

Monday, August 20, 2018
6:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

**TOWN COMMISSION
REGULAR MEETING AGENDA**

Mayor Myra Koutzen
Vice Mayor Roby DeReuil

Commissioner Gil Gilgallon
Commissioner Bob Stanton
Commissioner Brian Tyler

Town Attorney Keith Davis
Town Clerk Evyonne Browning
Assistant Clerk Gaudy Quesada

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

3. CONSENT AGENDA (Items that do not need discussion, but require a vote)

- a. July 16, 2018 Commission Meeting Minutes
- b. July 16, 2018 Special Called Meeting Minutes (to set the proposed Millage Rate)
- c. August 6, 2018 Special Called Meeting Minutes
- d. Special Event permit SP18-04: October 13, 2018 Michael Hayes Wedding Reception with 120 guests.
- e. Special Event permit SP18-04B: October 13, 2018 Michael Hayes Wedding Ceremony on Town Beach with 120 guests.
- f. Special Event permit SP18-16: October 5, 2018 Sailfish Marina Fishing Tournament with 800 plus guests. PB Sheriff will assist with police detail.
- g. Special Event Permit SP18-17: December 7, 2018 Buffet dinner with 100 guests at the Community Center through Café' Chardonnay.
- h. Special Event Permit SP18-18: October 12, 2018 Lisa Tropepe sponsoring a Professional Engineering family event with 100 guests at the Community Center.
- i. Special Event Permit SP18-19: September 25, 2018 Ceremony sponsored by the Palm Beach County Victim's Rights Coalition with 100 participants. PB Shores PD to assist with police detail.

4. PRESENTATIONS/UPDATES

- a. Presentation by State Senator Bobby Powell
- b. Update on Undergrounding project by Danny Brannon
- c. Commission approval for the Supervising Engineer and Town Staff to issue an RFP, soliciting bids for construction services of the Town's Undergrounding project.

5. DEPARTMENT AND BOARD REPORTS

- a. Financials
 - 1. Approval of Financial Report for Period ending July 31, 2018

- b. Staff Reports:
 - 1. Police Department
 - 2. Fire Department
 - 3. Public Works
 - 4. Town Clerk
 - 5. Town Attorney
- c. Planning & Zoning Report (verbal)

6. **COMMISSION REPORTS**

7. **PUBLIC COMMENTS**

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13)

8. **PROJECT UPDATES/DISCUSSIONS** (*Non-voting items*)

None at this time

9. **ORDINANCES AND RESOLUTIONS**

- a. Ordinance O-2-18 (Fences): Amend Appendix A, Zoning Ordinance at Section II. Definitions. To add definitions for the terms fence, Chain-link Fence, Stockage Fence and Wall. (*2nd and final reading*)
- b. Ordinance O-3-18 (Pool, Pool Decks, slabs, screened enclosures, et al): Amend Chapter 14, Buildings and Building Regulations. Article II, Administration. Division 3 Building Construction and Site Plan Review, Approval. At Section 14-62. Procedure. (*2nd and final reading*)
- c. Ordinance O-5-18: Amending Chapter 78. Vegetation. Article III. Landscaping by creating an entirely new Division 3 entitled “Florida-friendly” Fertilizer use. (*2nd and final reading*)
- d. Resolution R-8-18: Budget Amendment No. 3, FY 2017/18.

10. **OTHER BUSINESS** (Any regular business requiring a vote)

- a. Approval to use Impact Fees for Police Bathroom remodel and Playground equipment projects (*Myra Koutzen, Mayor and Wendy Wells, Finance Officer*)
- b. Approval of Town playground equipment. (*Myra Koutzen, Mayor and Alan Welch, Public Works Director*)
- c. Approval of a proposal from the Town Planner to initiate a zoning overlay process for District C. (*Myra Koutzen, Mayor*)

11. **ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR COMMISSION MEETING MINUTES
July 16, 2018**

ITEM 3a
August 20 2018

Mayor Koutzen called the meeting to order at 6:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Gil Gilgallon, Commissioner Robert Stanton, and Commissioner Brian Tyler. Also present were Police Chief Langevin, Fire Chief Steedman, Public Works Director Welch, Town Accountant Wendy Wells, and Town Attorney Keith Davis.

2. **APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

MOTION: Commissioner Gilgallon moved to approve the meeting agenda as presented

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

3. **CONSENT AGENDA** (Items that do not need discussion, but require a vote)

a. June 18, 2018 Commission Meeting Minutes

MOTION: Commissioner Gilgallon moved to approve the consent agenda as presented

SECOND: Commissioner Tyler seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

4. **PRESENTATIONS/UPDATES:** None at this time.

5. **PUBLIC HEARINGS**

a. **Variance Request: 224 Inlet Way**

VAR18-4, Miller Land Planning, Inc., Agent for the owner of 224 Inlet Way, requests two variances related to building height and modification to the building elevations. First, the applicant seeks a variance and relief from Appendix A. Zoning Ordinance., Section IV. Basic Restrictions for All Districts., Pf. 4.6. Grade Elevations. in order to allow a first-floor elevation of 16.42' (where the code allows a maximum of 15.25'). Second, the applicant seeks a variance and relief from Appendix A. Zoning Ordinance., Section VII. District C Regulations., Pf. 7.3. Building Height. in order to allow a total building height of 54.21' (where the code allows a maximum of 53.25') and a top of beam height of 49.81' (where the code allows a maximum of 48.25'). The address of the property is 224 Inlet Way, Palm Beach Shores, Florida 33404. The legal descriptions for the property are ADDISON AT SINGER ISLAND CONDO UNIT 1A, ADDISON AT SINGER ISLAND CONDO UNIT 1B, ADDISON AT SINGER ISLAND CONDO UNIT 2A,

ADDISON AT SINGER ISLAND CONDO UNIT 2B, and ADDISON AT SINGER ISLAND CONDO UNIT 3. The property is located in Zoning District C.

1. Bradley Miller presented the request for 2 variances as a representative for the applicant.

MOTION: After the presentation and hearing the evidence Vice Mayor DeReuil moved to approve the 2 variances as he believes the criteria has been met.

SECOND: Commissioner Stanton seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES **The Motion to Approve the variances passed unanimously.**

b. Variance Request: 236 Cascade Lane

VAR18-3, Kimberly Waugh, Owner of 236 Cascade Lane, requests a variance and relief from Appendix A. Zoning Ordinance., Section V. District A Regulations., Pf. 5.2. Building Height in order to allow a total building height of 30.16' (where the code allows a maximum of 29.0') and a top of beam height of 23.50' (where the code allows a maximum of 22.0'). The address of the property is 236 Cascade Lane, Palm Beach Shores, Florida 33404. The legal description for the property is PALM BEACH SHORES LT 241. The property is located in Zoning District A.

1. Guy Bartels presented the request for 2 variances on behalf of the Owner, Kimberly Waugh.

MOTION: After the presentation and hearing the evidence, Commissioner Gilgallon moved to deny the request for 2 variances.

SECOND: Commissioner Stanton seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES **The Motion to Deny the variances passed Unanimously**

6. DEPARTMENT AND BOARD REPORTS

MOTION: Commissioner Gilgallon moved to approve the financial report.

SECOND: Commissioner Tyler seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES **The Motion Passed Unanimously**

- b. Staff Reports: Police Department, Fire Department, Public Works, Town Clerk, Town Attorney.

- c. Planning & Zoning Report: Janet Kortenhaus stated she has had telephone calls with the Marine Engineer and plans for the P&Z Board to bring some recommendations to the Commission within the next couple of meetings.

7. **COMMISSION REPORTS**

Commissioner Gilgallon said he did an inspection tour with the Building Official and he recommends that all the Commissioners do this. It was really interesting.

8. **PUBLIC COMMENTS** None at this time.

10. **PROJECT UPDATES/DISCUSSIONS** (*Non-voting items*) None at this time

11. **ORDINANCES AND RESOLUTIONS**

- a. Ordinance O-2-18 (Fences): Amend Appendix A, Zoning Ordinance at Section II. Definitions. To add definitions for the terms fence, Chain-link Fence, Stockage Fence and Wall. (*1st reading*)

MOTION: Commissioner Gilgallon moved to approve the 1st reading of Ordinance O-2-18.

SECOND: Commissioner Stanton seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

- b. Ordinance O-3-18 (Pool, Pool Decks, slabs, screened enclosures, et al): Amend Chapter 14, Buildings and Building Regulations. Article II, Administration. Division 3 Building Construction and Site Plan Review, Approval. At Section 14-62. Procedure. (*1st reading*)

MOTION: Commissioner Gilgallon moved to approve the 1st reading of Ordinance O-3-18 with changes given to the Town Attorney (i.e. A/C replacements, modification of existing pool equipment.)

SECOND: Commissioner Tyler seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

- c. Ordinance O-4-18: (Moratorium on docks) Amend Chapter 2. Administration. Article III. Boards and Commissions. Division 2. Code Enforcement; (*2nd Reading*)

MOTION: Commissioner Gilgallon moved to approve the 2nd reading of Ordinance O-2-18.

SECOND: Commissioner Stanton seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

- d. Ordinance O-5-18: Amending Chapter 78. Vegetation. Article III. Landscaping by creating an entirely new Division 3 entitled “Florida-friendly Fertilizer use; (*1st reading*)

MOTION: Commissioner Gilgallon moved to approve the 1st reading of Ordinance O-2-18.

SECOND: Commissioner Stanton seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

- e. Resolution R-7-18: Honoring Fifty (50) Years of Municipal Home Rule in the Florida Constitution.

MOTION: Commissioner Gilgallon moved to approve the Resolution R-7-18.

SECOND: Commissioner Tyler seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

12. **OTHER BUSINESS** (Any regular business requiring a vote)

- a. Tree Removal Permit, Application, and Fees. (*Myra Koutzen, Mayor*)

MOTION: Commissioner Tyler moved to send item 12a to the Planning and Zoning Board for their review and recommendations.

SECOND: Commissioner Stanton seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

13. **ADJOURNMENT** Mayor Koutzen adjourned the meeting at 7:30 pm.

APPROVED this 20th day of August 2018

ATTEST:

Evyonne Browning, Town Clerk
(Seal)

Myra Koutzen, Mayor

**TOWN OF PALM BEACH SHORES, FLORIDA
SPECIAL CALLED MEETING MINUTES
July 16, 2018**

ITEM 3b
August 20 2018

Mayor Koutzen called the meeting to order at 9:43 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Gil Gilgallon, Commissioner Robert Stanton, and Commissioner Brian Tyler. Also present were Police Chief Langevin, Fire Chief Steedman, Public Works Director Welch, Town Accountant Wendy Wells.

PRESENTATIONS

Town Treasurer Wendy Wells went through the various percentage scenarios regarding the Town's Budget.

MISCELLANEOUS BUSINESS

a. Set Proposed Millage Rate for FY 2018/19

Motion No. 1:

MOTION: Commissioner Gilgallon moved to raise the millage rate to 6.55%.

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: NO

Stanton: NO

Koutzen: NO **The Motion failed 3 to 2.**

Motion No. 2:

MOTION: Commissioner Tyler moved to keep the millage rate at 6.35%

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: NO**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES **The Motion passed 4 to 1.**

ADJOURNMENT: Mayor Koutzen adjourned the meeting at 9:53 pm.

Approved this 20th day of August 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

(Seal)

TOWN OF PALM BEACH SHORES, FLORIDA
SPECIAL CALLED MEETING MINUTES
August 6, 2018

ITEM 3c
August 20 2018

Mayor Koutzen called the meeting to order at 6:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Gil Gilgallon, Commissioner Robert Stanton, and Commissioner Brian Tyler. Also present were Police Chief Langevin, Fire Chief Steedman, Public Works Director Welch.

PRESENTATIONS

None.

MISCELLANEOUS BUSINESS

- a. Special Event Permit SPB-15: Community Center event, Celebration of Life, August 18, 2018, 1:00 pm to 11:00 pm, 100 participants.
- b. Special Event Permit SPB15B: Town Beach event as a memorial during the Celebration of Life event, 5:00 pm to 5:30 pm, 50 participants.

MOTION: Commissioner Gilgallon moved to approve both special event permits as presented.

SECOND: Commissioner Tyler seconded the motion.

VOTE:

Gilgallon:	YES
DeReuil:	YES
Tyler:	YES
Stanton:	YES
Koutzen:	YES

The Motion passed unanimously.

ADJOURNMENT

Vice Mayor DeReuil moved to adjourn the meeting at 6:03 pm. The vote was unanimous and Mayor Koutzen adjourned the meeting.

Approved this 20th day of August 2018

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

(Seal)

DATE SUBMITTED 10/29/17

PERMIT NO SP18-04

ITEM 3d

August 20 2018

Town of Palm Beach Shores

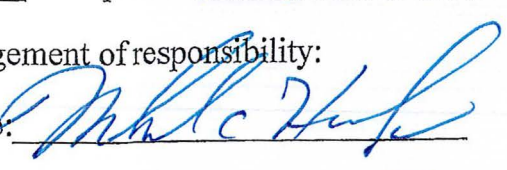
**APPLICATION FOR
SPECIAL EVENTS PERMIT**

(Section 18-27 of Town Code)

Type of event: WEDDING Location: COMMUNITY CENTER

Sponsor: MICHAEL HAYES Telephone: (845) 629-4453

Property owner's consent and acknowledgement of responsibility:

Signature: 

Date and Time 10/13/2018 Time it ends: 11:00 PM

Number of participants: 120

Proof of insurance attached?

Yes ☒

No ☐

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Permit fee \$50 ☒ (Untimely application \$150 ☐) Receipt # 9160

APPROVED:

Fire Department: _____

Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: 10/20/2018 Approved: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne, IN 46804	CONTACT NAME: Mass Merchandising PHONE (A/C, No, Ext): 866-267-5244 FAX (A/C, No): 260-459-5502 E-MAIL ADDRESS: weddings@kandkinsurance.com PRODUCER CUSTOMER ID:														
INSURED Michael Hayes 320 Inlet Way Palm Beach Shores, FL 33404 A Member of the Sports, Leisure & Entertainment RPG	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Nationwide Mutual Insurance Company</td><td>23787</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Nationwide Mutual Insurance Company	23787	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: W01233263

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		6BWED0000006261800	10/13/2018 12:01 AM EDT	10/14/2018 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 LEGAL LIAB TO PARTICIPANTS
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EventType: Wedding; Wedding Couple: Michael Hayes, Daniela Sgroi; Event Date: 10/13/2018; Location: The Town of Palm Beach Shores.
If the event continues past 12:01 am at the location named on the certificate of insurance, such continuation shall be considered as the event date. The event includes set up and break down, at the event location, that occurs no more than 24 hours prior to the event or 24 hours after the event. The event also includes the rehearsal or rehearsal dinner if scheduled within 48 hours of the event, if the event is a wedding.
Liquor Liability (as provided by CG 00 01 04 13) applies only if the insured is not in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.
Property Damage Liability, as provided by this policy (including Damage to Premises Rented to You), is subject to a \$1,000 per occurrence deductible.
The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.

CERTIFICATE HOLDER**CANCELLATION**

The Town of Palm Beach Shores
247 Edwards Lane
Palm Beach Shores, Florida 33404

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



NOV 28 2017

Page 1 of 1

BY: _____

RESIDENT RESERVATION APPLICATION

IMPORTANT: This form is the first step in reserving the Palm Beach Shores (PBS) Community Center. Only PBS Resident Property Owners or organizations as described on the Reservation Information and Fee Schedule are eligible to rent this facility. Requests will be reviewed in order of which they are received and the Resident will be notified of approval or denial. **Completing this form does not confirm or hold any dates.** Please type or print legibly especially the phone number and e-mail address. Request for Amplified Music made to Town Clerks attention **A complete rental packet and all monies due are required to secure the rental.**

RESIDENT INFORMATION

Requested Date & Facility: 10/13/2018 1st Floor 2nd Floor

Name of Resident: MICHAEL HAYES

Address: 320 INLET WAY #5

City: PALM BEACH SHORES State: F.L. Zip: 33404

Phone: (845) 629-4453 Cell: _____

E-mail: fdmikehay@yahoo.com (can email receipt)

Alternate Contact: MICHAEL R. HAYES (347) 922-8416

Event Information

Type of event	<u>WEDDING</u>	Using outside caterer	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Anticipated attendance	<u>120</u> (Max 120)	Alcoholic Beverages	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>State & local laws apply to alcohol consumption; sale of alcohol must be permitted and sold by a licensed vendor.</small>
Requested access time	<u>08:00 AM</u>	Type of decorations:	<u>WEDDING DECORATIONS</u>
Time event will begin	<u>6:00 PM</u>		
Time event will end	<u>11:00 PM</u>		
Facility close time	<u>12:00 AM</u>	Additional Considerations:	
<small>Maximum 10 hour rental; \$100+tax per additional hour (preapproval required) No time after Midnight</small>			

1st Floor		2nd Floor (Max Capacity 120)	
<input checked="" type="checkbox"/>	Reserve 1st floor – open restrooms (\$50 + tax)	<u>12</u>	# of 6' round tables (maximum 12)
	BBQ grill (\$25 + tax)	<u>130</u>	# of chairs (maximum 130)
<input checked="" type="checkbox"/>	1st floor kitchen (\$25 + tax)	<u>8</u>	# of 6' rectangle tables (maximum 8)
	# of 6' rectangle tables (maximum 8)	<u>8</u>	# of round bistro tables (maximum 8)
	Mandatory Cleaning Fee \$145	<u>6</u>	# of card tables (maximum 6)
Additional set-up needs:		Mandatory Cleaning Fee \$185	
		Additional set-up needs:	

MICHAEL HAYES
Resident Printed Name

[Signature]
Resident Signature

10/29/17
Date

MICHAEL HAYES

320 Inlet Way #5

Palm Beach Shores, FL 33404

(845) 629-4453

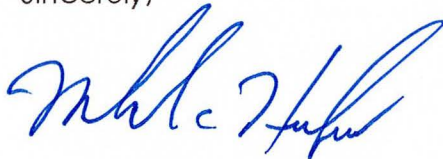
November 25, 2017

Evynne Browning
Town Clerk
Palm Beach Shores, FL

To Whom It May Concern:

I Michael Hayes respectfully request the permission to have amplified music played during the hours of 17:00-18:00 on October 13, 2018 on the beach area in front of the Palm Beach Shores Community Center. The music will be for our wedding ceremony that will take place on the beach in front of the center.

