheriff's Department
2. Fire Department
3. Public Works
4. Town Clerk
5. Town Attorney

5. **COMMISSION REPORTS**

- a. Undergrounding Update (*Mayor Fiers*)

6. **OTHER BUSINESS** (Any regular business requiring a vote)

- a. Renew non-resident beach parking passes (*Presented by Wendy Wells, Town Administrator*)
- b. Hurricane passes: Logistics and whether to reinstate (*Presented by Mayor Alan Fiers*)
- c. South Florida Water Management District re: Year-round irrigation rules. (*Presented by Attorney Keith Davis*)
- d. Auditor Selection Committee (*Presented by Keith Davis, Town Attorney*)
- e. Audio/Visual equipment for Town Hall Commission Chambers (*Presented by Wendy Wells, Town Administrator*)

7. **ORDINANCES AND RESOLUTIONS**

8. **PUBLIC COMMENTS**

**PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD  
(Resolution R-7-13)**

9. **ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA  
REGULAR COMMISSION MEETING MINUTES  
May 18, 2020**

**PLEASE NOTE:**

**DUE TO MANDATES BY GOVERNOR DESANTIS, THIS MEETING WAS  
CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY.**

**1. CALL TO ORDER**

**Mayor Fiers** called the meeting to order at 7:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

**Town Clerk Browning** called the roll and those present were Mayor Alan Fiers, Vice Mayor Roby DeReuil, Commissioner Bob Stanton, Commissioner Tom Mills. Commissioner Scott McCranel attended via audio. Also present were PBSO Sgt. Langevin, Fire Chief Steedman, Public Works Director Welch, Town Administrator Wendy Wells, Town Attorney Davis, and Town Clerk Browning.

**2. APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

Mayor Fiers requested to add “Beach Parking Lot” discussion to the agenda.

**MOTION:** Commissioner Bob Stanton moved to approve the Meeting Agenda as amended.

**SECOND:** Vice Mayor Roby DeReuil seconded the motion.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>YES</b>
<b>McCranel:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion Passed Unanimously**

**3. CONSENT AGENDA**

- a. Approval of April 27, 2020 Commission Meeting Minutes
- b. Approval of April 27, 2020 Reorganization Meeting Minutes

**MOTION:** Commissioner Tom Mills moved to approve the Consent Agenda.

**SECOND:** Vice Mayor Bob Stanton seconded the motion.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>YES</b>
<b>McCranel:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion Passed Unanimously**

#### 4. DEPARTMENT AND BOARD REPORTS

##### a. Financials

1. Approval of Financial Report for Period ending April 30, 2020 (*Wendy Wells, Treasurer*)

**MOTION:** Commissioner Bob Stanton moved to approve the Financial Report for April 30, 2020 as presented.

**SECOND:** Commissioner Tom Mills seconded the motion.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>YES</b>
<b>McCrannels:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion Passed Unanimously**

- b. Staff Reports were provided in written form and brief verbal updates provided by the PB Sheriff Department, Fire Department, and Public Works.

#### 5. COMMISSION REPORTS

##### a. Mayor Fiers: Town Organization Chart

Mayor Fiers presented an updated Town Organization Chart and said this reflects the designation of responsibilities of the departments now that we have added Wendy Wells as the Town Administrator.

#### 6. OTHER BUSINESS (Any regular business requiring a vote)

- a. Consider moving Commission Meeting dates to the 4<sup>th</sup> Monday of each month or remain 3<sup>rd</sup> Monday (start time to remain 7:00 pm) (*Presented by Mayor Alan Fiers*)
- b. Hold Commission Workshops the 2<sup>nd</sup> Monday of each month at 7:00 pm.

The Town Commission discussed changing its regular meeting date from the 3<sup>rd</sup> Wednesday to the 4<sup>th</sup> Wednesday of each month in order to better accommodate regular workshop meetings on the 2<sup>nd</sup> Wednesday of each month. The Town Attorney confirmed that the Charter allows the Town Commission to adjust its regular meeting schedule in this way.

By consensus of the Town Commission, beginning in June 2020, regular Town Commission meetings will be held on the 4<sup>th</sup> Monday of each month at 7:00 pm. Also, by consensus of the Town Commission, regular workshop meetings will be scheduled for the second Monday of each month at 7:00 pm.



- c. Discussion on proceeding with the Overlay process as prepared by Josh Nichols  
(*Presented by Mayor Alan Fiers*)

After discussion by the Commission, there was a consensus to not continue with the overlay process as prepared by Josh Nichols. It was then discussed to let the Planning and Zoning Board work with the Commission in workshop settings to come up with a new plan. This would also provide resident participation. Commissioner Stanton stated he is opposed to an overhaul of the zoning ordinance.

**NOTE:** The full dialogue of the discussion is available in audio format per the Open Records Act through the Town Clerk's office.

**MOTION:** Commissioner Tom Mills moved to "kill the item."

**SECOND:** Commissioner Scott McCranel's seconded the motion.

**VOTE:**

DeReuil:	NO
Stanton:	NO
Mills:	YES
McCranel's:	YES
Fiers:	YES

The Motion Passed 3 to 2

- d. Undergrounding Update/Status Report (*Presented by Alan Welch, Public Works Director*)

Alan Welch stated that FPL only has 3 homes left, and they have restored 98% of the Town's properties. After FPL's final inspection, it will be turned over to Comcast.

- e. Revenue Committee. (*Presented by Mayor Alan Fiers*)

**MOTION:** Commissioner Scott McCranel's moved to disband the committee

**SECOND:** Commissioner Tom Mills seconded the motion.

**VOTE:**

DeReuil:	NO
Stanton:	NO
Mills:	YES
McCranel's:	YES
Fiers:	YES

The Motion Passed 3 to 2

- f. Beach Parking Lot Discussion (*Added by Motion and Vote*). (*Presented by Mayor Alan Fiers*)

Mayor Fiers stated after discussions with the Fire Chief Steedman and Sgt. Langevin with the PBSO, the decision was made to keep the beach parking lot and the Town Hall parking lot closed. We will open the beach parking lot after Memorial Day.

7. **ORDINANCES AND RESOLUTIONS**

- a. **Resolution R-3-20**, A Resolution amending the Operating Budget for Fiscal Year 2019/20. *(Wendy Wells, Town Administrator)*

**MOTION:** Commissioner Bob Stanton moved to approve Resolution R-3-20 with option “B” to not pay down the debt.

**SECOND:** Vice Mayor Roby DeReuil seconded the motion.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>NO</b>
<b>McCranels:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion Passed 4 to 1**

8. **PUBLIC COMMENTS: PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD** (Resolution R-7-13)

Town Clerk Browning stated there were no public comments submitted.

9. **ADJOURNMENT**

**MOTION:** Vice Mayor Roby DeReuil moved to adjourn the meeting

**SECOND:** Commissioner Bob Stanton seconded the motion, and the meeting was adjourned at 7:59 pm.

**VOTE:**

<b>DeReuil:</b>	<b>YES</b>
<b>Stanton:</b>	<b>YES</b>
<b>Mills:</b>	<b>YES</b>
<b>McCranels:</b>	<b>YES</b>
<b>Fiers:</b>	<b>YES</b>

**The Motion Passed Unanimously**

Approved this 22<sup>nd</sup> day of June 2020.

ATTEST:

\_\_\_\_\_  
Alan Fiers, Mayor

\_\_\_\_\_  
Evyonne Browning, Town Clerk

(Seal)

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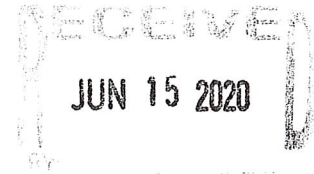
*This meeting was recorded, and the full meeting dialogue is available in audio format through the Town Clerk's office.*

DATE SUBMITTED \_\_\_\_\_

PERMIT NO. SP20-06

ITEM 3b  
6 22 2020

**Town of Palm Beach Shores**  
**APPLICATION FOR**  
**SPECIAL EVENTS PERMIT**  
(Section 18-27 of Town Code)



Type of event: Fishing Tournament Location: Sailfish Marina

Sponsor: \_\_\_\_\_ Telephone: 561-844-1724

Property owner's consent and acknowledgement of responsibility:

Signature: [Signature]

Date and Time 7/10 - 7/11 Time it ends: 9:00pm

Number of participants: 200 Outdoors

Proof of insurance attached? Yes ☒ No To follow

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Will need Traffic Detail from 5:00-8:00pm  
7/10 & 7/11

Permit fee \$50 ☒ (Untimely application \$150 \_\_\_ ) Receipt # 14043

APPROVED:

Fire Department: \_\_\_\_\_ Police Department: \_\_\_\_\_

Number of off-duty officers required: \_\_\_\_\_

Date of Commission Review: 6/22/2020 Approved: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
06/17/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Northeast, Inc. Cincinnati OH Office 8044 Montgomery Road Suite 405 Cincinnati OH 45236-2919 USA		<b>CONTACT NAME:</b> <b>PHONE (A/C, No. Ext):</b> (866) 283-7122 <b>FAX (A/C, No.):</b> (800) 363-0105 <b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> Sailfish Marina 98 and 142 Lake Drive Palm Beach FL 33404 USA		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Atlantic Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		<b>NAIC #</b> 27154	

COVERAGES CERTIFICATE NUMBER: 570082400991 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE AGGREGATE
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.I. EACH ACCIDENT E.I. DISEASE-EA EMPLOYEE E.I. DISEASE-POLICY LIMIT
A	Marina Operator			B5JH41366 Marina Operators Liab-All	07/01/2019	07/01/2020	Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Big Dog Fat Cat KDW Tournament July 10-11, 2020. Certificate Holder is included as Additional Insured in accordance with the policy provisions of the Marina Operator Liability policy.

## CERTIFICATE HOLDER

## CANCELLATION

Town of Palm Beach Shores 247 Edwards Lane Palm Beach Shores FL 33404 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services Northeast, Inc.</i>

Holder Identifier : Sailfish Marina

570082400991

Certificate No :

Town of Palm Beach Shores

247 Edwards Lane  
Palm Beach Shores FL 33404

Brothers Prop, Mng. Corp dba Saifish Marina  
98 Lake Drive  
Special Events Permit for July 10-11, 2020  
Fishing Tournament

**Town of Palm Beach Shores**

Receipt #: 14043      Date: 6/15/2020      From: Brothers Prop, Mng. Corp db      Register: Gaudy      Operator ID: Asystadmin

Miscellaneous Receipt	Special Permits - Sailfish Brothers Prop, Mng. Corp dba Sa	\$50.00
	ishing Tournament 7/10 - 7-11, 2020 Balance:	
	<b>Total Receipts</b>	<b>\$50.00</b>
Check - 30180		\$50.00
	<b>Change Due:</b>	<b>\$0.00</b>

Thank you.

HOLD TO LIGHT TO VIEW TRUE WATERMARK IN PAPER    HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED

**BROTHERS PROPERTY MANAGEMENT CORPORATION**  
**SAILFISH MARINA & RESORT (R)**  
98 LAKE DRIVE  
PALM BEACH SHORES, FL 33404  
PH: (561) 844-1724

**Bank of America**  
ACH/R/T 063100277

30180  
63-4/630

CHECK DATE: 6/11/2020      CONTROL NO: 030180      CHECK AMOUNT: \$50.00

PAY  
Fifty and 00/100

US Dollars

TO THE ORDER OF  
TOWN OF PALM BEACH SHORES  
247 EDWARDS LANE  
PALM BEACH SHORES, FL 33404

ATN  
Mang J. Salas  
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈030180⑈ ⑆063000047⑆ 005491539350⑈



TOWN OF PALM BEACH SHORES  
MONTHLY FINANCIAL REPORT

	CASH & INVESTMENTS		R E V E N U E			
			BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2019	\$ 3,090,996		\$ 5,483,468	\$ 175,675	\$ 5,665,728	103%
10/31/2019	\$ 2,593,552		\$ 5,427,660	\$ 59,577	\$ 59,577	1%
11/30/2019	\$ 2,301,889		\$ 5,575,352	\$ 407,740	\$ 467,317	8%
12/31/2019	\$ 5,172,573		\$ 5,575,352	\$ 3,206,956	\$ 3,674,273	66%
1/31/2020	\$ 4,991,371		\$ 5,575,352	\$ 280,037	\$ 3,954,309	71%
2/29/2020	\$ 4,809,796		\$ 5,575,352	\$ 178,665	\$ 4,132,974	74%
3/31/2020	\$ 4,648,894		\$ 5,575,352	\$ 185,578	\$ 4,318,551	77%
4/30/2020	\$ 4,223,150		\$ 5,575,352	\$ 223,557	\$ 4,542,109	81%
5/31/2020	\$ 4,086,390		\$ 5,575,532	\$ 149,864	\$ 4,691,973	84%
5/31/2019	\$ 3,926,648		\$ 5,403,227	\$ 158,648	\$ 4,621,048	86%
6/30/2020						
7/31/2020						
8/31/2020						
9/30/2020						

	E X P E N D I T U R E S					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2019	\$ 5,483,468	\$ 395,603	\$ 62,282	\$ 457,885	\$ 5,085,531	93%
10/31/2019	\$ 5,427,660	\$ 643,149	\$ 27,951	\$ 671,101	\$ 671,101	12%
11/30/2019	\$ 5,575,352	\$ 700,753	\$ (308,997)	\$ 391,756	\$ 1,062,857	19%
12/31/2019	\$ 5,575,352	\$ 335,700	\$ (44,776)	\$ 380,476	\$ 1,443,332	26%
1/31/2020	\$ 5,575,352	\$ 463,959	\$ (5,521)	\$ 469,481	\$ 1,912,813	34%
2/29/2020	\$ 5,575,352	\$ 360,878	\$ 23,659	\$ 337,219	\$ 2,250,032	40%
3/31/2020	\$ 5,575,352	\$ 348,722	\$ (49,116)	\$ 397,838	\$ 2,647,869	47%
4/30/2020	\$ 5,575,352	\$ 606,087	\$ (18,682)	\$ 624,769	\$ 3,272,639	59%
5/31/2020	\$ 5,575,352	\$ 323,655	\$ (12,514)	\$ 336,170	\$ 3,608,808	65%
5/31/2019	\$ 5,403,227	\$ 403,354	\$ 27,482	\$ 430,836	\$ 3,196,119	59%
6/30/2020						
7/31/2020						
8/31/2020						
9/30/2020						

Budget Amendment #1 was approved at the November 2019 Commission Meeting.

