

Tuesday, September 18, 2018
Immediately following 6:00 pm
Budget Hearing #2



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

**TOWN COMMISSION
REGULAR MEETING AGENDA**

Mayor Myra Koutzen
Vice Mayor Roby DeReuil

Commissioner Gil Gilgallon
Commissioner Bob Stanton
Commissioner Brian Tyler

Town Attorney Keith Davis
Town Clerk Evyonne Browning
Assistant Clerk Gaudy Quesada

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

3. CONSENT AGENDA (Items that do not need discussion, but require a vote)

- a. August 20, 2018 Commission Meeting Minutes
- b. September 10, 2018 Budget Hearing No. 1 Minutes
- c. Special Event permit SP18-22 (October 6, 2018 Birthday celebration for 100 to 120 guests sponsored by Scott McCranels at the Community Center from 2:00 pm to 12:00 midnight.)
- d. Special Event permit SP18-25 (September 21, 2018 Book signing event sponsored by Nikolin Bujaj for 100 guests from 2:00 pm to 12:00 midnight)

4. PRESENTATIONS/UPDATES

- a. Mediation Week Proclamation
- b. Badge pinning ceremony and swearing in of Firefighter/EMT Shane Walker

5. DEPARTMENT AND BOARD REPORTS

- a. Financials
 - 1. Approval of Financial Report for Period ending July 31, 2018
- b. Staff Reports:
 - 1. Police Department
 - 2. Fire Department
 - 3. Public Works
 - 4. Town Clerk
 - 5. Town Attorney
- c. Planning & Zoning Report (verbal)

6. **COMMISSION REPORTS**

7. **PUBLIC COMMENTS**

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13)

8. **PROJECT UPDATES/DISCUSSIONS** (*Non-voting items*)

None at this time

9. **ORDINANCES AND RESOLUTIONS**

- a. Ordinance O-6-18: Amending Article 62. Streets, Sidewalks and other public places to recognize the Town's Utility Undergrounding Project. (*1st reading*)

10. **OTHER BUSINESS** (Any regular business requiring a vote)

- a. Approval to enter into a lease agreement for two (2) new Police vehicles (*Myra Koutzen, Mayor and Wendy Wells, Finance Officer*)
- b. Approval to send a consideration and development of code language to the Planning and Zoning Board to review changing ceiling height limits for single family homes that are getting squeezed by the new FEMA requirements. (*Myra Koutzen, Mayor*)
- c. Award RFP bid for Police Bathroom renovations. (*Alan Welch, Public Works Director*)

11. **ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR COMMISSION MEETING MINUTES
August 20, 2018**

Mayor Koutzen called the meeting to order at 6:01 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Gil Gilgallon, Commissioner Robert Stanton, and Commissioner Brian Tyler. Also present were Police Chief Langevin, Fire Chief Steedman, Public Works Director Welch, Town Accountant Wendy Wells, and Town Attorney Keith Davis.

2. **APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

MOTION: Commissioner Gilgallon moved to approve the meeting agenda as presented

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

3. **CONSENT AGENDA** (Items that do not need discussion, but require a vote)

- a. July 16, 2018 Commission Meeting Minutes
- b. July 16, 2018 Special Called Meeting Minutes (to set the proposed Millage Rate)
- c. August 6, 2018 Special Called Meeting Minutes
- d. Special Event permit SP18-04: October 13, 2018 Michael Hayes Wedding Reception with 120 guests.
- e. Special Event permit SP18-04B: October 13, 2018 Michael Hayes Wedding Ceremony on Town Beach with 120 guests.
- f. Special Event permit SP18-16: October 5, 2018 Sailfish Marina Fishing Tournament with 800 plus guests. PB Sheriff will assist with police detail.
- g. Special Event Permit SP18-17: December 7, 2018 Buffet dinner with 100 guests at the Community Center through Café' Chardonnay.
- h. Special Event Permit SP18-18: October 12, 2018 Lisa Tropepe sponsoring a Professional Engineering family event with 100 guests at the Community Center.
- i. Special Event Permit SP18-19: September 25, 2018 Ceremony sponsored by the Palm Beach County Victim's Rights Coalition with 100 participants. PB Shores PD to assist with police detail.

MOTION: Commissioner Gilgallon moved to approve the consent agenda as presented

SECOND: Commissioner Tyler seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

4. **PRESENTATIONS/UPDATES**

- a. Presentation by State Senator Bobby Powell

- b. Update on Undergrounding project by Danny Brannon
- c. Commission approval for the Supervising Engineer and Town Staff to issue an RFP, soliciting bids for construction services of the Town's Undergrounding project.

MOTION: Commissioner Tyler moved to approve the Supervising Engineer and Town Staff to issue an RFP, soliciting bids for construction services of the Town's Undergrounding project.

SECOND: Commissioner Gilgallon seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

5. DEPARTMENT AND BOARD REPORTS

a. Financials

- 1. Approval of Financial Report for Period ending July 31, 2018

MOTION: Commissioner Gilgallon moved to approve the Financial Report

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

- a. Written Staff Reports: Police Department, Fire Department, Public Works, Town Clerk, Town Attorney.
- b. Planning & Zoning Report (verbal): P & Z Chairperson, Janet Kortenhaus, stated the August 28th meeting has been moved to August 29th. She also stated there will be an update from the Marine Engineer on recommended ordinances changes regarding the Town's dock code. There are also 3 other projects for consideration on the agenda.

6. COMMISSION REPORTS

Mayor Koutzen stated she attended the recent Florida League conference in Hollywood. The hot topics were Home Rule and Cell Towers.

7. PUBLIC COMMENTS: PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13)

- a. Chuck Howard discussed parking citations at the Town's Beach lot.

8. PROJECT UPDATES/DISCUSSIONS (Non-voting items)

None at this time

9. ORDINANCES AND RESOLUTIONS

- a. Ordinance O-2-18 (Fences): Amend Appendix A, Zoning Ordinance at Section II. Definitions. To add definitions for the terms fence, Chain-link Fence, Stockage Fence and Wall. *(2nd and final reading)*

Town Attorney Keith Davis read Ordinance O-2-18 by title only.

MOTION: Commissioner Gilgallon moved to approve Ordinance O-2-18 as read.

SECOND: Commissioner Tyler seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES The Motion Passed Unanimously

- b. Ordinance O-3-18 (Pool, Pool Decks, slabs, screened enclosures, et al): Amend Chapter 14, Buildings and Building Regulations. Article II, Administration. Division 3 Building Construction and Site Plan Review, Approval. At Section 14-62. Procedure. *(2nd and final reading)*

Town Attorney Keith Davis read Ordinance O-3-18 by title only and stated this final version has several revisions which occur on page 3 as requested by the Commission.

MOTION: Commissioner Gilgallon moved to approve Ordinance O-3-18 as read.

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES The Motion Passed Unanimously

- c. Ordinance O-5-18: Amending Chapter 78. Vegetation. Article III. Landscaping by creating an entirely new Division 3 entitled “Florida-friendly” Fertilizer use. *(2nd and final reading)*

Town Attorney Keith Davis read Ordinance O-5-18 by title only and stated this final version is a model ordinance and is required for the Town to participate in the MPDES program.

MOTION: Commissioner Gilgallon moved to approve Ordinance O-5-18 as read.

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES The Motion Passed Unanimously

d. Resolution R-8-18: Budget Amendment No. 3, FY 2017/18.
Town Attorney Keith Davis read Resolution R-8-18, Budget Amendment No. 3 for Fiscal Year 2017/18 by title only.

MOTION: Commissioner Tyler moved to approve Resolution R-8-18, Budget Amendment No. 3 as read.

SECOND: Commissioner Gilgallon seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

10. OTHER BUSINESS (Any regular business requiring a vote)

- a. Approval to use Impact Fees for Police Bathroom remodel and Playground equipment projects (*Myra Koutzen, Mayor and Wendy Wells, Finance Officer*)

MOTION: Commissioner Stanton moved to approve the use of Impact Fees as requested.

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

- b. Approval of Town playground equipment. (*Myra Koutzen, Mayor and Alan Welch, Public Works Director*)

Mayor Koutzen stated we are able to piggyback off of another municipal bid, which meets our procurement process. She has spoken with several moms about the new equipment and all approved of the selections. The cost will be approximately \$33,453. Our Public Works Director, Alan Welch, and his staff will get trained on the use and maintenance of the new equipment as well.

MOTION: Commissioner Gilgallon moved to approve the purchase of the new playground equipment as presented.

SECOND: Commissioner Tyler seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

- c. Approval of a proposal from the Town Planner to initiate a zoning overlay process for District C. (*Myra Koutzen, Mayor*)

MOTION: Commissioner Gilgallon moved to approve Option #1: “Approve concept as presented by the Town Zoning Official for further development.”

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES The Motion Passed Unanimously

11. **ADJOURNMENT**

Commissioner Stanton made a motion to adjourn and Mayor Koutzen adjourned the meeting at 7:37 pm.

Approved this 18th day of September 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

(Seal)

**TOWN OF PALM BEACH SHORES, FLORIDA
BUDGET HEARING NO. 1 MINUTES
September 10, 2018**

Mayor Koutzen called the meeting to order at 6:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Gil Gilgallon, Commissioner Robert Stanton, and Commissioner Brian Tyler. Also present were Town Accountant Wendy Wells and Attorney Keith Davis.

1. Town Accountant Wendy Wells stated the following into the record:

- a) The millage of 6.3500 is a 4.24% increase from the rolled-back rate of 6.0920
- b) Proposed millage rate is 6.3500 mills
- c) A summary of tentative budget

2. Public comments. None

3. Adoption of proposed millage rate

MOTION: Commissioner Tyler moved to adopt the proposed millage rate at 6.35 mills which is an increase from the rolled-back rate of 6.0920.

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: NO**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES The Motion passed 4 to 1 with Commission Gilgallon voting in opposition.

4. Adoption of tentative budget

MOTION: Commissioner Gilgallon moved to adopt the FY 2018/19 Budget as presented.

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES The Motion passed unanimously

Mayor Koutzen announced that Budget Hearing #2 will be held on Tuesday, September 18, 2018 at 6:00 pm, just prior to the Commission Meeting.

5. Adjournment: Mayor Koutzen adjourned the meeting at 6:13 pm.

Approved this 18th day of September 2018

ATTEST:

Evyyonne Browning, Town Clerk

Myra Koutzen, Mayor

(Seal)

DATE SUBMITTED



PERMIT NO.

SP18-22

BY:

Town of Palm Beach Shores

ITEM 3c

Sept. 18 2018

APPLICATION FOR
SPECIAL EVENTS PERMIT
(Section 18-27 of Town Code)

Type of event: Birthday Location: Community Center
Sponsor: Scott McCannell's Telephone: (561) 602-2919

Property owner's consent and acknowledgement of responsibility:

Signature: [Signature]

Date and Time 10/6/18 2pm Time it ends: midnight

Number of participants: 100 — 120

Proof of insurance attached? Yes X No

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

N/A

Permit fee \$50 X (Untimely application \$150) Receipt # 10990

APPROVED:

Fire Department: Police Department:

Number of off-duty officers required:

Date of Commission Review: Sept. 18, 2018 Approved:

Form No. 63 (revised 8/05) S:\My Documents\Jennifer\Community Center\Community Center\Form 63

Special event permit.doc

Page 1 of 2



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/04/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804		CONTACT NAME: Mass Merchandising PHONE (A/C, No, Ext): 1-877-648-6404 FAX (A/C, No): 1-260-459-5502 E-MAIL ADDRESS: info@eventinsurance-kk.com PRODUCER CUSTOMER ID:	
INSURED McCranel's Party 124 Bravado Lane Palm Beach Shores, FL 33404 A Member of the Sports, Leisure & Entertainment RPG		INSURER(S) AFFORDING COVERAGE INSURER A: Nationwide Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
2001039579 CP# 822		NAIC # 23787	

COVERAGES**CERTIFICATE NUMBER:** 2000381095**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		6BRPG0000006262100	10/06/18 12:01 AM	10/07/18 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 PROFESSIONAL LIABILITY LEGAL LIAB TO PARTICIPANTS COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Not provided while in Hawaii						
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below MEDICAL PAYMENTS FOR PARTICIPANTS	N/A					PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT PRIMARY MEDICAL EXCESS MEDICAL

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: McCranel's Party Event Date: 10/06/18 Attendance: 120

Event Location: Palm Beach Shores Community Center, 100 Edwards Lane, Palm Beach Shores, FL 33404

Liquor Liability (as provided by CG 00 01 04 13) applies only if the insured is not in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.

The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.

CERTIFICATE HOLDERTown of Palm Beach Shores
247 Edwards Ln
Palm Beach Shores, FL 33404
Owner/Manager/Lessor of Premises**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

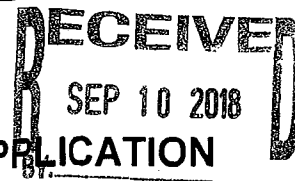
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Coverage is only extended to U.S. events and activities.

** NOTICE TO TEXAS INSURED: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas.

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

**RESIDENT RESERVATION APPLICATION**

IMPORTANT: This form is the first step in reserving the Palm Beach Shores (PBS) Community Center. Only PBS Resident Property Owners or organizations as described on the Reservation Information and Fee Schedule are eligible to rent this facility. Requests will be reviewed in order of which they are received and the Resident will be notified of approval or denial. Completing this form does not confirm or hold any dates. Please type or print legibly especially the phone number and e-mail address. Request for Amplified Music made to Town Clerks attention. A complete rental packet and all monies due are required to secure the rental.

RESIDENT INFORMATION

Requested Date & Facility: OCT. 6TH 1st Floor 2nd Floor
Name of Resident: SCOTT MCCRAWELS
Address: 124 BRAVADO LN.
City: PBS State: FL Zip: 33404
Phone: (561) 602-2919 Cell: _____
E-mail: surfdoc@bellsouth.net
Alternate Contact: Tammy Dugal (561) 632-5090

Event Information

Type of event	<u>BIRTHDAY</u>	Using outside caterer	Yes <u>X</u> No _____
Anticipated attendance	<u>100-120</u> (Max 120)	Alcoholic Beverages	Yes <u>X</u> No _____
Requested access time	<u>2pm</u>	State & local laws apply to alcohol consumption; sale of alcohol must be permitted and sold by a licensed vendor.	
Time event will begin	<u>6pm</u>	Type of decorations:	<u>N/A</u>
Time event will end	<u>10pm</u>		
Facility close time	<u>12 AM</u>	Additional Considerations:	<u>N/A</u>
Maximum 10 hour rental; \$100+tax per additional hour (preapproval required) No time after Midnight			

1st Floor	2nd Floor (Max Capacity 120)
Reserve 1st floor - open restrooms (\$50 + tax)	# of 6' round tables (maximum 12)
BBQ grill (\$25 + tax)	# of chairs (maximum 130)
1st floor kitchen (\$25 + tax)	# of 6' rectangle tables (maximum 8)
# of 6' rectangle tables (maximum 8)	# of round bistro tables (maximum 8)
Mandatory Cleaning Fee \$145	# of card tables (maximum 6)
Additional set-up needs:	Mandatory Cleaning Fee \$185
	Additional set-up needs:

SCOTT MCCRAWELS
Resident Printed Name

[Signature]
Resident Signature

8/22/18
Date

DATE SUBMITTED



PERMIT NO.

SP18-25

ITEM 3d

Sept. 18 2018

Town of Palm Beach Shores

APPLICATION FOR
SPECIAL EVENTS PERMIT

(Section 18-27 of Town Code)

Type of event: Book fair Location: 2nd FL Comm. Center
Sponsor: NIKOLY BOJOS Telephone: 561-531-0886

Property owner's consent and acknowledgement of responsibility:

Signature: M. D. [Signature]

Date and Time 9-21-18 2 PM Time it ends: 12 AM

Number of participants: 160

Proof of insurance attached?

Yes ☒

No ☐

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Permit fee \$50 ☒ (Untimely application \$150 ☐) Receipt # 11610

APPROVED:

Fire Department: _____

Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: Sept. 18, 2018 Approved: _____



ISLAN-3

OP ID: AF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/12/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RPA - FL 4500 PGA Boulevard, Suite 301B Palm Beach Gardens, FL 33418 Tony Davenport-New		561-691-4710		CONTACT NAME: Ann Fisher PHONE (A/C, No, Ext): 561-691-4710 FAX (A/C, No): 561-691-4712 E-MAIL ADDRESS: annf@rpamerica.com	
INSURED The Islander Grill & Tiki Bar Klementia Inc 181 S Ocean Ave Palm Beach Shores, FL 33404		INSURER(S) AFFORDING COVERAGE			NAIC #
		INSURER A : American Automobile Insurance			21849
		INSURER B : Zenith Insurance Company			
		INSURER C :			
		INSURER D :			
		INSURER E :			
		INSURER F :			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		SAG 2000772-17	10/27/2017	10/27/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			SAG 2000772-17	10/27/2017	10/27/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	Z07002791 0	10/28/2017	10/28/2018	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			SAG 2000772-17	10/27/2017	10/27/2018	Cause Aggregate \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is named as Additional Insured as respects the Commercial General Liability. Catering Events

CERTIFICATE HOLDER**CANCELLATION**

Town of Palm Beach Shores Community Center 90 Edwards Lane Palm Beach Shores, FL 33404	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



RESIDENT RESERVATION APPLICATION

IMPORTANT: This form is the first step in reserving the Palm Beach Shores (PBS) Community Center. Only PBS Resident Property Owners or organizations as described on the Reservation Information and Fee Schedule are eligible to rent this facility. Requests will be reviewed in order of which they are received and the Resident will be notified of approval or denial. **Completing this form does not confirm or hold any dates.** Please type or print legibly especially the phone number and e-mail address. Request for Amplified Music made to Town Clerks attention **A complete rental packet and all monies due are required to secure the rental.**

RESIDENT INFORMATION

Requested Date & Facility: Friday Sept 21, 2018 1st Floor ☐ 2nd Floor ☒
Name of Resident: Nikolai Bujas The Islander
Address: 181 Socean Ave
City: Palm Beach Shores State: FL Zip: 33404
Phone: 561-531-0886 Cell: _____
E-mail: _____
Alternate Contact: _____

Event Information

Type of event	<u>Book Signing</u>	Using outside caterer	Yes _____ No _____
Anticipated attendance	(Max 120)	Alcoholic Beverages	Yes _____ No _____ <small>State & local laws apply to alcohol consumption; sale of alcohol must be permitted and sold by a licensed vendor.</small>
Requested access time	<u>100</u>		
Time event will begin	<u>2 PM</u>	Type of decorations:	
Time event will end			
Facility close time	<u>12 AM</u>	Additional Considerations:	
<small>Maximum 10 hour rental; \$100+tax per additional hour (preapproval required) No time after Midnight</small>			

1 st Floor	2 nd Floor (Max Capacity 120)
<input checked="" type="checkbox"/> Reserve 1 st floor – open restrooms (\$50 + tax)	<input type="checkbox"/> # of 6' round tables (maximum 12)
<input checked="" type="checkbox"/> BBQ grill (\$25 + tax)	<input type="checkbox"/> # of chairs (maximum 130)
<input checked="" type="checkbox"/> 1 st floor kitchen (\$25 + tax)	<input type="checkbox"/> # of 6' rectangle tables (maximum 8)
<input checked="" type="checkbox"/> # of 6' rectangle tables (maximum 8)	<input type="checkbox"/> # of round bistro tables (maximum 8)
<input checked="" type="checkbox"/> Mandatory Cleaning Fee \$145	<input type="checkbox"/> # of card tables (maximum 6)
Additional set-up needs:	<input checked="" type="checkbox"/> Mandatory Cleaning Fee \$185
	Additional set-up needs:

Nikolai Bujas

Resident Printed Name

[Signature] 9-10-18

Resident Signature

Date

PROCLAMATION

ITEM 4a
Sept 18 2018

- WHEREAS,** The Palm Beach County Bar Association's Alternative Dispute Resolution Committee seeks to promote to lawyers, the judiciary and the public, the use and value of alternative dispute resolution processes. These processes help parties resolve disputes without a trial in a less costly and more timely and satisfying manner; and
- WHEREAS,** in 2011, the American Bar Association declared the third week of October as Mediation Week to recognize the utilization of mediation as one of several appropriate dispute resolution processes; and
- WHEREAS,** mediators and other dispute resolution practitioners, through their concentrated expertise in helping parties find lasting solutions to complex problems, have continually demonstrated the value of the field of alternative dispute resolution; and
- WHEREAS,** mediation practices and skills are being applied in the workplace by leaders, managers and supervisors who have embraced the power and efficiency of open communication and collaborative problem solving; and
- WHEREAS,** mediation, along with the principles and practices that it embodies, can be a crucial tool for peacemaking between individuals, groups, units, neighborhoods, as well as governments and our region continues to be a leader in those efforts; and
- WHEREAS,** professional associations of conflict resolvers are promoting the peaceful and creative resolution of disputes; and
- WHEREAS,** The Town of Palm Beach Shores extends its appreciation to the members of the Palm Beach County Bar Association and especially to the members of the Alternative Dispute Resolution Committee for its effort to promote alternative conflict resolutions throughout Palm Beach County.