Sincerely,



Michael Hayes

MICHAEL HAYES

320 Inlet Way #5

Palm Beach Shores, FL 33404

(845) 629-4453

November 25, 2017

Evynne Browning

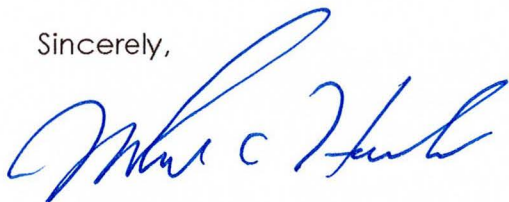
Town Clerk

Palm Beach Shores, FL

To Whom It May Concern:

I Michael Hayes respectfully request the permission to have amplified music played during the hours of 18:00-19:00 on October 13, 2018 on the first floor outdoor level of the Palm Beach Shores Community Center. The music will be for our wedding cocktail hour that will take place in the outdoor first floor area of the community center.

Sincerely,



Michael Hayes

(845) 629-4453

DATE SUBMITTED 10/29/17

PERMIT NO .

SP18-04B

ITEM 3e

August 20 2018

Town of Palm Beach Shores

APPLICATION FOR
BEACH EVENT PERMIT
(Section 18-27 of Town Code)

Event Location: COMMUNITY CENTER

Name: MICHAEL HAYES Telephone: (845) 629-4453

Address: 320 INLET WAY #5 Email: fdmikehay@yahoo.com

Requested Date: 10/13/18 Hours (include setup/breakdown): 08:00 AM to 12:00 AM

Number of expected attendees: 120

Proof of insurance attached? Yes ☒ No (explain) _____

Please indicate required parking, traffic, fire-rescue, utilities impact, clean-up and mitigation plan: (Attach additional sheets as needed)

Deposit. A non-refundable deposit of \$250.00 is required to hold the space/date/time for all special events on the beach.

Fees. The following fees will be charged per event: Set fee of \$500.00 including the deposit plus a refundable \$100 Beach Cleaning Fee.

Penalty. A penalty in the amount of \$500.00 will be imposed for any use of beach property owned by the Town for beach events without a special event permit.

Application Deadline. Written application with fee and all required documentation must be received by the Town Clerk's office **no less than 30 days prior to the Town Commission meeting** immediately preceding the date proposed for the special event. Application deadline can be waived for Resident Memorials with Town Hall Approval. Memorials are subject to the refundable cleaning fee of \$100.

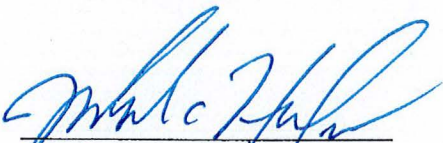
Late Submission. An application received after the 30-day deadline may be accepted subject to an increased permit fee of three (3) times the regular permit fee amount had the application been submitted timely. No application will be eligible to be discussed at a Town Commission meeting if received less than five (5) days prior to the meeting.

Sea Turtle Nesting Season. Sea turtle nesting season in Palm Beach County is March 1st through October 31st each year. The following additional restrictions apply during the season:

- Event items may not be set up before 8:00am and must be removed from the beach by 7:30pm. This includes all chairs, tents, tables, etc.
- The use of heavy equipment and the use of street vehicles to transport event equipment is prohibited.
- No lighting associated with the event is authorized after 7:30 p.m.
- The event shall not disturb existing beach and dune topography and vegetation.
- Balloons, streamers, and other items potentially injurious to sea turtles are not permitted.
- Event items may not be left overnight (during nesting season or otherwise).
- There is a noise ordinance in effect throughout the entire year.

ACKNOWLEDGEMENT:

By signing below, I acknowledge that I have read and understand my responsibilities associated with use of Town property, including the Town beach areas. I agree that any such areas used or occupied in conjunction with this special event will be cleaned and returned to their pre-use conditions for the benefit of future users. Failure to abide by these responsibilities is sufficient cause for the Town to deny any future special event permit with which I am associated.


Applicant's Signature

PAID

R. 9160 DATE: 11/30/17 \$50 APP. FEE

APPROVED:

Fire Dept.: _____ Police Dept.: _____

Public Works Dept.: _____

Number of off-duty officers required: _____

Date of Town Commission Review: _____

Approved: _____

PAID

R. 9160 DATE: 11/30/17 \$250 depos \$250 Rent \$100 Clear



DATE SUBMITTED _____

BY: _____

PERMIT NO. SP18-16

ITEM 3f

August 20 2018

Town of Palm Beach Shores**APPLICATION FOR
SPECIAL EVENTS PERMIT**

(Section 18-27 of Town Code)

Type of event: Fishing Tournament Location: Sailfish MarinaSponsor: Blue Water Babes FFC Telephone: 561-844-1724

Property owner's consent and acknowledgement of responsibility:

Signature: [Signature]Date and Time Oct 5th 6th Time it ends: _____Number of participants: 800+

Proof of insurance attached? Yes _____ No _____

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Bluewater Babes to reach out for extra
Traffic Detail and Crowd ControlOct 5th 4-11
Oct 6th 7am-9am 4-11pmPermit fee \$50 ☒ (Untimely application \$150 _____) Receipt # 10760

APPROVED:

Fire Department: _____

Police Department: _____

Number of off-duty officers required: PBS PD Not Able to Provide Officers
per PD Chief Langerman
attached letter.Date of Commission Review: 08/20/2018 Approved: _____



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Rena Toppe Ueltschi
President
C3 Consulting, LLC
08-02-2018
Via email: rena@c3pb.com

Ms. Ueltshcis:

Your organization has been a pleasure to work with over the years and I am happy that you have again chosen our town for the tournament. As in past years we will be here to assist you in any way we can but due to staffing limitations we will not be able to provide the amount of police personnel that is required.

The Sheriff's office has done a great job in the past and our agency and the Sheriff work great together.

If I can be of any help please call.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Langevin".

Steven Langevin
Chief of police

DATE SUBMITTED 5/14/18

PERMIT NO. SP18-17

Town of Palm Beach Shores

ITEM 3g
August 20 2018

APPLICATION FOR
SPECIAL EVENTS PERMIT
(Section 18-27 of Town Code)

Type of event: Buffer Dinner Location: 2nd Floor

Sponsor: Care Chudownay Telephone: 561-627-2666

Property owner's consent and acknowledgement of responsibility:

Signature: _____

Date and Time Friday 12/7/18 Time it ends: 11:00

Number of participants: 100

Proof of insurance attached? (on file) Yes _____ No _____

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

N/A

Permit fee \$50 ☒ (Untimely application \$150 ☐) Receipt # 10746

APPROVED:

Fire Department: _____ Police Department: _____

Number of off-duty officers required: NONE

Date of Commission Review: 08/20/2018 Approved: _____



SERVICE PROVIDER REQUEST

IMPORTANT: Requests must be submitted to Town Hall via fax or e-mail. Requests will be handled on a "first come first serve" basis. If approved, you will receive confirmation via fax or e-mail, the event date is not confirmed until you receive confirmation. You will then have 14 days to submit the \$500 non-refundable payment and set-up form. Special Events Application to be filled out for events with attendance of 50 or more guests for a fee of \$50. Beach Reservations require a separate Special Beach Event Permit Application and Fee. If payment is not received by the 14th day the date will be reopened. * Police detail for anticipated attendance of 120 is required at a fee of \$45 an hour 3 hours minimum. **REQUIRED CLEANING FEES:** \$185 2ND Floor; \$145 1ST Floor; \$100 Beach (if necessary).

Requested Date & Facility: Friday, December 7, 2018 1st Floor _____ 2nd Floor ☒

Service Provider: Cafe Chandonoy

Contact: Mindy MASON

Phone: (561) 627-2662

E-mail: Mindy@cafe-chandonoy.com

Fax: (561) 627-3413

Clients Name: Susan Ford

Event Information- Attach selected pre-approved floor plan set up

Type of event	<u>rehearsal dinner</u>	Alcoholic Beverages	Yes <input checked="" type="checkbox"/> No _____
Anticipated attendance	<u>100</u> (120 Max)	State & local laws apply to alcohol consumption; sale of alcohol must be permitted and sold by a licensed vendor, service provider must have license on premises available for review upon request.	
Requested access time	<u>4:00 PM</u>		
Time event will begin	<u>7:00 PM</u>	Type of decorations:	
Time event will end	<u>10:00 PM</u>	<u>TBD</u>	
Facility close time	<u>11:00 PM</u>	Additional Considerations:	
Maximum 10 hour rental; \$150 plus tax per additional hour (preapproval required) but not after midnight			

1 st Floor - \$100 (w/2 nd floor) or \$250 (only)	2 nd Floor - \$2100
Reserve 1 st floor/open restrooms(\$100 or \$250)	<u>10</u> # of 6' round tables (maximum 12)
BBQ grill (\$100)	<u>10</u> # of chairs (maximum 130) <u>each table</u>
1 st floor kitchen (\$100)	<u>6</u> # of 6' rectangle tables (maximum 8)
# of 6' rectangle tables (maximum 8)	<u>5</u> # of round bistro tables (maximum 8)
	# of card tables (maximum 6)
Additional set-up needs:	Additional set-up needs:

Mindy Mason

Service Provider Representative
Printed Name

Mindy Mason

Service Provider Representative
Signature

5/14/18

Date

DATE SUBMITTED 6/15/18

PERMIT NO. SP18-18

ITEM 3h

August 20 2018

Town of Palm Beach Shores

APPLICATION FOR
SPECIAL EVENTS PERMIT

(Section 18-27 of Town Code)

Type of event: Professional Engineering Family Event Location: Palm Beach Shores Community Center

Sponsor: LISA A. TROPEPE / FLORIDA ENGINEERING SOCIETY Telephone: 561-762-8855

Property owner's consent and acknowledgement of responsibility:

Signature: _____

Date and Time October 12, 2018 4:30 PM Time it ends: 9:30 PM

Number of participants: 100

Proof of insurance attached? Yes ☒ No ☐

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Permit fee \$50 ☒ (Untimely application \$150 ☐) Receipt # 10551

APPROVED:

Fire Department: _____ Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: 08/20/2018 Approved: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804		CONTACT NAME: Mass Merchandising PHONE (A/C, No, Ext): 1-877-648-6404 FAX (A/C, No): 1-260-459-5502 E-MAIL ADDRESS: info@eventinsurance-kk.com PRODUCER CUSTOMER ID:	
INSURED Lisa Tropepe 121 Claremont Lane Palm Beach Shores, FL 33404 A Member of the Sports, Leisure & Entertainment RPG		INSURER(S) AFFORDING COVERAGE INSURER A: Nationwide Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
2000996383 CP# 2945		NAIC # 23787	

COVERAGES **CERTIFICATE NUMBER:** 2000359044 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		6BRPG0000006253500	10/12/18 12:01 AM	10/13/18 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 PROFESSIONAL LIABILITY LEGAL LIAB TO PARTICIPANTS
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Not provided while in Hawaii						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below MEDICAL PAYMENTS FOR PARTICIPANTS	N/A					PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT PRIMARY MEDICAL EXCESS MEDICAL

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Name: Shrimp Boil
Event Date: 10/12/2018 Attendance: 100
Event Location: 90 Edwards Lane, Palm Beach Shores, FL 33404
Liquor Liability (as provided by CG 00 01 04 13) applies only if the insured is not in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.

The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.

This Certificate Voids and Replaces Certificate #W01220379 (Address Change)

CERTIFICATE HOLDER

Town of Palm Beach Shores
90 Edwards Lane
Palm Beach Shores, FL 33404
Owner/Manager/Lessor of Premises

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Furbush

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Coverage is only extended to U.S. events and activities.

** NOTICE TO TEXAS INSURED: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas.

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD



RESIDENT RESERVATION APPLICATION

IMPORTANT: This form is the first step in reserving the Palm Beach Shores (PBS) Community Center. Only PBS Resident Property Owners or organizations as described on the Reservation Information and Fee Schedule are eligible to rent this facility. Requests will be reviewed in order of which they are received and the Resident will be notified of approval or denial. Completing this form does not confirm or hold any dates. Please type or print legibly especially the phone number and e-mail address. Request for Amplified Music made to Town Clerks attention A complete rental packet and all monies due are required to secure the rental.

RESIDENT INFORMATION

Requested Date & Facility: October 12, 2018 1st Floor ☒ 2nd Floor ☒
Name of Resident: Lisa Tropepe
Address: 121 Claremont Lane
City: Palm Beach Shores State: FL Zip: 33404
Phone: _____ Cell: 561-762-8855
E-mail: LTROPEPE@ENGENUITYGROUP.COM
Alternate Contact: Andre McBarnette - andre.mcbarrette@stantec.com

Event Information

Type of event	<u>Shrimp Boil</u> <u>Professional Engineering / Family Event</u>	Using outside caterer	Yes _____ No <input checked="" type="checkbox"/>
Anticipated attendance	<u>100</u> (Max 120)	Alcoholic Beverages	Yes <input checked="" type="checkbox"/> No _____
Requested access time	<u>1:00 PM</u>	State & local laws apply to alcohol consumption; sale of alcohol must be permitted and sold by a licensed vendor.	
Time event will begin	<u>4:30 PM</u>	Type of decorations:	<u>BANNERS / Small Decorations</u>
Time event will end	<u>9:30 PM</u>		
Facility close time	<u>11:00 PM</u>	Additional Considerations:	<u>Band / Face Painting Booth</u>
Maximum 10 hour rental; \$100+tax per additional hour (preapproval required) No time after Midnight			

1 st Floor		2 nd Floor (Max Capacity 120)	
<input checked="" type="checkbox"/>	Reserve 1 st floor – open restrooms (\$50 + tax)	<u>12</u>	# of 6' round tables (maximum 12)
	BBQ grill (\$25 + tax)	<u>100</u>	# of chairs (maximum 130)
	1 st floor kitchen (\$25 + tax)	<u>8</u>	# of 6' rectangle tables (maximum 8)
	# of 6' rectangle tables (maximum 8)	<u>8</u>	# of round bistro tables (maximum 8)
	Mandatory Cleaning Fee \$145		# of card tables (maximum 6)
Additional set-up needs:			Mandatory Cleaning Fee \$185
		Additional set-up needs: <u>2nd floor kitchen</u>	

Resident Printed Name

Resident Signature

Date

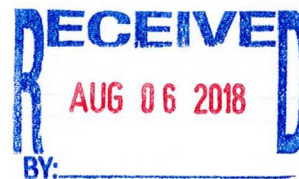
DATE SUBMITTED 08.06.2018

PERMIT NO. SP18-19

ITEM 3i

August 20 2018

Town of Palm Beach Shores
APPLICATION FOR
SPECIAL EVENTS PERMIT
(Section 18-27 of Town Code)



Type of event: Ceremony Location: Community Center

Sponsor: Palm Beach County Telephone: 355-7424

Victims' Rts coalition
Property owner's consent and acknowledgement of responsibility:

Signature: [Handwritten Signature]

Date and Time 9-25-18 Time it ends: 7:30 PM

Number of participants: 100

Proof of insurance attached? Yes ☒ No ☐

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Chief Langevin has it covered

Permit fee \$50 ____ (Untimely application \$150 ____) Receipt # ____

APPROVED:

Fire Department: _____ Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: _____ Approved: _____



RESIDENT RESERVATION APPLICATION

Page 1 of 1
RECEIVED
AUG 06 2018

IMPORTANT: This form is the first step in reserving the Palm Beach Shores (PBS) Community Center. Only PBS Resident Property Owners or organizations as described on the Reservation Information and Fee Schedule are eligible to rent this facility. Requests will be reviewed in order of which they are received and the Resident will be notified of approval or denial. Completing this form does not confirm or hold any dates. Please type or print legibly especially the phone number and e-mail address. Request for Amplified Music made to Town Clerks attention. A complete rental packet and all monies due are required to secure the rental.