Budget Amendment #2 was approved at the May 2020 Commission Meeting

**Town of Palm Beach Shores**  
**Disbursements - May 2020**

Check #	Type	Date	Vendor Name	Amount
1889	C	5/7/2020	324 AC Enforcement, Inc.	\$ 289.00
1890	C	5/7/2020	419 ACS	\$ 1,327.50
1891	C	5/7/2020	553 AIRGAS USA, LLC	\$ 184.88
1892	C	5/7/2020	556 Armchem International	\$ 961.60
1893	C	5/7/2020	823 AT&T Mobility	\$ 34.99
1894	C	5/7/2020	861 BrightView Landscape Services, Inc.	\$ 6,859.38
1895	C	5/7/2020	13 City Maintenance Supply	\$ 1,164.90
1896	C	5/7/2020	52 Comcast	\$ 19.95
1897	C	5/7/2020	107 Davis and Ashton, P.A.	\$ 6,926.40
1898	C	5/7/2020	863 Diversified Building Department Managen	\$ 3,657.50
1899	C	5/7/2020	80 FL Public Utilities	\$ 168.91
1900	C	5/7/2020	886 Henry Schein, Inc.	\$ 13.51
1901	C	5/7/2020	659 Image Companies	\$ 1,300.00
1902	C	5/7/2020	868 Jared Summers	\$ 30.00
1903	C	5/7/2020	821 Robert Villagomez	\$ 39.22
1904	C	5/7/2020	484 Shred-It	\$ 93.07
1905	C	5/7/2020	100 Toshiba Business Solutions	\$ 732.50
1906	C	5/7/2020	104 Waste Management	\$ 11,150.30
1911	C	5/7/2020	676 Guardian	\$ 519.72
1912	C	5/14/2020	324 AC Enforcement, Inc.	\$ 323.00
1913	C	5/14/2020	121 Alan Welch	\$ 420.00
1914	C	5/14/2020	47 Board of County Commissioners	\$ 4,315.35
1915	C	5/14/2020	13 City Maintenance Supply	\$ 124.00
1916	C	5/14/2020	338 City Electric Supply	\$ 108.95
1917	C	5/14/2020	32 City of Riviera Beach	\$ 2,755.48
1918	C	5/14/2020	52 Comcast	\$ 77.86
1919	C	5/14/2020	880 Gray /Robinson Attorney	\$ 360.00
1920	C	5/14/2020	129 Hugo's Gourmet Catering, Inc.	\$ 500.00
1921	C	5/14/2020	890 Momar	\$ 158.65
1922	C	5/14/2020	858 Palm Beach County Sheriff's Office	\$ 137,364.82
1923	C	5/14/2020	892 Palm Beach County Supervisor of Election	\$ 540.32
1924	C	5/14/2020	169 Quadient Leasing USA, Inc.	\$ 211.68
1925	C	5/14/2020	836 RIPPrint, LLC	\$ 168.00
1926	C	5/14/2020	115 Shoreline Pest Control	\$ 85.00
1927	C	5/14/2020	375 Simmons & White, Inc.	\$ 2,640.00
1928	C	5/14/2020	881 South Central Planning & Development Cc	\$ 1,833.33
1929	C	5/14/2020	759 Taylor Engineering Inc	\$ 3,548.00
1930	C	5/14/2020	99 Torcivia, Donlon, Goddeau and Ansay, PA	\$ 222.00
1931	C	5/14/2020	101 Verizon Wireless	\$ 58.62
1932	C	5/14/2020	131 WEX BANK	\$ 307.17
1933	C	5/14/2020	110 Xpert elevator Services, Inc.	\$ 1,842.95
1934	C	5/14/2020	815 Zoom, Inc.	\$ 377.20
1935	C	5/14/2020	290 Westside Reprographics, Inc.	\$ 2,234.51



**Town of Palm Beach Shores**  
**Disbursements - May 2020**

Check #	Type	Date	Vendor Name	Amount
1936	C	5/20/2020	324 AC Enforcement, Inc.	\$ 189.00
1937	C	5/20/2020	29 Alphagraphics of the Palm Beaches	\$ 154.68
1938	C	5/20/2020	737 AT&T	\$ 869.63
1939	C	5/20/2020	859 Carpenter Electric, Inc.	\$ 3,560.00
1940	C	5/20/2020	338 City Electric Supply	\$ 14.29
1941	C	5/20/2020	61 EAP/Center for Family Services	\$ 70.50
1942	C	5/20/2020	271 Evyonne Browning	\$ 420.00
1943	C	5/20/2020	71 FL Power & Light	\$ 1,769.56
1944	C	5/20/2020	676 Guardian	\$ 595.10
1945	C	5/20/2020	679 Keehn Emergency Medical Services, Inc	\$ 1,500.00
1946	C	5/20/2020	295 LiftOff, LLC	\$ 1,200.00
1947	C	5/20/2020	10 Municipal Code Corporation	\$ 197.50
1948	C	5/20/2020	641 Palm Beach County Tax Collector	\$ 249.00
1949	C	5/20/2020	16 Palmdale Oil Company, Inc.	\$ 260.04
1950	C	5/20/2020	516 Schmidt Nichols	\$ 526.78
1951	C	5/20/2020	643 Suntrust Bank	\$ 2,391.37
1952	C	5/20/2020	586 The Standard Insurance Company	\$ 282.22
1953	C	5/20/2020	103 Comp Benefits	\$ 82.86
1954	C	5/20/2020	640 Ward-Damon Attorney	\$ 1,882.03
1955	C	5/28/2020	29 Alphagraphics of the Palm Beaches	\$ 258.84
1956	C	5/28/2020	13 City Maintenance Supply	\$ 747.15
1957	C	5/28/2020	338 City Electric Supply	\$ 70.62
1958	C	5/28/2020	746 Essential Net Solutions	\$ 1,117.94
1959	C	5/28/2020	893 Florida Bolt	\$ 57.34
1960	C	5/28/2020	90 Hulett Environmental Services	\$ 1,408.00
1961	C	5/28/2020	95 Lowes	\$ 996.92
1962	C	5/28/2020	890 Momar	\$ 696.80
1963	C	5/28/2020	888 Morabito Consultants	\$ 1,923.82
1964	C	5/28/2020	484 Shred-It	\$ 163.59
1965	C	5/28/2020	134 Vadim Municipal Software, Inc.	\$ 420.00
1966	C	5/28/2020	832 Viking Utility Inc.	\$ 84,503.33
1967	C	5/28/2020	104 Waste Management	\$ 2,906.02
ADP, LLC	E	5/22/2020	697 ADP, LLC	\$ 196.70
Blue Cross Blue Shield	E	5/1/2020	127 Blue Cross Blue Shield of Florida, Inc.	\$ 14,803.55
Blue Cross Blue Shield	E	5/28/2020	127 Blue Cross Blue Shield of Florida, Inc.	\$ 16,017.35
FRS	E	5/1/2020	172 FRS	\$ 10,151.69
ADP Wages	E	5/8/2020	ADP Wages	\$ 22,062.71
ADP Taxes	E	5/8/2020	ADP Taxes	\$ 7,160.49
ADP Wages	E	5/22/2020	ADP Wages	\$ 23,134.54
ADP Taxes	E	5/22/2020	ADP Taxes	\$ 7,456.37
				<b>\$ 408,518.55</b>



Town of Palm Beach Shores  
Disbursements - May 2020

Check #	Type	Date	Vendor Name	Amount
	General Fund			\$ 323,655.22
	Underground Utilities Fund			\$ 84,863.33
	Total			\$ 408,518.55

**Town of Palm Beach Shores**  
**Budget Summary Report**  
**May 2020**

					<i>May Benchmark</i>	<i>66.7%</i>
	<b>BUDGET</b>		<b>YTD</b>		<b>Favorable(Unfav)</b>	<b>%</b>
<b>REVENUE</b>						
Revenue (without appr'd F/B)	\$ 5,231,085.00		\$ 4,691,973.22		\$ (539,111.78)	89.7%
Appropriated Fund Balance	344,267.00		-		(344,267.00)	
<b>TOTAL REVENUE</b>	<b>\$ 5,575,352.00</b>		<b>\$ 4,691,973.22</b>		<b>\$ (883,378.78)</b>	<b>84.2%</b>
<b>EXPENDITURES BY DEPARTMENT</b>						
		% of total		% of total		
Administration	\$ 450,220.00	8%	\$ 269,320.40	7%	\$ 180,899.60	59.8%
Legal	152,000.00	3%	82,231.10	2%	69,768.90	54.1%
Public Works	322,358.00	6%	208,883.72	6%	113,474.28	64.8%
Police	1,715,378.00	31%	1,280,067.98	35%	435,310.02	<b>74.6%</b>
Fire	678,169.00	12%	410,984.89	11%	267,184.11	60.6%
Building	236,375.00	4%	148,532.32	4%	87,842.68	62.8%
Emergency Disaster	-	0%	-	0%	-	0.0%
Solid Waste	197,100.00	4%	123,411.52	3%	73,688.48	62.6%
911 Dispatch	45,101.00	1%	45,100.19	1%	0.81	<b>100.0%</b>
Legislative	12,410.00	0%	10,942.55	0%	1,467.45	<b>88.2%</b>
Streets/Storm Sewers	24,635.00	0%	15,181.57	0%	9,453.43	61.6%
Parks	133,150.00	2%	64,725.93	2%	68,424.07	48.6%
Beach	99,329.00	2%	57,414.45	2%	41,914.55	57.8%
Lift Stations/Sewer Service	22,975.00	0%	12,254.88	0%	10,720.12	53.3%
Contingencies	35,813.00	1%	-	0%	35,813.00	0.0%
Debt Service	355,328.00	6%	355,327.29	10%	0.71	<b>100.0%</b>
Emergency Medical Services	331,654.00	6%	220,291.33	6%	111,362.67	66.4%
Community Center	49,815.00	1%	36,042.09	1%	13,772.91	<b>72.4%</b>
Risk Management	139,500.00	3%	130,408.34	4%	9,091.66	<b>93.5%</b>
Capital	574,042.00	10%	137,687.56	4%	436,354.44	24.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,575,352.00</b>		<b>\$ 3,608,808.11</b>		<b>\$ 1,966,543.89</b>	<b>64.7%</b>
<b>CHANGE IN FUND BALANCE</b>						
	-		<b>1,083,165.11</b>		<b>1,083,165.11</b>	

Explanation of Variances:

Police - October costs for PBSPD and monthly payments to PBSO are paid in advance.

Dispatch - budget is for October only, then contracted with PBSO. No more costs.

Legislative - simply timing of expenditures

Debt Service - all payments have been made.

Community Center - eletrical work required by Fire Marshal and door repairs

Risk Management - due to timing of expenditures. 3 quarters have been paid. Last quarter will be small because of the adjustment made after contracting with PBSO.