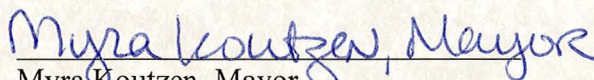
NOW, THEREFORE, I, Myra Koutzen, by virtue of the power vested in me as Mayor of the Town of Palm Beach Shores, do hereby proclaim

October 14, 2018 through October 20, 2018 as a week of celebration in honor of

MEDIATION WEEK

and that the Town of Palm Beach Shores recognizes the importance of the availability of alternative dispute resolution services to the citizens of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the Town of Palm Beach Shores to be affixed, this eighteenth day of September, in the year two thousand eighteen.


Myra Koutzen, Mayor

**TOWN OF PALM BEACH SHORES
MONTHLY FINANCIAL REPORT**

**ITEM 5a
Sept 18 2018**

	CASH & INVESTMENTS	REVENUE			
		BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2017	\$ 2,233,055	\$ 4,614,156	\$ 168,246	\$ 4,800,372	104%
10/31/2017	\$ 1,980,228	\$ 4,718,030	\$ 40,079	\$ 40,079	1%
11/30/2017	\$ 2,153,456	\$ 4,970,746	\$ 538,559	\$ 578,638	12%
12/31/2017	\$ 4,476,734	\$ 4,970,746	\$ 2,793,881	\$ 3,372,519	68%
1/31/2018	\$ 4,359,832	\$ 4,970,746	\$ 177,971	\$ 3,550,490	71%
2/28/2018	\$ 4,209,790	\$ 4,970,746	\$ 178,689	\$ 3,729,179	75%
3/31/2018	\$ 3,684,912	\$ 4,970,746	\$ 183,457	\$ 3,912,636	79%
4/30/2018	\$ 3,653,693	\$ 4,970,746	\$ 291,289	\$ 4,203,925	85%
5/31/2018	\$ 3,553,213	\$ 4,970,746	\$ 172,946	\$ 4,376,871	88%
6/30/2018	\$ 3,162,925	\$ 5,047,925	\$ 97,580	\$ 4,474,452	89%
7/31/2018	\$ 3,114,723	\$ 5,047,925	\$ 286,528	\$ 4,760,979	94%
8/31/2018	\$ 2,821,681	\$ 5,165,526	\$ 175,962	\$ 4,936,941	96%
8/31/2017	\$ 2,556,916	\$ 4,614,156	\$ 93,261	\$ 4,632,125	100%
9/30/2018					

	EXPENDITURES					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2017	\$ 4,614,156	\$ 323,183	\$ 306,002	\$ 629,185	\$ 4,436,899	96%
10/31/2017	\$ 4,718,030	\$ 431,703	\$ (155,841)	\$ 275,861	\$ 275,861	6%
11/30/2017	\$ 4,970,746	\$ 363,352	\$ 110,787	\$ 474,139	\$ 750,000	15%
12/31/2017	\$ 4,970,746	\$ 477,938	\$ (75,127)	\$ 402,811	\$ 1,152,811	23%
1/31/2018	\$ 4,970,746	\$ 348,115	\$ 24,220	\$ 372,335	\$ 1,525,146	31%
2/28/2018	\$ 4,970,746	\$ 329,223	\$ (54,585)	\$ 274,638	\$ 1,799,784	36%
3/31/2018	\$ 4,970,746	\$ 670,416	\$ (76,909)	\$ 593,507	\$ 2,393,291	48%
4/30/2018	\$ 4,970,746	\$ 293,098	\$ 40,803	\$ 333,902	\$ 2,727,193	55%
5/31/2018	\$ 4,970,746	\$ 203,046	\$ 135,741	\$ 338,787	\$ 3,065,980	62%
6/30/2018	\$ 5,047,925	\$ 477,456	\$ (12,361)	\$ 465,095	\$ 3,531,075	70%
7/31/2018	\$ 5,047,925	\$ 298,922	\$ 71,726	\$ 370,648	\$ 3,901,723	77%
8/31/2018	\$ 5,165,526	\$ 421,540	\$ 59,537	\$ 481,077	\$ 4,382,800	85%
8/31/2017	\$ 4,614,156	\$ 517,856	\$ (190,218)	\$ 327,638	\$ 3,764,034	82%
9/30/2018						

Budget Amendment #1 was adopted by the Town Commission on November 20, 2017.

Budget Amendment #2 was adopted by the Town Commission on June 18, 2018.

Budget Amendment #3 was adopted by the Town Commission on August 20, 2018.

Town of Palm Beach Shores
Budget Summary Report
August 2018

				August Benchmark		91.7%	
BUDGET			YTD		Favorable(Unfav)		%
REVENUE							
Revenue (without appr'd F/B)	\$	4,851,057.00	\$	4,936,940.61	\$	85,883.61	101.8%
Appropriated Fund Balance		314,469.00		-		(314,469.00)	
TOTAL REVENUE	\$	5,165,526.00	\$	4,936,940.61	\$	(228,585.39)	95.6%
EXPENDITURES BY DEPARTMENT							
			% of total		% of total		
Administration	\$	406,432.00	8%	\$	374,953.33	9%	\$ 31,478.67 92.3%
Legal		120,000.00	2%		94,984.57	2%	25,015.43 79.2%
Public Works		288,829.00	6%		271,056.25	6%	17,772.75 93.8%
Police		1,397,019.00	28%		1,342,322.88	31%	54,696.12 96.1%
Fire		572,591.00	11%		483,210.98	11%	89,380.02 84.4%
Building		245,830.00	5%		204,276.19	5%	41,553.81 83.1%
Emergency Disaster		136,102.00	3%		136,101.85	3%	0.15 0.0%
Solid Waste		198,000.00	4%		159,893.80	4%	38,106.20 80.8%
911 Dispatch		389,597.00	8%		374,544.20	9%	15,052.80 96.1%
Legislative		29,603.00	1%		12,894.60	0%	16,708.40 43.6%
Streets/Storm Sewers		23,025.00	0%		14,058.24	0%	8,966.76 61.1%
Parks		115,650.00	2%		91,335.80	2%	24,314.20 79.0%
Beach		92,941.00	2%		82,217.01	2%	10,723.99 88.5%
Lift Stations/Sewer Service		20,576.00	0%		19,373.50	0%	1,202.50 94.2%
Contingencies		-	0%		-	0%	-
Emergency Medical Services		312,615.00	6%		286,372.72	7%	26,242.28 91.6%
Community Center		51,600.00	1%		38,810.65	1%	12,789.35 75.2%
Risk Management		107,000.00	2%		106,943.66	2%	56.34 99.9%
Capital		572,470.00	11%		289,450.05	7%	283,019.95 50.6%
TOTAL EXPENDITURES	\$	5,079,880.00		\$	4,382,800.28	\$	697,079.72 86.3%
Transfer to UU Fund	\$	85,646.00		\$	85,646.00	\$	-
REVENUE OVER (UNDER)							
EXPENDITURES	\$	-		\$	468,494.33	\$	468,494.33

Town of Palm Beach Shores
Discretionary Sales Tax PBC

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
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Current Year Receipts:

Date of Receipt	Period	
11/9/2017	3Q adjustment	\$ 1,889.90
11/27/2017	October	\$ 5,343.00
12/27/2017	November	\$ 6,014.37
1/29/2018	December	\$ 6,486.66
2/8/2018	4Q adjustment	\$ 2,056.88
2/27/2018	January	\$ 7,640.03
3/27/2018	February	\$ 6,477.08
4/30/2018	March	\$ 6,468.77
5/11/2018	1Q adjustment	\$ 2,218.29
5/25/2018	April	\$ 7,166.76
6/25/2018	May	\$ 6,294.65
7/25/2018	June	\$ 5,852.14
8/6/2018	2Q adjustment	\$ 2,128.88
8/27/2018	July	\$ 5,941.65
Total current year receipts		\$ 71,979.06

Current Year Expenditures:

Striping & rumble strips for roads	All County Paving	\$ 15,949.00
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Accumulated (unspent) Discretionary Sales Tax as of 8/31/18	\$ 105,985.07
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Town of Palm Beach Shores
Underground Utilities
as of 8/31/18

	FYE 9/30/2016	FYE 9/30/2017	FYE 9/30/2018	Project Costs To Date	Cost Estimate (by B&G 5/20/16)	Remaining Budget
Expenditures:						
Survey	\$ -	\$ 45,275.00	\$ -	\$ 45,275.00	\$ 74,788	\$ 29,513.00
Legal	-	6,942.50	-	\$ 6,942.50	53,420	46,477.50
Project Management/Administration	199.52	13,952.25	41,778.74	\$ 55,930.51	160,259	104,328.49
Engineering	-	-	-	\$ -	142,453	142,453.00
Utility Conversion	-	24,479.00	-	\$ 24,479.00	3,901,442	3,876,963.00
Landscape Restoration	-	-	-	\$ -	26,675	26,675.00
Feasibility Study & other misc costs	7,310.46	-	-	\$ 7,310.46	10,000	2,689.54
Construction Contingency	-	-	-	\$ -	871,807	871,807.00
Straw Ballot	6,305.90	-	-	\$ 6,305.90	-	(6,305.90)
Total expenditures	\$ 13,815.88	\$ 90,648.75	\$ 41,778.74	\$ 146,243.37	\$ 5,240,844	\$ 5,094,600.63
Other Financing Sources:						
Transfer In (from General Fund)	\$ 90,000.00	\$ -	\$ 85,646.00	\$ 175,646.00	\$ 90,000	\$ (85,646.00)
Loan Proceeds	-	-	-	-	5,150,844	5,150,844.00
Total other financing sources	\$ 90,000.00	\$ -	\$ 85,646.00	\$ 175,646.00	\$ 5,240,844	\$ 5,065,198.00
Net Change in Fund Balance	\$ 76,184.12	\$ (90,648.75)	\$ 43,867.26	\$ 29,402.63	\$ -	\$ (29,402.63)

Town of Palm Beach Shores
Utility Tax
10% Effective 4/1/17

	Electric <i>FPL</i>	Water <i>Riviera Beach</i>	Gas <i>FPU</i>	Total
Oct-17	22,450.54	8,685.36	1,787.46	32,923.36
Nov-17	16,851.29	7,921.37	2,421.56	27,194.22
Dec-17	16,452.86	6,390.77	3,470.78	26,314.41
Jan-18	16,030.72	8,909.00	3,329.08	28,268.80
Feb-18	16,552.17	6,247.35	2,409.30	25,208.82
Mar-18	11,801.78	8,342.41	2,855.06	22,999.25
Apr-18	13,979.38	9,985.36	2,249.64	26,214.38
May-18	18,041.15	7,937.19	1,794.69	27,773.03
Jun-18	17,893.88	8,695.32	1,556.64	28,145.84
Jul-18	20,204.69	8,404.86	1,495.92	30,105.47
Aug-18				-
Sep-18				-
YTD Total	170,258.46	81,518.99	23,370.13	275,147.58

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 8/1/2018 To 8/31/2018**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7892	C	8/2/2018	737	AT&T	\$487.14	O
7893	C	8/2/2018	37	Bass Property Maintenance, Inc.	\$3,995.83	O
7894	C	8/2/2018	603	Bobby Kajak Backflow Services	\$550.00	O
7895	C	8/2/2018	225	C&T Auto Care	\$1,078.15	O
7896	C	8/2/2018	228	Channel Innovations Corp.	\$303.50	O
7897	C	8/2/2018	757	CSI: Palm Beach	\$458.98	O
7898	C	8/2/2018	746	Essential Net Solutions	\$1,568.96	O
7899	C	8/2/2018	87	Halsey & Griffith	\$78.42	O
7900	C	8/2/2018	89	Home Depot Credit Svcs	\$797.61	O
7901	C	8/2/2018	565	Jodi Novella	\$253.60	O
7902	C	8/2/2018	457	Lightning Electric	\$1,121.70	O
7903	C	8/2/2018	476	Napa Auto Parts	\$43.56	O
7904	C	8/2/2018	16	Palmdale Oil Company, Inc.	\$240.00	O
7905	C	8/2/2018	758	Partsmaster	\$1,075.04	O
7906	C	8/2/2018	137	Professional ID Cards	\$21.00	O
7907	C	8/2/2018	625	Revize LLC	\$1,900.00	O
7908	C	8/2/2018	348	United Lighting Sales Inc.	\$334.00	O
7909	C	8/2/2018	290	Westside Reprographics, Inc.	\$185.32	O
7910	C	8/9/2018	419	ACS	\$269.00	O
7911	C	8/9/2018	5	AFLAC	\$262.36	O
7912	C	8/9/2018	751	Gold Nugget dba Argo Uniform Co.	\$235.22	O
7913	C	8/9/2018	737	AT&T	\$833.73	O
7914	C	8/9/2018	673	Bishop's Water Company	\$192.00	O
7915	C	8/9/2018	538	CRS Max Consultants	\$500.00	O
7916	C	8/9/2018	107	Davis and Ashton, P.A.	\$8,581.20	O
7917	C	8/9/2018	61	EAP/Center for Family Services	\$176.25	O
7918	C	8/9/2018	746	Essential Net Solutions	\$3,465.00	O
7919	C	8/9/2018	271	Evyonne Browning	\$180.00	O
7920	C	8/9/2018	729	Florida Association of City Clerks	\$75.00	O
7922	C	8/9/2018	80	FL Public Utilities	\$158.96	O
7923	C	8/9/2018	558	Gil Gilgallon	\$300.00	O
7924	C	8/9/2018	659	Image Companies	\$145.00	O
7925	C	8/9/2018	760	Kevin Drummond	\$26.70	O
7926	C	8/9/2018	313	Marine Rescue Products	\$53.25	O
7927	C	8/9/2018	735	Nicole Curtis	\$40.15	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 8/1/2018 To 8/31/2018**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7928	C	8/9/2018	11	Nationwide Retirement Solutions	\$160.00	O
7929	C	8/9/2018	19	PBC Police Benevolent Association	\$470.00	O
7930	C	8/9/2018	238	Radiotronics	\$220.00	O
7931	C	8/9/2018	520	SAFEbuilt, LLC	\$14,702.54	O
7932	C	8/9/2018	759	Taylor Engineering Inc	\$1,920.32	O
7933	C	8/9/2018	99	Torcivia, Donlon, Goddeau and Ansay, PA	\$266.01	O
7934	C	8/9/2018	100	Toshiba Business Solutions	\$461.51	O
7935	C	8/9/2018	592	Trevor Steedman	\$81.46	O
7936	C	8/9/2018	134	United Systems Technology. Inc.	\$150.00	O
7937	C	8/9/2018	103	Comp Benefits	\$121.52	O
7938	C	8/9/2018	104	Waste Management	\$10,515.02	O
7939	C	8/9/2018	290	Westside Reprographics, Inc.	\$663.56	O
7940	C	8/17/2018	16	Palmdale Oil Company, Inc.	\$2,117.41	O
7941	C	8/17/2018	33	Riviera Beach Water	\$2,430.84	O
7942	C	8/17/2018	101	Verizon Wireless	\$546.45	O
7943	C	8/17/2018	108	Windstream Communications Inc.	\$304.88	O
7944	C	8/17/2018	129	Susan Kingcade	\$50.00	O
7945	C	8/17/2018	312	Professional Images	\$291.04	O
7946	C	8/17/2018	401	Florida Department of Health	\$50.00	O
7947	C	8/17/2018	401	Florida Department of Health	\$50.00	O
7948	C	8/17/2018	401	Florida Department of Health	\$50.00	O
7949	C	8/17/2018	401	Florida Department of Health	\$50.00	O
7950	C	8/17/2018	746	Essential Net Solutions	\$1,930.00	O
7951	C	8/17/2018	751	Gold Nugget dba Argo Uniform Co.	\$944.51	O
7952	C	8/24/2018	766	All County Paving	\$15,949.00	O
7953	C	8/24/2018	29	Alphagraphics of the Palm Beaches	\$79.95	O
7954	C	8/24/2018	37	Bass Property Maintenance, Inc.	\$6,343.33	O
7955	C	8/24/2018	673	Bishop's Water Company	\$10.00	O
7956	C	8/24/2018	127	Blue Cross Blue Shield of Florida, Inc.	\$35,049.05	O
7957	C	8/24/2018	47	Board of County Commissioners	\$69.92	O
7958	C	8/24/2018	564	Brannon & Gillespie LLC	\$7,022.58	O
7959	C	8/24/2018	764	C & H Distributors 12C	\$3,159.29	O
7960	C	8/24/2018	225	C&T Auto Care	\$530.17	O
7961	C	8/24/2018	338	City Electric Supply	\$1,037.32	O
7962	C	8/24/2018	53	Concentra Occupation Health Centers of South FL	\$57.50	O

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Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7963	C	8/24/2018	116	Cox Media Group	\$467.84	O
7964	C	8/24/2018	757	CSI: Palm Beach	\$940.23	O
7965	C	8/24/2018	708	Dilo Fire Alarms Inc	\$470.00	O
7966	C	8/24/2018	71	FL Power & Light	\$2,992.53	O
7967	C	8/24/2018	84	Goodyear Service Center	\$162.52	O
7968	C	8/24/2018	676	Guardian	\$1,423.57	O
7969	C	8/24/2018	87	Halsey & Griffith	\$174.48	O
7970	C	8/24/2018	90	Hulett Environmental Services	\$277.00	O
7971	C	8/24/2018	659	Image Companies	\$450.00	O
7972	C	8/24/2018	767	Insight Public Sector, Inc.	\$875.50	O
7973	C	8/24/2018	652	Life Safety management	\$847.50	O
7974	C	8/24/2018	457	Lightning Electric	\$1,402.60	O
7975	C	8/24/2018	96	Mail Finance	\$211.68	O
7976	C	8/24/2018	130	Manno's Public Safety Supply	\$123.98	O
7977	C	8/24/2018	11	Nationwide Retirement Solutions	\$160.00	O
7978	C	8/24/2018	687	PC Controls	\$1,543.78	O
7979	C	8/24/2018	765	REG Architects Inc.	\$3,500.00	O
7980	C	8/24/2018	375	Simmons & White, Inc.	\$2,097.50	O
7981	C	8/24/2018	592	Trevor Steedman	\$167.86	O
7982	C	8/24/2018	348	United Lighting Sales Inc.	\$992.73	O
7983	C	8/24/2018	101	Verizon Wireless	\$10.30	O
7984	C	8/24/2018	104	Waste Management	\$2,619.12	O
7985	C	8/24/2018	290	Westside Reprographics, Inc.	\$612.00	O
7986	C	8/24/2018	131	WEX BANK	\$74.62	O
7987	C	8/30/2018	769	1st American Fire Services, L.L.C.	\$1,652.80	O
7988	C	8/30/2018	29	Alphagraphics of the Palm Beaches	\$293.22	O
7989	C	8/30/2018	737	AT&T	\$721.57	O
7990	C	8/30/2018	673	Bishop's Water Company	\$611.00	O
7991	C	8/30/2018	225	C&T Auto Care	\$86.08	O
7992	C	8/30/2018	768	GameTime	\$34,153.32	O
7993	C	8/30/2018	83	Gator Gun & Archery Center	\$191.50	O
7994	C	8/30/2018	659	Image Companies	\$185.00	O
7995	C	8/30/2018	767	Insight Public Sector, Inc.	\$21,924.00	O
7996	C	8/30/2018	129	Jill Keating	\$600.00	O
7997	C	8/30/2018	95	Lowes	\$151.87	O

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Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7998	C	8/30/2018	16	Palmdale Oil Company, Inc.	\$1,697.45	O
7999	C	8/30/2018	643	Suntrust Bank	\$11,863.97	O
8000	C	8/30/2018	592	Trevor Steedman	\$60.00	O
8001	C	8/30/2018	290	Westside Reprographics, Inc.	\$347.31	O
ADP, LLC	E	8/10/2018	697	ADP, LLC	\$139.65	O
ADP, LLC	E	8/17/2018	697	ADP, LLC	\$139.65	O
FRS	E	8/6/2018	172	FRS	\$27,137.40	O
PBS Payroll	E	8/1/2018	146	PBS Payroll	\$52,199.44	O
PBS Payroll	E	8/15/2018	146	PBS Payroll	\$53,703.51	O
PBS Payroll	E	8/29/2018	146	PBS Payroll	\$53,242.09	O
Cleared					\$0.00	
Outstanding					\$421,539.98	
Void					\$0.00	



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Mayor and Commission
09-14-2008
August commission report.

The work continues on the police department: Many feet of unneeded wires and cables have been removed. We have not had working electrical items in the walls and ceiling for many years; the Public Works have started the process of putting in new studs and sheet rock and we will continue from there.

The Town removed the old filthy desks in our department and they were replaced with clean and working moveable steel ones. We also purchased and installed tall metal cabinets and monitor holders.

The Fleming foundation purchased a new upgraded desktop computer which now takes the place of 3, along with 2 cameras for PD surveillance. The old cameras were in bad shape which made it difficult for our dispatchers to observe the officers as they came and went. This also allows them to view the Fire annex. The Town had previously purchased 2 other cameras that were in need of replacement.

We purchased 2 upgraded dispatch chairs and a new moveable steel desk for the 911 back up position. This will be reimbursed by the County using 911 surcharges. The electricians and phone cable installers have been busy replacing items as well.

As you may not know, we are short staffed in the communications department. However, they continue to work 12 hour shifts for 24/7 coverage using the 3 full time personnel and 2 part time personnel that we have. During those 12 hours they do not leave the police station for breakfast, lunch, or dinner or anything else. All the while, they are in the middle of a construction site, answering phones, 911 calls, and officers radio transmissions. A great job by all... many thanks!

