Regular Commission Meeting Agenda Monday, March 25, 2024 Immediately Following the Reorganization



Town Hall Commission Chambers 247 Edwards Lane Palm Beach Shores, FL 33404

Mayor Alan Fiers Vice Mayor -Tracy Larcher

Commissioner Steven Smith Commissioner Roby DeReuil Commissioner Kathleen McGahran Town Treasurer Darlene Hopper Town Attorney Keith Davis Town Clerk Jude M. Goudreau

PLEASE NOTE: THIS MEETING IS ALSO CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY Meeting link:

https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m2a5400437 aea726b30d0c34565e89937 Meeting number: 2631 681 3904 Password: 0325 Join by phone: +1-408-418-9388 United States Toll Access code: 263 168 13904.

AGENDA

1) CALL TO ORDER

- Pledge of Allegiance
- o Roll Call

2) APPROVAL OF MEETING AGENDA

(Additions, substitutions, deletions)

3) APPROVAL OF CONSENT AGENDA

o Commission Meeting Minutes February 26, 2024

4) **GUEST SPEAKER**

o Senator Bobby Powell- Legislative Update

5) DISCUSSION ITEMS:

o Vacation Rental Fees, Software, etc. (Vice Mayor Larcher)

6) ORDINANCES:

ORDINANCE O-1-24 Second Reading

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE CODE OF ORDINANCES AT APPENDIX A. ZONING ORDINANCE. TO REVISE THE DEFINITION OF THE TERM "FAMILY" AND AT CHAPTER 18. BUSINESSES, OCCUPATIONS AND PROFESSIONS. TO ADD AN ENTIRELY NEW ARTICLE IV. "VACATION RENTALS." CREATING NEW SECTIONS 18-52 THROUGH 18 58 TO PROVIDE VACATION RENTAL USE REGULATIONS FOR VACATION RENTALS OPERATING WITHIN THE TOWN; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A AND CHAPTER 18 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

ORDINANCE NO. O-8-23- Second Reading

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 62. STREETS, SIDEWALKS AND OTHER PUBLIC PLACES., ARTICLE I. IN GENERAL. BY ADDING AN ENTIRELY NEW SECTION 62-4. TO BE TITLED "REQUIREMENTS FOR DISTURBING, CUTTING INTO, DIGGING UP, DRILLING, BORING UNDER, OR EXCAVATING ANY PUBLIC STREET." PROHIBITING THE CUTTING INTO OF NEWLY PAVED/REPAVED ROADS WITHIN THE TOWN FOR A PERIOD OF THREE YEARS AFTER COMPLETION OF THE PAVING/REPAVING, PROVIDING EXCEPTIONS, PROVIDING A PERMIT PROCESS FOR WORK SPECIFICALLY IMPACTING TOWN ROADWAYS, AND SETTING FORTH REQUIRED ENGINEERING SPECIFICATIONS FOR ALL PAVING AND REPAIR OF IMPACTED ROADWAYS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 62 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

ORDINANCE NO. O-5-23 First Reading

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING ITS COMPREHENSIVE DEVELOPMENT PLAN TO ADOPT EVALUATION AND APPRAISAL ("EAR") BASED AMENDMENTS PURSUANT TO SECTION 163.3191, FLORIDA STATUTES, WHICH PROVIDES FOR AN EVALUATION AND FOR PLAN AMENDMENTS DETERMINED TO BE NECESSARY PURSUANT TO THE REQUIREMENTS OF SECTION 163.3191, FLORIDA STATUTES; BY ADOPTING A PRIVATE PROPERTY RIGHTS ELEMENT AND BY AMENDING THE COASTAL MANAGEMENT ELEMENT TO ADDRESS PERILS OF FLOOD, ALL PURSUANT TO THE REQUIREMENTS OF SECTION 163.3184 FLORIDA STATUTES AND THE ADDITION OF CLIMATE CHANGE MITIGATION ELEMENT WHICH PROVIDES STRATEGIES TO REDUCE GREENHOUSE GAS EMISSIONS THAT LEAD TO MORE EXTREME WEATHER PATTERNS AND SEA LEVEL RISE PURSUANT TO THE REQUIREMENTS OF SECTION 163.3177(1)(A), FLORIDA STATUTES, PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY; PROVIDING A CONFLICTS CLAUSE AND A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

o ORDINANCE NO. O-7-23 First Reading

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A – ZONING ORDINANCE., SECTION IX – WALLS, FENCES AND HEDGES. AT PF. 9.2. – LIMITATIONS. TO ESTABLISH A MAXIMUM RETAINING WALL HEIGHT AND REVISE THE POINT OF MEASUREMENT FOR MEASURING FENCES WHERE UNEVEN GRADES EXIST AT THE COMMON PROPERTY LINE; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

7) RESOLUTIONS:

o R-6-24 Fee Schedule – Sewer Service Fee

8) DEPARTMENT AND BOARD REPORTS:

Financial Reports:

o February 2024 Fiscal Report- Darlene Hopper

Staff Reports:

- Sheriff's Department- Sgt. Langevin
- o Fire Department-Chief Steedman

- Public Works-Director Alan Welch
- o Town Clerk- Jude Goudreau
- o Planning and Zoning Chairman.
- o Town Attorney- Attorney Keith Davis

9) COMMISSION REPORTS:

Mayor Fiers

- o AT&T
- Seaspray

10) PUBLIC COMMENTS:

You must state your name for the record. Limit, 3 minutes per speaker, one time per topic.

11) ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

Monday, February 26, 2024 7 pm.



Mayor Alan Fiers Vice Mayor - Tracy Larcher

Town Hall Commission Chambers 247 Edwards Lane Palm Beach Shores, FL 33404

Town Attorney Keith Davis Town Treasurer Darlene Hopper Town Clerk Jude M. Goudreau

Commissioner TBA Commissioner Steven Smith Commissioner Roby DeReuil

Regular Commission Meeting Minutes

Mayor Fiers called the meeting to order at 7:00 pm. Those present were Mayor Alan Fiers, Vice Mayor Tracy Larcher, Commissioner Steven Smith, Commissioner Roby DeReuil, Town Treasurer Darlene Hopper, (Via Webex) Town Attorney Keith Davis, PBSO Sqt. Steve Langevin, Public Works Director Alan Welch, and Fire Chief Trevor Steedman.

APPROVAL OF AGENDA

Motion: Commissioner Steven Smith made a motion to approve the agenda.

Second: Commissioner Roby DeReuil seconded the Motion.

Vote: Motion passed 4-0

APPROVAL OF CONSENT AGENDA

Commission Meeting Minutes January 22, 2024.

Special Event Permit 2024-03 -- Steven and Kirstin Brown-Wedding-80 People-January 25, 2025.

Special Event Permit 2024-04- State Attorney's Victim's Walk -100 People- April 27, 2024.

Special Event Permit 2024-05-Game On/Riviera Beach Marathon-500 people March 30, 2024.

Special Event Permit 2024-06-Game On/Riviera Beach Triathlon -150 people, March 17, 2024.

Special Event Permit 2024-07 - Joan Mills- Celebration of Life- 60-80 People- May 11, 2024.

Discussion: Mayor Fiers and Steve Langevin commented that for those caught up in the Blue Heron Boulevard closures for a 5K run, The Mayor called Riviera Beach City Manager Jonathan Evans and Councilwoman Botel for assistance. The special permits asking for approval are not from the same company as that event. Sgt. Langevin reached out to the State Department of Transportation; he will be notified in the future of any road closings.

Motion: Vice Mayor Tracy Larcher made a motion to approve the Consent Agenda.

Second: Commissioner Steven Smith seconded the Motion.

Vote: Motion passed 4-0.

ORDINANCES:

ORDINANCE NO. O-6-23- Second reading

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 14. BUILDINGS AND BUILDING REGULATIONS. AT ARTICLE III. BUILDING STANDARDS. TO ADD ENTIRELY NEW SEC. 14-109. – TIME SCHEDULE FOR COMPLETION OF CONSTRUCTION PROJECTS. TO ESTABLISH MAXIMUM TIMELINES FOR THE COMPLETION OF CONSTRUCTION PROJECTS IN TOWN; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Commission all agreed that the Ordinance was well written and was happy with it.

Motion: Commissioner Smith made a motion to approve the Ordinance.

Second: Commissioner DeReuil seconded the Motion.

Vote: Motion passed 4-0.

ORDINANCE NO. O-8-23- First Reading (repeated)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 62. STREETS, SIDEWALKS AND OTHER PUBLIC PLACES., ARTICLE I. IN GENERAL. BY ADDING AN ENTIRELY NEW SECTION 62-4. TO BE TITLED "REQUIREMENTS FOR DISTURBING, CUTTING INTO, DIGGING UP, DRILLING, BORING UNDER, OR EXCAVATING ANY PUBLIC STREET." PROHIBITING THE CUTTING INTO OF NEWLY PAVED/REPAVED ROADS WITHIN THE TOWN FOR A PERIOD OF THREE YEARS AFTER COMPLETION OF THE PAVING/REPAVING, PROVIDING EXCEPTIONS, PROVIDING A PERMIT PROCESS FOR WORK SPECIFICALLY IMPACTING TOWN ROADWAYS, AND SETTING FORTH REQUIRED ENGINEERING SPECIFICATIONS FOR ALL PAVING AND REPAIR OF IMPACTED ROADWAYS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 62 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: Attorney Davis gave an overview of the language changes since the last meeting. Vice Mayor Larcher asked if the restoration specifications apply to every road, and Attorney Davis replied.

Motion: Vice Mayor Larcher made a motion to approve the Ordinance.

Second: Commissioner Smith seconded the Motion.

Vote: Motion passed 4-0.

ORDINANCE 0-1-24 First Reading

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE CODE OF ORDINANCES AT APPENDIX A. ZONING ORDINANCE. TO REVISE THE DEFINITION OF THE TERM "FAMILY" AND AT CHAPTER 18. BUSINESSES, OCCUPATIONS AND PROFESSIONS. TO ADD AN ENTIRELY NEW ARTICLE IV. "VACATION RENTALS." CREATING NEW SECTIONS 18-52 THROUGH 18 58 TO PROVIDE VACATION RENTAL USE REGULATIONS FOR VACATION RENTALS OPERATING WITHIN THE TOWN; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A AND CHAPTER 18 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: Attorney Davis read by Title only. Vice Mayor Larcher asked Attorney Davis if Senate Bill 280 that is working its way State Legislation and being voted on by Senate, with a companion bill that's also moving through, both focus on registration and advertising, would the Town be safe from preemption if the Town adopts this prior to the Bills in Senate. Attorney Davis responded that we would have until July 1, 2024, before the law takes place. Attorney Davis also advised that the fee schedule needs to be revised by resolution and suggested that at the next workshop, the Commission discusses the details and fees. Vice Mayor Larcher has contacted a software company, and they will come to the next workshop to present the program and prices. Vice Mayor Larcher saw a demonstration of the software and gave a brief overview of how it works. Commissioner DeReuil asked if we are trying to regulate the frequency or duration of the rentals. Attorney Davis responded to his question; the State has preempted municipalities from doing so. Previously, the Town prohibited short-term rentals. The Commission will have a much-detailed further discussion at the March workshop.

Public Comment: Mark Ward asked if we would require a bond or increase the millage rate to absorb the costs. Attorney Davis responded that the Town cannot impose a special tax but can charge a fee.

Motion: Vice Mayor Larcher made a motion to approve the Ordinance.

Second: Commissioner Smith seconded the Motion.

Vote: Motion passed 4-0.

RESOLUTIONS:

Resolution R-5-24

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, EXPRESSING SUPPORT FOR THE EXTENSION AND CONTINUATION OF THE PALM BEACH COUNTY ONE-CENT SALES SURTAX TO FUND LOCAL INFRASTRUCTURE PROJECTS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: Attorney Davis read Title only R-5-24 and gave a brief overview of the resolution. This resolution supports other municipalities' working with the County and School District to get this item on the ballot to renew the one-cent surtax fund, which is about to expire in 2025.

Motion: Commissioner DeReuil made a motion to approve the resolution.

Second: Commissioner Smith seconded the Motion.

Vote: Motion passed 4-0.

DEPARTMENT AND BOARD REPORTS

Financial Reports:

Darlene Hopper, Town Treasurer, presented the financial report for January 2024 and answered the Commissioner's questions via Webex. The current monthly revenues are \$236,081.00, and the year-to-date revenues are \$4,372,650.00, which is 64% of the budget. The current month's disbursements are \$982,000.00, and the current expenditures are \$1.3 Million and year-to-date \$2,349,630.00. The full report is attached to the agenda. There was a brief discussion regarding the legal litigation expenses, to date the \$160,000.00, that includes the Dish Lawsuit and the Inlet Lawsuit. Mayor Fiers said they expect to be over budget, and we need to consider funding for this. Vice Mayor Larcher commented that the total legal expenses budgeted for this year was \$220,000.00, and he asked Attorney Davis if either would be going to trial this fiscal year. Attorney Davis responded to his question. Vice Mayor Larcher commented that it seems the legal expenditures will expand to the next fiscal budget and seem to be on track.

Motion: Vice Mayor Larcher made a motion to approve the January Financial Report.

Second: Commissioner Smith seconded the Motion.

Vote: Motion passed 4-0.

Staff Reports:

Sheriff's Department: PBSO Sgt. Langevin gave an overview of his written monthly report for January and statistics and provided details about the arrests made in Town; there were no arrests in January and one so far in February for retail theft at the Sailfish. Sgt. Langevin reiterated the above comments concerning the marathon event and the traffic issues. Sgt. Langevin contacted FDOT, and they will advise him when there are events in the future. Game On and the City of Riviera Beach are not events that hold up traffic; every time they have an event, they notify him, hire deputies, and traffic moves along much smoother. The Sgt. also commented on upcoming events such as the St. Patty's Day Parade, the State Attorney's Walk, and the Easter Egg Hunt, which the Sheriff's Office will supply eggs for again this year. As the outgoing president of the Rotary, Sgt.

Langevin thanked the Town for using the facilities, along with the POA and the Sea Siders, for their help in their fundraiser events; all monies earned will go directly to local scholarships. Commissioner DeReuil commented to Sgt. Langevin will remind the deputies that there is no working on Sunday. Sgt. Langevin responded to the Commissioner's comment, and it will be enforced. There will be an upcoming meet and greet with the Deputies in March or April. A Notice will be sent out.

Fire Department: Chief Steedman reviewed monthly calls for services and training hours. There was a water quality issue for surrounding waters recently, more specifically, Phil Foster and Riviera Beach.

The lifeguards diligently communicate with the testing sites and typically post it on the lifeguard board. Chief Steedman thanked the POA for the joint effort with the annual bonfire; it was a well-attended event with no incidents. The chief thanked everyone involved in the Volunteer Firefighters Fundraising Event last Sunday.

Public Works: Director Welch commented on the Fundraising event and said it was great. He thanked everyone for their compliments on the Community Center renovation. He also updated the Commissioners on The Community Center; he is obtaining quotes for some repairs for two windows and some drywall and baseboards caused by leaking. Grounds and Parks: his department will replace square pavers with a concrete slab under the parkway benches for safety concerns. They will also replace five irrigation mechanical time clocks with digital ones to save water consumption and maintenance costs. Streets: currently scheduling sewer manhole spacer ring to secure a manhole on Linda Lane and Lift Stations and Roads. Director Welch said the iguana extermination program will resume when new staff members are trained. Vice Mayor Larcher said, "Nice job" on the community center.

COMMISSION REPORTS:

Mayor Fiers updated everyone on the AT&T Project; as near as he can tell, all wires from Edwards Lane North are down; they're now working on conversion from Edwards Lane South; they have nine residents who still have not converted; if those residents convert, it will reduce the costs dramatically. This is still a work in progress. Vice Mayor Larcher asked if AT&T will provide an estimate for the south side of Town, and if they do, could they break it down and itemize the costs for burying the legacy copper? Mayor Fiers also updated the Commission and Residents on the Sea Spray property; a fine is still running, and he has been speaking with them on the final landscaping plans for the vacant lot. They still need their construction drawing; they are working on them currently.

DISCUSSION:

Mayor Fiers said it had been well over ten years, maybe even longer, since Sewer Maintenance Fees were increased. The mayor said a ten percent increase across the board would be fair to everyone. By consensus, the Commission agreed to move this item to the March meeting, where we will increase the sewer maintenance fees by ten percent by resolution.

PROCLAMATION:

Mayor Fiers read a Proclamation Declaring March 28, 2024, Arbor Day.

PUBLIC COMMENTS:

Tim Blash asked when or if the additional roads will be paved. Mayor Fiers stated that the roads are complete, and there are no additional road funds.

ADJOURNMENT:

Motion: Commissioner DeReuil made a motion to adjourn the meeting. **Second:** Commissioner Smith seconded the Motion. Motion passed 4-0.

The meeting was adjourned at 9:24 pm. Approved this, 25 th Day of March 2024.	
	ATTEST:
Alan Fiers, Mayor	Jude M. Goudreau, Town Clerk

(Seal)



THIS IS NOT AN INVOICE

Order Form Prepared for Palm Beach Shores, FL

Procurement Vehicle: NCPA (01-115) In Support of: Palm Beach Shores, FL

ORDER DETAILS

Prepared By: Bruce McCaskill Phone: (843) 999-1023

Email: bruce.mccaskill@granicus.com

Order #: Q-331937
Prepared On: 20 Feb 2024
Expires On: 31 Mar 2024

ORDER TERMS

Currency: USD

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of

performance.)

Period of Performance: The term of the Agreement will commence on the date this document is

signed and will continue for 12 months.



PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees							
Solution	Billing Frequency	Quantity/Unit	One-Time Fee				
Address Identification - Setup and Configuration	Up Front	1 Each	\$0.00				
Address Identification - Online Training	Up Front	1 Each	\$0.00				
24/7 Hotline - Setup and Configuration	Up Front	1 Each	\$0.00				
24/7 Hotline - Online Training	Up Front	1 Each	\$0.00				
Compliance Monitoring - Setup and Configuration	Up Front	1 Each	\$0.00				
Compliance Monitoring - Online Training	Up Front	1 Each	\$0.00				
Setup and configuration package: OpenForms License	Up Front	1 Each	\$0.00				
Training: OpenForms	Upon Delivery	1 Each	\$0.00				
		SUBTOTAL:	\$0.00				

New Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Address Identification	Annual	1 Each	\$11,216.00
24/7 Hotline	Annual	1 Each	\$4,262.53
Compliance Monitoring	Annual	1 Each	\$5,328.16
OpenForms Team License	Annual	1 Each	\$4,248.83
		SUBTOTAL:	\$25,055.52



PRODUCT DESCRIPTIONS

Solution	Description
Address Identification	Ongoing monitoring of 60+ Short Term Rental websites including major platforms Airbnb, VRBO, HomeAway, Booking.com, FlipKey, & Expedia. Our machine learning will deduplicate all known Listings into unique Rental Units, where our identification team will provide owner contact information for further enforcement. This product includes:- Ongoing monitoring of all listings in your jurisdiction - Updating listing activity and details every 3-5 days - Screenshot activity of every listing - Deduplication of listings into unique Rental Units - Activity dashboard and map to monitor trends and breakdown of compliance
Address Identification - Setup and Configuration	Setup and configuration of the platform to facilitate the systematic identification of the addresses and owner's contact information for short-term rentals located in a specific local government's jurisdiction. Note: The implementation timeline for Client is dependent on Granicus' receipt of all data from Client required to complete the services, including assessor data and registration files, in the format agreed upon by the parties prior to project kick-off. Any fees associated with the collection or receipt of required data will be borne by Client.
Address Identification - Online Training	Virtual training session with a Granicus professional services trainer.
24/7 Hotline	24/7 web and phone hotline for your community to report short term rental complaints such as parking, trash, noise disturbances, and illegal short term rentals. This product include:- Mobile-enabled online web form for citizens to submit tips or complaints (text, videos, and photos) - 24/7 call center for citizens to contact and report complaints verbally - Recordings for all call center complaints - Email notifications to your team when complaints are logged - Automatic outbound IVR calls and SMS messages to permit emergency contacts notifying them of the complaint - SMS support for emergency contacts to mark a complaint as acknowledged or resolved with the ability to send resolution notes - Hotline Dashboard for tracking complaint volumes, trends, and categories - Ability to upload Notes/Comments to each complaint



Solution	Description
Compliance Monitoring	Compliance monitoring provides up-to-date information for each identified Rental Unit and its compliance status. We configure your compliance definition specific to your jurisdiction rules and ordinances in order to provide up-to-date compliance status of each identified Rental Unit. Additionally, this product will:- Allow your team to send letters to noncompliant properties 24/7 - Configure letter templates with your branding and letterhead - Add as many letter sequences as you need for escalation - Monitor properties that become compliant after letter enforcement
24/7 Hotline - Setup and Configuration	Setup and configuration of the online platform to enable neighbors to report, prove and get instant resolution to non-emergency short-term rental related problems.
24/7 Hotline - Online Training	Virtual training session with a Granicus professional services trainer.
Compliance Monitoring - Setup and Configuration	Setup and configuration of the system to enable ongoing monitoring of a specific jurisdiction's short-term rentals for compliance with the relevant registration/licensing/permitting requirements.
Compliance Monitoring - Online Training	Virtual training session with a Granicus professional services trainer.



Solution	Description
OpenForms Team License	OpenForms is a digital forms builder specifically designed for Government. Government services can be complicated, but the experience for the residents accessing them shouldn't have to be. OpenForms is perfect for the business of government, with capabilities that will help you convert complex, multi-page forms and processes into simple, step-by-step online forms that adjust based on customers responses.
	The Team plan enables powerful form building for up to:
	• 5 users, 50 published forms.
	Key features include:
	Drag and drop form builder
	Display logic and calculations
	Payments
	 Insights dashboard
	Form analytics
	Support team access
	Save responses
	Unlimited responses
	Data connections and API access
	Up to: 10GB file uploads, 1,000 web API calls per hour
	This package does not include premium features such as workflow, workspaces, form versioning or custom documents. For these features, please consider OpenForms Enterprise.
Setup and configuration package: OpenForms License	Setup and configuration of OpenForms
Training: OpenForms	1.5 hour OpenForms Training session for up to 25 people, delivered online.



TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at https://granicus.com/legal/licensing, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote
 Q-331937 dated 20 Feb 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Palm Beach Shores, FL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- The terms and Conditions of the Agreement 01-115 effective 08 DEC 2020 between Granicus and NCPA govern this Quote and are incorporated herein by reference, including the Master Agreement and all exhibits thereto.
- Client will be invoiced for use of any product or service measured or capped by volume or amount of usage that exceeds the permitted amount set forth in this Quote at the same cost or rate set forth herein.
- Updates to Shared Short Codes for SMS/Text Messaging:
 Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
 Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.



BILLING INFORMATION

Billing Contact:	Purchase Order	[] - No
	Required?	[] - Yes
Billing Address:	PO Number:	
	If PO required	
Billing Email:	Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-331937 dated 20 Feb 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

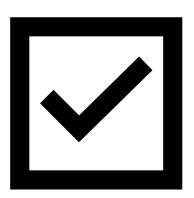
By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Palm Beac	Palm Beach Shores, FL					
Signature:						
Name:						
T'						
Title:						
Date:	NOTA TO THE REPORT OF THE PROPERTY OF THE PROP					



Short Term Rental Program Data

Florida Compliance rates with Granicus





Registrations with outreach (sending letters)

Manually-10-15% compliance.

Using Granicus- 65% average.

Walton County FL/ST. Johns County-90% on average



Code enforcement compliance-Zoning/Occupancy/Complaints

Manually-30-35% Compliance.

Using Granicus -70-75%

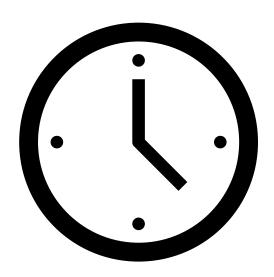
Hours/Resources – Short Term Rental Program

Average hours spent for Florida municipalities before using Granicus.

