

Monday, December 21, 2020  
7:00 pm



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

**REGULAR TOWN COMMISSION  
MEETING AGENDA**

Mayor Alan Fiers  
Vice Mayor Roby DeReuil

Commissioner Bob Stanton  
Commissioner Scott McCranels  
Commissioner: Open Seat

Town Attorney Keith Davis  
Town Administrator Wendy Wells  
Town Clerk Evyonne Browning

**PLEASE NOTE:**

**THIS MEETING WILL BE CONDUCTED USING COMMUNICATION  
MEDIA TECHNOLOGY.**

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m81857d1673213886377afdf7bc11aa2>

Meeting Number: 132 240 4325

Password: 1221

**To join meeting by phone (voice only)**

Phone Number: +1-408-418-9388 United States Toll

Access Code: **132 240 4325**

Password: **1221**

**The entire agenda packet is available on the Town's website: [www.palmbeachshoresfl.us](http://www.palmbeachshoresfl.us)**

**AGENDA**

1. **CALL TO ORDER;**
  - a. Pledge of Allegiance
  - b. Roll Call
2. **APPROVAL OF MEETING AGENDA** (*Additions, substitutions, deletions*)
3. **CONSENT AGENDA**
  - a. November 23, 2020 Commission Meeting Minutes.
4. **PRESENTATIONS**

None at this time
5. **DEPARTMENT AND BOARD REPORTS**
  - a. Approval of Financial Report for November 2020.  
(*Wendy Wells, Town Administrator/Treasurer*)
  - b. Staff Reports:
    1. Sheriff's Department
    2. Fire Department
    3. Public Works
    4. Town Clerk
    5. Town Attorney
6. **COMMISSION REPORTS**

7. **OTHER BUSINESS** (Any regular business requiring a vote)

a. Vote on appointment of Commissioner to fill vacant seat:

1. Brian Tyler: 306 Sandal Lane
2. Janet Kortenhaus: 311 Linda Lane

8. **ORDINANCES AND RESOLUTIONS**

a. **ORDINANCE O-6-20 (Second Reading)**

*AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA AMENDING CHAPTER 58. SIGNS. PROVIDING UPDATED REGULATIONS FOR COMMERCIAL AND NON-COMMERCIAL SIGNS WITHIN THE TOWN WHICH COMPLY WITH CONSTITUTIONAL REQUIREMENTS FOR GOVERNMENT REGULATION OF EXPRESSION; REVISING DEFINITIONS, EXEMPTIONS, PROHIBITIONS, AND DESIGN & PERMITTING REQUIREMENTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 58. SIGNS. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE; A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.*

b. **ORDINANCE O-7-20 (First Reading)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 28. FINANCE. AT SECTION 28-32. EXEMPTIONS FROM THE COMPETITIVE PROCUREMENT REQUIREMENT. TO CLARIFY THAT PURCHASES OF GOODS AND SERVICES UNDER CONTRACTS OF THE FEDERAL GOVERNMENT, THE STATE OF FLORIDA AND/OR ITS POLITICAL SUBDIVISION (I.E., PIGGYBACKED CONTRACTS) AND PURCHASES OF EXEMPT CONTRACTUAL GOODS AND SERVICES ARE NOT SUBJECT TO THE QUOTATION REQUIREMENTS OF SECTION 28-29; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 28. FINANCE. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

9. **DISCUSSION ITEMS**

10. **PUBLIC COMMENTS**

**PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Res R-7-13)**

11. **ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA  
REGULAR COMMISSION MEETING MINUTES  
November 23, 2020**

**PLEASE NOTE:**

**DUE TO MANDATES BY GOVERNOR DESANTIS, THIS MEETING WAS  
CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY.**

**1. CALL TO ORDER**

**Mayor Fiers** called the meeting to order at 7:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

**Town Clerk Browning** called the roll and those present were Mayor Alan Fiers, Commissioner Bob Stanton, Commissioner Scott McCranels, and Vice Mayor Roby DeReuil. Also present were PBSO Sgt. Langevin, Public Works Director Welch, Fire Chief Steedman, Town Attorney Davis, and Town Administrator Wendy Wells. Town Clerk Browning confirmed a quorum was present.

**2. APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

**MOTION:** Commissioner Stanton moved to approve the Meeting Agenda.

**SECOND:** Commissioner McCranels seconded the motion.

**VOTE:** DeReuil: YES

Stanton: YES

McCranels: YES

Fiers: YES The Motion Passed Unanimously by those present

**3. CONSENT AGENDA**

a. October 26, 2020 Commission Meeting Minutes.

b. November 9, 2020 Special Called Meeting Minutes.

c. Approval of First Addendum to the Law Enforcement Service Agreement between the Town of Palm Beach Shores and Ric L. Bradshaw, Sheriff of Palm Beach County.

**MOTION:** Commissioner Stanton moved to approve the Meeting Agenda.

**SECOND:** Vice Mayor Roby DeReuil seconded the motion.

**VOTE:** DeReuil: YES

Stanton: YES

McCranels: YES

Fiers: YES The Motion Passed Unanimously by those present

**4. PRESENTATIONS**

a. Proclamation Declaring November 15-22, 2020 as "*National Hunger & Homelessness Awareness Week*" (Read by Evyonne Browning, Town Clerk during the Clerk's report)



5. **DEPARTMENT AND BOARD REPORTS**

a. Financials

1. Approval of Financial Report for September 2020.  
*(Wendy Wells, Town Administrator/Treasurer)*

**MOTION:** Commissioner Stanton moved to approve the September Financial Report

**SECOND:** Commissioner McCranel seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
McCranel: YES  
Fiers: YES **The Motion Passed Unanimously by those present**

2. Approval of Financial Report for October 2020. *(Wendy Wells, Town Administrator/Treasurer)*

**MOTION:** Commissioner Stanton moved to approve the October Financial Report

**SECOND:** Vice Mayor DeReuil seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
McCranel: YES  
Fiers: YES **The Motion Passed Unanimously by those present**

3. Approval of Fund Balance Assignments.  
*(Wendy Wells, Town Administrator/Treasurer)*

**MOTION:** Vice Mayor DeReuil moved to approve the Fund Balance assignments

**SECOND:** Commissioner McCranel seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
McCranel: YES  
Fiers: YES **The Motion Passed Unanimously by those present**

4. Approval of Capital asset disposals. *(Wendy Wells, Town Administrator/Treasurer)*

**MOTION:** Commissioner McCranel moved to approve Capital asset disposals

**SECOND:** Vice Mayor DeReuil seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
McCranel: YES  
Fiers: YES **The Motion Passed Unanimously by those present**

- b. Staff Reports were provided in written form and brief verbal updates provided by the PB Sheriff Department, Fire Department, and Public Works.

The Fire Chief stated that the Town has been requested to host a mobile COVID-19 testing site in the Town's beach parking lot on November 30.

There will be no costs to the Town or to those receiving the tests. This is not a drive through testing site, but a mobile site and the results would be available in 1 to 3 days. You do not have to have an appointment, but you do need to complete a form before you can get the test. The information will be available on the Town's website tomorrow if this is approved by the Commission. The Commission stated unanimously to approve this request.

The Town Clerk read the homeless proclamation as well as the Election Proclamation calling for those interested in the 2 open seats on the Town's Commission (Commissioners Stanton and DeReuil) for the upcoming election in March 2021. The qualifying period will begin at 12:00 noon on December 1, 2020 and will end at 12:00 noon on December 15, 2020. Those interested, please come to Town Hall during the above dates and times to pick up a qualifying packet. If anyone has questions, please contact the Town Clerk.

2. **COMMISSION REPORTS**

None at this time.

3. **OTHER BUSINESS** (Any regular business requiring a vote)

None at this time.

4. **ORDINANCES AND RESOLUTIONS**

a. **ORDINANCE O-6-20 (First Reading)**

*AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA AMENDING CHAPTER 58. SIGNS. PROVIDING UPDATED REGULATIONS FOR COMMERCIAL AND NON-COMMERCIAL SIGNS WITHIN THE TOWN WHICH COMPLY WITH CONSTITUTIONAL REQUIREMENTS FOR GOVERNMENT REGULATION OF EXPRESSION; REVISING DEFINITIONS, EXEMPTIONS, PROHIBITIONS, AND DESIGN & PERMITTING REQUIREMENTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 58. SIGNS. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE; A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.*

**MOTION:** Commissioner Stanton moved to approve the first reading of Ordinance O-6-20.

**SECOND:** Commission McCranel seconded the motion.

**VOTE: DeReuil: YES**

**Stanton: YES**

**McCranel: YES**

**Fiers: YES The Motion Passed Unanimously by those present**



b. **ORDINANCE O-5-2020 (Second Reading)**

*AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING. SECTION XII. GENERAL PROVISIONS. BY CREATING AN ENTIRELY NEW PF. 12.12. ENTITLED "PORTABLE STORAGE UNITS"; PROVIDING REGULATIONS FOR PLACEMENT AND USE THROUGHOUT THE TOWN; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.*

**MOTION:** Commissioner Stanton moved to approve the second reading of Ordinance O-5-20.

**SECOND:** Commission McCranel seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
McCranel: YES  
Fiers: YES    **The Motion Passed Unanimously by those present**

c. **RESOLUTION R-13-20 (Budget Amendment No. 3 for FY 2020)**

*A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, AMENDING ITS OPERATING BUDGET FOR FISCAL YEAR 2019/2020 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. R-14-19; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.*

**MOTION:** Commissioner Stanton moved to approve Resolution R-13-20

**SECOND:** Vice Mayor DeReuil seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
McCranel: YES  
Fiers: YES    **The Motion Passed Unanimously by those present**

d. **RESOLUTION R-14-20 (Budget Amendment No. 1 for FY 2021)**

*A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, AMENDING ITS OPERATING BUDGET FOR FISCAL YEAR 2020/2021 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. R-11-20; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.*

**MOTION:** Commissioner McCranel moved to approve Resolution R-14-20

**SECOND:** Commission Stanton seconded the motion.

**VOTE:** DeReuil: YES  
Stanton: YES  
McCranel: YES  
Fiers: YES    **The Motion Passed Unanimously by those present**

5. **DISCUSSION ITEMS**

a. Mayor Fiers has received a request for the support of a proclamation recognizing January 24 - 30, 2021 as "School Choice Week" in the Town of Palm Beach Shores. **(Mayor Alan Fiers) After discussion, no action was taken on this item.**

b. Discuss the process to appoint a new Commissioner to fill the vacant seat. **After discussion, it was decided that Attorney Davis would prepare the interview questions for the applicants. The Town Clerk would prepare the paperwork for voting.**

6. **PUBLIC COMMENTS**

**PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Res R-7-13)**

Resident Nina Lammert stated that 18 wheelers are driving on Bamboo and then onto Ocean Avenue. The streets are showing wear due to the large trucks.

In response, the Commission discussed that when the Town begins the repaving of the Town's streets that we may need to consider the side streets as well.

7. **ADJOURNMENT**

Mayor Fiers adjourned the meeting at 9:47 pm.

Approved this 21<sup>st</sup> day of December 2020.