Given that we are short-staff in both departments, we are actively seeking a full-time police officer and communication personnel. I have placed a new ad for these positions, so we are waiting and reviewing submissions.



Palm Beach Shores Police Department

247 Edwards Lane

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Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

This coming week will be busy both inside and out of the PD: 4 cars will have newly installed Panasonic in-car cameras; and 9 cars will have Panasonic tablets installed; all purchased with Fleming foundation funds.

We have recently undergone 2 state audits: one for traffic citations and another for the Department of Motor vehicle and FDLE. They review how our department handles and distributes citations; they also monitor how our personnel use the State and Federal computer system, along with our policies and procedures. Each audit was passed.

As you have read, with some recent arrests, we stepped up patrol to those specific areas. However, we have also added 2 officers for a few hours to random areas for traffic and suspicious activity review.

Our full time and part time Police Officers have worked together to cover the shifts and still allow for some personal time off and for training classes. Officer Bumgardner just completed a weeks' worth of training provided by the Sheriff's office for internet crime and investigations using various methods and follow up prosecution. Officers Novella and Boyd completed 3 days of intensive crisis intervention classes also provided by the Sheriff's office, along with other agencies.

Monthly training also continues for our communications staff provided by the State and County.

As usual, thank you all! Without you and the town staff our jobs would be very difficult.

Steve Langevin
Chief of police.



ITEM 5b1
Sept 18 2018

Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Date: September 1, 2018
To: Mayor Myra Koutzen
From: Chief Steven Langevin
RE: Police Activities for June 2018

Criminal Arrests	3	Town Ordinance Violations	1
Parking Citations	12	Segway Patrol Hours	59.9
Verbal Warnings	28	ATV Patrol Hours	11.1
Written Warnings	6	Bike Patrol Hours	0
Traffic Citations	6	Foot Patrol Hours	129.2
Radar and Traffic Control Hours	6.8	House Check Hours	50.1
Complaints/Calls for Assistance	59		
Patrol Mileage	56,310		

Misc. Arrest Information:

Arrest Type	Number
Warrant Arrest	1800527
Domestic Battery	1800550
Domestic Battery	1800567

**PALM BEACH SHORES
POLICE DEPARTMENT**

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

**CASE REPORT SUMMARY BY
DATE RANGE AND DISPOSITION**

REPORT DATE FROM
08/01/2018

REPORT DATE TO
08/31/2018

Case Number	Agency	Report Date	Case Type	Report Type	Disposition
1800527	PBSPD	08/01/2018 21:41	WARRANT ARREST	WARRANT ARREST	ARREST
1800550	PBSPD	08/09/2018 20:54	ASSAULT	ASSAULT	ARREST
1800567	PBSPD	08/21/2018 16:29	ASSAULT	ASSAULT	ARREST

TOTAL ITEMS: 3

**PALM BEACH SHORES
POLICE DEPARTMENT**

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

PARKING LIST REPORT

PARKING LIST SEARCH

Parking Report Date = 08/01/2018 to 08/31/2018

PARKING LIST SEARCH RESULTS

CITATION NO	ISSUED	VEHICLE	OWNER	LOCATION
10562	08/29/2018			90 EDWARDS LN
10690	08/03/2018	539CIH, LA CHEV SUB		90 EDWARDS LN
10691	08/18/2018	096PXG, FL TOYT COA		90 EDWARDS LN
10839	08/12/2018	266CLC, FL DODG		331 SANDAL LN
10840	08/15/2018			90 EDWARDS LN
10841	08/20/2018	4638UU, FL CADI		ATLANTIC AVE / CASCADE LN
10842	08/25/2018	GDFW46, FL SCIO		101 INLET WAY
10843	08/25/2018	JCLI98, FL FORD		90 EDWARDS LN
10844	08/25/2018	IFWA64, FL CHEV		90 EDWARDS LN
10983	08/13/2018	Y17AYUL, FL HOND		90 EDWARDS LN
10984	08/28/2018			215 INLET WAY
10985	08/28/2018			215 INLET WAY

TOTAL PARKING: 12

**PALM BEACH SHORES
POLICE DEPARTMENT**

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CITATION LIST REPORT

CITATION LIST SEARCH

Citation Report Date = 08/01/2018 to 08/31/2018

CITATION LIST SEARCH RESULTS

CITATION TYPE	1ST OFFENSE	CITATION NO	DATE	LOCATION	NAME	DOB
WARNING		020073917	08/18/2018	BAMBOO RD / LAKE DR	ESCAUME, LUIS	04/18/1963
TRAFFIC		2101-GSX9	08/24/2018	S / B LAKE DRIVE BAMBOO RD	GRANISON, TRENTO	08/29/1995
TRAFFIC		2102-GSXX	08/25/2018	LAKE DR / BAMBOO RD	DORESTAN, FRIDA	12/20/1987
TRAFFIC		2103-GSXX	08/26/2018	LAKE DR / BAMBOO RD	MASSEY, RACHEL	08/20/1980
TRAFFIC		2127-GSX8	08/11/2018	LAKE DR / BLOSSOM LN	AZARD, ERNSO	03/16/1870
TRAFFIC		2128GSX9	08/26/2018	LAKE DR / BLOSSOM LN	MASSEY, RACHEL	08/20/1980
TRAFFIC		2129-GSXX	08/26/2018	LAKE DR / BAMBOO RD	CUTRE, CHASE LEWIS	03/23/1997
WARNING		A210223735630	08/18/2018	BAMBOO RD / LAKE DR	ABA, ELIZABETH	02/28/1973
WARNING	316.123(2)(A)	IONVF	08/28/2018	BAMBOO RD / LAKE DR	JABAR, DILLIAN	02/08/1985
WARNING		J525057915650	08/18/2018	BLOSSOM LN / LAKE DR	JOHNSON, ANNE	02/21/1991
WARNING		M300000389440	08/18/2018	BAMBOO RD / LAKE DR	MOODY, ANGELA	12/04/1938
WARNING		T600280581380	08/25/2018	BAMBOO RD / LAKE D DRIVE	TERRY, GARY	04/14/1955

TOTAL CITATION: 12

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CAD EVENT LISTING GROUPED BY EVENT TYPE

REPORT DATE FROM
08/01/2018 00:00

REPORT DATE TO
08/31/2018 23:59

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808010013	08/01/2018	18:59	18:59	19:04	5	181 OCEAN AVENUE
	1808010015	08/01/2018	19:28	19:28	19:46	18	100 CASCADE LANE
Total Minutes: 23						Count: 2	
10-108							
	1808020005	08/02/2018	01:55	01:56	02:21	25	98 LAKE DRIVE
	1808020011	08/02/2018	15:23	15:24	17:01	97	90 EDWARDS LANE
	1808020013	08/02/2018	17:27	17:28	18:57	89	98 LAKE DRIVE
	1808030015	08/03/2018	12:16	12:17	13:01	44	BEACH
	1808040009	08/04/2018	13:08	13:08	13:51	43	BEACH
	1808040013	08/04/2018	15:48	15:48	16:16	28	90 EDWARDS LANE
	1808040023	08/04/2018	23:45	23:46	00:02	16	PARKWAY
	1808050004	08/05/2018	06:29	06:30	09:22	172	90 EDWARDS LANE
	1808050005	08/05/2018	09:23	09:23	12:16	173	BEACH
	1808050007			16:03	16:19	16	BEACH
	1808060012	08/06/2018	12:05	12:05	12:47	42	BEACH
	1808060015	08/06/2018	14:10	14:12	14:34	22	INLET/PARKWAY
	1808060023			22:00	22:03	3	115 INLET WAY
	1808080004	08/08/2018	06:41	06:41	07:38	57	90 EDWARDS LANE
	1808080010	08/08/2018	12:17	12:17	15:25	188	BEACH
	1808090003	08/09/2018	08:39	08:39	10:53	134	PARKWAY
	1808100005	08/10/2018	08:10	08:10	08:48	38	98 LAKE DRIVE
	1808100008	08/10/2018	09:57	09:58	10:41	43	182 LAKE DRIVE
	1808100010	08/10/2018	10:02	10:02	10:28	26	247 EDWARDS LANE
	1808100011	08/10/2018	10:28	10:28	10:41	13	90 EDWARDS LANE
	1808110006			04:18	05:14	56	98 LAKE DR
	1808110009	08/11/2018	08:32	08:32	09:06	34	98 LAKE DRIVE
	1808110010	08/11/2018	08:47	08:47	09:21	34	PARKWAY
	1808110013	08/11/2018	09:50	09:51	10:22	31	INLET
	1808110015	08/11/2018	11:03	11:03	14:56	233	98 LAKE DRIVE
	1808110018	08/11/2018	16:26	16:27	16:52	25	170 LAKE DRIVE
	1808110020	08/11/2018	16:52	16:52	18:19	87	98 LAKE DRIVE
	1808110021	08/11/2018	17:15	17:15	18:07	52	98 LAKE DRIVE
	1808110023			19:38	19:47	9	98 LAKE DR
	1808110024			19:39	19:42	3	98 LAKE DR
	1808110025			19:47	21:05	78	181 OCEAN AVENUE
	1808110026			19:47	20:46	59	181 OCEAN AVENUE
	1808110029			21:48	21:58	10	INLET
	1808120007	08/12/2018	13:07	13:07	13:42	35	98 LAKE DRIVE
	1808140004	08/14/2018	05:52	05:53	06:13	20	INLET
	1808150009	08/15/2018	12:42	12:42	13:51	69	98 LAKE DRIVE
	1808160004	08/16/2018	08:42	08:42	09:03	21	98 LAKE DRIVE

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808160011	08/16/2018	17:27	17:27	18:20	53	98 LAKE DRIVE
	1808160019			21:29	21:39	10	98 LAKE DR
	1808170021			21:29	21:47	18	PARKWAY
	1808180004	08/18/2018	06:17	06:18	06:30	12	INLET
	1808180017	08/18/2018	11:18	11:18	11:48	30	INLET
	1808190015	08/19/2018	18:16	18:16	18:56	40	INLET WALKWAY
	1808190016	08/19/2018	18:17	18:17	18:35	18	INLET WALKWAY
	1808200008	08/20/2018	14:32	14:33	15:37	64	90 EDWARDS LANE
	1808200009			18:43	19:36	53	98 LAKE DR
	1808200010			18:43	19:36	53	98 LAKE DR
	1808210010	08/21/2018	12:31	12:31	12:44	13	90 EDWARDS LANE
	1808210014			19:16	19:22	6	181 OCEAN AVENUE
	1808210017			21:53	22:00	7	125 OCEAN AVENIE
	1808210019			22:14	23:30	76	INLET
	1808220002	08/22/2018	01:47	01:48	01:54	6	125 OCEAN AVENUE
	1808220006	08/22/2018	06:30	06:30	07:28	58	90 EDWARDS LANE
	1808220007	08/22/2018	09:34	09:35	09:42	7	247 EDWARDS LANE
	1808220018			20:40	23:13	153	PARKWAY
	1808230005	08/23/2018	06:03	06:05	06:19	14	90 EDWARDS LANE
	1808230008	08/23/2018	06:48	06:49	09:24	155	90 EDWARDS LANE
	1808230010	08/23/2018	09:24	09:24	09:42	18	247 EDWARDS LANE
	1808230011	08/23/2018	09:37	09:37	10:45	68	90 EDWARDS LANE
	1808230015	08/23/2018	10:27	10:27	11:05	38	90 EDWARDS LANE
	1808230017	08/23/2018	11:46	11:46	15:41	235	98 LAKE DRIVE
	1808230020	08/23/2018	14:58	14:59	14:59	0	247 EDWARDS LANE
	1808230021	08/23/2018	14:59	16:46	16:46	0	90 EDWARDS LANE
	1808230027			18:51	19:03	12	PARKWAY
	1808240004	08/24/2018	06:34	06:35	07:23	48	90 EDWARDS LANE
	1808240012	08/24/2018	14:21	15:15	16:25	70	90 EDWARDS LANE
	1808240013	08/24/2018	15:11	15:15	16:12	57	247 EDWARDS LANE
	1808250013	08/25/2018	11:36	11:37	14:32	175	BEACH
	1808250029	08/25/2018	22:45	22:45	22:57	12	INLET PARKWAY
	1808260011	08/26/2018	12:53	12:55	14:12	77	BEACH LOT
	1808260021	08/26/2018	22:34	22:34	22:58	24	PARKWAY
	1808280014			18:04	19:46	102	PARKWAY
	1808290003	08/29/2018	08:46	08:47	08:50	3	90 EDWARDS LANE
	1808290005	08/29/2018	09:01	09:01	09:50	49	98 LAKE DRIVE
	1808290007	08/29/2018	14:32	14:33	15:18	45	90 EDWARDS LANE
	1808290009			18:21	18:43	22	PARKWAY
	1808290010			18:21	18:43	22	PARKWAY
	1808290020			23:39	23:53	14	98 LAKE DRIVE
	1808290021			23:41	23:56	15	INLET
	1808300006	08/30/2018	12:38	12:38	14:01	83	90 EDWARDS LANE
	1808300009			17:50	18:13	23	98 LAKE DRIVE
	1808300012			18:24	18:43	19	98 LAKE DRIVE
	1808300016			20:23	20:28	5	181 OCEAN AVE
	1808300018			21:01	21:06	5	101 BLOSSOM LANE
	1808300021			22:16	22:29	13	PARKWAY
	1808300022			23:09	23:17	8	PARKWAY
	1808310006	08/31/2018	07:30	07:30	07:41	11	PARKWAY

Total Minutes: 4244

Count: 87

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
911 HANG UP							
	1808040004	08/04/2018	06:27	06:28	06:48	20	145 OCEAN AVENUE
	1808130002	08/13/2018	04:19	04:21	04:46	25	247 EDWARDS LANE
	1808230002	08/23/2018	02:45	02:49	03:05	16	145 OCEAN AVENUE
	1808230031	08/23/2018	23:30	23:33	23:42	9	145 OCEAN AVENUE
	1808250016	08/25/2018	15:07	15:09	15:16	7	9 OCEAN AVENUE/INLET WAY

Total Minutes: 77

Count: 5

ALARM BURG

	1808030018	08/03/2018	16:23	16:25	16:27	2	200 CASCADE LANE
	1808040010	08/04/2018	13:52	13:55	14:12	17	314 BLOSSOM LANE
	1808140012	08/14/2018	12:31	12:33	12:39	6	344 SANDAL LANE
	1808160003	08/16/2018	08:01	08:03	08:06	3	218 EDWARDS LANE

Total Minutes: 28

Count: 4

ALARM FIRE

	1808080001	08/08/2018	01:50	01:52	02:04	12	61 OCEAN AVENUE
	1808120006	08/12/2018	11:01	11:05	11:15	10	61 OCAEN AVENUE
	1808170006	08/17/2018	08:49	08:52	09:01	9	125 OCEAN AVENUE
	1808170008	08/17/2018	09:07	09:09	09:11	2	145 OCEAN AVENUE
	1808210012	08/21/2018	14:39	14:40	14:48	8	123 OCEAN AVENUE
	1808240014	08/24/2018	16:25	16:25	16:45	20	81 OCEAN AVENUE
	1808310020	08/31/2018	16:38	16:39	16:58	19	81 OCEAN AVENUE

Total Minutes: 80

Count: 7

ANIMAL

	1808150016	08/15/2018	21:13	21:14	21:37	23	145 OCEAN AVENUE
	1808300014	08/30/2018	20:06	20:08	20:54	46	105 BLOSSOM LANE
	1808300017	08/30/2018	20:06	20:55	20:55	0	105 BLOSSOM LANE

Total Minutes: 69

Count: 3

ASSIST OTHER AGENCY

	1808040018			19:53	19:56	3	RIVIERA BEACH PARK
	1808040020	08/04/2018	22:18	22:19	22:26	7	100 SANDAL LANE
	1808100012	08/10/2018	10:39	10:41	12:12	91	BAMBOO ROAD/LAKE DRIVE

Total Minutes: 101

Count: 3

ASSIST PERSON

	1808120005	08/12/2018	10:21	10:22	10:42	20	107 TACOMA LANE
	1808140007	08/14/2018	08:50	08:51	09:06	15	125 OCEAN AVENUE
	1808230022	08/23/2018	15:24		16:46	0	227 EDWARDS LANE
	1808310027	08/31/2018	23:18	23:18	23:25	7	184 LAKE DRIVE

Total Minutes: 42

Count: 4

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
ATV PATROL							
	1808010017	08/01/2018	20:52	20:52	21:15	23	BEACH
	1808070007	08/07/2018	08:15	08:15	09:46	91	BEACH
	1808090023	08/09/2018	20:48	20:48	22:27	99	PBS
	1808150001	08/15/2018	00:40	00:40	01:54	74	PBS
	1808180023	08/18/2018	14:28	14:28	14:55	27	BEACH
	1808210002	08/21/2018	01:37	01:39	02:20	41	BEACH
	1808210003	08/21/2018	01:39	01:39	02:21	42	BEACH
	1808250001			02:01	02:57	56	BEACH
	1808250012	08/25/2018	10:20	10:20	11:00	40	BEACH
	1808260003	08/26/2018	02:54	02:54	03:28	34	PBS
	1808270002	08/27/2018	01:41	01:41	02:20	39	BEACH
	1808270003	08/27/2018	01:41	01:41	02:20	39	BEACH
	1808290001			02:22	02:57	35	BEACH
	1808310001			00:46	01:12	26	BEACH

Total Minutes: 666

Count: 14

BATTERY

1808210013	08/21/2018	16:28	16:29	20:25	236	71 OCEAN AVENUE
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Total Minutes: 236

Count: 1

BURGLARY

1808070005	08/07/2018	03:28	03:30	03:49	19	115 INLET WAY
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Total Minutes: 19

Count: 1

CHECK BUILDING

1808010006	08/01/2018	04:46	04:46	04:55	9	90 EDWARDS LANE
1808020002	08/02/2018	00:13	00:14	00:27	13	90 EDWARDS LANE
1808020003	08/02/2018	00:27	00:28	00:40	12	247 EDWARDS LANE
1808020019	08/02/2018	22:58	22:59	23:08	9	BEACH LOT
1808030021	08/03/2018	20:28	20:28	20:39	11	90 EDWARDS LANE
1808040001	08/04/2018	00:55	00:55	02:54	119	247 EDWARDS LANE
1808040016			18:14	18:58	44	247 EDWARDS LN
1808040019			20:38	20:48	10	90 EDWARDS LANE
1808050002	08/05/2018	04:13	04:14	04:24	10	90 EDWARDS LANE
1808050009			19:47	19:58	11	247 EDWARDS LN
1808050012			20:22	20:41	19	90 EDWARDS LN
1808050014			22:38	22:49	11	247 EDWARDS LN
1808060018	08/06/2018	16:10	16:11	17:02	51	90 EDWARDS LANE
1808070019			21:05	22:08	63	247 EDWARDS LN
1808080011	08/08/2018	13:05	13:06	15:33	147	TOWNHALL
1808090001	08/09/2018	06:45	06:46	08:38	112	90 EDWARDS LANE
1808090008	08/09/2018	13:12	13:12	13:42	30	247 EDWARDS LANE
1808090016	08/09/2018	17:26	17:28	17:39	11	90 EDWARDS LANE
1808090022	08/09/2018	20:24	20:28	20:52	24	90 EDWARDS LANE
1808100013	08/10/2018	12:16	12:16	12:35	19	90 EDWARDS LANE
1808100014	08/10/2018	12:36	12:36	15:00	144	247 EDWARDS LANE
1808100015	08/10/2018	15:00	15:00	15:16	16	90 EDWARDS LANE
1808100016	08/10/2018	15:35	15:36	16:30	54	90 EDWARDS LANE
1808100027			21:25	21:30	5	90 EDWARDS LN