**Town of Palm Beach Shores**  
**Utility Tax**  
**10% Effective 4/1/17**

	<b>Electric</b> <i>FPL</i>	<b>Water</b> <i>Riviera Beach</i>	<b>Gas</b> <i>FPU</i>	<b>Total</b>
Oct-19	17,986.20	8,477.99	1,364.92	27,829.11
Nov-19	17,613.23	7,015.45	2,064.96	26,693.64
Dec-19	19,849.65	10,754.87	2,738.02	33,342.54
Jan-20	16,427.17	4,007.08	2,633.45	23,067.70
Feb-20	16,089.10	13,608.72	2,401.72	32,099.54
Mar-20	16,064.43	8,125.57	2,474.55	26,664.55
Apr-20	16,991.01	8,094.56		25,085.57
May-20				-
Jun-20				-
Jul-20				-
Aug-20				-
Sep-20				-
<b>YTD Total</b>	<b>121,020.79</b>	<b>60,084.24</b>	<b>13,677.62</b>	<b>194,782.65</b>

**Town of Palm Beach Shores**  
**Discretionary Sales Tax PBC**

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
Accumulated (unspent) Discretionary Sales Tax as of 9/30/18	\$ 119,434.60
Accumulated (unspent) Discretionary Sales Tax as of 9/30/19	\$ 207,613.87

Current Year Receipts:

Date of Receipt	Period	
11/25/2019	October	\$ 6,138.62
12/24/2019	November	\$ 6,664.62
1/29/2020	December	\$ 6,907.32
2/13/2020	4Q adjustment	\$ 2,267.68
2/26/2020	January	\$ 8,374.45
3/24/2020	February	\$ 7,138.14
4/28/2020	March	\$ 6,924.64
5/6/2020	1Q adjustment	\$ 2,570.20
5/28/2020	April	\$ 5,694.37
Total current year receipts		\$ 52,680.04

Current Year Expenditures:

\$ -

Accumulated (unspent) Discretionary Sales Tax as of 5/31/20	\$ 260,293.91
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**Town of Palm Beach Shores**  
**Building Department**

	Building Permits	Building Department	Net Building	Cumulative Net Bldg
10/31/2019	\$ 28,495	\$ 16,030	\$ 12,465	\$ 12,465
11/30/2019	\$ 23,676	\$ 17,473	\$ 6,203	\$ 18,667
12/31/2019	\$ 11,572	\$ 14,241	\$ (2,669)	\$ 15,998
1/31/2020	\$ 20,913	\$ 27,726	\$ (6,812)	\$ 9,186
2/29/2020	\$ 1,780	\$ 14,124	\$ (12,345)	\$ (3,159)
3/31/2020	\$ 25,623	\$ 30,705	\$ (5,082)	\$ (8,241)
4/30/2020	\$ 4,796	\$ 10,229	\$ (5,432)	\$ (13,673)
5/31/2020	\$ 712	\$ 18,064	\$ (17,352)	\$ (31,024)
6/30/2020				
7/31/2020				
8/31/2020				
9/30/2020				
	\$ 117,567	\$ 148,592	\$ (31,024)	

*Note: Includes \$18,400 to demo home at 118 Cascade.*

Town of Palm Beach Shores  
Underground Utilities  
as of 5/31/20

	Cost Estimate	FYE 9/30/2019	FYE 9/30/2020	TOTAL	Remaining Budget
<b>Cash</b>		<b>\$ 2,149,130.20</b>	<b>\$ 1,183,184.06</b>		
Accouts Payable		\$ 141,138.49	\$ -		
Due to General Fund		\$ 16,986.50	\$ 16,986.50		
Fund Balance		\$ (6,947.41)	\$ 1,991,005.21		
<b>Liabilities and fund balance</b>		<b>\$ 151,177.58</b>	<b>\$ 2,007,991.71</b>		
<b>Expenditures:</b>					
Survey	\$ 38,000	\$ 54,543.00	\$ 11,219.50	\$ 65,762.50	\$ (27,762.50)
Legal	\$ 4,000	\$ -	\$ 2,910.00	\$ 2,910.00	\$ 1,090.00
Project Mgmt/Admin	\$ 80,000	\$ 65,729.65	\$ 13,592.50	\$ 79,322.15	\$ 677.85
Construction - Town	\$ 4,336,460	\$ 3,596,780.73	\$ 300,646.60	\$ 3,897,427.33	\$ 439,032.67
Construction - Comcast	\$ 250,000	\$ -	\$ 490,489.05	\$ 490,489.05	\$ (240,489.05)
Construction - AT&T	\$ 450,000	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 445,000.00
Construction - FPL	\$ 254,386	\$ 254,386.00	\$ -	\$ 254,386.00	\$ -
Lanscape Restoration	\$ 16,300	\$ 8,100.00	\$ 950.00	\$ 9,050.00	\$ 7,250.00
Loan Acquisition	\$ 23,000	\$ 22,508.00	\$ -	\$ 22,508.00	\$ 492.00
Contingency	\$ 547,854	\$ -	\$ -	\$ -	\$ 547,854.00
Total expenditures	\$ 6,000,000	\$ 4,002,047.38	\$ 824,807.65	\$ 4,826,855.03	\$ 1,173,144.97
<b>Other Financing Sources:</b>					
Loan Proceeds	\$ 6,000,000	\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ -
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ 1,997,952.62</b>	<b>\$ (824,807.65)</b>	<b>\$ 1,173,144.97</b>	<b>\$ 1,173,144.97</b>

PROJECTED	
Cost	Variance

\$ 65,762.50	\$ (27,762.50)
\$ 2,910.00	\$ 1,090.00
\$ 80,000.00	\$ -
\$ 4,336,460.00	\$ -
\$ 490,489.05	\$ (240,489.05)
\$ 5,000.00	\$ 445,000.00
\$ 254,386.00	\$ -
\$ 16,300.00	\$ -
\$ 22,508.00	\$ 492.00
\$ -	\$ 547,854.00
<b>\$ 5,273,815.55</b>	<b>\$ 726,184.45</b>

As of 5/31/20, Viking is nearly complete. A 10% retainage is held by the Town that will be paid upon completion



# **PALM BEACH COUNTY SHERIFF'S OFFICE**

RIC L. BRADSHAW, SHERIFF



ITEM 4b1  
6 22 2020

Mayor and Commission  
June meeting  
May statistics and events  
June 22, 2020

Attached are the stats for the month of May. 2 arrests were made during the month of May 1 involved a warrant arrest with possible COVID19 overtones (this read as 2 arrests in the stats for some reason). The second was a domestic arrest, both arrests were located at apartments.

The reopening of the beaches went well, due to a neighboring city holding their opening date additional patrol units were brought in to assist with traffic. As you know all went well and the neighboring city opened their beach shortly after ours, lessening traffic impact to our town.

The peaceful protest which occurred on the blue heron walk went well with little impact to our town, during that period.

The intelligence gathered on this particular march was little, as it formed so quickly. It was not until 3 hours prior to the events start we learned the amount of walkers may be large, with a potential for pedestrian and vehicle issues.

Due to recent country wide events regarding protests, the decision was made to bring additional assets to town. With 2 ½ hours, 60 additional deputies were brought into town, these units included myself, incident command personnel, bicycle units, a drone with operators and much more. Thankfully all went well.

The sheriff's office has agreed to pay for additional surveillance equipment: 3 cameras will be placed along the Inlet Walkway to enhance the security of our town folks and visitors. The Sheriff also is upgrading our CCTV cameras that the town purchased prior to the merge to enhance the visual displays and video capture.

The cost of this program is \$16,701.00. It also includes roughly One thousand dollars per year in yearly access fees, from Comcast and the camera vendors.

Also as part of the Town/ District building upgrades will be the installation of card key door lock scanners to access the police station/District 20. This cost is not

finalized but my request for an additional \$6,000.00 will cover the fees and installation was approved.

Another project that has been the ongoing issue is the vessels left in the Intercostal, and live aboard vessels. At present 4 are set for removal at the State and county's cost. To remove a vessel, a number of steps need to be taken, the least of which is determining ownership. Courts have rules that some boats can be thought of as homes.

In order to remove a home/vessel, the owner must be found and given time to correct any violation. If they do not come into compliance a hearing is called with notice to the presumed owner, after that there is an appeal process.

A few of the things authorities look at are:

- 1- Properly registered vessel
- 2- Has propulsion, whether it be sail or motorized
- 3- Not in any designated channel
- 4- Sewage, there is a formula that can be used to disperse the sewage.

These are monitored by PBSO, United States Coast Guard, Florida wildlife commission. Final action is taken by Palm Beach County through their legal department.

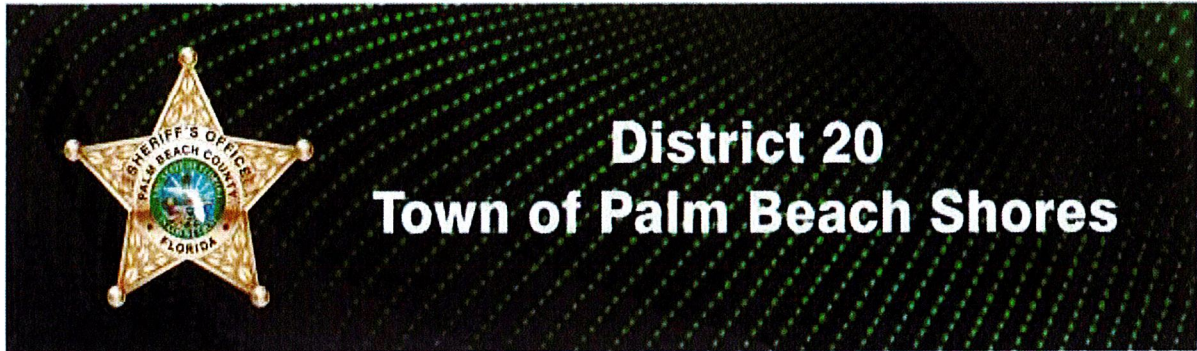
The parking ticket issue should be finalized in the next 30 to 45 days. Temporary tickets are being made by PBSO graphics department. These will be replaced by in car software that has been put on hold due to COVID19 concerns. Near the merge we began to run out of written parking tickets and the cost to replace them did not make sense at the time. We are using what was left.

Going forward collection of the parking ticket fees will be maintained and collected by the Palm Beach County Clerk of court, after being issued by our deputies. The fees will be forwarded to the Town.

As always stay safe and call or email if you have a question or concern. Most of all, we thank you for your continued support as we all go through these trying times.

Sergeant Steve Langevin  
Commander, PBSO, District 20  
Town of Palm Beach Shores





## May - 2020 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	1991
Traffic Stops (Self-Initiated)	37
Calls for Service (Excluding 1050's & 1061's)	175
<b>All CAD Calls - Total</b>	<b>2203</b>

Data Source: CADS/Premier 1

\*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

**Summary:** During the month, there were 2203 generated calls within the district. 93% of these calls were self-initiated.

## Arrest and NTA Statistics

<b>Arrest Data</b>
<b>Arrests &amp; Notice to Appear (NTA) within District 20</b>
<b>Total Count - 4</b>

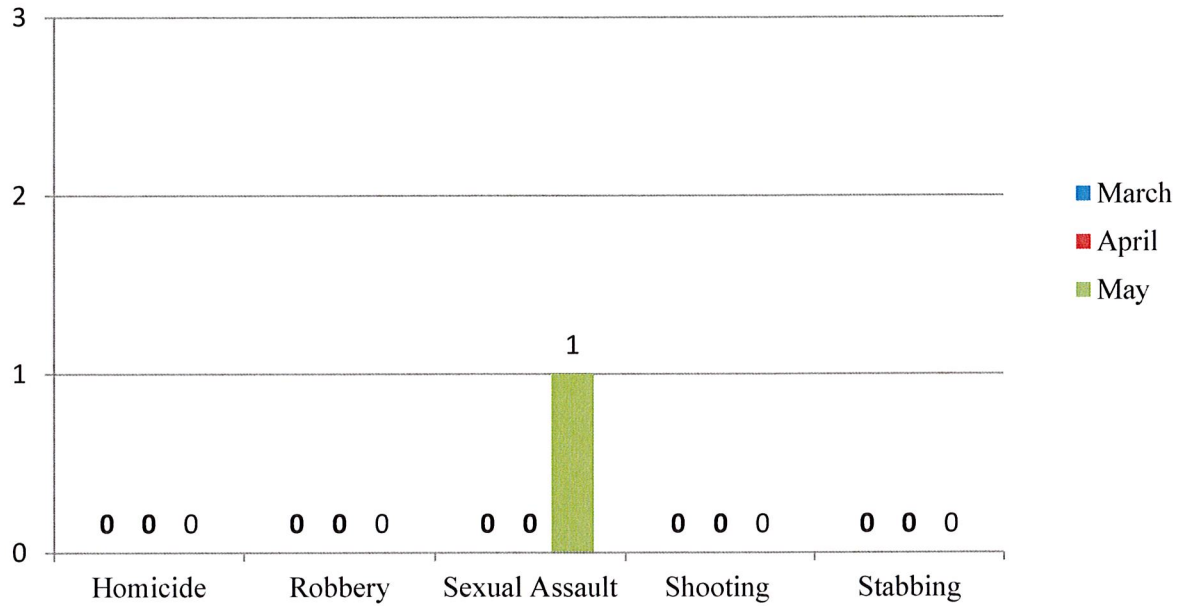
Data Source: CADS/Premier 1

RPT #	SIGNAL	NEIGHBORHOOD	COMMONPLACE	LOCATION
20068996	19			236 INLET WAY
20069082	83			236 INLET WAY
20072822	31D		BILNOR	115 TACOMA LN
	1061			APPROX LOC:178 OCEAN AVE

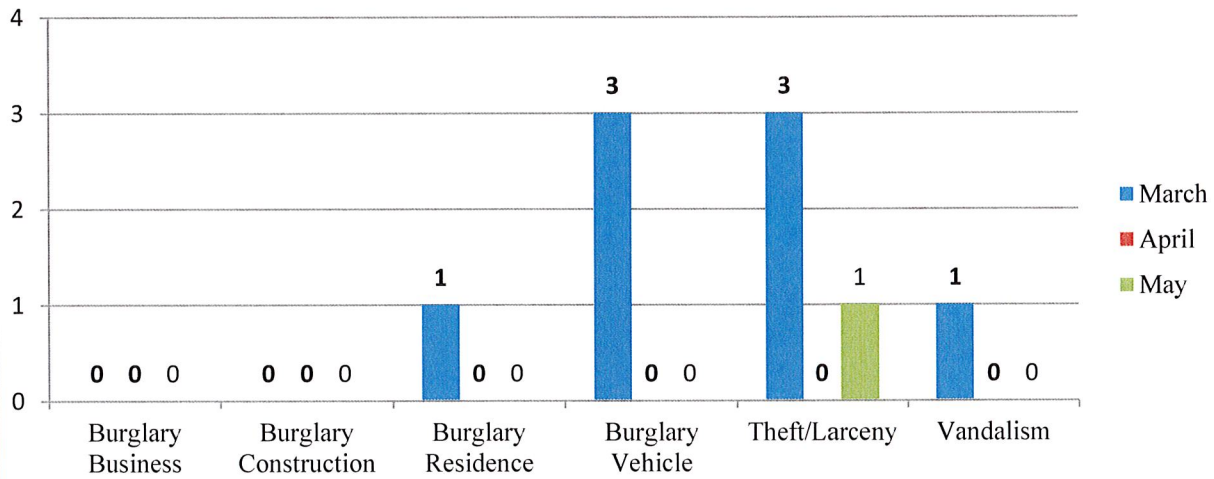
## DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.