ATTEST:

\_\_\_\_\_  
Alan Fiers, Mayor

\_\_\_\_\_  
Evyonne Browning, Town Clerk

(Seal)

\_\_\_\_\_  
*This meeting was recorded, and the full meeting dialogue is available  
in audio format through the Town Clerk's office.*

**TOWN OF PALM BEACH SHORES  
MONTHLY FINANCIAL REPORT**

	CASH & INVESTMENTS	REVENUE			
		BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2020	\$ 3,219,333	\$ 5,575,352	\$ 179,511	\$ 5,262,439	94%
10/31/2020	\$ 2,541,442	\$ 5,377,248	\$ 24,650	\$ 24,650	0%
<b>11/30/2020</b>	<b>\$ 2,314,637</b>	<b>\$ 5,517,240</b>	<b>\$ 395,757</b>	<b>\$ 420,408</b>	<b>8%</b>
11/30/2019	\$ 2,301,889	\$ 5,575,352	\$ 407,740	\$ 467,317	8%
12/31/2020					
1/31/2021					
2/28/2021					
3/31/2021					
4/30/2021					
5/31/2021					
6/30/2021					
7/31/2021					
8/31/2021					
9/30/2021					

	EXPENDITURES					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2020	\$ 5,575,352	\$ 248,589	\$ 75,396	\$ 323,985	\$ 5,183,461	93%
10/31/2020	\$ 5,377,248	\$ 521,312	\$ 218,900	\$ 740,212	\$ 740,212	14%
<b>11/30/2020</b>	<b>\$ 5,517,240</b>	<b>\$ 635,224</b>	<b>\$ (273,888)</b>	<b>\$ 361,336</b>	<b>\$ 1,101,548</b>	<b>20%</b>
11/30/2019	\$ 5,575,352	\$ 700,753	\$ (308,997)	\$ 391,756	\$ 1,062,857	19%
12/31/2020						
1/31/2021						
2/28/2021						
3/31/2021						
4/30/2021						
5/31/2021						
6/30/2021						
7/31/2021						
8/31/2021						
9/30/2021						

*Budget Amendment #1 was approved at the October 2020 Commission meeting.*



Town of Palm Beach Shores  
Disbursements - November 2020

Check #	Type	Date	Vendor Name	Amount
2385	C	11/4/2020	7 All Safe Safe & Lock	\$ 255.00
2386	C	11/4/2020	673 Bishop's Water Company	\$ 333.50
2387	C	11/4/2020	861 BrightView Landscape Services, Inc.	\$ 7,065.16
2388	C	11/4/2020	52 Comcast	\$ 40.94
2389	C	11/4/2020	107 Davis and Ashton, P.A.	\$ 8,513.15
2390	C	11/4/2020	863 Diversified Building Department Management	\$ 5,760.00
2391	C	11/4/2020	67 Ferrellgas	\$ 118.00
2392	C	11/4/2020	70 FL League of Cities	\$ 520.00
2393	C	11/4/2020	116 GateHouse West Palm Beach - Adv	\$ 712.08
2394	C	11/4/2020	89 Home Depot Credit Svcs	\$ 3,275.99
2395	C	11/4/2020	90 Hulett Environmental Services	\$ 113.00
2396	C	11/4/2020	659 Image Companies	\$ 2,050.00
2397	C	11/4/2020	10 Municipal Code Corporation	\$ 700.00
2398	C	11/4/2020	11 Nationwide Retirement Solutions	\$ 380.00
2399	C	11/4/2020	896 Primestar Digital Network	\$ 159.00
2400	C	11/4/2020	516 Schmidt Nichols	\$ 1,725.00
2401	C	11/4/2020	881 South Central Planning & Development Commission	\$ 1,833.33
2402	C	11/4/2020	100 Toshiba Business Solutions	\$ 407.08
2403	C	11/4/2020	104 Waste Management	\$ 11,487.97
2404	C	11/4/2020	290 Westside Reprographics, Inc.	\$ 519.92
2405	C	11/4/2020	815 Zoom, Inc.	\$ 356.00
2406	C	11/12/2020	823 AT&T Mobility	\$ 34.99
2407	C	11/12/2020	47 Board of County Commissioners	\$ 5,040.00
2408	C	11/12/2020	32 City of Riviera Beach	\$ 334,085.96
2409	C	11/12/2020	746 Essential Net Solutions	\$ 2,183.92
2410	C	11/12/2020	80 FL Public Utilities	\$ 206.83
2411	C	11/12/2020	858 Palm Beach County Sheriff's Office	\$ 137,364.83
2412	C	11/12/2020	100 Toshiba Business Solutions	\$ 215.80
2413	C	11/12/2020	101 Verizon Wireless	\$ 56.44
2414	C	11/12/2020	290 Westside Reprographics, Inc.	\$ 641.79
2415	C	11/19/2020	769 1st American Fire Services, L.L.C.	\$ 1,910.32
2416	C	11/19/2020	556 Armchem International	\$ 289.90
2417	C	11/19/2020	737 AT&T	\$ 270.43
2418	C	11/19/2020	48 Bug Stoppers	\$ 450.00
2419	C	11/19/2020	32 City of Riviera Beach	\$ 3,126.07
2420	C	11/19/2020	52 Comcast	\$ 34,351.68
2421	C	11/19/2020	708 Dilo Fire Alarms Inc	\$ 335.00
2422	C	11/19/2020	746 Essential Net Solutions	\$ 600.00
2423	C	11/19/2020	88 Hill Manufacturing Co. Inc.	\$ 1,113.57
2424	C	11/19/2020	90 Hulett Environmental Services	\$ 164.00
2425	C	11/19/2020	129 Janet Kortenhaus	\$ 76.75
2426	C	11/19/2020	10 Municipal Code Corporation	\$ 225.00
2427	C	11/19/2020	16 Palmdale Oil Company, Inc.	\$ 312.99
2428	C	11/19/2020	687 PC Controls	\$ 416.76
2429	C	11/19/2020	169 Quadient Leasing USA, Inc.	\$ 211.68
2430	C	11/19/2020	115 Shoreline Pest Control	\$ 85.00
2431	C	11/19/2020	375 Simmons & White, Inc.	\$ 1,760.00
2432	C	11/19/2020	832 Viking Utility Inc.	\$ 227,009.67

Town of Palm Beach Shores  
Disbursements - November 2020

Check #	Type	Date	Vendor Name	Amount
2433	C	11/19/2020	290 Westside Reprographics, Inc.	\$ 748.45
ADP, LLC	E	11/20/2020	697 ADP, LLC	\$ 225.75
Blue Cross Blue Shield	E	11/24/2020	127 Blue Cross Blue Shield of Florida, Inc.	\$ 14,766.33
FRS	E	11/4/2020	172 FRS	\$ 13,562.66
ADP - WAGES	E	11/6/2020	ADP - WAGES	\$ 25,356.26
ADP - TAXES	E	11/6/2020	ADP - TAXES	\$ 8,070.13
ADP - WAGES	E	11/20/2020	ADP - WAGES	\$ 25,553.27
ADP - TAXES	E	11/20/2020	ADP - TAXES	\$ 8,137.89
				<b>\$ 895,285.24</b>

<b>General Fund</b>	<b>\$ 635,223.89</b>
<b>Underground Utilities Fund</b>	<b>\$ 260,061.35</b>
<b>Total</b>	<b>\$ 895,285.24</b>

*Note: \$1,300 of check#2432 to Viking was a General Fund expenditure.*

**Town of Palm Beach Shores**  
**Budget Summary Report**  
**November 2020**

				<i>Nov Benchmark</i>	<i>16.7%</i>
	BUDGET	YTD	Favorable(Unfav)		%
<b>REVENUE</b>					
Revenue (without appr'd F/B)	\$ 5,217,658.00	\$ 420,407.69	\$ (4,797,250.31)		8.1%
Appropriated Fund Balance	159,590.00	-	(159,590.00)		
<b>TOTAL REVENUE</b>	<b>\$ 5,377,248.00</b>	<b>\$ 420,407.69</b>	<b>\$ (4,956,840.31)</b>		<b>7.8%</b>
<b>EXPENDITURES BY DEPARTMENT</b>					
		% of total		% of total	
Administration	\$ 468,689.00	9%	\$ 65,207.96	6%	\$ 403,481.04 13.9%
Legal	116,000.00	2%	9,153.77	1%	106,846.23 7.9%
Public Works	335,288.00	6%	50,965.11	5%	284,322.89 15.2%
Police	1,681,907.00	31%	413,186.60	38%	1,268,720.40 <b>24.6%</b>
Fire	697,084.00	13%	103,700.83	9%	593,383.17 14.9%
Building	217,151.00	4%	49,104.90	4%	168,046.10 <b>22.6%</b>
Emergency Disaster	-	0%	-	0%	- 0.0%
Solid Waste	203,500.00	4%	30,235.45	3%	173,264.55 14.9%
Legislative	18,487.00	0%	2,521.93	0%	15,965.07 13.6%
Streets/Storm Sewers	24,125.00	0%	(1,514.40)	0%	25,639.40 -6.3%
Parks	135,923.00	3%	22,274.14	2%	113,648.86 16.4%
Beach	101,221.00	2%	13,568.68	1%	87,652.32 13.4%
Lift Stations/Sewer Service	22,975.00	0%	2,557.98	0%	20,417.02 11.1%
Contingencies	85,000.00	2%	-	0%	85,000.00 0.0%
Debt Service	495,855.00	9%	247,927.29	23%	247,927.71 <b>50.0%</b>
Emergency Medical Services	341,603.00	6%	55,681.00	5%	285,922.00 16.3%
Community Center	29,540.00	1%	4,999.76	0%	24,540.24 <b>16.9%</b>
Risk Management	123,100.00	2%	26,638.50	2%	96,461.50 <b>21.6%</b>
Capital	279,800.00	5%	5,338.78	0%	274,461.22 1.9%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,377,248.00</b>		<b>\$ 1,101,548.28</b>		<b>\$ 4,275,699.72 20.5%</b>
<b>CHANGE IN FUND BALANCE</b>					
	-		(681,140.59)		(681,140.59)

Explanation of Variances:

Police - PBSO is paid monthly in advance.

Building - October includes the demo of 124 Cascade.

Streets/Storm Sewers - NPDES consultant fees were accrued for FY2020; waiting for invoice.

Community Center - Some quarterly maintenance payments made in October.

Risk Management - Main Town policy is paid in quarterly installment. First payment has been made.



**Town of Palm Beach Shores**  
**Utility Tax**  
**10% Effective 4/1/17**

	<b>Electric</b> <i>FPL</i>	<b>Water</b> <i>Riviera Beach</i>	<b>Gas</b> <i>FPU</i>	<b>Total</b>
Oct-20	20,240.93	8,391.34	1,647.12	30,279.39
Nov-20				-
Dec-20				-
Jan-21				-
Feb-21				-
Mar-21				-
Apr-21				-
May-21				-
Jun-21				-
Jul-21				-
Aug-21				-
Sep-21				-
<b>YTD Total</b>	<b>20,240.93</b>	<b>8,391.34</b>	<b>1,647.12</b>	<b>30,279.39</b>

**Town of Palm Beach Shores**  
**Discretionary Sales Tax PBC**

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
Accumulated (unspent) Discretionary Sales Tax as of 9/30/18	\$ 119,434.60
Accumulated (unspent) Discretionary Sales Tax as of 9/30/19	\$ 207,613.87
Accumulated (unspent) Discretionary Sales Tax as of 9/30/20	\$ 291,486.47

Current Year Receipts:

Date of Receipt	Period	
11/30/2020	October 2020	\$ 6,131.07

Total current year receipts	\$ 6,131.07
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Current Year Expenditures:

\$ -

Accumulated (unspent) Discretionary Sales Tax as of 11/30/20	\$ 297,617.54
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**Town of Palm Beach Shores**  
**Building Department**

	Building Permits	Building Department	Net Building	Cumulative Net Bldg
10/31/2020	\$ 5,349	\$ 30,064	\$ (24,716)	\$ (24,716)
11/30/2020	\$ 6,343	\$ 49,105	\$ (42,762)	\$ (67,478)
12/31/2020			\$ -	\$ (67,478)
1/31/2021			\$ -	\$ (67,478)
2/28/2021			\$ -	\$ (67,478)
3/31/2021			\$ -	\$ (67,478)
4/30/2021			\$ -	\$ (67,478)
5/31/2021			\$ -	\$ (67,478)
6/30/2021			\$ -	\$ (67,478)
7/31/2021			\$ -	\$ (67,478)
8/31/2021			\$ -	\$ (67,478)
9/30/2021			\$ -	\$ (67,478)
	\$ 11,691	\$ 79,169	\$ (67,478)	

*Note: Includes \$14,385 to demo home at 124 Cascade.*



Town of Palm Beach Shores  
Underground Utilities  
as of 11/30/20

	COST ESTIMATE	TOTAL as of 11/30/20	Remaining Costs	PROJECTED	
				Cost	Variance
<b>Other Financing Sources:</b>					
Loan Proceeds	\$ 6,000,000	\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ -
<b>Expenditures:</b>					
Survey	\$ 38,000	\$ 65,762.50	\$ -	\$ 65,762.50	\$ (27,762.50)
Legal	\$ 4,000	\$ 3,150.00	\$ -	\$ 3,150.00	\$ 850.00
Project Mgmt/Admin	\$ 80,000	\$ 79,322.15	\$ 677.85	\$ 80,000.00	\$ -
Construction - Town	\$ 4,336,460	\$ 4,119,637.00	\$ 216,823.00	\$ 4,336,460.00	\$ -
Construction - Comcast	\$ 250,000	\$ 528,340.73	\$ 75.32	\$ 528,416.05	\$ (278,416.05)
Construction - AT&T	\$ 450,000	\$ 95,000.00	\$ 610,000.00	\$ 705,000.00	\$ (255,000.00)
Construction - FPL	\$ 254,386	\$ 254,386.00	\$ -	\$ 254,386.00	\$ -
Landscape Restoration	\$ 16,300	\$ 9,383.14	\$ 6,916.86	\$ 16,300.00	\$ -
Loan Acquisition	\$ 23,000	\$ 22,508.00	\$ -	\$ 22,508.00	\$ 492.00
Contingency	\$ 547,854	\$ -	\$ -	\$ -	\$ 547,854.00
<b>Total expenditures</b>	<b>\$ 6,000,000</b>	<b>\$ 5,177,489.52</b>	<b>\$ 834,493.03</b>	<b>\$ 6,011,982.55</b>	<b>\$ (11,982.55)</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ 822,510.48</b>	<b>\$ (834,493.03)</b>	<b>\$ (11,982.55)</b>	<b>\$ (11,982.55)</b>

Projected costs include the estimated costs to complete for AT&T and Comcast.  
We expect to have similar remedial drilling on the AT&T portion of the project.  
These costs are estimated to be \$40,000 and are not included above.