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808110008	08/11/2018	08:18	08:18	08:47	29	247 EDWARDS LANE
	1808110012	08/11/2018	09:21	09:21	09:50	29	90 EDWARDS LANE
	1808110017	08/11/2018	14:53	14:54	15:21	27	90 EDWARDS LANE
	1808110033			23:45	23:50	5	90 EDWARD LANE
	1808130007	08/13/2018	11:49	11:50	12:21	31	90 EDWARDS LANE
	1808130012	08/13/2018	16:22	16:22	16:30	8	90 EDWARDS LANE
	1808130015	08/13/2018	19:37	19:40	20:15	35	90 EDWARDS LANE
	1808130018	08/13/2018	20:53	20:54	21:32	38	90 EDWARDS LANE
	1808130019	08/13/2018	21:33	21:33	21:47	14	90 EDWARDS LANE
	1808140002	08/14/2018	04:56	04:57	05:05	8	90 EDWARDS LANE
	1808140010	08/14/2018	11:18	11:20	11:29	9	90 EDWARDS LANE
	1808140017			20:35	20:54	19	90 EDWARDS LN
	1808150004	08/15/2018	07:02	07:02	08:01	59	90 EDWARDS LANE
	1808150013	08/15/2018	19:36	19:37	20:04	27	247 EDWARDS LANE
	1808160005	08/16/2018	08:55	08:55	09:23	28	247 EDWARDS LANE
	1808160006	08/16/2018	09:23	09:23	09:56	33	90 EDWARDS LANE
	1808160009	08/16/2018	12:33	12:34	12:58	24	247 EDWARDS LANE
	1808160010	08/16/2018	12:58	12:59	13:58	59	90 EDWARDS LANE
	1808160016			19:16	19:35	19	90 EDWARDS LN
	1808170004	08/17/2018	06:35	06:35	08:13	98	90 EDWARDS LANE
	1808170010	08/17/2018	09:35	09:35	11:07	92	247 EDWARDS LANE
	1808170012	08/17/2018	11:38	11:39	12:57	78	90 EDWARDS LANE
	1808170013	08/17/2018	13:02	13:03	13:33	30	90 EDWARDS LANE
	1808170018			18:32	18:56	24	247 EDWARDS LN
	1808170020			19:59	20:11	12	90 EDWARDS LN
	1808180001			03:09	03:16	7	90 EDWARDS LN
	1808180005	08/18/2018	06:31	06:31	06:48	17	90 EDWARDS LANE
	1808180006	08/18/2018	06:31	06:32	08:01	89	247 EDWARDS LANE
	1808180007	08/18/2018	06:48	06:49	07:05	16	247 EDWARDS LANE
	1808180009	08/18/2018	08:55	09:01	10:20	79	90 EDWARDS LANE
	1808180018	08/18/2018	12:39	12:40	12:59	19	90 EDWARDS LANE
	1808180025	08/18/2018	18:42	18:43	18:48	5	247 EDWARDS LANE
	1808180031	08/18/2018	23:26	23:27	23:41	14	90 EDWARDS LANE
	1808190005	08/19/2018	06:25	06:26	06:29	3	90 EDWARDS LANE
	1808190011	08/19/2018	09:57	09:57	10:05	8	90 EDWARDS LANE
	1808190019	08/19/2018	20:24	20:25	20:41	16	90 EDWARDS LANE
	1808210018			22:06	22:10	4	247 EDWARDS LN
	1808220004	08/22/2018	05:42	05:42	05:58	16	90 EDWARDS LANE
	1808220014			18:46	19:05	19	247 EDWARDS LN
	1808220017			20:20	20:30	10	90 EDWARDS LN
	1808230003			03:20	03:38	18	247 EDWARDS LN
	1808230025			18:06	18:11	5	247 EDWARDS LANE
	1808230029			20:05	20:15	10	90 EDWARDS LN
	1808230030			21:09	21:39	30	247 EDWARDS LN
	1808250005	08/25/2018	06:39	06:40	07:02	22	90 EDWARDS LANE
	1808250006	08/25/2018	08:21	08:22	08:53	31	247 EDWARDS LANE
	1808250014	08/25/2018	12:08	12:09	12:51	42	247 EDWARDS LANE
	1808250017	08/25/2018	15:09	15:10	16:04	54	90 EDWARDS LANE
	1808260006	08/26/2018	06:29	06:29	07:55	86	90 EDWARDS LANE
	1808260008	08/26/2018	09:58	09:58	11:24	86	90 EDWARDS LANE
	1808260013			19:24	19:47	23	247 EDWARDS LANE
	1808270007	08/27/2018	09:08	09:09	09:15	6	181 OCEAN AVENUE
	1808270010	08/27/2018	10:14	10:15	10:30	15	90 EDWARDS LANE
	1808270013	08/27/2018	12:10	12:11	12:31	20	PBS

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808270023			21:20	22:12	52	90 EDWARDS LANE
	1808270024			21:25	21:29	4	247 EDWARDS LANE
	1808280003	08/28/2018	05:53	05:56	06:38	42	90 EDWARDS LANE
	1808280004	08/28/2018	06:00	06:01	14:42	521	247 EDWARDS LANE
	1808280007	08/28/2018	10:16	10:16	10:59	43	90 EDWARDS LANE
	1808280015			19:46	19:49	3	247 EDWARDS LANE
	1808280018			20:54	21:21	27	90 EDWARDS LANE
	1808290014			20:32	20:33	1	247 EDWARDS LANE
	1808290016			21:17	21:36	19	247 EDWARDS LANE
	1808290017			21:36	21:39	3	247 EDWARDS LANE
	1808290018			21:36	21:47	11	90 EDWARDS LANE
	1808300001			00:45	00:59	14	247 EDWARDS LANE
	1808300002			02:54	03:04	10	90 EDWARDS LANE
	1808300003	08/30/2018	07:56	07:56	08:24	28	90 EDWARDS LANE
	1808300007	08/30/2018	15:33	15:33	15:54	21	90 EDWARDS LANE
	1808300015			20:21	20:24	3	247 EDWARDS LANE
	1808300024			23:27	23:49	22	90 EDWARDS LANE
	1808310005	08/31/2018	06:32	06:33	07:30	57	247 EDWARDS LANE
	1808310008	08/31/2018	09:19	09:19	09:45	26	90 EDWARDS LANE
	1808310019	08/31/2018	16:14	16:14	16:39	25	90 EDWARDS LANE
	1808310023	08/31/2018	21:06	21:06	21:23	17	90 EDWARDS LANE

Total Minutes: 3508

Count: 99

CHILD ABUSE INVESTIGATION

1808030017	08/03/2018	14:19	14:20	16:25	125	115 INLET WAY
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Total Minutes: 125

Count: 1

CITIZEN CONTACT

1808090011	08/09/2018	14:32	14:45	14:45	0	200 BLOCK BAMBOO ROAD
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Total Minutes: 0

Count: 1

CIVIL

1808150012	08/15/2018	16:11	16:13	16:15	2	33 OCEAN AVENUE
1808220011	08/22/2018	15:43	15:46	15:51	5	220 INLET WAY
1808240007	08/24/2018	09:23	09:26	09:58	32	311 INLET WAY

Total Minutes: 39

Count: 3

CODE VIOLATION

1808130011	08/13/2018	14:50	14:51	14:55	4	EDWARDS LANE
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Total Minutes: 4

Count: 1

DISTURBANCE

1808020021	08/02/2018	23:51	23:52	00:04	12	115 INLET WAY
1808030025	08/03/2018	22:38	22:38	22:47	9	123 OCEAN AVENUE
1808170005	08/17/2018	07:02	07:15	07:23	8	115 INLET WAY
1808200001	08/20/2018	00:45	00:47	01:34	47	41 OCEAN AVENUE
1808200007	08/20/2018	12:05	12:06	12:23	17	143 LINDA LANE

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808210008	08/21/2018	08:25	08:26	09:06	40	115 INLET WAY
Total Minutes: 133							Count: 6
DOMESTIC							
	1808090024	08/09/2018	20:51	20:51	00:13	202	107 TACOMA LANE
	1808110002	08/11/2018	02:01	02:09	02:27	18	101 TACOMA LANE
Total Minutes: 220							Count: 2
EXTRA PATROL							
	1808090004	08/09/2018	08:42	08:43	08:55	12	217 TACOMA LANE
Total Minutes: 12							Count: 1
FIGHT							
	1808240016	08/24/2018	18:08	18:10	18:18	8	BAMBOO ROAD /PARK AVENUE
Total Minutes: 8							Count: 1
FIRE CALL							
	1808230016	08/23/2018	10:44	10:45	10:52	7	142 LAKE DRIVE
	1808270022	08/27/2018	19:22	19:25	21:31	126	200 LAKE DRIVE
Total Minutes: 133							Count: 2
HARASSMENT							
	1808030005	08/03/2018	01:00	01:01	01:23	22	201 CASCADE LANE
Total Minutes: 22							Count: 1
HOUSE CHECK							
	1808020008	08/02/2018	09:49	09:50	11:49	119	PBS
	1808030009	08/03/2018	08:38	10:02	11:02	60	PBS
	1808030013	08/03/2018	10:41	10:42	11:31	49	PBS
	1808040006	08/04/2018	10:53	10:54	12:37	103	PBS
	1808060010	08/06/2018	10:01	10:01	12:05	124	PBS
	1808060011	08/06/2018	10:51	10:51	12:39	108	PBS
	1808070010	08/07/2018	10:00	10:01	12:06	125	PBS
	1808070012	08/07/2018	11:24	11:24	12:36	72	PBS
	1808080006	08/08/2018	08:26	08:27	10:43	136	PBS
	1808100009	08/10/2018	10:00	10:00	15:25	325	PBS
	1808110011	08/11/2018	09:06	09:06	12:56	230	PBS
	1808130004	08/13/2018	07:04	07:05	08:18	73	PBS
	1808150007	08/15/2018	09:03	09:03	12:46	223	PBS
	1808160008	08/16/2018	09:56	09:57	11:44	107	PBS
	1808170003	08/17/2018	06:19	06:19	07:19	60	PBS
	1808180013	08/18/2018	09:41	09:42	12:05	143	PBS
	1808200006	08/20/2018	10:01	10:02	12:11	129	PBS

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808220012	08/22/2018	17:14	17:14	17:42	28	PBS
	1808230007	08/23/2018	06:36	06:36	07:12	36	PBS
	1808240006	08/24/2018	09:14	09:15	11:53	158	PBS
	1808250007	08/25/2018	08:52	08:53	11:24	151	PBS
	1808260009	08/26/2018	11:24	11:24	12:25	61	PBS
	1808270020			17:48	17:52	4	PBS
	1808280012	08/28/2018	17:05	17:18	17:43	25	PBS
	1808290006	08/29/2018	09:30	09:31	11:45	134	PBS
	1808300004	08/30/2018	09:15	09:16	12:13	177	PBS
	1808310010	08/31/2018	09:51	09:52	10:34	42	PBS

Total Minutes: 3002

Count: 27

INFORMATION

1808030001	08/03/2018	00:12	00:13	00:19	6	33 OCEAN AVENUE
1808030004	08/03/2018	00:52	00:52	01:34	42	181 OCEAN AVENUE
1808030020	08/03/2018	18:35	18:54	19:07	13	111 CASCADE LANE
1808070023	08/07/2018	23:31	23:36	00:09	33	112 BAMBOO ROAD
1808130006	08/13/2018	09:26		09:27	0	90 EDWARDS LANE
1808130010	08/13/2018	14:39		14:42	0	170 LAKE DRIVE
1808190013	08/19/2018	13:17	13:19	13:42	23	PUMP HOUSE
1808190014	08/19/2018	15:13	15:13	15:23	10	PUMPHOUSE
1808200018	08/20/2018	20:27	20:28	20:40	12	247 EDWARDS LANE
1808230023	08/23/2018	15:36	15:41	16:07	26	220 INLET WAY
1808240010	08/24/2018	13:47	13:54	13:55	1	ATLANTIC AVENUE / LINDA LANE
1808240019	08/24/2018	22:06	22:09	22:09	0	247 EDWARDS LANE
1808280009	08/28/2018	11:29		13:15	0	247 EDWARDS LANE
1808280010	08/28/2018	15:19	15:20	15:32	12	151 OCEAN AVENUE
1808280013	08/28/2018	17:27	17:28	17:43	15	C & T

Total Minutes: 193

Count: 15

JUVENILE TROUBLE

1808180026	08/18/2018	19:21	19:21	20:29	68	136 LINDA LANE
1808250018	08/25/2018	16:26	16:31	16:32	1	INLET WAY/OCEAN AVENUE
1808260010	08/26/2018	12:22	12:25	12:38	13	BEACH

Total Minutes: 82

Count: 3

LIFEGUARD PATROL

1808010009	08/01/2018	08:59	14:30	17:12	162	BEACH
1808020007	08/02/2018	09:02	09:03	17:01	478	BEACH
1808030011	08/03/2018	10:03	10:03	16:57	414	BEACH
1808040005	08/04/2018	10:00	10:00	17:02	422	BEACH
1808050006	08/05/2018	09:31	09:31	16:46	435	BEACH
1808060008	08/06/2018	09:01	09:02	17:03	481	BEACH
1808070008	08/07/2018	08:19	08:20	16:52	512	BEACH
1808080007	08/08/2018	09:28	09:29	16:53	444	BEACH
1808090015	08/09/2018	17:07	17:09	17:10	1	BEACH
1808100006	08/10/2018	08:58	08:59	16:52	473	BEACH
1808110014	08/11/2018	10:06	10:07	16:55	408	BEACH
1808120004	08/12/2018	08:03	08:04	16:49	525	BEACH

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808130009	08/13/2018	14:28	14:29	17:12	163	BEACH
	1808140009	08/14/2018	09:36	09:37	16:55	438	BEACH
	1808150006	08/15/2018	09:02	09:03	16:57	474	PBS
	1808160007	08/16/2018	09:24	09:25	16:54	449	BEACH
	1808170011	08/17/2018	10:02	10:03	16:52	409	BEACH
	1808180015	08/18/2018	10:04	10:04	16:55	411	BEACH
	1808190010	08/19/2018	09:34	09:35	16:45	430	BEACH
	1808200004	08/20/2018	09:18	09:19	17:06	467	BEACH
	1808210007	08/21/2018	08:11	08:11	16:50	519	BEACH
	1808220010	08/22/2018	13:16	13:16	16:57	221	BEACH
	1808230013	08/23/2018	10:01	10:01	16:56	415	BEACH
	1808240008	08/24/2018	10:03	10:03	16:54	411	BEACH
	1808250009	08/25/2018	10:02	10:02	16:56	414	BEACH
	1808260007	08/26/2018	09:42	09:43	16:46	423	BEACH
	1808270009	08/27/2018	10:01	10:02	17:05	423	BEACH
	1808280006	08/28/2018	09:54	09:54	16:51	417	BEACH
	1808290004	08/29/2018	08:51	08:51	16:54	483	BEACH
	1808300005	08/30/2018	09:32	09:33	16:50	437	BEACH
	1808310011	08/31/2018	09:59	09:59	16:52	413	BEACH

Total Minutes: 12572

Count: 31

LOST AND FOUND

	1808060017	08/06/2018	15:44	15:46	16:02	16	181 OCEAN AVENUE
	1808080015	08/08/2018	18:21	18:22	18:28	6	BEACH
	1808170015	08/17/2018	15:50	15:54	16:00	6	247 EDWARDS LANE
	1808190007	08/19/2018	07:04	07:05	08:57	112	90 EDWARDS LANE
	1808190008	08/19/2018	08:45	08:52	09:11	19	90 EDWARDS LANE
	1808240015	08/24/2018	17:12	17:13	17:13	0	BAMBOO ROAD / LAKE DRIVE
	1808270021	08/27/2018	17:56	17:57	18:22	25	BEACH

Total Minutes: 184

Count: 7

MEDICAL CALL

	1808030012	08/03/2018	10:19	10:20	10:41	21	107 TACOMA LANE
	1808030014	08/03/2018	11:01	11:02	11:14	12	81 OCEAN AVENUE
	1808040002	08/04/2018	02:55	02:55	03:16	21	101 BRAVADO LANE
	1808050016			23:09	23:32	23	71 OCEAN AVENUE
	1808060005	08/06/2018	02:44	02:46	03:51	65	98 LAKE DRIVE
	1808060016	08/06/2018	15:42	15:44	16:02	18	51 OCEAN AVENUE
	1808060020	08/06/2018	18:38	18:39	18:59	20	101 BRAVADO LANE
	1808070011	08/07/2018	10:09	10:10	10:34	24	123 OCEAN AVENUE
	1808090007	08/09/2018	12:22	12:23	12:41	18	181 OCEAN AVENUE
	1808110007	08/11/2018	08:14	08:15	08:28	13	106 LINDA LANE
	1808110019	08/11/2018	16:49	16:49	17:09	20	107 EDWARDS LANE
	1808110027			20:45	21:05	20	181 OCEAN AVENUE
	1808120003	08/12/2018	06:07	06:08	06:28	20	300 BAMBOO ROAD
	1808130003	08/13/2018	06:39	06:40	07:01	21	106 LINDA LANE
	1808180027	08/18/2018	20:31	20:32	20:47	15	306 BRAVADO LANE
	1808180030	08/18/2018	23:05	23:06	23:18	12	145 OCEAN AVENUE
	1808270011	08/27/2018	10:49	10:50	11:00	10	178 LAKE DRIVE
	1808310014	08/31/2018	11:19	11:20	11:34	14	71 OCEAN AVENUE
	1808310017	08/31/2018	13:55	13:57	14:08	11	125 OCEAN AVENUE

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808310026	08/31/2018	22:57	22:57	23:13	16	137 BAMBOO ROAD
Total Minutes: 394							Count: 20
MISCELLANEOUS							
	1808230018	08/23/2018	12:34	12:35	12:38	3	6026 LINTON STREET
Total Minutes: 3							Count: 1
MISSING PERSON							
	1808170016	08/17/2018	17:06	17:09	17:19	10	136 LINDA LANE
Total Minutes: 10							Count: 1
NOISE COMPLAINT							
	1808080009	08/08/2018	11:59	12:04	12:14	10	140 BRAVADO LANE
	1808230019	08/23/2018	14:36	14:38	14:43	5	140 BRAVADO LANE
Total Minutes: 15							Count: 2
PARKING COMPLAINT							
	1808030022	08/03/2018	20:39	20:39	20:46	7	90 EDWARDS LANE
	1808070017	08/07/2018	19:23	19:32	19:40	8	107 INLET WAY
	1808120009			18:35	18:35	0	331 SANDAL LN
	1808130014	08/13/2018	17:12	17:13	17:14	1	90 EDWARDS LANE
	1808150019	08/15/2018	22:34	22:35	22:44	9	90 EDWARDS LANE
	1808200017			20:25	20:26	1	ATLANTIC AVE/CASCADE LN
	1808250019	08/25/2018	18:39	18:40	18:53	13	101 INLET WAY
	1808250028	08/25/2018	22:40	22:40	22:42	2	90 EDWARDS LANE
	1808300010			17:54	17:56	2	142 LAKE DRIVE
	1808300020	08/30/2018	21:17	21:20	21:31	11	98 LAKE DRIVE
	1808310018	08/31/2018	15:29	15:30	15:31	1	224 INLET WAY
	1808310022	08/31/2018	19:44	19:45	19:45	0	90 EDWARDS LANE
Total Minutes: 55							Count: 12
POLICE SERVICE CALL							
	1808220008	08/22/2018	11:42	11:43	12:03	20	82 OCEAN AVENUE
	1808270018	08/27/2018	15:20	15:20	15:41	21	61 OCEAN AVENUE
Total Minutes: 41							Count: 2
PROPERTY DAMAGE							
	1808060003	08/06/2018	02:20	02:22	02:33	11	98 LAKE DRIVE
Total Minutes: 11							Count: 1
RADAR							
	1808250008	08/25/2018	09:51	09:51	10:06	15	LAKE DRIVE

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808250011	08/25/2018	10:10	10:10	10:17	7	LAKE DRIVE
Total Minutes: 22							Count: 2
REPOSSESSION							
	1808140014	08/14/2018	18:11		18:13	0	300 BAMBOO ROAD
	1808210011	08/21/2018	13:11		13:14	0	115 INLET WAY
Total Minutes: 0							Count: 2
SEGWAY PATROL							
	1808020012	08/02/2018	17:27	17:27	19:59	152	PBS
	1808090017	08/09/2018	17:41	17:41	19:01	80	PBS
	1808110016	08/11/2018	12:57	12:57	16:02	185	PBS
	1808250026	08/25/2018	21:52	21:53	23:11	78	PBS
	1808260014			19:46	20:22	36	PBS
	1808310021	08/31/2018	19:03	19:03	20:05	62	PBS
Total Minutes: 593							Count: 6
SPECIAL DETAIL							
	1808090018	08/09/2018	18:02	18:02	20:01	119	98 LAKE DRIVE
	1808160012			18:20	20:06	106	98 LAKE DR
	1808180024	08/18/2018	15:47	15:48	19:03	195	90 EDWARDS LANE
	1808200012			19:40	20:26	46	247 EDWARDS LANE
	1808230024	08/23/2018	16:58	16:58	20:03	185	98 LAKE DRIVE
	1808300008			17:45	20:03	138	98 LAKE DRIVE
Total Minutes: 789							Count: 6
STALKING							
	1808160018	08/16/2018	19:34	19:35	21:38	123	98 LAKE DRIVE
Total Minutes: 123							Count: 1
SUICIDE ATTEMPTED							
	1808070025	08/07/2018	23:51	23:53	00:05	12	101 BRAVADO LANE
Total Minutes: 12							Count: 1
SUPPLEMENTAL REPORT							
	1808120010			19:05	19:14	9	125 OCEAN AVENUE
	1808310007	08/31/2018	08:59	09:04	09:05	1	247 EDWARDS LANE
Total Minutes: 10							Count: 2
SUSPICIOUS ACT							
	1808010008	08/01/2018	08:52	08:54	11:01	127	115 INLET WAY
	1808010010	08/01/2018	08:52	15:51	17:12	81	115 INLET WAY
	1808010012	08/01/2018	18:47	18:47	18:49	2	31 OCEAN AVENUE

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808020015	08/02/2018	19:33	19:37	19:59	22	LAKE DRIVE / CASCADE LANE
	1808070022	08/07/2018	22:38	22:39	22:42	3	123 OCEAN AVENUE
	1808080012	08/08/2018	15:24	15:25	15:31	6	217 TACOMA LANE
	1808120002	08/12/2018	03:34	03:37	03:41	4	106 LINDA LINE
	1808270016	08/27/2018	13:28	13:32	13:33	1	231 TACOMA LANE
	1808270019	08/27/2018	16:17	16:19	16:19	0	145 OCEAN AVENUE
	1808290008	08/29/2018	16:57	16:59	17:11	12	142 LAKE DRIVE
Total Minutes:						258	