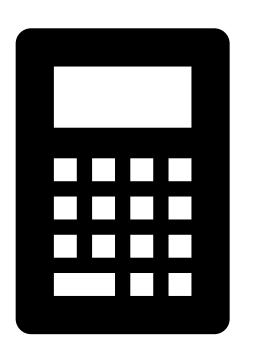
- Code enforcement-Identification/driving/responding/sending letters
 15-20 hours a week / 1 person for every 150 STRS
- Clerk/Business-Licensing- Handling registrations/renewals
- 10 hours per week

Average Hours using Granicus:

- Code Enforcement
 - 2-5 hours a week/ 1 person 500-1000 short term rentals
- Clerk/Business/Licensing
 - 2-4 hours a week



Registration success to pay for STR program



- Current number of STRs in the Town of Palm Beach Shores- 168
- Estimated registration fees- \$350-\$500 a year
 - 50% compliance- 84 registrations X \$350 = \$30,000
 - 50% compliance- 84 registrations X \$500 = \$42,000

Vacation Rental Registration Program Registration Fee Analysis

Annual Revenue		R	Registration Year 1		Year 1	Renewal		Year 2	
Units	% Registered		Fee	Revenue		Fee		Revenue	
168	50%	\$	750	\$	63,000	\$	750	\$	63,000
168	65%	\$	750	\$	81,900	\$	750	\$	81,900
168	75%	á \$	750	\$	94,500	\$	750	\$	94,500
168	80%	\$	750	\$	100,800	\$	750	\$	100,800

Annual Expense								
Element Year 1 Recurring								
Granicus	\$	25,056	\$	20,807				
Code Enforcement	\$	46,800	\$	46,800				
Admin Support	\$	10,400	\$	10,400				
Total Expense	\$	82,256	\$	78,007				

	Percent Registered								
Income Statement (Year 1)			50%		65%		75%	80%	
- Revenue	Fees	\$	63,000	\$	81,900	\$	94,500	\$ 100,800	
- Expense	Granicus	\$	25,056	\$	25,056	\$	25,056	\$ 25,056	
	Code Enforcement	\$	46,800	\$	46,800	\$	46,800	\$ 46,800	
	Admin Support	\$	10,400	\$	10,400	\$	10,400	\$ 10,400	
	Total Expense	\$	82,256	\$	82,256	\$	82,256	\$ 82,256	
	Net Revenue	\$	(19,256)	\$	(356)	\$	12,244	\$ 18,544	

	Percent Registered								
Income Statement (Year 2)			50%	65%		75%			80%
- Revenue	Fees	\$	63,000	\$	81,900	\$	94,500	\$	100,800
- Expense	Granicus	\$	20,807	\$	20,807	\$	20,807	\$	20,807
	Code Enforcement	\$	46,800	\$	46,800	\$	46,800	\$	46,800
	Admin Support	\$	10,400	\$	10,400	\$	10,400	\$	10,400
	Total Expense	\$	78,007	\$	78,007	\$	78,007	\$	78,007
	Net Revenue	\$	(15,007)	\$	3,893	\$	16,493	\$	22,793

Assumptions

Code Enforcement (contract support). 10 hours @ \$90/hr

Admin support (organic). 10 hours/wk @ \$20/hr

Discontinue OpenForms module after year 1

Does not include new registrations in year 2

Compliance inspection fees assumed to be budget neutral (reimbursable)

Hours						
Labor Type	Weekly	Annual		\$/Hr		Total \$
Code Enforcement	20	1040	\$	90	\$	93,600
Code Enforcement	10	520	\$	90	\$	46,800
Admin Support	10	520	\$	20	\$	10,400

Granicus Pricing

Address Identification		11,216
24/7 Hotline		4,263
Compliance Monitoring	\$	5,328
OpenForms (Registration)	\$	4,249
Total Annual		25,056

ORDINANCE NO. 0-1-24

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE CODE OF ORDINANCES AT APPENDIX A. ZONING ORDINANCE. TO REVISE THE DEFINITION OF THE TERM "FAMILY" AND AT CHAPTER 18. BUSINESSES, OCCUPATIONS AND PROFESSIONS. TO ADD AN ENTIRELY NEW ARTICLE IV. "VACATION RENTALS." CREATING NEW SECTIONS 18-52 THROUGH 18-58 TO PROVIDE VACATION RENTAL USE REGULATIONS FOR VACATION RENTALS OPERATING WITHIN THE TOWN; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A AND CHAPTER 18 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, prior to 2011, municipalities in Florida were free to regulate local land use issues under the Home Rule authority granted by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, in 2011, the Florida Legislature enacted Chapter 2011-119, Laws of Florida, preempting the local regulation of a specific land use known as vacation rentals, preventing municipalities from enacting new regulations necessary to address any consequential or negative impacts caused by vacation rentals; and

WHEREAS, in 2014, the Florida Legislature enacted Chapter 2014-71, Laws of Florida, rescinding the complete preemption of the regulation of vacation rentals, and specifically mandating that local laws, ordinances or regulations could not prohibit vacation rentals or regulate the duration or frequency of vacation rentals; and

WHEREAS, Chapter 2014-71, Laws of Florida, returned some local control back to municipalities to mitigate the effects of vacation rentals in an attempt to make them safer and more compatible with existing neighborhood regulations and to hold operators of such properties accountable for their proper operation; and

WHEREAS, the occupants of vacation rentals, due to the transient nature of such occupancy, are unfamiliar with local hurricane evacuation plans, the location of fire extinguishers, exit routes, pool and home safety features, and other similar safety measures that would ordinarily be provided to guests in traditional lodging establishments (i.e., hotels and motels); and

WHEREAS, when unregulated, there is the potential that occupants of vacation rentals located within established neighborhoods may disturb the quiet enjoyment of the neighborhood and create numerous secondary impacts, including noise, traffic, parking and a greater demand on public services; and

WHEREAS, traditional lodging establishments are typically restricted to commercial and other non-residentially zoned areas where intensity of use is separated from less busy and quieter residential uses; and

WHEREAS, like many other municipalities throughout the State of Florida, the Town of Palm Beach Shores desires to adopt standards both to provide for the safety and welfare of occupants of vacation rentals and to minimize any negative impacts caused by vacation rentals in residential areas, especially established single-family neighborhoods with the Town; and

WHEREAS, the Town of Palm Beach Shores desires vacation rentals that are safe, that conform to the character of the community, that provide positive impacts for tourism, and that do not detract from property values and achieve greater neighborhood compatibility; and

WHEREAS, the Town's enactment of regulations applicable to vacation rentals is necessary to preserve the integrity of residential areas and neighborhoods and corresponding property values, while also protecting the health, safety and welfare of residents, property owners, investors and transient occupants of the Town; and

WHEREAS, the Town's regulations are intended to supplement, not replace, any existing federal or state law or regulation or any existing controls within established residential units served by homeowner or condominium associations; and

WHEREAS, the Town's regulations neither prohibit vacation rentals nor restrict the duration or frequency of vacation rentals; rather they are intended to address life safety and compatibility concerns and the secondary effects of vacation rentals located within residential areas and neighborhoods in conformance with current state law; and

WHEREAS, the Town of Palm Beach Shores has held all required public hearings and has provided public notice in accordance with applicable State statutes and Town ordinances; and

WHEREAS, the Town Commission believes these amendments to the Code of Ordinances are in the best interests of the citizens of the Town of Palm Beach Shores.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

<u>Section 1:</u> Appendix A. Zoning Ordinance. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section II. Definitions., Pf. 2.22 to revise the definition of the term "family" relative to transient use and provide internal cross reference to the supplemental regulations for vacation rentals; providing that Pf. 2.22. shall hereafter read as follows:

Pf. 2.22. - Family.

A family is one (1) or more persons who are either related or unrelated by blood, marriage or adoption; and who also occupy a single dwelling unit and have chosen to reside as a member of an independent residence. Each "family" as defined herein is subject in all instances to the occupancy restrictions of Article IX of the Town's Building Code set forth at Chapter 14. The term "family" does not include the occupants of a "hotel," "motel," or any other living arrangements within a building or facility which is being utilized for the transient occupancy of its inhabitants <u>in accordance with Sections 18-52 through 18-58 of the Town Code</u>.

<u>Section 2:</u> Chapter 18 – Businesses, Occupations and Professions. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended to add entirely new Article IV. Vacation Rentals. containing entirely new Sections 18-52 through 18-58 to require permits and establish supplemental regulations for vacation rentals operating within the Town; providing that Article IV. shall hereafter read as follows:

ARTICLE IV. – VACATION RENTALS

Sec. 18-52. - Vacation rental defined; permit required.

A vacation rental is any unit or group of units in a condominium or cooperative or any individually or collectively owned single-family, two-family, three-family, or four-family house or dwelling unit that is also a transient public lodging establishment but that is not a timeshare project. A transient public lodging establishment is any such unit which is rented out to guests more than three (3) times in a calendar year for periods of less than thirty (30) days or one (1) calendar month, whichever is less, or which is advertised or held out the public as a place regularly rented to guests for periods less than thirty (30) days or one (1) calendar month, whichever is less.

It shall be unlawful for any person or entity to operate a vacation rental within the town, or offer such property for rent as a vacation rental within the town, unless the person or entity has registered such property with the town by obtaining a vacation rental permit in accordance with the requirements of this article. Separate permits are required for each individual vacation rental unit. All vacation rental permits shall be renewed annually and shall be considered delinquent if not renewed by September 30 of each year. Vacation rental permits are separate and distinct requirements in addition to business tax receipts and certificates of use.

Sec. 18-53. - Vacation rental permit application.

Every vacation rental owner or operator shall register with the town by submitting to the building department a completed vacation rental permit application in a form promulgated by the town, together with registration and inspection fees in amounts established by resolution of the town commission, which amounts may be amended from time to time. A separate permit application form with separate registration and inspection fees shall be required for each vacation rental unit.

- (1) <u>Permit application.</u> A complete vacation rental permit application form shall include the following:
 - a. Property card printout from the county property appraiser database;
 - <u>b.</u> <u>Current transient public lodging establishment license issued by the Florida</u> department of business and professional regulation:
 - c. Current certificate of registration with the Florida department of revenue for remittance of applicable state taxes, or proof that payment is arranged through a third party such as an on-line platform:
 - d. Current palm beach county business tax receipt;
 - e. Evidence of the vacation rental's current and active account with the county tax collector for the purpose of collecting and remitting tourist development taxes and any other taxes required by law to be remitted to the county tax collector;
 - <u>f.</u> Total number of sleeping rooms at the vacation rental unit; maximum number of guests that can stay overnight at the vacation rental unit at any one time (maximum occupancy is eight in four or more sleeping rooms):
 - g. <u>Maximum number of individuals that may gather at or occupy vacation rental unit</u> property at any one time (maximum number of individuals permissible is one and

- one-half times the maximum occupants authorized to stay overnight at the vacation rental unit, and in no case more than 12 individuals);
- h. Homeowners or property owners association approval to operate the vacation rental unit, if applicable:
- <u>i.</u> <u>Floorplan of the vacation rental unit which includes stairways, hallways, bedrooms, exists, and which identifies all fire extinguisher locations;</u>
- <u>Site survey which includes the residential unit, any swimming pools, hot tubs, spas, and fencing:</u>
- k. A copy of a sample lease agreement;
- <u>A completed vacation rental responsible party designation, in the format prescribed</u>
 by the town, which includes the information required by section 18-54 of this Code;
- m. <u>Proof that the vacation rental has satisfied the inspection requirements contained in section 18-56 of this Code; and</u>
- n. A commercial certificate of insurance evidencing coverage to cover bodily injury and property damage liability for injury or harm to occupants and other invitees, with respect to the use of the property as a vacation rental with minimum limits of liability as follows:
 - i) <u>Each Occurrence: \$1,000,000.00; and</u>
 - ii) Policy Aggregate: \$2,000,000.00.

<u>Modification of permit.</u> An application for modification of a vacation rental permit shall be required in the event that any of the following changes to the vacation rental are proposed:

- a. An increase in the gross square footage;
- b. An increase in the number of bedrooms;
- c. An increase in the maximum occupancy;
- <u>d.</u> An increase in the number of parking spaces, or a change in the location of parking spaces;
- e. An increase in the number of bathrooms:
- <u>f.</u> Any other material modifications that would increase the intensity of use on the vacation rental property; or
- g. A change in responsible party.
- (2) <u>Duration of permit.</u> A vacation rental permit issued under this article shall expire each September 30 and may be annually renewed thereafter if the property is in compliance with this article.

- (3) Renewal of permit. A vacation rental permit renewal shall be completed by September 30 of each year, through the execution of a renewal affidavit, in the format prescribed by the town, and the payment of the renewal fee as established by the town. A property owner may apply for renewal of a vacation rental permit beginning July 1 prior to the expiration of the annual license.
- (4) Incomplete permit application/renewal. If the permit application or renewal form submitted pursuant to this article is incomplete, the applicant shall be informed of such deficiency and shall have ten (10) calendar days to correct the deficiency. If any deficiency is not so corrected, the permit application shall be deemed withdrawn.
- (5) Outstanding code violations. The town shall not process any vacation rental registration or renewal if the property has unresolved code violations or code enforcement liens.
- (6) Non-transferability and non-assignability of permit. Vacation rental permits issued under this article are non-transferrable and non-assignable. If the ownership of any vacation rental property is sold or otherwise transferred, the new owner is required to apply for new permits.
- (7) Permit application or renewal fees. The town charges reasonable administrative fees to process a vacation rental permit application or renewal, the amount of which shall be established by resolution of the town commission. Fees are non-refundable.
- (8) False or misleading information. It shall be unlawful for any person to give false or misleading information in connection with any application for, modification, or renewal of a vacation rental permit as required by this article. Vacation rental permit applications shall be sworn to under penalty of perjury. Any false statements made in an application shall be a basis for the revocation of any permit issued pursuant to such application.

Sec. 18-54. - Vacation rental responsible party.

Every permitted vacation rental under this article must designate a responsible party to respond to routine inspections as well as non-routine complaints and any other problems related to the operation of the vacation rental. The property owner may serve in this capacity or shall otherwise designate another person 18 years or older to perform the following duties:

(1) Be available by telephone at the listed phone number 24 hours per day, seven days per week and be capable of handling any issues relating to the operation of the vacation rental:

- (2) If required, be willing and able to return to the vacation rental within 60 minutes following notification from a vacation rental occupant, law enforcement officer, emergency personnel, or the town to address any issues relating to the operation of the vacation rental;
- (3) Maintain for three (3) years a record of all lease/rental agreements for the vacation rental, as well as a record of all guests of the vacation rental. Both of these records shall be available for inspection upon request;
- (4) Receive service of any legal notice on behalf of vacation rental owners or operators for violation of the requirements set forth in this article; and
- (5) Conduct an on-site inspection of the vacation rental at the end of each rental period to ensure continued compliance with the requirements of this article.

Sec. 18-55. - Vacation rental standards.

No person or entity shall own or operate a vacation rental within the town unless such vacation rental complies with the following standards:

- (1) Minimum life/safety requirements.
 - a. <u>Swimming pool, spa and hot tub safety</u>. A swimming pool, spa or hot tub shall comply with the current standards of the Residential Swimming Pool Safety Act, as set forth in F.S. ch. 515.
 - <u>b.</u> Smoke and carbon monoxide (CO) detection and notification system. Each vacation rental unit must be outfitted with an operational smoke and carbon monoxide (CO) detection notification system. Every smoke and carbon monoxide (CO) detection notification system must be hard-wired, or have a sealed ten-year battery. A smoke alarm shall be installed in each sleeping room. A carbon monoxide alarm shall be installed outside each sleeping room and adjacent to the garage door. All smoke and carbon monoxide alarms shall be interconnected.
 - <u>c.</u> Fire extinguisher. A portable, multi-purpose dry chemical 2A:10B:C fire extinguisher shall be installed, inspected and maintained in accordance with NFPA 10 on each floor/level of the dwelling unit. The extinguisher(s) shall be installed on the wall in an open common area or in an enclosed space with appropriate markings visibly showing the location.
 - <u>d. Local telephone service. At least one (1) landline telephone with the ability to call 911 shall be available in the main level common area in the vacation rental.</u>

- e. Secondary means of escape. Every sleeping room and living area shall have a secondary means of escape. It shall be a minimum of one (1) doorway or one (1) window directly to the exterior. The window shall have a clear opening compliance with the following:
 - 1. Clear width shall be no less than 20 inches:
 - 2. Clear height shall be no less than 24 inches;
 - 3. Opening shall be no less than 5.7 square feet; and
 - 4. Opening shall be no more than 44 inches above the floor.

(2) Maximum occupancy.

- <u>a.</u> Each vacation rental dwelling unit shall comply with Sec. 14-266 " Occupancy Limitations" of the Town's Code of Ordinances, provided however that:
 - 1. The maximum number of transient occupants authorized to stay overnight at any vacation rental unit shall be limited to two (2) persons per sleeping room, and a maximum total occupancy of eight (8) individuals in four or more sleeping rooms.
 The number of sleeping rooms shall be confirmed by on-site inspection by a representative of the town, and
 - 2. The maximum number of persons allowed to gather at or occupy a vacation rental shall not exceed one and one-half times the maximum occupants authorized to stay overnight at that site, as shown on the vacation permit application, and in no event shall a gathering exceed twelve (12) individuals.
- (3) Solid waste handling and containment. Solid waste and recycling collection services shall be provided pursuant to Chapter 38, of the Town Code of Ordinances. For purposes of this section, a solid waste or recycling container shall not be placed at curbside before the day prior to solid waste pickup, and each solid waste or recycling container shall be removed from curbside before midnight of the day of pickup.
- (4) <u>Designation of responsible party</u>. Each vacation rental owner or operator shall designate a responsible party capable of meeting the duties provided in section 18-54.
- (5) Rental or lease agreement requirements.
 - <u>a.</u> There shall be a written or online lease, rental, tenant or other recorded agreement memorializing each vacation rental tenancy between the owner/operator or its responsible party and the occupant(s). The agreement shall, at a minimum, contain the following information:
 - The maximum number of occupants for the unit as specified in subsection (2) above;

- 2. The number of parking spaces associated with the vacation rental property or dwelling unit, if applicable, and a sketch or photograph showing the location of such spaces:
- 3. The names and ages of all persons who will be occupying the property or unit;
- 4. The dates of such occupancy; and
- A statement that all occupants must evacuate from the vacation rental following any evacuation order issued by local, state or federal authorities.
- <u>b.</u> The town reserves the right to request and receive a copy of any vacation rental lease or rental agreement from the owner/operator or responsible party at any time.
- (6) Vacation rental unit posting requirements.
 - <u>a.</u> The vacation rental unit shall be posted with the following information next to the main entrance door:
 - <u>1. The name, address and telephone number of the vacation rental responsible party:</u>
 - 2. The maximum occupancy permitted;
 - 3. The days and times of solid waste and recycling pick up and a notification that all garbage or trash must be placed in a garbage or trash can or other approved solid waste receptacle and that all recyclables must be placed in approved recyclable containers:
 - 4. The location of the nearest hospital; and
 - 5. The location of designated parking spaces/areas, if applicable.
 - <u>b.</u> There shall also be posted, next to the interior door of each bedroom, a building evacuation map (at least 8 ½ inches by 11 inches).
- (7) Other regulations. Vacation rentals must comply with all other regulations, standards and requirements set forth in the Town Code of Ordinances, including, but not limited to, the requirements of Chapter 6 (alcoholic beverages), Chapter 10 (animals), Chapter 14 (buildings and building regulations), Chapter 42 (nuisances, including noise regulations), Chapter 70 (traffic and vehicles), Chapter 74 (utilities), Chapter 78 (vegetation), Chapter 82 (waterways), and Appendix A zoning ordinance.

Sec. 18-56. - Initial and subsequent compliance inspections of vacation rentals.

(a) <u>Initial inspection</u>. An initial inspection of the vacation rental by a town code inspector and/or building department personnel, for compliance with this article is required prior to the

- issuance of a vacation rental permit. If violations are found, all violations must be corrected, and the property or dwelling unit must be re-inspected prior to issuance of the vacation rental permit as provided herein.
- (b) <u>Subsequent inspections</u>. Once a vacation rental permit is issued, a vacation rental must be properly maintained in accordance with the vacation rental standards herein and will be reinspected annually. For an inspection, all violations must be corrected and re-inspected within thirty (30) calendar days. Failure to correct such inspection deficiencies in the timeframes provided shall result in the suspension of the vacation rental permit until such time as the violations are corrected and re-inspected.
- (c) Inspection appointments. The inspections shall be made by appointment with the vacation rental responsible party. If the inspector has made an appointment with the responsible party to complete an inspection, and the responsible party fails to admit the officer at the scheduled time, the owner shall be charged a "no show" fee in an amount established by resolution of the town commission to cover the inspection expense incurred by the town.
- (d) Notice of failure of inspections. If the inspector(s) is denied admittance by the vacation rental responsible party or if the inspector fails in at least three (3) attempts to complete an initial or subsequent inspection of the rental unit, the inspector(s) shall provide notice of failure of inspection to the owner to the address shown on the existing vacation rental application or permit.
 - (1) For an initial inspection, the notice of failure of inspection results in the vacation rental permit not being issued; the vacation rental is not permitted to operate without a valid permit.
 - (2) For a subsequent inspection, the notice of failure of inspection is considered a violation and is subject to enforcement remedies as provided herein.

Sec. 18-57. - Prohibitions; evidence of unlawful vacation rental operation.

- (a) It shall be unlawful for any person or entity to rent, lease, advertise or hold out for rent any property or dwelling unit for vacation rental use without a vacation rental permit, or pending application under section 18-53.
- (b) Prima facie evidence of vacation rental uses of a property or dwelling unit shall include:
 - (1) Registration or licensing for short-term rental or transient rental use by the state under F.S. chapters 212 (Florida Tax and Revenue Act) and 509 (Public Lodging and Food Service Establishments):

- (2) Advertising, listing, posting, or otherwise holding out a property or dwelling unit for vacation rental use on the internet or other mass communication medium;
- (3) Reservations, booking arrangements or more than one signed lease, sublease, assignment, or any other occupancy or agreement for compensation, trade, or other legal consideration addressing or overlapping any period of 30 days or less; or
- (4) The use of an agent or other third person to make reservations or booking arrangements.
- (c) Nothing set forth herein precludes the town from presenting other forms of evidence of unlawful vacation rental use or operation.

<u>Sec. 18-58. - Administration of vacation rental permits; criteria for denial, suspension, cancellation, or revocation of permits; appeals; enforcement.</u>

- (a) Issuance or denial by the town upon application. The town may either approve a vacation rental permit application/renewal or deny such application/renewal in conjunction with the issuance of a notice of denial upon a finding that one or more of the criteria at subsections (b)(1)—(5) of this section are not met. In addition, the town may, upon approval of a vacation rental permit application/renewal, impose reasonable conditions of operation as may be necessary to protect the public health, safety and welfare.
- (b) <u>Specific criteria which may result in the denial, suspension, or revocation of a vacation rental permit by the town or special magistrate.</u> A vacation rental permit may be denied, suspended, or revoked by the town, or suspended or revoked by the special magistrate, as further provided herein, when it is determined that:
 - (1) A property owner or vacation rental permit applicant (owner/applicant) has misrepresented or failed to disclose material facts or information which is required to be included in the vacation rental permit application and any other application required by the town, the county or the state:
 - (2) The same or substantially similar vacation rental activity on the subject property during the preceding 12-month period, has been conducted in such a manner as to have violated the town's Code of Ordinances which regulates the use or operation of the vacation rental premises and/or one of the following determinations is made:
 - a. The activity has become a public nuisance as set forth in town code;
 - <u>b.</u> The activity constitutes a public nuisance at common law;
 - <u>c.</u> The activity violates the town's regulations as set forth in Chapter 6, alcoholic beverages;

- d. The activity is manifestly injurious to the public morals; or
- e. The vacation rental has been operated in such a manner as to injure the health, safety, or welfare or to disturb the quiet enjoyment of the citizens in the nearby vicinity.

This criterion shall not apply if the vacation rental permit application/renewal is in conjunction with new ownership of the subject property. "New ownership" for this purpose requires an actual change in the individuals who have ownership interests in the subject property. The mere re-structuring of corporate holding companies or other transfers deemed to be illusory in nature shall not be considered "new ownership."

- (3) The issuance or renewal of the vacation rental permit was contingent upon the owner's/applicant's compliance with specific provisions of the town's, the county's or the state's laws and the owner/applicant has not satisfied or has violated such conditions. to include but not limited to, specific conditions of approval imposed through development orders issued by the town;
- (4) An owner/applicant has violated any provision of this article and has failed or refused to cease or correct the violation at the subject property after having been notified to do so by the town or by an order of the special magistrate; or
- (5) The premises have been condemned by the local health authority or by the town building official and/or fire marshal for failure to meet state and local standards.

(c) Appeals.