RESIDENT INFORMATION

Requested Date & Facility: 9/25/18 Community Center 2nd Floor
Name of Resident: Ronnie Gode
Address: 401 N. Dixie Hwy
City: WPB State: FL Zip: 33418
Phone: 561-355-7424 Cell: 561-309-8173
E-mail: Randee@SAIS.org
Alternate Contact: _____

Event Information

Type of event	<u>Ceremony</u>	Using outside caterer	Yes _____ No <input checked="" type="checkbox"/>
Anticipated attendance	<u>100</u> (Max 120)	Alcoholic Beverages	Yes _____ No <input checked="" type="checkbox"/>
Requested access time	<u>6:00 PM</u>	State & local laws apply to alcohol consumption; sale of alcohol must be permitted and sold by a licensed vendor.	
Time event will begin	<u>6:00 PM</u>	Type of decorations:	<u>Flowers</u>
Time event will end	<u>7:30 PM</u>		
Facility close time		Additional Considerations:	
Maximum 10 hour rental; \$100+tax per additional hour (preapproval required) No time after Midnight			

1st Floor	2nd Floor (Max Capacity 120)
Reserve 1st floor – open restrooms (\$50 + tax)	# of 6' round tables (maximum 12)
BBQ grill (\$25 + tax)	<input checked="" type="checkbox"/> # of chairs (maximum 130)
1st floor kitchen (\$25 + tax)	<input checked="" type="checkbox"/> # of 6' rectangle tables (maximum 8)
# of 6' rectangle tables (maximum 8)	# of round bistro tables (maximum 8)
Mandatory Cleaning Fee \$145	# of card tables (maximum 6)
Additional set-up needs:	<input checked="" type="checkbox"/> Mandatory Cleaning Fee \$185
	Additional set-up needs:

Ronnie Gode Ronnie Gode 8-3-18
Resident Printed Name Resident Signature Date

National Day of Remembrance for Murder Victims'

Tuesday, September 25th
6pm – 7:30pm

Palm Beach Shores
Community Center
90 Edwards Lane
Palm Beach Shores

For more information contact:

Annette Andre
aandre@sa15.org

561-355-7424

Or

Coleen LaCosta

coleen@SpeakUpforKidsPBC.org

561-408-7779

Open to the
public

Guest speakers
include family
members of
murder victims'

Oceanside
Wreath drop by
PBSO Aviation
Unit

Light
refreshments

Sponsored by:



Palm Beach
Victims' Rights
Coalition

**TOWN OF PALM BEACH SHORES
MONTHLY FINANCIAL REPORT**

ITEM 5a
August 20 2018

	CASH & INVESTMENTS	R E V E N U E			
		BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2017	\$ 2,233,055	\$ 4,614,156	\$ 168,246	\$ 4,800,372	104%
10/31/2017	\$ 1,980,228	\$ 4,718,030	\$ 40,079	\$ 40,079	1%
11/30/2017	\$ 2,153,456	\$ 4,970,746	\$ 538,559	\$ 578,638	12%
12/31/2017	\$ 4,476,734	\$ 4,970,746	\$ 2,793,881	\$ 3,372,519	68%
1/31/2018	\$ 4,359,832	\$ 4,970,746	\$ 177,971	\$ 3,550,490	71%
2/28/2018	\$ 4,209,790	\$ 4,970,746	\$ 178,689	\$ 3,729,179	75%
3/31/2018	\$ 3,684,912	\$ 4,970,746	\$ 183,457	\$ 3,912,636	79%
4/30/2018	\$ 3,653,693	\$ 4,970,746	\$ 291,289	\$ 4,203,925	85%
5/31/2018	\$ 3,553,213	\$ 4,970,746	\$ 172,946	\$ 4,376,871	88%
6/30/2018	\$ 3,162,925	\$ 5,047,925	\$ 97,580	\$ 4,474,452	89%
7/31/2018	\$ 3,114,723	\$ 5,047,925	\$ 286,528	\$ 4,760,979	94%
7/31/2017	\$ 2,933,729	\$ 4,551,656	\$ 136,232	\$ 4,538,864	100%
8/31/2018					
9/30/2018					

	E X P E N D I T U R E S					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2017	\$ 4,614,156	\$ 323,183	\$ 306,002	\$ 629,185	\$ 4,436,899	96%
10/31/2017	\$ 4,718,030	\$ 431,703	\$ (155,841)	\$ 275,861	\$ 275,861	6%
11/30/2017	\$ 4,970,746	\$ 363,352	\$ 110,787	\$ 474,139	\$ 750,000	15%
12/31/2017	\$ 4,970,746	\$ 477,938	\$ (75,127)	\$ 402,811	\$ 1,152,811	23%
1/31/2018	\$ 4,970,746	\$ 348,115	\$ 24,220	\$ 372,335	\$ 1,525,146	31%
2/28/2018	\$ 4,970,746	\$ 329,223	\$ (54,585)	\$ 274,638	\$ 1,799,784	36%
3/31/2018	\$ 4,970,746	\$ 670,416	\$ (76,909)	\$ 593,507	\$ 2,393,291	48%
4/30/2018	\$ 4,970,746	\$ 293,098	\$ 40,803	\$ 333,902	\$ 2,727,193	55%
5/31/2018	\$ 4,970,746	\$ 203,046	\$ 135,741	\$ 338,787	\$ 3,065,980	62%
6/30/2018	\$ 5,047,925	\$ 477,456	\$ (12,361)	\$ 465,095	\$ 3,531,075	70%
7/31/2018	\$ 5,047,925	\$ 298,922	\$ 71,726	\$ 370,648	\$ 3,901,723	77%
7/31/2017	\$ 4,551,656	\$ 309,966	\$ 8,205	\$ 318,171	\$ 3,436,296	75%
8/31/2018						
9/30/2018						

*Budget Amendment #1 was adopted by the Town Commission on November 20, 2017.
Budget Amendment #2 was adopted by the Town Commission on June 18, 2018.*

Town of Palm Beach Shores
Budget Summary Report
July 2018

			<i>July Benchmark</i>	<i>83.3%</i>
	BUDGET	YTD	Favorable(Unfav)	%
REVENUE				
Revenue (without appr'd F/B)	\$ 4,733,456.00	\$ 4,760,979.03	\$ 27,523.03	100.6%
Appropriated Fund Balance	314,469.00	-	(314,469.00)	
TOTAL REVENUE	\$ 5,047,925.00	\$ 4,760,979.03	\$ (286,945.97)	94.3%

EXPENDITURES BY DEPARTMENT	% of total		% of total			
Administration	\$ 389,232.00	8%	\$ 334,789.80	9%	\$ 54,442.20	86.0%
Legal	120,000.00	2%	84,858.97	2%	35,141.03	70.7%
Public Works	280,029.00	6%	244,073.47	6%	35,955.53	87.2%
Police	1,397,019.00	28%	1,177,676.80	30%	219,342.20	84.3%
Fire	674,591.00	14%	426,329.64	11%	248,261.36	63.2%
Building	245,830.00	5%	198,828.35	5%	47,001.65	80.9%
Emergency Disaster	-	0%	136,101.85	3%	(136,101.85)	0.0%
Solid Waste	198,000.00	4%	145,300.30	4%	52,699.70	73.4%
911 Dispatch	377,597.00	8%	328,488.65	8%	49,108.35	87.0%
Legislative	35,560.00	1%	10,634.41	0%	24,925.59	29.9%
Streets/Storm Sewers	23,025.00	0%	12,740.77	0%	10,284.23	55.3%
Parks	115,650.00	2%	78,236.90	2%	37,413.10	67.6%
Beach	92,941.00	2%	73,635.02	2%	19,305.98	79.2%
Lift Stations/Sewer Service	17,975.00	0%	17,127.91	0%	847.09	95.3%
Contingencies	49,145.00	1%	-	0%	49,145.00	0.0%
Emergency Medical Services	312,615.00	6%	260,130.38	7%	52,484.62	83.2%
Community Center	60,600.00	1%	34,247.39	1%	26,352.61	56.5%
Risk Management	115,000.00	2%	106,943.66	3%	8,056.34	93.0%
Capital	457,470.00	9%	231,578.57	6%	225,891.43	50.6%
TOTAL EXPENDITURES	\$ 4,962,279.00		\$ 3,901,722.84		\$ 1,060,556.16	78.6%

Transfer to UU Fund	\$ 85,646.00	\$ 85,646.00	\$ -
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REVENUE OVER (UNDER)			
EXPENDITURES	\$ -	\$ 773,610.19	\$ 773,610.19

Explanation of Variances

Administration - Audit is complete and paid in full; part-time Treasurer is over due to add'l time for FEMA and other projects

Public Works - Maintenance costs and supplies are high

Police - New IT consultant with added necessary services; building maintenance costs are up

Emergency Disaster - Costs associated with repair of damage caused by Hurricane Irma.

Dispatch - personnel costs associated with administrative leave & training

Liftstation - Higher maintenance costs (broken pipe; generator failures)

Risk Management - insurance policies paid in full

Town of Palm Beach Shores
Discretionary Sales Tax PBC

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
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Current Year Receipts:

Date of Receipt	Period	
11/9/2017	3Q adjustment	\$ 1,889.90
11/27/2017	October	\$ 5,343.00
12/27/2017	November	\$ 6,014.37
1/29/2018	December	\$ 6,486.66
2/8/2018	4Q adjustment	\$ 2,056.88
2/27/2018	January	\$ 7,640.03
3/27/2018	February	\$ 6,477.08
4/30/2018	March	\$ 6,468.77
5/11/2018	1Q adjustment	\$ 2,218.29
5/25/2018	April	\$ 7,166.76
6/25/2018	May	\$ 6,294.65
7/25/2018	June	\$ 5,852.14
Total current year receipts		\$ 63,908.53

Accumulated (unspent) Discretionary Sales Tax as of 7/31/18	\$ 113,863.54
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Town of Palm Beach Shores
Utility Tax
10% Effective 4/1/17

	Electric <i>FPL</i>	Water <i>Riviera Beach</i>	Gas <i>FPU</i>	Total
Oct-17	22,450.54	8,685.36	1,787.46	32,923.36
Nov-17	16,851.29	7,921.37	2,421.56	27,194.22
Dec-17	16,452.86	6,390.77	3,470.78	26,314.41
Jan-18	16,030.72	8,909.00	3,329.08	28,268.80
Feb-18	16,552.17	6,247.35	2,409.30	25,208.82
Mar-18	11,801.78	8,342.41	2,855.06	22,999.25
Apr-18	13,979.38	9,985.36	2,249.64	26,214.38
May-18	18,041.15	7,937.19	1,794.69	27,773.03
Jun-18	17,893.88		1,556.64	19,450.52
Jul-18				-
Aug-18				-
Sep-18				-
YTD Total	150,053.77	64,418.81	21,874.21	236,346.79

Town of Palm Beach Shores
Underground Utilities
as of 6/30/18

	FYE 9/30/2016	FYE 9/30/2017	FYE 9/30/2018	Project Costs To Date	Cost Estimate (by B&G 5/20/16)	Remaining Budget
Expenditures:						
Survey	\$ -	\$ 45,275.00	\$ -	\$ 45,275.00	\$ 74,788	\$ 29,513.00
Legal	-	6,942.50	-	\$ 6,942.50	53,420	46,477.50
Project Management/Administration	199.52	13,952.25	34,756.16	\$ 48,907.93	160,259	111,351.07
Engineering	-	-	-	\$ -	142,453	142,453.00
Utility Conversion	-	24,479.00	-	\$ 24,479.00	3,901,442	3,876,963.00
Landscape Restoration	-	-	-	\$ -	26,675	26,675.00
Feasibility Study & other misc costs	7,310.46	-	-	\$ 7,310.46	10,000	2,689.54
Construction Contingency	-	-	-	\$ -	871,807	871,807.00
Straw Ballot	6,305.90	-	-	\$ 6,305.90	-	(6,305.90)
Total expenditures	\$ 13,815.88	\$ 90,648.75	\$ 34,756.16	\$ 139,220.79	\$ 5,240,844	\$ 5,101,623.21
Other Financing Sources:						
Transfer In (from General Fund)	\$ 90,000.00	\$ -	\$ 85,646.00	\$ 175,646.00	\$ 90,000	\$ (85,646.00)
Loan Proceeds	-	-	-	-	5,150,844	5,150,844.00
Total other financing sources	\$ 90,000.00	\$ -	\$ 85,646.00	\$ 175,646.00	\$ 5,240,844	\$ 5,065,198.00
Net Change in Fund Balance	\$ 76,184.12	\$ (90,648.75)	\$ 50,889.84	\$ 36,425.21	\$ -	\$ (36,425.21)

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 7/1/2018 To 7/31/2018**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7793	C	7/5/2018	419	ACS	\$2,879.00	O
7794	C	7/5/2018	121	Alan Welch	\$420.00	O
7795	C	7/5/2018	673	Bishop's Water Company	\$687.00	O
7796	C	7/5/2018	225	C&T Auto Care	\$65.17	O
7797	C	7/5/2018	87	Halsey & Griffith	\$29.12	O
7798	C	7/5/2018	90	Hulett Environmental Services	\$979.00	O
7799	C	7/5/2018	476	Napa Auto Parts	\$106.70	O
7800	C	7/5/2018	13	Neeld Paper & Supplies	\$1,628.11	O
7801	C	7/5/2018	226	Palm Beach Embroidery	\$204.00	O
7802	C	7/5/2018	724	PBC Law Enforcement Exchange	\$597.00	O
7803	C	7/5/2018	30	Poly Systems Company	\$998.10	O
7804	C	7/5/2018	365	Sherwin-Williams	\$406.70	O
7805	C	7/5/2018	38	Signs of Progress Inc.	\$1,230.00	O
7806	C	7/5/2018	592	Trevor Steedman	\$81.46	O
7807	C	7/5/2018	101	Verizon Wireless	\$547.65	O
7808	C	7/5/2018	104	Waste Management	\$10,515.02	O
7809	C	7/5/2018	110	Xpert elevator Services, Inc.	\$1,400.00	O
7810	C	7/12/2018	29	Alphagraphics of the Palm Beaches	\$175.93	O
7811	C	7/12/2018	751	Gold Nugget dba Argo Uniform Co.	\$90.16	O
7812	C	7/12/2018	225	C&T Auto Care	\$125.54	O
7813	C	7/12/2018	52	Comcast	\$211.80	O
7815	C	7/12/2018	754	Debbie Chase	\$280.00	O
7816	C	7/12/2018	65	Federal Background Services, Inc.	\$100.00	O
7817	C	7/12/2018	80	FL Public Utilities	\$422.84	O
7818	C	7/12/2018	84	Goodyear Service Center	\$536.08	O
7819	C	7/12/2018	87	Halsey & Griffith	\$162.74	O
7820	C	7/12/2018	755	Laurie Rawdon	\$180.00	O
7821	C	7/12/2018	130	Manno's Public Safety Supply	\$1,152.62	O
7822	C	7/12/2018	682	Meyers Turf LLC	\$1,110.00	O
7823	C	7/12/2018	533	Richard Sheehy	\$32.09	O
7824	C	7/12/2018	643	Suntrust Bank	\$3,107.81	O
7825	C	7/12/2018	100	Toshiba Business Solutions	\$321.54	O
7826	C	7/19/2018	324	AC Enforcement, Inc.	\$89.00	O
7827	C	7/19/2018	5	AFLAC	\$262.36	O
7828	C	7/19/2018	7	All Safe Safe & Lock	\$96.00	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 7/1/2018 To 7/31/2018**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7829	C	7/19/2018	737	AT&T	\$1,105.72	O
7830	C	7/19/2018	47	Board of County Commissioners	\$1,406.55	O
7831	C	7/19/2018	48	Bug Stoppers	\$225.00	O
7832	C	7/19/2018	115	Clean & Treat Co.	\$85.00	O
7833	C	7/19/2018	116	Cox Media Group	\$288.96	O
7834	C	7/19/2018	538	CRS Max Consultants	\$456.00	O
7835	C	7/19/2018	757	CSI: Palm Beach	\$1,002.00	O
7836	C	7/19/2018	754	Debbie Chase	\$264.00	O
7837	C	7/19/2018	491	Dilo Fire Sprinkler, Inc.	\$200.00	O
7838	C	7/19/2018	747	EnviroWaste Services Group, Inc.	\$4,000.00	O
7839	C	7/19/2018	746	Essential Net Solutions	\$3,808.95	O
7840	C	7/19/2018	512	Farmer & Irwin	\$869.76	O
7841	C	7/19/2018	420	Gaudy Quesada	\$120.00	O
7842	C	7/19/2018	750	GL Distributors, Inc.	\$101.77	O
7843	C	7/19/2018	190	Global Electric Inc.	\$4,463.30	O
7844	C	7/19/2018	87	Halsey & Griffith	\$79.04	O
7845	C	7/19/2018	90	Hulett Environmental Services	\$226.00	O
7846	C	7/19/2018	756	Kleppe's Auto Body	\$3,500.00	O
7847	C	7/19/2018	652	Life Safety management	\$770.50	O
7848	C	7/19/2018	13	Neeld Paper & Supplies	\$254.48	O
7849	C	7/19/2018	16	Palmdale Oil Company, Inc.	\$1,912.88	O
7850	C	7/19/2018	758	Partsmaster	\$3,092.46	O
7851	C	7/19/2018	687	PC Controls	\$372.00	O
7852	C	7/19/2018	193	Power DMS	\$1,432.25	O
7853	C	7/19/2018	33	Riviera Beach Water	\$2,579.53	O
7854	C	7/19/2018	365	Sherwin-Williams	\$165.85	O
7855	C	7/19/2018	484	Shred-It	\$169.50	O
7856	C	7/19/2018	666	Southeastern Emergency Equipment	\$216.44	O
7857	C	7/19/2018	759	Taylor Engineering Inc	\$4,444.16	O
7858	C	7/19/2018	99	Torcivia, Donlon, Goddeau and Ansay, PA	\$266.01	O
7859	C	7/19/2018	290	Westside Reprographics, Inc.	\$443.20	O
7860	C	7/19/2018	110	Xpert elevator Services, Inc.	\$375.00	O
7861	C	7/27/2018	29	Alphagraphics of the Palm Beaches	\$96.31	O
7862	C	7/27/2018	751	Gold Nugget dba Argo Uniform Co.	\$1,523.13	O
7863	C	7/27/2018	737	AT&T	\$192.33	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172**For The Date Range From 7/1/2018 To 7/31/2018****For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck**

