

Monday, June 10, 2024
Commission Workshop
7 PM



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

Mayor Alan Fiers
Vice Mayor Tracy Larcher

Commissioner Steven Smith
Commissioner Roby DeReuil
Commissioner Kathleen McGahran

Town Attorney Keith Davis
Town Treasurer Darlene Hopper
Town Clerk Jude M. Goudreau

PLEASE NOTE:

THIS MEETING IS ALSO CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY
Join information.

Meeting link:

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m8d57aeac21ccc1db98f09750957a1072> Meeting number: 2631 654 1891 Password: 0610

Join by phone +1-408-418-9388 United States Toll Access code: 263 165 41891




COMMISSION WORKSHOP AGENDA

(click Icon  to view backup material)

1) Call to Order

- Pledge of Allegiance
- Roll Call

2) Discussion Items:

- FY 2025 Tentative Budget Schedule 
- Taxable Value Estimates – PBC Property Appraiser 
- Updated Public Participation Rules (Mitty Barnard) 
- Vulnerability Study – Grants

3) Public Comments: (3 minutes per person, per topic, state your name for the record.)

4) Adjournment:

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.



Tentative

FY2025 Budget Schedule

June 2024	Department Head Budget Meetings – internal staff meetings
July 8, 2024, 7pm	Budget Workshop #1 <ul style="list-style-type: none">• Fund Balance Analysis• Statistics• Revenue Projections• Overview of Operating Expenditures• Capital Plan• Debt Service on Underground Utilities Funding• Millage Rate Discussion• Budget Schedule
July 22, 2024, Commission Mtg.	Set proposed millage rates (operating & debt) and tentative budget hearing date, time, and meeting place
August 12, 2024, 7 pm	Budget Workshop #2 <ul style="list-style-type: none">• Department Budgets• Follow up on any items from first Budget Workshop
August 26, 2024, Commission Mtg.	Budget Workshop #3 If necessary, possibly prior to the Commission meeting
Budget Hearing*	<i>September 9, 2024, 7 pm; regular Commission Workshop immediately following</i>
Final Budget Hearing*	<i>September 23, 2024, 7 pm; regular Commission Meeting immediately following</i>

*Based on the current Commission, the physical presence of three (3) voting Commissioners is required to satisfy quorum. Please make every attempt to attend in person or notify the clerk if you cannot be here in person.

Town of Palm Beach Shores
Taxable Value Estimates from PBC Property Appraiser

The Property Appraiser continues to fine tune the taxable values. Although the values continue to change, the Town's increase in value is approximately 9.0%.

CATEGORY	% of Town	2024 TAX ROLL	2023 TAX ROLL	CHANGE	%
VACANT RESIDENTIAL	1.84%	\$ 15,331,384	\$ 13,975,461	\$ 1,355,923	9.70%
SINGLE FAMILY RESIDENTIAL	23.58%	\$ 196,137,995	\$ 179,030,665	\$ 17,107,330	9.56%
MULTI-FAMILY 10 UNITS OR MORE	8.17%	\$ 67,928,983	\$ 46,594,227	\$ 21,334,756	45.79%
CONDOMINIUMS	26.00%	\$ 216,227,392	\$ 199,410,432	\$ 16,816,960	8.43%
TIMESHARES	28.07%	\$ 233,451,182	\$ 226,302,755	\$ 7,148,427	3.16%
COOPERATIVES	3.41%	\$ 28,339,758	\$ 24,733,999	\$ 3,605,759	14.58%
MULTI-FAMILY < 10 UNITS	4.51%	\$ 37,513,914	\$ 34,484,012	\$ 3,029,902	8.79%
VACANT COMMERCIAL	0.00%	\$ -	\$ -	\$ -	-
IMPROVED COMMERCIAL	4.43%	\$ 36,840,960	\$ 36,589,297	\$ 251,663	0.69%
	100.01%	\$ 831,771,568	\$ 761,120,848	\$ 70,650,720	9.28%

RESOLUTION NO. R-12-24

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, UPDATING THE TOWN'S PUBLIC PARTICIPATION RULES AND PROCEDURES TO INCLUDE GENERAL MEETING DECORUM RULES AND POLICIES AND A PROCESS FOR ADDRESSING AND HANDLING DISRUPTIONS DURING PUBLIC MEETINGS; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

WHEREAS, the Town of Palm Beach Shores (the "Town") adopted Resolution No. R-7-13 in September 2013 pursuant to newly enacted Section 286.0114, *Florida Statutes*, in order to provide for basic public participation rules and procedures at public meetings of the Town Commission and its appointed boards as required by law; and

WHEREAS, the Town Commission now desires to update and enhance these rules and procedures to include rules and procedures for the keeping and maintaining of decorum during public meetings, and rules and procedures for addressing and handling disruptions; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores, Florida, believes that it is in the best interests of the health, safety and welfare of its citizens to provide these updated rules and procedures for the keeping and maintaining of decorum during public meetings of the Town Commission of the Town of Palm Beach Shores and all other formally appointed Boards.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA:

Section 1: The Town Commission of the Town of Palm Beach Shores, a municipal corporation, hereby officially repeals Resolution No. R-7-13 and hereby adopts the following updated public participation rules and procedures to be followed at public meetings of the Town Commission of the Town of Palm Beach Shores and all other formally appointed Boards:

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD.