- (1) Any owner/applicant aggrieved by a town decision regarding denial of a vacation rental permit application/renewal may file an appeal by requesting a hearing before the code enforcement special magistrate. The hearing request must be in writing and filed with the town attorney within ten (10) calendar days of receipt of the decision complained of.

 The hearing request must also specify the decision and the principal grievance of the owner/applicant. The town shall then provide such applicant/owner notice of a hearing before the special magistrate pursuant to Section 2-75 of the Town Code of Ordinances.
- (2) Hearing procedures shall be as prescribed in Chapter 2, Article III, Division 2 of the Town Code of Ordinances. The special magistrate's findings and order shall constitute the final administrative action of the town for purposes of judicial review under state law.
- (3) If the owner/applicant fails to seek timely appellate review of an order of the special magistrate under this subsection and continues to operate the vacation rental premises in violation of the order and/or this article, the town may pursue any and all enforcement procedures necessary, including abatement of the violation. Any costs for enforcement

or abatement action shall be placed as a lien against the owner/applicant's real and personal property.

(d) Enforcement procedures, generally.

- (1) First-time violations. Upon determination by the town that a vacation rental is being operated in a manner consistent with a first-time violation of this article, the town shall notify the property owner and/or vacation rental permit-holder of the nature of such violation pursuant to Section 2-75 of the Town Code of Ordinances. Likewise, notice of a hearing before the special magistrate, if needed, shall be provided to the property owner and/or permit-holder pursuant to Section 2-75 of the Town Code of Ordinances.

 The conduct for such hearing shall be as prescribed in Chapter 2, Article III, Division 2 of the Town Code of Ordinances. In addition to any other enforcement authority provided by law, the special magistrate may authorize suspension or revocation of a vacation rental permit upon a finding of one or more of the criteria set forth in subsections (b)(1)—(5) above. The special magistrate's findings and order shall constitute the final administrative action of the town for purposes of judicial review under state law.
- (2) <u>Subsequent violations</u>. Upon determination by the town that a vacation rental property owner and/or permit-holder has committed a second or subsequent violation of the provisions of this article, the town may immediately suspend or revoke the vacation rental permit at issue. The town's immediate suspension or revocation of a vacation rental permit as provided herein shall be based upon a finding of one or more of the criteria set forth in subsections (b)(1)—(5) above.
- (3) Enforcement; abatement. If vacation rental property owner and/or permit-holder fails to seek timely appellate review of an order of the special magistrate under this subsection and fails to comply timely with such order, the town may pursue any and all enforcement procedures necessary, including abatement of the violation. Any costs for enforcement or abatement action shall be placed as a lien against the owner/applicant's real and personal property.
- (4) <u>Fees or taxes.</u> No fees or taxes shall be refunded if a vacation rental permit is suspended, revoked, or cancelled pursuant to this section.
- (5) Additional remedies. Nothing contained herein shall prevent the town from seeking all other available remedies which may include, but not be limited to, injunctive relief, liens and other civil and criminal penalties as provided by law, as well as referral to other enforcing agencies.

Section 3:	Each and every other Section of Appendix. A. Zoning Ordinance. and
Chapter 18. Business	ses, Occupations and Professions. shall remain in full force and effect as
previously adopted.	
Section 4:	All ordinances or parts of ordinances in conflict be and the same are hereby
repealed.	
Section 5:	Should any section or provision of this Ordinance or any portion thereof
any paragraph, sente	ence or word be declared by a court of competent jurisdiction to be invalid
such decision shall no	ot affect the validity of the remainder of this Ordinance.
Section 6:	Specific authority is hereby granted to codify this Ordinance.
Section 7:	This Ordinance shall take effect immediately upon passage.
FIRST READ	ING this day of February, 2024.
SECOND AN	D FINAL READING this day of March, 2024.
	TOWN OF PALM BEACH SHORES
	
	Alan Fiers, Mayor
ATTEST:	
Jude Goudreau, Town	n Clerk (Seal)
Approved as to form	and legal sufficiency.

Keith Davis, Town Attorney

ORDINANCE NO. 0-8-23

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 62. STREETS, SIDEWALKS AND OTHER PUBLIC PLACES., ARTICLE I. IN GENERAL. BY ADDING AN ENTIRELY NEW SECTION 62-4. TO BE TITLED "REQUIREMENTS FOR DISTURBING, CUTTING INTO, DIGGING UP, DRILLING, BORING UNDER, OR EXCAVATING ANY PUBLIC STREET." PROHIBITING THE CUTTING INTO OF NEWLY PAVED/REPAVED ROADS WITHIN THE TOWN FOR A PERIOD OF THREE YEARS AFTER COMPLETION OF THE PAVING/REPAVING, PROVIDING EXCEPTIONS, PROVIDING A PERMIT PROCESS FOR WORK SPECIFICALLY IMPACTING TOWN ROADWAYS, AND SETTING FORTH REQUIRED **ENGINEERING** SPECIFICATIONS FOR ALL PAVING AND REPAIR OF IMPACTED ROADWAYS: PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 62 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Code is silent regarding specifications for the paving or reaving of roadways within the Town after disturbances and/or cuts to Town-owned and maintained roadways have been made; and

WHEREAS, with the current road paving project being conducted throughout the Town, the addition of a codified permit process and technical requirements for the backfill, compaction and construction of road repairs is necessary to ensure the longevity of the newly paved roadways and to eliminate the potential for uneven or substandard repairs; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores has determined that these amendments to the Town's Code are in the best interest of the health, safety and welfare of the Town, its citizens, and all those doing business with the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: Chapter 62 – Streets, Sidewalks and Other Places., Article I. – In General. of Ordinances of the Town of Palm Beach Shores is hereby amended to add an entirely new Section 64-4. – Requirements for disturbing, cutting into, digging up, drilling, boring under, or excavating any public street. prohibiting the cutting into of newly paved/repaved roads within the town for a period of three years after completion of the paving/repaving, providing exceptions, providing a permit process for work specifically impacting Town roadways, and setting forth required engineering specifications for all paving and repair of impacted roadways; providing that Sec. 64-4, shall hereafter read as follows:

Sec. 64-4. - Requirements for disturbing, cutting into, digging up, drilling, boring under, or excavating any public street.

- (a) No Disturbance for Three Years. No person shall disturb, cut into, dig up, drill into, bore under, or excavate any newly paved/repaved roadway in Town for a period of three (3) years after completion of such paving/repaving except as follows:

 1. Emergency repair work, as determined by the director of the public works department or designee to be necessary to prevent or mitigate an immediate threat to the public health, safety, and welfare. All such emergency repair work shall be completed in conformance with the specifications set forth in subsection (g) below.
 - 2. Non-emergency repair work, as determined by the Town Commission to be necessary or advisable under the circumstances on a case by case basis. All such non-emergency repair work shall be completed in conformance with the specifications set forth in subsection (q) below.
- (b) Applicability to Existing Roadways. All disturbing, cutting into, digging up, drilling, boring under or excavating existing roadways shall have a base compaction and shall be restored in conformance with the specifications set forth in subsection (g) below.
- (c) Permit required. Except as prohibited in subsection (a) above, when a person desires to disturb, cut into, dig up, drill into, bore under, or excavate any public street, whether existing or new, application shall be made to the town. No person shall apply for a permit to perform such work without disclosing in the permit application the person on whose behalf such work is being performed. Failure to fully disclose his/her/their interest/participation/representation in the permit application or to fulfill all town requirements for issuance of the permit shall result in the Town: 1) immediately revoking any permit previously granted causing such permit to become null and void without any further action, hearing or proceeding, or 2) issuing a written notice that the permit will not be granted due to violation of this provision by the person applying for the permit. The town shall have the right to take all legal measures and seek all available remedies to enforce this provision. The permit shall set forth minimal reasonable conditions, as permitted by law, necessary for the protection of property and personal safety, restoration of the roadway to the specifications set forth below which are satisfactory to the town, and any on-going maintenance or reparations for un-repaired conditions or damages that may be required under the circumstances and extent of the work to be performed under the permit. Any violation of the conditions set forth or any violations under applicable law shall render the permit automatically null and void, without the necessity of any further action

- or proceeding. The permit shall cover the length of time necessary and reasonable according to the type of activity involved.
- (d) Underground utilities; underground facility. All persons shall fully comply with F.S. ch. 556, entitled "The Underground Facility Damage Prevention and Safety Act" ("Chapter 556"), as amended. No town permit will be required from operators of underground facilities in order to identify underground facilities. In other instances, permits required by this section shall be required. F.S. ch. 556 is incorporated by reference herein as though set forth in full. Excavators and member operators shall comply with low-impact marking practices, including, without limitation, a subsequent notice, as required by F.S. § 556.114, as amended. Markings required by F.S. ch. 556 shall be made with flags or stakes, or temporary, non-permanent paint or other industry-accepted low-impact marking practices.
- (e) Bonded improvements: issuance of permit; time for completion.
 - (1) Whenever an individual, company, or agency applies for a permit to disturb, cut into, dig up, drill, bore under, or excavate a street per subsection (c) above, the individual, company, or agency shall deliver to the town building department a bond or surety in the amount of one and one-half of the cost of the restoration as calculated by the town. The bond or surety shall be:
 - a. A site restoration bond written by an approved domestic surety. Except for bonds for a wireless service provider as defined in F.S. § 337.401(7)(b)(13), as amended, all bonds shall carry the name and address of a local representative, be for an initial period of one year, and shall be automatically extended in increments of one year until the permittee and the surety company are notified in writing of the acceptance of the street restoration and closure of the permit; or
 - b. An irrevocable letter of credit drawn on a local bank, valid for an initial period of one year, with automatic renewal in increments of one year until the permittee and the issuing bank are notified in writing of the acceptance of the street restoration and the closure of the permit.
 - (2) Upon receipt of the above-referenced surety, payment of the applicable permit fees and completion of the application, the town may issue a permit for the work, and the director of the public works department shall determine when the work is to be completed, including restoration of the street, right-of-way or easement in accordance with the standards and specifications as set forth in subsection (g) below. The individual, company, or agency shall thereafter be authorized to proceed and shall

- complete the work within the time prescribed by the permit and applicable permit conditions.
- (f) Patching of roadway openings. All public streets opened because of construction in a right-of-way in accordance with a permit shall be patched by the permittee as quickly as possible after the completion of construction. The patch shall be a straight-edge type extending a minimum of two (2) feet from the edge of the cut or caved in area. The minimum width of any patch shall be ten (10) feet. All patches shall meet the standards and specifications as set forth in subsection (g) below. The paving surface of a patch shall be of material as similar to the original as possible. The permittee shall be responsible for all settling and patch failure for a one-year period following the final patch. If any correction is required during the one-year period following the final patch, the one-year period will be extended to one year from the date of the correction. Any correction work incidental to the issuance of a permit may be executed by the town at the permittee's expense or by the permittee upon demand for correction by the town.
- (g) Paving and repaving specifications. All street paving, including whole roadways, sections, or repairs (emergency and non-emergency) within the town shall fully comply with the specifications below:

BACKFILL AND COMPACTION

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Backfill and compaction for underground pipes and structures.

REFERENCES

- A. ASTM D1557-02 Laboratory Compaction Characteristics of Soil Using Modified Effort.
- B. ASTM D2487-00 Classification of Soils for Engineering Purposes.
- C. ASTM D2922-05 Test Methods for Density of Soil and Soil-Aggregate in Place by Nuclear Methods.

PART 2 PRODUCTS

2.01 SOIL MATERIALS

- A. General: Provide borrow soil materials when sufficient satisfactory soil materials are not available from excavations.
- B. Satisfactory Soils: ASTM D2487 soil classification groups GW, GP, GM, SW, SP, and SM, or a combination of these groups, free of rock or gravel larger than

- 3 inches in any dimension, debris, waste, vegetation, and other deleterious matter.
- C. Unsatisfactory Soils: ASTM D2487 soil classification groups GC, SC, ML, MH, CL, CH, OL, OH and PT, or a combination of these groups.
 - Unsatisfactory soils also include satisfactory soils not maintained within 2
 percent of optimum moisture content at time of compaction.
- D. Backfill and Fill: Satisfactory soil materials.

PART 3 EXECUTION

3.01 PLACEMENT

- A. Material placed under and around structures shall be deposited within the lines and to the grades shown on the Drawings, making due allowance for settlement of the material. Material shall be placed on properly prepared surfaces which have been reviewed by the Engineer. If sufficient common fill material is not available from excavation on site, the Contractor shall provide borrow as may be required.
- B. If the compacted surface of any layer of material is determined to be too smooth to bond properly with the succeeding layer, it shall be loosened by harrowing or by another approved method before the succeeding layer is placed.
- C. All backfill materials shall be placed and compacted "in-the-dry". Contractor shall dewater excavated areas as required to perform the Work.

3.02 COMPACTION

- A. Backfill shall be placed in layers not to exceed twelve inches in depth as measured before compaction. Each layer shall be compacted to at least the minimum percentage of a modified proctor (ASTM D1557 / AASHTO T-180) specified in the Compaction Scheduled in paragraph 3.03.
- B. Areas adjacent to structures and other confined areas inaccessible to a vibratory roller shall be compacted with a manually operated vibratory compactor.
- C. It is the intention that the fill materials with respect to moisture be used in the condition they are excavated insofar as this is practicable. Material which is too wet shall be spread on the fill area and permitted to dry, assisted by harrowing if necessary, until the moisture content is reduced to allowable limits.
- <u>D.</u> If added moisture is required, water shall be applied by sprinkler tanks or other sprinkler systems which will ensure uniform distribution of the water over the area to be treated and give complete and accurate control of the amount of water

- to be used. If too much water is added the area shall be permitted to dry before compaction is continued.
- E. Supply all hose, piping, valves, sprinklers, pumps, sprinkler tanks, hauling equipment, and all other materials and equipment necessary to place the water on the fill.

3.03 COMPACTION SCHEDULE

Location	Minimum Compaction
Under paved areas	98%
Structures	98%
Under landscaped areas	<u>95%</u>

3.04 DISPOSAL OF UNSUITABLE AND SURPLUS MATERIAL

- A. <u>Unsuitable and surplus excavated materials become the property of the Contractor and are to be removed and disposed of off site.</u>
- B. Suitable excavated material may be used for fill or backfill if it meets these specifications.

3.05 TESTING

- A. Allow testing laboratory to inspect and test subgrades and each fill or backfill layer. Proceed with subsequent earthwork only after test results from previously completed Work complies with requirements.
- B. Testing agency will test compaction of soils in place according to ASTM D2922.
- C. When testing agency reports that subgrades, fills or backfills have not achieved degree of compaction specified, scarify and moisten or aerate, or remove and replace soil to depth required; recompact and retest until specified compaction is obtained.

3.06 PROTECTION

- A. Protect newly graded areas from traffic and erosion. Keep free of trash and debris.
- B. Repair and re-establish grades to specified tolerances where completed or partially completed surfaces become eroded, rutted, settled, or where they lose compaction due to subsequent construction operations or weather conditions.
- (h) Indemnity, hold harmless, and insurance. It shall be a condition precedent to the issuance of any permit that the applicant agree to indemnify, defend, and hold harmless the town, its officials, employees, agents, and, if applicable, its instrumentalities and each of them from and against all loss, cost, penalties, fines

damages, claims of any nature, including expenses and attorneys' fees, and any and all liabilities by reason of injury to or death of any person, damage to, destruction, or loss to any property including the town, its instrumentalities, officials, employees, and agents arising out of or in connection with the performance or non-performance of the services contemplated by the permit which is directly or indirectly caused, in whole or in part, by any act, omission, default, liability, or negligence, whether active or passive, of the applicant, its employees, agents, servants, or contractors, unless such act or omission is solely caused by the town, its instrumentalities, officials, employees, and agents. The applicant must also agree to indemnify, defend, and hold harmless the town, its instrumentalities, officials, employees, and agents against all liabilities which may be asserted by an employee or former employee of the applicant, or any of its contractors as provided above, for which the applicant's liability to such employee or former employee would otherwise be limited to payments under workers' compensation or similar laws. In addition, the applicant understands and agrees that except where caused by the negligence or misconduct of the town, its instrumentalities, officials, employees, or agents, the town shall not be liable for any loss, injury, or damage to any personal property or equipment of the applicant, its employees, agents, contractors, business licensees, or invitees placed on town property, and its instrumentalities, and shall be at the risk of the applicant thereof. The applicant shall be solely responsible for all activities and the installation and maintenance of traffic-control devices. The applicant shall ensure that adequate safety precautions are made at all times during the term of the permit. It shall be a further condition precedent to the issuance of any permit for work to be performed in the public right-of-way that the permit holder(s) is/are jointly and severally responsible, at each permit holder's sole expense, for any damages regarding restoring the public right-ofway to its original condition before installation of facilities. The indemnification shall survive termination of the permit.

- (i) Supervision by the director of the public works department. All disturbances, digging up or excavation of streets in the town shall be made under the supervision and direction of the director of the public works department, or designee.
- (j) Enforcement. Failure to comply with these provisions or the provisions detailed in F.S. ch. 556 shall subject all persons to the procedures, violations, penalties prescribed in F.S. ch. 556, or code enforcement proceedings pursuant to chapter 2, article III, division 2 of this Code, or both.

Section 2:	Each and every other	Section of Chapter 62 – Streets, Sidewalks and Other
Public Places. shall r	emain in full force and	effect as previously adopted.
Section 3:	All ordinances or part	s of ordinances in conflict be and the same are hereby
repealed.		
Section 4:	Should any section of	or provision of this Ordinance or any portion thereof,
any paragraph, sente	ence or word be decla	red by a court of competent jurisdiction to be invalid,
such decision shall n	ot affect the validity of	the remainder of this Ordinance.
Section 5:	Specific authority is h	nereby granted to codify this Ordinance.
Section 6:	This Ordinance shall	take effect immediately upon passage.
	PING this <u>26th</u> day of Fe	ebruary 2024 his day of March, 2024. TOWN OF PALM BEACH SHORES
ATTEST:		Alan Fiers, Mayor
Jude Goudreau, Tow	n Clerk	(Seal)
Approved as to form	and legal sufficiency.	
Keith Davis, Town At	torney	

ORDINANCE NO. O-5-23

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING ITS COMPREHENSIVE DEVELOPMENT PLAN TO ADOPT EVALUATION AND APPRAISAL ("EAR") BASED AMENDMENTS PURSUANT TO SECTION 163.3191, FLORIDA STATUTES, WHICH PROVIDES FOR AN EVALUATION AND FOR PLAN AMENDMENTS DETERMINED TO BE NECESSARY PURSUANT TO THE REQUIREMENTS OF SECTION 163.3191, FLORIDA STATUTES; BY ADOPTING A PRIVATE PROPERTY RIGHTS ELEMENT AND BY AMENDING THE COASTAL MANAGEMENT ELEMENT TO ADDRESS PERILS OF FLOOD, ALL PURSUANT TO THE REQUIREMENTS OF SECTION 163.3184 FLORIDA STATUTES; PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY; PROVIDING A CONFLICTS CLAUSE AND FOR OTHER PURPOSES.

WHEREAS, the State Legislature of the State of Florida has mandated that all municipalities draft and adopt comprehensive development plans to provide thorough and consistent planning with regard to land within their corporate limits; and

WHEREAS, the State Legislature of the State of Florida has also mandated that all municipalities evaluate their comprehensive plan at least once every seven (7) years; and

WHEREAS, Section 163.3191, Florida Statutes, requires that local governments review the adopted comprehensive plan, in part, to respond to changes in local, state and regional policies along with an analysis of the major issues necessary to further the community's goals consistent with statewide minimum standards; and

WHEREAS, the Town Commission adopted the final version of the required "Evaluation and Appraisal Report" by Resolution R-13-06 on November 20, 2006 and that report was deemed sufficient by the then Florida Department of Community Affairs on January 26, 2007; and

WHEREAS, the State Legislature of the State of Florida has also mandated that all municipalities shall include in their Comprehensive Development Plans a Property Rights Element to ensure that private property rights are considered in local decision-making; and

WHEREAS, the State Legislature of the State of Florida has also mandated that all municipalities abutting the Atlantic Ocean shall include in their Comprehensive Development Plans a Coastal Management Element that addresses the perils of flood; and

WHEREAS, all amendments to the comprehensive development plan must be adopted in accordance with detailed procedures which must be strictly followed; and

WHEREAS, the Town of Palm Beach Shores, Florida, has carefully prepared an amendment to its Comprehensive Development Plan to add a Property Rights Element and update the Coastal Management Element pursuant to Sec.163.3191, Florida Statutes, in order to provide text and map amendments or revisions in conformance with the adopted Evaluation and Appraisal report; and

WHEREAS, the Town of Palm Beach Shores has held all duly required public hearings; both prior to submission of the proposed amendments of the plan to the Florida Department of Commerce and after the proposed amendments of the plan were returned to the Town of Palm Beach Shores, in accordance with Chapter 163.3184, Florida Statutes; and

WHEREAS, the Town Commission desires to adopt the amendments to the current comprehensive development plan to guide and control the future development of the Town, and to preserve, promote and protect the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

<u>Section 1</u>: The Town of Palm Beach Shores Comprehensive Plan is hereby amended by adopting this amendment to its current Comprehensive Plan; which amendment is attached hereto as Exhibit "A" and made a part hereof and of the current Comprehensive Plan. This amendment specifically provides comprehensive amendments to the Coastal Management Element, and the newly created Private Property Rights Element of the Comprehensive Plan in conformance with the adopted Evaluation and Appraisal Review described therein which affects the pagination of certain elements; all as specifically set forth on Exhibit "A". The text and maps adopted in Exhibit "A" shall be substituted for and replace in total the previously adopted text and maps in the amended elements.

Section 2: A copy of the Comprehensive Development Plan, as amended, is on file in the office of the Town Clerk, Town of Palm Beach Shores, Florida.

Section 3: The Town Clerk is hereby directed to transmit within ten (10) working days after adoption one (1) paper copy and two (2) electronic PDF format copies of the amendment to the current Comprehensive Development Plan to the State Land Planning Agency, along with one copy to any other agency or unit of local government that timely provided comments in accordance with Section 163.3184(3)(c)2, Florida Statutes.

Section 4: Each and every other section and subsection of the Town of Palm Beach Shores Comprehensive Development Plan shall remain in full force and effect as previously adopted.

<u>Section 5:</u> All Ordinances or parts of Ordinances in conflict be and the same are hereby repealed.

Section 6: Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

Section 7: The effective date of this plan amendment shall be the date a final order is issued by the Florida Department of Commerce or the Administration Commission finding the amendment in compliance in accordance with Section 163.3184(4)(e)5., Florida Statutes, whichever occurs earlier. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by

the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to Florida Department of Commerce, Division of Community Planning, Plan Processing Team.

FIRST READING this da	y of March, 2024.
SECOND AND FINAL READII	NG this day of April, 2024.
	TOWN OF PALM BEACH SHORES
	Alan Fiers, Mayor
ATTEST:	
Jude Goudreau, Town Clerk	(Seal)
Approved as to form and legal sufficie	ency.
Keith Davis. Town Attorney	



January 17, 2024

To: Alan Fiers, Town Mayor

From: Josh Nichols, LEED AP

RE: Palm Beach Shores EAR – Comprehensive Plan Amendments

The purpose of this memo is to review the changes proposed to the Town's Comprehensive Plan in accordance with the Evaluations and Appraisals Report from the Florida Department of Economic Opportunity.

The principal amendments necessary to reflect updated state comprehensive planning requirements are:

- 1. The addition of a Private Property Rights Element pursuant to Section 163.3177(6)(i)(1), F.S., Required and Optional Elements of Comprehensive Plan; which requires each local government to include in its comprehensive plan a Property Rights Element to ensure that private property rights are considered in local decision making. The statute also provides a statement of rights local governments may adopt in order to meet these requirements;
- 2. Amendment to the Coastal Management Element to address the perils of flood as required by Section 163.3178, F.S. to address the effects of future sea level rise and to plan for mitigation strategies consistent with those of Palm Beach County.
- 3. The FLU map was revised to indicate the property at 123 Ocean Ave (PCN #: 54-43-42-27-04-000-6160) is Multifamily Residential & Motel/Hotel 30 units/net acre
- 4. Removal of Objective 01.08.04.00 and polices 01.08.01.02 and 01.08.04.03
- 5. Revision to goal 2.01.00.00, and policies 02.01.01.03 and 02.01.01.05, removing references to greenhouse gas emissions
- 6. Revision to housing element goal 03.01.00.00
- 7. Removal of objective 03.01.11.00 and all associated policies related to smart growth.
- 8. Removal of Police 06.01.01.05 related to the adoption of a climate change mitigation program
- 9. Removal of Greenhouse Gas Emissions section on pages 111-113

The current conditions of the Town have not seen significant changes since the last update of the Comprehensive Plan and therefore do not constitute any additional changes to the Plan as such.