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7864	C	7/27/2018	127	Blue Cross Blue Shield of Florida, Inc.	\$34,171.98	O
7865	C	7/27/2018	225	C&T Auto Care	\$1,878.29	O
7866	C	7/27/2018	116	Cox Media Group	\$743.04	O
7867	C	7/27/2018	107	Davis and Ashton, P.A.	\$11,980.80	O
7868	C	7/27/2018	746	Essential Net Solutions	\$2,691.00	O
7869	C	7/27/2018	715	Florida U.C. Fund	\$247.96	O
7870	C	7/27/2018	71	FL Power & Light	\$3,282.22	O
7871	C	7/27/2018	750	GL Distributors, Inc.	\$101.77	O
7872	C	7/27/2018	676	Guardian	\$1,350.39	O
7873	C	7/27/2018	390	International Protective Services	\$100.00	O
7874	C	7/27/2018	648	John Meskiel	\$180.00	O
7875	C	7/27/2018	760	Kevin Drummond	\$26.70	O
7876	C	7/27/2018	95	Lowes	\$543.97	O
7877	C	7/27/2018	13	Neeld Paper & Supplies	\$29.00	O
7878	C	7/27/2018	11	Nationwide Retirement Solutions	\$320.00	O
7879	C	7/27/2018	16	Palmdale Oil Company, Inc.	\$1,678.88	O
7880	C	7/27/2018	19	PBC Police Benevolent Association	\$470.00	O
7881	C	7/27/2018	137	Professional ID Cards	\$12.00	O
7882	C	7/27/2018	730	PV Productions LLC	\$130.00	O
7883	C	7/27/2018	520	SAFEbuilt, LLC	\$15,911.75	O
7884	C	7/27/2018	516	Schmidt Nichols	\$3,248.62	O
7885	C	7/27/2018	375	Simmons & White, Inc.	\$4,365.00	O
7886	C	7/27/2018	41	Solid Waste Authority	\$22.54	O
7887	C	7/27/2018	643	Suntrust Bank	\$5,118.98	O
7888	C	7/27/2018	343	Telka Electronics	\$919.22	O
7889	C	7/27/2018	586	The Standard Insurance Company	\$482.96	O
7890	C	7/27/2018	104	Waste Management	\$2,651.12	O
7891	C	7/27/2018	643	Suntrust Bank	\$4.00	O
FRS	E	7/3/2018	172	FRS	\$24,461.34	O
PBS Payroll	E	7/4/2018	146	PBS Payroll	\$55,968.64	O
PBS Payroll	E	7/18/2018	146	PBS Payroll	\$54,091.31	O

Cleared \$0.00**Outstanding \$298,922.10****Void \$0.00**



ITEM 5b1
August 20 2018

Palm Beach Shores Police Department

247 Edwards Lane
Palm Beach Shores, Florida 33404
Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Date: August 2, 2018
To: Mayor Myra Koutzen
From: Chief Steven Langevin
RE: Police Activities for July 2018

Criminal Arrests	5	Town Ordinance Violations	1
Parking Citations	34	Segway Patrol Hours	37.6
Verbal Warnings	19	ATV Patrol Hours	7.5
Written Warnings	6	Bike Patrol Hours	
Traffic Citations	1	Foot Patrol Hours	60.9
Radar and Traffic Control Hours	7.6	House Check Hours	34.8
Complaints/Calls for Assistance	68	Vehicle Patrol Hours	463.6
Patrol Mileage			

Misc. Arrest Information:

Arrest Type	Number
Verrinder, John Glen / Domestic Battery 107 Tacoma Lane #38	1800463
Valladares, George / Grand Theft, Petit Theft / 181 Ocean Ave	1800511
Booker, Anthony / Outstanding Warrant /90 Edwards Lane	1800518
Valladares, George / Possession of Drugs, Drug Equipment and obstruction by disguised person / 181 Ocean Ave	1800522
Valladares, George / Outstanding Warrant / 181 Ocean Ave	1800523

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CASE REPORT SUMMARY BY DATE RANGE AND DISPOSITION

REPORT DATE FROM
07/01/2018

REPORT DATE TO
07/31/2018

Case Number	Agency	Report Date	Case Type	Report Type	Disposition
1800463	PBSPD	07/04/2018 19:28	DOMESTIC	DOMESTIC	ARREST
1800511	PBSPD	07/27/2018 16:21	THEFT/GRAND	THEFT/GRAND	ARREST
1800518	PBSPD	07/30/2018 07:47	WARRANT ARREST	WARRANT ARREST	ARREST
1800522	PBSPD	07/31/2018 14:59	DRUGS	DRUGS	ARREST
1800523	PBSPD	07/31/2018 15:28	WARRANT ARREST	WARRANT ARREST	ARREST

TOTAL ITEMS: 5

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CASE REPORT SUMMARY BY DATE RANGE AND DISPOSITION

REPORT DATE FROM
07/01/2018

REPORT DATE TO
07/31/2018

Case Number	Agency	Report Date	Case Type	Report Type	Disposition
1800450	PBSPD	07/24/2018 09:00	INFO	INFO	OPEN
1800451	PBSPD	07/01/2018 12:11	TRESPASS	TRESPASS	INFO
1800452	PBSPD	07/03/2018 06:52	UNSEC BUIL/OPEN DR	UNSEC BUIL/OPEN DR	CE
1800453	PBSPD	07/03/2018 09:05	ALARM	ALARM	CE
1800454	PBSPD	07/03/2018 08:59	CIVIL	CIVIL	CE
1800455	PBSPD	07/03/2018 12:53	INFO	INFO	CE
1800456	PBSPD	07/03/2018 14:47	INFO	INFO	CE
1800459	PBSPD	07/03/2018 15:48	INFO	INFO	
1800460	PBSPD	07/03/2018 17:08	THEFT/GRAND	THEFT/GRAND	OPEN
1800461	PBSPD	07/04/2018 08:43	CRIM MISCHIEF	CRIM MISCHIEF	NO LEADS
1800462	PBSPD	07/04/2018 18:15	TRESPASS	TRESPASS	CE
1800463	PBSPD	07/04/2018 19:28	DOMESTIC	DOMESTIC	ARREST
1800464	PBSPD	07/05/2018 00:02	SUSPICIOUS	SUSPICIOUS	CE
1800465	PBSPD	07/05/2018 09:46	INFO	INFO	CE
1800466	PBSPD	07/06/2018 06:04	DOMESTIC	DOMESTIC	CE
1800467	PBSPD	07/06/2018 09:32	ALARM	ALARM	CE
1800468	PBSPD	07/06/2018 15:39	FRAUD	FRAUD	OPEN
1800469	PBSPD	07/07/2018 09:37	LOST PROP	LOST PROP	NO LEADS
1800470	PBSPD	07/07/2018 09:37	INFO	INFO	INFO
1800471	PBSPD	07/08/2018 09:55	THEFT/GRAND	THEFT/GRAND	NO LEADS
1800472	PBSPD	07/08/2018 22:30	SUSPICIOUS	SUSPICIOUS	CE
1800473	PBSPD	07/09/2018 17:26	INFO	INFO	INFO
1800474	PBSPD	07/09/2018 18:18	INFO	INFO	CE
1800475	PBSPD	07/10/2018 09:19	CIVIL	CIVIL	INFO
1800476	PBSPD	07/10/2018 13:39	FRAUD	FRAUD	NO LEADS
1800477	PBSPD	07/10/2018 17:39	BURGLARY RESIDENCE	BURGLARY RESIDENCE	OPEN
1800478	PBSPD	07/13/2018 04:24	CRIM MISCHIEF	CRIM MISCHIEF	NO LEADS
1800479	PBSPD	07/13/2018 21:38	THEFT/GRAND	THEFT/GRAND	OPEN
1800480	PBSPD	07/14/2018 06:53	BAKER ACT ADULT	BAKER ACT ADULT	INFO
1800481	PBSPD	07/14/2018 15:36	CIVIL	CIVIL	CE
1800482	PBSPD	07/14/2018 17:57	INFO	INFO	CE
1800483	PBSPD	07/15/2018 18:09	FOUND PROPERTY	FOUND PROPERTY	CE
1800484	PBSPD	07/15/2018 22:15	SUSPICIOUS	SUSPICIOUS	CE
1800485	PBSPD	07/16/2018 10:29	INFO	INFO	CE
1800486	PBSPD	07/17/2018 12:09	INJURED PERSON	INJURED PERSON	CE
1800487	PBSPD	07/18/2018 18:31	AOA	AOA	CE
1800488	PBSPD	07/19/2018 11:18	THEFT/PETIT	THEFT/PETIT	OPEN
1800489	PBSPD	07/20/2018 15:06	LOST PROP	LOST PROP	CE
1800490	PBSPD	07/20/2018 21:38	SUSPICIOUS	SUSPICIOUS	CE
1800491	PBSPD	07/20/2018 21:38	ASSAULT	ASSAULT	OPEN
1800492	PBSPD	07/21/2018 09:34	DOMESTIC	DOMESTIC	CE
1800493	PBSPD	07/21/2018 07:27	ANIMAL	ANIMAL	CE
1800494	PBSPD	07/22/2018 11:38	LOST PROP	LOST PROP	CE
1800495	PBSPD	07/22/2018 20:32	DISTURB	DISTURB	UNF
1800497	PBSPD	07/23/2018 02:02	DISTURB	DISTURB	CE

Case Number	Agency	Report Date	Case Type	Report Type	Disposition
1800498	PBSPD	07/23/2018 12:35	CRIM MISCHIEF	CRIM MISCHIEF	NO LEADS
1800499	PBSPD	07/23/2018 09:16	THEFT/PETIT	THEFT/PETIT	NO LEADS
1800500	PBSPD	07/23/2018 22:54	SUSPICIOUS	SUSPICIOUS	CE
1800501	PBSPD	07/23/2018 22:51	SUSPICIOUS	SUSPICIOUS	CE
1800502	PBSPD	07/24/2018 04:52	SUSPICIOUS	SUSPICIOUS	CE
1800503	PBSPD	07/24/2018 09:35	THEFT/GRAND	THEFT/GRAND	OPEN
1800504	PBSPD	07/24/2018 15:30	INFO	INFO	CE
1800505	PBSPD	07/24/2018 22:40	DOMESTIC	DOMESTIC	OPEN
1800506	PBSPD	07/24/2018 23:13	DISTURB	DISTURB	CE
1800507	PBSPD	07/25/2018 16:05	MARCHMAN ACT	MARCHMAN ACT	CE
1800508	PBSPD	07/25/2018 16:50	FOUND PROPERTY	FOUND PROPERTY	CE
1800509	PBSPD	07/26/2018 01:20	SUSPICIOUS	SUSPICIOUS	INFO
1800510	PBSPD	07/27/2018 14:38	DAMAGED PROPERTY	DAMAGED PROPERTY	INFO
1800511	PBSPD	07/27/2018 16:21	THEFT/GRAND	THEFT/GRAND	OPEN
1800512	PBSPD	07/27/2018 17:54	ALARM	ALARM	CE
1800513	PBSPD	07/28/2018 01:16	FOUND PROPERTY	FOUND PROPERTY	CE
1800514	PBSPD	07/28/2018 06:19	INFO	INFO	INFO
1800515	PBSPD	07/28/2018 17:26	INFO	INFO	INFO
1800516	PBSPD	07/28/2018 19:35	AOA	AOA	CE
1800517	PBSPD	07/28/2018 21:18	AOA	AOA	CE
1800518	PBSPD	07/30/2018 07:47	WARRANT ARREST	WARRANT ARREST	ARREST
1800520	PBSPD	07/30/2018 20:22	THEFT/GRAND	THEFT/GRAND	OPEN
1800521	PBSPD	07/31/2018 01:46	INFO	INFO	INFO

TOTAL ITEMS: 68



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Mayor/Commissioner
July police report

08/14/2018

As you read on in this report and through our arrest notifications, our officers were involved in 5 arrests during the month ranging from domestic violence to theft and drug possession.

We continue our stepped up patrol, each day we perform house checks which gives us higher visibility usually using the Segway 3 wheel patrol vehicle.

We have recently ordered 9 police Panasonic tablets and the vehicle holders for them, purchased by the Fleming foundation

In addition 4 Panasonic in car camera systems were purchased along with the software needed to run the system at the police station, these are state of the art with wireless audio transmitters. We were also able to fund Panasonic technicians coming to the station to install in the cars. Except for 2 newer in car systems the cameras and accessories are old and in need of replacement but the budget could not hold the expenses.

After speaking with Molly on the items her foundation would donate to us it soon became apparent a new desktop at the communications was needed, this desktop will perform the job of the 2 that are presently Hodge podged together. Presently they must switch screens due to size limitations and other limitations. Two new 27 inch monitors and another 2 will allow our dispatchers to have what they need to do the job better and bring added security to our residents. All of this funded through the foundation.

This month we also received all of the bullet resistance vests donated by the Vaudry family who have recently moved to our town, the vests also came with the needed accessories such as radio and magazine holders. They also provided funding for exterior vest carriers which are in addition to the actual vest. The letter we sent them is attached.



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Work continues on the infrastructure to the police department especially wires and cables, our IT folks and camera vendors are trying to get it all straight.

PD cameras to the exterior are being disrupted by an unknown power supply in the ceiling as mentioned earlier many unknown wires were left up there as vendors and technology changed. The DVR/PD camera vendor will be out August 21 to move any camera cables and change the voltage the old cameras were using. August 15th the IT cable folks will install a cable from the PD server are to town hall to facilitate the change to AT&T for internet

Many thanks to our Public works department for the help with the moving and removing of old put together cabinet tops and a host of other items.

A new communications height adjustable desk and 2 chairs for the 911 back up system has been purchased, after I received verification from the county 911 officials that the town would be reimbursed in full for the purchases.

A review of all police investigations reports for the last year has begun and any cases that are open will be closed after an initial follow up. Those that need follow up will be as assigned. Sergeants continue to review reports to ensure the proper classification for state reporting, too many reports were misclassified in the past. This has been corrected by new dropdown menus in the CAD and consultation with the officer.

We struggle with scheduling as Officer Coppin leaves us we are actively seeking police officers and discussing ways to bring certified experienced officers to us.

As always and questions, concerns or suggestions please call me.