# **PALM BEACH COUNTY SHERIFF'S OFFICE**

RIC L. BRADSHAW, SHERIFF



Mayor and Commission  
December 2020, Commission report  
November statistics and information  
12-11-2020

Please see the attached statistics report from the analysis team for the month of November.

In the last part of November, we placed a Sheriff's speed trailer on Bamboo Road at the parkway, in our initial response to speeding reported by a neighbor. It was moved last week to Tacoma Lane. Further enforcement initiatives will continue; speed trailer data will be reviewed.

Work continues on a new device on the buildings' wall that allows deputies to upload their video events from the patrol car to PBSO servers.

I have asked along with the commanders of Lake Park and Mangonia Park, Captains Gendreau and Thomas to allow the districts lobby areas to reopen. As ours are much smaller districts, the amount of persons coming to the lobby would be small. The Major has agreed and we are just awaiting the risk management folks to move the request forward.

I continue to have zoom meetings with area supervisors and began some, in house training. All our deputies will be retrained in defensive weapons in the next few weeks.

Our new software is up and running and parking citations are now being written from the patrol car, given to the offender and transmitted at that time to the county clerk of courts office.

The number of incidents of Burglaries for the Month of November are higher than normal.

- 1- A Bicycle was taken from an open garage
- 2- A screen window was slightly bent in an apartment that has not been rented in some time.
- 3- 2 cars in the driveway with unlocked doors on Bamboo were rummaged through, a wallet was taken.
- 4- A boat had rods and reels taken from the Captains Walk docks.

**Thank you, Sergeant Steven Langevin.**





## November - 2020 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	2601
Traffic Stops (Self-Initiated)	90
Calls for Service (Excluding 1050's & 1061's)	131
<b>All CAD Calls - Total</b>	<b>2822</b>

Data Source: CADS/Premier 1

\*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

**Summary:** During the month, there were 2822 generated calls within the district. 95% of these calls were self-initiated.

**Data below represents Traffic Activity conducted by D20 Deputies**

Data Source: D20 Office Staff

Total Citations	Total Warnings	Parking Citations
33	56	5



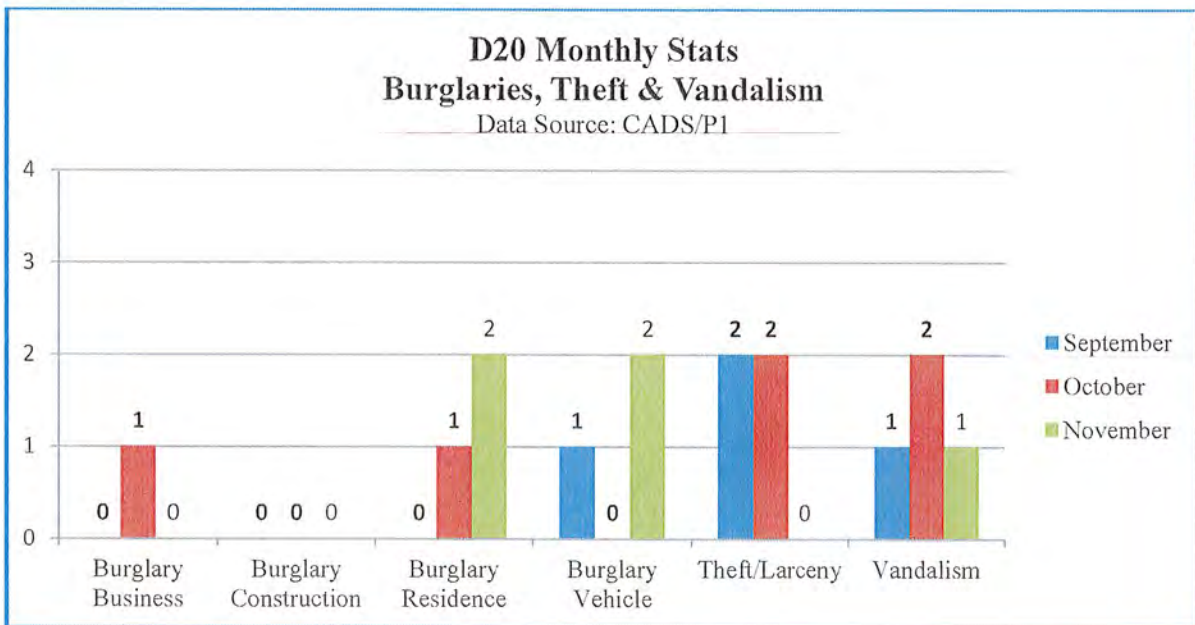
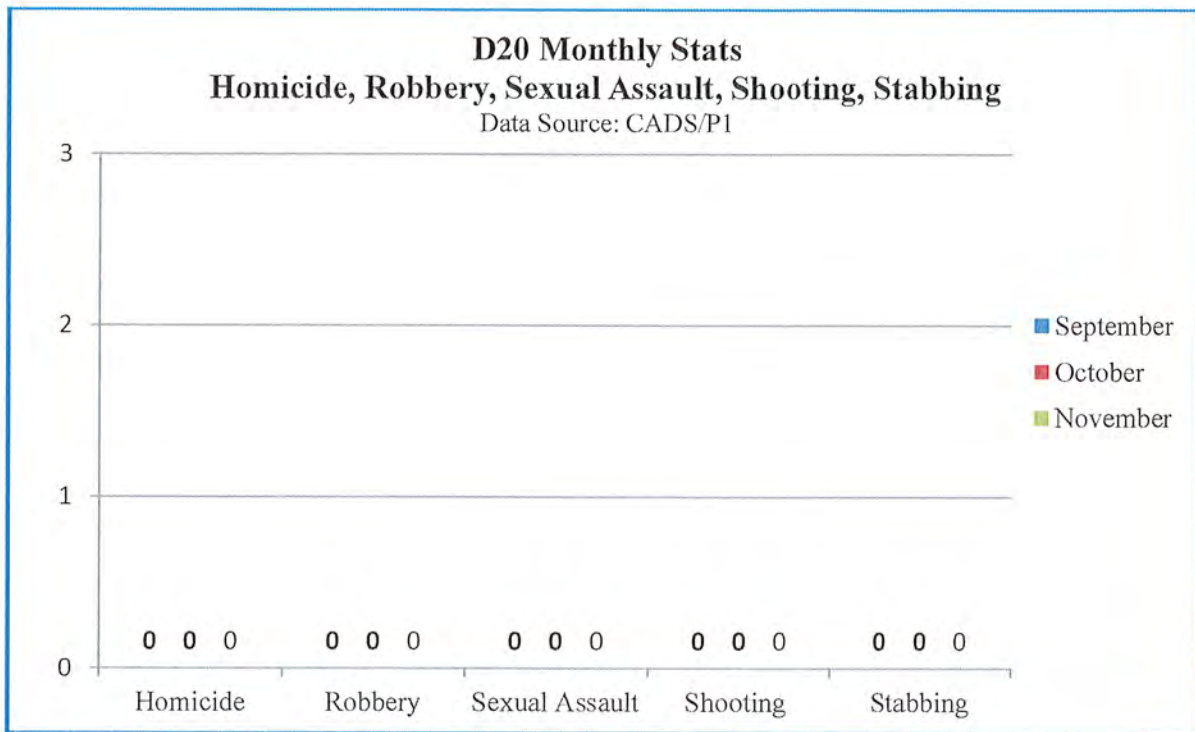
## **Arrest and NTA Statistics**

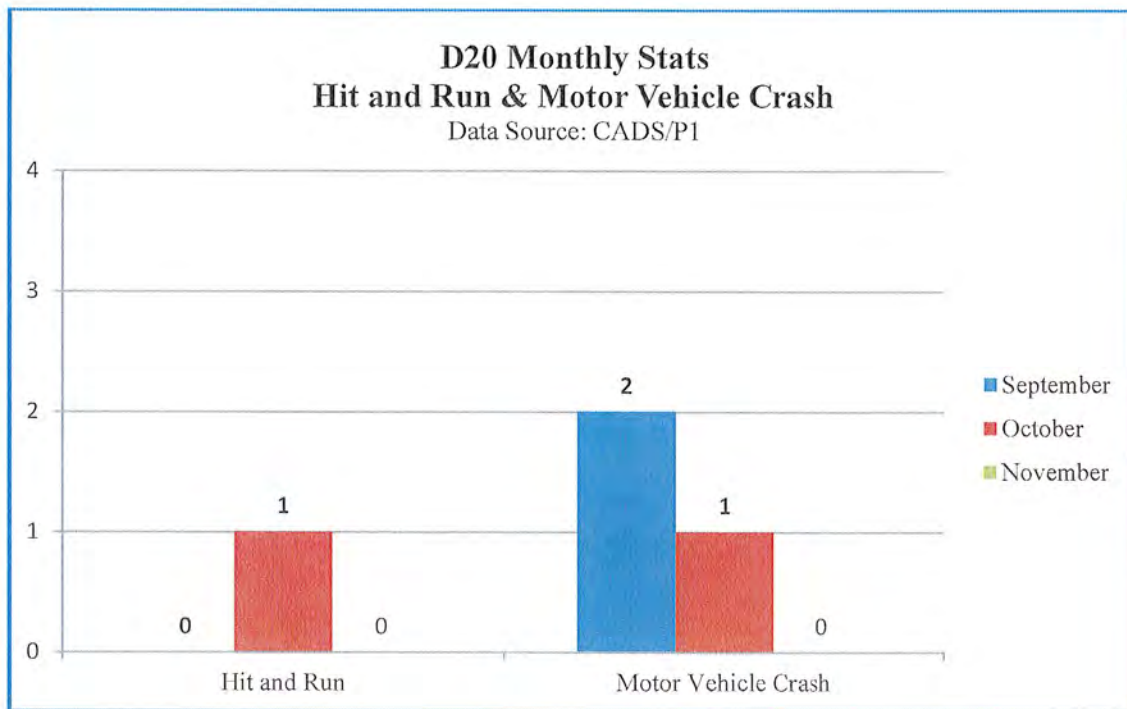
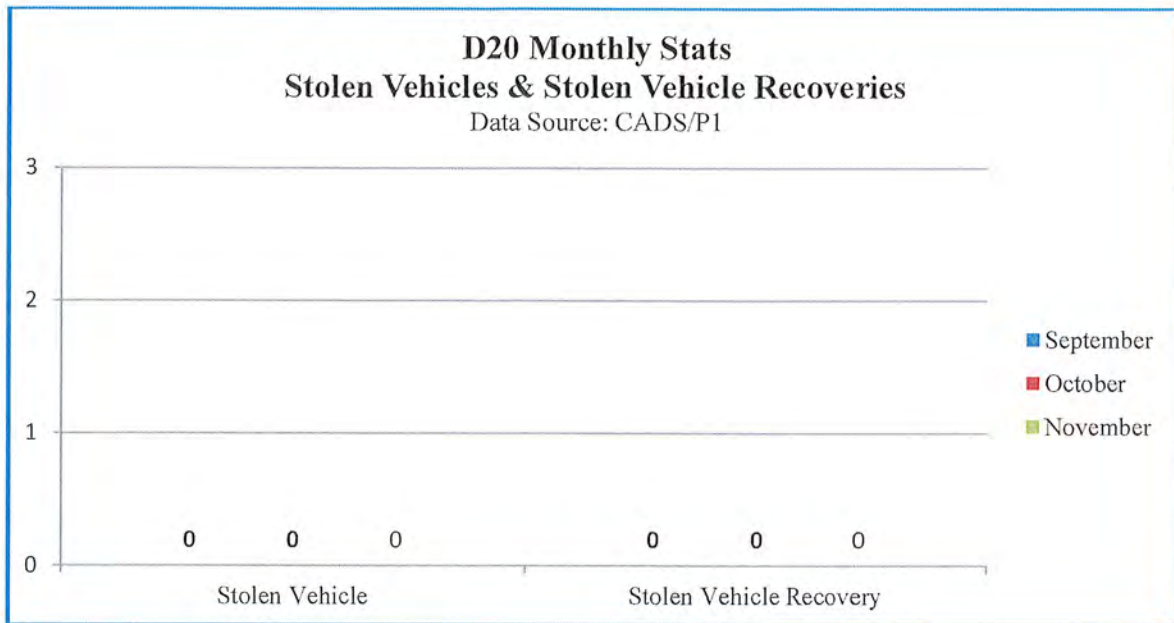
<b>Arrest Data</b>
<b>Arrests &amp; Notice to Appear (NTA) within District 20</b>
<b>Total Count - 0</b>

Data Source: CADS/Premier 1

## **DATA ANALYSIS**

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.