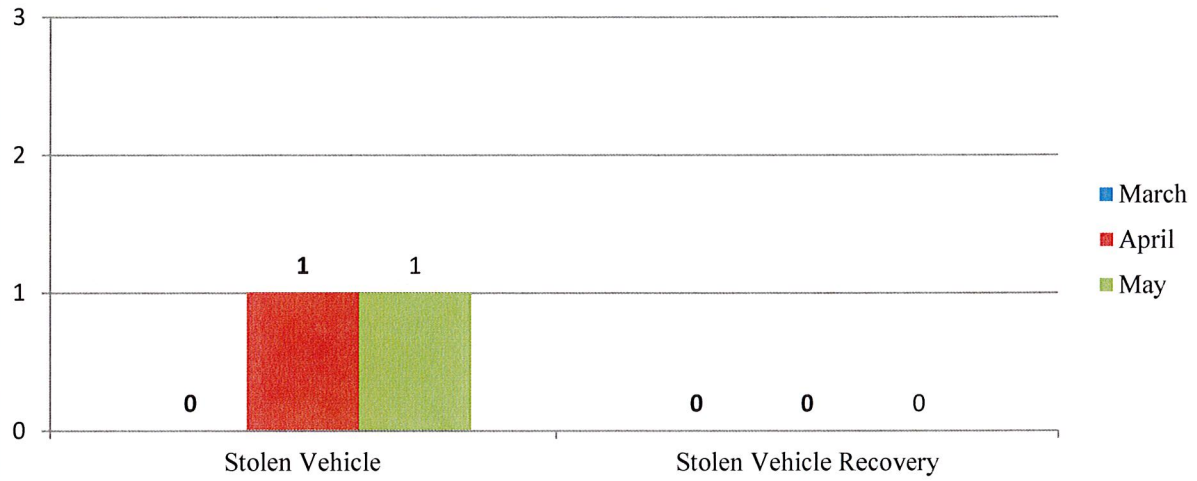
**D20 Monthly Stats**  
**Homicide, Robbery, Sexual Assault, Shooting, Stabbing**  
 Data Source: CADS/P1



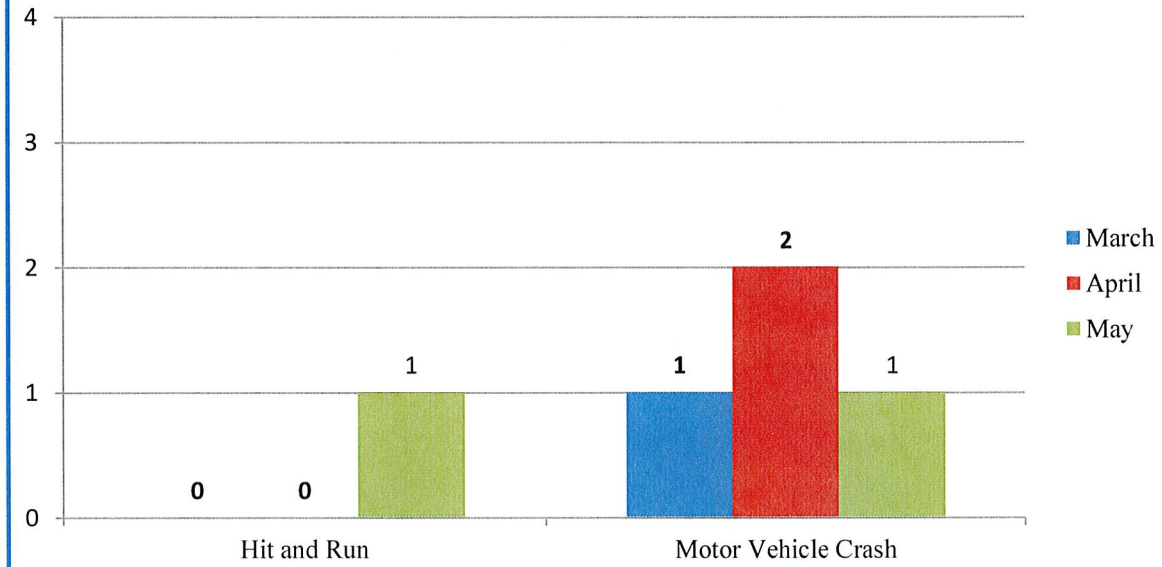
**D20 Monthly Stats**  
**Burglaries, Theft & Vandalism**  
 Data Source: CADS/P1



**D20 Monthly Stats**  
**Stolen Vehicles & Stolen Vehicle Recoveries**  
Data Source: CADS/P1



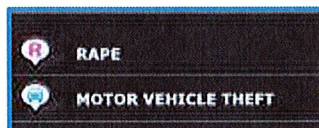
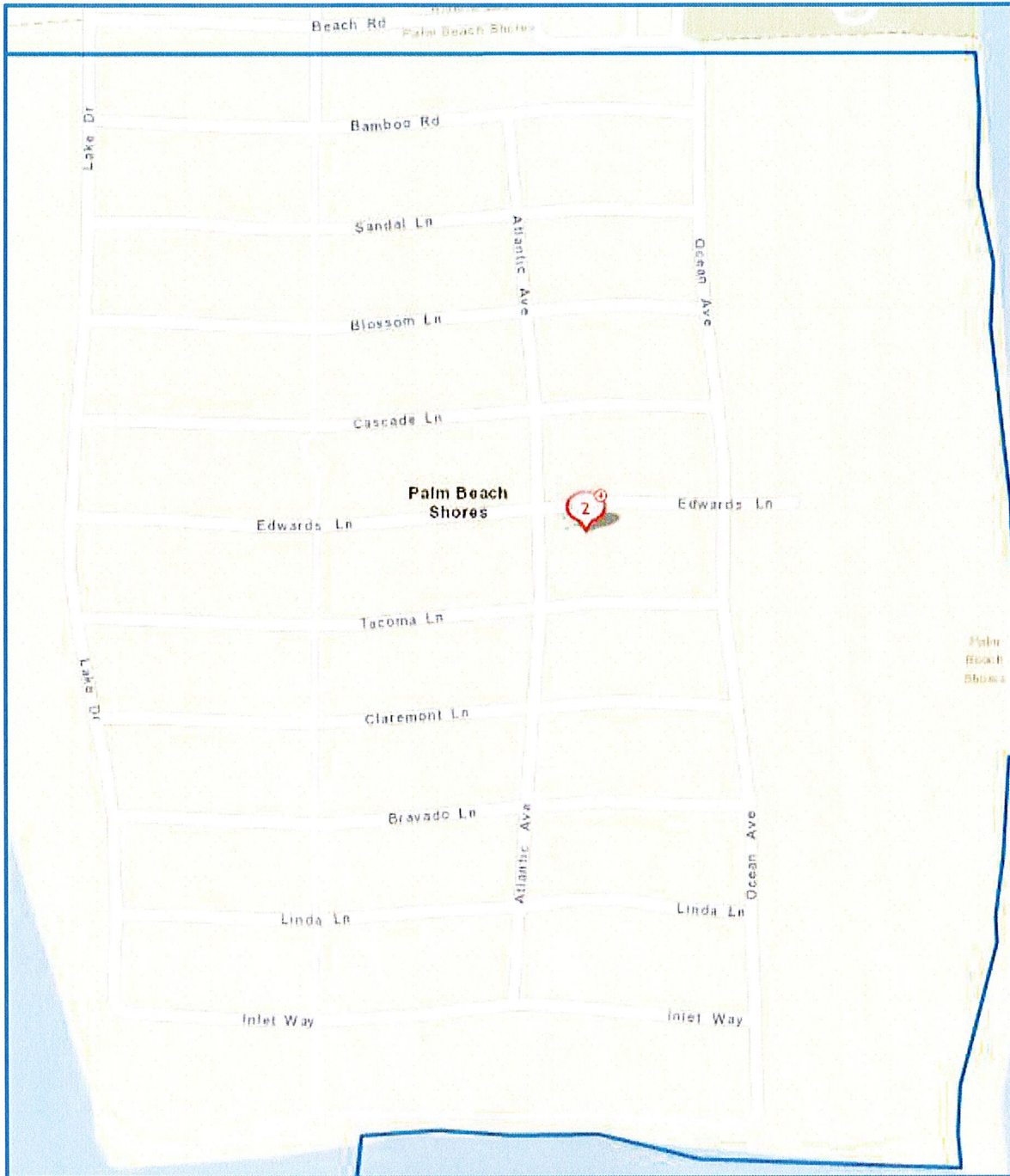
**D20 Monthly Stats**  
**Hit and Run & Motor Vehicle Crash**  
Data Source: CADS/P1





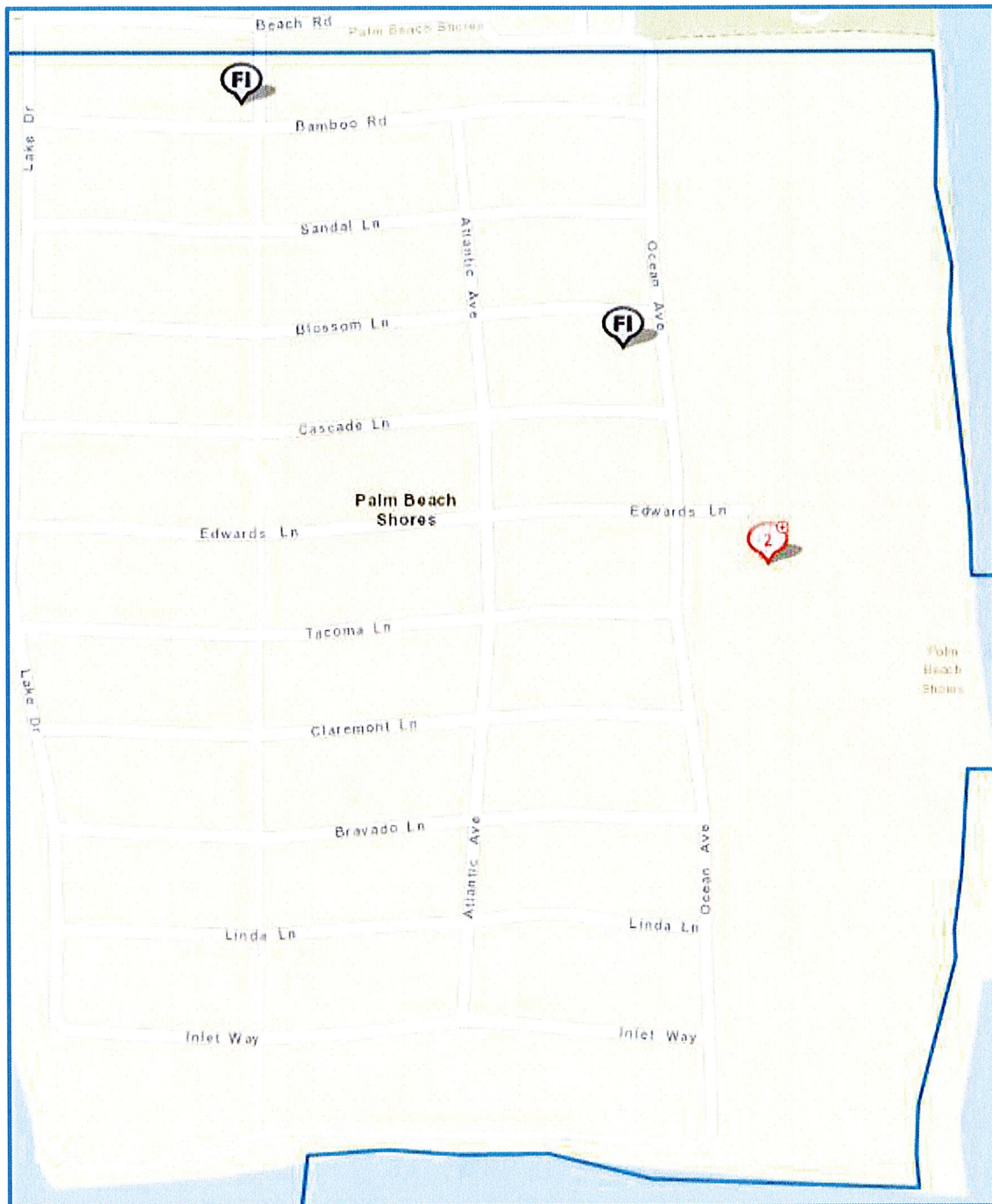
## District 20 Map of Activity

Data: Source: CrimeView Dashboard



## FIR MAP

4 Records Plotted in CrimeView Dashboard.



**(4) Conducted per the FIR Track system.**

Note: This # could change due to FIR's being inputted into system after search was conducted.



## **MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**

### **TOWN OF PALM BEACH SHORES**

#### **DEPARTMENT OF EMERGENCY SERVICES**

**16 May 2020 – 17 June 2020**

**ITEM 4b2  
6 22 2020**

**TO:** Mayor Alan Fiers  
Town Commissioners

**FROM:** Trevor L. Steedman, Fire Chief

**DATE:** 17 June 2020

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#### **OVERVIEW**

The Department of Emergency Services consolidates the physical and financial resources of the Division of Fire and Rescue Services, Ocean Rescue and Office of Emergency Management. This Public Safety service model enhances the efficacy, interoperability and communication between these various entities while eliminating unnecessary redundancies and duplication of efforts. By design, this consolidation enhances our ability to work more effectively with our Public Safety partners and allied agencies.

The Department of Emergency Services is currently working with the Town, providing response data to determine trends in service demands on Palm Beach Shores Fire and Emergency Medical Services resources.