Best Regards,

Josh Nichols, LEED AP

PRIVATE PROPERTY RIGHTS ELEMENT

	P	RIVATE PROPERTY RIGHTS ELEMENT
Goal	11.01.00.00	PRIVATE PROPERTY RIGHTS IN DECISION-MAKING Ensure private property rights are considered in local decision-making to respect judicially acknowledged and constitutionally protected private property rights and with respect for people's rights to participate in decisions that affect their lives and property.
Objective	11.01.01.00	Private property rights shall be considered in local decision-making based upon the following policies.
Policies	11.01.01.01	Physically Possess and Control Property Property owners shall have the right to physically possess and control their interests in the property, including easements, leases, or mineral rights.
	11.01.01.02	Personal Use Property owners shall have the right to use, maintain, develop, and improve their property for personal use or the use of any other person, subject to state law and local ordinances.
	11.01.01.03	Privacy Property owners shall have the right to privacy and to exclude others from the property to protect the owner's possessions and property.
	11.01.01.04	Disposition of Property Property owners shall have the right to dispose of their

property through sale or gift.

Objective 11.02.02.00

Decision-making will be transparent, reliable, and predictable so that all people may participate in decisions that affect their lives and property.

Policies

11.02.02.01

All development applications, including comprehensive plan amendments, shall be made available for public review and an affected person/party shall be provided equal opportunity for participation of in all associated hearings.

COASTAL MANAGEMENT

Goal 05.05.00.00 To address the perils of flooding that occur from sea level rise.

Objective 05.05.01.00 Promote reduction of flood risk resulting from high-tide events, storm surge, flash floods, stormwater runoff, and intensifying sea level rise, in coastal areas, as well as areas connected to or influenced by coastal waters, through development and redevelopment principles, and strategic planning.

Policies 05.05.01.01

Palm Beach Shores shall continue to use projections regarding rainfall, sea level rise, and storm surge, as well as the Palm Beach County Sea Level Rise Map to plan and develop strategies that reduce flood risk to development and facilities.

05.05.01.02 Palm Beach Shores shall utilize best practices to ensure development and redevelopment projects are designed to ensure adequate surface water management that provides for water quality and flood protection, by applying the provisions of various plans and codes including but not limited to the Palm Beach County Comprehensive Plan, Florida Building Code, and Federal Emergency Management Agency (FEMA) flood elevation maps and standards.

05.05.01.03 Palm Beach Shores shall address the impacts of flooding on the built environment through adaptive planning and shall collaborate with local, state and regional partners to secure funding for adaptation projects.

05.05.01.04

Palm Beach Shores shall regularly assess and plan for public infrastructure, facilities and utilities as required by the Capital Improvements Element, including the impacts of potential intensifying floods and sea level rise.

- 05.05.01.05 Palm Beach Shores shall support the operation, management and enhancement of drainage infrastructure to manage floods consistent with the Climate Change and Water Management Elements.
- 05.05.01.06 Palm Beach Shores shall support the operation, management and enhancement of drainage infrastructure to manage floods consistent with the Climate Change and Infrastructure Elements.
- 05.05.01.07 Palm Beach Shores shall limit capital investment in high-risk flood areas except for the following:

 Maintenance and enhancement of natural areas and resources;
 Investments in regional infrastructure and facilities; and Investments in the Municipal Services District that protect public infrastructure and facilities.
- 05.05.01.08 Palm Beach Shores shall consider the potential impacts of floods when planning public infrastructure improvements.
- 05.05.01.00 Palm Beach Shores shall utilize the 2022 Vulnerability Assessment to plan for potential flood impacts that may result from intensifying hurricanes, rainfall patterns, and sea level rise upon public infrastructure, facilities, and utilities, and plan and implement mitigation strategies such as raising base finish floor standards and developing additional site design and stormwater management standards.
- 05.05.01.10 Palm Beach Shores shall assist state agencies, as requested, in the enforcement and monitoring of compliance with the Department of Environmental Protection Coastal Construction Control Line regulations in accordance with Florida Statutes.
- 05.05.01.11 Palm Beach Shores shall continue to support the reduction of flood insurance premiums for Town residents through the following actions:

Participating in the National Flood Insurance Program's Community Rating System (CRS) administered by FEMA to reduce flood losses:

Supporting programs and outreach which educate residents on the benefits of flood insurance, and their flood risk associated with high tide events, storm surge, flash floods, stormwater runoff, and the sea level rise; Reviewing, developing, and enhancing standards and programs to mitigate increasing flood;

Coordinating with relevant stakeholders to secure access to technical assistance and support for the County and municipalities;

Supporting municipalities in their development of resiliency policies and implementation of prioritized hazard mitigation projects; and

Maintaining the enhanced Local Mitigation Strategy and local mitigation project lists.

05.05.01.12 Development or redevelopment in the coastal areas shall be consistent with, or more stringent than, the flood-resistant construction requirements in the Florida Building Code and applicable flood plain management regulations set forth in 44 C.F.R part 60 and redevelopment shall require that any construction activities seaward of the coastal construction control lines established pursuant to s, 161.053 be consistent with chapter 161, Florida Statutes.



Town of Palm Beach Shores, Florida

Comprehensive Plan

January 2024

Prepared by:





Town of Palm Beach Shores, Florida

TOWN OFFICIALS

Alan Fiers – Mayor

Tracy Larcher – Vice Mayor

Steven Smith - Commissioner

Roby DeReuil - Commissioner

Vacant - Commissioner

TOWN ADMINISTRATION

Darlene Hopper Town Treasurer

Jude Goudreau Town Clerk

Orlando Rodriguez
Building Department / Code Officer

Sandi Lue Office Manager | Community Center Coordinator

I. Introduction

Intent of This Document

In 1990, the Town adopted a Comprehensive Plan in conformance with the State Growth Management Act. In 2001, an amendment was adopted to incorporate a Public School Facilities Element based upon the Palm Beach County document. The Capital Improvement Element was updated through a 2003 amendment.

Chapter 163, F.S. (the State Growth Management Act) requires that local governments periodically prepare an Evaluation and Appraisal Report (EAR). In the case of Palm Beach Shores, this report must be submitted to the State Department of Community Affairs (now Department of Commerce) by September 1, 2006. The Town's EAR was adopted in August 29, 2006. The Town's EAR was subsequently found sufficient by the Florida Department of Community Affairs (now Department of Commerce).

Except for the recent amendments, the Town's Comprehensive Plan is almost twenty (20) years old and was typewritten and not in a digital format. The Town was not required to prepare an EAR until 2006. For this reason, the text, tables, figures and maps of the plan are somewhat outdated. Adequate funding was not available to fully update the entire Comprehensive Plan document at this time. In order to adopt the EAR Based Amendments and to include the Water Supply Facility Work Plan a 2009 Comprehensive Plan Addendum has been prepared.

This 2024 Comprehensive Plan Addendum is in digital format and includes the Goals, Objectives and Policies, limited data and analysis from the Town's EAR and the Water Supply Facility Work Plan. The Addendum will be adopted by the Town. The older Comprehensive Plan document will be retained as a Support Document until the all the data and analysis items are subsequently updated.

Plan Content and Format

This Comprehensive Plan Addendum contains all the required Plan Elements specified by the Department of Commerce (formerly Florida Department of Community Affairs). Within the adopted Plan, the following material is provided:

Goals, Objectives and Policies of Each Required Element

Updated Data and Analysis

Map Series

Capital Improvements Implementation

Requirements for Monitoring and Reporting

In addition to this adopted Plan, a separate document of supporting information is available. This supporting documentation provides the framework for the Goals, Objectives and Policies. It further provides the data inventory and analysis requirements of the various Plan Elements.

II. GOALS, OBJECTIVES AND POLICIES

The Local Government Comprehensive Planning and Land Development Regulation Act require the Town to establish general goals for the Comprehensive Plan. The Act further requires a listing of specific measurable objectives to assist and ensure that the Town will make positive efforts towards the adopted goals. Policies provide the basis for acting on the Plan's objectives and goals.

The Town's Comprehensive Plan combines all goal statements, objectives and implementation policies from each element into one section. The major reason for this grouping was to ensure that the following statements are internally consistent, and clearly identify the long-range wishes and desires of the Town.

The following pages include statements relative to each required Plan Element. For example, on a specific page, the Land Use Goal is presented. This goal is then followed by several objectives. Each objective is provided with a set of policies. This process is repeated for each of the Town's required Plan Elements.

Unless otherwise noted in the following pages, all goals, objectives and policies are to be implemented by the Town Commission.

FUTURE LAND USE

Goal	01.05.00.00	To preserve and enhance the Town's community character as a high quality, low density residential community and resort residential center.
Objective	01.05.01.00	To eliminate or reduce land uses inconsistent with the community character, as set forth in this Future Land Use Plan.
Policies	01.05.01.01	The Future Land Use Plan <u>shall</u> be interpreted as the exact intent of the Palm Beach Shores Planning and Zoning Board and Town Commission.
	01.05.01.02	Land use modules as shown on the Future Land Use Plan map shall be delineated along logical demarcation lines.
	01.05.01.03	Zoning map designations and zoning ordinance text shall be consistent with the Future Land Use Plan. Zoning map or text amendments inconsistent with this Future Land Use Plan should be reviewed as comprehensive plan amendments.
	01.05.01.04	Elimination or reduction of existing plan non-conforming land uses shall be accomplished with proper respect for the vested rights of property owners. This Objective should not be accomplished through amortization of land uses.
	01.05.01.05	Expansion of plan non-conforming land uses shall be prohibited.

01.05.01.06 The Town shall conduct or require environmental assessments for any land use decision or policy change where there are implications that adverse impacts on the environment may result from such decisions.

Objective 01.05.02.00 To achieve a simple land use pattern with a high degree of use compatibility within each land use module.

Policies 01.05.02.01 Zoning regulations shall protect single-family residential development from the encroachment of incompatible land uses.

01.05.02.02 Zoning regulations shall protect low-density multiple- family residential development from the encroachment of incompatible land uses.

01.05.02.03 Multiple-family residential and transient lodging development should be kept out of areas designated single-family residential.

01.05.02.04 Commercial land uses accessory to transient lodging development shall be locate so they do not intermingle with residential uses. The occurrence of high traffic generating commercial uses shall be limited to locations where they will not impede traffic flow, exacerbate traffic safety problems and/or have a substantial negative impact on nearby residential uses.

01.05.02.05 The establishment of permitted accessory non-residential uses within single-family, low density and medium density multi-family residential land use modules should be subject to a special land use review to ensure they will not have a negative impact on nearby

residential uses.

01.05.02.06 The establishment of non-residential uses accessory to transient lodging establishments, such as restaurants and lounges shall be prohibited within low density multiple-family residential land use modules because of their potential negative impacts on low-density residential uses.

01.05.02.07 Revise the Zoning Regulations to exclude motel (transient) uses from District "B" permitted uses. Allow existing transient uses to be grandfathered.

Objective 01.05.03.00 To adopt and vigorously enforce innovative land development regulations that implement this Comprehensive Plan.

Policies 01.05.03.01 Consistent land development regulations shall be adopted for the purpose of plan implementation. At a minimum, such land development regulations shall regulate the following:

- Zoning of properties in accordance with the land use designations as delineated on the Future Land Use Plan map, and zoning text in accordance with the Land Use Plan explanatory text, including establishment of densities and intensities of use for each land use category;
- 2. The number, size and placement of signs;

- The development of land within areas subject to seasonal or periodic flooding;
- 4. Drainage and stormwater management;
- 5. Provision of adequate open space on developed properties;
- 6. Maintenance of safe and convenient on-site traffic flow; and
- 7. Provision of adequate parking space on developed properties. Development regulations governing the subdivision of land shall not be required, provided that municipal regulations prohibit further subdivision of platted lots within the Town.
- 01.05.03.02 Zoning regulations should provide for mixed land use designations as set forth elsewhere in this plan, including:
 - <u>1.</u> A mixed use category intended to provide for hotel development, with accessory uses, and medium-density multiple-family residential development; and
 - 2. A mixed use category intended to provide for hotel development, with accessory uses, and high-density multiplefamily development.
- 01.05.03.03 Code enforcement should be vigorously pursued.

Objective 01.05.04.00 To promote the rehabilitation and restoration of older structures.

Policies 01.05.04.01 Structures needing rehabilitation and restoration shall be identified.

01.05.04.02 Redevelopment opportunities should be maximized through use of mixed land use designations that permit a flexible mix of multiple-family residential and resort hotel uses.

Objective 01.05.05.00 To coordinate future land uses with availability of facilities and services.

Policies 01.05.05.01 The level of service standards adopted elsewhere in this Comprehensive Plan for facilities shall be applied at the time of application for development approval. The level of service established shall be available concurrent with the impacts from that development. A concurrency management plan shall be adopted as a part to the revised land development regulations.

01.05.05.02 Developments that would impact existing facilities by reducing the level of service below adopted levels and which are to be constructed prior to the availability of scheduled improvements, should pay for such impacts or provide their own facilities constructed to town specifications.

01.05.05.03 Coordinate future land use amendments with the City of Riviera Beach to ensure the availability of water supply and water supply facilities.

Objective 01.05.06.00 To encourage the availability of suitable land for utility facilities necessary to support proposed development:

Policies	01.05.06.01	Suitable land shall be dedicated or reserved by the developers or reserved by the Town for utility facilities necessary to support proposed development.
Goal	01.07.00.00	To plan for, and where appropriate, restrict development, which would damage or destroy natural or historic resources.
Objective	01.07.01.00	To protect, conserve or enhance wetlands.
Policies	01.07.01.01	Marine and estuarine wetlands shall be protected from dredge and fill activities associated with development through standards that meet or exceed existing federal, state and county regulation of these activities.
	01.07.01.02	Future disruptions or degradations of wetlands shall be accompanied by mitigation measures to insure no net loss in wetland acreage.
Objective	01.07.02.00	To protect, conserve or enhance living marine resources and wildlife habitats.
Policies	01.07.02.01	New point-sources of pollution discharging directly into the Lake Worth lagoon, or into drainage structures leading to the lagoon, shall be restricted.
	01.07.02.02	Development shall be designed to accommodate stormwater on-site in accordance with applicable regulations.

01.07.02.03 In order to reduce non-point source pollutant loadings, and improve the Town's drainage system, dumping of debris of any kind into stormwater control structures shall be prohibited.

Objective 01.07.03.00 To coordinate with any appropriate resource planning and management plan prepared pursuant to Chapter 380, Florida Statutes, and approved by the Governor and Cabinet.

Policy 01.07.03.01 The Town shall adopt specific policies and land development regulations when necessary in order to coordinate with any approved resource planning and management plan affecting the Town's resources. The Town should keep itself informed about the preparation of such plans.

Objective 01.07.04.00 To coordinate future land uses with appropriate topography and soil conditions.

Policy 01.07.04.01 This objective is met if future land uses and development intensities are consistent with the Future Land Use Map and in compliance with other relevant land development regulations adopted by the Town.

Objective 01.07.05.00 To provide for the protection, preservation or sensitive reuse of historic or archaeological resources.

Policies 01.07.05.01 The Town shall enact regulations to provide for protection,

preservation or sensitive reuse of designated historic or
archaeological sites listed on the National Register or Florida

Master Site File.

- 01.07.05.02 The Town shall identify any undesignated sites of historic, cultural or archaeological significance that may be eligible for listing on the National Register or Florida Master Site File.
- 01.07.05.03 The Town shall identify any sites that may be eligible for local designation as significant contributors to the aesthetic or architectural character of the community.
- 01.07.05.04 Rehabilitation or restoration of structures that are listed or eligible for listing on the National Register or Florida Master Site File shall be planned and undertaken so as to ensure protection, preservation or sensitive reuse of the structure.
- 01.07.05.05 The Town shall enact regulations to provide as far as possible for preservation intact, mitigation or excavation of known archaeological resources listed on National Register or Florida Master Site File when threatened by development.
- 01.07.05.06 The Town shall enact regulations to provide as far as possible for preservation intact, mitigation or excavation of archaeological resources discovered during ground-disturbing activities undertaken by private or public entities.
- 01.07.05.07 The Town should establish waivers for non-safety related site development regulations in order to accommodate the preservation of historic or archaeological sites within proposed developments. Such sites should be incorporated into required setbacks, buffers or open spaces to the maximum extent of requirements.

	01.07.05.08	The Town should accept donations of historic or archaeological sites.
Goal	01.08.00.00	To protect human life and limit public expenditures subsidizing private development in areas subject to destruction by natural disaster.
Objective	01.08.01.00	To coordinate coastal area population densities with the Lower Southeast Florida Regional and Palm Beach County Hurricane Evacuation Plans.
Policies	01.08.01.01	Deficiencies in the Town's local hurricane evacuation plan shall be identified and remedied.
	01.08.01.02	The Town shall continue to cooperate with regional and county evacuation plans. Specific procedures for integration into these plans should be adopted.
Objective	01.08.02.00	To direct population concentrations away from known or predicted coastal high-hazard areas.
Policies	01.08.02.01	The coastal high-hazard area shall be included in the Future Land Use Map.

Objective 01.08.03.00 To limit public expenditures that subsidize development permitted in coastal high-hazard areas, except for restoration or enhancement of natural resources.

Policy 01.08.03.01 Town-funded public facilities shall not be built in the coastal high-hazard area, except for purposes of public access or resource restoration.

Objective 01.08.04.00 The Town will promote "Smart Growth" type initiatives providing for energy efficient development and land use patterns which also account for existing and future electrical power generation and transmission systems in an effort to discourage urban sprawl and reduce greenhouse gasses.

Policies 01.08.04.01 The Town will encourage re-development which concentrates the growth and intensifies the land uses consistent with the availability of existing urban services and infrastructure in order to conserve natural and man-made resources.

01.08.04.02 The Town will encourage and implement the use of compact building design principles which preserve more open space, contain mixed use, support multi-modal transportation options, make public transportation viable, reduce infrastructure costs and take advantage of recycled building materials.

01.08.04.03 The Town will encourage and implement energy conservation and the reduction of greenhouse gasses by encouraging land developers and builders to implement the Florida Green Building Coalition, US Green Building Council Leadership in Energy and

Environmental Design (LEED) which generally include the following:

- Use of compact building design; energy efficient street lighting; energy efficient automobiles/transit;
- Use of very efficient clothes washers; Low-flow toilets or waterless urinals; use of reclaimed water; and, innovative irrigation or drought tolerant plants;
- Use of light-colored exterior walls; buildings shaded on the east and west by trees; properly sized air- conditioners; use of ceiling fans; energy efficient appliances and indoor lighting; and/or use of wind/solar/natural gas energy;
- Use of building materials with recycled content; eco-friendly insulation; lumber from sustainable sources; or locally produced materials; and,
- Use of detached garage; carbon monoxide alarm; central dehumidification systems; energy efficient bathroom exhaust fans with timer; humidistat whole house filtration.

TRANSPORTATION ELEMENT

Goal	02.01.00.00	To provide for safe, energy efficient, and cost-effective multimodal
		movement through the Town of Palm
		Beach Shores that promotes the reduction of greenhouse gas
		emissions.
Objective	02.01.01.00	To provide for safe, energy efficient and cost-effective multimodal
J		transportation system within the Town.
Policies	02.01.01.01	To maintain a vehicular traffic level of service (LOS) C at peak
		season peak hours on all of the Town's streets.
	02.01.01.02	The Town shall require developers to provide all roadway
		improvement projects necessary to maintain the adopted levels of
		service for traffic circulation concurrent with new development.
	02.01.01.03	The Town shall review all proposed development and land uses for
		consistency with transportation planning goals, objectives
		and policies and for impacts upon adopted level of service standards
		that promotes the reduction of greenhouse gas emissions.
	02.01.01.04	Require to comply with the impact fee ordinance adopted by the
		Town.

	02.01.01.05	The Town shall modify the Land Development Regulations to encourage multimodal transportation, such as bicycles, walking, and transit use promoting the reduction of greenhouse gas emissions.
	02.01.01.06	The Town shall modify the Land Development Regulations to provide safe and convenient on-site traffic flow considering motorized and non-motorized parking.
Objective	02.01.02.00	To provide for safe vehicular and pedestrian circulation on Ocean Avenue and Lake Drive.
Policies	02.01.02.01	Impact fees shall be collected from any future Developments.
	02.01.02.02	The Town shall provide funding in its Capital Improvements Element to maintain and resurface both Lake Drive and Ocean Avenue when needed.
	02.01.02.03	Provide funding in the annual budget to maintain and repair existing sidewalks.
Objective	02.01.03.00	To protect the quality and durability of the east-west collector or local streets.

Policy 02.01.03.01 The Town shall provide funding for the maintenance and resurfacing on all east-west streets (from Ocean Avenue to Lake Drive to Lake Drive) at regular intervals.

Objective 02.01.04.00 To ensure the protection of existing and future right-of-way from building encroachment.

Policies 02.01.04.01 The Town's right-of-way protection plan, as shown on the Right-of-Way Protection Map, shall be consistent with the Palm Beach County Thoroughfare Right-of-Way Protection Map and should be adopted as part of the Comprehensive Plan.

02.01.04.02 The Town shall implement a program for mandatory dedications or fees in lieu of dedications as a condition of development approval to insure acquisition and preservation of the rights-of-way as shown on the adopted Right-of-Way Protection Map.

Objective 02.01.05.00 To ensure safe traffic circulation on the Town's roadways through regulation of connections and access points of driveways and roads to roadways, and onsite traffic flow for each new development project.

Policy 02.01.05.01 The Town shall implement this objective through careful review of the ingress/egress motorized and non-motorized vehicle parking, and for safe connection to accessways.

Objective 02.01.06.00 Continue to regulate the provision of adequate bicycle and pedestrian ways in the Land Development Regulations.

Policies 02.01.06.01 In reference to Major Issue #2 in the Town's EAR, the Town shall seek and or provide funding to prepare a bicycle and pedestrian study for the Town's east –west local roads. Said study should determine what type of pedestrian – bicycle needs are needed and at what locations.

02.01.06.02 Dependent on the results of the bicycle pedestrian study of east – west roads, the Town's Capital Improvement Program shall be revised accordingly.

Objective 02.01.07.00 To coordinate the transportation system with the plans and programs of the Palm Beach Metropolitan Planning Organization (MPO), Palm Tran, the South Florida Regional Transportation Authority, the Florida Transportation Plan and the Florida Department of Transportation Five-Year Transportation Plan.

Policy Continue to participate and coordinate with the Palm Beach MPO, 02.01.07.01 Palm Tran, the FDOT and the SFRTA relative to areawide transportation efforts. Objective 02.01.08.00 To improve the access to the Town via Park Avenue in order to reduce the projected impacts on Lake Drive. **Policy** 02.01.08.01 Continue to request the cooperation of the City of Riviera Beach in improving the access via Park Avenue. Objective 02.01.09.00 To coordinate the transportation system with future land uses as shown on the existing and future land use map of this comprehensive plan and ensure population densities, housing and employment patterns are consistent with the transportation services available. Policy 02.01.09.01 Modify the Land Development Regulations to require a Traffic Study for all Land Use Plan Amendments that generate more than 500 trips per day and for development projects that generate more than 1,000 vehicle trips per day. Objective 02.01.10.00 Work with Palm Tran to provide efficient public transit services based on existing and proposed major generators, safe and convenient public transit terminals, land uses and the special needs

of the transportation disadvantaged.

Policy 02.01.10.01 Monitor Palm Tran operations and coordinate needed route and frequency revisions with Palm Tran to provide improved transit services for Town residents and transportation disadvantaged population riders.

Objective 02.01.11.00 Coordinate with the Port of Palm Beach, Palm Beach County and the Florida Department of Transportation, United States Army Corp of Engineers, on any expansion to the Port of Palm Beach relative to the Town's Future Land Use, Coastal Management and Conservation Plan Elements.

Policy 02.01.11.01 Monitor and coordinate Town policy positions with respect to expansion of the Port of Palm Beach.