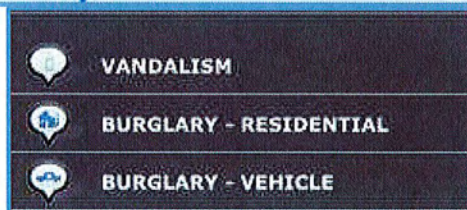






## District 20 Map of Activity

Data: Source: CrimeView Dashboard



## FIR MAP

5 Records Plotted in CrimeView Dashboard.



(5) Conducted per the FIR Track system.

Note: This # could change due to FIR's being inputted into system after search was conducted.



**Palm Beach County Sheriff's Office**  
**Incident Search**

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
2020001185032	1050	1050 - Vehicle Stop	11/29/2020 01:07:23	20-11	Whispering Waters Condo (308 Inlet Way)	Self Initiate	20811	36199	2	
2020001184256	1050	1050 - Vehicle Stop	11/28/2020 19:59:25	20-11	Sailfish Marina - Restaurant (98 Lake Dr)	Self Initiate	20811	36199	2	
2020001181798	1050	1050 - Vehicle Stop	11/27/2020 23:47:33	20-11	Lake Dr / Claremont Ln	Self Initiate	20811	36199	2	
2020001181617	1050	1050 - Vehicle Stop	11/27/2020 22:24:33	20-11	100 Blk Edwards Ln	Self Initiate	20811	36199	2	
2020001171288	1050	1050 - Vehicle Stop	11/24/2020 11:07:15	20-11	238 Bamboo Rd	Self Initiate	MTR15	7580	2	
2020001168065	1050	1050 - Vehicle Stop	11/23/2020 11:47:05	20-11	Approx Loc:104 Lake Dr	Mdt	MTR11	9458	2	
2020001168024	1050	1050 - Vehicle Stop	11/23/2020 11:31:57	20-11	Approx Loc:98 Lake Dr	Mdt	MTR11	9458	2	
2020001167986	1050	1050 - Vehicle Stop	11/23/2020 11:16:25	20-11	Approx Loc:124 Lake Dr	Mdt	MTR11	9458	2	
2020001163738	1050	1050 - Vehicle Stop	11/21/2020 21:43:58	20-11	Inlet Way / Lake Dr	Self Initiate	20812	36150	2	
2020001161750	1050	1050 - Vehicle Stop	11/21/2020 07:38:57	20-11	71 Ocean Ave	Self Initiate	20A12	6933	2	
2020001160383	1050	1050 - Vehicle Stop	11/20/2020 19:37:46	20-11	Buccaneer (142 Lake Dr)	Self Initiate	20811	36199	2	
2020001157571	1050	1050 - Vehicle Stop	11/20/2020 00:53:50	20-11	Lake Dr / Bamboo Rd	Self Initiate	20811	36199	2	
2020001156590	1050	1050 - Vehicle Stop	11/19/2020 18:40:54	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20812	36150	2	
2020001152338	1050	1050 - Vehicle Stop	11/18/2020 14:55:36	20-11	Approx Loc:88 Lake Dr	Mdt	MTR11	9458	2	
2020001152308	1050	1050 - Vehicle Stop	11/18/2020 14:46:58	20-11	Approx Loc:318 Blossom Ln	Mdt	MTR11	9458	2	
2020001152271	1050	1050 - Vehicle Stop	11/18/2020 14:38:18	20-11	Approx Loc:124 Lake Dr	Mdt	MTR11	9458	2	
2020001152217	1050	1050 - Vehicle Stop	11/18/2020 14:28:10	20-11	Approx Loc:386 Edwards Ln	Mdt	MTR11	9458	2	
2020001148164	1050	1050 - Vehicle Stop	11/17/2020 10:21:53	20-11	Approx Loc:84 Lake Dr	Mdt	MTR11	9458	2	
2020001137213	1050	1050 - Vehicle Stop	11/13/2020 18:34:38	20-11	Lake Dr / Blossom Ln	Self Initiate	20812	36150	2	
2020001134413	1050	1050 - Vehicle Stop	11/12/2020 23:12:13	20-11	200(300) Blk Blossom Ln	Self Initiate	20812	36150	2	
2020001130659	1050	1050 - Vehicle Stop	11/12/2020 00:10:24	20-11	Ocean Ave / Blossom Ln	Self Initiate	20811	36199	2	
2020001130493	1050	1050 - Vehicle Stop	11/11/2020 23:17:50	20-11	Lake Dr / Blossom Ln	Self Initiate	20811	36199	2	
2020001129898	1050	1050 - Vehicle Stop	11/11/2020 19:53:24	20-11	110 Lake Dr	Mdt	20812	36150	2	
2020001125713	1050	1050 - Vehicle Stop	11/10/2020 19:28:32	20-11	Ocean Ave / Blossom Ln	Self Initiate	20811	36199	2	





**Palm Beach County Sheriff's Office**  
**Incident Search**

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202001125598	1050	1050 - Vehicle Stop	11/10/2020 19:00:26	20-11	300 Tacoma Ln	Self Initiate	20812	36150	2	
202001108994	1050	1050 - Vehicle Stop	11/05/2020 14:25:37	20-11	Approx Loc:177 Lake Dr	Mdt	MTR11	9458	2	
202001108959	1050	1050 - Vehicle Stop	11/05/2020 14:18:09	20-11	Ocean Ave / Edwards Ln	Self Initiate	20A12	9576	2	
202001108863	1050	1050 - Vehicle Stop	11/05/2020 13:49:14	20-11	Approx Loc:394 Bambooo Rd	Mdt	MTR11	9458	2	
202001108826	1050	1050 - Vehicle Stop	11/05/2020 13:34:22	20-11	Approx Loc:112 Lake Dr	Mdt	MTR11	9458	2	
202001108795	1050	1050 - Vehicle Stop	11/05/2020 13:22:26	20-11	Approx Loc:126 Lake Dr	Mdt	MTR11	9458	2	
202001103446	1050	1050 - Vehicle Stop	11/04/2020 02:50:53	20-11	Ocean Ave / Bambooo Rd	Self Initiate	20812	36150	2	
202001102268	1050	1050 - Vehicle Stop	11/03/2020 19:42:20	20-11	Lake Dr / Cascade Ln	Self Initiate	20812	36150	2	
202001098939	1050	1050 - Vehicle Stop	11/02/2020 23:23:52	20-11	Lake Dr / Edwards Ln	Self Initiate	20811	36199	2	

33 Record(s)



Palm Beach County Sheriff's Office  
Incident Search

Total Incidents Listed

33



**Palm Beach County Sheriff's Office**  
**Incident Search**

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202001187029	1050	1050 - Vehicle Stop	11/29/2020 20:06:52	20-11	Claremont Ln / Atlantic Ave	Self Initiate	20811	36199	2	
202001184959	1050	1050 - Vehicle Stop	11/29/2020 00:29:17	20-11	300 Sandal Ln	Self Initiate	20811	36199	2	
202001184745	1050	1050 - Vehicle Stop	11/28/2020 23:10:41	20-11	Lake Dr / Bamboo Rd	Self Initiate	20811	36199	2	
202001183477	1050	1050 - Vehicle Stop	11/28/2020 14:11:31	20-11	Inlet Reef (311 Inlet Way)	Self Initiate	20A12	9576	2	
202001182685	1050	1050 - Vehicle Stop	11/28/2020 08:10:26	20-11	200 Sandal Ln	Self Initiate	20A12	9576	2	
202001181671	1050	1050 - Vehicle Stop	11/27/2020 22:53:17	20-11	Lake Dr / Cascade Ln	Self Initiate	20812	36150	2	
202001181599	1050	1050 - Vehicle Stop	11/27/2020 22:14:09	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20812	36150	2	
202001163904	1050	1050 - Vehicle Stop	11/21/2020 22:59:35	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20811	36199	2	
202001163485	1050	1050 - Vehicle Stop	11/21/2020 19:45:48	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20811	36199	2	
202001160892	1050	1050 - Vehicle Stop	11/20/2020 23:30:41	20-11	Ocean Ave / Claremont Ln	Self Initiate	20812	36150	2	
202001160842	1050	1050 - Vehicle Stop	11/20/2020 23:10:12	20-11	Ocean Ave / Tacoma Ln	Self Initiate	20812	36150	2	
202001150843	1050	1050 - Vehicle Stop	11/18/2020 06:39:39	20-11	200 Blk Blossom Ln	Self Initiate	20A12	9576	2	
202001137978	1050	1050 - Vehicle Stop	11/13/2020 23:22:44	20-11	Lake Dr / Bravado Ln	Self Initiate	20812	36150	2	
202001126149	1050	1050 - Vehicle Stop	11/10/2020 21:29:25	20-11	Ocean Ave / Edwards Ln	Self Initiate	20811	36199	2	
20200110397	1050	1050 - Vehicle Stop	11/05/2020 22:22:31	20-11	Ocean Ave / Blossom Ln	Self Initiate	20811	36199	2	
202001106682	1050	1050 - Vehicle Stop	11/04/2020 23:22:06	20-11	Lake Dr / Bamboo Rd	Self Initiate	20811	36199	2	
202001102614	1050	1050 - Vehicle Stop	11/03/2020 21:35:50	20-11	Ocean Ave / Tacoma Ln	Self Initiate	20811	36199	2	

17 Record(s)





Palm Beach County Sheriff's Office  
Incident Search

Total Incidents Listed

17



**Palm Beach County Sheriff's Office**  
**Incident Search**

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
2020071184233	1050	1050 - Vehicle Stop	11/28/2020 19:51:31	20-11	Lake Dr / Edwards Ln	Self Initiate	20812	36150	2	
2020071184183	1050	1050 - Vehicle Stop	11/28/2020 19:35:53	20-11	Lake Dr / Blossom Ln	Self Initiate	20811	36199	2	
2020071183955	1050	1050 - Vehicle Stop	11/28/2020 18:05:11	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20812	36150	2	
2020071178772	1050	1050 - Vehicle Stop	11/27/2020 00:18:28	20-11	Lake Dr / Bamboo Rd	Self Initiate	20811	36199	2	
2020071171377	1050	1050 - Vehicle Stop	11/24/2020 11:34:23	20-11	Blossom Ln / Lake Dr	Self Initiate	MTR15	7580	2	
2020071168093	1050	1050 - Vehicle Stop	11/23/2020 11:54:58	20-11	Approx Loc:344 Blossom Ln	Mdt	MTR11	9458	2	
2020071164952	1050	1050 - Vehicle Stop	11/22/2020 09:22:33	20-11	Cascade Ln / Lake Dr	Self Initiate	20A13	24636	2	
2020071163878	1050	1050 - Vehicle Stop	11/21/2020 22:43:13	20-11	Lake Dr / Bamboo Rd	Self Initiate	20811	36199	2	
2020071163714	1050	1050 - Vehicle Stop	11/21/2020 21:33:36	20-11	Lake Dr / Blossom Ln	Self Initiate	20811	36199	2	
2020071163512	1050	1050 - Vehicle Stop	11/21/2020 20:01:49	20-11	Lake Dr / Blossom Ln	Self Initiate	20811	36199	2	
2020071163462	1050	1050 - Vehicle Stop	11/21/2020 19:37:10	20-11	Ocean Ave / Bamboo Rd	Self Initiate	20812	36150	2	
2020071163422	1050	1050 - Vehicle Stop	11/21/2020 19:22:48	20-11	Lake Dr / Tacoma Ln	Self Initiate	20811	36199	2	
2020071163157	1050	1050 - Vehicle Stop	11/21/2020 17:39:28	20-11	Ocean Ave / Claremont Ln	Self Initiate	20812	36150	2	
2020071161115	1050	1050 - Vehicle Stop	11/21/2020 00:56:26	20-11	Lake Dr / Tacoma Ln	Self Initiate	20811	36199	2	
2020071160798	1050	1050 - Vehicle Stop	11/20/2020 22:53:44	20-11	Lake Dr / Blossom Ln	Self Initiate	20811	36199	2	
2020071160773	1050	1050 - Vehicle Stop	11/20/2020 22:43:40	20-11	Ocean Ave / Cascade Ln	Self Initiate	20812	36150	2	
2020071160752	1050	1050 - Vehicle Stop	11/20/2020 22:35:54	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20811	36199	2	
2020071160730	1050	1050 - Vehicle Stop	11/20/2020 22:28:03	20-11	Lake Dr / Tacoma Ln	Self Initiate	20812	36150	2	
2020071156809	1050	1050 - Vehicle Stop	11/19/2020 19:54:03	20-11	Lake Dr / Bamboo Rd	Self Initiate	20811	36199	2	
2020071153856	1050	1050 - Vehicle Stop	11/18/2020 23:57:20	20-11	Lake Dr / Cascade Ln	Self Initiate	20812	36150	2	
2020071134493	1050	1050 - Vehicle Stop	11/12/2020 23:38:02	20-11	Lake Dr / Tacoma Ln	Self Initiate	20811	36199	2	
2020071134403	1050	1050 - Vehicle Stop	11/12/2020 23:06:48	20-11	Lake Dr / Bamboo Rd	Self Initiate	20811	36199	2	
2020071133762	1050	1050 - Vehicle Stop	11/12/2020 19:24:45	20-11	Bilnor (115 Tacoma Ln)	Self Initiate	20812	36150	2	
2020071130395	1050	1050 - Vehicle Stop	11/11/2020 22:39:00	20-11	Lake Dr / Bamboo Rd	Self Initiate	20811	36199	2	