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

PARKING LIST REPORT

PARKING LIST SEARCH

Parking Report Date = 07/01/2018 to 07/31/2018

PARKING LIST SEARCH RESULTS

CITATION NO	ISSUED	VEHICLE	OWNER	LOCATION
07082018	07/08/2018	EFUP32, FL		90 EDWARDS LN
10559	07/04/2018	HXX6320, NY FORD		142 LAKE DR
10608	07/15/2018	, DODG		181 OCEAN AVE
10689	07/16/2018			90 EDWARDS LN
10835	07/01/2018	HXEI72, FL HYUN		INLET WAY / OCEAN AVE
10836	07/13/2018	EQDB60, FL TOYO		300 BLK TACOMA LN
10837	07/14/2018	274ALP, FL INFI		333 TACOMA LN
10837	07/14/2018	274ALP, FL INFI		333 TACOMA LN
10838	07/15/2018	DCC771, AL TOYT		330 BLOSSOM LN
10931	07/02/2018	6HRH463, CA HOND		90 EDWARDS LN
10932	07/02/2018			90 EDWARDS LN
10933	07/02/2018	JNHA72, FL DODG		90 EDWARDS LN
10934	07/04/2018	WW69S, FL CHEV		112 LINDA LN
10935	07/05/2018	SCW831, MA SUBA		90 EDWARDS KABE
10936	07/05/2018	PBDDH, FL CLUB		INLET ACCESS
10937	07/07/2018	6088XU, FL NISS		90 EDWARDS LN
10938	07/07/2018	EHAT09, FL CADI		90 EDWARDS LN
10939	07/07/2018	Y36SCW, FL NISS		90 EDWARDS LN
10940	07/07/2018	JNFY79, FL DODG		90 EDWARDS LN
10941	07/07/2018	Y37TWF, FL CHEV		90 EDWARDS LN
10942	07/07/2018	DNQB29, FL HYUN		90 EDWARDS LN
10945	07/08/2018	B2AT34, FL		90 EDWARDS LN
10946	07/08/2018	M999GJ, FL		90 EDWARDS LN
10947	07/08/2018	CMRM55, FL		90 EDWARDS LN
10948	07/08/2018	URY8E, FL		90 EDWARDS LN
10949	07/12/2018	QFK4932, GA		90 EDWARDS LN
10950	07/20/2018	IJJE05, FL FORD		90 EDWARDS LN
10976	07/21/2018	8226GB, TOYT		90 EDWARDS LN
10977	07/25/2018	CE84013, MI FORD TRK		90 EDWARDS LN
10978	07/26/2018			
10979	07/26/2018	CGA0097, FL		90 EDWARDS LN

CITATION NO	ISSUED	VEHICLE	OWNER	LOCATION
10980	07/30/2018	IQXS55, FL CHRY		90 EDWARDS LN
10981	07/31/2018	GYWD54, CHEV		142 LAKE DR
10982	07/31/2018	CDD5575, GA NISS		90 EDWARDS LN

TOTAL PARKING: 34



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Molly Fleming
The Fleming foundation
07-23-2018

Thank you yet again for your help in providing our men and woman of your police department with the equipment that makes our jobs easier to do. Over the years the equipment you and your families' foundation have given to us has been greatly appreciated and even more important has saved lives and protected our officers.

Thank you again for your help and that of Ms. Pedensky and her help in facilitating these generous contribution to our police department.

Sincerely,

A handwritten signature in black ink, appearing to be "A. Langevin", written over a horizontal line.

Steven Langevin
Chief of Police



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

The Vaudry's
115 Douglas Drive
Toronto ON M42 2B6 Canada.

08/10/2018

On behalf of the men and woman at your police department in Palm Beach Shores we thank you for donating the bullet resistant vests.

The costs in outfitting our men and woman can be a stress on budgets and your facilitation of the vests through GL distributors, the same distributor we had used years back was a tremendous help to us.

Thank you again for helping to keep our officers safe and welcome to our town.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Langevin".

Steven Langevin
Chief of police.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
11 July 2018 – 15 August 2018

TO: Mayor Myra Koutzen
Town Commissioners
FROM: Trevor L. Steedman, Fire Chief
DATE: 15 August 2018

Current Action List Items for the Palm Beach Shores Fire Department

OPERATIONS

- Staffing
 - Career Staff
 - Firefighter/EMT Shane Walker reports to duty on Thursday August 16th to fill the D-Shift Vacancy.
 - Firefighter/Paramedic David Aguirre has been hired by Broward Sheriff's Office. His last shift with PBSFD will be September 04, 2018. Efforts to fill his vacancy on B-Shift will commence immediately.
 - Volunteer Staff
 - Recruitment and Retention efforts remain a priority. The entry versus attrition rate (mainly due to full-time employment opportunities with other area departments) remains constant.
- General Operations
 - Apparatus Replacement Schedule for capital purchase planning



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

11 July 2018 – 15 August 2018

- Projected apparatus replacement in FY 2020
 - Partial funding source: Fanning Public Safety Bequest
 - Donations, unless otherwise specified, are directed toward replacement fund
-
- Daily/Weekly/Monthly Duties for On-Duty Personnel
 - Operational, Administrative & Training templates – implemented and ongoing.
 - Workforce & Officer Development
 - West Palm Beach Fire/Rescue has accepted our request for PBSFD Full-Time and Volunteer Staff to do 8-Hour mentorship ride-along shift to gain operational experience and perspective in Fire Suppression and Advanced Life Support (ALS) service delivery. Personnel will be scheduled accordingly.
 - Operations orientation training program for new Volunteer members is ongoing.
 - Training and Education opportunities for Officers and Members of the Department:
 - Enhancement of members to assist them in achieving recommended Industry Standard levels.
 - An online/blended learning Fire Officer I program has been offered to the membership. This class prepares Firefighters to assume front-line supervisory roles.
 - Standards Compliance Initiative
 - Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
 - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

11 July 2018 – 15 August 2018

- NFPA 1002 – *P Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications.*
 - PBSFD FADO program was implemented in September 2017.

Wendy Wells will review and forward to the Town's insurance carriers for consideration of lowering our premium costs. The FADO program incorporates *Safe Driving Practices, Roadway Incident Safety, Seatbelt compliance and Apparatus Backing / Collision Prevention* modules.
- NFPA 1021: *Standard for Fire Officer Professional Qualifications*
- Validate rank structure for integration into County NIMS/ICS model.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*
 - This standard specifies requirements for effective and efficient organization and deployment of fire suppression operations, emergency medical operations, and special operations to the public by volunteer and combination fire departments to protect citizens and the occupational safety and health of fire department employees. The NFPA 1720 Standard has been in existence since 2001.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

11 July 2018 – 15 August 2018

- Fleet Deployment & Maintenance
 - All suppression apparatus is in service at the time of this report
 - Ocean Rescue 80 (Old Police Department Can-Am)
 - ATV for deployment to Beach and water-related emergencies for direct and more expedient access to related calls-for service.
 - Initial Operator and Safety Training has been completed
 - Response policy, training and Standard Operating Guideline (SOG) are completed.
 - Vehicle is currently at fabrication shop to have frame replaced and parts restored.

COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- *Special Secondary Certificate of Public Convenience & Necessity (COPCN)*
 - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores
 - Application submission goal is mid-September for review by PBC Emergency Management before consideration at the November PBC Commission meeting.
 - This service is achievable and sustainable within the current budget and subsequent comparable budgetary allocations.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

11 July 2018 – 15 August 2018

- Currently working with Riviera Beach Fire Rescue to become authorized users on their Patient Care Reporting (PCR) System.
- *Community CPR & AED*
 - Community-Based CPR / AED and Stroke awareness training was delivered on June 19, 2018 with a total of 20 citizens participating.
- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
 - Value-added initiative supports the quality of life and safety for our PBS Community.
 - Residents voluntarily request surveys. PBSFD is working with PBSPD (Chief Langevin) to offer a combined home safety and security survey in a cooperative effort of both public safety agencies.
 - Smoke alarms are available through the PBSFD (Grant Funded)
- Palm Beach Shores is a *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – This on-going initiative serves to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item – Prevention. Kits are available at the Commission Meeting and during business hours at the Town Hall front office.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

11 July 2018 – 15 August 2018

- *Residential Fire Extinguisher Selection, Use and Maintenance* (Initially delivered in cooperation with the Community Policing Initiative on 03 May 2017). This program will be delivered twice annually to maximize the program's reach during both seasons.
- Public Service Announcements (PSA's) and *Helpful Links* additions will be made to the Town's Fire Department webpage following the transition to the new website.



Public Works Department

Item #: 5 b 3.

Monthly Status Report

August 2018

Community Center:

1. Scheduling to paint the exterior of the Community Center. **Note:** color samples are applied on the exterior south wall of the building for review. The prep work is scheduled to begin in August 2018 in accordance to events and weather.
2. The replacement of the BBQ grill roll up shutter is scheduled in 2 weeks due to product demand.
3. The replacement of the BBQ grill and gas components on the first floor is scheduled in 2 weeks due to product demand.
8. The projects listed is funded through the approved capital and general budget.

Grounds & Parks:

1. The Commissioners will review the information packet to purchase the new Beach Playground Swing Set and ground cover to meet ADA requirements.
2. The Inlet Park walkway lighting project was completed on Friday, August 10, 2018. The 76 post lights have been refurbished and converted to LED turtle friendly lighting. The damaged in ground electrical boxes and electrical wire have been replaced.
3. The Parkway and Inlet Park summer maintenance is in progress. This is a shared project with the Public Works Departments staff and The Environmental Committee along with the towns contracted lawn service Bass Landscaping. The maintenance will consist of removing dead vegetation and remaining dead trees along with the installation of mulch. The maintenance will also consist of trimming shrubs, small trees and replacing sod, and assorted vegetation along with applying fertilizer. The irrigation system will be redesigned according to the landscaping as needed.
4. The projects listed is funded through the approved capital and general budget.

Streets & Street Lights:

1. The contract to restripe the stop bars and rumble strips in front of all the towns 60 Stop Signs is completed.
2. The striping for the Police Department parking lot and the Community Center No Parking Fire Lane Striping is scheduled for Monday, August 20, 2018.
3. In the process of repairing pot holes in all town streets per safety guide lines.
4. Scheduling to grind all the concerned raised areas of the Town Sidewalks. The grinding project will begin on Ocean Ave weather permitting. This will be a continuing project for the month of August 2018.

5. The projects listed are funded through the approved general budget and 1 cent sales tax budget.

Lift Stations:

1. Scheduling to reline the streets sewer manholes located on Atlantic Ave and Linda Lane due to ground water intrusion.
2. Scheduling to pressure wash the sewer wet wells at each Lift Station.
3. The projects listed are funded through the approved general budget.

Public Works Building, Police Building, Fire Department Annex Building:

1. The replacement of the 4 windows in the Police Department Building is scheduled in two weeks. The delay is caused by the Window Manufacture due to product demand. The existing windows are being replaced due to not meeting the Miami Dade Hurricane Wind Code and needing repairs for safety. The new windows will exceed the Miami Dade Hurricane Wind Code.
2. The Police Departments renovations for the new bathroom and Dispatch area is still in progress. We have received the approved Architect Plans for the bathroom renovations the next step is the bid process. The Public Works Staff is in the processes of renovating the report writing room and the dispatch surrounding area. The renovations have been a group effort between the Police Department Staff and the Public Works Department Staff.
4. The projects listed is funded through the approved capital budget and general budget.

Foot Note:**Hurricane Irma after the storm projects.**

1. **Preparing for another Hurricane Season 2018.**

Training / Certificates:

1. The next training courses begin in September 2018 for all Public Works Staff. These courses will consist of waste water, pumps, and Storm Water Advanced Engineering looking to the future Level 1 & 2.
2. OSHA'S Model Training Program for multiple certifications & continuing education credits.
3. Additional training for heavy equipment operation and safety will be provided for all Public Works Staff. The training is provided through United Rentals under the instruction of "City of Orlando" Heavy Equipment Training Level 1. A certificate of completion for 18 hours of training will be provided. This is a continuing education program as needed.

TOWN CLERK REPORT

August 20, 2018 Commission Meeting

TASKS	STATUS
Upcoming Meetings	<ul style="list-style-type: none"> ➤ P & Z Regular Meeting, August 29, 2018 at 6:30 pm. ** This is a change in date due to the County Elections utilizing our meeting room on August 28th. ➤ Marine Engineer update at the August 29, 2018 P & Z Meeting at 6:30 pm. ➤ September 5, 2018: DRC (2:00 pm) if projects turned in.
New Town Website	<ul style="list-style-type: none"> ➤ Please be sure to check out the Town's website: www.palmbeachshoresfl.us and see all the updates and new features that are regularly taking place. Our goal is for it to be user friendly with large buttons and organized in a way that you will quickly and easily be able to move around the pages. This is an ongoing project and without a full-time web master, it will take us a few of months to have all the old data uploaded. We thank you for your patience as we build this new website for you, our residents and visitors! ➤ Note: If you have trouble finding anything, or you have a recommendation to enhance the website, please call or visit Town Hall and speak with Gaudy Quesada. She is the mastermind behind all this work! Also, If you like what you see, please be sure to let her and us know!
Building Department Fiscal Year 2017/18	<ul style="list-style-type: none"> • Total Permits issued in July – 42 • Total Permit Fees in July - \$13,742.73 • Total Construction Value in July - \$459,764.22 • Total Permits issues YTD - 292 • Total Permit Fees YTD - \$132,513.34 • Total Construction Value YTD - \$4,671,973.20 <p>➤ NEW HOURS FOR THE BUILDING DEPARTMENT! Due to the increase in building permits over the last several months, we have changed days and times to accept building permits to Monday, Wednesday, and Friday from 9:00 am to 1:00 pm. This gives the office staff and building official the needed time to process documents in a timely manner.</p>
Code Compliance	<p>New/ongoing open Code Violations this month to date: 56</p> <ul style="list-style-type: none"> • 32 Yard debris, bulk and trash/garbage collections times (Code Sec. 38-9) • 1 Prohibited parking on property (Code Sec. 70-75) • 9 Property Maintenance (Code Sec. 14-329) • 2 Temporary Signs (Code Sec 58-53) • 3 Working without a permit (Code Sec 14-81) • 9 No Business Tax/Certificate of Use (Code Sec 18-16)
Community Center	<p>7 events this month: 0 Town/Misc.; 0 POA; 0 Civic; 2 Resident; 0 Service Providers; 5 Church</p>

ORDINANCE NO. O-2-18

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING ORDINANCE. AT SECTION II. DEFINITIONS. TO ADD DEFINITIONS FOR THE TERMS FENCE, CHAIN-LINK FENCE, STOCKADE FENCE AND WALL; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING ORDINANCE. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Town regulations currently include a section governing walls, fences and hedges within the Town; and

WHEREAS, Town regulations currently include a definition for hedge but not fence or wall; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to define the terms fence, chain-link fence, stockade fence, and wall with the Town Zoning Ordinance; and

WHEREAS, the Town Commission has determined that such amendments to the Town's code are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: APPENDIX A. ZONING ORDINANCE. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at SECTION II. DEFINITIONS. to add definitions for the terms fence, chain-link fence, stockade fence, and wall; providing that new sections, appropriately numbered as Pf. 2.22.1, Pf. 2.22.2, Pf. 2.22.3, and Pf. 2.37.1, shall be inserted alphabetically within SECTION II. DEFINITIONS as follows:

SECTION II. - DEFINITIONS

Pf. 2.22.1 - Fence.

Any artificially constructed barrier of any material or combination of materials constructed along the full length of any or all property line(s), or within the property for the purpose of protection or confinement or as a boundary or for the purpose of blocking part of the property from view or access. Hedges, plants, shrubs or foliage shall not constitute a fence under this definition. Any such barrier made of concrete block, masonry or similar material is considered to be a wall; see definition Pf. 2.37.1 below.

Pf. 2.22.2 – Fence, chain-link.

An open mesh fence made entirely of wire woven in squares with vertical supports.

Pf. 2.22.3 – Fence, stockade.

A fence constructed of vertical wood strips or material similar in appearance.

Pf. 2.37.1 - Wall.

A vertical structure made of concrete block, masonry or other similar material which may or may not have a foundation and may or may not be stuccoed and painted and which forms a physical barrier.

Section 2: Each and every other section and subsection of APPENDIX A. ZONING ORDINANCE. SECTION II. DEFINITIONS. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously enacted.

Section 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 5: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

FIRST READING this 16th day of July 2018.

LPA READING THIS ____ day of _____ 2018

SECOND AND FINAL READING this ____ day of August 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

(Seal)

ORDINANCE NO. O-3-18

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 14. BUILDINGS AND BUILDING REGULATIONS. ARTICLE II. ADMINISTRATION. DIVISION 3. BUILDING CONSTRUCTION AND SITE PLAN REVIEW, APPROVAL. AT SECTION 14-62. PROCEDURE. TO REQUIRE SITE PLAN REVIEW FOR THE CONSTRUCTION OF NEW SWIMMING POOLS, POOL DECKS, SLABS, AND SCREENED ENCLOSURES, THE INSTALLATION OF NEW POOL EQUIPMENT, MODIFICATIONS TO EXISTING SWIMMING POOLS, POOL DECKS AND SCREENED ENCLOSURES WHICH RESULT IN INCREASED IMPERVIOUS AREA, THE RELOCATION OF EXISTING POOL EQUIPMENT; MODIFICATIONS TO EXISTING EMERGENCY ELECTRICAL GENERATORS WHICH RESULT IN INCREASED IMPERVIOUS AREA OR A REDUCTION IN BUFFERING OR SCREENING, AND THE RELOCATION OF EXISTING EMERGENCY ELECTRICAL GENERATORS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 14. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Town regulations currently require site plan review for specific development activities proposed within the Town; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to expand these regulations to require site plan review for the construction of new swimming pools, pool decks, slabs, and screened enclosures, the installation of new pool equipment, modifications to existing swimming pools, pool decks and screened enclosures which result in increased impervious area, the relocation of existing pool equipment, modifications to existing emergency electrical generators which result in increased impervious area or a reduction in buffering or screening, and the relocation of existing emergency electrical generators within the Town; and

WHEREAS, the Town Commission has determined that such amendments to the Town's code are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: Chapter 14. BUILDINGS AND BUILDING REGULATIONS. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Article II. ADMINISTRATION. Division 3. BUILDING CONSTRUCTION AND SITE PLAN REVIEW, APPROVAL. to amend Section 14-62. PROCEDURE. to require site plan review for the construction of new swimming pools, pool decks, slabs, and screened enclosures, the installation of new pool equipment, modifications to existing swimming pools, pool decks and screened enclosures which result in increased impervious area, the relocation of existing pool equipment, modifications to existing emergency electrical generators which result in increased impervious area or a reduction in buffering or screening, and the relocation of existing emergency electrical generators within the Town; providing that Section 14-62 shall hereafter read as follows:

Sec. 14-62. - Procedure.