HOUSING ELEMENT

Goal	03.01.00.00	To provide safe, decent and sanitary housing at a range of costs and types necessary to meet the needs of the present and future population of Palm Beach Shores that utilize energy efficient design and construction principles and renewable energy resources.
Objective	03.01.01.00	To insure adequate community infrastructure and essential services to meet the need of new housing units.
Policy	03.01.01.01	The Town shall examine the capacity of existing infrastructure and essential services and plan, through the Capital Improvements Element of the comprehensive plan, for needed improvements to serve new housing units.
Objective	03.01.02.00	To formulate new housing implementation programs as necessary to meet the goals of the Housing Element.
Policy	03.01.02.01	The efficiency of regulatory and permitting processes shall be evaluated annually and any improvements deemed necessary should be implemented in the following year.
Objective	03.01.03.00	To facilitate production of affordable housing to meet the needs of low and moderate income families and first time home buyers.
Policies	03.01.03.01	The Town's building codes shall be examined to insure that the latest lower-cost building techniques, building materials and cost-efficient energy conservation methods are allowed in order to facilitate affordable housing.
	03.01.03.02	The Town shall participate in and contribute its population to the Palm Beach County Community Block Grant Program, in

order to increase available funding for neighborhood rehabilitation and affordable housing projects.

03.01.03.03 The Town's land development regulations, to be adopted within a year of the scheduled submission of this Comprehensive Plan, should be amended to permit group homes and foster care facilities licensed by the HRS in all residential districts subject to the non-discriminatory density regulations applicable to each district.

Objective 03.01.04.00 To facilitate the countywide production of adequate and affordable housing for the existing population and anticipated population growth.

Policy 03.01.04.01 Utilize strategies identified in the Five-Year Consolidated Plan for Palm Beach County to participate in meeting the housing needs for very low, low and moderate income households in Palm Beach County.

03.01.04.02 Coordinate with the Palm Beach County Department of Housing and Community Development to improve Countywide Affordable Housing opportunities.

03.01.04.03 Investigate and execute an interlocal agreement with an adjacent governmental jurisdiction to address local and regional affordable housing issues within 2 years of Plan adoption.

Objective	03.01.05.00	To provide for manufactured housing on the future land use plan of the Town.
Policy	03.01.05.01	By 2011, modify the land development regulations, to assure that the code does not discriminate against manufactured housing following Florida Statutes.
Objective	03.01.06.00	To insure that new housing in Palm Beach Shores will be compatible with the community character.
Policies	03.01.06.01	The Town shall work with developers from the inception of a project to insure it is compatible with the residential community character.
	03.01.06.02	The Town shall carefully examine new housing proposals to insure compatibility with existing natural resources and avoid conflicts with the environmentally sensitive coastal zone.
	03.01.06.03	The Town shall analyze the costs and benefits of new housing proposals in order to avoid any undue impact on the Town's tax base.
Objective	03.01.07.00	To encourage production of safe and decent housing to meet the needs of the non-ambulatory elderly and handicapped.
Policy	03.01.07.01	The Town's land development codes shall be examined for the possibility of locating group homes or adult congregate living facilities where no negative impact on existing residential units

would be created.

Objective 03.01.08.00

To continue the maintenance of standard housing for all segments of the population and correct any substandard conditions where they are found.

Policies 03.01.08.01

The Town shall continue its strict enforcement of building codes and consider adoption of further ordinances such as housing codes, community appearance codes, etc., to insure proper maintenance of properties in the future.

03.01.08.02

Any housing units or neighborhood areas determined to be in need of residential conservation, rehabilitation or demolition based on the definitions established in the housing data and analysis document shall be identified and targeted for the appropriate activity.

Objective 03.01.09.00

To monitor the Town's houses and neighborhoods periodically throughout the long-term planning period for the purpose of maintaining their integrity and high quality through residential conservation, rehabilitation and demolition activities and the identification of historically significant housing within the Town.

Policies 03.01.09.01

Any housing units or neighborhood areas determined to be historically significant should be identified and targeted for historic preservation activities. Determination of historic significance should be based on a property's listing or eligibility for listing on the National Register of Historic Places or the Florida Master Site File, consistent with the definitions set forth in the housing data and analysis support document.

- 03.01.09.02 Determination of the need for residential conservation, rehabilitation or demolition shall be based on the definitions of standard and substandard housing established in the housing data and analysis document. The following principles should guide conservation, rehabilitation or demolition activities:
 - Conservation: Sound, standard housing units and neighborhoods should be inspected regularly to insure continued compliance with all zoning, building and housing codes.
 - Rehabilitation: Substandard, deteriorated housing units suitable
 for rehabilitation or neighborhood areas showing signs of
 blight should be specifically targeted for increased inspection
 and enforcement efforts. Violations of zoning, building or
 housing codes should be cited and reasonable penalties imposed.
 - 3. Demolition: Substandard, dilapidated housing units not suitable for rehabilitation should be removed.

Objective 03.01.10.00 To provide for uniform and equitable treatment for persons and businesses displaced by state and local government programs consistent with Section 421.55, Florida Statutes, should the need for relocation occur in the future.

Policy 03.01.10.01 The Town shall assure that reasonably located, standard housing is available to persons displaced through public action, prior to their displacement.

Objective 03.01.11.00 The Town will promote "Smart Growth" type initiatives providing for energy efficient design and construction in the creation of housing, including the use of renewable energy resources to reduce

greenhouse gasses.

Policies 03.01.11.01 The Town shall use incentives and educational efforts to promote new housing which contain compact building design principles, mixed use, medium to medium high densities, promote pedestrian activity and support multi-modal transportation options.

03.01.11.02 The Town shall use incentives and educational efforts to promote housing which use renewable energy resources in construction, reduce public infrastructure costs and reduce the impacts on natural resources.

03.01.11.03 The Town shall use incentives and educational efforts to promote new housing which contain compact building design principles, mixed use, medium to high densities, promote pedestrian activity and support multi-modal transportation options.

- 03.01.11.04 The Town will encourage developers and builders to comply with the Florida Green Building Coalition, US Green Building Council Leadership in Energy and Environmental Design (LEED) which generally include the following:
 - Use of compact building design; energy efficient street lighting; energy efficient automobiles/transit;
 - Use of very efficient clothes washers; Low-flow toilets or waterless urinals; use of reclaimed water; and, innovative irrigation or drought tolerant plants;
 - Use of light-colored exterior walls; buildings shaded on the east and west by trees; properly sized air- conditioners; use of ceiling

fans; energy efficient appliances and indoor lighting; and/or use of wind/solar/natural gas energy;

- Use of building materials with recycled content; eco-friendly insulation; lumber from sustainable sources; or locally produced materials; and,
- Use of detached garage; carbon monoxide alarm; central dehumidification systems; energy efficient bathroom exhaust fans with timer; humidistat whole house filtration.
- 03.01.11.05 The Town shall coordinate with County, State and other agencies to provide educational programs on the benefits of Smart Growth.

INFRASTRUCTURE ELEMENT

Goal	04.01.00.00	To provide the needed public facilities and services in a manner which protects investments in existing facilities and promotes orderly compact urban growth, and to protect environmental resources, such as Lake Worth, from point and non-point sources of pollution.		
Objective	04.01.01.00	To ensure adequate facilities and services are available at the time any development permit is issued, or will be available when needed to serve the development.		
Policies		The Town shall adopt the following level of service standards for public facilities and services as the basis for determining the availability of facility capacity and the demand generated by a development:		
Facility/Service Level of Service Standard				
Sanitary Sewer		Average sewage generation rate of 135 gallons per capita per day		
Solid Waste		Average solid waste generation rate of 7.10 pounds per capita per day		
Stormwater Drainage*		Design storm of three-year frequency, 24-hour duration		
Potable Water		 Maintain high water quality at or exceeding regulatory standards; 		
		2) Average water consumption rate of 177 gallons per capita per day, including irrigation		
		3) Residual pressure of 40 psig and static pressure of 55 psig		

^{*} Stormwater drainage levels of service are to be implemented through appropriate land development regulations.

- 04.01.01.02 All improvements for replacement, expansion or increase in the capacity of facilities shall be compatible with the adopted level of service standards for the facilities.
- 04.01.01.03 Facility demand and capacity information based on development and population growth shall be updated on an annual basis and submitted to the responsible agency.
- 04.01.01.04 The Town shall coordinate with all local governments within designated water supply and sanitary sewer service areas to ensure that levels of service are compatible.
- 04.01.01.05 In order to assist Palm Beach County in reducing county-wide solid waste disposal demand, the Town shall participate in any solid waste recycling program developed by the County for that purpose.
- 04.01.01.06 The land development regulations shall be revised within one year from the date of submittal of the proposed plan to DCA to include provisions which would protect drainage features.
- 04.01.01.07 Require private developers to purchase capacity from Riviera Beach and to provide the facilities to connect to the City of Riviera Beach system.

Objective 04.01.03.00 To maintain a five-year schedule of capital improvement needs for public facilities, to be updated annually in conformance with the review process for the capital Improvements Element of this plan.

Policies 04.01.03.01 The Town shall develop an annual Capital Improvements Program for the purpose of evaluating and ranking capital improvement projects proposed for inclusion in the five-year schedule of capital improvement needs.

04.01.03.02 Proposed capital improvement projects for public facilities shall be evaluated and ranked according to annual priorities.

Some considerations are:

- The proposed project is required to protect the safety, health of
 the public or fulfill the Town's legal commitment to provide
 facilities and services, or to preserve or achieve full use of
 existing facilities.
- The proposed project increases efficiency of use of existing facilities, prevents or reduces future improvement costs, provides service to developed areas lacking full service or promotes in-fill development.

Objective 04.01.04.00 To achieve a reduction in the water consumption rate.

Policy 04.01.04.01 The Town's LDRs shall be revised within one year of the date of the adoption of the Water Supply Facility Work Plan to provide a water conservation ordinance consistent with the Lower East Coast Water Supply Plan guidelines.

Objective 04.01.06.00 In reference to Major Issue #1 of the Town's EAR, seek funding to prepare a study of the Town's drainage system to verify it's condition relative to heavy construction traffic and age.

The study shall address the following: current demand on the capacity of each drainage facility: level of service provided by each drainage facility; existing and projected drainage facility needs; and the general performance of existing drainage facilities.

The Study shall also investigate the potential for jointly burying the overhead utilities currently located at the rear residential property lines and upgrade of the water distribution system. This Study may also be considered in conjunction with the bicycle and pedestrian needs of east-west local roadways.

Policies 04.01.06.01 Develop a scope of service for the drainage system study and funding needs.

04.01.06.02 Seek funding options and or provide local funds for initiating said study.

04.01.06.03 Dependent of the results of the drainage infrastructure study, amend the Town's Capital Improvement Program accordingly.

Objective 04.01.07.00 Ensure potable water is available and adequate to meet the needs of Town residents as provided for in the Water Supply Facility

Work Plan consistent with the Lower East Coast Water Supply Plan.

Policies 04.01.07.01 Adopt the City of Riviera Beach's Level of Service Standard of 177 gallons per day per capita for the City's water service area.

Work with the City of Riviera Beach to verify the appropriate LOS for Potable water for the Town that is consistent with the City's Water Supply Facility Work Plan.

04.01.07.02 Coordinate with the City of Riviera Beach to share and update information needed to meet on-going water supply needs.

04.01.07.03 Support the Town's water service provider in implementing alternative water supply projects, reuse applications, aquifer protection and conservation efforts.

04.01.07.04 Work with the City of Riviera Beach to identify water distribution system deficiencies that need to be incorporated into the City's Capital Improvement Program.

04.01.07.05 Maintain the Water Supply Facility Work Plan LOS Standard through perpetuation of the existing and or future interlocal agreement for retail water service with the City of Riviera Beach.

04.01.07.06 The Town shall establish a concurrency monitoring system for water supply to insure that the level of service is satisfied at the building permit stage by verifying water supply availability and capacities with the Utility District of the City of Riviera Beach to serve the new development.

04.01.07.07 The Town shall coordinate and participate in the City of Riviera Beach's WSFWP.

04.01.07.08 The Town shall analyze and revise the Town WSFWP, LOS and appropriate Comprehensive Plan elements when the City of Riviera Beach's WSFWP is adopted and found satisfactory by the South Florida Water Management District and the Department of Community Affairs. The Riviera Beach WSFWP will be incorporated by reference into the Town's Plan once the City's WSFWP is found in compliance.

04.01.07.09 The Town shall update its WSFWP and amend its plan accordingly within 18 months after the Lower East Coast Regional Water Supply Plan Update is adopted by the South Florida Water Management District.

COASTAL MANAGEMENT ELEMENT

Goal	05.01.00.00	To plan for, and where appropriate, restrict development, which would damage or destroy the natural or historic resources of the coastal area.
Objective	05.01.01.00	To protect, conserve or enhance wetlands in the coastal area.
Policies	05.01.01.01	Marine and estuarine wetlands shall be protected from dredge and fill activities associated with development through standards that meet or exceed existing federal, state and county regulation of these activities.
	05.01.01.02	Future disruptions or degradations of wetlands shall be accompanied by mitigation measures to insure no net loss in wetland acreage.
Objective	05.01.02.00	To protect, conserve or enhance living marine resources and wildlife habitats in the coastal area.
Policies	05.01.02.01	Any future improvements of the Palm Beach Shores municipal beach shall be implemented in a manner that does not further damage or destroy beach wildlife habitats.
	05.01.02.02	Beach activities, including recreation, beach cleaning and lighting of beach structures shall be regulated in a manner that protects sea turtle nesting areas from disturbance.

Objective 05.01.03.00 To protect, conserve or enhance estuarine habitats in the coastal area.

Policies 05.01.03.01 Estuarine fauna, including the Florida manatee, shall be protected from damage or destruction by establishment of boating speed limits in any designated manatee habitats, in waters four feet deep or less, and in waters containing seagrass beds.

05.01.03.02 Estuarine fauna shall be protected from the cumulative impact of continued development by restriction of the use of pesticides and fertilizers that could contaminate the waters of the lagoon and adversely impact estuarine habitats.

05.01.03.03 The Town shall cooperate with existing and future resource protection plans, such as resource planning and management plans, aquatic preserve management plans, and estuarine sanctuary plans developed for the Lake Worth lagoon. The Town shall encourage compliance with the manatee sanctuary speed restrictions by providing information about the sanctuary to the general public and by insuring that boaters utilizing the marinas in the Town are informed about the restrictions.

Objective 05.01.04.00 To maintain or improve estuarine environmental quality.

Policies 05.01.04.01 The water quality of the Lake Worth Lagoon shall be improved from its current designation as "Fair" to a designation as "Good", through cooperation between the Town of Palm Beach Shores and other local governments having jurisdiction over the lagoon and its shores.

- 05.01.04.02 New point-sources of pollution discharging directly into the Lake Worth lagoon, or into canals leading to the lagoon, shall be prohibited. This policy should be implemented through stormwater management and storm sewer regulations.
- 05.01.04.03 Within the limits of the Town, the use of pesticides and fertilizers that pollute water shall be restricted.
- 05.01.04.04 Future development on any unfortified areas of the Lake Worth shoreline that lack wetland vegetation shall be planted with native vegetation in order to stabilize the shoreline, limit stormwater runoff and soil erosion, and trap sediments and other non-point source pollutants. Hardening of the shoreline, in the event plantings fail to achieve the purpose, shall be sloping structures of rip-rap or pervious materials combined with vegetation instead of bulkheads or seawalls.
- 05.01.04.05 Development shall be designed to accommodate stormwater on-site in accordance with applicable regulations.
- 05.01.04.06 In order to reduce non-point source pollutant loadings, and improve the Town's drainage system, dumping of debris of any kind into stormwater control structures shall be prohibited.
- 05.01.04.07 Marinas and other multi-slip docking facilities shall utilize docks extending out to water no less than four feet deep at mean low tide, and dredging for such facilities shall be restricted to limited channels for launching boats.

05.01.04.08 Structures that impede circulation patterns in the lagoon shall be prohibited.

Objective 05.01.05.00 To establish, within one year of the scheduled submission date of this comprehensive plan, a dune preservation zone and construction standards for structures erected within that zone, including dune walkovers.

Policies 05.01.05.01 The Town shall participate in beach nourishment or renourishment projects aimed at restoring or maintaining beaches south of the Lake Worth Inlet, including upgrading of the sand transfer plant located on the north side of the Lake Worth Inlet, within the Town's municipal limits.

- 05.01.05.02 Future improvements of the Palm Beach Shores municipal beach shall be implemented in a manner that protects the natural functions of the coastal barrier, including nourished or renourished beaches, dunes, or berms.
- 05.01.05.03 Future improvements of the Palm Beach Shores municipal beach shall be implemented so as to preserve existing dune vegetation.
- 05.01.05.04 Removal of natural existing dune vegetation shall be prohibited.
- 05.01.05.05 Vehicular traffic on the beach and in primary dunes shall be prohibited.

05.01.05.06 Erection of artificial coastal or shore protection structures such as groins or jetties that would disrupt the natural littoral drift of sand along the shore shall be prohibited.

05.01.05.07 No construction, except for recreational uses approved in accordance with the Town's land development regulations, shall be permitted seaward of the Palm Beach County Construction Control Line, which defines the western boundary the coastal high-hazard area. Replacement of damaged seawalls seaward of the setback line shall be undertaken only in exceptional circumstances or for public access or resource restoration.

05.01.05.08 As new development and redevelopment occur in accordance with the Town's Future Land Use Map and Future Land Use Plan, natural resources, including beaches, dunes, wetlands and drainage systems that have suffered degradation should be restored and enhanced. Standards for restoration of these natural resources shall be established as part of the Town's integrated land development regulations to be adopted within one year of the scheduled submission date of the Comprehensive Plan. Programs for the mitigation of any future disruptions or degradations should also be established as part of the Town's land development regulations.

Objective 05.01.06.00 To provide for the protection, preservation or sensitive reuse of historic resources in the coastal area.

Policies 05.01.06.01 The Town shall enact regulations to provide for protection,

preservation or sensitive reuse of designated historic sites listed on
the National Register or Florida Master Site File.

- 05.01.06.02 Restoration of historic structures shall be planned and undertaken so as to provide for protection, preservation or sensitive reuse.
- 05.01.06.03 The Town shall identify any undesignated sites of historic, cultural or archaeological significance in the coastal area that may be eligible for listing on the National Register or Florida Master Site File.
- 05.01.06.04 The Town shall identify any sites that may be eligible for local designation as significant contributors to the aesthetic or architectural character of the community.
- 05.01.06.05 The Town shall enact regulations to provide as far as possible for preservation intact, mitigation or excavation of known archaeological resources listed on National Register or Florida Master Site File when threatened by development.
- 05.01.06.06 The Town shall enact regulations to provide as far as possible for preservation intact, mitigation or excavation of archaeological resources discovered during ground-disturbing activities undertaken by private or public entities.
- 05.01.06.07 The Town shall establish waivers for non-safety related site development regulations in order to accommodate the preservation of historic or archaeological sites within proposed developments.

Such sites should be incorporated into required setbacks, buffers or open spaces to the maximum extent of requirements.

05.01.06.08 The Town shall accept donations of historicor archaeological sites.

Objective 05.01.07.00 To provide, within one year of the scheduled submission date of this comprehensive plan, criteria or standards for prioritizing shoreline uses along the three shoreline areas of the Town, giving priority to land uses with related water-dependent recreation uses.

Policies 05.01.07.01 Priority should be given for development of water-dependent and water-related land uses along the three shorelines of the Town in accordance with the following rankings:

Ocean Shoreline:

- 1. Hotel with water-oriented recreation; and
- 2. High density residential with water-oriented recreation uses.

Inlet Shoreline:

- 1. Medium density residential with water-oriented recreation uses; and
- 2. Hotel with water-oriented recreation.

Lake Worth Shoreline:

- 1. Public use marinas;
- 2. Medium density residential with marinas or other water-oriented recreation uses.

In order to encourage the preferred uses, land development regulations should restrict permitted uses along the shoreline to those listed above. In any case, stormwater should be retained onsite and bulkheads should be limited to the minimum necessary to conduct the water-dependent function.

- 05.01.07.02 Water-related uses shall be built on uplands and dredging or filling of open waters or wetlands should not be permitted.
- 05.01.07.03 New marinas and multi-slip docking facilities shall conform to the following performance and development standards:
 - 1. Marinas and multi-slip docking facilities shall provide vehicular parking and sewage pumpout facilities.
 - 2. All parking and non-water-dependent facilities shall be built on upland areas.
 - Marinas and multi-slip docking facilities shall provide hurricane evacuation plans indicating measures to be taken to minimize damage to marina sites, adjacent properties, and the environment.

4. Fueling facilities for marinas shall be designed to contain spills from on-land equipment and spills in the water.

Goal 05.02.00.00 To provide adequate physical public access facilities to beaches and shores.

Objective 05.02.01.00 To increase the amount of public access to the Town's beaches and shorelines consistent with estimated public need within the first five-year planning period after adoption of this comprehensive plan.

Policies 05.02.01.01 The Town's local hurricane evacuation plan shall be reviewed annually prior to the beginning of the hurricane season for the purpose of identifying any deficiencies that may arise due to population growth or other changes in the community that could affect hurricane evacuation procedures. Any deficiencies shall be remedied and new procedures established in time for implementation during the upcoming hurricane season.

- 05.02.01.02 Existing public access to beaches shall be maintained by new development or redevelopment.
- 05.02.01.03 Public access to beaches nourished and/or renourished at public expense shall be enforced.
- 05.02.01.04 All new facilities for public access to beaches and shores shall provide parking facilities and access to a public street.

- 05.02.01.05 The Town shall accept donations of shoreline properties suitable for use as public access facilities.
- 05.02.01.06 The estimated public need for access to the Town's beaches and shorelines shall be determined by a beach and shoreline management and access study to be undertaken following the adoption of the comprehensive plan. Based on the findings of the study, the Town shall either provide posted pedestrian access from the public street to the Town's beach or provide public access to a percentage of the public parking spaces in the beach parking area now open to Town residents, guests, and non residents at a nominal fee.
- Objective 05.02.02.00 To establish level of service standards and phasing of infrastructure improvements in the coastal area.
- Policies 05.02.02.01 The level of service standards adopted elsewhere in this Comprehensive Plan for facilities shall be applied to all applications for development approval.
 - 05.02.02.02 Developments that would impact existing facilities by reducing the level of service below adopted levels and which are to be constructed prior to the availability of scheduled improvements, shall pay for such impacts or provide their own facilities constructed to Town specifications.
- Goal 05.03.00.00 To protect human life and limit public expenditures subsidizing private development in areas subject to destruction by natural disaster.

Objective 05.03.01.00 To maintain or reduce hurricane evacuation times.

Policies 05.03.01.01 Adopt the Palm Beach County Comprehensive Emergency

Management Plan as the Town's local hurricane evacuation plan.

- 05.03.01.02 In order to avoid unnecessary evacuation of populations not at risk and thus causing traffic congestion and crowding of shelters, the Town shall undertake prior to hurricane season to notify the public of the need to evacuate at various threat levels.
- 05.03.01.03 The Town shall coordinate with Palm Beach County Emergency Management personnel to help insure that required traffic control points along the Town's evacuation routes are properly manned during evacuation.
- 05.03.01.04 All future improvements to roadways along local evacuation routes shall include remedies for any existing flooding problems and any other hazard or transportation constraints.
- O5.03.01.05 The Town shall continue to cooperate with the Palm Beach County Hurricane Evacuation Plans. The Town should update it's hurricane evacuation procedures whenever necessary to incorporate applicable provisions of the Palm Beach County Plan. The Town shall maintain continuing contact with the Palm Beach County Emergency Management Division and take appropriate steps to integrate its procedures into county and regional hurricane evacuation plans.

of the Town adopts the hurricane evacuation routes and times as stated in the Palm Beach County Comprehensive Emergency Management Plan. The Town also incorporates its own Emergency Management Plan for a category 5 hurricane which includes state-mandated evacuation times of 16 hours out of the county and 12 hours to shelter including a description of routes for potential evacuees.

Objective 05.03.02.00 To direct population concentrations away from known or predicted coastal high-hazard areas.

Policies 05.03.02.01 The coastal high-hazard area is the area below the elevation of the category 1 storm surge line as established by a Sea, Lake, and Overland Surges from Hurricanes (SLOSH) computerized storm surge model.

05.03.02.02 The coastal high-hazard area shall be included on the Future Land Use Map.

05.03.02.03 The Town shall ensure through land development regulations that building and development activities, floodplains, stormwater management, sanitary sewer and septic tanks, and land use are regulated and carried out in such a way that the danger to life and property from hurricanes is minimized.