Palm Beach County Sheriff's Office  
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202001120324	1050	1050 - Vehicle Stop	11/11/2020 22:08:06	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20812	36150	2	
202001129845	1050	1050 - Vehicle Stop	11/11/2020 19:40:40	20-11	Lake Dr / Blossom Ln	Self Initiate	20811	36199	2	
202001126682	1050	1050 - Vehicle Stop	11/11/2020 00:39:59	20-11	Lake Dr / Edwards Ln	Self Initiate	20811	36199	2	
202001125833	1050	1050 - Vehicle Stop	11/10/2020 19:56:39	20-11	Lake Dr / Claremont Ln	Self Initiate	20812	36150	2	
202001125526	1050	1050 - Vehicle Stop	11/10/2020 18:35:11	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20812	36150	2	
202001110781	1050	1050 - Vehicle Stop	11/06/2020 00:47:07	20-11	Lake Dr / Cascade Ln	Self Initiate	20812	36150	2	
202001106844	1050	1050 - Vehicle Stop	11/05/2020 00:41:29	20-11	100 Blk Inlet Way	Self Initiate	20812	36150	2	
202001106654	1050	1050 - Vehicle Stop	11/04/2020 23:10:23	20-11	Lake Dr / Blossom Ln	Self Initiate	20812	36150	2	
202001106019	1050	1050 - Vehicle Stop	11/04/2020 19:43:13	20-11	Sailfish Marina - Restaurant (98 Lake Dr)	Self Initiate	20811	36199	2	
202001105988	1050	1050 - Vehicle Stop	11/04/2020 19:32:56	20-11	Lake Dr / Edwards Ln	Self Initiate	20812	36150	2	
202001105956	1050	1050 - Vehicle Stop	11/04/2020 19:23:19	20-11	Ocean Ave / Sandal Ln	Self Initiate	20811	36199	2	
202001105929	1050	1050 - Vehicle Stop	11/04/2020 19:13:16	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20812	36150	2	
202001102721	1050	1050 - Vehicle Stop	11/03/2020 22:20:53	20-11	Lake Dr / Barnboro Rd	Self Initiate	20811	36199	2	
202001102064	1050	1050 - Vehicle Stop	11/03/2020 18:46:55	20-11	Lake Dr / Sandal Ln	Self Initiate	20812	36150	2	
202001098201	1050	1050 - Vehicle Stop	11/02/2020 19:39:20	20-11	Lake Dr / Blossom Ln	Self Initiate	20811	36199	2	

319 Record(s)





Palm Beach County Sheriff's Office  
Incident Search

Total Incidents Listed

39



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**  
**21 November 2020 – 11 December 2020**

**TO:** Mayor Alan Fiers  
 Town Commissioners

**FROM:** Trevor L. Steedman, Fire Chief

**DATE:** 11 December 2020

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## OPERATIONS

### FIRE DEPARTMENT

#### COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- Hydrant Inspection Program (Monthly)
  - All hydrants are in service
- Special Secondary Certificate of Public Convenience & Necessity (COPCN)
  - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores
  - Exploring alternatives to current EMS transport contract with Riviera Beach based on cost effectiveness and service delivery.
- *Community CPR & AED* – Presented twice annually
- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
- *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – On-going initiative to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item: *Community Risk Reduction - Prevention*. Kits are available during business hours at the Town Hall front office.



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**  
**21 November 2020 – 11 December 2020**

- *Fire Extinguisher Selection, Use and Maintenance*
  - Hands-on training and education opportunity presented to community members and our partners in the business community by PBSFD Firefighters.

**STAFFING**

**Career Staff.**

- No vacancies.

- **Volunteer Staff**

- Recruitment and Retention efforts remain a priority. The entry versus attrition rate (predominantly due to full-time employment opportunities with other area departments) remains constant. There are 35 volunteer members certified to State Minimum Standards on the “Active” rolls at the time of this report.
- Volunteer opportunities for Non-Operations personnel are under development.

**WORKFORCE & OFFICER LEADERSHIP DEVELOPMENT**

- Training & Continuing Education

**FLEET DEPLOYMENT & MAINTENANCE**

- Ocean Rescue 280 (Can Am) is Out of Service

**INDUSTRY & PROFESSIONAL STANDARDS COMPLIANCE INITIATIVES**

- Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
  - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*
  - NFPA 1002 – P *Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications.*
    - PBSFD FADO program (implemented in September 2017).
  - NFPA 1021: *Standard for Fire Officer Professional Qualifications*





**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**

**21 November 2020 – 11 December 2020**

- Validate rank structure for integration into County NIMS/ICS model.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*

**OCEAN RESCUE**

**GEAR & EQUIPMENT**

- Acquiring quotes on replacement ATV per capital budget line item

**BEACH & WATER CONDITIONS**

- Water quality listed as “Good” at the time of this report.

**OFFICE OF EMERGENCY MANAGEMENT**

**COVID-19:**

- The PBS Office of Emergency Management is in daily communication with Local, County, Regional and State authorities and provides weekly updates to the Community via email distribution and Town Newsletter. Requests for Homebound Testing, provided by Palm Beach County Department of Health, can be coordinated through Palm Beach Shores Emergency Management by calling (561) 296-3380.
- **Comprehensive Emergency Operations Plan (CEOP)**
  - Purpose and Scope: Update/Create CEOP for the Town of Palm Beach Shores
  - Four areas of focus: Preparation, Response, Mitigation and Recovery
  - Complies and aligns with 27P-6.0023, Florida Administrative Code, County Comprehensive Emergency Management Plans (CEMP) and County Emergency Management Programs
  - Facilitate grant opportunities and streamline FEMA reimbursement efforts



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**  
**21 November 2020 – 11 December 2020**

- **Continuity of Operations Plan (COOP)**

- Purpose and Scope: The COOP enables organizations to continue their Essential Functions (EF's) across a wide spectrum of emergencies. This Plan applies to the functions, operations, and resources necessary to ensure the continuation of the Town's Essential Functions, in the event its normal operations at Town Hall or Town facilities are disrupted or threatened with disruption. This Plan applies to all Town personnel and contractors vital to daily operations. Palm Beach Shores staff must be familiar with Continuity policies and procedures and their respective Continuity roles and responsibilities. This Continuity Plan ensures the Town of Palm Beach Shores is capable of conducting its essential missions and functions under all threats and conditions, with or without warning, including natural and manmade disasters, technological emergencies, and military or terrorist attack-related incidents.
- Based on a vulnerability assessment which identifies capabilities, limitations and potential threats.
- Identify and address any potential critical points of failure.

- **Incident Action Plans (IAP's)**

- Purpose and Scope: Provides a recognized template to establish control objectives and communicate critical information during planned and unforeseen events and emergencies.
- Response strategies and operational goals for operational periods are regularly updated.



**MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION**  
**TOWN OF PALM BEACH SHORES**  
**DEPARTMENT OF EMERGENCY SERVICES**

**21 November 2020 – 11 December 2020**

**Calls for Service Activity**

**Fire/EMS**

<b>TOTAL CALLS FOR SERVICE</b>	<b>43</b> <b>(Fire: 19) (Medical: 24)</b>
<b>LAST REPORTING PERIOD</b>	<b>30</b> <b>(Fire: 18) (Medical: 12)</b>
<b>PERCENTAGE OF INCREASE / DECREASE</b>	<b>(Total: + 43 %) (Fire: +05%) (Medical: + 100 %)</b>

**Ocean Rescue**

**(November)**

<b>Rescue Report</b>	Rescues: 00    Assists: 03    Vessel Assists: 00
<b>Prevention &amp; Education</b>	Contacts: 340
<b>First Aid Provided</b>	Occurrences (Minor): 43





## ***Public Works Department***

**Item #: 5 b 3.**

### ***Monthly Status Report***

***December 2020***

#### **Community Center:**

1. Scheduling to paint the exterior of the building and the first-floor concrete deck including bathrooms. Public Works will perform the work.
2. Scheduling to resurface the kitchen floors. Public Works will perform the work.
2. Receiving quotes to replace the AC Air handler on the second floor in the Mechanical Room. Still in progress due to the process with converting one single 20-ton air handler into two individuals 10-ton units that will allow for cost savings in future replacements for each of the single units.
3. Receiving Quotes to replace and repair the cooper gutters due to the extreme climate condition. Scheduled to be completed by the end of December 2020.
3. The projects listed is funded through the approved capital budget.

#### **Grounds & Parks:**

1. Scheduling to paint the Inlet Park walkway light posts and install numbers on each light post for maintenance tracking. This project is still in progress due to weather.
2. Scheduling to pressure wash and paint the concrete railings, benches, and light poles located at the Fountain on the Parkway.
3. The projects listed is funded through the approved general budget.

#### **Streets:**

1. Following the Commissioners approval, the installation of the tidal valve in the stormwater outfall pipe located at Lake Drive and Bamboo Road is scheduled for December 2020. The contract was awarded to Shenandoah to repair the stormwater outfall pipe and to install the WAPRO tidal valve. The Town will piggyback off the approved contract with Broward College.
2. Scheduling to replace the storm grates and concrete aprons along Lake drive and Inlet Way. The grates are on order waiting for their arrival to install. Public Works will perform the work. Still in progress.
3. Scheduling to install new street light electrical boxes in the ground due to normal wear and being damaged. Project is ongoing installed 15 electrical boxes to date 10 boxes remaining for installation.
4. The projects listed is funded through the approved general and capital budget.

#### **Lift Stations:**

1. Repaired the manhole riser and coated the inside lining on Atlantic Ave north end to Cascade Lane.
2. Scheduling to repair the fence and screening material located at Ocean Ave Lift Station #02 due to wear and high winds. Waiting for materials to arrive.
3. Scheduling to pressure clean and apply a seal coat on the inside of the wet wells and paint the exterior concrete for maintenance. Public Works will perform the task.
4. The projects listed is funded through the approved general budget.

**Public Works Building, Police Building, Fire Department Annex Building, Beach Building:**

1. Scheduling to receive quotes to reline the sewer pipes in Town Hall. Waiting on Contractors Proposals.
2. Receiving quotes to replace the Fire Department Annex Roof. There will be three separate quotes for the different types of roof materials as listed. Asphalt, Metal, and Tile. The three quotes have been submitted and under review for approval.
3. Receiving quotes to replace the Police Departments Roof due to acquiring roof leaks in various locations. This roof has not been replaced for over 20 plus years only repairs. This is a modified rolled roofing material. Waiting for the proposed estimates to be submitted.
4. The repairs to the Town Hall Flat Roof above the Public Works Shop due to leaking is completed. Public Works is scheduling to paint the exterior walls of the first and second floor due to stucco repairs.
5. The projects listed is funded through the approved general and capital budget.

**Foot Note:**

**Capital Projects For 2020 Public Works**

1. Beach Bathroom Restoration: **Completed**
2. Beach Boardwalk Construction: **Public Works to perform the work.**
3. Paint Exterior of Community Center: **Public Works to perform the work.**
4. LED Conversion of all lighting fixtures Community Center: **Completed**
5. AC Air Handler replacement 2<sup>nd</sup> floor Community Center: **Waiting for estimates.**
6. New Storm grates and concrete aprons Streets: **Public Works to perform the work.**
7. New Tidal valves Lake Drive & Inlet way Outfall Pipes: **A signed contract in progress.**
8. Lift Station Pumps: **Removed not required**
9. Town Hall Relining of Sewer Lines: **Waiting for estimates.**
10. AC Units replaced 2ea. Town Hall: **Completed**
11. Fire Department front porch construction: **Completed**
12. Fire Department new roof: **Proposals under review.**
13. Police Department Parking lot and Parkway Town Hall New Light Poles LED: **Completed**
14. Inlet Park Pathway asphalt sealer: **Completed**
15. Inlet Park Gazebos retaining walls and concrete slab repairs: **Completed**

**Training / Certificates:**

1. Continuing Education in Florida Stormwater Erosion and Sedimentation Control.
2. OSHA'S Model Training Program for multiple certifications & continuing education credits.
3. Safety Meeting scheduled for Tuesday, December 15, 2020 Public Works Safety Officer.
4. Palm Beach County Code of Ethics Training Acknowledgement, December 11, 2020.