Count: 10

SUSPICIOUS PERSON

1808010014	08/01/2018	19:14	19:22	19:23	1	123 OCEAN AVENUE
1808040014	08/04/2018	16:13	16:16	16:41	25	181 OCEAN AVENUE
1808040015	08/04/2018	16:13	16:47	16:48	1	181 OCEAN AVENUE
1808060006	08/06/2018	03:55	03:57	04:19	22	90 EDWARDS LANE
1808090006	08/09/2018	10:50	10:54	10:57	3	BLOSSOM LANE/LAKE DRIVE
1808110004			03:48	03:53	5	98 LAKE DR
1808130001	08/13/2018	00:07	00:07	00:12	5	123 OCEAN AVENUE
1808150011	08/15/2018	14:24	14:25	14:36	11	BLOSSOM LANE
1808180022	08/18/2018	14:20	14:22	14:27	5	INLET WALKWAY
1808190004	08/19/2018	04:32	04:32	04:37	5	71 OCEAN AVENUE
1808200020			22:12	22:24	12	LAKE DR/CASCADE LN
1808200021			22:38	22:43	5	OCEAN AVE/CASCADE LN
1808200022			22:45	22:47	2	OCEAN AVE/CASCADE LN
1808200024			23:55	00:06	11	90 EDWARDS LN
1808210004	08/21/2018	01:46	01:47	01:59	12	181 OCEAN AVENUE
1808240018			21:49	21:55	6	100 BAMBOO ROAD
1808250002			02:10	02:12	2	BEACH
1808250003			02:18	02:24	6	125 S OCEAN AVENUE
1808310003			01:14	01:20	6	123 OCEAN AVENUE

Total Minutes: 145

Count: 19

SUSPICIOUS VEHICLE

1808090014	08/09/2018	16:21	16:24	16:41	17	101 INLET WAY
1808120001	08/12/2018	01:51	01:56	03:36	100	125 SOUTH OCEAN AVENUE
1808160017			19:20	19:37	17	90 EDWARDS LN
1808180003			04:31	04:35	4	66 LAKE DR
1808260005	08/26/2018	04:15	04:15	04:21	6	90 EDWARDS LANE

Total Minutes: 144

Count: 5

THEFT

1808030019	08/03/2018	18:14		18:17	0	98 LAKE DRIVE
1808140015	08/14/2018	18:35	18:45	19:00	15	112 TACOMA LANE
1808220009	08/22/2018	11:44	11:46	13:16	90	181 OCEAN AVENUE
1808260012	08/26/2018	17:14	17:17	17:44	27	31 OCEAN AVENUE

Total Minutes: 132

Count: 4

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
TRAFFIC COMPLAINT							
	1808270017	08/27/2018	14:37	14:39	14:40	1	LAKE DRIVE
Total Minutes: 1							Count: 1
TRAFFIC OPERATION							
	1808100007	08/10/2018	09:00	09:00	09:57	57	LAKE DRIVE/BLOSSOM LANE
	1808210009	08/21/2018	10:18	10:19	11:52	93	BLOSSOM LANE/LAKE DRIVE
	1808240017	08/24/2018	20:35	20:38	21:29	51	155 S OCEAN AVE
	1808240020			22:51	23:18	27	BAMBOO DRIVE/LAKE DRIVE
	1808240023			23:18	00:02	44	BLOSSOM LANE/LAKE DRIVE
	1808260016			20:05	21:01	56	BAMBOO ROAD/LAKE DRIVE
	1808310009	08/31/2018	09:34	09:45	10:27	42	BLOSSOM LANE / LAKE DRIVE
	1808310013	08/31/2018	10:29	10:29	10:42	13	BLOSSOM LANE / LAKE DRIVE
Total Minutes: 383							Count: 8
TRAINING							
	1808240005	08/24/2018	07:43	08:57	14:09	312	2154 ZIP CODE PLACE
Total Minutes: 312							Count: 1
TRESPASSING							
	1808140016	08/14/2018	20:03	20:07	20:18	11	206 INLET WAY
Total Minutes: 11							Count: 1
UNWANTED GUEST							
	1808010002	08/01/2018	02:45	02:48	03:19	31	98 LAKE DRIVE
Total Minutes: 31							Count: 1
VANDALISM/DAMAGE							
	1808020009	08/02/2018	10:42	10:52	11:17	25	100 CLAREMONT LANE
Total Minutes: 25							Count: 1
VEHICLE MAINT							
	1808230012	08/23/2018	09:52	09:52	10:22	30	C&T
Total Minutes: 30							Count: 1
VEHICLE PATROL							
	1808010001	08/01/2018	01:44	01:45	02:46	61	PBS
	1808010003	08/01/2018	03:38	03:38	04:46	68	PBS
	1808010004	08/01/2018	03:38	03:39	03:53	14	PBS
	1808010005	08/01/2018	04:25	04:26	04:55	29	PBS
	1808010007	08/01/2018	05:08	05:08	06:18	70	PBS

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808010011	08/01/2018	18:41	18:42	18:47	5	PBS
	1808010016	08/01/2018	19:47	19:48	20:10	22	PBS
	1808010018	08/01/2018	21:06	21:06	01:55	289	PBS
	1808010019	08/01/2018	21:15	21:15	21:30	15	PBS
	1808010021	08/01/2018	21:32	21:32	23:00	88	PBS
	1808010023	08/01/2018	23:26	23:27	00:13	46	PBS
	1808020004	08/02/2018	00:40	00:41	05:54	313	PBS
	1808020006	08/02/2018	07:18	07:19	09:49	150	PBS
	1808020010	08/02/2018	13:08	13:09	15:23	134	PBS
	1808020014	08/02/2018	18:57	18:57	19:58	61	PBS
	1808020016	08/02/2018	21:54	21:55	23:52	117	PBS
	1808020017	08/02/2018	21:55	21:55	22:58	63	PBS
	1808020020	08/02/2018	23:09	23:09	23:52	43	PBS
	1808030002	08/03/2018	00:23	00:23	00:50	27	PBS
	1808030003	08/03/2018	00:23	00:23	00:26	3	PBS
	1808030006	08/03/2018	03:44	03:44	07:21	217	PBS
	1808030007	08/03/2018	03:44	03:44	04:14	30	PBS
	1808030008	08/03/2018	07:20	07:21	08:38	77	PBS
	1808030010	08/03/2018	10:02	10:03	10:19	16	PBS
	1808030016	08/03/2018	12:17	12:17	13:01	44	PBS
	1808030023	08/03/2018	20:47	20:47	22:38	111	PBS
	1808030024	08/03/2018	20:53	20:54	22:38	104	PBS
	1808030026	08/03/2018	23:53	23:53	02:54	181	PBS
	1808040003	08/04/2018	03:28	03:28	06:28	180	PBS
	1808040007	08/04/2018	12:38	12:38	13:08	30	PBS
	1808040008	08/04/2018	12:39	12:39	13:51	72	PBS
	1808040011	08/04/2018	15:10	15:11	15:48	37	PBS
	1808040012	08/04/2018	15:12	15:12	16:16	64	PBS
	1808040017			18:59	19:52	53	PBS
	1808040021	08/04/2018	22:34	22:34	23:45	71	PBS
	1808040022	08/04/2018	23:10	23:10	04:13	303	PBS
	1808050001	08/05/2018	00:26	00:27	04:25	238	PBS
	1808050003	08/05/2018	04:25	04:25	06:34	129	PBS
	1808050008			18:14	19:47	93	PBS
	1808050010			19:58	21:38	100	PBS
	1808050011			20:12	20:22	10	PBS
	1808050013			20:41	21:39	58	PBS
	1808050015			22:49	23:33	44	PBS
	1808060001	08/06/2018	00:25	00:26	02:20	114	PBS
	1808060002	08/06/2018	01:27	01:27	02:27	60	PBS
	1808060004	08/06/2018	02:33	02:33	02:43	10	PBS
	1808060007	08/06/2018	08:36	08:36	10:00	84	PBS
	1808060009	08/06/2018	09:25	09:26	10:51	85	PBS
	1808060013	08/06/2018	13:46	13:46	14:09	23	PBS
	1808060014	08/06/2018	13:47	13:47	15:44	117	PBS
	1808060019	08/06/2018	18:04	18:05	18:33	28	PBS
	1808060021			21:18	23:19	121	PBS
	1808060022			21:18	00:09	171	PBS
	1808060026			23:25	00:09	44	PBS
	1808070001	08/07/2018	02:10	02:11	03:17	66	PBS
	1808070003	08/07/2018	03:21	03:21	03:28	7	PBS
	1808070004	08/07/2018	03:21	03:22	03:28	6	PBS
	1808070006	08/07/2018	03:49	03:49	04:16	27	PBS
	1808070009	08/07/2018	09:12	09:12	10:00	48	PBS

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808070013	08/07/2018	12:14	12:15	16:52	277	PBS
	1808070014	08/07/2018	13:42	13:42	16:53	191	PBS
	1808070015			18:54	19:15	21	PBS
	1808070020			21:06	23:33	147	PBS
	1808070021			22:08	23:33	85	PBS
	1808070024			23:45	00:09	24	PBS
	1808080002	08/08/2018	02:04	02:05	05:00	175	PBS
	1808080003	08/08/2018	02:36	02:36	05:01	145	PBS
	1808080005	08/08/2018	08:26	08:27	12:37	250	PBS
	1808080008	08/08/2018	11:02	11:02	11:59	57	PBS
	1808080014	08/08/2018	16:24	16:24	18:29	125	PBS
	1808080016	08/08/2018	20:17	20:17	00:58	281	PBS
	1808080017	08/08/2018	20:56	20:56	06:46	590	PBS
	1808090002	08/09/2018	06:47	06:47	08:43	116	PBS
	1808090005	08/09/2018	09:25	09:26	10:53	87	PBS
	1808090009	08/09/2018	13:42	13:42	14:32	50	PBS
	1808090012	08/09/2018	15:52	15:54	16:24	30	PBS
	1808090013	08/09/2018	15:54	15:54	16:24	30	PBS
	1808090019	08/09/2018	18:09	18:10	20:24	134	PBS
	1808090020	08/09/2018	19:01	19:01	21:34	153	PBS
	1808090021	08/09/2018	20:09	20:09	20:45	36	PBS
	1808090025	08/09/2018	22:30	22:31	04:31	360	PBS
	1808090026	08/09/2018	22:31	22:31	23:06	35	PBS
	1808090027	08/09/2018	23:35	23:35	23:50	15	PBS
	1808100001	08/10/2018	01:28	01:28	03:23	115	PBS
	1808100002	08/10/2018	03:23	03:23	05:49	146	PBS
	1808100003	08/10/2018	04:21	04:22	04:31	9	PBS
	1808100004	08/10/2018	07:57	07:57	09:59	122	PBS
	1808100018			19:01	19:45	44	PBS
	1808100019			19:02	19:41	39	PBS
	1808100020			19:04	19:41	37	PBS
	1808100022			19:21	19:26	5	300 BLOSSOM LN
	1808100024			20:40	00:30	230	PBS
	1808100025			21:09	21:32	23	PBS
	1808100026			21:12	23:37	145	PBS
	1808100028			21:46	21:51	5	PBS
	1808110001			01:38	02:27	49	PBS
	1808110003			03:33	05:01	88	PBS
	1808110005			03:56	05:36	100	PBS
	1808110022			18:08	18:49	41	PBS
	1808110028			21:06	00:10	184	PBS
	1808110030			21:57	00:09	132	PBS
	1808120008			18:20	19:04	44	PBS
	1808120011			20:26	00:06	220	PBS
	1808120013	08/12/2018	23:04	23:04	00:06	62	PBS
	1808130005	08/13/2018	08:18	08:18	11:50	212	PBS
	1808130008	08/13/2018	12:21	12:21	14:42	141	PBS
	1808130013	08/13/2018	16:31	16:31	17:12	41	PBS
	1808130016	08/13/2018	20:27	20:28	21:33	65	PBS
	1808130017	08/13/2018	20:28	20:28	20:47	19	PBS
	1808130020	08/13/2018	21:33	21:33	04:56	443	PBS
	1808130021	08/13/2018	21:47	21:47	23:16	89	PBS
	1808140001	08/14/2018	00:21	00:21	02:02	101	PBS
	1808140003	08/14/2018	05:06	05:06	06:50	104	PBS

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808140005	08/14/2018	06:14	06:15	08:51	156	PBS
	1808140006	08/14/2018	08:15	08:15	08:51	36	PBS
	1808140008	08/14/2018	09:07	09:07	11:18	131	PBS
	1808140011	08/14/2018	11:29	11:30	12:35	65	PBS
	1808140013	08/14/2018	12:39	12:40	17:26	286	PBS
	1808150002	08/15/2018	03:31	03:31	04:49	78	PBS
	1808150003	08/15/2018	03:31	03:31	06:51	200	PBS
	1808150005	08/15/2018	08:01	08:02	09:02	60	PBS
	1808150008	08/15/2018	11:09	11:09	12:41	92	PBS
	1808150010	08/15/2018	12:46	12:46	14:25	99	PBS
	1808150014	08/15/2018	20:04	20:04	21:12	68	PBS
	1808150015	08/15/2018	20:13	20:13	21:12	59	PBS
	1808150017	08/15/2018	22:28	22:29	00:28	119	PBS
	1808150018	08/15/2018	22:29	22:29	04:52	383	PBS
	1808160002	08/16/2018	07:04	07:05	09:56	171	PBS
	1808160013			18:23	18:42	19	PBS
	1808160014			18:33	18:42	9	142 LAKE DR
	1808160020			21:39	23:59	140	PBS
	1808160021	08/16/2018	23:59	23:59	01:32	93	PBS
	1808170001	08/17/2018	00:09	00:10	03:33	203	PBS
	1808170002	08/17/2018	03:45	03:46	04:30	44	PBS
	1808170007	08/17/2018	09:02	09:02	09:09	7	PBS
	1808170009	08/17/2018	09:11	09:12	12:26	194	PBS
	1808170014	08/17/2018	13:33	13:34	16:53	199	PBS
	1808170017			17:58	18:32	34	PBS
	1808170019			19:55	21:29	94	PBS
	1808170022			21:47	01:13	206	PBS
	1808170023			21:59	04:59	420	PBS
	1808180002			04:21	05:07	46	PBS
	1808180008	08/18/2018	07:05	07:06	09:12	126	PBS
	1808180012	08/18/2018	09:18	09:18	11:18	120	PBS
	1808180020	08/18/2018	12:59	13:00	14:21	81	PBS
	1808180021	08/18/2018	13:55	13:56	14:23	27	PBS
	1808180028	08/18/2018	21:01	21:01	23:06	125	PBS
	1808180029	08/18/2018	21:02	21:02	21:23	21	PBS
	1808190001	08/19/2018	01:56	01:56	03:06	70	PBS
	1808190002	08/19/2018	03:06	03:15	07:12	237	PBS
	1808190003	08/19/2018	03:07	03:15	04:31	76	PBS
	1808190006	08/19/2018	06:29	06:30	08:52	142	PBS
	1808190009	08/19/2018	09:34	09:34	09:57	23	PBS
	1808190012	08/19/2018	10:06	10:06	13:19	193	PBS
	1808190017	08/19/2018	19:49	19:50	21:20	90	PBS
	1808190018	08/19/2018	19:50	20:06	21:49	103	PBS
	1808200002	08/20/2018	01:40	01:40	02:53	73	PBS
	1808200003	08/20/2018	01:39	01:40	06:42	302	PBS
	1808200005	08/20/2018	09:46	09:47	10:01	14	PBS
	1808200011			19:38	20:00	22	PBS
	1808200019			22:08	23:55	107	PBS
	1808200023			23:17	23:54	37	PBS
	1808210001			00:06	01:15	69	PBS
	1808210005	08/21/2018	02:21	02:21	04:50	149	PBS
	1808210006	08/21/2018	02:21	02:21	04:33	132	PBS
	1808210015			20:12	20:37	25	PBS
	1808210016			21:35	23:27	112	PBS

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1808210020			23:44	02:30	166	PBS
	1808220001	08/22/2018	00:26	00:27	02:31	124	PBS
	1808220003	08/22/2018	04:11	04:12	05:42	90	PBS
	1808220005	08/22/2018	05:58	05:59	11:43	344	PBS
	1808220013			18:06	18:46	40	PBS
	1808220015			19:45	20:30	45	PBS
	1808220016			19:46	23:14	208	PBS
	1808230001			01:22	02:14	52	PBS
	1808230004			05:25	06:03	38	PBS
	1808230006	08/23/2018	06:20	06:20	06:35	15	PBS
	1808230009	08/23/2018	08:01	08:01	09:51	110	PBS
	1808230014	08/23/2018	10:22	10:22	10:45	23	PBS
	1808230026			18:11	18:51	40	PBS
	1808230028			19:33	21:09	96	PBS
	1808240001	08/24/2018	00:11	00:11	02:03	112	PBS
	1808240002	08/24/2018	00:27	00:27	02:02	95	PBS
	1808240003	08/24/2018	02:55	02:55	04:42	107	PBS
	1808240009	08/24/2018	11:27	11:28	11:54	26	PBS
	1808240011	08/24/2018	11:27	14:05	14:09	4	PBS
	1808240025			23:40	01:27	107	PBS
	1808250004			02:57	05:01	124	PBS
	1808250015	08/25/2018	14:34	14:34	15:07	33	PBS
	1808250020	08/25/2018	18:54	18:54	21:52	178	PBS
	1808250022	08/25/2018	19:08	19:08	21:52	164	PBS
	1808250027	08/25/2018	22:23	22:23	22:44	21	PBS
	1808250030	08/25/2018	22:57	22:58	00:37	99	PBS
	1808250031	08/25/2018	23:12	23:13	00:37	84	PBS
	1808260002	08/26/2018	01:05	01:06	06:32	326	PBS
	1808260004	08/26/2018	03:41	03:42	05:00	78	PBS
	1808260015			19:48	20:05	17	PBS
	1808260020			21:01	22:08	67	PBS
	1808260022	08/26/2018	22:46	22:47	22:53	6	PBS
	1808260023	08/26/2018	22:57	22:58	01:40	162	PBS
	1808260024	08/26/2018	22:58	22:59	01:40	161	PBS
	1808270004	08/27/2018	02:20	02:21	05:00	159	PBS
	1808270005	08/27/2018	02:21	02:21	06:30	249	PBS
	1808270006	08/27/2018	05:28	05:28	09:09	221	PBS
	1808270008	08/27/2018	09:16	09:16	10:25	69	PBS
	1808270012	08/27/2018	11:07	11:07	12:10	63	PBS
	1808270014	08/27/2018	12:31	12:31	12:41	10	PBS
	1808270015	08/27/2018	12:56	12:56	13:31	35	PBS
	1808280001	08/28/2018	00:25	00:25	04:42	257	PBS
	1808280002	08/28/2018	00:25	00:25	06:01	336	PBS
	1808280005	08/28/2018	06:39	06:39	10:41	242	PBS
	1808280008	08/28/2018	10:24	10:41	15:20	279	PBS
	1808280011	08/28/2018	15:32	15:33	17:19	106	PBS
	1808280016			19:57	22:02	125	PBS
	1808280017			20:20	20:54	34	PBS
	1808280020			23:53	02:22	149	PBS
	1808290002			02:58	04:42	104	PBS
	1808290011			18:24	19:25	61	PBS
	1808290012			19:25	20:07	42	PBS
	1808290015			20:35	01:22	287	PBS
	1808290019			21:47	23:41	114	PBS



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
15 August 2018 – 13 September 2018

TO: Mayor Myra Koutzen
Town Commissioners
FROM: Trevor L. Steedman, Fire Chief
DATE: 12 September 2018

Current Action List Items for the Palm Beach Shores Fire Department

OPERATIONS

- Staffing
 - Career Staff.
 - Broward Sheriff's Office hired Firefighter/Paramedic David Aguirre. His last shift with PBSFD was September 04, 2018. Efforts to fill his vacancy on B-Shift are underway.
 - Volunteer Staff
 - Recruitment and Retention efforts remain a priority. The entry versus attrition rate (mainly due to full-time employment opportunities with other area departments) remains constant. There are 22 volunteer members certified to State Minimum Standards on the "Active" rolls at the time of this report.
- General Operations
 - Personnel instructed to review *Operations Guidelines for Anticipated Natural Disasters* (Storm Operations Manual).
 - Apparatus Replacement Schedule for capital purchase planning



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

15 August 2018 – 13 September 2018

- Projected apparatus replacement in FY 2020
- Partial funding source: Fanning Public Safety Bequest
- Donations, unless otherwise specified, are directed toward replacement fund
- Town of Palm Beach Fire Rescue has offered suppression apparatus from their outgoing fleet for review and consideration for purchase.
- Daily/Weekly/Monthly Duties for On-Duty Personnel
 - Operational, Administrative & Training templates – implemented and ongoing.
- Workforce & Officer Development
 - West Palm Beach Fire/Rescue has accepted our request for PBSFD Full-Time and Volunteer Staff to do 8-Hour mentorship ride-along shift to gain operational experience and perspective in Fire Suppression and Advanced Life Support (ALS) service delivery. Personnel will be scheduled after the B-Shift vacancy is filled.
 - Operations orientation training program for new Volunteer members is ongoing.
 - Training and Education opportunities for Officers and Members of the Department:
 - Enhancement of members to assist them in achieving recommended Industry Standard levels.
 - An online/blended learning Fire Officer I program has been offered to the membership. This class prepares Firefighters to assume front-line supervisory roles.
 - Standards Compliance Initiative
 - Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

15 August 2018 – 13 September 2018

- NFPA 1001 *Standard for Fire Fighter Professional Qualifications*
- NFPA 1002 – P *Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications.*
 - PBSFD FADO program was implemented in September 2017.