The Department of Emergency Services supports and assists many community groups with events such as the Chowder Tasting/Chili Cook-Off, Annual Charity Bazaar, St. Patrick's Day Parade, and the inaugural Palm Beach Shores Dog Festival. These "non-traditional" roles are part of our value-added service model that is gladly undertaken by the members of the department. Interaction with the community in non-emergent situations enables us, your Emergency Personnel, to appreciate and respond more effectively to the needs of our citizens.





**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**

**16 May 2020 – 17 June 2020**

**FIRE DEPARTMENT**

The Palm Beach Shores Fire Department is a combination (Career and Volunteer) Fire and Emergency Services delivery system. The Town maintains a Public Protection Classification of “3” through the Insurance Services Office (ISO). PBSFD Fire/EMS personnel staff the Town’s Fire Station 24 hours per day, seven days per week, and 365 days per year. Duty shifts consist of 24-hour operational periods staffed with one career Firefighter/Paramedic supplemented by out-of-district (Non-resident) volunteer Fire-Rescue personnel. These personnel respond to all calls for service including, but not limited to Fires, Emergency Medical calls, fire alarm activations, gas leaks, electrical hazards, elevator rescues, water rescues, natural disasters, and public assists. Additional duties include apparatus and facilities maintenance, pre-incident planning, training, hydrant inspections, community risk reduction, public education and other duties as assigned. Ocean Rescue division personnel are responsible for water/beach safety and rescue on the Town’s beaches, from 9 am - 5 pm daily. The Town’s Fire Department maintains the following suppression and emergency response apparatus / equipment:

- 2005 Pierce Contender 1250 Gallon per Minute (GPM) pumper.
- 2005 EVI 750 GPM Fast Attack pumper
- 2011 Can Am – Water Rescue / Beach Response ATV
- 2018 Ford Explorer – Chief / Command Utility Vehicle.





**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**  
**16 May 2020 – 17 June 2020**

**OPERATIONS**

**COMMUNITY RISK REDUCTION (CRR) INITIATIVES**

- Hydrant Inspection Program
  - PBSFD inspects hydrants on a monthly basis
  - Inspection reports are forwarded to Public Works Director who in turn facilitates repairs through the Riviera Beach Water Utilities Department
  - Two hydrants remain out of service for deficiencies found during the inspections and identified for repairs / replacement.
- Special Secondary Certificate of Public Convenience & Necessity (COPCN)
  - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores
  - Draft MOU between Primary (Riviera Beach Fire Rescue) and Secondary (PBSFD) service providers has been submitted to Riviera Beach's City Manager for review.
  - Exploring alternatives to current EMS transport contract with Riviera Beach based on cost effectiveness and service delivery.
- *Community CPR & AED* – Presented twice annually



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**

**16 May 2020 – 17 June 2020**

**COMMUNITY RISK REDUCTION (CRR) INITIATIVES (Continued)**

- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
  - Value-added initiative supports the quality of life and safety for our PBS Community.
  - Residents voluntarily request surveys. PBSFD is working with PBSO District 20 (Sgt. Langevin) to offer a combined home safety and security survey in a cooperative effort of both public safety agencies.
  - Smoke alarms are available through the PBSFD (Grant Funded).
- Palm Beach Shores is a *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – This on-going initiative serves to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item: *Community Risk Reduction - Prevention*. Kits are available during business hours at the Town Hall front office.



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**

**16 May 2020 – 17 June 2020**

**COMMUNITY RISK REDUCTION (CRR) INITIATIVES (Continued)**

- *Fire Extinguisher Selection, Use and Maintenance*
  - Delivered as a hands-on opportunity to community members at selected Property Owner's Association meetings.
  - PBSFD Firefighters worked side-by-side with members of the community to utilize fire extinguishers to put out incipient-stage fires in a controlled setting.
  - Delivered this same program to our partners in the business community. Training provided to staff of the Marriott Resorts and Sailfish Marina and Resort.

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**STAFFING**

Career Staff.

- No vacancies.

○ Volunteer Staff

- Recruitment and Retention efforts remain a priority. The entry versus attrition rate (predominantly due to full-time employment opportunities with other area departments) remains constant. There are 33 volunteer members certified to State Minimum Standards on the "Active" rolls at the time of this report.
- Volunteer opportunities for Non-Operations personnel are under development.



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**

**16 May 2020 – 17 June 2020**

**WORKFORCE & OFFICER LEADERSHIP DEVELOPMENT**

- Training & Education
  - Medical Director has established a Continuing Education program for Fire/Rescue and Ocean Rescue personnel

**FLEET DEPLOYMENT & MAINTENANCE**

- Ocean Rescue 280 (Can Am) is Out of Service for axle repair
- Apparatus Replacement Schedule for capital purchase planning
  - Projected apparatus replacement in FY 2020
  - Partial funding source: Fanning Public Safety Bequest
  - Pursuing Local Funding Initiative Request (State Senate Appropriations) for matching funds
  - Donations, unless otherwise specified, are directed toward replacement fund

**STANDARDS COMPLIANCE INITIATIVES**

- Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
  - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**

**16 May 2020 – 17 June 2020**

**STANDARDS COMPLIANCE INITIATIVES (Continued)**

- NFPA 1002 – *P Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications.*
  - PBSFD FADO program (implemented in September 2017). The FADO program incorporates *Safe Driving Practices, Roadway Incident Safety, Seatbelt compliance and Apparatus Backing / Collision Prevention* modules.
- NFPA 1021: *Standard for Fire Officer Professional Qualifications*
  - Validate rank structure for integration into County NIMS/ICS model.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*
  - This standard specifies requirements for effective and efficient organization and deployment of fire suppression operations, emergency medical operations, and special operations to the public by volunteer and combination fire departments to protect citizens and the occupational safety and health of fire department employees. The NFPA 1720 Standard has been in existence since 2001.





**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**  
**16 May 2020 – 17 June 2020**

**OCEAN RESCUE**

Ocean Rescue personnel resumed lifeguard duty commensurate with the beach re-opening on May 18, 2020

Current Action List Priorities:

**GEAR & EQUIPMENT**

- Equipment inventory and working condition/service life of gear is complete
- Equipment garage at the Beach Building is undergoing repair and renovation
- Lifeguard ATV (Gator) is in service
  - Recommend the Honda TRX420FA as less costly and more efficient alternative to the current ATV. The Honda TRX420FA is the “workhorse” ATV used by many Ocean Rescue entities including Palm Beach County.

**PROFESSIONAL STANDARDS**

- Assure compliance with certification, training, continuing education and performance standards

**COMMUNICATION & DEPLOYMENT**

- Improved interoperability - Palm Beach Shores Ocean Rescue operates on the same radio system as the Fire Department and our neighboring jurisdiction’s Ocean Rescue service.
- Alerting device has been issued to the on-duty lifeguard to make them aware of emergencies that may be occurring on the beach, but out of their direct line of sight



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
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**16 May 2020 – 17 June 2020**

**OFFICE OF EMERGENCY MANAGEMENT**

**COVID-19:**

- The PBS Office of Emergency Management is in daily communication with Local, County, Regional and State authorities and provides weekly updates to the Community via email distribution and Town Newsletter.

**Current Action List Priorities:**

- **Comprehensive Emergency Operations Plan (CEOP)**
  - Purpose and Scope: Update/Create CEOP for the Town of Palm Beach Shores
  - Four areas of focus: Preparation, Response, Mitigation and Recovery
  - Complies and aligns with 27P-6.0023, Florida Administrative Code, County Comprehensive Emergency Management Plans (CEMP) and County Emergency Management Programs
  - Facilitate grant opportunities and streamline FEMA reimbursement efforts
- **Continuity of Operations Plan (COOP)**
  - Purpose and Scope: The COOP enables organizations to continue their Essential Functions (EF's) across a wide spectrum of emergencies. This Plan applies to the functions, operations, and resources necessary to ensure the continuation of the Town's Essential Functions, in the event its normal operations at Town Hall or Town facilities are disrupted or threatened with disruption. This Plan applies to all Town personnel and contractors vital to daily operations. Palm Beach Shores staff



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**

**16 May 2020 – 17 June 2020**

must be familiar with Continuity policies and procedures and their respective Continuity roles and responsibilities. This Continuity Plan ensures the Town of Palm Beach Shores is capable of conducting its essential missions and functions under all threats and conditions, with or without warning, including natural and manmade disasters, technological emergencies, and military or terrorist attack-related incidents.

- Based on a vulnerability assessment which identifies capabilities, limitations and potential threats.
- Identify and address any potential critical points of failure.
- **Incident Action Plans (IAP's)**
  - Purpose and Scope: Provides a recognized template to establish control objectives and communicate critical information during planned and unforeseen events and emergencies.
  - Response strategies and operational goals for operational periods are regularly updated.



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**  
**16 May 2020 – 17 June 2020**

## Calls for Service Activity

## Fire/EMS

<b>TOTAL CALLS FOR SERVICE</b>	<b>35 (Fire: 09) (Medical: 26)</b>
<b>LAST REPORTING PERIOD</b>	<b>09 (Fire: 4) (Medical: 5)</b>
<b>PERCENTAGE OF INCREASE / DECREASE</b>	<b>(Total: +288 %) (Fire: + 125 %) (Medical: + 420 %)</b>

## Ocean Rescue

<b>Rescue Report</b>	<b>Rescues</b>	<b>05 Assists</b>
<b>Prevention &amp; Education</b>	<b>Contacts</b>	<b>154</b>
<b>First Aid Provided</b>	<b>Occurrences (Minor)</b>	<b>55</b>

## Training & Continuing Education

TRAINING & DRILLS	DATE	TIME	LOCATION	TYPE			NATURE	STAFFING	NOTES
				FIRE	RESCUE	EMS			
<p>* Daily Shift-Based training continues with social-distancing parameters in place. Formal weekly training is delivered via virtual format due to COVID-19 compliance measures.</p> <p>Formal Training Drills –</p> <p>Personnel Participation (Formal) –</p> <p>Personnel Training Hours –</p>									



ITEM 4b3  
6 22 2020

## ***Public Works Department***

### ***Monthly Status Report***

***June 2020***

#### **Community Center:**

1. Scheduling with contractors for estimates to paint the exterior of the building and the first-floor concrete deck including bathrooms.  
Scheduling to resurface the kitchen floors waiting on contractors' quotes.
2. The cleaning of the second-floor carpet and bathroom tiles is completed. This work was performed by the contracted cleaning service.
3. Receiving quotes to replace the AC Air handler on the second floor in the Mechanical Room.
4. The installation of the new Parking Lot Signs "Parking By Permit Only" has been completed.
5. The projects listed is funded through the approved general and capital budget.

#### **Grounds & Parks:**

1. Scheduling to paint the Inlet Park walkway light posts and install numbers on each light post for maintenance tracking. This project is still in progress.
2. Scheduling to repair the Inlet Park irrigation located on the west end of the walkway. Installing new electronic zone valves and engineering new spray patterns for vegetation water coverage. This project is still in progress.
3. The painting and maintenance repairs to the Towns water backflow valve cages is completed.
4. Scheduling to perform maintenance and repairs to the Lifeguard Tower. This project is still in progress waiting on materials to be shipped.
5. The projects listed is funded through the approved general budget.

#### **Streets:**

1. Receiving quotes and information to install tidal valves in the storm drain outfall pipes located at Lake Drive and Bamboo Road, and Lake Drive and Inlet Way.
2. Scheduling to replace the storm grates and concrete aprons along Lake drive and Inlet Way. The grates are on order waiting for their arrival to install. Public Works will perform the work.
3. The installation of the Police Department Parking Lot Lighting LED with light pole and Parkway Lighting LED with light pole by Town Hall exterior bathroom facilities is completed. Public Works performed the work.



4. The installation of the remaining Street Signs and Posts listed have been completed, Pedestrian Walk, 5 mph, No Parking on Streets, 20 mph, Directional Chevrons, STOP signs, and Warning Reflective signs. Public Works performed the work.
5. The projects listed is funded through the approved general and capital budget.

### **Lift Stations:**

1. Scheduling to replace the north pump at Lift Station 01 Lake Drive and the south pump at Lift Station 02 Ocean Ave. Receiving quotes for different style and make of pumps. Delays caused by Vendor scheduling.
2. Performed the Lift Stations yearly site inspections with Riviera Beach Water & Sewer Department to comply with the Local Agreement Between Palm Beach Shores and Riviera Beach due to a shared Sewer Distribution System.
3. The project listed is funded through the approved general and capital budget.

### **Public Works Building, Police Building, Fire Department Annex Building, Beach Building:**

1. The Beach Bathroom Building Restoration contract was awarded to “All around Construction” to repair the exterior stucco, and concrete, and to perform the required repairs per the Engineers Specs. The work is in progress as of March 2, 2020 and with an estimated completion date of July 3, 2020.
2. Scheduling to receive quotes to reline the sewer pipes in Town Hall.
3. The replacement of the Fire Department Annex Building front porch is completed. The wooden structure was replaced with a concrete slab for longer life span and cost effective for future budgets.
4. The projects listed is funded through the approved capital budget.