**TOWN CLERK REPORT**  
**December 2020 Status Update**

TASKS	STATUS
<b>Upcoming Meetings</b>	➤ No DRC or Planning & Zoning Meetings the month of December
<b>Building Department Updates</b>	<p>November 2020:</p> <ul style="list-style-type: none"> <li>• Total Permits issued: 13</li> <li>• Total Permit Fees Paid: \$3,458.34</li> <li>• Total Construction Value: \$121,184.00</li> <li>• Total Permits issued in 2020 to date: 184</li> <li>• Total Permit Fees in 2020 to date: \$181,810.95</li> <li>• Total Construction Value in 2020 to date: \$6,241,444.95</li> </ul> <p>➤ <b>HOURS FOR THE BUILDING DEPARTMENT!</b></p> <p>We are open Monday, Wednesday, and Friday from 9:00 am to 1:00 pm to take in Building Permit Applications.</p> <p>All other building department related business are during normal business hours (8:30 am to 4:30 pm, Monday through Friday)</p>
<b>Code Compliance</b>	<p>New/ongoing open Code Violations November 2020 (35 total)</p> <ul style="list-style-type: none"> <li>• 12 Property Maintenance (Code Sec. 14-329)</li> <li>• 1 Noise (Code Section 42-41)</li> <li>• 4 Expired Tags, prohibited vehicles (Code Sec. 70-75)</li> <li>• 5 Work without permits (Code Sec. 14-81)</li> <li>• 1 Daily Transient Use (Code Section Pf.5.1)</li> <li>• 4 Landscape Maintenance and landscape obstructed traffic view (Code Sec. 78-79)</li> <li>• 6 No Business Tax/Cert. of Use (Code Sec. 18-16)</li> <li>• 2 Yard debris/collection times/bulk trash before pickup days</li> </ul>
<b>TOWN HALL</b>	<p>Thank you for your patience, but please rest assured that once we are confident that we can conduct in person meetings while (1) commissioners and board members are secure up on the dais, (2) allowing a set number of participants in the room (which looks to be approximately 14 to 15 maximum, and (3) still allow for the 6 foot social distance requirement), that we will gladly open the doors again!</p> <p>When it comes to the online attendance, we ask that everyone please use proper decorum on your end of the sound and visual aspects, as you would if you were attending in person at the meeting.</p> <p>1. Please keep your microphones muted unless you are asked to speak, as any ambient noise on your end will be heard in the commission chambers.</p> <p>2. Remember if you are attending visually, you will be seen by everyone who is also attending visually on the big screens in the Commission Chambers. Please check yourselves accordingly and be respectful of others.</p> <p>We continue to thank you for being so patient!</p>
<b>Community Center</b>	<p>Community Center is open, but there are guidelines that will need to be followed to ensure safety protocols. Please check with Town staff with any questions.</p>



## ORDINANCE NO. 0-6-20

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA AMENDING CHAPTER 58. SIGNS. PROVIDING UPDATED REGULATIONS FOR COMMERCIAL AND NON-COMMERCIAL SIGNS WITHIN THE TOWN WHICH COMPLY WITH CONSTITUTIONAL REQUIREMENTS FOR GOVERNMENT REGULATION OF EXPRESSION; REVISING DEFINITIONS, EXEMPTIONS, PROHIBITIONS, AND DESIGN & PERMITTING REQUIREMENTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 58. SIGNS. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE; A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Town Commission of the Town of Palm Beach Shores (the "Town") finds and determines that the Town's land development regulations are required to regulate signs as provided by Section 163.3202(2)(f), *Florida Statutes*; and

**WHEREAS**, the Town Commission does not wish to censor speech, but rather to provide for the public welfare by regulating signage in the Town in a manner that enhances the aesthetics of the community, reduces visual pollution, provides clear information and minimizes distractions to drivers in the interests of traffic safety; and

**WHEREAS**, the Town Commission desires to modify and update its regulation of signs in order to respond to caselaw including *Reed v. Town of Gilbert*, 135 S. 9 Ct. 2218, 192 L. Ed. 2d 236 (2015); and

**WHEREAS**, the Town finds and determines that the purpose and intent provisions of its signage regulations should be detailed so as to further describe the beneficial aesthetic, traffic safety, and other effects of the Town's sign regulations, and to reaffirm that the sign regulations are concerned with the secondary effects of speech and are not designed to censor speech or regulate the viewpoint of the speaker; and

**WHEREAS**, various signs that serve as signage for particular land uses are based upon content-neutral criteria in recognition of the functions served by those land uses, but not based upon any intent to favor any particular viewpoint or control the subject matter of public discourse; and

**WHEREAS**, the Town finds and determines that the sign regulations adopted hereby allow and leave open adequate alternative means of communications, such as newspaper advertising, internet advertising and communications, advertising in shoppers and pamphlets, advertising in telephone books, advertising on cable television, advertising on UHF and/or VHF television, advertising on AM and/or FM radio, advertising on satellite radio, advertising on internet radio, advertising via direct mail, and other avenues of communication available in the Town [see *State v. J & J Painting*, 167 N.J. Super. 384, 400 A.2d 1204, 1205 (Super. Ct. App. Div. 1979); *Board of Trustees of State University of New York v. Fox*, 492 U.S. 469, 477 (1989); *Green v. City of Raleigh*, 523 F.3d 293, 305-306 (4th Cir. 2007); *Naser Jewelers v. City of Concord*, 513 F.3d 27 (1st Cir. 2008); *Sullivan v. City of Augusta*, 511 F.3d 16, 43-44 (1st Cir. 2007); *La Tour v. City of Fayetteville*, 442 F.3d 1094, 1097 (8th Cir. 2006); *Reed v. Town of Gilbert*, 587 F.3d 866, 980-981 (9th Cir. 2009)]; and

**WHEREAS**, in *Reed v. Town of Gilbert, Ariz.*, -U.S.-, 135 S. Ct. 2218, 2221, 192 L. Ed. 2d 236 (2015), the United States Supreme Court, in an opinion authored by Justice Thomas, and joined in by

Chief Justices Roberts, Scalia, Alito, Kennedy and Sotomayor, addressed the constitutionality of a local sign ordinance that had different criteria for different types of temporary noncommercial signs; and

**WHEREAS**, in *Reed*, Justice Alito in a concurring opinion joined in by Justices Kennedy and Sotomayor pointed out that municipalities still have the power to enact and enforce reasonable sign regulations; and

**WHEREAS**, the Town Commission believes these code revisions, which conform to the aforementioned legal precedent, will be in the best interests of the Town of Palm Beach Shores, and will promote the public health, safety, and welfare.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**Section 1:** Chapter 58. Signs. of the Code of Ordinances of the Town of Palm Beach Shores, Florida, Sections 58-1 through and including 58-54 are hereby amended to read as follows:

## **Chapter 58 - SIGNS**

### **ARTICLE I. - IN GENERAL**

#### **Sec. 58-1. - Definitions.**

*Terms defined.* For the purposes of this chapter, the following words and phrases shall have the meanings herein set forth. Any term that is used in this chapter and not defined herein should be given its common definition:

*Banner.* A sign that have the characters, letters, illustrations, or ornamentations applied to cloth, paper, balloons or fabrics of any kind, and which are typically hung from, among other things, a pole, a building or some other structure.

*Billboard.* A Commercial Speech Sign identifying a location other than the lot on which the Commercial Speech Sign is located, where a commercial transaction is offered or a Noncommercial Speech Sign identifying the location of a noncommercial event other than the Plot on which the Noncommercial Speech Sign is located. This term applies to both Permanent Signs and Temporary Signs.

*Changeable Copy Sign.* A Sign which is visible from outside a building and which is characterized by changeable copy, regardless of method of attachment of the copy or manual/electronic operation of the changing message.

*Commercial Speech.* Speech that proposes a commercial transaction, identifies a person or entity with whom a commercial transaction is offered, or identifies a place or location at which a commercial transaction is offered.

*Commercial Speech Sign.* A Sign containing Commercial Speech.

*Copy.* The linguistic or graphic content, including but not limited to Logos, contained on a Sign Face.

*Directional sign* - a ground sign or temporary sign designed to guide or direct vehicular traffic.

Flat wall sign - a sign attached to, or parallel to a wall, or erected and confined within the limits of an outside wall of any building or structure, which is supported by such wall or building, and which displays only one sign face.

Ground Sign. A Permanent Sign that is supported by one or more columns, upright poles or braces extended from the ground or from an object on the ground, or that is erected on the ground, when no part of the Sign is attached to any part of a building or structure.

Harmful to minors. With regard to Copy, any description or representation, in whatever form, of nudity, sexual conduct, or sexual excitement; or non-erotic word or picture; when it:

- (1) Predominately appeals to the prurient, shameful, or morbid interest or is otherwise obscene in nature; and
- (2) Is patently offensive to generally accepted standards in the adult community as a whole with respect to what is suitable sexual material for minors; and
- (3) Taken as a whole, lacks serious literary, artistic, political, or scientific value.

Identification sign – a sign used to identify a dwelling or its occupants. Identification signs are not used to advertise services or goods provided.

Multifamily dwelling – see “Dwelling, multiple-family use,” at Palm Beach Shores Muni. Code, Appendix A, Sec. II., Pf. 2.18

Noncommercial Speech. Speech that does not propose a commercial transaction.

Noncommercial Speech Sign. A Sign on which the Copy contains only Noncommercial Speech.

Nonconforming Sign. A Permanent Sign existing on the effective date of the adoption of this ordinance which could not be installed or built under the current terms of this chapter.

Off-Site Sign. A Commercial Speech Sign identifying a location other than the lot on which the Commercial Speech Sign is located, where a commercial transaction is offered or a Noncommercial Speech Sign identifying the location of a noncommercial event other than the Plot on which the Noncommercial Speech Sign is located. This term applies to both Permanent Signs and Temporary Signs. See also “Billboard.”

Permanent Sign. A Sign intended to be displayed to the general public for a minimum of one year. Permanent Signs typically require permitting and inspections for construction or installation.

Real Estate Sign. A Temporary Commercial Speech Sign used to identify property, buildings or other real property interests that are being offered for sale, rent or lease. Such signs shall also include signs used to advertise an "open house" real estate event. Directional Signs are not Real Estate Signs.



Sandwich board Sign - a movable sign not secured or attached to the ground; a self-supporting A-frame sign.

Sign. An object designed to convey information or attract the attention of persons not on the premises on which the sign is located; provided, however, that the following shall not be included in the application of the regulations herein:

- (1) Signs not exceeding one square foot in area and bearing only property numbers, post box numbers, names of occupants of premises, or other identification of premises not having commercial connotations;
- (2) Flags;
- (3) Legal notices; identification, information, or directional signs erected or required by governmental bodies;
- (4) Integral decorative or architectural features of buildings except letters, trademarks, moving parts, or moving lights;

~~The word "sign," when used in this chapter, shall mean the display of characters, letters, ornamentation, lights, mechanical fixtures, electrical fixtures or the structure on which the aforesaid are located or applied, used for identification, direction, advertising or promotional purposes, or used to convey or display a message or idea of any kind.~~

Snipe Sign. Any Sign, generally of a temporary nature, made of any material, when such Sign is tacked, nailed, posted, pasted, glued, or otherwise attached to the ground or to trees, poles, stakes, fences, or other objects, not erected, owned, and maintained by the owner of the Sign.

Temporary Sign. Any Sign that is not intended to be a Permanent Sign.

## **Sec. 58-2. – Purpose, intent, and scope of regulations.**

- (a) Purpose ~~In general~~. The purpose of this chapter is to encourage the effective use of signs as a means of communication in the town; to maintain and enhance the town's aesthetic environment as well as the town's ability to attract sources of economic development and growth; to improve pedestrian and traffic safety; to minimize the possible adverse effect of signs on nearby public and private property; to foster the integration of signage with architectural and landscape designs; and to enable the fair and consistent enforcement of these sign regulations. Additionally, this chapter provides for regulations to achieve the following:

- (1) *Property value protection.* Signs should not create a nuisance to the occupancy or use of other properties as a result of their size, height, brightness, or movement. They should be in harmony with buildings, the neighborhood, and other conforming signs in the area.
- (2) *Communication.* Signs should not deny other persons or groups the use of sight lines on public rights-of-way, should not obscure important public messages and should not overwhelm readers with too many messages. Signs can and should help individuals to identify and understand the jurisdiction and the character of its neighborhoods and commercial areas.
- (3) *Preservation of the community's beauty.* Small towns such as Palm Beach Shores, which include a public beach and numerous public parks, as well as primarily residential uses supported by very limited commercial uses, rely heavily on their natural surroundings and beautification efforts to retain their quality of life and economic viability. This concern is reflected by the active and objective regulations of the appearance and design of signs.