Site plans required.

(1) Site plan review and approval by the planning and zoning board is required for all new construction. In addition, site plan review and approval by the planning and zoning board shall be ~~is required for:~~

a. The ~~the~~ construction or installation of all fences, walls, gates or hedges located in front yards, which shall include, for corner lots situated along Lake Drive, Atlantic Avenue or Ocean Avenue, both the side of the property facing Lake Drive, Atlantic Avenue or Ocean Avenue, as well as the side of the property facing the applicable east-west street, in accordance with Pf. 9.2(d) of the Town's Zoning Ordinance.

b. Additionally, ~~Renovations~~ of existing structures which change the footprint of the building or existing façade, ~~and~~

c. applications for ~~The~~ installation of new permanently installed (non-portable) emergency electrical generators, as well as modifications to existing emergency electrical generators which result in an increased net amount of impervious area on the property or decreased amount of buffering or screening around the emergency electrical generator. Relocation of an existing

emergency electrical generator to a new location within the permissible yard area for emergency electrical generator placement, where there is no net increase in impervious area and no decrease in buffering and screening around the relocated emergency electrical generator is exempt from this requirement. Maintenance and replacement activities that do not result in any net increase in impervious area and do not decrease the buffering and screening around the emergency electrical generator are likewise exempt from this requirement. shall be submitted to the planning and zoning board for site plan review and approval.

d. The construction of new swimming pools, pool decks, and screened enclosures, and the installation of new pool equipment.

e. The construction or installation of all slabs, concrete or otherwise, that increase the net amount of impervious area on the property.

f. Modifications to existing swimming pools, pool decks and screened enclosures which result in a net increase to the amount of impervious area on the property or decreased amount of buffering or screening around the pool equipment. Relocation of existing pool equipment to a new location within the permissible yard area for pool equipment placement, where there is no net increase in impervious area and no decrease in buffering and screening around the relocated pool equipment is exempt from this requirement. Maintenance and replacement activities that do not result in any net increase in impervious area and do not decrease the buffering and screening around the pool equipment are likewise exempt from this requirement.

g. Relocation of existing a/c equipment to a new location within the permissible yard area for a/c equipment placement are exempt from this requirement. Maintenance and replacement activities that do not result in any net increase in impervious area and do not decrease the buffering and screening around the a/c equipment are likewise exempt from this requirement.

(2) For all construction requiring site plan review, the following shall be required:

a. A completed site plan review application form; a boundary survey of the subject site prepared no more than six months from the date of the site plan review application; signed and sealed schematics depicting the location of the building on the site, set backs, grading, drainage and elevations, as well as the relationship of the site to neighboring sites; tabular data showing compliance with all lot coverage, floor area, building height, grade and landscaping requirements.

b. Ten sets of the above listed required documents prepared by a licensed engineer, architect and/or surveyor shall be submitted. The planning and zoning board shall first review the site plan; and, upon approval, the applicant shall submit the building plans to the town for review and approval of the building official prior to issuance of a building permit.

Section 2: Each and every other section and subsection of Chapter 14. BUILDINGS AND BUILDING REGULATIONS. Article II. ADMINISTRATION. Division 3. BUILDING CONSTRUCTION AND SITE PLAN REVIEW, APPROVAL. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously enacted.

Section 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 5: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

FIRST READING this 16th day of July, 2018.

SECOND AND FINAL READING this ____ day of June 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

ORDINANCE NO. O-5-18

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 78. VEGETATION. OF THE CODE OF ORDINANCES OF THE TOWN OF PALM BEACH SHORES AT ARTICLE III. LANDSCAPING. BY CREATING AN ENTIRELY NEW DIVISION 3 ENTITLED FLORIDA-FRIENDLY FERTILIZER USE; PROVIDING FOR DEFINITIONS; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR APPLICABILITY; PROVIDING FOR TIMING OF FERTILIZER APPLICATIONS; PROVIDING FOR FERTILIZER FREE ZONES; PROVIDING FOR FERTILIZER CONTENT AND APPLICATION RATES; PROVIDING FOR FERTILIZER APPLICATION PRACTICES; PROVIDING FOR MANAGEMENT OF GRASS CLIPPINGS AND VEGETATIVE MATTER; PROVIDING FOR EXEMPTIONS; PROVIDING FOR TRAINING; PROVIDING FOR LICENSING OF COMMERCIAL APPLICATORS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR PENALTIES; PROVIDING FOR APPEAL; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 78. VEGETATION. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, pursuant to Section 303(d) of the federal Clean Water Act and the resulting Florida Impaired Waters Rule (Chapter 62-303, Florida Administrative Code), the Florida Department of Environmental Protection (“FDEP”) has classified specific water bodies in Palm Beach County as “impaired” as a result of the presence of excessive nutrients; and

WHEREAS, Florida Statute, Section 403.9337 requires local governments located within the watershed of a water body or water segment that is listed as impaired by nutrients pursuant to Florida Statute, Section 403.067, to adopt an ordinance for Florida-Friendly™ fertilizer use on urban landscapes; and

WHEREAS, the FDEP on September 8, 2016 issued its Palm Beach County Municipal Separate Storm Sewer System Permit No. FLS 000018-004 (hereinafter referred to as the “MS4 Permit”) to forty (40) governmental entities including the Town of Palm Beach Shores (“Town”); and

WHEREAS, the MS4 permit requires local governments within the watershed of a nutrient impaired water body to adopt FDEP's Model Ordinance for Florida Friendly Fertilizer Use on Urban Landscapes or an Ordinance that includes all the requirements set forth in the Model Ordinance; and

WHEREAS, surface water runoff and base flow runoff leaves residential neighborhoods, commercial centers, industrial areas, and other lands of Palm Beach County and enters into natural and artificial stormwater and drainage conveyances and natural water bodies in Palm Beach County; and

WHEREAS, phosphorus and nitrogen, the primary nutrients associated with the degradation of surface water, are commonly the primary components of fertilizer for turf and landscape application; and

WHEREAS, the quality of streams, lakes, and wetlands is important to environmental, economic, and recreational prosperity and to the health, safety, and welfare of the residents of Palm Beach County; and

WHEREAS, algae blooms and accelerated growth of aquatic weeds in Palm Beach County's water bodies have heightened community concerns about water quality and eutrophication of surrounding waters; and

WHEREAS, it is generally recognized that Eastern Palm Beach County soils naturally have adequate phosphorus content for most vegetative needs and that additional phosphorus is therefore only occasionally needed to create or maintain a vibrant landscape; and

WHEREAS, it has been recognized that proper application of slow-release nitrogen sources is more efficiently used by plants and less likely to leach or runoff; and

WHEREAS, this Ordinance is part of a regulatory program to address nonpoint sources of nutrient pollution which is scientifically based, and economically and technically feasible; and

WHEREAS, in the process of adoption of this Ordinance, the Town Commission has considered scientific information, including input from the FDEP, the Department of Agriculture and Consumer Services, and the University of Florida Institute of Food and Agricultural Sciences; and

WHEREAS, the Town Commission has determined that such amendments to the Town's Code are in the best interests of the citizens of the Town of Palm Beach Shores.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: Chapter 78. VEGETATION, of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Article III. Landscaping. to create an entirely new Division 3 entitled Florida-Friendly Fertilizer Use to provide new definitions and regulations for fertilizer use within the Town; providing that Chapter 78, Article III, Division 3 shall hereafter read as follows:

DIVISION 3. – FLORIDA-FRIENDLY FERTILIZER USE

Sec. 78-81. - Title.

This Ordinance shall be known as the Florida-Friendly Fertilizer Use Ordinance.

Sec. 78-82. - Definitions.

The following terms shall have the meanings set forth below unless otherwise indicated:

Application or Apply means the actual physical deposition of fertilizer to turf or landscape plants.

Applicator means any person who applies fertilizer on turf and/or landscape plants in the Town.

Approved Test means a soil test from the University of Florida, government, or other commercial licensed laboratory that regularly performs soil testing and recommendations.

Best Management Practices means turf and landscape practices or combination of practices based on research, field-testing, and expert review, determined to be the most effective and practical site-specific means, including economic and technological considerations, for improving water quality, conserving water supplies and protecting natural resources.

Code Compliance Officer, Official, or Inspector means any designated employee or agent of the Town whose duty it is to enforce codes and ordinances enacted by the Town.

Commercial Fertilizer Applicator, except as provided in section 482.1562(9), F.S., means any person who applies fertilizer for payment or other consideration to property not owned by the person or firm applying the fertilizer or the employer of the applicators.

Fertilizing or Fertilization means the act of applying fertilizer to turf, specialized turf, or landscape plants.

Fertilizer means any substance or mixture of substances that contains one or more recognized plant nutrients and promotes plant growth, or controls soil acidity or alkalinity, or provides other soil enrichment, or provides other corrective measures to the soil.

Institutional Applicator means any person, other than a private, non-commercial or a Commercial Applicator (unless such definitions also apply under the circumstances), that applies fertilizer for the purpose of maintaining turf and/or landscape plants. Institutional Applicators shall include, but shall not be limited to, owners, managers, or employees of public lands, schools, parks, religious institutions, utilities, industrial or business sites and any residential properties maintained in condominium and/or common ownership.

Landscape Plant means any native or non-native tree, shrub, or groundcover (excluding turf).

Pasture means land managed for livestock grazing.

Person means any natural person, business, corporation, limited liability company, partnership, limited partnership, association, club, organization, and/or any group of people acting as an organized entity.

Prohibited Application Period means the time period during which a Flood Watch or Warning, a Tropical Storm Watch or Warning, or a Hurricane Watch or Warning is in effect for any portion of the Town, issued by the National Weather Service, or if heavy rain (2 inches or more within a twenty-four (24) hour period) is likely.

Saturated Soil means a soil in which the voids are filled with water. Saturation does not require flow. For the purposes of this Ordinance, soils shall be considered saturated if standing water is present or the pressure of a person standing on the soil causes the release of free water.

Slow-Release, Controlled Release, Timed Release, Slowly-Available, or Water Insoluble Nitrogen means nitrogen in a form which delays its availability for vegetative uptake and use after application, or which extends its availability to the vegetation longer than a reference rapid or quick release product.

Turf, Sod, or Lawn means an area of grass-covered soil held together by the roots of the grass.

Urban Landscape means pervious areas on residential, commercial, industrial, institutional, highway rights-of-way, or other nonagricultural lands that are planted with turf or landscape plants. For the purposes of this section, agriculture has the same meaning as provided in section 570.02, F.S.

Sec. 78-83. - Findings.

As a result of the Florida Department of Environmental Protection's determination that certain water bodies within Palm Beach County are impaired for excessive nutrient levels, the Town finds that the best management practices contained in the most recent edition of the "Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries", are required in this Ordinance.

Sec. 78-84. – Purpose and Intent.

This Ordinance regulates the proper use of fertilizers by any applicator; requires proper training of commercial and institutional fertilizer applicators; establishes training and licensing requirements; establishes a Prohibited Application Period; and specifies allowable fertilizer application rates and methods, fertilizer-free zones, and exemptions. This Ordinance requires the use of Best Management Practices to minimize negative environmental effects associated with excessive nutrients in our water bodies. These environmental effects have been observed in and on Palm Beach County's natural and constructed stormwater conveyances, rivers, creeks, canals, lakes, estuaries and other water bodies. Collectively, these water bodies are an asset important to the environmental, recreational, cultural and economic well-being of Palm Beach County residents and the health of the public. Overgrowth of algae and vegetation hinder the effectiveness of flood attenuation provided by natural and constructed stormwater conveyances. Regulation of nutrients, including both phosphorus and nitrogen contained in fertilizer, is anticipated to help improve and maintain water and habitat quality.

Sec. 78-85. – Applicability.

This Ordinance shall be applicable to and shall regulate any and all applicators of fertilizer and areas of application of fertilizer to urban landscapes within the area of the Town, unless such application is specifically exempted by Section 78-90 of this Ordinance. This Ordinance shall be prospective only, and shall not impair any existing contracts.

Sec. 78-86. – Timing of Fertilizer Applications.

- (a) No applicator shall apply fertilizers containing nitrogen and/or phosphorus to turf and/or landscape plants during the Prohibited Application Period or to saturated soils.
- (b) Fertilizer containing nitrogen and/or phosphorus shall not be applied before seeding or sodding a site, and shall not be applied for the first thirty (30) days after seeding or sodding, except when hydro-seeding for temporary or permanent erosion control in an emergency situation (wildfire, etc.), or in accordance with the Stormwater Pollution Prevent Plan for that site.

Sec. 78-87. – Fertilizer Free Zones.

Fertilizer shall not be applied within ten (10) feet, or three (3) feet if a deflector shield or drop spreader is used, of any pond, stream, water body, lake, canal, or wetland as defined by the Florida Department of Environmental Protection (Chapter 62-340), Florida Administrative Code or from the top of a seawall or lake bulkhead. Newly planted turf or landscape plants may be fertilized in this zone only for a sixty (60) day period beginning thirty (30) days after planting if needed to allow the vegetation to become well established. Caution shall be used to prevent direct deposition of fertilizer into the water.

Sec. 78-87. – Fertilizer Content and Application Rates.

- (a) Fertilizers applied to turf within the Town shall be applied in accordance with requirements and directions provided by Rule 5E-1.003(2), Florida Administrative Code, *Labeling Requirements For Urban Turf Fertilizers*. Under Rule 5E-1.003(2), Florida Administrative Code, required application rate and frequency maximums, which vary by plant and turf types, are found on the labeled fertilizer bag or container.
- (b) Nitrogen or phosphorus fertilizer shall not be applied to turf or landscape plants except as provided in section (a) above for turf, or in University of Florida Institute of Food and Agricultural

Sciences recommendations for landscape plants, vegetable gardens, and fruit trees and shrubs, unless a soil or tissue deficiency has been verified by an approved test.

(c) Fertilizer used for sports turf at golf courses shall be applied in accordance with the recommendations in “Best Management Practices for the Enhancement of Environmental Quality on Florida Golf Courses”, published by the Florida Department of Environmental Protection, dated January 2007, as may be amended. Fertilizer used at park or athletic fields shall be applied in accordance with Rule 5E-1.003(2), Florida Administrative Code.

Sec. 78-88. – Fertilizer Application Practices.

(a) As required in Section 78-87 of this Ordinance, spreader deflector shields shall be used when fertilizing via rotary (broadcast) spreaders. Deflectors must be positioned such that fertilizer granules are deflected away from all impervious surfaces, fertilizer-free zones and water bodies, including wetlands. Any fertilizer applied, spilled, or deposited, either intentionally or accidentally, on any impervious surface shall be immediately and completely removed to the greatest extent practicable.

(b) Fertilizer released on an impervious surface must be immediately contained and either legally applied to turf or any other legal site, or returned to the original or other appropriate container.

(c) In no case shall fertilizer be washed, swept, or blown off impervious surfaces into stormwater drains, ditches, conveyances, or water bodies.

(d) Property owners and managers are encouraged to use an Integrated Pest Management strategy as currently recommended by the University of Florida Cooperative Extension Service publications.

Sec. 78-89. – Management of Grass Clippings and Vegetative Matter.

In no case shall grass clippings, vegetative material, and/or vegetative debris intentionally be washed, swept, or blown on to or into stormwater drains, ditches, conveyances, water bodies, wetlands, sidewalks or roadways.

Sec. 78-90. – Exemptions.

The provisions set forth above in this Ordinance shall not apply to:

(a) bona fide farm operations as defined in the Florida Right-to-Farm Act, Section 823.14, F.S.

(b) other properties not subject to or covered under the Florida Right-to-Farm Act that have pastures used for grazing livestock.

(c) any lands used for bona fide scientific research, including, but not limited to, research on the effects of fertilizer use on urban stormwater, water quality, agronomics, or horticulture.