Wendy Wells will review and forward to the Town's insurance carriers for consideration of lowering our premium costs. The FADO program incorporates *Safe Driving Practices, Roadway Incident Safety, Seatbelt compliance and Apparatus Backing / Collision Prevention* modules.
- NFPA 1021: *Standard for Fire Officer Professional Qualifications*
- Validate rank structure for integration into County NIMS/ICS model.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*
 - This standard specifies requirements for effective and efficient organization and deployment of fire suppression operations, emergency medical operations, and special operations to the public by volunteer and combination fire departments to protect citizens and the occupational safety and health of fire department employees. The NFPA 1720 Standard has been in existence since 2001.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
15 August 2018 – 13 September 2018

- Fleet Deployment & Maintenance
 - All suppression apparatus is in service at the time of this report
 - Ocean Rescue 80 (Old Police Department Can-Am)
 - ATV for deployment to Beach and water-related emergencies for direct and more expedient access to related calls-for service.
 - Initial Operator and Safety Training has been completed
 - Response policy, training and Standard Operating Guideline (SOG) are completed.
 - Vehicle is currently at fabrication shop to have frame replaced and parts restored.

COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- *Special Secondary Certificate of Public Convenience & Necessity (COPCN)*
 - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores
 - Application submission goal is mid-September for review by PBC Emergency Management before consideration at the November PBC Commission meeting.
 - This service is achievable and sustainable within the current budget and subsequent comparable budgetary allocations.
 - Currently working with Riviera Beach Fire Rescue to become authorized users on their Patient Care Reporting (PCR) System.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

15 August 2018 – 13 September 2018

- *Community CPR & AED*
 - Community-Based CPR / AED and Stroke awareness training was delivered on June 19, 2018 with a total of 20 citizens participating.
- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
 - Value-added initiative supports the quality of life and safety for our PBS Community.
 - Residents voluntarily request surveys. PBSFD is working with PBSPD (Chief Langevin) to offer a combined home safety and security survey in a cooperative effort of both public safety agencies.
 - Smoke alarms are available through the PBSFD (Grant Funded)
- Palm Beach Shores is a *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – This on-going initiative serves to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item – Prevention. Kits are available at the Commission Meeting and during business hours at the Town Hall front office.
- *Residential Fire Extinguisher Selection, Use and Maintenance* (Initially delivered in cooperation with the Community Policing Initiative on 03 May 2017). This



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

15 August 2018 – 13 September 2018

program will be delivered twice annually to maximize the program's reach during both seasons.

- Public Service Announcements (PSA's) and *Helpful Links* additions will be made to the Town's Fire Department webpage following the transition to the new website.

MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

15 August 2018 – 13 September 2018

TOTAL CALLS FOR SERVICE	26 - (Fire: 11) (Medical: 15)
LAST REPORTING PERIOD	51 - (Fire: 11) (Medical: 40)
PERCENTAGE OF INCREASE / DECREASE	- 49 % - (Fire +/- 0.0 %) (Medical – 62.5 %)

TRAINING & DRILLS	DATE	TIME	LOCATION	TYPE			NATURE	STAFFING	NOTES
				FIRE	RESCUE	EMS			
	16 Aug 2018	1600	212 Sandal Ln	X	X		Hydraulic Tools	03	Hands-On
	17 Aug 2017	1200	Phil Foster Park	X		X	Initial Arrival Reports	03	Hands-On
							Patient Assessment		
	21 Aug 2018	1830	247 Edwards	X	X	X	1 st Due Forcible Entry	16	Classroom
	28 Aug 2018	1100	90 Edwards	X	X	X	Elevator Emergencies	03	Hands-On
	28 Aug 2018	1830	90 Edwards	X	X	X	Elevator Safety Principles	12	Hands-On
	11 Sept 2018	1830	Phil Foster Park	X			Pre-Connect & Portable	03	Hands-On
							Monitor		
Formal Training Drills – 03									
Shift-Based Training - 03									
Personnel Participation – 40									
Personnel Training Hours – 71.0									



Public Works Department

Item #: 5 b 3.

Monthly Status Report

September 2018

Community Center:

1. Scheduling to paint the exterior of the Community Center. **Note:** color samples are applied on the exterior south wall of the building for review. The prep work is scheduled to begin in September 2018 in accordance to events and weather.
2. The replacement of the BBQ grill roll up shutter was completed on September 5, 2018.
3. The replacement of the BBQ grill and gas components on the first floor was completed on September 7, 2018.
4. Scheduling to install new kitchen cabinets in the second floor kitchen.
5. The projects listed is funded through the approved capital and general budget.

Grounds & Parks:

1. The Commissioners approved the purchase of the new Beach Playground Swing Set and ground cover to meet ADA requirements. The Project was awarded to Game Time Playgrounds. The Installation is scheduled in five weeks.
2. The Parkway Fountain Renovations Project located near Bamboo Road is scheduled to begin on September 13, 2018 and will be completed weather permitting September 18, 2018.
3. The Inlet Park summer maintenance was completed on August 31, 2018 by Jason's Arbor care and Bass Landscaping. The coconut Palms have been trimmed and the vegetation along the seawall and the asphalt walkway has been trimmed.
4. The new Inlet Park benches have arrived. The Public Works Staff will assemble the benches and install them along the walkway. The Inlet Park will receive four new benches and the Town Beach in front of the Tiki Hut will receive two new benches.
5. The projects listed is funded through the approved capital and general budget.

Streets & Street Lights:

1. The striping for the Police Department parking lot was completed on September 4, 2018 and the Community Center No Parking Fire Lane Striping is scheduled for Monday, September 17, 2018.
2. In the process of repairing pot holes in all town streets per safety guide lines.
3. The concerned raised areas of the Town Sidewalks have been grinded to meet ADA requirements. This will be a continuing project to meet the safety requirements when addressed.
4. Scheduling to replace the storm grates that no longer meet DOT requirements and repair the concrete aprons surrounding the storm grates and basins on Lake Drive and Ocean Ave.

5. The projects listed are funded through the approved general budget.

Lift Stations:

1. Scheduling to reline the streets sewer manholes located on Atlantic Ave and Linda Lane due to ground water intrusion. Receiving new quotes to piggyback from the City Of West Palm Beach contract.
2. Scheduling to pressure wash the sewer wet wells at each Lift Station.
3. The projects listed are funded through the approved general budget.

Public Works Building, Police Building, Fire Department Annex Building:

1. The replacement of the 4 windows in the Police Department Building was completed on September 3, 2018. The delay was caused by the Window Manufacture due to product demand. The new windows will exceed the Miami Dade Hurricane Wind Code.
2. The Police Departments renovations for the new bathroom and Dispatch area is still in progress. We have received the approved Architect Plans for the bathroom renovations. The bid process is underway the bid contracts will be reviewed Friday, September 14, 2018 at 1:00 pm and the contractor who meet all the requirements will be announced. The Public Works Staff is in the processes of renovating the report writing room and the dispatch surrounding area. The renovations have been a group effort between the Police Department Staff and the Public Works Department Staff.
3. The New Town Hall transfer switch for the Emergency Generator was installed on Tuesday, September 11, 2018, and the new Emergency Backup Generator will be installed on Tuesday, September 18, 2018.
4. The projects listed is funded through the approved capital budget and general budget.

Foot Note:**1. Preparing for another Hurricane Season 2018.****Training / Certificates:**

1. The next training courses begin in September 2018 for all Public Works Staff. These courses will consist of waste water, pumps, and Storm Water Advanced Engineering looking to the future Level 1 & 2.
2. OSHA'S Model Training Program for multiple certifications & continuing education credits.
3. Additional training for heavy equipment operation and safety will be provided for all Public Works Staff. The training is provided through United Rentals under the instruction of "City of Orlando" Heavy Equipment Training Level 1. A certificate of completion for 18 hours of training will be provided. This is a continuing education program as needed.

TOWN CLERK REPORT
September 18, 2018 Commission Meeting

ITEM 5b4
 Sept. 18 2018

TASKS	STATUS
Upcoming Meetings	<ul style="list-style-type: none"> ➤ P & Z Regular Meeting and LPA on September 25, 2018 at 6:30 pm. ➤ October 4, 2018: Special Called Commission Meeting regarding Undergrounding Project RFP. ➤ No DRC for October.
New Hours to submit Permits in the Building Department	<p>➤ NEW HOURS FOR THE BUILDING DEPARTMENT!</p> <p>Due to the increase in building permits over the last several months, we have changed days and times to accept building permits to Monday, Wednesday, and Friday from 9:00 am to 1:00 pm. This gives the office staff and building official the needed time to process documents in a timely manner.</p> <p>Just as a note, in the last 3 months, we have had a 70% increase in permit submittals, which increases the amount of time our administrative staff and building official spends to process these. Therefore, we have partnered with our contractor for building services to secure an additional building official to assist with inspections and plan review. Note: This will reflect additional expenditures for this department in future financial reports.</p>
Building Department Processed Permits Fiscal Year 2017/18	<ul style="list-style-type: none"> • Total Permits issued in August – 48 • Total Permit Fees in August - \$47,302.02 • Total Construction Value in August - \$1,125,825.83 • Total Permits issues YTD – 340.00 • Total Permit Fees YTD - \$179,815.36 • Total Construction Value YTD - \$5,797,799.03
Code Compliance	<p>New/ongoing open Code Violations this month to date: 42</p> <ul style="list-style-type: none"> • 22 Yard debris, bulk and trash/garbage collections times (Code Sec. 38-9) • 12 Property Maintenance (Code Sec. 14-329) • 3 Expired Tags/prohibited vehicles (Code Sec 70-75) • 1 Working without a permit (Code Sec 14-81) • 4 No Business Tax/Certificate of Use (Code Sec 18-16)
Community Center	<p>9 events this month: 4 Town/Misc.; 0 POA; 0 Civic; 1 Resident; 0 Service Providers; 4 Church</p>

We are beginning to see some of our snowbirds returning to the flock! Please stop by Town Hall and let us know you are back... we have missed you! Plus, we would like to introduce you to Laura Brown who is the newest member to our administrative team! Laura is the smiling face to the building department and brings many years of building department knowledge. She is also our accounts payable clerk!

See you soon! Eyyonne

TO: Palm Beach Shores Town Commission
FROM: Mayor Myra Koutzen
RE: Amending Town Ordinance Regulating Right of Way
DATE: September 18, 2018

The First Reading of the attached proposed ordinance was approved by the Palm Beach Shores Town Commission over a year ago. The Second Reading was postponed to coordinate with the impending implementation of the Underground Utilities (UU) project. Because of the delays caused by Hurricane Irma, UU implementation was pushed back to this fall and the Second Reading was never presented to the Commission for approval.

The ordinance essentially incorporates the requirements of our new underground utility system into our right-of-way regulations. It prohibits future above-ground facilities within the Town right-of-way and sets guidelines for placement of at-grade facilities including wireless network communication equipment.

Because we have a new Commission and in the interests of transparency, we are bringing the ordinance back for your consideration as a First Reading. Assuming your approval, we will schedule the Second Reading at the October Commission meeting in conjunction with final decisions regarding 1) acceptance of FPL Binding Cost Estimate, 2) approval of construction contractor and 3) approval of financing.

ORDINANCE NO. O-6-18

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING 62. STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, OF THE CODE OF ORDINANCES OF THE TOWN OF PALM BEACH SHORES AT ARTICLE III. RIGHT OF WAY REGULATIONS. BY AMENDING THIS ENTIRE ARTICLE TO RECOGNIZE THE TOWN'S UTILITY UNDERGROUNDING PROJECT; PROVIDE UPDATED AND NEW DEFINITIONS, REGISTRATION REQUIREMENTS, AND PERMITTING REQUIREMENTS FOR PLACING AND MAINTAINING FACILITIES IN THE TOWN'S PUBLIC RIGHTS-OF-WAY; PROHIBITING ALL ABOVE GRADE FACILITIES AND LIMITING AT GRADE FACILITIES PURSUANT TO THE TOWN'S UTILITY UNDERGROUNDING PROJECT; PROVIDING FOR PASS THROUGH PROVIDERS; PROVIDING FOR EXEMPTION FROM THE FLORIDA ADVANCED WIRELESS INFRASTRUCTURE DEPLOYMENT ACT AS SET FORTH AT SEC. 337.401(7), FLORIDA STATUTES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 18. BUSINESSES, OCCUPATIONS AND PROFESSIONS. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, The Town Commission of the Town of Palm Beach Shores has, based on positive resident input and voter approval, proceeded with the Town's Utility Undergrounding Project, placing all above grade facilities in the Town's public rights-of-way underground, prohibiting all future above grade facilities, and restricting the placing and maintaining of at grade facilities; and

WHEREAS, the Town's Utility Undergrounding Project was approved for financing via general obligation bonds by a majority of the Town's electors in the March 14, 2017 referendum election; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores now desires to updates its right-of-way regulations to prohibit above grade facilities and restrict at grade facilities in its rights-of-way, and to provide registration and permitting requirements for underground facilities and permissible at grade facilities, all in accordance with state and federal law; and

WHEREAS, the Town Commission has determined that such amendments to the Town's code are in the best interests of the citizens of the Town of Palm Beach Shores.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: Chapter 62. STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Article III. Right of Way Regulations. Amending this entire article to recognize the Town's Utility Undergrounding Project; provide updated and new definitions, registration requirements, and permitting requirements for placing and maintaining facilities in the Town's public rights-of-way; prohibiting all above grade facilities and limiting at grade facilities pursuant to the Town's Utility Undergrounding Project; providing for pass through providers; providing for exemption from the Florida Advanced Wireless Infrastructure Deployment Act as set forth at Sec. 337.401(7), *Florida Statutes*; providing that Chapter 62, Article III shall hereafter read as follows:

ARTICLE III. - RIGHT-OF-WAY REGULATIONS

Sec. 62-40. - Purpose.

The purpose of this article is:

- (1) To establish a competitively neutral policy for the use of the Town's Public Rights-of-way for the provision of ~~local-exchange tele~~Communications Services, Cable Television Services ~~and telephone telecommunications services~~, and other Utilities, including but not limited to, those defined in Sec. 337.401, Florida Statutes, all of which shall be located underground pursuant to the Town of Palm Beach Shores Utility Undergrounding Project;
- (2) To regulate the placement of ~~structures and~~ Facilities in the Town's Public Rights-of-way, and to require same to be Placed and Maintained underground, or as permitted herein for certain appurtenant devices, at-grade, pursuant to ~~its~~ governmental powers as set forth at Chapter 166, *Florida Statutes*;
- (3) To prescribe reasonable rules for such uses pursuant to Secs. 337.401, and 364.0361, and 610.113 Florida Statutes, so as to minimize disruption of services in the Town's Public Rights-of-way, regulate the use of the Town's Public Rights-of-way by ~~tele~~Communications Services

Providers, Cable Television Services Providers, Wireless Infrastructure Providers, Pass-Through Providers and other Utilities providers, and to regulate the construction, installation, maintenance, repair, removal and replacement of Facilities in the Town's Public Rights-of-way, all of which must be located underground, or as permitted herein for certain appurtenant devices, at-grade;

(4) In conformance with the above, to insure that all Facilities for providing electrical distribution, Communications Services, Cable Television Services, Video Services, internet, broadband, and similar services located within the jurisdiction of the Town shall be Placed and Maintained underground, or as permitted herein for certain appurtenant devices, at-grade.

Sec. 62-41. - Definitions.

"Antenna" means Communications Facility equipment that transmits or receives electromagnetic radio frequency signals used in providing Wireless Services.

"Cable Television Facility or System" means any tangible thing located in a Public Right-of-way that may be used to deliver Cable Television Services as further defined in Section 610.103, Florida Statutes, as same may be amended from time to time. Other than necessary appurtenant devices located at-grade, Cable Television Facilities Placed or Maintained in the Town's Public Rights-of-way must be located underground.

"Cable Television Services" means the one-way transmission to subscribers of video programming or any other programming service, as well as the subscriber interaction required to select or use such video programming or other programming service.

"Cable Television Services Provider" means any Person providing Cable Television Services through the Placement or Maintenance of a Cable Television Facility in the Town's Public Rights-of-way.

"Communications Facility" means any tangible thing located in a Public Right-of-way that may be used to deliver Communications Services pursuant to applicable provisions of Sec. 337.401, Florida Statutes, as same may be amended from time to time. The term includes Wireless Communications Facilities. Multiple cables, conduits, strands, or fibers located within same conduit shall be considered one Communications Facility. Other than necessary appurtenant devices located at-grade, Communications Facilities Placed or Maintained in the Town's Public Rights-of-way must be located underground.

“Communications Services” means the transmission, conveyance, or routing of voice, data, audio, video, or any other information or signals, including Video Services, to a point, or between or among points, by or through any electronic, radio, satellite, cable, optical, microwave, or other medium or method now in existence or hereafter devised, regardless of the protocol used for such transmission or conveyances in accordance with Sec. 202.11, Florida Statutes as same may be amended from time to time. The term includes Wireless Communications Services. The term includes such transmission, conveyance, or routing in which computer processing applications are used to act on the form, code, or protocol of the content for purposes of transmission, conveyance, or routing without regard to whether such service is referred to as voice-over-internet-protocol services or is classified by the Federal Communications Commission as enhanced or value-added. Notwithstanding the foregoing, the term does not include:

- (a) Information services, or
- (b) Installation or maintenance of wiring or equipment on a customer’s premises, or
- (c) The sale or rental of tangible personal property, or
- (d) The sale of advertising, including, but not limited to, directory advertising, or
- (e) Bad check charges, or
- (f) Late payment charges, or
- (g) Billing and collection services, or
- (h) Internet access service, electronic mail service, electronic bulletin board service, or similar online computer services.

“Communications Services Provider” means any Person providing Communications Services through the Placement or Maintenance of a Communications Facility in the Town’s Public Rights-of-way.

“Communications Services Tax” means the local communications services tax authorized to be levied and collected by counties and municipalities upon charges for Communications Services, pursuant to Sec. 202.20, Florida Statutes as same may be amended from time to time.

“FCC” shall mean the Federal Communications Commission.

“In the Public Rights-of-way” means on or below and under the Public Rights-of-way within the Town (underground).

“Pass-Through Provider” means any Person who places or maintains a Communications Facility in the Town Public Rights-of-way and who does not remit taxes imposed by the Town

pursuant to Chapter 202, Florida Statutes as same may be amended from time to time. A Utility as defined in 47 U.S.C. Sec. 224 is not a Pass-Through Provider.

"Person" includes individuals, ~~children~~, firms, associations, joint ventures, partnerships, estates, trusts, business trusts, syndicates, fiduciaries, corporations, and all other groups or combinations.

"Place or Maintain" means to construct, install, extend, expand, remove, occupy, locate, relocate, or significantly alter the configuration of a Communications Facility, Cable Television Facility, Wireless Support Structure, or other Utility Facility, other than necessary appurtenant devices located at-grade, underground. A Person who owns or exercises physical control to maintain and repair is "Placing or Maintaining" the Facility. Routine and emergency maintenance does not constitute "Placing or Maintaining" a Communications Facility or other Facility in the Town's Public Rights-of-way for purposes of this definition.

"Public Rights-of-way" shall mean a ~~public right-of-way~~, public utility easement, street or alley owned by the Town, dedicated to the Town or to the public, or for which the Town holds a property interest and exercises rights of management or control. This term shall include the surface, the air space over the surface and the area below the surface of all public roads, streets, alleys, public utility easements, and all public grounds.

"Registrant" shall mean a Person ~~company~~ that has registered with the Town in accordance with the provisions of this article.

"Registration" and "Register" shall mean the process described in sections 62-42 et. seq. whereby a ~~tele~~-Communications Services Provider, Cable Television Services Provider, Wireless Infrastructure Provider, Pass-Through Provider, Utilities Provider, or other provider provides certain information to the Town.

~~"Telecommunications" shall mean the transmission between or among points specified by the user of information of the user's choosing, without change in the form or content of the information as sent and received.~~

~~"Telecommunications facility" or "facility" shall mean the plant, equipment, and property, including but not limited to cables, wires, conduits, ducts, fiber optics, antennae and other equipment or pathway used to transmit, receive, distribute, provide or offer telecommunications services.~~

~~"Telecommunications provider" or "provider" shall mean any person or entity that provides local telephone service (hereinafter referred to as a "local service provider") as defined in § 203.012(3), Florida Statutes, as may be amended ("Local Service"), or any person or entity that provides toll telephone service (hereinafter referred to as a "toll service provider") as defined in § 203.012(7), Florida Statutes, as may be amended ("toll service"), or any person or entity that provides any other type of utility service including but not limited to those defined at § 337.401, Florida Statutes. "Telecommunications services" shall mean the offering of telecommunications for a fee to the public or to such classes of users as to be effectively available directly to the public, regardless of the facilities used. Cable services and open video systems are expressly excluded from the definition of telecommunications services.~~

"Town" shall mean Town of Palm Beach Shores, Florida.