(b) *Intent.* In accordance with the U.S. Supreme Court's cases on sign regulation, the regulations in this chapter are not intended to regulate or censor speech based on its content or viewpoint, but rather to regulate the secondary effects of speech that may adversely affect the Town's substantial and compelling governmental interests in preserving scenic beauty and community aesthetics, and in vehicular and pedestrian safety in conformance with First Amendment jurisprudence<sup>1</sup>.

(c)(b) *Regulations strictly enforced.* It shall be unlawful for any persons to post, display, change or erect a sign that requires a permit without first having obtained a permit therefor in accordance with this chapter. Additionally, applications for sign permits shall be submitted to the planning and zoning board for architectural and aesthetic review and compatibility with this chapter in accordance with section 58-35 and, for certain temporary signs, in accordance with section 58-53(b)(3). Signs or sign structures erected without all necessary permits and approvals shall be deemed in violation of this chapter and it shall be mandatory to obtain the applicable permits and approvals or remove the sign immediately. All signs not expressly permitted or excepted by this chapter are strictly prohibited.

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<sup>1</sup> (1) Reed v. Town of Gilbert, U.S., 135 S. Ct. 2218, 192 L. Ed. 2d 236 (2015) on the topic of noncommercial temporary signs;  
(2) Metromedia, Inc. v. City of San Diego, 453 U.S. 490 (1981) on the topic of commercial signs and off-premise signs;  
(3) City of Ladue v. Gilleo, 512 U.S. 43 (1994) on the topic of political protest signs in residential areas;  
(4) Linmark Assocs., Inc. v. Township of Willingboro, 431 U.S. 85 (1977) on the topic of real estate signs in residential areas;  
(5) Burson v. Freeman, 504 U.S. 191 (1992) on the topic of election signs near polling places;  
(6) Central Hudson Gas & Electric Corp. v. Public Service Commission, 447 U.S. 557 (1980) on the topic of regulation of commercial speech; and  
(7) City Council v. Taxpayers for Vincent, 466 U.S. 789 (1984) on the topic of signs on public property.

~~(d)~~*(e) Non-commercial message.* Notwithstanding anything contained in this chapter to the contrary, any sign erected pursuant to the provisions of this chapter may, at the option of the applicant, contain either a non-commercial message unrelated to the business located on the premises where the sign is erected or a commercial message related to the business and located on the business premises. The non-commercial message may occupy the entire sign face or portion thereof. The sign face may be changed from commercial to non-commercial messages as frequently as desired by the owner of the sign, provided that the size and design criteria conform to the applicable portions of this chapter, the sign is allowed by this chapter, the sign conforms to the requirements of the applicable zoning designation and the appropriate permits are obtained. For the purposes of this sign code, non-commercial messages, by their very nature, shall never be deemed off-premises or commercial signs.

(e) Severability.

(1) Generally. If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this chapter is declared unconstitutional by the final and valid judgment or decree of any court of competent jurisdiction, this declaration of unconstitutionality or invalidity shall not affect any other part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this chapter.

(2) Severability where less speech results. This subsection shall not be interpreted to limit the effect of any applicable severability provisions in the code of ordinances or any adopting ordinance. The Town Commission specifically intends that severability shall be applied to these sign regulations even if the result would be to allow less speech in the Town, whether by subjecting currently exempt signs to permitting or by some other means.

(3) Severability of provisions pertaining to prohibited signs. This subsection shall not be interpreted to limit the effect of any applicable severability provisions in the code of ordinances or any adopting ordinance. The Town Commission specifically intends that severability shall be applied to Section 58-3. "Prohibited Signs," so that each of the prohibited sign types listed in that section shall continue to be prohibited irrespective of whether another sign prohibition is declared unconstitutional or invalid.

(4) Severability of prohibition on off-premises signs. This subsection shall not be interpreted to limit the effect of any applicable severability provisions in the code of ordinances or any adopting ordinance. If any or all of chapter 58. Signs, or any other provision of the Town Code is declared unconstitutional or invalid by the final and valid judgment of any court of competent jurisdiction,



the Town Commission specifically intends that the declaration shall not affect the prohibition on off-site signs.

**Sec. 58-3. - Prohibited signs.**

- (a) It shall be unlawful to erect any of the following types of signs:
- (1) Billboards or off-site ~~premises~~ signs.
  - (2) Flashing signs or flashing illumination, regardless of type or method.
  - (3) Reserved.
  - (4) Signs which overhang or otherwise intrude upon a street or walk or otherwise project from a building.
  - (5) Signs on a canopy or awning.
  - (6) Signs on the roof of a building or painted on the wall or roof of a building.
  - (7) Swinging signs larger than 18 inches by 24 inches.
  - (8) Any sign with an exposed unshielded light source unless the sign is placed behind a window and does not face a public street or right-of-way. For purposes of this chapter, the phrase "exposed unshielded light source" shall mean visible incandescent bulbs, neon tubes, fluorescent tubes or exposed LED illumination or mirrors reflecting a direct light source or any other light emitting device that displays the source of light.
- (b) It shall be unlawful to erect any of the following types of signs unless approved in conjunction with a special events permit (see chapter 18), or without the express prior approval of the town administrator, manager or designee, which may only be granted on a temporary basis:
- (1) ~~Banners. which are signs that have the characters, letters, illustrations, or ornamentations applied to cloth, paper, balloons, or fabrics of any kind, and which are typically hung from, among other things, a pole, a building or some other structure.~~
  - (2) ~~Signs made of any material, including paper, cardboard, wood, metal, and plastic, when such sign is tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, fences, or other objects, sometimes called "Snipe signs".~~
- (c) The approval required by subsection (b) above is in addition to all other requirements and approvals required by this chapter. One temporary sign approved by subsection (b) may be placed at the location of the special event. Two additional temporary special event signs may be placed at the intersection of the road, lane, or way at which the special event is located and South Ocean Avenue, Atlantic Avenue, or Lake Drive.

**Sec. 58-4. - Appeals.**

Appeals from decisions of the building official under this chapter shall be permitted in accordance with applicable provisions of the Florida Building Code. Appeals from decisions of the planning and zoning board under this chapter shall be permitted in accordance with section 14-88 of the Town of Palm Beach Shores Code of Ordinances.

**Sec. 58-5. - Compliance by damaged legally non-conforming signs and those being renovated or altered.**

- (a) Any legally non-conforming sign damaged to the extent of 50 percent or more of the sign face or sign structure, or any combination of the two shall be brought into compliance with this chapter immediately.
- (b) Any legally non-conforming sign undergoing renovation or alteration of any kind, whatsoever, shall, for the purpose of this chapter be considered a new sign, and shall be brought into compliance with this chapter immediately.

**Secs. 58-6—58-30. - Reserved.**

**ARTICLE II. - PERMIT**

**Sec. 58-31. - Permit required.**

It shall be unlawful for any person to erect, post or display any sign in the town without first filing an application in writing for a permit and without first having obtained a permit as required in this article.

**Sec. 58-32. - Exceptions.**

The following signs shall be exempt from the permitting requirements of this chapter. An electrical permit is nevertheless required for otherwise excepted signs using electrical service:

- (1) No permit shall be required for temporary signs as described in section 58-53.
- (2) Small signs, ~~which include but are not limited to on-site directional signs, public warning signs, official government signs and commemorative plaques.~~ Small signs are limited to a sign face area of one square foot and five feet in height.
- (3) Signs erected or placed by the town on town or public property, for the general purposes of benefitting the public health, safety, and welfare.

- (4) Signs indicating occupant names, property numbers, mail/post office box numbers and other non-commercial identification of the premises, provided the signs are no larger than one square foot in area. No more than two such signs at a single lot of record may be exempt from this section unless waived by the planning and zoning board.
- (5) United States of America, State of Florida, and local government (Palm Beach Shores/Palm Beach County) flags.
- (6) Legal notices or identification and informational or directional signs erected and required by federal, state, or local law ~~governmental bodies~~.

**Sec. 58-33. - Application.**

Applications for permits required by this article shall be made to the building official and shall set forth the following:

- (1) The kind of sign proposed to be constructed.
- (2) The lot and location thereon upon which the sign is proposed to be located or affixed.
- (3) The plans for the proposed sign showing all existing signs location of existing and proposed signs, dimensions (including height), materials, method of construction, attachment to building or structures lighting, and building elevations. The plans shall also include color renderings of the sign, landscaping features, if applicable, and other information to assist the planning and zoning board with its architectural and aesthetic review. The building official may require additional information deemed necessary to ensure that the proposed sign complies with all applicable building code requirements.
- (4) A computation of the total allowable sign area for the site (a sign budget), which will account for any existing and proposed signage.

**Sec. 58-34. - Fees.**

All permit applications shall be accompanied by the applicable application fees, set by resolution of the Town Commission as may be amended from time to time.

**Sec. 58-35. - Planning and zoning board review.**

The planning and zoning board shall review all applications for sign permits for compliance with this chapter and shall conduct architectural and aesthetic review of all sign permit applications pursuant to

chapter 14, article II, division 5 of the Town of Palm Beach Shores Code of Ordinances. No sign permit shall be issued without planning and zoning board architectural and aesthetic review approval.

**Secs. 58-36—58-50. - Reserved.**

### **ARTICLE III. - REGULATION**

#### **Sec. 58-51. - Permissible permanent signs; restrictions on location, type.**

- (a) No permanent signs or any part thereof, shall obstruct a neighboring property's line of vision drawn at an angle of 45 degrees through the corners of the building limits of the lot on which the sign is located. No portion of any permanent sign shall be closer than, or overhang a point 12 inches inside, the front or side property line of the lot upon which the sign is located.
- (b) Flood or spot lighting of permanent signs and buildings shall be directed toward the permanent sign or building as applicable and shall be arranged so that the axis of throw of light does not form an angle of less than 45 degrees with any property line. All lighting equipment shall be located within limits prescribed for signs.
- (c) Services, facilities, and accommodations offered to the public by any permanent signs shall be only those permissible under zoning restrictions applicable to that location.
- (d) In zoning districts "B" and "C" only one permanent sign per establishment shall be permitted. Size shall be limited to one quarter square foot of sign for every linear foot of lot frontage, but not to exceed 50 square feet on multiple lots. On corner lots, no permanent sign shall be placed in the area that is 30 feet back from the intersection of the lot lines (line of sight). In the case of water frontage, the permanent sign must be a flat wall sign, projecting no more than 18 inches from the wall of the building to which it is attached.
- (e) In zoning district "D", only one permanent sign per establishment shall be permitted. Size shall be limited to three-quarter square foot of sign for every linear foot of lot frontage, but not to exceed 150 square feet on multiple lots.
- (f) Signs erected or placed by the town on town or public property, for the general purposes of benefitting the public health, safety, and welfare (e.g. indicating the time and place of regularly held civic, ~~religious~~, or public service activities) ~~or meetings are permitted on town property~~ at areas designated by the town on Ocean Avenue and on Lake Avenue. The placement of such signs shall be allocated on a first-come, first-serve basis, so long as space is available in the town's



discretion. Such signs shall not exceed 18 inches by 24 inches in size and shall otherwise comply with all other requirements and approvals required by this chapter.

**Sec. 58-52. - Wind loads.**

All permanent ~~non-temporary~~ signs shall be designed to withstand horizontal wind loads as required by the Florida Building Code. The permit application for proposed signs that exceed 20 square feet in area must, in addition ~~to the requirements of section 58-33~~, bear the seal of a registered professional engineer who attests to compliance with this requirement. Flat wall signs shall not project more than 18 inches from the wall of the building to which they are attached.

**Sec. 58-53. - Temporary signs.**

(a) No signs are permitted in zoning districts "A," "B," "C" or "D" other than ~~as permanent signs~~ allowed by section 58-51, and temporary signs allowed hereunder. Each lot, or group of lots developed as a single property, is permitted to display temporary signs, subject to the following specific conditions:

(1) Commercial speech temporary real estate signs.