### **Foot Note:**

#### **Capital Projects For 2020 Public Works**

1. **Beach Bathroom Restoration:**
2. **Beach Boardwalk Construction:**
3. **Paint Exterior of Community Center:**
4. **LED Conversion of all lighting fixtures Community Center: Completed**
5. **AC Air Handler replacement 2<sup>nd</sup> floor:**
6. **New Storm grates and concrete aprons Streets:**
7. **New Tidal valves Lake Drive & Inlet way Outfall Pipes:**
8. **Lift Station Pumps:**
9. **Town Hall Relining of Sewer Lines:**
10. **AC Units replaced 2ea. Town Hall: Completed**
11. **Fire Department front porch construction: Completed**
12. **Fire Department new roof:**
13. **Police Department Parking lot and Parkway Town Hall New Light Poles LED: Completed**
14. **Inlet Park Pathway asphalt sealer:**
15. **Inlet Park Gazebos retaining walls and concrete slab repairs:**

### **Training / Certificates:**

1. The next training courses begin in June 2020 for all Public Works Staff. These courses will consist of wastewater, pumps, and Storm Water Advanced Engineering looking to the future Level 1 & 2.
2. Continuing Education in Florida Stormwater Erosion and Sedimentation Control.

3. OSHA'S Model Training Program for multiple certifications & continuing education credits.
4. Safety Meeting scheduled for July 2, 2020 Public Works Safety Officer.

## TOWN CLERK REPORT May 2020 Status Update

TASKS	STATUS
<b>Upcoming Meetings</b>	<ul style="list-style-type: none"> <li>➤ DRC Meeting (via communication technology, if needed) July 1, 2020</li> <li>➤ P &amp; Z Meeting July 22, 2020 (via communication technology).</li> </ul>
<b>Building Department Updates</b>	<p>May 2020:</p> <ul style="list-style-type: none"> <li>• Total Permits issued: 6</li> <li>• Total Permit Fees Paid: \$741.26</li> <li>• Total Construction Value: \$23,740.00</li> <li>• Total Permits issued in 2020 to date: 85</li> <li>• Total Permit Fees in 2020 to date: \$90,417.63</li> <li>• Total Construction Value in 2020 to date: \$3,010,902.02</li> </ul> <p>➤ <b>HOURS FOR THE BUILDING DEPARTMENT!</b> We are open Monday, Wednesday, and Friday from 9:00 am to 1:00 pm to take in Building Permit Applications <b>BY APPOINTMENT ONLY</b>. All other building department related business are during normal business hours (8:30 am to 4:30 pm, Monday through Friday) <b>ALSO BY APPOINTMENT ONLY</b>.</p>
<b>Code Compliance</b>	<p>New/ongoing open Code Violations May 2020</p> <ul style="list-style-type: none"> <li>• 9 Yard debris, bulk and trash/garbage collections times (Code Sec. 38-9)</li> <li>• 5 Property Maintenance (Code Sec. 14-329)</li> <li>• 5 Expired Tags, prohibited vehicles (Code Sec. 70-75)</li> <li>• 4 Work without permits (Code Sec. 14-81)</li> <li>• 4 Permanent Sign without permit (Code Sec. 58-31)</li> <li>• 2 No Business tax/Certificate of Use</li> <li>• 3 Landscape obstruction (Code Sec. 58-31)</li> <li>• 1 Storm Shutters on bldg. while occupied (Code Sec. 14-338)</li> </ul>
<b>TOWN HALL</b>	<p>The curtains are raised, and we are open for business... but due to safety and health concerns, we are open BY APPOINTMENTS ONLY! Please know that your administration department staff are here Monday through Friday, 8:30 am to 4:30 pm to assist you in any way we can. If you have a question or if we can be of assistance in any way, please call us at 561-844-3457 and we will do everything we can to help or direct you to where you can get help. My email is: <a href="mailto:ebrowning@pbstownhall.org">ebrowning@pbstownhall.org</a></p>
<b>Community Center</b>	Community Center closed due to COVID-19



**Town of Palm Beach Shores, Florida**  
**Commission Agenda Memorandum**  
Town Administrator – June 22, 2020

ITEM 6a  
6 22 2020

**Subject:** Non-Resident Beach Parking Passes

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**Request:** For Commission to set the number and fee for the non-resident beach parking permits.

**Background:** At the May 20, 2019 Commission Meeting, it was approved to increase the then current 30 non-resident beach parking permits from 30 passes to 40 passes. It was further approved to increase the annual fee from \$150 to \$200 each. It was further approved that the fees should be referenced in the Town's Fee Schedule.

**Fiscal Impact:** This is currently an annual increase to the Town's Revenue in the amount of \$6,000.00.

**Staff Recommendation:** Approve the continuation of 40 non-resident beach parking passes at \$200 each.

**MOTION:** Commissioner Stanton moved to increase the number of non-resident beach parking passes to 40 at a cost of \$200 each.

**SECOND:** Vice Mayor Gilgallon seconded the motion.

**VOTE:**   **Gilgallon: YES**

**DeReuil: YES**

**Tyler: YES**

**Stanton: YES**

**Koutzen: YES**

**The Motion Passed Unanimously**

**Town of Palm Beach Shores, Florida**  
**Commission Agenda Memorandum**  
Town Clerk – May 20, 2019

**Subject:** Non-Resident Beach Parking Passes

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**Request:** For Commission to set the number and fee for the non-resident beach parking permits.

**Background:** At the May 2, 2016 Commission Meeting, it was approved to increase the then current 30 non-resident beach parking permits from \$100 to \$150 each. It was further approved that the fees should be referenced in the Town's Fee Schedule. On March 20, 2017, the Commission approved the updated Fee Schedule which includes the 30 passes at \$150.

**Fiscal Impact:** This is currently an annual increase to the Town's Revenue in the amount of \$4,500.00.

If the Commission were to increase the number of parking passes, the Town's revenue would increase as follows:

30 to 35: Increase an additional \$750 per year for a total of \$5,250.00  
30 to 40: Increase an additional \$1,500 per year for a total of \$6,000.00

If the Commission were to increase the fee for the non-resident passes to \$200 and/or keep the number of passes the same or increase the number of passes, the Town's revenue would be as follows:

Current 30: Increase an additional \$1,500 per year for a total of \$6,000.00  
30 to 35: Increase an additional \$1,750 per year for a total of \$7,000.00  
30 to 40: Increase an additional \$2,000 per year for a total of \$8,000.00

**Staff Recommendation:** Increase the non-resident beach parking passes to 35 at the current rate of \$150.00 each, increasing the Town's budget by \$5,250.00 which is a \$750.00 annual increase.

## MEMO

Date: 6/19/220

RE: South Florida Water Management District – Year-round irrigation

Please find attached a draft ordinance that codifies SFWMD year-round irrigation rules into Town code. Note that there are 2 comments in the document that explain an alternative way to draft this document (that being the adoption of the rules by reference only, as opposed to actually restating them in our code). The advantage to the alternative of adoption by reference is that our documents are much shorter and in the event that the state level rules change, we do not have to amend our code to remain consistent. The disadvantage is that it becomes more difficult for people to figure out what the rules actually are. It's much easier to go to Town Code than to peruse the FAC to find what you need.

I am available to discuss further, or to get direction on how to proceed.

**Keith W. Davis, Esquire**  
**Attorney**

Attachment

**ORDINANCE NO.**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 74 UTILITIES. AT ARTICLE III. WATER., DIVISION 2. IRRIGATION CONSERVATION BY REPEALING DIVISION 2. IN ITS ENTIRETY AND ADOPTING AN ENTIRELY NEW DIVISION 2. TO BE ENTITLED “LOCAL IMPLEMENTATION OF WATER CONSERVATION RULES”; PROVIDING DEFINITIONS; PROVIDING A LANDSCAPE IRRIGATION SCHEDULE; PROVIDING FOR SCHEDULE VARIANCES; PROVIDING FOR APPLICABILITY, ENFORCEMENT AND PENALTIES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 74 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the South Florida Water Management District has responsibility and exclusive authority under Chapter 373, *Florida Statutes*, for regulating the consumptive use of water; and

**WHEREAS**, the South Florida Water Management District has amended Chapter 40E-24, F.A.C., requiring year-round water conservation for landscape irrigation; and

**WHEREAS**, Chapter 40E-24, F.A.C. applies to all users as defined in Subsection 40E-24.101(14), F.A.C., including permitted and exempt users under Chapter 40E-2, F.A.C.; and

**WHEREAS**, Chapter 40E-24, F.A.C. applies to all landscape irrigation regardless of whether the water comes from ground or surface water, from a private well or pump, or from a public or private utility; and

**WHEREAS**, Chapter 40E-24.011, F.A.C., provides that a local government may adopt an ordinance to locally enforce the year-round landscape irrigation water conservation measures; and

**WHEREAS**, Rule 40E-24.301(1), F.A.C., authorizes local governments to enforce alternative landscape irrigation conservation measures, and indicates that such governments shall be considered to be in substantial compliance with this rule upon the enactment of an ordinance establishing landscape irrigation measures which achieve water conservation and which allow no more cumulative days and time for landscape irrigation; and

**WHEREAS**, it is the desire of the Town Commission of the Town of Palm Beach Shores to adopt such an ordinance in accordance with Rule 40E-24.201, F.A.C.; and

**WHEREAS**, the Town Commission of the Town of Palm Beach Shores believes these



revisions to its Code of Ordinances to be in the best interests of the health, safety and welfare of the citizens of Palm Beach Shores.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF  
THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**Section 1:** Chapter 74. Utilities. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Article III. Water., Division 2. Irrigation Conservation by repealing Division 2. in its entirety and adopting an entirely new Division 2. to be entitled “Local Implementation of Water Conservation Rules”; providing that Chapter 74. Utilities. Article III. Water., Division 2. shall hereafter read as follows:

**DIVISION 2. – LOCAL IMPLEMENTATION OF WATER CONSERVATION RULES**

**Sec. 74-166. – Intent and purpose.**

It is the intent and purpose of this Ordinance to implement procedures that promote water conservation through the more efficient use of landscape irrigation.

**Sec. 74-167. - Definitions.**

The following terms, phrases, words, and their derivatives shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural.

*Address* means the “house number” (a numeric or alphanumeric designation) that, together with the street name, describes the physical location of a specific property. This includes “rural route” numbers but excludes post office box numbers. If a lot number in a mobile home park or similar residential community is used by the U.S. Postal Service to determine a delivery location, the lot number shall be the property’s address. If a lot number in a mobile home park or similar residential community is not used by the U.S. Postal Service (e.g. the park manager sorts incoming mail delivered to the community’s address), then the community’s main address shall be the property’s address. If a property has no address it shall be considered “even-numbered”.

*Consumptive Use Permit (CUP)* means a permit issued pursuant to Chapter 40E-2 or 40E-20, F.A.C., authorizing the consumptive use of water.

*Even -Numbered Address* means an address, ending in the numbers 0, 2, 4, 6, 8, or rights-of-way or other locations with no address, or the letters A-M.

*Existing landscaping* means any landscaping which has been planted and in the ground for more than ninety (90) days.

*Landscaping* means shrubbery, trees, lawns, sod, grass, ground covers, plants, vines, ornamental gardens, and such other flora, not intended for resale, which are situated in such diverse locations as residential landscapes, recreation areas, cemeteries, public, commercial, and industrial establishments, public medians, and rights-of-way except athletic play areas as defined in subsection 40E-24.101(2), F.A.C.

*Low Volume Hand Watering* means the watering of landscape by one person, with one hose fitted with a self-canceling or automatic shutoff nozzle.

*Low Volume Irrigation* means the use of equipment and devices specifically designed to allow the volume of water delivered to be limited to a level consistent with the water requirement of the plant being irrigated and to allow that water to be placed with a high degree of efficiency in the root zone of the plant. The term also includes water used in mist houses and similar establishments for plant propagation. Overhead irrigation and flood irrigation are not included.

*Landscape Irrigation* means the outside watering of shrubbery, trees, lawns, grass, ground covers, plants, vines, ornamental gardens, and such other flora, not intended for resale, which are planted and are situated in such diverse locations as residential landscapes, recreation areas, cemeteries, public, commercial, and industrial establishments, public medians, and rights-of-way except athletic play areas as defined in subsection 40E-24.101(2), F.A.C.

*Micro-irrigation* means the application of small quantities of water on or below the soil surface as drops or tiny streams of spray through emitter or applicators placed along a water delivery line. Micro-irrigation includes a number of methods or concepts such as bubbler, drip, trickle, mist or microspray, and subsurface irrigation.

*New landscaping* means any landscaping which has been planted and in the ground for ninety (90) days or less.

*Odd -Numbered Address* means an address ending in the numbers 1, 3, 5, 7, 9 or the letters N-Z.

*Reclaimed Water* means wastewater that has received at least secondary treatment and basic disinfection and is reused after flowing out of a wastewater treatment facility as defined by Rule 62-40.210, F.A.C.

*User* means any person, individual, firm, association, organization, partnership, business trust, corporation, company, agent, employee or other legal entity whether natural or artificial, the United States of America, and the State and all political subdivisions, regions, districts, municipalities, and public agencies thereof, which directly or indirectly takes water from the water resource, including uses from private or public utility systems, uses under water use permits issued

pursuant to Chapter 40E-2 or 40E-20, F.A.C., or uses from individual wells or pumps.

*Wasteful and unnecessary* means allowing water to be dispersed without any practical purpose to the water use; for example, excessive landscape irrigation, leaving an unattended hose on a driveway with water flowing, allowing water to be dispersed in a grossly inefficient manner, regardless of the type of water use; for example, allowing landscape irrigation water to unnecessarily fall onto pavement, sidewalks and other impervious surfaces; allowing water flow through a broken or malfunctioning water delivery or landscape irrigation system.