Objective 05.03.03.00 To limit public expenditures that subsidize development permitted in coastal high-hazard areas, except for restoration or enhancement of natural resources.

Policies 05.03.03.01 Town-funded public facilities shall not be built in the coastal high-hazard area, except for purposes of public access or resource restoration.

Objective 05.03.04.00 T

To prepare post-disaster redevelopment plans that will reduce or eliminate the exposure of human life and public and private property to natural hazards.

Policies

05.03.04.01 The Town shall provide immediate response to posthurricane situations.

- 05.03.04.02 The Town's emergency operations manual shall outline specific steps to be taken to institute post-disaster recovery operations.
- 05.03.04.03 After a hurricane, but prior to reentry of evacuees into any damaged areas, the Town Commission should meet to hear reports of damage and shall appoint a Recovery Task Force to conduct post-disaster recovery operations, including the following:
 - 1. Review of emergency building permits;
 - 2. Coordination with higher government officials to prepare disaster assistance applications; and
 - 3. To prepare a redevelopment plan and recommend to the Town Commission on hazard mitigation options, including relocation or reconstruction in place of damaged public facilities.
- 05.03.04.04 If rebuilt, structures suffering damage in excess of 50 percent of their appraised value should be rebuilt to meet all current building code standards, including those enacted since the structure was built.
- 05.03.04.05 The Town shall maintain a contingency fund in the coastal high-hazard area in order to cover requirements for local government matching funds for disaster assistance grants.

05.03.04.06 Immediate repair and cleanup actions needed to protect public health and safety shall be distinguished from long-term repair and redevelopment activities. Immediate repair and cleanup actions include repairs to potable water, wastewater and power facilities; removal of debris; stabilization or removal of structures in immediate danger of collapsing; and minimal repairs required to make dwelling habitable. These actions should receive first priority in permitting decisions. Long term redevelopment activities should be postponed until the Recovery Task Force completes its work.

Goal 05.04.00.00 To coordinate and cooperate with other local governments in coastal resource protection and management efforts.

Objective 05.04.01.00 To establish a formal intergovernmental coordination mechanism with adjacent local governments, consistent with the policies of the Intergovernmental Coordination Element of this Comprehensive Plan, for areawide conservation of coastal resources.

Policies 05.04.01.01 The Town shall develop joint coastal management programs with adjacent municipalities and with Palm Beach County in the areas of beach renourishment and public access, hurricane evacuation, infrastructure improvements, and stormwater and wastewater management.

05.04.01.02 The Town shall review comprehensive plans of adjacent municipalities and Palm Beach County to determine whether or not coastal resources are being managed in a consistent manner.

05.04.01.03 The Town shall coordinate its resource protection and management efforts with the comprehensive plans and land development regulations of other local governments to ensure adequate sites for water-dependent uses, prevent estuarine pollution,

control surface water runoff, protect living marine resources, reduce exposure to natural hazards, and ensure public access.

Goal 05.05.00.00 To address the perils of flooding that occur from sea level rise.

Objective 05.05.01.00 Promote reduction of flood risk resulting from high-tide events, storm surge, flash floods, stormwater runoff, and intensifying sea level rise, in coastal areas, as well as areas connected to or influenced by coastal waters, through development and redevelopment principles, and strategic planning.

Policies 05.05.01.01
Palm Beach Shores shall continue to use projections regarding
rainfall, sea level rise, and storm surge, as well as the Palm Beach
County Sea Level Rise Map to plan and develop strategies that
reduce flood risk to development and facilities.

O5.05.01.02 Palm Beach Shores shall utilize best practices to ensure development and redevelopment projects are designed to ensure adequate surface water management that provides for water quality and flood protection, by applying the provisions of various plans and codes including, but not limited to the Palm Beach County Comprehensive Plan, Florida Building Code, and Federal Emergency Management Agency (FEMA) flood elevation maps and standards.

<u>O5.05.01.03</u> Palm Beach Shores shall address the impacts of flooding on the built environment through adaptive planning and shall collaborate with local, state and regional partners to secure funding for adaptation projects.

<u>05.05.01.04</u> <u>Palm Beach Shores shall regularly assess and plan for public infrastructure, facilities and utilities as required by the Capital Capita</u>

<u>Improvements Element, including the impacts of potential</u> intensifying floods and sea level rise.

- <u>05.05.01.05</u> Palm Beach Shores shall support the operation, management and enhancement of drainage infrastructure to manage floods consistent with the Climate Change and Water Management Elements.
- <u>05.05.01.06</u> Palm Beach Shores shall support the operation, management and enhancement of drainage infrastructure to manage floods consistent with the Climate Change and Infrastructure Elements.
- <u>05.05.01.07</u> <u>Palm Beach Shores shall limit capital investment in high-risk flood</u> areas except for the following:
 - 1. <u>Maintenance and enhancement of natural areas and resources;</u>
 - 2. Investments in regional infrastructure and facilities; and
 - 3. <u>Investments in the Municipal Services District that protect</u> public infrastructure and facilities.
- <u>05.05.01.08</u> <u>Palm Beach Shores shall consider the potential impacts of floods</u> when planning public infrastructure improvements.
- <u>O5.05.01.00</u> Palm Beach Shores shall utilize the 2023 Vulnerability Assessment to plan for potential flood impacts that may result from intensifying hurricanes, rainfall patterns, and sea level rise upon public infrastructure, facilities, and utilities, and plan and implement mitigation strategies such as raising base finish floor standards and developing additional site design and stormwater management standards.
- <u>05.05.01.10</u> Palm Beach Shores shall assist state agencies, as requested, in the enforcement and monitoring of compliance with the Department of

Environmental Protection Coastal Construction Control Line regulations in accordance with Florida Statutes.

- <u>05.05.01.11</u> Palm Beach Shores shall continue to support the reduction of flood insurance premiums for Town residents through the following actions:
 - Participating in the National Flood Insurance Program's
 Community Rating System (CRS) administered by FEMA to reduce flood losses;
 - 2. Supporting programs and outreach which educate residents on the benefits of flood insurance, and their flood risk associated with high tide events, storm surge, flash floods, stormwater runoff, and the sea level rise;
 - 3. Reviewing, developing, and enhancing standards and programs to mitigate increasing flood;
 - 4. <u>Coordinating with relevant stakeholders to secure access to technical assistance and support for the County and municipalities;</u>
 - Supporting municipalities in their development of resiliency policies and implementation of prioritized hazard mitigation projects; and
 - 6. <u>Maintaining the enhanced Local Mitigation Strategy and local mitigation project lists.</u>
- O5.05.01.12 Development or redevelopment in the coastal areas shall be consistent with, or more stringent than, the flood-resistant construction requirements in the Florida Building Code and applicable flood plain management regulations set forth in 44 C.F.R part 60 and redevelopment shall require that any construction activities seaward of the coastal construction control lines established pursuant to s, 161.053 be consistent with chapter 161, Florida Statutes.

CONSERVATION ELEMENT

Goal 06.01.00.00 To conserve, protect and appropriately manage the natural resources of Palm Beach Shores to ensure the highest possible environmental quality including factors that effect energy conservation.

Objective 06.01.01.00 The Town should meet or exceed the minimum air quality levels established by the Florida Department of Environmental Regulation.

Policies 06.01.01.01 The Town shall cooperate with the State and/or Palm Beach County in monitoring air quality.

- 06.01.01.02 The Town shall continue to prohibit the establishment of industrial uses, which have an adverse impact on air quality.
- 06.01.01.03 The Town shall reduce the potential for auto emissions by continuing to require vegetative buffers between public streets and residential development.
- 06.01.01.04 The Town shall promote alternative transportation modes such as car-pooling, public transit and bicycle and pedestrian paths.
- 06.01.01.05 The Town shall implement a Climate Change Program that supports mitigation and sensitivity to the impacts of climate change in coordination with other municipalities, Palm Beach County, private businesses, other governmental agencies and the State of Florida. This program will focus on mitigating the causes and consequences of greenhouse gas emissions in a

cost-effective and efficient manner that preserves the Town's overall values and quality of life.

Objective 06.01.02.00 To protect the quality of surface waters and the natural functioning of floodplains through improved stormwater management levels of service.

Policies 06.01.02.01 New point-sources of pollution discharging directly into the

Lake-Worth lagoon shall be prohibited. This policy
should be implemented through stormwater management and
storm sewer regulations.

O601.0202 The Town shall coordinate with appropriate government agencies to ensure that regional policies to improve stormwater quality in the Town and in eastern Palm Beach County are implemented.

Objective 06.01.03.00 To conserve and protect estuarine and marine wetlands from physical and hydrologic alterations.

06.01.03.01 The Town shall cooperate with all regulatory agencies with jurisdiction over wetlands to improve compliance with the state dredge and fill permitting process.

06.01.03.02 The Town shall consider designating its ocean beaches and dunes and estuarine shorelines as environmentally

sensitive lands in need of special protective measures as set forth in this comprehensive plan and in the Town's land development regulations.

Objective 06.01.04.00 To conserve the potable water resources of the Town.

Policies 06.01.04.01 The Town shall promote water conservation practices by residents of the Town and encourage the use of water-conserving appliances.

06.01.04.02 The Town shall cooperate with Palm Beach County,
Riviera Beach and the South Florida Water Management
District to conduct water conservation programs.

06.01.04.03 The Town shall prepare and adopt an emergency water management conservation plan.

06.01.04.04 The Town shall modify the Land Development Regulations to require water conserving fixtures in all new development approvals and building permits.

06.01.04.05 The Town shall modify the Land Development Regulations to increase the amount of native landscaping and the use of "xeriscape" landscaping techniques on Town property.

06.01.04.06 The Town shall adopt a Water Conservation Ordinance providing for implementation of various water conservation efforts within one (1) year of Plan adoption.

Objective 06.01.05.00 To protect and conserve the lenses of fresh groundwater under the Town as a valuable, cost effective source of irrigation water. 06.01.05.01 The Town shall implement, as a part of its integrated land Policy development code, a permitting requirement for all irrigation wells in order to monitor the quality of the resource and regulate the amount of well draw-down in times of drought. Objective 06.01.06.00 To conserve the soils and minerals of the Town. **Policies** 06.01.06.01 Soil erosion shall be minimized by consideration of topographic, hydrologic and vegetative coverage in review of site development plans. 06.01.06.02 The Town shall assist the US Soil Conservation Service in any activities or programs directed at minimizing soil erosion.

06. 01.06.03 The Town shall continue to conserve potential mineral resources by prohibiting mining and excavation activities.

Objective 06.01.07.00 To properly manage and protect vegetative communities.

Policies 06.01.07.01 The Parkway and the Lake Worth Inlet Promenade and their landscaping elements shall be maintained throughout the planning period.

- 06.01.07.02 Dune vegetation at the Palm Beach Shores beach shall be maintained and protected by construction of walkovers providing access to the beaches.
- 06.01.07.03 All Australian pines shall be removed from public lands within the Town and replaced with native species.
- O6.01.07.04 The Town shall monitor future development or redevelopment of Town properties that abut the Town's parkway, municipal beach and the Riviera Beach public beach to insure there are no adverse effects from incompatible land uses to the park areas.
- Objective 06.01.08.00 To protect wildlife habitats and wildlife species, especially endangered and threatened species and species of special concern.
- Policy 06.01.08.01 The Town shall assist in the application of and compliance with all federal and state regulations pertaining to endangered and threatened species and species of special concern.
- Objective 06.01.09.00 To ensure the safe and proper storage, collection, and disposal of hazardous wastes.
- Policies 06.01.09.01 The Town shall continue to prohibit the establishment of commercial uses typically characterized as small and large hazardous waste generators.

- 06.01.09.02 The Town shall cooperate with the efforts of the Palm Beach County Solid Waste Authority or any other government agency to disseminate information to residents about the proper handling of hazardous wastes.
- 06.01.09.03 The Town shall develop, in cooperation with the Palm Beach County Solid Waste Authority, a program for collection of hazardous or toxic wastes at the fire station. The public shall be informed of collection schedules on a regular basis.

RECREATION AND OPEN SPACE ELEMENT

Goal	07.01.00.00	To ensure provision of sufficient parks, recreation facilities and open space areas to satisfy the health, safety, and welfare needs of citizens and visitors including special groups such as the elderly and handicapped.
Objective	07.01.01.00	To protect land designated as recreation and open space from incompatible land uses and to insure their maintenance.
Policies	07.01.01.01	The Town shall adopt, specific open space definitions and standards addressing protection of open space and addressing natural vegetation, and landscaping.
	07.01.01.02	The Town shall adopt incentives to encourage the provision of private open space and recreation facilities within future developed areas.
Objective	07.01.02.00	To insure that all public recreation facilities have appropriate access means of access, such as automobile, bicycle and pedestrian; that are designed to protect natural amenities.
Policies	07.01.02.01	Public park facilities shall be designed and constructed with accessways that are compatible with the character and quality of the natural resources found onsite.
Objective	07.01.03.00	To improve and coordinate efforts of Town government with the private sector to provide recreational opportunities.
Policies	07.01.03.01	The Town's land development regulations shall require

the provision of private recreation onsite or the payment of impact fees to maintain a high level of service.

07.01.03.02 Public/private partnerships shall be investigated for their potential to provide additional recreational facilities.

Objective 07.01.04.00 To provide the type of recreation facilities and activities, which are needed by the principal age groups in the Town.

Policies 07.01.04.01 The Town shall provide enhanced recreation amenities for the older adult population that now characterizes the Town's demographic profile.

07.01.04.02 The Town shall regularly monitor the changing population characteristics of the Town at each five-year update of the Comprehensive Plan to ensure that recreation facilities are appropriate to the Town's largest age groups.

07.01.04.03 The Town's planning and expenditure for future recreation_shall consider the age and other relevant characteristics of the population. The needs of the senior population as well as those of other groups, including children and young adults should be considered.

07.01.04.04 The Town's adopted levels of service for public recreation facilities as shown in the following table shall maintained throughout the planning period. In addition, the Town shall monitor private development to insure that adequate private recreational opportunities are provided to serve new residents or guests of the development.

LEVELS OF SERVICE FOR PUBLIC RESOURCE-BASED FACILITIES

Activity	Resource/Facility	Population Served
Swimming	Mile of sandy beach shoreline	100,000+
Fishing	800 linear feet of pier or jetty	5,000
Open Space	2.75 acres	1,000

Source: National Recreation and Park Association;

Florida Recreation and Park Association.

INTERGOVERNMENTAL COORDINATION ELEMENT

Goal

08.01.00.00 To extend the best cooperative efforts of all municipal agencies to neighboring municipalities, Palm Beach County, regional planning agencies, special districts, and all State agencies, and the general public, toward the general purpose of effective operation of government in the geographic area of concern.

Objective 08.01.01.00 To coordinate future land use decisions and traffic improvements within the immediate area of the Town.

Policies 08.01.01.01 The Town shall continue to coordinate with the City of Riviera

Beach to resolve the issue of residential lots now divided between the two municipalities.

08.01.01.02 The Town shall continue to exchange information about future decisions regarding land use decisions and traffic improvements affecting adjacent areas with the City of Riviera Beach.

08.01.01.03 Coordinate with the City of Riviera Beach and the South Florida
Water Management District to provide land use information,
population data and other information needed for water supply
planning.

Objective 08.01.02.00 To coordinate levels of service for facilities and services for service areas including more than one jurisdiction within the area of concern.

Policies 08.01.02.01 The Town shall continue to coordinate its future population projections and future needs for potable water supply, sanitary sewer service, and solid waste disposal capacity with the responsible agencies to insure that adequate level of service standards are established.

08.01.02.02 The Town shall maintain the agreement between Palm Beach Shores and Riviera Beach for the provision of sewer and water capacity and relative to the adjustment of the north adjustment boundary line of the Town, which bisects lots.

08.01.02.03 Coordinate with the South Florida Water Management District relative to the Lower East Coast Water Supply Plan and prepare updates to the Town's Water Supply Plan within 18 months of LEC approval.

08.01.02.04 Coordinate with the City of Riviera Beach and the South Florida
Water Management District to provide land use information,
population data and other information needed for water supply
planning.

Objective 08.01.03.00 To coordinate natural disaster planning and coastal resource management within the area of concern.

Policy 08.01.03.01 The Town shall adopt and participate in the Palm Beach County hurricane evacuation plan.

08.01.03.02 Prior to execution of any erosion control projects for nearby beaches by the County, State or Federal government, including improvements to the Lake Worth Inlet, the Town shall establish with the Palm Beach County Resource Management Division and the State Department of Natural Resources, Division of Beaches and Shores, mechanisms to insure the Town is kept informed of all plans for such projects or improvements.

08.01.03.03 The Town shall continue to cooperate with the Department of Natural Resources in administration of the Coastal Construction Control Line program. The Town's development and building codes shall be revised to comply with State regulations regarding construction in the coastal building zone.

08.01.03.04 The Town shall continue to participate in and cooperate with Federal, State and local programs for protection of endangered or threatened species or species of special concern.

08.01.03.05 The Town shall utilize the Treasure Coast Regional Planning Council's informal mediation process to resolve conflicts with other local governments when possible.

Objective 08.01.04.00 To insure compatibility of comprehensive plan goals, objectives and policies within the area of concern.

Policies 08.01.04.01 The Town's comprehensive plan goals, objectives and policies shall be consistent with the Treasure Coast Regional Policy Plan.

08.01.04.02 The Town shall review the comprehensive plans of the City of Riviera Beach and Palm Beach County in order to identify potential interlocal conflicts.

08.01.04.03 The Town shall coordinate the development of its right- of-way protection plan, as shown on the Right-of-Way Protection Map adopted as part of the Transportation Element, with the Palm Beach County Thoroughfare Right-of-Way Protection Map. The informal mediation procedures of the Treasure Coast Regional Planning Council shall be utilized to mediate any unresolved conflict between the County and Town right-of-way protection plans.

08.01.04.04 The Town shall coordinate with Palm Beach County, the Town of Palm Beach, the City of Riviera Beach and other appropriate agencies to insure the consistent and coordinated management of the portion of the Lake Worth lagoon immediately adjacent to the Town's boundaries.

Objective 08.01.05.00 To insure the continuing consistency of the Town Comprehensive Plan with the State Comprehensive Plan.

Policy 08.01.05.01 The Town shall continue to coordinate its comprehensive planning with the Florida Department of Community Affairs (DCA) to ensure consistency with the state Comprehensive Plan. The Town should take full advantage of the technical planning assistance offered by the DCA.

Objective 08.01.06.00 To provide for and encourage public participation in the

Town's planning process, including the preparation of
comprehensive plans, evaluation and appraisal reports and plan
amendments.

Policy 08.01.06.01 The public participation program set forth in Appendix 2 of the
Comprehensive Plan Data and Analysis Support Document
shall be adopted concurrently with the Comprehensive Plan.
Comprehensive Plan Data and Analysis Support Document
shall be adopted concurrently with the Comprehensive Plan.

CAPITAL IMPROVEMENT ELEMENT

Goal 09.01.00.00 To undertake capital improvements necessary to keep the Town's present public facilities in good condition and to accommodate new development while following sound fiscal practices.

Objective 09.01.01.00 To utilize the Capital Improvement Element as a means to assess the Town's public facility deficiencies and to achieve an affordable implementation schedule.

Policies 09.01.01.01 The operating budget shall continue to accommodate annual replacements such as police cars, major pieces of equipment and park facility renovations.

09.01.01.02 The Town shall continue the annual preparation and update of a five-year capital improvement program, including a one year capital budget.

09.01.01.03 In setting priorities, the following order shall be used:

- Public safety implications: a project to address immediate threats to public safety will receive first priority.
- Level of service or capacity problems: next in priority would be projects needed to maintain the stated level of service.
- Ability to finance: a third criterion is the budgetary impact: will it exceed budget projections?

- Quality of life projects: priority should next be given to those projects not in categories 1, 2 or 3 but that would enhance the quality of life.
- 09.01.01.04 The Town shall annually review and update its Capital Improvements Element and 5-Year Schedule of Capital Improvements. The CIE amendments will be submitted to the Department of Community Affairs as a comprehensive plan amendment each year.
- Objective 09.01.02.00 To use the Future Land Use Plan and financial analyses of the kind contained herein as a basis for reviewing development applications, in order to maintain adequate levels of service.
- Policies 09.01.02.01 The level of service for sewage disposal shall be 135 gallons per day per resident.
 - 09.01.02.02 The level of service standard for drainage shall be adequately accommodating stormwater runoff from a twenty-four hour, 3 year frequency storm.
 - 09.01.02.03 The level of service standard for the water system shall be at least 177 gpcd including irrigation with a residual pressure of at least 40 pounds per square inch and static pressure of 55 psig.
 - 09.01.02.04 The level of service standard for solid waste collection shall be 7.1 pounds per capita per day.

09.01.02.05 The level of service standards in the Recreation Element (see Table 7.3 in that element) shall form the basis for assessing parks impacts.

09.01.02.06 The level of service standards for roads shall be Level of Service C at peak season peak hour.

09.01.02.07 Adopt the Riviera Beach LOS of 177 gpcpd for the Water Service Area. Work with the City to verify the LOS Standard is appropriate for the Town's barrier island location.

Objective 09.01.03.00 To require major future development projects to pay their fair share of the public improvement needs they generate.

Policy 09.01.03.01 The development code review shall include appropriate impact fees and developmental contracts as means of collecting fair share contributions.

Objective 09.01.04.00 To achieve administrative mechanisms whereby public facility requirements generated by new development are adequately funded in a timely manner.

Policy 09.01.04.01 The development code shall be amended to specify that no development permit shall be issued unless the public facilities necessitated by the project (in order to meet level of service standards) will be in place concurrent with the impacts of the development.

Objective 09.01.05.00 To coordinate land use and fiscal decisions with the schedule of capital improvements the Town will annually update the capital improvements element and in that process will review

the implications of land use decisions over the preceding year.

Policy 09.01.05.01 It is the policy of the Town that future development will pay for its pro rata share of needed facility improvements.

Objective 09.01.06.00 The Town will maintain a concurrency monitoring and management system, which will be designed to assure that public

facility needs created by previously issued development orders or future development orders will not exceed the ability of the Town to fund or provide the needed capital improvements.

Policies 09.01.06.01 The Town shall not incur debt, which would cause the 10 mill cap to be exceeded.

09.01.06.02 Future spending of the Town for capital improvements shall be guided by the elements of this comprehensive plan or its updates.

PUBLIC SCHOOL FACILITIES ELEMENT

Goal

10.02.00.00 PUBLIC SCHOOL CONCURRENCY It is a GOAL of the Town of Palm Beach Shores to provide for future availability of public school facilities consistent with the adopted level of service standard. This goal shall be accomplished recognizing the constitutional obligation of the school district to provide a uniform system of free public schools on a countywide basis.

Objective

10.02.01.00 Level Of Service To ensure that the capacity of schools is sufficient to support student growth at the adopted level of service standard for each year of the five-year planning period and through the long term planning period.

Policies

10.02.01.01 The LOS standard is the school's utilization, which is defined as the enrollment as a percentage of school student capacity based upon the Florida Inventory of School Houses (FISH). The level of service (LOS) standard shall be established for all schools of each type within the School District as 110 percent utilization, measured as the average for all schools of each type within each Concurrency Service Area. No individual school shall be allowed to operate in excess of 110% utilization, unless the school is the subject of a School Capacity Study (SCS) undertaken by the School District, working with the Technical Advisory Group (TAG) which determines that the school can operate in excess of 110% utilization. The SCS shall be required if a school in the first student count of the second semester reaches 108 % or higher capacity. As a result of an SCS, an individual school may operate at up to 120% utilization

10.02.01.02 If, as a result of a School Capacity Study (SCS), a determination is made that a school will exceed 120% utilization or cannot operate in excess of 110% utilization, then the School District shall correct the failure of that school to be operating within the adopted LOS through 1) program adjustments 2) attendance boundary adjustments or 3) modifications to the Capital Facilities Program to add additional capacity. If, as a result of the SCS a determination is made that the school will exceed 110% and can operate within adopted guidelines, the identified school may operate at up to 120% utilization. If as a result of one or more School Capacity Studies that demonstrate that the schools of a particular type can operate at a higher standard than the 110% utilization standard of the CSA, the Comprehensive Plan will be amended to reflect the new LOS for that school type in that CSA.