"Utility or "Utilities" shall refer to entities that place, or have placed prior to the Town's Utility Undergrounding Project, in the Town's Public Right-of-way any electric distribution transmission, telephone or telegraph lines, poles, ditches, services, water, sewer, heat or gas mains, pipelines, fences; or any other structures, pipes, lines or facilities. Reference to any underground Utilities or Facilities includes appurtenant at-grade devices that comply with the appropriate provider's design standards. There are no electric transmission lines within the Town, and none shall be permitted to be Placed or Maintained in the Town's Public Rights-of-way.

"Utility Undergrounding Project" means the Town's decision and action to proceed to place all existing above-grade electric Utility Facilities, Communications Facilities, Wireless Communications Facilities, Cable Television Facilities, Wireless Support Structures, and other above-grade Facilities located in the Town's Public Rights-of-way, other than necessary appurtenant devices located at-grade, underground. The Utility Undergrounding Project was approved for financing via general obligation bonds by a majority of the Town's electors in the March 14, 2017 referendum election.

"Video Service" means a Communications Service as defined at Sec. 202.11 (24), Florida Statutes, as same may be amended from time to time.

"Wireless Communications Facility" ("WCF") means equipment at a fixed location which enables wireless communications between user equipment and a communications network, including radio transceivers, Antennas, wires, coaxial or fiber-optic cable or other cables, regular and backup power supplies, and comparable equipment, regardless of technological configuration,

and equipment associated with wireless communications. WCF within a Town Public Right-of-way shall include equipment used to provide Wireless Service, as the phrase “WCF” is further defined in Sec. 365.172, Florida Statutes as same may be amended from time to time. Other than necessary appurtenant devices located at-grade, Wireless Communications Facilities Placed or Maintained in the Town’s Public Rights-of-way must be located underground.

“Wireless Infrastructure Provider” means a Person who has been certified to provide Communications Services in the State and builds or installs Wireless Communications Facilities or Wireless Support Structures, but who is not a Wireless Services Provider.

“Wireless Services” means Communication Services provided by means of radiofrequency signals pursuant to an FCC license or other FCC authorization. The term includes service provided by any wireless real-time two-way wire communication device, including radio-telephone communications used in cellular telephone service; personal communications service; or the functional or competitive equivalent of a radio-telephone communications line used in cellular telephone service, a personal communications service, or a network radio access line. A Wireless Service is a Communications Service. The term does not include dispatch service in a more localized, non-cellular configuration; data only, one-way or stored-voice services on an interconnected basis; air-to-ground services; or public coast stations.

“Wireless Service Provider” means a person duly authorized and licensed by the FCC to deliver Wireless Service or elects to provide wireless 911 service or E-911 service in Florida. A Wireless Service Provider is a type of Communications Services Provider.

“Wireless Support Structure” means a pole or other vertical above grade structure placed in the Town’s Public Rights-of-way for the purpose of supporting a Wireless Communications Facility.

Sec. 62-42. - Registration for placing or maintaining Communications Facilities, Cable Television Facilities, Wireless Facilities and telecommunications or other facilities underground in a Town Public Right-of-way.

(a) A Communications Services Provider, Cable Television Services Provider, Wireless Infrastructure Provider, Pass-Through Provider telecommunications or other Utility Provider that desires to ~~erect, construct,~~ install, maintain, place, repair, extend, expand, remove, locate or relocate a permanent or temporary Communications Facility, Cable Television Facility

~~telecommunications~~ or other Utility Facility underground or appurtenant devices at-grade if permitted on or in, on, under, over or across the Town's Public Rights-of-way in the town shall first register with the Town in accordance with this article.

(b) A Provider's participation in the Town's Utility Undergrounding Project shall, by virtue of such participation, be deemed registered for purposes of this article.

(c) Subject to the terms and conditions contained in this article, a Registrant may erect, construct, install, place, repair, maintain, expand, remove, locate or relocate a permanent or temporary Communications Facility, Cable Television Facility telecommunications or other Utility Facility underground or appurtenant devices at-grade if permitted on or in, on, over, under, or across the Town's Public Right-of-way.

Sec. 62-43. - Nature of registration.

A Registration shall not convey title, equitable or legal, in the Town's Public Rights-of-way. Registration under this article governs the Placing and Maintaining underground Facilities or appurtenant devices at-grade if permitted occupation of on or in the Town's Public Rights-of-way only. Registration does not excuse a Communications Services Provider, Cable Television Services Provider, Wireless Infrastructure Provider, Pass-Through Provider telecommunications or other Utility provider from obtaining appropriate permits ~~access or pole attachment agreements~~ before locating its Facilities underground or its appurtenant devices at-grade on or in on the Town's Public Rights-of-way or another person's facilities. Registration does not excuse any Provider from complying with all applicable Town ordinances, including this article.

Sec. 62-44. - Registration; effectiveness of registration.

(a) *Registration.* Any Communications Services Provider, Cable Television Services Provider, Wireless Infrastructure Provider, Pass-Through Provider telecommunications or other Utility provider desiring to use the Town's Public Rights-of-way shall file a Registration form with the Town which shall include the following information:

(1) Name of the applicant;

(2) Name, address and telephone number of the applicant's primary contact person in connection with the registration;

(3) ~~Reserved~~ For telecommunications registrations submitted prior to October 1, 2001, the applicant shall state whether the applicant is or expects to provide local service or toll service or both;

(4) Evidence of the insurance coverage required under this article and acknowledgment of the indemnity and other provisions of this article; which acknowledgment shall ~~not~~ be considered an agreement to the provisions; and

(5) The number of the applicant's certificate or certificates of authorization, if any, to provide Communications Services, Cable Television Services, internet, broadband, and similar services ~~telecommunication~~ or any other type of Utility services, excluding electric transmission lines which are not permitted in the Town, issued by the Florida Public Services Commission, the Federal Communications Commission or any other applicable governing boards or commissions.

(b) *Registration application fees.* Each applicant for a Registration or renewal thereof shall submit a non-refundable application fee with the application. Fee amounts shall be established by resolution of the Town Commission but in no event shall exceed the Town's costs incurred in reviewing the application.

(c) *Review by the Town.* The Town will review the information submitted by the applicant. If the applicant submits all information in accordance with subsection 62-44(a) above, the Registration shall be effective and the Town shall notify the applicant of the effectiveness of the Registration in writing. If the Town determines that the information has not been submitted in accordance with the above-referenced subsection, the Town shall notify the applicant in writing of the non-effectiveness of Registration. The Town shall so reply to an applicant within 30 days after receipt of the Registration information from the applicant.

(d) *Cancellation of Registration.* A Registrant may cancel a Registration upon written notice to the Town that it will no longer install, maintain, place, repair, extend, expand, remove, locate or relocate a permanent or temporary Communications Facility, Cable Television Facility or other Utility Facility underground, or appurtenant devices at-grade, in the Town's Public Rights-of-way ~~place, maintain or own any telecommunications or other facilities in public right-of-way of the town~~ and will no longer need to obtain ~~pull~~ permits to perform work in the Town's Public Rights-of-way. A Registrant cannot cancel a Registration if the Registrant continues to Place, Maintain or own any Communications Facility, Cable Television Facility ~~telecommunications~~ or other type Utility Facilities in the Town's Public Rights-of-way.

(e) *No priority in Registration.* Registration does not establish any priority for the use of the Town's Public Rights-of-way; however an effective Registration is required prior to the issuance of a permit to work in the Town's Public Right-of-way. The fact that a Communications Services Provider, Cable Television Services Provider, Wireless Infrastructure Provider, Pass-Through Provider telecommunications or other Utility provider is Registered shall not establish any right or priority for the use of the Town's Public Rights-of-way.

(f) *Renewal of Registration.* A Registrant shall renew its Registration with the Town by October 1st of each year in accordance with the Registration requirements in this article. Within 30 days of any change in the information required to be submitted pursuant to subsection 62-44(a) above, a Registrant shall provide updated information to the Town. If no information in the then-existing Registration has changed, the renewal may state that no information has changed. Registrations are expressly subject to any future amendment to or replacement of this article and further subject to any additional Town ordinances, as well as any applicable state or federal laws that may be enacted during the term of the Registration. If a Registrant fails to renew its Registration, the ~~sole consequence shall be that the~~ Town may restrict the Communications Services Provider, Cable Television Services Provider, Wireless Infrastructure Provider, Pass-Through Provider or other Provider from obtaining permits under subsection (g) below until the ~~telecommunications or other~~ Provider has complied with the Registration requirements of this article.

(g) *Permits.* A permit is hereby required of a Communications Services Provider, Cable Television Services Provider, Wireless Infrastructure Provider, Pass-Through Provider telecommunications or other Utility provider that desires to install, maintain, place, repair, extend, expand, remove, locate or relocate a permanent or temporary Communications Facility, Cable Television Facility or other Utility Facility in the Town's Public Rights-of-way ~~erect, construct, install, maintain, place, repair, extend, expand, remove, locate or relocate a permanent or temporary telecommunications or other type facility in any public right-of-way~~. An effective Registration shall be a condition of obtaining a permit. An effective Registration does not mean that applicable permitting requirements shall not apply or that such requirements have been or will be deemed to have been satisfied. Permit fees shall be paid upon the submissions of an application for same; the amount of such permit fee, if any, shall be set by resolution of the Town Commission.

Sec. 62-45. - Transfer of registration.

If the Registrant transfers or assigns its Registration incident to a sale or other transfer of the Registrant's assets located within the Town, the transferee or assignee shall be obligated to comply with the terms of this article. Written notice of any such transfer or assignment shall be provided to the Town as of the effective date of such transfer. In order for the transfer of Registration to be effective, such written notice must include the identity of the transferee or assignee, and notice of any changes to the information provided under subsection 62-44(a), including any changed evidence of insurance coverage.

Sec. 62-46. - Existing ~~telecommunications~~ Utilities and other facilities in the Town's Public Rights-of-way.

Above grade Communications Facilities, Cable Television Facilities, Wireless Facilities and Wireless Support Structures and other Utility Facilities existing within the Town as of the effective date of the adoption of the ordinance from which this article derives shall be required to be Placed and Maintained underground, with appurtenant devices being placed at-grade as permitted, pursuant to the Town's Utility Undergrounding Project. Such underground and/or at-grade Placement and Maintenance shall be pursuant to the Provider's participation in the Town's Utility Undergrounding Project, and to negotiations and agreements between the Town and the Utility or other Providers, or, if and to the extent applicable, pursuant to existing franchise agreements, or rules of the Florida Public Service Commission and the public utility's tariffs implementing those rules. Certain appurtenant devices may be permitted by the Town to be Placed and Maintained at-grade. Lines or cables of telecommunications or other facilities which have been constructed or placed in the public right-of-way prior to the effective date of this article may remain in the right-of-way provided the provider complies with the registration provisions of this article. Providers with existing lines and cables have 120 days from the effective date of this article to comply with the terms of this article, or be found in violation thereof.

Sec. 62-47. - Suspension of permits.

Subject to section 62-48 below, the Town may suspend a permit for work in the Town's Public Rights-of-way for one or more of the following reasons:

(1) Violation of permit conditions, including conditions set forth in this article or other applicable Town codes or regulations governing use of the Town's Public Rights-of-way;

- (2) Misrepresentation or fraud by a Registrant in a Registration or permit application to the Town;
- (3) Violation of provisions in this article requiring payment of Registration or permit fees, if applicable, to the Town; or
- (4) Failure to relocate or remove Facilities, or failure to Place and Maintain Facilities underground and/or at-grade as applicable, as may be lawfully required by the Town.

Sec. 62-48. - Appeals.

Final, written decisions of the Town building official suspending a permit, denying an application for a Registration or denying an application for renewal of a Registration are subject to appeal. An appeal must be filed with the Town building official within 30 days of the date of the final, written decision to be appealed. Any appeal not timely filed as set forth herein shall be waived. The Town Commission shall consider the appeal at the next regularly scheduled meeting and shall consider whether the applicant meets the requirements for a Registration or permit based upon the provisions of this article and the applicable state and federal laws.

Sec. 62-49. - Construction in the Town's Public Rights-of-way.

(a) Poles, overhead wires and associated above grade Facilities and structures unlawful. Except as otherwise specifically provided in this article, all above grade Facilities, including poles for providing electrical power, Communications Services, Wireless Services, Cable Television Services, Video Services, internet, broadband, and similar services located within the jurisdiction of the Town shall be placed underground. Communications Facilities, Wireless Communications Facilities and Wireless Support Structures, Wireless Infrastructure, Cable Television Facilities, Utility Facilities, poles, overhead wires and all associated above grade Facilities and structures shall not be permitted. Certain appurtenant devices may be permitted by the Town to be Placed and Maintained at-grade.

This section shall apply to all Facilities for providing electrical power, Communications Services, Wireless Services, Cable Television Services, Video Services, internet, broadband and similar services, and other Utility services located or desiring to locate within Town's Public Rights-of-way, as well as in easements or on private properties, as well as to any relocation, refurbishment, reconstruction, or restoration of such facilities already located within the Town pursuant to the Town's Utility Undergrounding Project.

(b) *Permits to construct.* The Registrant may ~~construct~~ Place or Maintain Facilities for providing electrical power distribution, Communications Services, Wireless Services, Cable Television Services, Video Services, internet, broadband and similar services, and other Utility services underground, and appurtenant devices at-grade ~~the telecommunications system or other Utilities~~ in the Town's Public Right-of-way specifically identified in permits obtained in accordance with applicable provisions of this article or other applicable Town codes and regulations. The permission to Place and Maintain underground Facilities and appurtenant devices at-grade ~~use and construct~~ in the Town's Public Rights-of-way is only for those areas specifically identified in the permit.

(c) *Permit Applications.* Permit applications to Place or Maintain Facilities for providing electrical power distribution, Communications Services, Wireless Services, Cable Television Services, Video Services, internet, broadband and similar services, and other Utility services underground, and appurtenant devices at-grade in the Town's Public Rights-of-way shall contain the following information:

(1) *Site plan.* A site plan that show the location of the proposed Facilities in the Town's Public Rights-of-way, in a hard copy format or electronic format specified by the Town. The site plan shall be signed and sealed by a Florida licensed professional engineer. The site plan shall also include:

- (i) a description of the Facilities to be installed, where the Facilities are to be located, and the size, dimensions and height of the proposed Facilities that will be located in the Town's Public Rights-of-way; and.
- (ii) a statement signed and sealed by a Florida licensed professional engineer attesting that any new appurtenant device at-grade is designed to meet Florida Building Code Chapter 16 "Structural Design Requirements" specifically with respect to wind loading criteria for high velocity hurricane zones.

(2) *Description of installation or construction.* A description of the manner in which the Facility will be installed and/or modified (i.e. anticipated construction methods or techniques).

(3) *Temporary sidewalk closure plan.* A temporary sidewalk closure plan, if appropriate, signed and sealed by a Florida licensed professional engineer, given the Facility proposed, to accommodate Placement or Maintenance of the Facilities for providing electrical power distribution, Communications Services, Wireless Services, Cable Television Services, Video

Services, internet, broadband and similar services, and other Utility services underground, and appurtenant devices at-grade.

(4) Temporary modification of traffic (MOT) plan. A temporary traffic lane closure and management of traffic (MOT) plan, if appropriate, signed and sealed by a Florida licensed professional engineer, given the Facility proposed, to accommodate installation and/or modification of the Facilities for providing electrical power distribution, Communications Services, Wireless Services, Cable Television Services, Video Services, internet, broadband and similar services, and other Utility services underground, and appurtenant devices at-grade.

(5) Capacity of Town Public Rights-of-way to accommodate the cumulative impact of the proposed Facility and other Facilities within the Town's Public Rights-of-way. Information that the proposed Facility will not materially interfere with other existing and proposed Facilities, including below grade, and at-grade Facilities, in the Town's Public Rights-of-way, if available (such information shall be provided without certification as to correctness, to the extent obtained from other Persons).

(6) Restoration plan and cost of restoration of the Town's Public Right-of-way. Given the Facility proposed, a restoration plan and an estimate of the cost of restoration of the Town's Public Rights-of-way.

(7) Timetable for construction or installation and intended areas of service. The timetable for Placement or Maintenance of the proposed Facility or each phase of the Placement or Maintenance thereof, and the intended areas of the Town to be served thereby.

(8) Certification as to removal of Abandoned Facilities. The applicant shall certify that any and all of its abandoned Facilities within the Town's Public Rights-of-way has or have been removed, indicating the prior location of such abandoned Facilities.

(9) Registrant agrees to indemnification. A statement shall be included within the application for a permit that by execution of the application and by applying for the permit, the registrant agrees to be bound to the Town with respect to the indemnification provisions set forth in Town Code Section 62-50 herein as though such indemnification provisions are set forth verbatim in the permit application.

(10) Additional information as reasonably required for review of permit application. Such additional information as the Town finds reasonably necessary with respect to the Placement or Maintenance of the Facilities for providing electrical power distribution, Communications

Services, Wireless Services, Cable Television Services, Video Services, internet, broadband and similar services, and other Utility services underground, and appurtenant devices at-grade that is the subject of the permit application to review such permit application, which information may include, but is not necessarily limited to evidence satisfactory to the Town that the proposed Facility will not pose a risk of explosion, fire, or other danger to life or property due to its proximity to volatile, flammable, explosive or other dangerous chemicals, and a written statement from a qualified radio frequency engineer that the construction and placement of the proposed Facility complies with FCC rules and regulations governing Communications Services including but not limited to the emergency alert system when applicable, emissions standards, and non-interference with public safety communications.

(d) *Compliance with Town codes and regulations.* Registrants agree to comply with all applicable Town codes and regulations in Placing and Maintaining underground Facilities and appurtenant devices at-grade ~~constructing any facilities~~ in the Town's Public Rights-of-way, including, but not limited to, engineering regulations, permit requirements, contractor licensing requirements, fire codes and zoning codes.

(e) *Registrants must obtain applicable permits.* Except in the case of an emergency, Registrants shall not commence any work ~~construction~~ in the Town's Public Rights-of-way until all applicable permits have been issued by the Town or other appropriate authority. The term emergency shall mean an out-of-service condition or other condition that may affect the public's health, safety and welfare. Registrants shall provide reasonable advance notice to the Town of ~~its~~ intent to commence work ~~construction~~ in the Town's Public Rights-of-way in the event of an emergency. Registrants acknowledges that ~~as a condition of granting such permits,~~ the Town may impose conditions on the permits as necessary and reasonable for any work ~~the construction~~ in the Town's Public Rights-of-way.

(f) *Construction standards.* Registrants shall perform all permitted work ~~construct, maintain, install, remove and/or repair the telecommunications system or other utilities~~ in the Town's Public Rights-of-way in compliance with all applicable construction standards as established by all local, state or federal law and in conformance with the Town's codes and regulations. Registrants shall use and exercise due caution, care, skill and expertise in performing all permitted work in the Town's Public Rights-of-way and shall take all reasonable steps to safeguard work site areas.

(g) *Installation and construction schedule; inspections.* In the interest of the public's health, safety and welfare, Registrants shall cooperate with the Town and the Town's management actions in coordinating use of the Town's Public Rights-of-way. Upon request of the Town, a Registrant shall coordinate work under a permit with any other construction, installation or repairs that may be occurring or scheduled to occur in the subject Public Right-of-way and alter its construction schedule as necessary so as to minimize disruptions and disturbance in the Town's Public Rights-of-way.

(h) *Maintenance.* A Registrant shall maintain its Facilities in the Town's Public Rights-of-way in a safe condition.

(i) *Notice to the Town.* Prior to commencing any work excavation in the Town's Public Rights-of-way ~~for construction, installation, repair or maintenance~~, the Registrant must ~~call prior to construction activity to~~ locate any existing underground Facilities equipment in accordance with Chapter 556, *Florida Statutes*, as it may be amended. A Registrant must be a member of Sunshine State One Call of Florida, Inc. (1-800-432-4770) or any successor alert and warning system to protect and locate all its underground Facilities equipment.

(j) *Removal of Registrant's cables/lines in the Town's Public Rights-of-way.* Upon completion of the Town's Utility Undergrounding Project, and to the extent authorized by Sec. 337.403, Florida Statutes, the Town may require Registrants to remove or relocate, and Registrants shall, at the Town's direction, remove or relocate any cable, line, or other Facility installation in the Town's Public Rights-of-way when the Town building official determines that such removal or relocation is necessary to protect or preserve the public health, safety and welfare, or to protect the proper operation of the Town's traffic signals or traffic control devices or other Town facilities, or when such removal or relocation is necessary to further comply with the Town's Utility Undergrounding Project. The Town shall provide 90 days written notice to Registrants before the lines, poles or other Facilities must be relocated or removed. If a Registrant fails to commence and complete this ~~removal~~ work by the dates requested by the Town in its written notice, or within 30 days following the expiration or termination of the Registrant's valid this Registration, then the Town shall have the right to perform this ~~removal~~ work and charge the Registrant for the costs incurred by the Town in performing this work. Upon payment by the Registrant of the costs incurred by ~~to~~ the Town, the Town shall promptly return to the Registrant any Facilities or other equipment removed by the

Town pursuant to this provision; however, such returned Facilities or other equipment shall not be replaced in the Town's Public Rights-of-way.