**[Sec. 74-168. - Year-Round Landscape Irrigation Restrictions.]<sup>[MP1]</sup>**

The Town of Palm Beach Shores hereby adopts the rules of the South Florida Water Management District, Chapter 40E-24.201(1)-(7), F.A.C., and subsequent additions or corrections thereto; and which are set out as follows:

- (a) It shall be the duty of each user to keep informed as to the landscape irrigation conservation measures presented within this section, which affect each particular water use.
- (b) In addition to the specific conservation measures enumerated below, all wasteful and unnecessary water use as defined in Sec. 74-167, Town Code, is prohibited.
- (c) The following requirements or exceptions shall apply to all users unless specified otherwise herein:
  - (1) Landscape irrigation shall be prohibited daily between the hours of 10:00 a.m. and 4:00 p.m., except as otherwise provided herein.
  - (2) Irrigation of new landscaping shall comply with the following provisions:
    - i. On the day the new landscaping is installed, the new landscaping may be irrigated once without regard to the normally allowable watering days and times. Irrigation of the soil immediately prior to the installation of the new landscaping is also allowable without regard to the normal allowable watering days and times.
    - ii. The ninety (90) day period begins the day the new landscaping is installed. The new landscaping shall be installed within a reasonable time from the date of purchase, which may be demonstrated with a dated receipt or invoice.
    - iii. Irrigation of new landscaping which has been in place for thirty (30) days or less may be accomplished on Monday, Tuesday, Wednesday, Thursday, Saturday, and/or Sunday.
    - iv. Irrigation of new landscaping which has been in place for thirty-one (31) to ninety (90) days may be accomplished on Monday, Wednesday, Thursday, and/or Saturday.

- v. Irrigation of the new landscaping is limited to areas containing the new landscaping only.  
An entire zone of an irrigation system shall only be utilized for landscape irrigation under this paragraph if the zone in question is for an area that contains at least 50% new landscaping. If a zone contains less than 50% new landscaping, or if the new landscaping is in an area that will not typically be irrigated by an irrigation system, only the individual new plantings are eligible for additional irrigation under this paragraph. Targeted watering may be accomplished by low volume hand watering, or any appropriate method which isolates and waters only the new landscaping.
- (3) Landscape irrigation systems may be operated during restricted days and/or times for cleaning, maintenance, and repair purposes with an attendant on site in the area being tested. Landscape irrigation systems may routinely be operated for such purposes no more than once per week, and the run time for any one test should not exceed 10 minutes per zone.
- (4) Landscape irrigation for the purpose of watering-in fertilizers, insecticides, pesticides, fungicides and herbicides, where such watering-in is recommended by the manufacturer, or by federal, state or local law, or best management practices, shall be allowed under the following conditions:
  - i. Such watering-in shall be limited to one application unless the need for more than one application is stated in the directions for application specified by the manufacturer; and
  - ii. Such watering-in shall be accomplished during normally allowable watering days and times set forth in Paragraphs 1(c)(2), (c)(6), or (c)(7) of this Section, unless a professional licensed applicator has posted a temporary sign containing the date of application and the date(s) of needed watering-in activity.
- (5) Any plant material may be watered using low volume irrigation, micro-irrigation, low-volume hand watering methods, and rain barrels, cisterns, or other similar rain-harvesting devices without regard to the watering days or times allowed pursuant to this section.
- (6) Irrigation of existing landscaping shall comply with the following provisions:
  - i. Even addresses, installations with irrigation systems that irrigate both even and odd addresses within the same zones, such as multi-family units and homeowners' associations, and rights-of-way or other locations with no address as defined in Sec. 74-167 shall have the opportunity to accomplish necessary landscape irrigation only on Tuesday, Thursday and Sunday.
  - ii. Odd addresses as defined in Sec. 74-167 shall have the opportunity to accomplish necessary landscape irrigation only on Monday, Wednesday and Saturday.

- (d) In the absence of a declaration of a water shortage condition or water shortage emergency within all or any part of the Town of Palm Beach Shores by the Town or by the Governing Board or Executive Director of the District, the landscape irrigation restrictions or other measures adopted by the District applicable to the Town of Palm Beach Shores or any portion thereof shall be subject to enforcement action pursuant to Sec. 74-171 below. Any violation of the provisions of Chapter 40E-24.201, F.A.C., shall be a violation of this division.

**Sec. 74-169. - Declaration of Water Shortage or Water Shortage Emergency.**

See Sec. 74-180 herein below.

**Sec. 74-170. - Variances.**

- (a) A variance from specific day or days identified in Sec. 74-168 above may be granted if strict application of the restrictions would lead to unreasonable or unfair result in particular instances, provided that the applicant demonstrates with particularity that compliance with the schedule will result in substantial economic, health, or other hardship on the applicant requiring a variance or those served by the applicant. Where a contiguous property is divided into different zones a variance may be granted hereunder so that each zone may be irrigated on days different than other zones of the property. However, no single zone may be irrigated more than two days per week.
- (b) The Town of Palm Beach Shores hereby recognizes any and all variances previously issued by the South Florida Water Management District to those users who operate and maintain smart irrigation systems which meet the requirements of Section 373.62(7), Fla. Stat.

**Sec. 74-171. - Application of Ordinance.**

The provisions of this Ordinance shall apply to each user within the Town of Palm Beach Shores.

**Sec. 74-172. - Enforcement Officials.**

Law enforcement officials having jurisdiction in the Town of Palm Beach Shores are hereby authorized to enforce the provisions of this Ordinance. In addition, the Town Manager, if any, or the Mayor of the Town of Palm Beach Shores may delegate enforcement responsibility for this ordinance to agencies and departments of the Town of Palm Beach Shores government.

**Sec. 74-173. - Penalties.**<sup>[MP2]</sup>

- (a) Violation of any provision of this article shall be subject to the following penalties:
- (1) For a first violation, a written warning/fine not to exceed zero dollars (\$0.00).
  - (2) For a second violation, a fine not to exceed two hundred fifty dollars (\$250.00).



(3) For subsequent violations, a fine not to exceed five hundred dollars (\$500.00).

(b) Each day in violation of this article shall constitute a separate offense. Law enforcement officials and others as delegated may provide violators with no more than one (1) written warning. In addition to the civil penalties provided herein, the Town of Palm Beach Shores may take any other appropriate legal action, including but not limited to injunctive action to enforce the provisions of this division.

**Secs. 74-174—74-175. - Reserved.**

**Section 2:** Each and every other section and subsection of Chapter 74. Utilities. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously adopted.

**Section 3:** All ordinances or parts of ordinances in conflict be and the same are hereby repealed.

**Section 4:** Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

**Section 5:** Specific authority is hereby granted to codify this Ordinance.

**Section 6:** This Ordinance shall take effect immediately upon adoption.

FIRST READING this \_\_\_\_ day of \_\_\_\_, 2020.

SECOND AND FINAL READING this \_\_\_\_ day of \_\_\_\_, 2020.

**TOWN OF PALM BEACH SHORES**

\_\_\_\_\_  
Alan Fiers, Mayor

ATTEST:

\_\_\_\_\_  
Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

\_\_\_\_\_  
Keith Davis, Town Attorney



## SOUTH FLORIDA WATER MANAGEMENT DISTRICT

May 26, 2020

Honorable Alan D. Fiers  
Town of Palm Beach Shores  
247 Edwards Ln  
Palm Beach Shores, FL 33404-5718

**Subject: Protecting South Florida's Water Resources - Water Conserving Landscape Irrigation Ordinances**

Dear Mayor Fiers,

With South Florida's growing demands for water, it's especially important that we work closely together to properly manage and conserve our precious water resources. Implementing water conservation measures promotes efficient water use and decreases water waste.

Lawn irrigation can account for more than half of residential water use. Most South Florida lawns only need to be watered a few days a week (or less) to remain healthy. To encourage more responsible use of water resources throughout South Florida, the South Florida Water Management District Governing Board adopted the Mandatory Year-Round Landscape Irrigation Conservation Measures (Year-Round Irrigation Rule), Chapter 40E-24, Florida Administrative Code (FAC), in 2010. The rule restricts the times and number of days landscape irrigation is allowed within the District's jurisdiction and follows scientifically-sound recommendations for lawn irrigation. Many local governments have since enacted/updated their irrigation ordinances to promote water conservation in their respective counties and municipalities and follow the District's Year-Round Irrigation Rule.

The District is now reviewing local irrigation ordinances by all of the counties and municipalities within the District's 16-county region and is reaching out to every local government that appears to have not enacted or updated their own irrigation ordinances. We would like to offer our assistance to you and your staff to ensure your local government's irrigation ordinance is in compliance with the District's Year-Round Irrigation Rule. Please note that local ordinances can be *more* restrictive than the Year-Round Irrigation Rule but cannot be less restrictive. We look forward to working with you and your staff to help put consistent rules and ordinances in place across South Florida so that residents understand and comply with all irrigation requirements.

Our partnership supports a safe and reliable water supply for South Florida's future, and we kindly request, **within four weeks from the date of this letter**, an update of your local government's plan to update its ordinance. The District's water conservation team, including myself, are always available to provide any assistance. The District also has templates and other information available that can be used to guide this update.

If you have any questions or would like to discuss how we can assist, please contact me at [melsner@sfwmd.gov](mailto:melsner@sfwmd.gov) or (561) 682-6156; or Jim Harmon, the District Water Conservation Supervisor, at [jharmon@sfwmd.gov](mailto:jharmon@sfwmd.gov) or (561) 682-6777.

Sincerely,

A handwritten signature in blue ink that reads "Mark E. Elsner". The signature is written in a cursive, flowing style.

Mark E. Elsner, P.E.  
Water Supply Bureau Chief

Enclosure: Mandatory Year-Round Landscape Irrigation Conservation Measures Rule Fact Sheet

ME/lcd

c: Evyonne Browning, Town Clerk



ITEM 6e  
6 22 2020

**To:** Mayor & Town Commissioners  
**From:** Wendy Wells  
**Date:** 6/18/20  
**Re:** **Audio/Visual Equipment**

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As we have adjusted to the new demands of social distancing and the need for virtual meetings, we have come to realize the limitations of the Town's equipment. The Town's IT consultant has enabled us to get by with our existing equipment to date. They also provided us with a quote for new equipment. Higher than expected, we realized we need to obtain more quotes and hear other ideas on how to best equip the Town.

Attached please find a summary of the quotes received, along with the quotes. Each vendor came to Town Hall, assessed our existing equipment, listened to our needs, discussed potential plans, and followed up with the attached quotes. Alan Welch joined me for these meetings. The spreadsheet categorizes the quotes by type of equipment to better compare the quotes.

Darrian Dority from Primestar Digital Network made a big impression on us with his wealth of knowledge on AV equipment and his candid remarks about what was not necessary. He also explained that Primestar is a preferred vendor with many of the AV equipment companies giving them better pricing and priority in delivery. Primestar was recommended by Delray Beach and they provide AV services to other governments, as well. The pleasant surprise was that they were also the lowest quote.

The proposed AV upgrade includes the following:

- 7 wired gooseneck microphones for the dais
- 8 wireless microphones (2 for the department heads, 1 for the podium, 1 for the Town Clerk, 4 for the floor during workshop meetings)
- 1 camera, mounted on the ceiling
- 2 TV monitors (1 toward the audience, 1 toward the dais)
- Appropriate mixers, converters, and controllers
- Appropriate cabling for all equipment
- Labor, to get it all up and running properly
- Public Works will run the cables in the ceiling. The vendor will make all connections to the equipment.

Staff recommends using Primestar to equip the Town with AV equipment. This item was not anticipated and therefore not budgeted. Sufficient funds are available in contingency. A budget amendment will be needed.



Town of Palm Beach Shores  
Audio/Visual Equipment for Meeting Room  
Quotes - June 2020