10.02.01.03 The School Capacity Study (SCS) shall determine if the growth rate within an area, causing the enrollment to exceed 110 percent of capacity, is temporary or reflects an ongoing trend affecting the LOS for the 5 year planning period. The study shall include data, which shows the extent of the exceedance attributable to both existing and new development. Notification shall be provided to the local government within whose jurisdiction the study takes place. At a minimum, the study shall consider:

- Demographics in the school's Concurrency Service Area (CSA);
- 2. Student population trends;

- 3. Real estate trends (e.g. development and redevelopment);
- 4. Teacher/student ratios; and
- 5. Core facility capacity;
- 10.02.01.04 The adopted LOS standard shall become applicable to the entire County at the beginning of the 2004-05 school year, by which time the School District has achieved the countywide adopted level of service for all schools of each school type. In the interim, Table 1.1-1 establishes the tiered level of service standards for each CSA by school type. Individual schools of each type may exceed the Tiered LOS standards during the period in which Tiered LOS are in effect. Each individual school exceeding the Tiered LOS during that time shall not be allowed to exceed the utilization standards for that school type as shown in the Maximum Utilization Table of this element (Table 1.1-2).

Table 1.1-1 (School Concurrency Tiered Approach)

CSA	FACILITY TYPE	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06
1	Elementary	120	110				
	Middle	130	125	110			-
	High	110					
	Elementary	110					
2	Middle	130	130	110			
	High	125	125	125	110		
	Elementary	110					
3	Middle	130	130	110			
	High	125	125	125	120	110	
	Elementary	115	110				
4	Middle	130	130	110			
	High	125	125	125	120	110	
	Elementary	110					
5	Middle	130	130	110			-
	High	135	135	130	130	110	
	Elementary	110		- 1			
6	Middle	130	130	125	120	110	
	High	120	120	125	120	110	
- 27	Elementary	110					
8	Middle	130	130	125	125	110	
	High	125	125	120	120	110	
	Elementary	125	125	125	125	110	
9	Middle	125	125	125	120	110	
	High	130	130	130	130	110	
	Elementary	135	120	110			
10	Middle	125	125	125	125	110	
	High	120	120	120	110		3
	Elementary	135	135	110			
11	Middle	125	125	125	110		
	High	125	125	110			
	Elementary	140	130	110			
12	Middle	135	135	135	120	110	
	High	140	140	140	120	110	

Table 1.1-1 (School Concurrency Tiered Approach) continued

CSA	FACILITY TYPE	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06
	Elementary	125	125	115	110		
14	Middle	140	140	140	140	110	
	High	135	130	115	115	110	
	Elementary	135	135	110			
15	Middle	135	135	135	135	110	
	High	135	135	120	120	110	
	Elementary	130	130	130	130	110	
16	Middle	125	125	125	125	110	
	High	150	150	150	150	110	
	Elementary	130	125	110			
17	Middle	135	130	110			
	High	145	120	115	110		
	Elementary	120	115	125	125	110	
18	Middle	140	140	140	140	110	
	High	145	140	140	120	110	
	Elementary	110				1 10	
19	Middle	110					
	High	165	130	110	110		
	Elementary	110					
20	Middle	125	110				
	High	165	130	130	130	110	
	Elementary	115	110				
21	Middle	125	125	110			
	High	125	125	110			
	Elementary	110				11	
22	Middle	110		i to a f			
	High	110	110	110	120	110	
	Elementary	110			III II		
23	Middle	110					
	High	110			1== 1		1 =
untywic	de Alternative Schools	110					

Source: Based on data prepared by the School District of Palm Beach County, with input from Palm Beach County and the municipalities of Palm Beach County, published on March 2002.

Table 1.1-2 (School Concurrency Maximum Utilization)

CSA	FACILITY TYPE	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06
	Elementary	165	125	130	130	120	120
1	Middle	130	125	120	120	120	120
	High	120	120	120	120	120	120
	Elementary	120	120	120	120	120	120
2	Middle	130	130	120	120	120	120
	High	120	120	125	120	120	120
	Elementary	120	120	120	120	120	120
3	Middle	130	130	120	120	120	120
	High	120	120	125	125	120	120
	Elementary	155	150	120	120	120	120
4	Middle	135	135	120	120	120	120
	High	135	135	130	130	120	120
	Elementary	155	150	120	120	120	120
5	Middle	140	135	120	120	120	120
	High	135	135	130	130	120	120
	Elementary	155	145	125	125	120	120
6	Middle	135	135	135	130	120	120
	High	120	120	125	125	120	120
	Elementary	120	120	120	120	120	120
8	Middle	135	135	135	135	120	120
	High	120	120	120	120	120	120
	Elementary	130	130	130	130	120	120
9	Middle	135	135	135	130	120	120
	High	130	130	130	130	120	120
	Elementary	205	165	130	130	120	120
10	Middle	140	140	140	140	120	120
	High	120	120	120	120	120	120
11	Elementary	245	245	120	120	120	120
	Middle	125	125	120	120	120	120
	High	125	125	120	120	120	120
	Elementary	150	150	130	130	120	120
12	Middle	145	145	145	130	120	120
	High	145	145	145	120	120	120

Table 1.1-2 (School Concurrency Maximum Utilization) continued

CSA	FACILITY TYPE	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06
14	Middle	145	145	145	145	120	120
	High	165	120	120	120	120	120
	Elementary	180	180	145	145	120	120
15	Middle	140	140	140	140	120	120
	High	135	135	130	125	120	120
	Elementary	200	175	175	175	120	120
16	Middle	150	150	150	150	120	120
	High	150	150	150	150	120	120
	Elementary	205	205	155	150	120	120
17	Middle	175	175	130	130	120	120
	High	145	135	135	135	120	120
	Elementary	130	120	135	135	120	120
18	Middle	140	140	140	140	120	120
	High	160	145	145	125	120	120
	Elementary	130	130	130	125	120	120
19	Middle	120	120	120	120	120	120
	High	170	145	145	130	120	120
	Elementary	120	120	120	120	120	120
20	Middle	130	120	120	120	120	120
	High	170	145	145	130	120	120
	Elementary	165	145	135	135	120	120
21	Middle	155	155	135	135	120	120
	High	145	145	145	145	120	120
22	Elementary	120	120	120	120	120	120
	Middle	120	120	120	120	120	120
	High	120	120	120	120	120	120
	Elementary	300	120	120	120	120	120
23	Middle	120	120	120	120	120	120
	High	120	120	120	120	120	120
untywid	e Alternative Schools	120	120	120	120	120	120

Source: Based on data prepared by the School District of Palm Beach County, with input from Palm Beach County and the municipalities of Palm Beach County, published on March 2002.

- 10.02.01.05 Concurrency Service Areas (CSA) shall be established on a less than district-wide basis, as depicted on Map 10-1 and described in the Concurrency Service Area Boundary Descriptions in the Implementation Section of this element.
 - 1. The criteria for Concurrency Service Areas shall be: Palm Beach County is divided into twenty-one CSAs. Each CSA boundary shall be delineated considering the following criteria and shall be consistent with provisions in the Interlocal Agreement:
 - a. School locations, student transporting times, and future land uses in the area.
 - b. Section lines, major traffic-ways, natural barriers and county boundaries.

2. Each CSA shall demonstrate that:

a. Adopted level of service standards will be achieved and maintained for each year of the five-year planning period and

Utilization of school capacity is maximized to the greatest extent possible, taking into account transportation costs, court approved desegregation plans and other relevant factors.

3. Consistent with s.163.3180(13) (c)2.,F.S., changes to the CSA boundaries shall be made only by amendment to the PSFE and shall be exempt from the limitation on the

frequency of plan amendments, Any proposed change to CSA boundaries shall require a demonstration by the School District that the requirements of 2(a) and (b), above, are met.

- 10.02.01.06 The Town of Palm Beach Shores shall consider as committed and existing the public school capacity which is projected to be in place or under construction in the first three years of the School District's most recently adopted Five Year Plan, as reflected in Table 9.13 (Six Year Capital Improvement Schedule) of the Capital Improvement Element of the Town of Palm Beach Shore's Comprehensive Plan, when analyzing the availability of school capacity and making level of service compliance determinations.
- 10.02.01.07 The Town of Palm Beach Shores shall amend Table 9.13 (Six Year Capital Improvement Schedule) of the Capital Improvement Element when committed facility capacity is eliminated, deferred or delayed, to ensure consistency with the School District Five Year Plan.
- 10.02.01.08 For purposes of urban infill and in recognition of the entitlement density provisions of the Town of Palm Beach Shores' Future Land Use Element, the impact of a home on an existing single family lot of record shall not be subject to school concurrency.
- 10.02.01.09 The Town of Palm Beach Shores shall suspend or terminate its application of School concurrency upon the occurrence and for the duration of the following conditions:

- 1. School concurrency shall be suspended in all CSAs upon the occurrence and for the duration of the following conditions:
 - A. The occurrence of an "Act of God; or
 - B. The School Board does not adopt an update to its Capital Facilities Plan by September 15th of each year; or
 - C. The School District's adopted update to its Capital Facilities Program Plan does not add enough FISH capacity to meet projected growth in demand for permanent student stations at the adopted level of service standard for each CSA and ensures that no school of any type exceeds the maximum utilization standard in any CSA; or
 - D. The School District Capital Facilities Plan is determined to be financially infeasible as determined by the State Department of Education, or as defined by the issuance of a Notice of Intent to Find an Amendment to a Capital Improvement Element not in compliance as not being financially feasible, by the Department of Community Affairs; or by a court action or final administrative action; or
 - E. If concurrency is suspended in one-third or more of the CSAs pursuant to Policy 10.02.01.08 below.

- 2. School Concurrency shall be suspended within a particular CSA upon the occurrence and for the duration for the following conditions:
 - A. Where an individual school in a particular CSA is twelve or more months behind the schedule set forth in the School District Capital Facilities Plan, concurrency will be suspended within that CSA and the adjacent CSAs for that type of school; or
 - B. The School District does not maximize utilization of school capacity by allowing a particular CSA or an individual school to exceed the adopted Level of Service (LOS) standard; or
 - C. Where the School Board materially amends the first 3 years of the Capital Facilities Plan and that amendment causes the Level of Service to be exceeded for that type of school within a CSA, concurrency will be suspended within that CSA and the adjacent CSAs only for that type of school.
- The County shall maintain records identifying all Concurrency Service Areas in which the School District has notified the County that the application of concurrency has been suspended.
- 4. Once suspended, for any of the above reasons, concurrency shall be reinstated once the Technical Advisory Group (TAG) determines the condition that caused the suspension has been remedied or the Level of Service for that year for

the affected CSAs has been achieved.

- 5. If a Program Evaluation Report recommends that concurrency be suspended because the program is not working as planned, concurrency may be suspended upon the concurrence of 33% of the PARTIES signatories of the "Palm Beach County Interlocal Agreement with Municipalities of Palm Beach County and the School District of Palm Beach County to establish Public School Concurrency.
- 6. Upon termination of the Interlocal Agreement the County shall initiate a Comprehensive Plan Amendment to terminate school concurrency.

Objective 10.02.02.00 Facilities requirements to provide for mitigation alternatives which are financially feasible and will achieve and maintain the adopted level of service standard in each year of the five- year planning period.

Policies 10.02.02.01 Mitigation shall be allowed for those development proposals that cannot meet adopted level of service standard. Mitigation options shall include options listed below for which the School District assumes the operational responsibility and which will maintain the adopted level of service standards for each year of the five-year planning period.

1. Donation of buildings for use as a primary or alternative learning facility; and/or

- 2. Renovation of existing buildings for use as public school facilities; or
- 3. Construction of permanent student stations or core capacity.
- 4. The site plan for buildings being renovated pursuant to number 2 above, that are fifty years of age or older, shall demonstrate that there are no adverse impacts on sites listed in the National Register of Historic Places or otherwise designated in accordance with appropriate State guidelines as locally significant historic or archaeological resources.
- 10.02.02.02 A development order shall be issued and mitigation measures shall not be exacted when the adopted level of service standard cannot be met in a particular concurrency service area, as applied to an application for a development order, if the needed capacity for the particular CSA is available in one or more contiguous CSAs.
- Objective 10.02.03.00 Six-Year Capital Improvement Schedule to ensure existing deficiencies and future needs are addressed consistent with the adopted level of service standard.
- Policy 10.02.03.01 The Town of Palm Beach Shores, in coordination with the School District and other local governments, shall annually amend Table 9.13 of the Capital Improvement Element (School District of Palm Beach County Six-Year Capital Improvement Schedule), to maintain consistency with the School Board's adopted Five Year Plan and to maintain a financially feasible

capital improvements program and ensure that level of service standards will continue to be achieved and maintained in each year of the five year planning period.

Goal 10.03.00.00 SCHOOL FACILITY SITING AND DEVELOPMENT COORDINATION

It is the GOAL of the Town of Palm Beach Shores to maintain and enhance joint planning processes and procedures for coordination of public education facilities for planning and decision-making regarding population projections, public school siting, and the development of public education facilities concurrent with residential development and other services.

Objective 10.03.01.00 School Facility Siting To establish a process of coordination and collaboration between the County, local governments, and the School District in the planning and siting of public school facilities in coordination with planned infrastructure and public facilities.

Policies 10.03.01.01 The Town of Palm Beach Shores shall coordinate and provide for expedited review of development proposals with the School District during the development review process to ensure integration of public school facilities with surrounding land uses and the compatibility of uses with schools.

10.03.01.02 There shall be no significant environmental conditions and significant historical resources on a proposed site that cannot be mitigated or otherwise preclude development of the site for a public educational facility.

- 10.03.01.03 The proposed site shall be suitable or adaptable for development in accordance with applicable water management standards, and shall not be in conflict with the adopted or officially accepted plans of the South Florida Water Management District, or any applicable Stormwater Utility or Drainage District.
- 10.03.01.04 The proposed location shall comply with the provisions of the Coastal Zone Management Element of the comprehensive plan, if applicable to the site.
- 10.03.01.05 The Town of Palm Beach Shores shall encourage the location of schools proximate to urban residential areas by:
 - A. Assisting the School District in identifying funding and/or construction opportunities (including developer participation or Town of Palm Beach Shores capital budget expenditures) for sidewalks, traffic signalization, access, water, sewer, drainage and other infrastructure improvements; and
 - B. Providing for the review for all school sites as indicated in Policy 10.03.01.01 above.

NOTE: Since there has been no demonstrated need in the long or short term for a school to be built within the Town of Palm Beach Shores according to the Palm Beach County School District's six (6) year capital improvements schedule or twenty (20) year plan, the Town has designated no land use categories in which schools are a permitted Use. See also letter of exemption/compliance with the

public school locational requirements as set forth at Section 163.3177(6) (a), F.S., dated June 16, 1999 attached to the summary report and transmitted herewith.

10.03.01.06 The Town of Palm Beach Shores shall coordinate with the School District for the collocation of public facilities, such as parks, libraries, and community centers with schools, to the extent possible, as sites for these public facilities and schools are chosen and development plans prepared.

Objective 10.03.02.00 Intergovernmental Coordination: To establish and maintain a cooperative relationship with the School District and municipalities in coordinating land use planning with development of public school facilities which are proximate to existing or proposed residential areas they will serve and which serve as community focal points.

Policies 10.03.02.01 The Town of Palm Beach Shores shall abide by the "Palm Beach County Interlocal Agreement with Municipalities of Palm Beach County and the School District of Palm Beach County to establish Public School Concurrency", which was fully executed by the parties involved and recorded with the Clerk of the Circuit Court of Palm Beach County on January 25, 2001, consistent with ss.163.3177(6) (h) 1. and 2. F.S. and 163.3180 F.S.

10.03.02.02 The Technical Advisory Group (TAG) shall be established by the County, participating local governments, and the School District. The five member TAG will be comprised of a Certified Public Accountant, a General Contractor, a Demographer, a Business Person, and a Planner, nominated by

their respective associations as indicated in the Interlocal Agreement to establish Public School Concurrency mentioned in Policy 10.03.02.01 above. The Technical Advisory Group shall review and make recommendations including but not limited to the following:

- A. The Capital Facilities Plan;
- B. The Ten and Twenty Year work programs;
- C. Schools that trigger a School Capacity Study;
- D. Concurrency Service Areas boundaries;
- E. School District Management Reports; and
- F. Operation and effectiveness of the Concurrency Program;
- G. Program Evaluation Reports.
- 10.03.02.03 The Town of Palm Beach Shores shall provide the School District with annual information needed to maintain school concurrency, including information required for the School District to establish:
 - A. School siting criteria;
 - B. Level of service update and maintenance;
 - C. Joint approval of the public school capital facilities program;
 - D. Concurrency service area criteria and standards; and
 - E. School utilization.
- 10.03.02.04 The Town of Palm Beach Shores shall provide the School District with its Comprehensive Plan, along with the five-year Land Use and population projections, to facilitate development of school enrollment projections and shall annually update this information. The Town of Palm Beach Shores shall coordinate

its Comprehensive Plan and the Future Land Use Map with the School District's long range facilities maps (Maps 10-3 and 10-4), to ensure consistency and compatibility with the provisions of this Element.

10.03.02.05 The Town of Palm Beach Shores shall advise the School District of a proposed public school site's consistency with the Town of Palm Beach Shores' Comprehensive Plan and land development regulations, including the availability of necessary public infrastructure to support the development of the site.

10.03.02.06 The Town of Palm Beach Shores shall provide opportunity for the School District to comment on comprehensive plan amendments, rezonings, and other land-use decisions, which may be projected, to impact on the public schools facilities plan.

10.03.02.07 The Town of Palm Beach Shores shall coordinate with local governments and the School District on emergency preparedness issues which may include consideration of:

- 1. Design and/or retrofit of public schools as emergency shelters;
- 2. Enhancing public awareness of evacuation zones, shelter locations, and evacuation routes;
- 3. Designation of sites other than public schools as long term shelters, to allow schools to resume normal operations

following emergency events.

Objective 10.03.03.00 Population Projections: To establish a joint process of coordination and collaboration between the Town of Palm Beach Shores, Palm Beach County and the School District in the planning and decision making on population projections.

Policies 10.03.03.01 The County shall convert the BEBR projections into both existing and new residential units and disaggregate these units throughout incorporated and unincorporated Palm Beach County into each CSA, using BEBR's annual estimates by municipality, persons-per-household figures, historic growth rates and development potential considering the adopted Future Land Use maps of all local government Comprehensive Plans. These projections are shown in Exhibit E of the Interlocal Agreement as "Projected Units Table" which shall be amended annually and provided to the School District.

10.03.03.02 The Town of Palm Beach Shores commits to working with the School District and Palm Beach County to improve this methodology and enhance coordination with the plans of the School District and local governments. Population and student enrollment projections shall be revised annually to ensure that new residential development and redevelopment information provided by the municipalities and the County as well as changing demographic conditions are reflected in the updated projections. The revised projections and the variables utilized in making the projections shall be reviewed by all signatories through the Intergovernmental Plan Amendment Review Committee (IPARC). Projections shall be especially revisited

and refined with the results of the 2000 Census. The responsibilities of local governments and the School District on population projections are described in Section VIII-B of the Interlocal Agreement.

PRIVATE PROPERTY RIGHTS ELEMENT

Goal 11.01.00.00 PRIVATE PROPERTY RIGHTS IN DECISION-MAKING

Ensure private property rights are considered in local decision-making to respect judicially acknowledged and constitutionally protected private property rights and with respect for people's rights to

participate in decisions that affect their lives and property.

Objective 11.01.01.00 Private property rights shall be considered in local decision-making

based upon the following policies.

Policies 11.01.01.01 Physically Possess and Control Property

Property owners shall have the right to physically possess and control

their interests in the property, including easements, leases, or mineral

rights.

<u>11.01.01.02</u> Personal Use

Property owners shall have the right to use, maintain, develop, and

improve their property for personal use or the use of any other person,

subject to state law and local ordinances.

11.01.01.03 Privacy

Property owners shall have the right to privacy and to exclude others

from the property to protect the owner's possessions and property.

11.01.01.04 Disposition of Property

Property owners shall have the right to dispose of their property

through sale or gift.

Objective 11.02.02.00 Decision-making will be transparent, reliable, and predictable so that all people may participate in decisions that affect their lives and

property.

Policies 11.02.02.01 All development applications, including comprehensive plan

amendments, shall be made available for public review and an

affected person/party shall be provided equal opportunity for

participation of in all associated hearings.

II. IMPLEMENTATION SECTION

Concurrency Service Area (CSA) Boundary Description

The Palm Beach County School District is divided into twenty-one CSAs for school concurrency. The Palm Beach County School CSA boundaries are described in the following pages as bounded by Section lines, major traffic-ways, natural barriers and county boundaries consistent with s.163.3180(13)(c)2.,F.S. Changes to the CSA boundaries shall be made by plan amendment and exempt from the limitation on the frequency of plan amendments.

CONCURRENCY SERVICE AREA DESCRIPTIONS DESCRIBED AS BOUNDED BY:

#1

NORTH - The Martin / Palm Beach County Border

SOUTH - Donald Ross Rd

EAST - The Atlantic Ocean

WEST - Florida's Turnpike

#2

NORTH - The Martin / Palm Beach County Border

SOUTH - Donald Ross Rd and the South Section Line of Sections (using T-R-S) 41-42-21, 41-42-20, 41-42-19, 41-41-24, and 41-41-23, then Southwest along the centerline of the C-18 canal to the Bee Line Hwy

EAST - Florida's Turnpike

WEST - Bee Line Hwy

#3

NORTH - Donald Ross Rd

SOUTH - The South Section Line of Sections (using T-R-S) 42-43-10, 42-43-09, 42-43-08, 42-43-07, and 42-42-12, East of Military Trail, then South along Military Traill to Northlake Blvd, then West along Northlake Blvd to Florida's Turnpike

EAST - The Atlantic Ocean

WEST - Florida's Turnpike

#4

NORTH - The South Section Line of Sections (using T-R-S) 41-42-21, 41-42-20, 41-42-19, 41-41-24, and 41-41-23, then Southwest along the C-18 Canal to the Bee Line Hwy, then Northwest along the Bee Line Hwy until the intersection of Bee Line Hwy and the West Section Line of Section 41-41-19.