Sec. 78-91. – Training.

(a) All commercial and institutional applicators of fertilizer within the Town of Palm Beach Shores shall abide by and successfully complete the six-hour training program in the “Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries” offered by the Florida Department of Environmental Protection through the University of Florida/Palm Beach County Cooperative Extension Service “Florida-Friendly Landscapes” program or an approved equivalent program.

(b) Non-commercial and non-institutional applicators not otherwise required to be certified, such as private citizens on their own residential property, are encouraged to follow the recommendations of the University of Florida Institute of Food and Agricultural Sciences “Florida-Friendly Landscape Program” and label instructions when applying fertilizers.

Sec. 78-92. – Licensing of Commercial Applicators.

(a) All businesses applying fertilizer to turf or landscape plants (including, but not limited to, residential lawns, golf courses, commercial properties, and multi-family and condominium properties) must ensure that the business owner or his/her designee holds the appropriate “Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries” training certificate prior to the business owner obtaining a Business Tax Receipt. Owners for any category of occupation which may apply any fertilizer to Turf and/or Landscape Plants shall provide proof of completion of the program to the Town Hall as part of their Business Tax Receipt application or renewal. It is the responsibility of the business owner to maintain the “Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries” certificate to receive their Business Tax Receipt annually.

(b) All commercial applicators of fertilizer within the Town shall have and carry in their possession at all times when applying fertilizer, evidence of certification by the Florida

Department of Agriculture and Consumer Services as a Commercial Fertilizer Applicator per Rule 5E-14.117(18), Florida Administrative Code.

(c) All businesses applying fertilizer to turf and/or landscape plants (including, but not limited to, residential lawns, golf courses, commercial properties and multi-family and condominium properties) must ensure that at least one (1) employee has an appropriate “Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries” training certificate prior to the business owner obtaining a Business Tax Receipt. Standard Business Tax Receipt and transaction fees shall apply.

Sec. 78-93. – Enforcement.

The provisions of this Ordinance shall be enforced by the Town’s Special Magistrate pursuant to the authority granted by Chapter 162, Florida Statutes, as may be amended and Chapter 2, Article III, Division 2 of the Town Code, as may be amended. In addition, the Town may enforce the requirements of this ordinance by any other means available by law or equity.

Sec. 78-94. – Penalties.

Failure to comply with the requirements of this Ordinance shall constitute a violation of this Ordinance and may be punished by a fine in accordance with Section 2-73 of the Town Code. In addition, any other punishment available by law or in equity, as appropriate, may be imposed upon a violator. Funds generated by penalties imposed from violations of this Ordinance shall be used by the Town for the administration and enforcement of Section 403.9337, Florida Statutes, and the corresponding Sections of this Ordinance, and to further water conservation and nonpoint pollution prevention activities in the Town.

Sec. 78-95. – Appeals.

An aggrieved party, including the Town, may appeal a final administrative order of a Special Magistrate in accordance with Section 2-74 of the Town Code.

Section 2: Each and every other article, section and subsection of Chapter 78. VEGETATION. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously enacted.

Section 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 5: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

FIRST READING this 16th day of July 2018.

SECOND AND FINAL READING this 20th day of August 2018.

APPROVED this 20th day of August 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor
(Seal)

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

RESOLUTION NO. R-8-18

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, AMENDING ITS OPERATING BUDGET FOR FISCAL YEAR 2017/18 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. R-20-17; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

WHEREAS, the necessity of amending the 2017/2018 Town budget has come to the attention of the Town Commission of the Town of Palm Beach Shores; and

WHEREAS, pursuant to Sec. 2, 3 and 4 of Budget Resolution No. **R-20-17** adopted September 25, 2017 in accordance with State Law, budget amendments relating to increases or decreases to the total sum allocated to each department for operating expenses and capital outlay expenses must be formally approved by the Town Commission in the form of a budget resolution for such transfers; and

WHEREAS, the Town Commission has previously approved "Budget Amendment 1 and Budget Amendment 2" by resolutions and now desires to approve "Budget Amendment 3" as set forth in Exhibit A to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, THAT:

Section 1. The Town of Palm Beach Shores, hereby amends its 2017/2018 budget as provided in the schedules attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of the Budget Resolution No. **R-20-17**.

Section 2. The Town Clerk is hereby directed to attach a copy of this Resolution amending the 2017/2018 budget to the budget documents and this Resolution shall be made a part of said budget.

Section 3. That this Resolution shall take effect upon its passage.

DULY PASSED AND ADOPTED this 20th day of August, 2018.

Myra Koutzen, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(SEAL)

Town of Palm Beach Shores
Proposed Budget Amendment #3
FYE 9/30/18

EXHIBIT "A"

	Original Budget	Amendment #1	Amendment #2	Amendment #3	Final Budget
REVENUE	\$ 4,718,030	252,716	77,179	117,601	\$ 5,165,526
EXPENDITURES:					
Administration	\$ 389,232			17,200	\$ 406,432
Legal	100,000		20,000		120,000
Public Works	269,454		10,575	8,800	288,829
Police	1,368,427	20,913	7,679		1,397,019
Fire	653,931	20,660		(102,000)	572,591
Building Department	171,050		74,780		245,830
Emergency Disaster	-			136,102	136,102
Solid Waste	198,000				198,000
911 Dispatch	377,597			12,000	389,597
Legislative	35,560			(5,957)	29,603
Streets/Storm Sewers	23,025				23,025
Parks	115,650				115,650
Beach	92,941				92,941
Lift Station Sewer Service	17,975			2,601	20,576
Contingencies	85,000		(35,855)	(49,145)	-
Emergency Medical Service	312,615				312,615
Community Center	60,600			(9,000)	51,600
Risk Management	115,000			(8,000)	107,000
Capital	246,327	211,143		115,000	572,470
Total Expenditures	\$ 4,632,384	\$ 252,716	\$ 77,179	\$ 117,601	\$ 5,079,880
Other Financing Use:					
Transfer to UU Fund	85,646				85,646
Total Expenditures & Transfers Out	\$ 4,718,030	\$ 252,716	\$ 77,179	\$ 117,601	\$ 5,165,526

Town of Palm Beach Shores
BUDGET 2017/18
Proposed budget amendment #3

EXHIBIT "A"

Account Name	Account Number	Revised Budget	Amendment #3	Final Budget
REVENUE				
Donations ¹	001-00-000-36600	88,805	115,000	203,805
Appropriation of Fund Balance Restricted	001-00-000-38110	(15,621)	2,601	(13,020)
TOTAL REVENUE		\$ 5,047,925	\$ 117,601	\$ 5,165,526
EXPENDITURES				
ADMINISTRATION				
Salaries - Part-time ²	001-01-513-01300	43,000	16,200	59,200
FICA ²	001-01-513-02100	17,449	1,000	18,449
PUBLIC WORKS				
Contracts -Equipment Maintenance ³	001-04-519-04600	2,500	2,000	4,500
Maintenance - Building ³	001-04-519-04620	5,000	1,500	6,500
Maintenance - Equipment ³	001-04-519-04680	700	3,300	4,000
Operating Supplies ³	001-04-519-05200	2,000	2,000	4,000
FIRE				
Salary - Regular	001-06-522-01200	161,200	(7,000)	154,200
Volunteer Stipends	001-06-522-01600	75,000	(55,000)	20,000
Employee Insurance	001-06-522-02300	72,600	(6,000)	66,600
Health & Wellness program	001-06-522-02310	5,000	(4,000)	1,000
Medial Exams	001-06-522-03120	15,000	(5,000)	10,000
Uniforms/Protective Gear	001-06-522-05240	40,000	(25,000)	15,000
EMERGENCY DISASTER (IRMA)				
Contractual Services ⁴	001-08-525-03400	-	62,923	62,923
Maintenance - Equipment ⁴	001-08-525-04680	-	26,685	26,685
Operating Supplies ⁴	001-08-525-05200	-	2,466	2,466
Miscellaneous Expenses ⁴	001-08-525-09000	-	44,028	44,028
DISPATCH				
Salaries - Regular ⁵	001-10-526-01200	214,055	2,000	216,055
Salaries - O/T ⁵	001-10-526-01400	14,000	7,000	21,000
FRS ⁵	001-10-526-02200	18,328	3,000	21,328
LEGISLATIVE				
Elections	001-11-511-04910	5,100	(3,700)	1,400
Miscellaneous	001-11-511-09000	4,000	(957)	3,043
Volunteer/Staff Holiday Party	001-11-511-09100	3,100	(1,300)	1,800
LIFT STATION SEWER SERVICE				
Maintenance - Equipment	001-15-535-04680	5,500	2,601	8,101
CONTINGENCY				
Contingency	001-17-581-0000	49,145	(49,145)	-
COMMUNITY CENTER				
Contracted Services - Cleaning	001-21-572-03400	11,000	(5,500)	5,500
Contracts:Equip/Maintenance	001-21-572-04600	8,500	(1,300)	7,200
Janitorial Supplies	001-21-572-05205	4,250	(2,200)	2,050
RISK MANAGEMENT				
Insurance	001-22-519-04500	115,000	(8,000)	107,000
CAPITAL				
Police - capital purchased w donations ¹	001-23-521-06401	20,000	68,000	88,000
Fire - capital purchased w donations ¹	001-23-521-06401	39,553	47,000	86,553
TOTAL EXPENDITURES		\$ 4,962,279	\$ 117,601	\$ 5,079,880

EXPLANATIONS OF ABOVE CHANGES:

1 - Donations and Capital have been increased to authorize use of the donation received.

2 - Administration - Town Treasurer worked more hours due to FEMA, new payroll system, and new electronic timesheet system.

3 - Public Works - Additional maintenance costs and the supplies associated with those tasks.

4 - Emergency Disaster - Costs associated with Hurricane Irma.

5 - Dispatch - Additional personnel costs associated with training and administrative leave.

6 - Contingency and other departments with remaining funds were used to fund items 2 through 5 above.



ITEM 10a
August 20 2018

Memo

To: Mayor and Town Commission
From: Wendy Wells
Date: 8/20/18
Re: Request Approval to use Impact Fees

POLICE BUILDING RENOVATION

The Police Impact Fee Fund has \$6,255.24 and the Public Facilities Impact Fee Fund has \$26,032.95 available to spend on capital purchases. All expenditures of Impact Fee Funds must be approved by the Commission.

The Police Department has undertaken a renovation project of the Police building. The relocation of the computer and phone equipment revealed that the existing wiring was insufficient and needed to be replaced. This work required both the phone vendor and the IT consultant. A new cabinet was also purchased to house the IT equipment in a manner that meets FDLE requirements. The bathroom renovation is also encountering similar issues due to the existing conditions. As a public building, we are required to meet ADA standards which increases the costs. Lastly, the flooring will be replaced in the Dispatch area and the report writing area.

The original FY2018 budget and capital plan includes \$27,000 for the renovation of the Police building and bathroom. The unanticipated phone and IT work cost \$8,800; the windows will cost \$5,000; the bathroom quotes are approximately \$36,000; and the floors will be about \$4,000. This totals \$53,800. To date, \$11,216 has been spent on the project. **Your approval is requested for use of \$26,800 in impact fee funds for this project, \$6,255.24 from Police Impact and \$20,544.76 from Public Facilities Impact.**

PLAYGROUND EQUIPMENT

The Parks Impact Fee Fund has \$12,285.22 available to spend on capital purchases. The playground equipment being considered tonight exceeds the \$18,000 in the FY2018 budget for that project. **Your approval is requested for the use of all \$12,285.22 for the new playground equipment.** The remaining funds will come from within the capital department budget.

To: Palm Beach Shores Town Commission
From: Public Works Director Alan Welch
Re: New Playground Equipment & Ground Cover
Date: August 20, 2018

Purpose:

The purpose of this memo is to describe the need to purchase new Playground Equipment & Ground Cover for the Town's Beach Playground.

Background:

Currently, the existing Playground Equipment located at the Beach Playground is over ten years old. The Swing Set, Monkey Bars, and Dolphin Spring Rider have all been removed due to extreme rust and failing parts. This has been a great loss for the residents and visitors who utilize the playground on a daily basis. The families enjoy the playground due to a sense of feeling safe and secure.

We have investigated our options to restore the playground facilities. In addition to replacing the equipment, the sand ground cover does not meet ADA requirements and must be replaced.

Our most cost-effective option is attached. It is a contract with GameTime to install a new Swing Set, Monkey Bars, and the Dolphin Spring Rider as well as new mulch groundcover.

This purchase meets the Town's procurement requirements and is a piggyback purchase off a U.S. Communities contract. Because it is over \$25,000, it requires Commission approval to spend the funds.

Once approved, it will take approximately 6 weeks for the equipment to be delivered and installed.

Staff Recommendation:

Staff requests that the Commission approve the purchase as presented.

Alan Welch

From: May, Roy <roym@gametime.com>
Sent: Tuesday, July 17, 2018 4:08 PM
To: Alan Welch
Subject: Gametime Playgrounds (Updated Qt)
Attachments: Palm Bch Shores Quote rev.pdf; Palm Beach Shores rev topview.pdf

Hi Alan

See attached we removed the swampy see top view

Playgrounds-Shade systems-Fitness equipment-Dog Parks-Site Amenities
U.S. Communities Contract



Roy May

South Florida Territory Manager
Dominica Recreation Products, Inc.
Gametime Playgrounds
800-432-0162 ext. 116
roym@gametime.com
www.gametime.com

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GameTime
c/o Dominica Recreation Products, Inc.
P.O. Box 520700
Longwood, FL 32752-0700
800-432-0162 * 407-331-0101
Fax: 407-331-4720
www.playdrp.com

QUOTE
#83118

07/17/2018

Swing Area & Surfacing ~ Revised 7/17/2018

Town of Palm Beach Shores
Attn: Alan Welch
247 Edwards Lane
West Palm Beach, FL 33404-5792
Phone: 561-844-3457
awelch@pbstownhall.org

Ship To Zip: 33404

Quantity	Part #	Description	Unit Price	Amount
4730	Digout	GT-Impax - Digout/Sitework of area (per sq. ft.) - <i>Does not include removal of spoils</i>	\$1.28	\$6,054.40
4730	Spoils	GT-Impax - Removal/Disposal from Site the Spoils from Digout (per sq. ft.)	\$0.75	\$3,547.50
165	EWf-8	GT-Impax - Engineered Wood Fiber - 8" Compacted Depth - <i>- ADA Compliant - IPEMA Certified - ASTM F1292 & F1951 Compliant</i> <i>approx 4,730 sf</i>	\$41.60	\$6,864.00
1	Spread	GT-Impax - Spreading of Wood Fiber - <i>Wood Fiber will be delivered by large truck and dumped in staging area. Installer will use bob-cat or similar to move wood fiber into site, one load at time. Installer not responsible for sod or sidewalks from staging area to job site.</i>	\$1,655.50	\$1,655.50
1	Removal	5-Star Plus - Removal of Existing Swing Posts - <i>Includes disposal</i>	\$500.00	\$500.00
1	12583	Game Time - Ada Primetime Swing Frame, 3 1/2" Od	\$1,171.00	\$1,171.00
1	SS8558	Game Time - 3 1/2" Zero-G Chair (5-12)-Stainless	\$546.00	\$546.00
1	SS8561	Game Time - 3 1/2" Zero-G Chair (2-5)-Stainless	\$520.00	\$520.00
2	18827	Game Time - Primetime Swing Add A Bay 3 1/2" X 8'	\$724.00	\$1,448.00
2	SS8910	Game Time - Belt Seat 3 1/2" /8' W/Clevis	\$268.00	\$536.00
2	SS8696	Game Time - Encl Tot Seat 3 1/2"/8' High W/ Clevis	\$320.00	\$640.00
1	6415	Game Time - F/S Space Loop Climb	\$3,251.00	\$3,251.00
1	283	Game Time - Whale Animal Only	\$952.00	\$952.00
1	4893	Game Time - "C"Spring-Loose Fill	\$258.00	\$258.00



07/17/2018

Quantity	Part #	Description	Unit Price	Amount
1	Install	5-Star Plus - Five Star Plus Playground Installation Services - <i>Performed by a Certified Installer, includes meeting and unloading delivery truck, signed completion forms, site walkthrough, 90 day site revisit by installation foreman, and 3-Year Labor Warranty!</i>	\$3,150.00	\$3,150.00
1	Sealed	5-Star Plus - Signed/Sealed FBC 2017 6th Ed Building Code Drawings	\$995.00	\$995.00
1	Permits	5-Star Plus - Building Permits - <i>Estimated Costs of Permits plus Time. If actual permit fees are significantly higher or lower, final invoice will be adjusted accordingly. Includes two visits to the permit office, if additional time spent acquiring permits, final invoice to be adjusted. Site Plans are to be provided by the owner for the permit application.</i>	\$1,250.00	\$1,250.00

****Owner is responsible for site plan, access to site, and staging area****

Installer is not responsible for pavers.