- A. GENERALLY.** Public participation rules and procedures are to be posted and/or read aloud at the appropriate time during the meeting so that everyone in attendance is aware of them in advance. The rules and procedures contained in this Resolution are

deemed to be content neutral time, place and manner restrictions which have been narrowly tailored to serve the significant government interest in conducting orderly, efficient meetings of the Town Commission and its appointed Boards. The rules and procedures herein are supported by the holding in the case of *Jones v. Heyman*, 888 F.2d 1328, 1331 (11th Cir. 1989).

B. PUBLIC COMMENT PROCEDURES. The Town of Palm Beach Shores, Florida, welcomes comments from the public. Members of the public shall be given a reasonable opportunity to make general comments, and also to speak and be heard on items placed on the agenda as provided for below in accordance with Section 286.0114, *Florida Statutes*:

1. Each speaker is allowed one (1) opportunity per agenda item to speak for a maximum of three (3) minutes unless the speaker is allowed additional time by the presiding officer. By way of example, speakers may not yield their allotted three (3) minutes to a second speaker in order to allow that second speaker an opportunity to speak for six (6) minutes.
2. When called to speak by the presiding officer, all comments shall be made from the appropriate podium. Speakers shall identify themselves by name and address; and if the speaker is representing a group or organization, said group or organization should also be identified.
3. All comments shall be directed to the Commission or Board as a body through its presiding officer. Comments shall not be addressed to a single member of the Commission or Board, or Town Staff including the Attorney, the Manager or the Clerk, unless a majority of the members present for the Commission or Board shall so agree.
4. Commission or Board are free to ask a speaker questions in order to clarify the comments made; however, speakers shall not attempt to engage members of the Commission or board, or staff, in debate over any issue raised. Rather, speakers should simply make their comments and request that the Commission or board consider them.

TOPICS ON THE AGENDA. Any member of the public will be allowed to address the Commission or Board on any item on the meeting agenda in accordance with the rules set forth in this Resolution, except as specified below. In order to speak, the speaker must, upon solicitation for public comment for the particular item, proceed to the podium and state their name and address prior to making public comment. Public comments shall be limited to the agenda item subject matter being considered by the Commission or Board. According to state law, this right to speak does not apply to the following:

- a. An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the Commission or Board to act;
- b. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
- c. A meeting that is exempt from Section 286.011, *Florida Statutes*, (the “Florida Sunshine Law”); or
- d. A meeting during which the Town Commission or one of its appointed boards is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.

TOPICS NOT ON THE AGENDA. Any person wishing to address the Town Commission or one of its boards on topics not on the agenda may speak under the portion of the agenda entitled “Public Comments” or words/intent to that effect in accordance with rules set forth in this Resolution. Public comments shall not be limited by subject matter during this portion of the meeting.

C. RULES OF DECORUM. The presiding officer of the Commission or Board shall preserve order and decorum at all public meetings as follows:

1. Meetings of the Commission or Board shall be conducted in a professional, business-like manner. Decorum and courtesy shall be observed both by the members of the Commission or board and by all persons in attendance.
2. In conducting the public’s business, the Town Commission and all of its appointed boards are committed to the principles of civility, honor, and dignity. Individuals appearing before the Commission or Board are required to observe the same principles when making public comments.
3. All persons in attendance at any public meeting are required to afford the utmost courtesy to members of the Commission or Board, staff members, and residents of the Town, as well as to the public meeting process as a whole. It is never appropriate to make personal derogatory remarks, comment on anyone’s personal integrity, make personally abusive comments, or make demeaning statements about individual persons or their identity, personality, or property. Therefore, any comments made for the sole purpose of maliciously attacking, disparaging, ridiculing, or embarrassing any Commission or Board member, staff member, Town resident or other member of the public will not be tolerated and are all strictly prohibited.
4. Threats, “fighting words”, and encouragement to disrupt or interrupt the meeting are all strictly prohibited. The use of obscene language is strictly prohibited.

5. Constructive criticism is welcome; however, personal attacks directed at anyone which specify an individual by their name, physical or email address, age, appearance, or any other personal identifying characteristic or information are strictly prohibited. These prohibitions extend to statements from Commission and Board members, as well as statements from staff, consultants, Town residents and everyone who is in attendance at the public meeting.
6. Unauthorized remarks from the audience, outbursts, and yelling and/or similar demonstrations shall not be tolerated under any circumstances and are strictly prohibited.

D. ENFORCEMENT OF RULES AND PROCEDURES. The presiding officer shall be responsible for determining whether a rule of procedure or decorum has been violated, and for enforcement of the procedures and rules set forth in this Resolution as follows:

1. Should the presiding officer make a determination that a rule of procedure or decorum has been violated, the presiding officer shall interrupt the meeting and the violator shall be advised of the violation, and shall be given a verbal warning to immediately cease and desist from any further violations. The presiding officer shall warn the violator that any subsequent violation will result in their being removed from the meeting. The meeting shall then resume and proceed.
2. Following the issuance of a verbal warning, should the presiding officer make a determination that a rule of procedure or decorum has subsequently been violated by the same person at the same meeting, the violator shall be directed to leave the meeting. In the event that the violator fails to comply with this direction, Town law enforcement shall be directed by the presiding officer to assist.
3. Any determination made by the presiding officer regarding enforcement of the rules and procedures of this Resolution may only be overruled by a majority of the Commission or Board then present at the public meeting.

Section 2: This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this _____ day of _____, 2024.

TOWN OF PALM BEACH SHORES

(SEAL)

Alan Fiers, Mayor

ATTEST:

Jude Goudreau, Town Clerk