(k) *Restoration of the Town's Public Rights-of-way.* Upon the completion of work ~~each installation, construction, repair, maintenance, or removal~~ in the Town's Public Rights-of-way, and as directed by the Town building official, a Registrants shall restore the Town's Public Rights-of-way to a safe condition and to the Town's standard specifications for its Public Rights-of-way in accordance with the requirements of the Town's Utility Undergrounding Project or any other applicable code, rule or law, at the Registrant's sole expense. Registrants shall, at their ~~its~~ own expense, repair or replace any other property disturbed or damaged on account of their ~~its~~ work activities in the Town's Public Rights-of-way.

(l) *Interference with other uses in the Town's Public Rights-of-way.* A Registrant shall ~~use reasonable efforts~~ not to disturb or otherwise disrupt the operation or Placement or Maintenance of any other Utilities or uses in the Town's Public Rights-of-way, including, but not limited to Communications Facilities, sewers, storm drains, gas or water mains, or other underground Facilities ~~cables or conduits.~~

(m) *No warranties or representations by the Town.* The Town makes no warranties or representations regarding the fitness or suitability of the Town's Public Rights-of-way ~~property~~ for the Placing and Maintaining ~~installation~~ of a Registrant's Facilities, ~~cables or conduits and~~ Any performance of work undertaken or costs incurred by a Registrant ~~or provision of services~~ shall be at the Registrant's sole risk.

(n) *Maps.* Within 30 days of a request by the Town, ~~the Registrant~~s shall provide the Town with copies of maps depicting the locations of their underground and at-grade Facilities and appurtenant devices in the Town's Public Rights-of-way ~~on disk,~~ in a format specified by the Town building official, ~~provided such format is maintained by the registrant.~~ Any such maintained geographic data, media and information will be provided at no cost to the Town. In no event shall any proprietary confidential information be required to be disclosed pursuant to this section, except that the location of Communications Facilities, Cable Television Facilities ~~telecommunications or electric distribution~~ or other Utilities Facilities previously placed in the Town's Public Rights-of-way shall not be deemed proprietary confidential information.

(m) *Relocation of Facilities and reservation of the Town's rights:*

(o) The Town reserves the right to lay, and permit to be laid, sewer, gas, water, electric, storm drainage, Communications Facilities, Cable Television Facilities ~~telecommunications~~, and other pipelines or cables or conduit, and to do and to permit to be done any underground installation or improvement that may be deemed necessary or proper by the Town ~~in, across, along, over~~ in, on or under any Public Right-of-way occupied by ~~a~~ the Registrant, and to change any curb or sidewalk or the grade of any street. The Town, as well as its contractors and subcontractors, shall be required to call Sunshine State One Call of Florida, Inc. (1-800-432-4770), or successor alert and warning system, prior to excavation, in accordance with Chapter 556, Florida Statutes, as it may be amended, in order to avoid damages to any Registrant's Facilities or Town Facilities.

(p) The Town expressly reserves the right to change, or cause to be changed through exercise of its police powers, the grading, installation, relocation, or width of the Town's Public Rights-of-way ~~streets, sidewalks, bikeways, alleys, public thoroughfares, highways and public ways and places~~ within the present limits of the Town and within said limits as same may from time to time be altered, and ~~the~~ Registrants may be required, as a result, to ~~shall~~ relocate, at their sole ~~its own~~ expense ~~where allowed by § 337.403, Florida Statutes, as it may be amended, its poles, wires, cables, anchors, manholes, conduits, and other~~ underground Facilities and at-grade appurtenant devices ~~and appurtenances~~ in order to accommodate the installation, relocation, widening or changing of the grade of any Public Right-of-way ~~public streets, sidewalks, bikeways, alleys, public thoroughfares, highways and public ways and places, including if necessary relocating such poles, wires, cables, anchors, manholes, conduits or other facilities or appurtenances to a sufficient distance from the edge of the pavement to permit a reasonable work area for machinery and individuals engaged in installing, relocating, widening, or changing the grade of any such streets, sidewalks, bikeways, alleys, public thoroughfares, highways and public ways and places.~~ Following the completion of the Town's Utility Undergrounding Project, and thereafter upon notice in writing from the Town that changes in the Town's Public Rights-of-way are required pursuant to the Town's police power in such a manner as will necessitate the relocation of its underground Facilities in the Town's Public Rights-of-way, the Registrant shall relocate the same at no expense to the Town, where allowed by § 337.403, Florida Statutes, as it may be amended, so as to permit the construction of such improvements when ordered. Should the Registrant fail to comply with such notice, the Facilities and appurtenant devices may be relocated by the Town and

the cost thereof recovered from the Registrant, ~~where allowed by § 337.403, Florida Statutes, as it may be amended.~~

Sec. 62-50. - Insurance and indemnification.

(a) *Indemnification.* Registrants shall agree to protect, defend, reimburse, indemnify and hold the Town, its agents, employees and elected officers and each of them free and harmless at all times from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorney's fees, costs and expenses of whatsoever kind or nature whether arising in any manner directly or indirectly caused, occasioned or contributed to in whole or in part, by reason of any act, omission or fault, of anyone acting under a Registrant's direction or control, or on a Registrant's behalf in any matter related to the Registrant's use of the Town's Public Rights-of-way or any property Registrants are ~~is~~ entitled or authorized to use as a result of the Registration or other authorization. Registrant's aforesaid indemnity and hold harmless obligations, or portions or applications thereof, shall apply to the fullest extent permitted by law but in no event shall they apply to liability caused by the negligence or willful misconduct of the Town, its respective agents, servants, employees or officers, ~~nor shall the liability limits set forth in § 768.28, Florida Statutes, be waived.~~ Nothing contained in this section shall be construed or interpreted: (1) as denying to either party any remedy or defense available to such party under the laws of the State of Florida; (2) as consent by the Town to be sued; or (3) as a waiver of sovereign immunity beyond the waiver provided in F.S. § 768.28, as it may be amended.

(b) *Insurance.* A Registrant shall maintain in full force and effect general liability insurance acceptable to the Town, which specifically covers all exposures incident to the intent and responsibilities under this article in the amounts set forth below:

(1) Workers' compensation insurance within Florida statutory limits and employers' liability insurance with minimum limits of \$~~4~~ 500,000.00 each accident.

(2) Comprehensive general liability insurance with minimum limits of \$~~3~~ 5,000,000.00 as the combined single limit for each occurrence of bodily injury, personal injury and property damage. The policy shall provide blanket liability insurance and shall include coverage for products and completed operations liability, independent contractor's liability; coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage.

(3) Automobile liability insurance covering all owned, hired, and non-owned vehicles in use by the Registrant provider, its employees and agents, with personal protection insurance and property protection insurance to comply with the provisions of the applicable state law, including residual liability insurance with minimum limits of \$2 5,000,000.00 as the combined single limit for each occurrence for bodily injury and property damage.

(4) Named insureds. All certificates of insurance shall name the Town of Palm Beach Shores as an additional insured.

(5) Cancellation of policies of insurance. At least 60 days prior written notice shall be given to the Town by the insurer of any intention not to renew such policy or to cancel, replace or materially alter same, such notice to be given by registered mail to the Town.

Sec. 62-51. - Penalties for violation.

Any violation of any of the provisions of this article may be enforced as provided for in Chapter 162, *Florida Statutes*. Each day or fraction thereof the violation continues shall be considered as a separate offense. In addition, the Town can pursue any and/or all other lawful actions, including filing a complaint with Florida Public Service Commission or Federal Communications Commission advising of violations of Town ordinances, filing an injunction in Circuit Court to enforce the terms of the article, Registration or permit or to enjoin the use of the Town's Public Rights-of-way, pursuing action before the code enforcement special magistrate board to impose daily fines, and/or denying permits or development orders for other projects or use of the Town's Public Rights-of-way ~~by the provider~~. These remedies shall be cumulative.

Sec. 62-52. Pass-through provider fees and charges.

(a) Pass-Through Providers shall pay to the Town on an annual basis an amount equal to Five Hundred Dollars (\$500.00) per linear mile or portion thereof of Communications Facilities placed and/or maintained in the Town's Public Rights-of-way.

(b) The amounts charged pursuant to this Section shall be based on the linear miles of Town Rights-of-way where Communications Facilities are placed, not based on a summation of the lengths of individual cables, conduits, strands or fibers.

(c) Any annual amount charged shall be reduced for a prorated portion of any 12-month period during which the Pass-Through Provider remits taxes imposed by the Town pursuant to Chapter 202, *Florida Statutes* as same may be amended from time to time.

(d) Annual payments shall be due and payable on March 1 of each year. Fees not paid within ten (10) days after the due date shall bear interest at the rate of one (1) percent per month from the date due until paid. The acceptance of any payment required hereunder by the Town shall not be construed as an acknowledgement that the amount paid is the correct amount due, nor shall such acceptance of payment be construed as a release of any claim which the Town may have for additional sums due and payable. All fee payments shall be subject to audit by the Town, and assessment or refund if any payment is found to be in error. If such audit results in an assessment by and an additional payment to the Town, such additional payment shall be subject to interest at the rate of one (1) percent per month until the date payment is made.

(e) If the payments required by this Section are not made within ninety (90) days after the due date, the Town building official may withhold the issuance of any permits to the Registrant until the amount past due is paid in full.

Sec. 62-53. Town Exempt from Florida Advanced Wireless Infrastructure Deployment Act.

As a result of the Town's Utility Undergrounding Project, as well as the Town's geographic size and population, the Town is exempt from the requirements of the Florida Advanced Wireless Infrastructure Deployment Act as set forth at Sec. 337.401(7), *Florida Statutes*, as same may be amended from time to time.

Secs. ~~62-54~~ 52—62-60. - Reserved.

Section 2: Each and every other article, section and subsection of Chapter 62. STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously enacted.

Section 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 5: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

FIRST READING this 18 day of September 2018.

SECOND AND FINAL READING this ____ day of October 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

(Seal)

Approved as to legal sufficiency:

Keith Davis, Town Attorney



ITEM 10a
Sept 18 2018

Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

09-13-2018


Mayor and Commissioner:

These are the 2 vehicles we are requesting, the one vehicle that is up next for replacement will be assigned to the K9 officer, which is why the cost is higher. This SUV will have rear air and as described in the quote, K9 equipment with air conditioning warning software that activates the lights and sirens and lowers the windows in the event of a vehicle malfunction.

Ford Motor Company has changed its production of certain vehicles, as it is we were able to get our order in with one day to spare for the 2019 model for delivery sometime in March, any later it would have been January of 2020.

The cost of the car is reflected by piggy backing on a larger contract from the Charlotte county sheriff's office. We are also a member of the Florida Sheriffs association and I tried to seek better pricing and timing but could not find an alternative, other than a higher price and larger vehicle.

Please let me know if you need anything further, and thanks again for the help.



Steve Langevin
Chief of Police.



August 24, 2018

**Palm Beach Shores Police Department
Chief Langevin**

2019 Ford Police Interceptor Utility AWD	\$27,840.00
3.7L V-6	INCLUDED
6 Speed Automatic Transmission	INCLUDED
Driver Side Spot Light	\$210.00
Grill Lamp Siren Wiring Package	\$49.00
Reverse Sensing	\$274.00
Dark Car Feature	\$19.00
Headlight Prep Package	\$124.00
Taillight Prep Package	\$59.00
SYNC Voice Activated Blue tooth System	\$294.00
Keyless Entry	\$259.00
Rear Air Conditioning	\$610.00
Whelen Liberty II Red/Blue Lightbar with Take down LEDs	\$1,299.00
Whelen Siren Controller	\$329.00
(6) Whelen MICON's Red/Blue Mounted Vertical Outer Edge Pillar Mount	\$678.00
100 Watt Siren Speaker	\$149.00
(2) Whelen ION's Blue/Blue Mounted in Driver & Passenger Side Rear Doors	\$238.00
(2) Whelen ION's Blue/Blue Mounted in Driver & Passenger Side Rear Glass	\$238.00
(2) Whelen MICRONs Red/Blue Mounted in Grill Area	\$197.00
(2) Headlight & (2) Taillight Hideaway Clear LEDs	\$365.00
Rear View Back Up Camera	\$0.00
Angled Console with Cup Holder & Printer Mount Arm Rest for Brother Pocket Jet Printer with 11" Slide	\$836.00
Out Locking Swing Arm with Motion Adapter	
K9 Platform with Rubber Mat & Water Bowl, Ace K9 Hot-N-Pop Pro Includes S.O.S Horn Honk Feature, Door Pop System, Temperature Sensors and vehicle battery voltage, Door Popper Remote Transmitter and Holster, Long Range External Antenna, 10" Fan with HD Fan Guard, Ace Watchdog™ for use with Pro Alarm Systems	\$3,879.00
Havis Charge guard	\$97.00
Motorola Power Cable, Speaker Cable, Antenna, Antenna Base, TNC Connector	\$143.00
Bartow Ford Custom Installation & Delivery to your Location	\$1,070.00
Two-tone Paint 4 Doors Only	\$1,025.00
Palm Beach Shores POLICE 3M Reflective Graphics	\$375.00
Install Customer Supplied, Docking Station, Motorola Radio, Panasonic In Car Video	INCLUDED
TOTAL EQUIPMENT AMOUNT PER UNIT \$40,656.00	

Sincerely Yours,
Richard Weissinger
Commercial Fleet Sales
Direct Line (813) 477-0052
Fax (863) 533-8485

K.9.



August 24, 2018

**Palm Beach Shores Police Department
Chief Langevin**

2019 Ford Police Interceptor Utility AWD	\$27,840.00
3.7L V-6	INCLUDED
6 Speed Automatic Transmission	INCLUDED
Driver Side Spot Light	\$210.00
Grill Lamp Siren Wiring Package	\$49.00
Reverse Sensing	\$274.00
Dark Car Feature	\$19.00
Headlight Prep Package	\$124.00
Taillight Prep Package	\$59.00
SYNC Voice Activated Blue tooth System	\$294.00
Keyless Entry	\$259.00
Whelen Liberty II Red/Blue Lightbar with Take down LEDs	\$1,299.00
Whelen Siren Controller	\$329.00
(6) Whelen MICON's Red/Blue Mounted Vertical Outer Edge Pillar Mount	\$678.00
100 Watt Siren Speaker	\$149.00
(2) Whelen ION's Blue/Blue Mounted in Driver & Passenger Side Rear Doors	\$238.00
(2) Whelen ION's Blue/Blue Mounted in Driver & Passenger Side Rear Glass	\$238.00
(2) Whelen MICRONS Red/Blue Mounted in Grill Area	\$197.00
(2) Headlight & (2) Taillight Hideaway Clear LEDs	\$365.00
Rear View Back Up Camera	\$0.00
Angled Console with Cup Holder & Printer Mount Arm Rest for Brother Pocket Jet Printer with 11"	\$836.00
Slide Out Locking Swing Arm with Motion Adapter	
Full Partition, with Recess Panel & Lower Extension Panel	\$782.00
Rear Prisoner Seat with Integrated Rear Cargo Barrier	\$945.00
Rear Window Bars	\$145.00
Havis Chargeguard	\$97.00
Motorola Power Cable, Speaker Cable, Antenna, Antenna Base, TNC Connector	\$143.00
Bartow Ford Custom Installation & Delivery to your Location	\$1,070.00
Two-tone Paint 4 Doors Only	\$1,025.00
Palm Beach Shores POLICE 3M Reflective Graphics	\$375.00
Install Customer Supplied, Docking Station, Motorola Radio, Panasonic In Car Video	INCLUDED
TOTAL EQUIPMENT AMOUNT PER UNIT \$38,039.00	

Sincerely Yours,
Richard Weissinger
Commercial Fleet Sales
Direct Line (813) 477-0052
Fax (863) 533-8485

MEMO

TO: Mayor Myra Koutzen

FROM: Josh Nichols, Zoning Official

RE: District A - Building Height Discussion

DATE: September 12, 2018

As discussed, I've attached a graphic depiction of what the current zoning code permits in terms of overall building height as well as beam height. The left side of the graphic provides an example height calculation showing each measurement from crown of road to overall building height.

Current Code Language: Pf. 5.2. - Building height. (a) The maximum height of any principal building in this district shall be twenty-nine (29) feet, and the top of the beam shall not exceed twenty-two (22) feet measured from the mean elevation of the crown of the adjacent street or streets. No building shall have more than two (2) stories.

Building Height Code Concerns: There have been a couple variance requests recently as well as interest from residents looking to redevelop their properties with two story structures especially to take advantage of the water views if their lot affords them such opportunity. These residents and their architects have expressed concern with a building volume of 19' or less which when constructing a modern 2-story building. A 2-story dwelling requires approximately 1' 6" for mechanical runs so when starting with a 19' volume this is reduced to 17' 6". That said, the people we have speaking with have proposed at least a 10' ceiling height for the first floor which leaves a 7' 6" second floor ceiling. This concern is compounded by properties which lie within a flood zone which requires an additional 1' of elevation for the finished floor. As the code reads the beam and overall heights are based on crown of road so the interior building volume is reduced by an additional foot.

Summary of Height Calculations: There are 3 elevation points which set the base elevation upon which the dwelling designer must take into account when proposing a structure in District A. Pf. 4.6 Grade Elevations.

Crown of Road: This elevation is taken as an average across the frontage of the property at the center or crown of the road. A professional surveyor provides said elevation and this is the basis for all other calculations to follow.

Average Finished Grade: This is a measurement taken at a point 2' from the foundation of the structure which must be a minimum of 1' 6" and a maximum of 2' above the crown of road. The purpose for the maximum height of the finished grade is to limit stormwater runoff to adjacent properties.

Finished Floor Elevations: The elevation of the finished first floor of any building shall be a minimum of one-half (½) feet above the highest grade elevation of the building site or no less than the 100-year flood level, whichever is the highest.

Since the calculations are based on crown of road we can now take the example provided graphically and break it down starting with crown of road.

Step 1: Crown of Road = 5'

Step 2: Average Grade = 6' 6" (crown + 1' 6" up to 2')

Step 3: Finished Floor = 8' (avg. grade + min. 1' 6" and could be an additional 1' if in flood zone)

Step 4: Top of Beam = 27' (crown + 22')

Step 5: Overall Building Height = 34' (crown + 29') The actual overall height is 26' above the finished floor.

Step 6: In order to determine interior building volume: Top of beam (27') – Finished floor (8') = 19'

Options for Discussion:

1. We need to get a read on what the Commission feels is an acceptable 1st and 2nd floor ceiling heights. We then need to get a read on an acceptable overall building height.
2. In order to seek ceiling heights of 10' for first floor and 9' 6" on the 2nd floor code could be amended to increase the beam height and building height by 2'. This would be most straight forward change. This still would not address flood zones which may need an addition 1' to achieve the same ceiling heights.
3. The code could be amended to change where the height is measured. i.e. make the beam height and overall height as a function of the finished floor elevation. This would provide for an overall interior volume to match option 2. This does not assist properties in flood zones which would need at least an additional foot of height. This option would also need to regulate the maximum height of the finished floor. While it would self-regulate in 2-story structures due to building volumes, however, in a one-story structure the result may be a very high stem wall as a foundation that will look out of character with the adjacent homes.
4. The beam height could be removed and an overall height could be introduced based on crown of road i.e. 30' from crown of road which in most cases will allow for an overall building height which is 28' above finished floor. In this example, this account for a 21' interior volume and a 7' roof height to comply with the 4:12 roof slope. This eliminates the restriction of the beam as this is not a feature which is seen from the exterior of the home so from a zoning perspective does not have a bearing on the height of the home.

Thanks,

Josh Nichols

District A

Bldg Height Example

Overall Height
34'

Overall Bldg Height
measured from crown of road
(Max 29')

Code Requirements/Definitions

4/12

2.7' Top of Beam

$(5' + 2.2' = 2.7' \text{ beam})$

Top of Beam
measured from crown of road
(max 22')

1st floor ceiling

19' Bldg Volume

Finished Floor Elevation (FFE, min 1'6" above grade elevation)

Average Grade Elevation
taken 2' from foundation (1'6" - 2" above crown of road)

8' FFE

6'6" Average Grade Elevation

5' Crown of Road

2'

To: Palm Beach Shores Town Commission
From: Public Works Director Alan Welch
Re: Police Department Bathroom Renovation
Date: September 18, 2018

Purpose:

The purpose of this memo is to describe the need to renovate the Police Departments existing bathroom.

Background:

Currently, the existing bathroom at the Police Department is outdated and does not meet ADA requirements and no longer is adequate to serve the needs of the Police Department staff. The new bathroom renovations will accommodate the Police Department staff during Hurricanes and emergency situations. The Police Department is the Towns Emergency Operation Center.

We have investigated our options to accommodate the Police Departments facilities. In addition to meet ADA requirements.

Our most cost-effective option is attached. It is to contract with Crawford Construction Company to renovate the new bathroom according to the specs required to meet the needs of the Police Department and to meet the required codes.

This Bid process meets the Town's procurement requirements and it requires Commission approval to spend the funds.

Once approved, it will take approximately 3 weeks for the construction of the project to begin.

Staff Recommendation:

Staff requests that the Commission approve the contract as presented with Crawford Construction Company.