SubTotal: \$33,338.40
Discount: (\$2,163.16)
Freight: \$2,978.08
Total Amount: \$34,153.32

This quote was prepared by Gina Wilson, Vice President / Senior Project Manager.
For questions or to order please call - 800-432-0162 ext. 101 ginaw@gametime.com

Payment Terms: Governmental Purchase Order.

Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to GameTime.

Net 30 days subject to approval by GameTime Credit Manager. A completed Credit Application and Bank Reference Authorization, must be received with the order. The decision on credit is the sole discretion of GameTime/PlayCore. A 1.5% per month finance charge will be imposed on all past due accounts.

Multiple Invoices: Invoices will be generated upon services rendered. When equipment ships it will be invoiced separately from installation and/or other services. Terms are Net 30 for each individual invoice.

This Quotation is subject to policies in the current GameTime Park and Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment.

Pricing: Firm for 60 days from date of quotation.

Shipment: F.O.B. factory, order shall ship within 45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of payment.

Taxes: State and local taxes will be added at time of invoicing, if not already included, unless a tax exempt certificate is provided at the time of order entry.

Exclusions: Unless specifically discussed, this quotation excludes all sitework and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; security of equipment (on site and at night); equipment assembly and installation; safety surfacing; borders; drainage; signed/sealed drawings; or permits.

Installation Terms: Shall be by a Certified Installer. The installer is an independent installer and not part of PlayCore, GameTime, nor Dominica Recreation Products. If playground equipment, installer will be NPSI and Factory Trained and Certified. Unless otherwise noted, installation is based on a standard installation consistent with GameTime installation sheets and in suitable soil. Customer shall be responsible for scheduling and coordination with the installer. Site should be level and allow for unrestricted access of trucks and machinery. Customer shall also provide a staging and construction area. Installer not responsible for sod replacement or damage to access path and staging area. Customer shall be responsible for unknown conditions such as buried utilities, tree stumps, rock, or any concealed materials or conditions that may result in additional labor or material costs. Customer will be billed hourly or per job directly by the installer for any additional costs that were not previously included.

07/17/2018

Submittals: This quote and design proposal reflect the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. GameTime designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

ORDER INFORMATION

Bill To: _____	Ship To: _____
Contact: _____	Contact: _____
Address: _____	Address: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Tel: _____ Fax: _____	Tel: _____ Fax: _____

SALES TAX EXEMPTION CERTIFICATE #: _____
(PLEASE PROVIDE A COPY OF CERTIFICATE)

Acceptance of quotation:

Accepted By (printed): _____	P.O. No: _____
Signature: _____	Date: _____
Title: _____	Phone: _____
E-Mail: _____	Purchase Amount: \$34,153.32

Alan Welch

From: May, Roy <roym@gametime.com>
Sent: Tuesday, July 17, 2018 4:10 PM
To: Alan Welch
Subject: Gametime Playgrounds (USC Contract Info)
Attachments: GameTime USC Playground Price List 1805.pdf; Contract 2017001134-2
Admendment.pdf

Hi Alan

See attached and link below

<http://www.uscommunities.org/suppliers/gametime/gametime-contract/>

Website has it all. Far right, under contract documents has all the attachments. Too large to email.

Playgrounds-Shade systems-Fitness equipment-Dog Parks-Site Amenities
U.S. Communities Contract



Roy May

South Florida Territory Manager

Dominica Recreation Products, Inc.

Gametime Playgrounds

800-432-0162 ext. 116

roym@gametime.com

www.gametime.com

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STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG

**SECOND AMENDMENT TO THE AGREEMENT TO PROVIDE
PLAYGROUND AND OUTDOOR FITNESS EQUIPMENT, SITE ACCESSORIES, SURFACING, AND
RELATED PRODUCTS AND SERVICES**

THIS SECOND AMENDMENT TO THE AGREEMENT TO PROVIDE PLAYGROUND AND OUTDOOR FITNESS EQUIPMENT, SITE ACCESSORIES, SURFACING, AND RELATED PRODUCTS AND SERVICES (this "First Amendment") is made and entered into this 3rd day of May 2018, by and between Playcore Wisconsin, Inc. d/b/a GameTime, a corporation doing business in North Carolina (the "Company"), and the City of Charlotte, a North Carolina municipal corporation (the "City").

Statement of Background and Intent

- A. The City of Charlotte and the Company entered into an Agreement dated July 1, 2017 (the "Contract") pursuant to which the Company agreed to provide Playground and Outdoor Fitness Equipment, Site Accessories, Surfacing, and Related Products and Services for the City of Charlotte.
- B. The City of Charlotte and the Company agreed to amend the contract on January 1, 2018 to incorporate unit price adjustments and freight rate adjustments.
- C. The parties now desire to amend the Contract to make adjustments to unit pricing and to incorporate certain other changes.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree to the following:

AGREEMENT

- 1. The terms of the Contract are restated by and incorporated into this Second Amendment by reference.
- 2. Defined terms used in this Second Amendment shall have the same meaning as are assigned to such terms in the Contract.
- 3. This Second Amendment incorporates unit price adjustments as specified in Exhibit A (attached). The aggregate increase of 3.6 percent (3.6%) due to increased tariffs on steel and aluminum imports shall become effective on all future Company orders as of May 3, 2018.
- 4. Except to the extent specifically provided above, this amendment shall not be interpreted or construed as waiving any rights, obligations, remedies, or claims the parties may otherwise have under the Contract.
- 5. In all other respects and except as modified herein, the terms of the Contract shall remain in force and effect.

[Signature Page Follows]

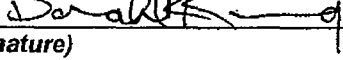
Contract#: 2017001134

Amendment#: 2

Vendor#: 121531

IN WITNESS WHEREOF, and in acknowledgement that the parties hereto have read and understood each and every provision hereof, the parties have caused this First Amendment to be executed as of the date first written above.

Playcore Wisconsin, Inc. d/b/a GameTime

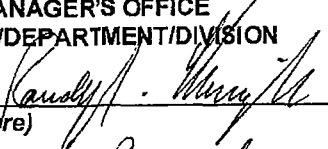
BY: 
(signature)

PRINT NAME: Donald R. King

TITLE: Director of Sales Administration

DATE: April 3, 2018

CITY OF CHARLOTTE:
CITY MANAGER'S OFFICE
OFFICE/DEPARTMENT/DIVISION

BY: 
(signature)

PRINT NAME: Randy Harrington

TITLE: CFO

DATE: 4/6/18

CITY OF CHARLOTTE:
INSURANCE AND RISK MANAGEMENT

BY: 
(signature)

PRINT NAME: Christee Gibson

TITLE: Asst Mgr

DATE: 4/6/18

Exhibit A

Price Adjustments Due to Steel and Aluminum Tariffs



Please note: Listed price is only for one bay. (Image shows two bays.)

Features and Benefits:

Model: 12583

Limited Lifetime Warranty on uprights, hardware and connections. Visit gametime.com/warranty for full warranty information



Designing award-winning playgrounds since 1929.



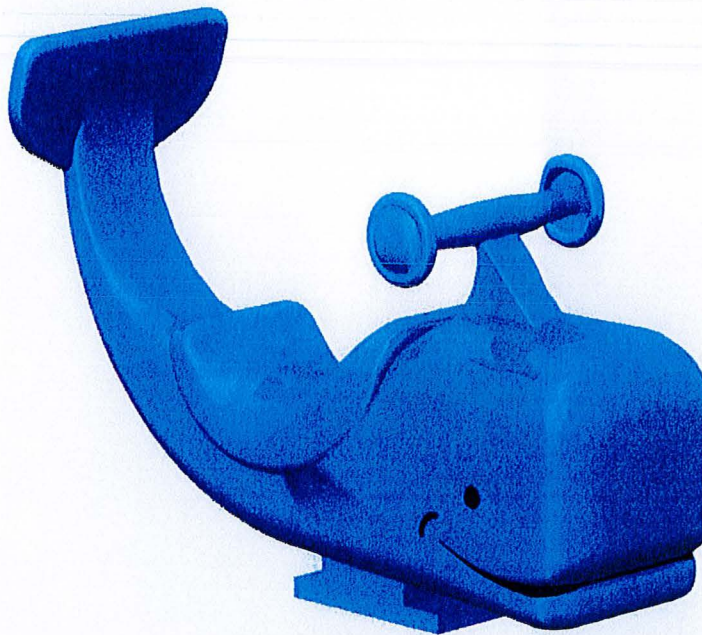
Certified Installer Network - GameTime trained for GameTime playgrounds.



Complies with ASTM standards before it leaves the factory.







Features and Benefits:

Model: 283
Use Zone: 12' 10in X 12' 2in
Fall Height: 4'
Age Group: 2 to 5 Years
Age Group: 5 to 12 Years

Limited Lifetime Warranty on uprights, hardware and connections. Visit gametime.com/warranty for full warranty information



Designing award-winning playgrounds since 1929.



Certified Installer Network - GameTime trained for GameTime playgrounds.



Complies with ASTM standards before it leaves the factory.



Game Time

Drive SE
35967
time.com

Palm Beach Shores
Playground Area - Revised
Representative
DRP

Minimum Area Required
see drawing
Scale: NTS
This drawing can be
scaled only when
on 24" x 36" format

IMPORTANT: Soft resilient surfacing
should be placed in the use zones of all
equipment, as specified for each type of
equipment, and at depths to meet the
critical fall heights as specified by the U.S.
Consumer Product Safety Commission,
ASTM standard F 1407 and Canadian
Standard CAN/CSA Z-614

Drawn By:
DW
Date:
7-17-18
Drawing Name:
Palm Beach Shores

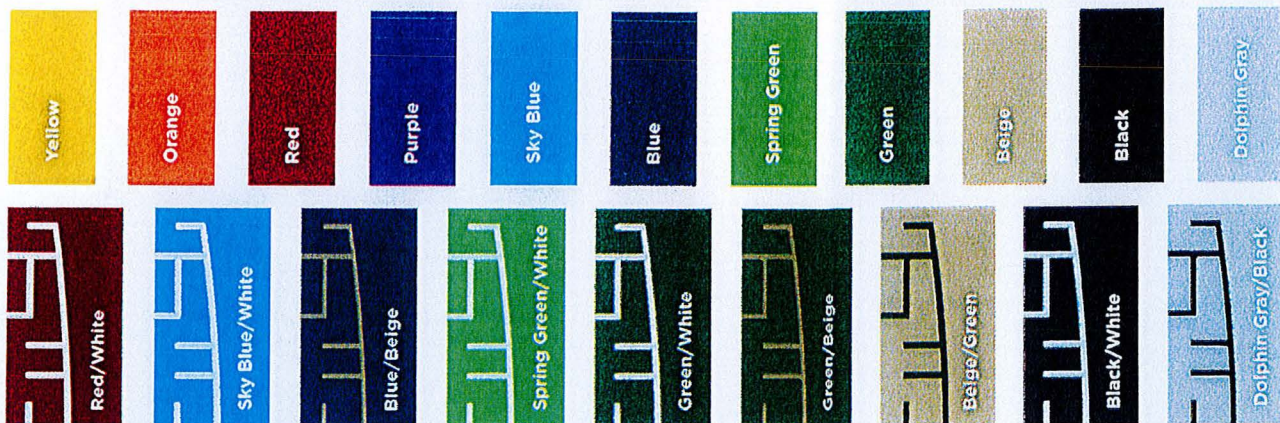
METAL



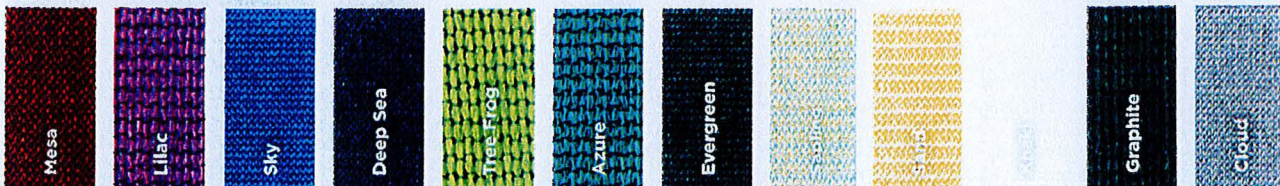
PLASTIC



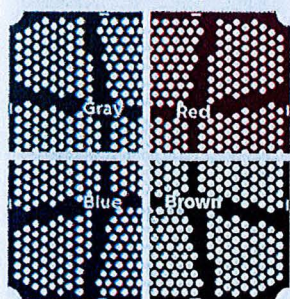
POLYETHYLENE (HDPE)



NEW! CANOPY & SHADE



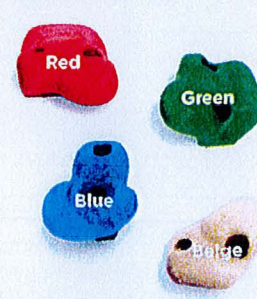
DECKS



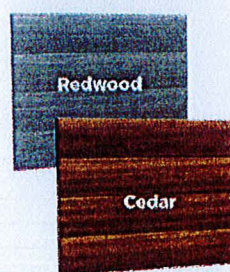
SPECIAL ROCK



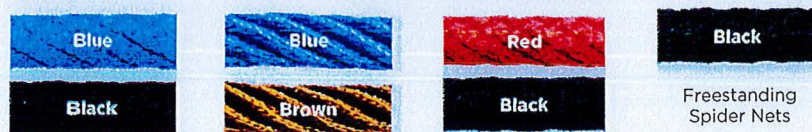
WALLCANO® HANDHOLDS



TIMBER DÉCOR



NETS



Net Climbers

KidNetix Ropes
Course Nets

Xscape Nets

Freestanding
Spider Nets



TOWN OF PALM BEACH SHORES

247 Edwards Lane, Palm Beach Shores, Florida 33404-5792

Ph: (561) 844-3457 • Fax: (561) 863-1350

www.palmbeachshoresfl.us

TO: Town Commission
FROM: Mayor Myra Koutzen
DATE: August 20, 2018
RE: Zoning Overlay Funding

Introduction:

The purpose of this report is to describe the steps and expense necessary to investigate and develop possible zoning overlay for District C.

Staff Recommendation:

Staff recommends that the Commission approve the concept from the Town's Planner for the Attorney, Engineer and Planner to develop options for Commission consideration to encourage reasonable, Town-friendly development in District C.

History:

Two of the issues facing the Town Commission are rising expenses with limited revenue opportunities and areas of Town needing re-development.

Rising Expenses/Limited Revenues: It became clear to the staff and Town Commission during the 2018/2019 Budget process that our expenses are rising faster than our revenues. This issue is expected to continue to get worse over time.

Personnel represent approximately 55% of our expenses. Pressure on salaries, health care and pensions continue to rise. Rising costs also affect purchase of equipment and maintenance of existing property.

On the revenue side, unlike other Towns, we rely heavily on ad valorem taxes (76%) to fund the Town. We do not have much commercial property or a utility district to generate additional funds. Revenues from the timeshares are flat and have been falling steadily as a percentage of our tax base. They used to contribute 45% but now only account for 39% of our total ad valorem taxes. This is a \$265,000 hit to our 2019 bottom line. New construction and renovated houses will add a bit to future revenues but that is limited in scope and opportunity.

The Commission had a serious discussion about raising taxes this year just to maintain services. Without finding new revenue sources, in the near future, our Commission will have to start making tradeoffs between raising taxes and/or lowering service levels.

Re-Development: We are a small Town with no area to expand. We are surrounded by water on three sides and Riviera Beach on the north. Unfortunately, there is a no opportunity for significant new development since the last piece of undeveloped land on the water is currently under

construction. That leaves redevelopment of existing properties and the pressing opportunity lies in District C.

The Town Charter requires a voter approval of a referendum to raise the height limit in an entire district. A proposal to raise the height limit by one story in District B has been rejected twice by Town voters. A referendum is not required for implementation of a district overlay. That is a Commission decision but, obviously, significant resident input will be encouraged.

We have been approached by a number of developers about properties in District C. They see the potential to build beautiful buildings that will enhance the Town but are asking for relief on aspects of our zoning code.

Attached, is a concept from our Town Planner describing how we would work with the Commission and residents to craft proposals on how we can help properties achieve their highest and best use. This can be achieved with creativity, multiple opportunities for resident participation and incorporating best practices.

Discussion:

Option #1: Approve concept as presented for further development.

Option #2: Request changes to the concept.

Option #3: Deny the project.

Budget / Staff Impact:

As part of the concept development, appropriate funding sources will be identified. The majority of the work will need to be done by our staff consultants, as presented.

Community Input:

If this proposal is approved, the Commission should be prepared to work with the staff to engage the residents in conversation about the issues, the plans and the process. There will be many resident questions and we all need to be actively engaged in those discussions.

This process will likely take approximately 6-12 months. During that time, we will have a number of resident roundtables and charrettes to educate and listen to our residents. Their participation is critical to the success of this endeavor.

Prepared by: Mayor Myra Koutzen