Equipment	Primestar Digital Network			ENS -1			ENS - 2			Professional Video Repair		
	QTY	Unit Price	Amount	QTY	Unit Price	Amount	QTY	Unit Price	Amount	QTY	Unit Price	Amount
<b>Microphone:</b>												
Gooseneck Microphone:	7	\$ 152.00	\$ 1,064.00	0		\$ -	12	\$ 550.00	\$ 6,600.00	7	\$ 288.00	\$ 2,016.00
Wireless handheld microphone:			\$ -	2	\$ 550.00	\$ 1,100.00			\$ -	6	\$ 955.00	\$ 5,730.00
telescoping table top microphone stand			\$ -			\$ -			\$ -	8	\$ 13.00	\$ 104.00
BLX dual channel wireless vocal system with BLX88 dual receiver, 2 handheld mics	2	\$ 519.00	\$ 1,038.00			\$ -			\$ -			\$ -
<b>Camera(s)</b>												
HD Block camera with streaming capabilities	3	\$ 799.00	\$ 2,397.00	1	\$ 650.00	\$ 650.00	1	\$ 1,100.00	\$ 1,100.00	0		\$ -
<b>TV and mount/cart</b>												
Sony XBR65 65" Smart, Extreme TV w 5yr com war	2	\$ 1,499.00	\$ 2,998.00	1	\$ 1,650.00	\$ 1,650.00			\$ -	2	\$ 697.00	\$ 1,394.00
Wall mount bracket	2	\$ 129.59	\$ 259.18			\$ -			\$ -			\$ -
TV tripod/wheels			\$ -	1	\$ 400.00	\$ 400.00			\$ -	2	\$ 599.00	\$ 1,198.00
projector			\$ -			\$ -	1	\$ 1,650.00	\$ 1,650.00			\$ -
<b>Speakers</b>												
Conference speakers JBL pro soundbar PSB-1			\$ -	3	\$ 550.00	\$ 1,650.00	3	\$ 550.00	\$ 1,650.00	3	\$ 190.00	\$ 570.00
<b>Mixers, Converters, Controllers</b>												
H.264 Video Streaming Encoder & MP4 Recorder	1	\$ 699.00	\$ 699.00			\$ -			\$ -			\$ -
ATEM mini	1	\$ 295.00	\$ 295.00			\$ -			\$ -			\$ -
Blackmagic multiview 4 HD	1	\$ 185.00	\$ 185.00			\$ -			\$ -			\$ -
Micro converter BiDirect SDI/HDMI w PSU	1	\$ 75.00	\$ 75.00			\$ -			\$ -			\$ -
Micro converter SDI to HDMI w PSU	5	\$ 59.00	\$ 295.00			\$ -			\$ -			\$ -
Soundcraft UI-24r digital mixer	1	\$ 1,075.00	\$ 1,075.00			\$ -			\$ -	2	\$ 2,099.00	\$ 4,198.00
Wireless conference controller for 2 microphone:			\$ -	1	\$ 2,750.00	\$ 2,750.00	1	\$ 5,000.00	\$ 5,000.00			\$ -
22-24" 1080 monitor	1	\$ 159.00	\$ 159.00			\$ -			\$ -			\$ -
8-10 space rack	1	\$ 165.00	\$ 165.00			\$ -			\$ -			\$ -
Tablet, Lenovo or Samsung	2	\$ 349.00	\$ 698.00			\$ -			\$ -			\$ -
wireless bridge			\$ -		\$ -	\$ -	1	\$ 1,900.00	\$ 1,900.00			\$ -
<b>Cabling</b>												
100 ft. black HD 3G SDI cable w/ pared Cat6 cable	4	\$ 70.00	\$ 280.00			\$ -			\$ -			\$ -
50 ft. black HD 3G SDI cable w/ pared Cat6 cable	1	\$ 40.00	\$ 40.00			\$ -			\$ -			\$ -
3M HDMI cable HS w/eth GL 18G DPL Cert	7	\$ 17.59	\$ 123.13			\$ -			\$ -			\$ -
Pro Microphone cable, Rean XLR3F to XLR3M, 100ft	10	\$ 69.00	\$ 690.00			\$ -			\$ -			\$ -
0.5M HDMI cable HS w/ eth GL 18G DPL Cert	2	\$ 15.99	\$ 31.98			\$ -			\$ -			\$ -
HDMI splitter			\$ -			\$ -			\$ -	1	\$ 34.00	\$ 34.00
4K Ultra HD Hd BaseT Extenders			\$ -			\$ -			\$ -	2	\$ 269.00	\$ 538.00
Cabling			\$ -	1	\$ 2,250.00	\$ 2,250.00	1	\$ 2,500.00	\$ 2,500.00	1	\$ 1,600.00	\$ 1,600.00
<b>Shipping</b>												
shipping			\$ -			\$ -			\$ -	1	\$ 400.00	\$ 400.00
<b>Constructor</b>												
Construction			\$ -	1	\$ 1,200.00	\$ 1,200.00	1	\$ 1,200.00	\$ 1,200.00			\$ -
<b>Labor</b>												
Labor	1	\$ 1,500.00	\$ 1,500.00	40	\$ 100.00	\$ 4,000.00	50	\$ 100.00	\$ 5,000.00	1	\$ 2,500.00	\$ 2,500.00
<b>TOTAL</b>			<b>\$ 14,067.29</b>			<b>\$ 15,650.00</b>			<b>\$ 26,600.00</b>			<b>\$ 20,282.00</b>



PrimeStar Digital Network  
125 Hemingway Ct  
Palm Springs, FL 33461 US  
contact@primestardigitalnetwork.com  
www.primestardigitalnetwork.com



## Estimate

### ADDRESS

Town of Palm Beach Shores  
247 Edwards Ln  
Palm Beach Shores, FL 33404  
United States

### SHIP TO

Town of Palm Beach Shores  
247 Edwards Ln  
Palm Beach Shores, FL  
33404  
United States

ESTIMATE # 1104

DATE 06/05/2020

EXPIRATION DATE 06/30/2020

DATE	QTY	PRODUCT	DESCRIPTION	PRICE	AMOUNT
	7	CVG18D-B/C	GOOSENECK MIC BLACK W/ BASE, 18 INCH	152.00	1,064.00
	3	BC-50	HD Block camera with streaming capabilities. It has HD-SDI and Ethernet outputs. 3 YEAR WARRANTY	799.00	2,397.00
	1	NVS-33	H.264 Video Streaming Encoder and MP4 Recorder 3 YEAR WARRANTY	699.00	699.00
	4	HD-SDI / CAT6 -100ft	100ft- Black High Definition 3G SDI cable with paired Category 6 cable (plenum) FOR CAMERA FACING AUDIENCE, (2) TV'S, CAM FACING PODIUM	70.00	280.00
	1	HD-SDI / CAT6 -50ft	50ft- Black High Definition 3G SDI cable with paired Category 6 cable (plenum) FOR CAMERA FACING DAIS	40.00	40.00
	2	BIX288/PG58	BLX DUAL CHANNEL WIRELESS VOCAL SYSTEM WITH BLX88 DUAL RECEIVER, (2) BLX2/PG58 HANDHELD WIRELESS MICS	519.00	1,038.00
	1	BMD-SWATEMMINI	ATEM Mini	295.00	295.00
	1	BMD-HDL-MULTIP3G/04HD	Blackmagic MultiView 4 HD	185.00	185.00
	1	BMD-CONVBDC/SDIHDWPSU	Micro Converter BiDirect SDI/HDMI wPSU	75.00	75.00
	5	BMD-CONVCMIC/SH/WPSU	Micro Converter SDI to HDMI wPSU	59.00	295.00
	7	MHX-LHDME3	3M HDMI CABLE HS W/ETH GL 18G DPL CERT	17.59	123.13

DATE	QTY	PRODUCT	DESCRIPTION	PRICE	AMOUNT
	1	<b>UI-24R</b>	Soundcraft UI-24r digital mixer	1,075.00	1,075.00
	10	<b>HMIC-100</b>	PRO MICROPHONE CABLE, REAN XLR3F TO XLR3M, 100 FT	69.00	690.00
	2	<b>MHX-LHDME-5</b>	.5M HDMI CABLE HS W/ETH GL 18G DPL CERT	15.99	31.98
	2	<b>Sales</b>	Sony XBR65 65" Smart, Extreme Television with 5 year COMMERCIAL WARRANTY	1,499.00	2,998.00
	2	<b>FML64PL</b>	FULL MOTION 600X400 VESA 75LBS HORIZONTAL ADJUSTABLE	129.59	259.18
	1	<b>Sales</b>	22-24" 1080 monitor	159.00	159.00
	1	<b>Sales</b>	8-10 space rack	165.00	165.00
	1	<b>Sales</b>	Labor - all connectivity, programming, warranty registrations, etc Not including running cabling in the ceilings and electrical drops for the two televisions	1,500.00	1,500.00
	2	<b>Sales</b>	Lenovo or Samsung Tablet ( sped to run and control UI24)	349.00	698.00

Hello,

TOTAL

**\$14,067.29**

This quote is pretty accurate and cannot be considered final as we have not began the installation to determine odd lengths or compatibility concerns.

WE ARE EXPERIENCING A NEW WAVE OF SHIPPING DELAYS.  
SO THIS ORDER COULD TAKE 30 DAYS +/- TO FILL IN IT'S  
ENTIRETY!

There may be minor additions needed as a supplement, such as new amplifier or integration components, mounts, hardware, etc.

This quote contains the Datavideo cameras that have a 3 year warranty and if you decide upon Lumens which has a 5 yr warranty, you would be looking at a difference in price of about \$800-\$1000.00 in overall cost.

Accepted By

Accepted Date

# EssentialNet Solutions Quote



From: Jonny Redrup  
EssentialNet Solutions  
7145 Turner Rd., Ste 102  
Rockledge, FL 32955  
United States  
(321) 750-3795  
jonny@ensusa.com

Prepared for: Evyonne Browning  
Town of Palm Beach Shores  
247 Edwards Lane  
Palm Beach Shores, FL 33404  
United States  
(561) 844-3457  
ebrowning@pbstownhall.org

Quantity	Description	Unit Price	Ext. Price
1.00	Wireless Conference Controller for 2 microphones - Shure	\$2,750.00	\$2,750.00
2.00	Wireless Microphones -Shure	\$550.00	\$1,100.00
3.00	Conference Speakers – JBL Pro SoundBar PSB-1	\$550.00	\$1,650.00
1.00	Conference Television 65" - Samsung	\$1,650.00	\$1,650.00
1.00	Conference TV tripod/wheels - Display Systems	\$400.00	\$400.00
1.00	Conference Camera - Polycom Cube	\$650.00	\$650.00
1.00	Structured Cabling: - Run 10 audio cable from DIAS to A/V equipment - requires soldering - Run 3 audio cable from 3 corners of chambers to A/V equipment - Run 1 video cable from portable TV stand to A/V equipment	\$2,250.00	\$2,250.00
1.00	Construction Cost: Need to remove drywall and floor panels to run structured cabling for DIAS microphones. No conduit currently in place to use existing cable as pull-string. Will need to rebuild ceiling molding, drywall, floor plywood, carpet and paint.	\$1,200.00	\$1,200.00
40.00	Installation, Configuration & Training (40 hours @ \$100 per hour)	\$100.00	\$4,000.00
		<b>Subtotal:</b>	<b>\$15,650.00</b>
		<b>Sales Tax:</b>	<b>\$0.00</b>
		<b>Total:</b>	<b>\$15,650.00</b>

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





**Professional Video Repair**  
**1771 Blount Rd Suite 206**  
**Pompano Beach, Florida 33069**  
**954-977-4474**  
**954-647-8059 Cell**  
**954-977-4474 Fax**

## **PROFESSIONAL VIDEO REPAIR**

Date: 6/9/20

Prepared for:

Town of Palm Beach Shores  
Wendy Wells  
247 Edwards Lane  
Palm Beach Shores, FL  
33404

PVR is pleased to provide this quote to upgrade the audio/visual system in the commission chambers. The dais mics will be replaced with 18" gooseneck mics. Six wireless mics will be added, for a total of 8 wireless mics. The speakers will be replaced and audio mixers will be installed, which can be controlled by knobs or from a PC. Volume and muting will be possible for each mic independently or for the entire room. Two 65" monitors will be installed on rolling carts. The monitors will display the image from the laptop in the back of the room. The webcam will be relocated to the center of the room and the WebEx and Audacity PC's will be connected to the new audio system.

1) KanexPro SP-HD1X24K 1x2 HDMI Splitter	\$34
2) Gefen GTB-UHD-HBTL 4K Ultra HD HDBaseT Extenders \$269ea	\$538
2) Samsung RU7100 65" Class HDR 4K UHD Smart LED TV \$697ea	\$1,394
2) Peerless SR575M-NEW SmartMount Full Featured Flat Panel TV Cart AV \$599ea	\$1,198
2) Shure SCM820-DAN Digital IntelliMix Automatic Mixer \$2099ea	\$4,198
3) Atlas Sound FAP62T 32W Coaxial Ceiling Speakers (Pair, White) \$190ea	\$570
7) Shure MX418DC Desktop-Mounted 18" Cardioid Gooseneck Microphone \$288ea	\$2,016
6) Shure QLXD24/B58 Wireless Handheld Microphone System \$955ea	\$5,730
8) Auray TT-6220 Telescoping Tabletop Microphone Stand (Black) \$13ea	\$104
Shipping	\$400
Materials (Cables, Hardware, Wall Boxes Plates, etc)	\$1,600
Installation, Configuration and Training	\$2,500

Total: \$20,282

Please sign and fax or email back.

Quote Acceptance:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The Town of Palm Beach Shores will install all cabling and electrical outlets for the televisions. The Town will also supply and install a mount for the webcam and provide one network connection in the equipment rack cabinet.

# EssentialNet Solutions Quote



From: Jonny Redrup  
EssentialNet Solutions  
7145 Turner Rd., Ste 102  
Rockledge, FL 32955  
United States  
(321) 750-3795  
jonny@ensusa.com

Prepared for: Evyonne Browning  
Town of Palm Beach Shores  
247 Edwards Lane  
Palm Beach Shores, FL 33404  
United States  
(561) 844-3457  
ebrowning@pbstownhall.org

Quantity	Description	Unit Price	Ext. Price
1.00	Conference Controller - Sennheiser AND CU1	\$5,000.00	\$5,000.00
12.00	Microphone Units - Sennheiser AND-W C1	\$550.00	\$6,600.00
1.00	Wireless Bridge - Sennheiser AND-W AM	\$1,900.00	\$1,900.00
1.00	Conference Camera - Polycom EAGLEEYE IV USB	\$1,100.00	\$1,100.00
1.00	Conference Projector - ViewSonic PG800HD	\$1,650.00	\$1,650.00
3.00	Conference Speakers – JBL Pro SoundBar PSB-1	\$550.00	\$1,650.00
1.00	Structured Cabling: Need to run 15 network cable for microphones, 3 speaker cables for wall units, 2 video cables for camera and projector. Cables will be home run from DIAN to AUDIO cabinet (RJ45/12G).	\$2,500.00	\$2,500.00
1.00	Construction Cost: Need to remove drywall and floor panels to run structured cabling for DIAS microphones. No conduit currently in place to use existing cable as pull-string. Will need to rebuild ceiling molding, drywall, floor plywood, carpet and paint.	\$1,200.00	\$1,200.00
50.00	Installation, Configuration & Training (50 hours @ \$100 per hour)	\$100.00	\$5,000.00
		<b>Subtotal:</b>	<b>\$26,600.00</b>
		<b>Sales Tax:</b>	<b>\$0.00</b>
		<b>Total:</b>	<b>\$26,600.00</b>

Signature: \_\_\_\_\_

Date: \_\_\_\_\_