- a. One temporary sign advertising the sale or rent of the property may be placed on the property so it can be viewed from the street. Corner lots in Zoning District A may have one such sign for each side of the lot that fronts a street. Such signs may be a maximum of 12 by 18 inches in size, must have a forest green background, white copy, and be mounted on a black post no higher than four feet above the ground to the top of the sign. Uniform, yet unique appearance for such signs advances overall aesthetic interests of the town since these types of temporary signs are more common than others. In addition, sign uniformity for such signs allows law enforcement and code compliance personnel to easily differentiate properties that are being sold or rented. Such signs may remain as long as the property is for sale or for rent and must be removed upon the completion of the sale or rental activity.
- b. For waterfront property located on Inlet Drive or Lake Drive, one additional temporary sign advertising the sale or rent of the property may be placed on the property so it can be viewed from the water, but not from the street. In order that these temporary signs can be viewed by traveling watercraft and others on the water, without compromising the overall aesthetic interests of the town, they may be up to, but not in excess of, 24 square feet in area, with a length of such sign not exceeding twice the height. Such signs may

remain as long as the property is for sale or for rent and must be removed upon the completion of the sale or rental activity.

c. For multifamily dwelling structures under construction on property in zoning districts "B," "C" or "D" and for units thereof being offered for sale or rent, a temporary "for sale" or "for rent" sign may be placed on the subject property subject to the following specific conditions:

(1) The sign may be mounted flat against the building in which the units are offered or may be free standing within the property lines of the lot and outside the town-owned ten-foot strip. In either case such sign shall not exceed 24 square feet in area, with a length of such sign not in excess of twice the height.

(2) In the alternative, during construction only, the required silt screen, or any portion thereof, may incorporate such sign.

(3) If building plans have been approved by the town for a proposed multifamily dwelling structure on property in such zones, the planning and zoning board will review the plans and specifications for a temporary sign which may be granted for a period of one year and for one-year extension upon written request to the building official and the approval of the planning and zoning board.

(4) As a condition of the temporary permission granted for the placement of signs under this subsection (b), the owner agrees, upon written notice that the town considers such signs unsafe, to dismantle and remove the same within 24 hours of receipt of such notice. Upon the owner's failure to do so, the town may remove and hold such signs at the owner's expense.

~~e. Permanent signs erected pursuant to the permitting process set forth in article II of this chapter are specifically excluded from this category of sign.~~

~~(2) d.~~ In addition to the above signs, whenever ~~When~~ the owner or the owner's agent is present upon the property, one "open house" sign or "garage sale" sign or other sign advertising an ~~similar commercial~~ event at the property may be displayed on the property so it can be viewed from the street. ~~Four~~ Two additional signs may be placed off-site on private property (or in the five feet of the town-owned ten-foot strip that is adjacent to said private property), located on the same street as the property holding the commercial event, and with the express written permission of the off-site property owner, and/or on town property, along the intersection of the street road, land, or way along which the

garage sale or open house is located and South Ocean Avenue, Atlantic Avenue, or Lake Drive. Uniform, yet unique appearance for such signs advances overall aesthetic interests of the town since these types of temporary signs are more common than others. In addition, sign uniformity for such signs allows law enforcement and code compliance personnel to easily differentiate properties that are conducting these permitted activities. As such, the Town will provide these temporary signs for use by the commercial event holder. A refundable deposit, set by resolution of the Town Commission as may be amended from time to time, may be imposed for use of these signs. Such signs ~~are not restricted by color or shape but may not exceed 18 by 24 inches in size and~~ shall be mounted no higher than four feet above the ground to the top of the sign. Such signs may be placed no earlier than noon of the day preceding the day that the open house, garage sale, or other commercial event is occurring ~~remain as long as the open house, garage sale, or other commercial event is occurring,~~ and must be removed upon the completion of the open house, garage sale or other event activity.

(2 3) Commercial speech temporary construction signs.

- a. One temporary construction sign per lot is allowed so long as a town building permit has been issued for the construction denoted on the sign. This sign shall not exceed 24 square feet in area, with a length of such sign not exceeding twice the height.
- b. For waterfront property located on Inlet Drive or Lake Drive, one additional temporary construction sign may be placed on the property so it can be viewed from the water, but not from the street, so long as a town building permit has been issued for the construction denoted on the sign. This sign shall not exceed 24 square feet in area, with a length of such sign not exceeding twice the height.
- c. Temporary construction signs may remain as long as the construction activity is occurring pursuant to a validly issued building permit and must be removed upon the final inspection or issuance of the certificate of occupancy.

(3 4) Commercial speech temporary storefront advertising signs.

On commercial properties that are open to the public in zoning districts "C" and "D," one portable A-frame or sandwich-type sign per lot, or group of lots developed as a single property, may be displayed for view by passing motorists or pedestrians. Such signs may be displayed at all times that the activity or business being advertised is open to the public. Such signs shall be removed during all other times. Such signs shall not interfere

with motorist or pedestrian traffic in any right-of-way or on any sidewalk. Such signs shall not exceed 36 inches tall by 24 inches wide.

(4 5) Commercial speech temporary sign locations.

All temporary signs must be located within the property line of the lot and outside the town-owned ten-foot strip. However, in zoning district "A" temporary real estate signs may also be placed in the five feet of the town-owned ten-foot strip that is adjacent to the property line of the lot. Further, on commercial properties that are open to the public in zoning districts "C" and "D", temporary A-frame signs may be located in the five feet of the town-owned ten-foot strip that is adjacent to the property line of the lot.

~~(b) For multifamily dwelling structures under construction on property in zoning districts "B," "C" or "D" and for units thereof being offered for sale or rent, a temporary "for sale" or "for rent" sign may be placed on the subject property subject to the following specific conditions:~~

- ~~(1) The sign may be mounted flat against the building in which the units are offered or may be free standing within the property lines of the lot and outside the town-owned ten foot strip. In either case such sign shall not exceed 24 square feet in area, with a length of such sign not in excess of twice the height.~~
- ~~(2) In the alternative, during construction only, the required silt screen, or any portion thereof, may incorporate such sign.~~
- ~~(3) If building plans have been approved by the town for a proposed multifamily dwelling structure on property in such zones, the planning and zoning board will review the plans and specifications for a temporary sign which may be granted for a period of one year and for one-year extension upon written request to the building official and the approval of the planning and zoning board.~~
- ~~(4) As a condition of the temporary permission granted for the placement of signs under this subsection (b), the owner agrees, upon written notice that the town considers such signs unsafe, to dismantle and remove the same within 24 hours of receipt of such notice. Upon the owner's failure to do so, the town may remove and hold such signs at the owner's expense.~~

(5) Non-commercial speech temporary signs.

- a. Associated with a definite event. One non-commercial speech temporary sign per lot or parcel associated with a definite event shall be permitted. By way of example: religious services for a particular holiday are one definite event; Multiple candidates running for office as well as individual ballot questions related to a particular issue all occurring at the



same election are each separate definite events; A birthday party is one definite event. Such signs shall not exceed 18 by 24 inches in size, shall be mounted no higher than four feet above the ground to the top of the sign, and shall be removed upon the completion or conclusion of the event for which they were placed.

- b. Not associated with a definite event. One non-commercial speech temporary sign per lot or parcel not associated with any definite event shall be permitted. There is no time duration for such non-commercial speech temporary sign. By way of example: signs generally expressing allegiance (or opposition) to a school or sports team; or signs generally expressing support (or opposition) to an ideological, social, familial or political concept are not associated with any definite event. Such signs shall not exceed 18 by 24 inches in size and shall be mounted no higher than four feet above the ground to the top of the sign.

(6) Non-commercial speech temporary sign locations.

All non-commercial speech temporary signs must be located within the property line of the lot and outside the town-owned ten-foot strip.

- ~~(b) e)~~ Temporary signs shall be maintained in a "like new" condition at all times. Any Temporary Sign showing evidence of weathering, rust or other damage, or deterioration from whatever cause, shall be removed and/or replaced immediately. Nothing in this chapter shall be construed to limit the use of political signs or signs exercising the right to freedom of speech. Such signs shall not exceed 18 by 24 inches in size, shall be mounted no higher than four feet above the ground to the top of the sign, and shall be removed upon the completion of the election or political event, if applicable, for which they were placed.

- ~~(c) d)~~ All temporary signs shall conform to the size, location, and duration requirements of this section. The maximum combined square footage for all temporary signage on any lot, or group of lots developed as a single property at any given time, excluding signs permitted to be placed pursuant to section 58-53(a)(1)b. and section 58-53(a)(3)b. shall not exceed 24 square feet.

- ~~(d) e)~~ Any temporary sign placed anywhere within the town, that is in violation of this section, may be removed immediately by the town and shall be held by the town at the owner's expense.

- (e) All Temporary Signs shall be removed and safely stored within an enclosed structure upon the declaration by the State of Florida, Palm Beach County, or the National Weather Service of a tropical storm or hurricane watch or warning that includes the Town of Palm Beach Shores within the scope of

the declaration and shall not be displayed until after the storm system has completely passed the Town and the declaration has been lifted.

**Sec. 58-54. - Shop and store identification.**

Nothing in this chapter shall be construed to limit the use of signs other than those prohibited by section 58-51 which are customarily placed within a multi-use facility to identify the shops or stores located within said resort or other multi-use facility, provided that such stores or shops do not open or front upon any street or waterway.

FIRST READING this 23<sup>rd</sup> day of November 2020.

SECOND AND FINAL READING this 21<sup>st</sup> day of December 2020

**TOWN OF PALM BEACH SHORES**

\_\_\_\_\_  
Alan Fiers, Mayor

ATTEST:

\_\_\_\_\_  
Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

\_\_\_\_\_  
Keith Davis, Town Attorney

**ORDINANCE NO. O-7-20**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 28. FINANCE. AT SECTION 28-32. EXEMPTIONS FROM THE COMPETITIVE PROCUREMENT REQUIREMENT. TO CLARIFY THAT PURCHASES OF GOODS AND SERVICES UNDER CONTRACTS OF THE FEDERAL GOVERNMENT, THE STATE OF FLORIDA AND/OR ITS POLITICAL SUBDIVISION (I.E., PIGGYBACKED CONTRACTS) AND PURCHASES OF EXEMPT CONTRACTUAL GOODS AND SERVICES ARE NOT SUBJECT TO THE QUOTATION REQUIREMENTS OF SECTION 28-29; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 28. FINANCE. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, Chapter 28 of the Town Code of Ordinances currently provides the purchasing guidelines for all Town purchases; and

**WHEREAS**, the Town Commission of the Town of Palm Beach Shores desires to revise its regulations to clarify the application of the quotation requirements section to purchases made using piggyback contracting and purchases otherwise exempt from the competitive procurement requirements; and

**WHEREAS**, the Town Commission believes these revisions to its Code of Ordinances to be in the best interests of the health, safety, and welfare of the citizens of Palm Beach Shores.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**Section 1:** Section 28-32. Exemptions from the competitive procurement requirement. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended to clarify that purchases of goods and services under contracts of the federal government, the State of Florida and/or its political subdivision (i.e., piggybacked contracts) and purchases of exempt contractual goods and services are not subject to the quotation requirements of Section 28-29; providing that Section 28-32. Exemptions from the competitive procurement requirement. shall hereafter read as follows:

**Sec. 28-32. - Exemptions from the competitive procurement requirement.**

The following are exempt from the requirements of formal competitive procurement:

- (1) Sole source procurement; however, all sole source procurements where the cost of the commodity or contractual service exceeds \$25,000.00 shall be authorized by the town commission.
- (2) Non-emergency exemptions to this process must be approved by the town commission if over \$25,000.00.
- (3) Emergency procurements. The town manager, the mayor or the mayor's designee may make or authorize emergency procurements of commodities or services when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the town. The town clerk will notify the town commission immediately of all emergency expenditures over \$25,000.00.
- (4) Purchases under contracts of the federal government, the State of Florida and/or its political subdivisions. All purchases of commodities or contractual services under the provisions of local, state and federal purchasing contracts shall be exempt from the quotation and competitive procurement requirements, however such contracts must be approved by the town commission if over \$25,000.00.
- (5) Exempt contractual goods and services not subject to the quotation and competitive procurement requirement. This category shall include services involving special skill, ability, training or expertise which are in their nature, unique, original or creative, in accordance with F.S. § 287.057(5)(f).

**Section 2:** Each and every other section and subsection of Chapter 28. Finance. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously adopted.

**Section 3:** All ordinances or parts of ordinances in conflict be and the same are hereby repealed.

**Section 4:** Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.



**Section 5:** Specific authority is hereby granted to codify this Ordinance.

**Section 6:** This Ordinance shall take effect immediately upon adoption.

FIRST READING this 21<sup>st</sup> day of December 2020.

SECOND AND FINAL READING this \_\_\_\_ day of \_\_\_\_, 2021.

**TOWN OF PALM BEACH SHORES**

\_\_\_\_\_  
Alan Fiers, Mayor

ATTEST:

\_\_\_\_\_  
Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

\_\_\_\_\_  
Keith Davis, Town Attorney