SOUTH - Northlake Blvd West to Grapeview Blvd, North along Grapeview Blvd to the South Section Line of Section (using T-R-S) 42-41-08, then West along the South Section Line of Sections 42-41-08 and 42-41-07

EAST - Florida's Turnpike

WEST - The West Section Line of (using T-R-S) 41-41-18 South of the Bee Line Hwy, and the West Section Lines of Sections 41-41-19, 41-41-30, 41-41-31, 42-41-06, and 42-41-07

CONCURRENCY SERVICE AREA DESCRIPTIONS DESCRIBED AS BOUNDED BY:

#5

NORTH - The South Section Line of Sections (using T-R-S) 42-43-10, 42-43-09, 42-43-08, 42-43-07, and 42-42-12 West to Military Trail

SOUTH - The South Section Line of Sections (using T-R-S) 42-43-34, 42-43-33, 42-43-32, 42-43-31, and 42-42-36 West to Military Trail

EAST - The Atlantic Ocean

WEST - Military Trai

#6

NORTH - Northlake Blvd

SOUTH - The South Section Line of Sections (using T-R-S) 42-42-36 West of Military Trl, 42-42-35, 42-42-34, 42-42-33, 42-42-32, and 42-42-31

EAST - Military Trail

WEST - The West Section Line of Sections (using T-R-S) 42-42-18, 42-42-19, 42-42-30, and 42-42-31

#8

NORTH - The South Section Line of Sections (using T-R-S) 42-43-34, 42-43-33, 42-43-32, 42-43-31, and 42-42-36 West to Military Trail

SOUTH - The North Line of the South Half of Sections (using TRS) 43-43-23, 43-43-22, 43-43-21, 43-43-20, 43-43-19, and 43-42-24 East of Military Trail

EAST - The Atlantic Ocean

WEST - Military Trai

#9

NORTH - The South Section Line of Sections (using T-R-S) 42-42-36 (West of Military Trail), 42-42-35, 42-42-34, 42-42-33, 42-42-32, and 42-42-31

SOUTH - The North Section Line of Sections (using TRS) 43-42-24 West of Military Trl, 43-42-23, 43-42-22, 43-42-21, 43-42-20, and 43-42-19

EAST - Military Trai

WEST - The West Section Line of Sections (using T-R-S) 43-42-06, 43-42-07, 43-42-18, and 43-42-19
North of the South Line of the North Half

#10

NORTH - Northlake Blvd West to Grapeview Blvd, North along Grapeview Blvd, then West along the South Section Line of Sections (using T-R-S) 42-41-08, and 42-41-07, then South along the West Section Line of 42-41-18 until intersecting with the Canal generally delimiting the Northern extent of The Acreage and the Southern extent of the J. W. Corbett preserve, West along the centerline of the Canal through the center of Sections 42-40-13, 42-40-14, 42-40-15, 42-40-17, and 42-40-18, then North along the East Section Line of Section 42-39-13 to the North Line of the South Half of Section 42-39-13, then West along the North Line of the South Half of Section 42-39-13

SOUTH - Southern Blvd West of 441, West to the West Section Line of Section (using T-R-S) 43-40-33

EAST - The East Section Line of Sections (using T-R-S) 43-41-01, 43-41-12, 43-41-13, 43-41-24, 43-41-25, and 43-41-36 South to Southern Blvd

WEST - The L-8 Canal South of the South Section Line of Section (using T-R-S) 42-40-31 and West of the West Section Line of Section 43-40-08, the West Section Line of Section 43-40-08 South of the L-8 Canal, the West Section Line of Sections 43-40-16, 43-40-21, 43-40-28, and 43-40-33 South to Southern Blvd

#11

NORTH - The North Line of the South Half of Sections (using TRS) 43-43-23, 43-43-22, 43-43-21, 43-43-20, 43-43-19, and 43-42-24 East of Military Trl

SOUTH - The South Section Line of Sections (using T-R-S) 44-43-02, 44-43-03, 44-43-04, 44-43-05, 44-43-06, and 44-42-01 East of Military Trail

EAST - The Atlantic Ocean

WEST - Military Trail

#12

NORTH - The North Section Line of Sections (using TRS) 43-42-24 West of Military Trail, 43-42-23, 43-42-22, 43-42-21, 43-42-20, and 43-42-19

SOUTH - The South Section Line of Sections (using T-R-S) 44-42-01 West of Military Trail, 44-42-02, 44-42-03, 44-42-04, 44-42-05, and 44-42-06

EAST - Military Trail

WEST - The West Section Line of Section (using T-R-S) 43-42-19 South of the North Line of the South Half, and State Rd 7

#14

NORTH - The South Section Line of Sections (using T-R-S) 44-43-02, 44-43-03, 44-43-04, 44-43-05, 44-43-06, and 44-42-01 East of Military Trail

SOUTH - The South Section Line of Sections (using T-R-S) 44-43-26, 44-43-27, 44-43-28, 44-43-29, 44-43-30, and 44-42-25 East of Military Trail

EAST - The Atlantic Ocean

WEST - Military Trail

#15

NORTH - The South Section Line of Sections (using T-R-S) 44-42-01 West of Military Trail, 44-42-02, 44-42-03, 44-42-04, 44-42-05, and 44-42-06

SOUTH - The L-14 Canal

EAST - Military Trail

WEST - State Rd 7

#16

NORTH - Southern Blvd West of 441, West to the West Section Line of Section (using T-R-S) 43-40-33

SOUTH - The South Section Line of Sections (using T-R-S) 44-41-25, 44-41-26, 44-41-27, 44-41-28, 44-41-29, and 44-41-30 East of the L-40 Canal

EAST - U.S. Hwy 441 / State Rd 7

WEST - The L-40 Canal and the West Section Line of Section 43-40-33 South of Southern Blvd

#17

NORTH - The South Section Line of Sections (using T-R-S) 44-43-26, 44-43-27, 44-43-28, 44-43-29,

44-43-30, 44-42-25, 44-42-26, and 44-42-27 East of Jog Rd SOUTH - The Boynton Canal

EAST - The Atlantic Ocean

WEST - Jog Rd

#18

NORTH - The L-14 Canal West to the Florida Turnpike, then North along the Turnpike to the South Section Line of Section (using T-R-S) 44-41-29, then West along the South Section Line of Sections 44-42-30, 44-41-25, 44-41-26, 44-41-27, 44-41-28, 44-41-29 and 44-41-30 East of the L-40 Canal

SOUTH - The Boynton Canal

EAST - Jog Rd

WEST - The L-40 Canal

#19

NORTH - The Boynton Canal

SOUTH - The South Section Line of Sections (using T-R-S) 46-43-03, 46-43-04, 46-43-05, 46-43-06, 46-42-01, 46-42-02, 46-42-03, 46-42-04, 46-42-05, 46-42-06, State Rd 7 South to the South Section Line of Section 46-41-01 extended to the L-40 Canal

EAST - The Atlantic Ocean

WEST - The L-40 Canal

#20

NORTH - The South Section Line of Sections (using T-R-S) 46-43-03, 46-43-04, 46-43-05, 46-43-06, 46-42-01, 46-42-02, 46-42-03, 46-42-04, 46-42-05, 46-42-06, State Rd 7 South to the South Section Line of Section 46-41-01, West along the South Section Line of Section 46-41-01 extended to the L-40 Canal

SOUTH - The South Section Line of Sections (using T-R-S) 46-43-28, 46-43-29, 46-43-30, 46-42-25, 46-42-26, 46-42-27, 46-42-28, 46-42-29, 46-42-30, 46-41-25, and 46-42-26 East of the L-40 Canal, the portion of the line formed by these Section Lines West of I-95 generally approximates the C-15 Canal

EAST - The Atlantic Ocean

WEST - The L-40 Canal

#21 NORTH - The South Section Line of Sections (using T-R-S) 46-43-28, 46-43-29, 46-43-30, 46-42-25, 46-42-26, 46-42-27, 46-42-28, 46-42-29, 46-42-30, 46-41-25, and 46-42-26 East of the L-40 Canal, the portion of the line formed by these Section Lines West of I-95 generally approximates the C-15 Canal

SOUTH - The Palm Beach / Broward County Border

EAST - The Atlantic Ocean

WEST - The L-40 and L-36 Canals

#22

NORTH - The Martin / Palm Beach County Border

SOUTH - The Palm Beach / Broward County Border

- EAST From the Martin / Palm Beach County Border, the Bee Line Hwy South to the West Section Line (using T-R-S) of 41-41-18, the West Section Lines of Sections 41-41-18, 41-41-19, 41-41-30, 41-41-31, 42-41-06, 42-41-07, and 42-41-18 until intersecting with the Canal generally delimiting the Northern extent of The Acreage and the Southern extent of the J. W. Corbett preserve, West along the centerline of the Canal through the center of Sections 42-40-13, 42-40-14, 42-40-15, 42-40-17, and 42-40-18, then North along the East Section Line of Section 42-39-13 to the North Line of the South Half of Section 42-39-13, then West along the North Line of the South Half of Section 42-39-13 to the West Section Line of Section 42-39-13, The West Section Line of Sections 42-39-24, 42-39-25, and 42-39-36 North of the L-8 Canal, the L-8 Canal South to the West Section Line of Section 43-40-08, then South along The West Section Lines of Sections 43-40-08 South of the L-8 Canal, 43-40-16, 43-40-21, 443-40-28, and 43-40-33, then South along the L-40 Canal and the L-36 Canal to the Palm Beach / Broward County Border.
- WEST The Shoreline of Lake Okeechobee South, to the South Section Line of Section (using T-R-S) 41-37-22, East along the South Section Line of Sections 43-37-22, and 41-37-23, then South along the East Section Line of Sections 41-37-26, 41-37-35, 42-37-02, 42-37-11, 42-37-14, 42-37-23, 42-37-26, and 42-37-35, then West along the South Section Line of Section Line of Section Line of Section 43-37-02, then South along the East Section Line of Sections 43-37-02, 43-37-11, 43-37-14, 43-37-23, 43-37-26, and 43-37-35, then in a Southerly direction to the East Section Line of Section 44-37-02, then South along the East Section Line of Sections 44-37-02, 44-37-11, 44-37-14, and 44-37-23 to the L-16 Canal, then West along the L-16 Canal and the L-21 Canals, also referenced as the Bolles Canal, to the West Section Line of Sections 44-35-34, 44-35-27, 44-35-22, 44-35-15, 44-35-10, 44-35-03, 43-35-34, and 43-35-27 to the Shoreline of Lake Okeechobee, then Westerly along the Shoreline of Lake Okeechobee to the Palm Beach / Hendry County Border.

#23

- NORTH The South Section Line of Sections (using T-R-S) 43-37-22 East of Lake Okeechobee, and 41-37-23
- SOUTH The L-16 and L-21 Canals, also referenced as the Bolles Canal
- EAST The East Section Line of Sections (using T-R-S) 41-37-26, 41-37-35, 42-37-02, 42-37-11, 42-37-14, 42-37-23, 42-37-26, and 42-37-35, then West along the South Section Line of Section 42-37-35 to the East Section Line of Section 43-37-02, then South along the East Section Lines of Sections 43-37-02, 43-37-11, 43-37-14, 43-37-23, 43-37-26, and 43-37-35, then in a Southerly direction to the East Section Line of Section 44-37-02, then South along the East Section Line of Sections 44-37-02, 44-37-11, 44-37-14, and 44-37-23 to the L-16 Capal
- WEST The West Section Line of Sections (using T-R-S) 43-35-27 South of the Shoreline of Lake Okeechobee, 43-35-34, 44-35-03, 44-35-10, 44-35-15, 44-35-22, 44-35-27, and 44-35-34 South to the L-21 or Bolles Canal

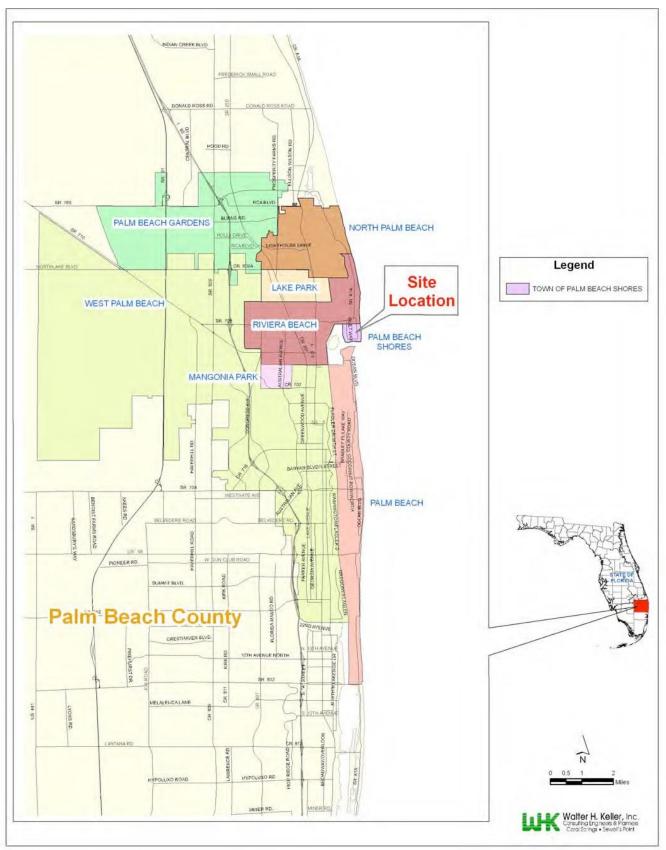
III. UPDATED DATA AND ANALYSIS

Profile of the Town

The Town of Palm Beach Shores is located in Palm Beach County to the north of Palm Beach. More specifically, it is located on the southern tip of Singer Island, most of which is in the City of Riviera Beach. The Port of Palm Beach is located across the Intracoastal Waterway (Lake Worth) to the west in Riviera Beach. To the south, across the Lake Worth Atlantic Ocean Inlet, is the Town of Palm Beach. The Ocean forms the eastern boundary i.e. the Town is on a barrier island. Figure 1 illustrates the Town's location in Palm Beach County and adjacent municipalities.

The Town is approximately 186 acres in size and is totally built out. The development pattern is entirely residential (single family and multi-family) and hotel/motel with the normal accessory uses thereto, including restaurants and marinas. There are about 1,450 dwelling units with a majority of them occupied by permanent residents compared to seasonal occupancy. The principal development project since the 1990 Comprehensive Plan preparation is the 334 unit Marriott time-share complex on the southeastern ocean-front. Town park facilities are located on the ocean beach, the Inlet and the north-south pedestrian "spine". Figure 2, illustrates the Town location and street orientation in detail.

Figure 1 - Regional Location Map



Existing Land Use

The Town of Palm Beach Shores is built-out with only 1.17 acres of vacant land in 2008. The Town is primarily residential in nature, with a mixture of single family homes, multifamily dwellings and hotel/motel uses. Although built-out, vacant parcels arise as part of redevelopment of single family and multi-family lots. In 2008, five (5) lots were vacant.

Table 1 identifies the existing land uses within the Town.

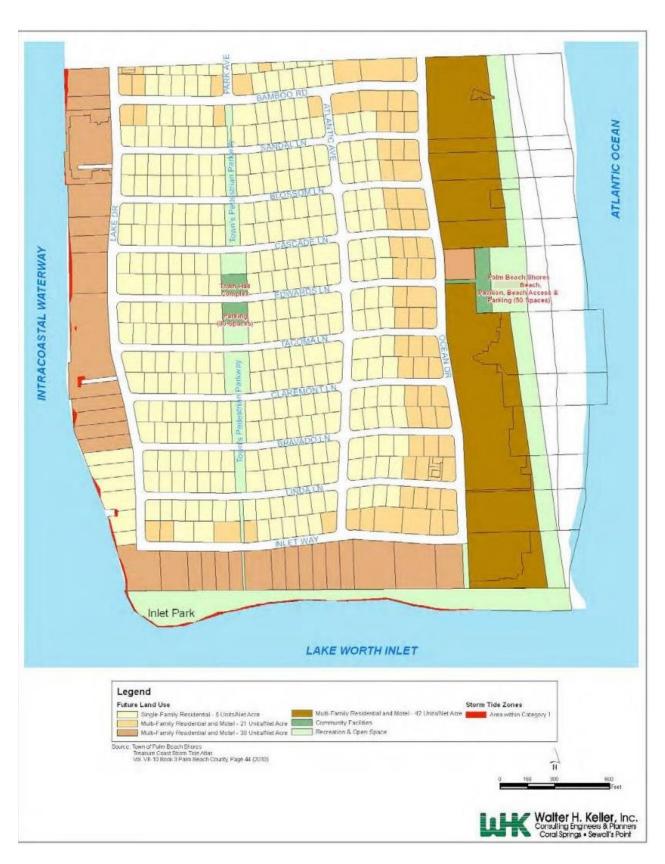
Table 1 – 2008 Land Use and Vacant Land

Land Use	Acreage	% of Total
Single Family	67.8	36%
Multi Family, Motel 21 Units/Net Acre	21.5	11%
Multi Family, Motel/Hotel 30 Units/Net Acre	16.2	9%
Multi Family, Motel/Hotel 42 Units/Net Acre	26.8	14%
Vacant Residential	1.2	1%
Municipal & Public Recreation	32.0	17%
Private Recreation & Open Space	24.0	13%
Total	189.5	100.0%

Source: Palm Beach County Property Apraiser Office

Figure 2, illustrates the Town location and street orientation in detail. Note vacant parcels are depicted by the land use category as striped parcels.

Figure 2 – Existing Land Use and Street Layout



Historic Population and Housing Characteristics

Historic population and housing characteristics are provided in the following six (6) tables from the U.S. Census. Information on age of population, housing characteristics and monthly homeowner costs are presented in two ways: Town conditions in the 2000 U.S. Census versus prior Census results; and, 2000 Town conditions versus Palm Beach County.

Table 2 provides population age characteristics of the Town. The Table indicates the Town population is getting younger from the 1990 to 2000 Census. Table 3 shows the Town's population is older than Palm Beach County. Table 4 reveals the Town's housing units have become more resident in nature (less seasonal) in the 1980 - 2000 Census results, whereas, the Town is still more seasonal than the County (Table 5).

Homeowner monthly housing costs are shown in Tables 6 and 7. The Tables reveal increasing monthly housing costs and that the Town's housing costs are higher than the County as a whole.

Information from the 2010 U.S. Census will be important in identifying current conditions and trends of the Town versus Palm Beach County.

The data and analysis indicates the Town is built out with limited vacant parcels (see Figure 2). The data also indicates the Town's monthly housing costs are 26-27% higher than the County as a whole. Because of these factors, it is not economically feasible to provide low and very-low income households within the Town. The Town will investigate implementing an interlocal agreement with another governmental jurisdiction to address local and regional affordable housing needs.

Table 2 – Town Population Age (1990-2000) (New)

2000 Census	Tov	vn of	Tov	vn of
Population	Palm Bea	ch Shores	Palm Bea	ch Shores
Category	1990 % of Tota		2000	% of Total
Total Population	1,040		1,269	
< 5 Years	11	1.1%	27	2.1%
5 - 9 Years	16	1.5%	53	4.2%
10 - 14 Years	11	1.1%	49	3.9%
15 - 19 Years	14	1.3%	28	2.2%
Subtotal	52	5.0%	157	12.4%
20 - 24 Years	27	2.6%	28	2.2%
25 - 34 Years	98	9.4%	125	9.9%
35 - 44 Years	96	9.2%	176	13.9%
Subtotal	221	21.3%	329	25.9%
45 - 54 Years	99	9.5%	196	15.4%
55 - 64 Years	175	16.8%	159	12.5%
65 - 74 Years	271	26.1%	180	14.2%
75 Years and Older	222	21.3%	248	19.5%
Subtotal	767	73.8%	783	61.7%
Median Age			52	
Persons/Household	1.72		1.82	
Persons/Family	3.29		3.94	
1	I			

Source: Walter H. Keller, Inc.

U.S. Census Bureau 1990 & 2000

Table 3 – Population Age (Town versus County) (New)

2000 Census	Tov	vn of		
Population	Palm Bea	ich Shores	Palm Bea	ch County
Category	2000	% of Total	2000	% of Total
Total Population	1,269		1,131,184	
< 5 V	27	2 10/	(2.012	5 (0/
< 5 Years	27	2.1%	62,913	5.6%
5 - 9 Years	53	4.2%	68,647	6.1%
10 - 14 Years	49	3.9%	70,155	6.2%
15 - 19 Years	28	2.2%	61,738	5.5%
Subtotal	157	12.4%	263,453	23.3%
20 - 24 Years	28	2.2%	51,319	4.5%
25 - 34 Years	125	9.9%	133,020	11.8%
35 - 44 Years	176	13.9%	172,021	15.2%
Subtotal	329	25.9%	356,360	31.5%
45 - 54 Years	196	15.4%	141,051	12.5%
55 - 64 Years	159	12.5%	108,244	9.6%
65 - 74 Years	180	14.2%	122,729	10.8%
75 Years and Older	248	19.5%	139,347	12.3%
Subtotal	783	61.7%	511,371	45.2%
Subtotui	703	31.7 /0	311,371	13.2 /0
Median Age	52		42	
Persons/Household	1.82		2.39	
Persons/Family	3.94		3.72	
·				

Source: Walter H. Keller, Inc. U.S. Census Bureau 2000

Table 4 – Town Housing Characteristics (1980-2000) (New)

2000 U.S. Census		Town	of	Town	of	Town	of
Selected Housing	Analysis	Palm Beac		Palm Beach		Palm Beac	
Characteristics	Sub-category	1980	%of Tot	1990	%of Tot	2000	%of To
		•					
Total Housing Units							
	Total	1,208		1,049		1,170	
	Year Round Units	647	54%	604	58%	693	59%
	Vacant, Seasonal And	561	46%	445	42%	477	41%
	Migratory						
	5 ,						
Units In Structure							
	Year Round Units	647		604		693	
	Single Family	271	42%	270	45%	290	42%
	Multi-family	376	58%	332	55%	403	58%
	Mobile Home	-	-	-	_	-	-
	Boat, RV, Van, etc.	_	_	2	_	_	_
	Boun, Itt, tun, etc.			_			
Age of Total Housing	Stock						
	Built 1999 to March 2000	_	_	_	_	2	0%
	1995 to 1998	_	_	_	_	12	1%
	1990 to 1994	-	_	-	_	46	4%
	1980 to 1989	-	-	60	6%	96	470 8%
			19%		23%	272	
	1970 to 1979	235		244			23%
	1960 to 1969	389	32%	286	27%	188	16%
	1950 to 1959	515	42%	397	50 /	472	40%
	1940 to 1949	63	5%	50	5%	73	6%
	1939 or earlier	11	1%	12	1%	9	1%
	Total	1,213		1,049		1,170	
77 D 10 '1	***						
Year Round Occupied							
	Total Occupied Units	608		604		693	
	Owner Occupied	464	76%	428	71%	477	69%
	Renter Occupied	144	24%	176	29%	216	31%
Age of Year Round Ho	ousing Stock						
	Total Owner Occupied	464		428		477	
	Built 1999 to March 2000	-	-	-	-	2	0%
	1995 to 1998	-	-	-	-	10	2%
	1990 to 1994	-	-	-	-	11	2%
	1980 to 1989	-	-	17	4%	30	6%
	1970 to 1979	95	20%	105	25%	103	22%
	1960 to 1969	133	29%	104	24%	89	19%
	1950 to 1959	204	44%	177	41%	212	44%
	1940 to 1949	32	7%	25	6%	20	4%
	1939 or earlier	0	0%	0	0%	0	0%
	/	Ů.	0.0	•	0.0	· ·	570
	Total Renter Occupied	144		176		216	
	Built 1999 to March 2000	177	_		_	0	0%
	1995 to 1998	-	_	-	-	0	0%
		-	-	-	-	3	1%
	1990 to 1994	-	-	- 2	20/		
	1980 to 1989	- 20	200/	3	2%	12	6%
	1970 to 1979	29	20%	29	16%	31	14%
	1960 to 1969	75	52%	68	39%	64	30%
	1950 to 1959	20	14%	72	41%	78	36%
	1940 to 1949	14	10%	2	1%	19	9%
	1939 or earlier	6	4%	2	1%	9	4%
Units Lacking Comple		-	-	3	0.50%	3	0.43%
Units Lacking Comple		-	-	0	0.00%	0	0.00%
Units W/ More Than 1	Person/room	-	-	6	0.99%	6	0.87%
Median Value for All	Owner Occupied Housing Units	\$84,300		\$145,500		\$183,000	
Median Contract Renta	al Value	\$345		\$544		\$672	

Source: Walter H. Keller, Inc. U.S. Census Bureau 1980, 1990 & 2000

Table 5 – Housing Characteristics (Town versus County) (New)

2000 U.S. Census		Town	of		
Selected Housing	Analysis	Palm Beacl		Palm Beach	County
Characteristics	Sub-category	2000	%of Tot	2000 %	of Tot
m . 1					
Total Housing Units	T 1	1 171		556 420	
	Total	1,171	C00/	556,428	0.50
	Year Round Units	697	60%	474,175	85%
	Vacant, Seasonal And	474	40%	82,253	15%
	Migratory				
Units In Structure					
emis in structure	Year Round Units	697		474,175	
	Single Family	330	47%	245,507	52%
	Multi-family	367	53%	208,031	449
	Mobile Home	_	_	20,083	49
	Boat, RV, Van, etc.	-	-	554	0.19
Age of Total Housing		_	00/		•
	Built 1999 to March 2000	2	0%	15,691	3%
	1995 to 1998	12	1%	48,576	9%
	1990 to 1994	46	4%	59,220	119
	1980 to 1989	96	8%	180,593	329
	1970 to 1979	272	23%	137,351	25%
	1960 to 1969	188	16%	59,768	119
	1950 to 1959	472	40%	34,272	6%
	1940 to 1949	73	6%	9,642	29
	1939 or earlier	9	1%	11,315	29
	Total	1,170		556,428	
Year Round Occupied	Units - Tenure				
Tear Round Occupied	Total Occupied Units	693		474,175	
	Owner Occupied	477	69%	354,024	75%
	Renter Occupied	216	31%	120,151	25%
Age of Year Round H	•				
	Total Owner Occupied	477		354,024	
	Built 1999 to March 2000	2	0%	8,745	29
	1995 to 1998	10	2%	33,379	9%
	1990 to 1994	11	2%	39,159	119
	1980 to 1989	30	6%	119,284	349
	1970 to 1979	103	22%	84,301	249
	1960 to 1969	89	19%	35,697	109
	1950 to 1959	212	44%	22,392	69
	1940 to 1959	20	4%	5,090	19
	1939 or earlier	0	0%	5,977	29
	Total Renter Occupied	216		120,151	
	Built 1999 to March 2000	0	0%	2,855	29
	1995 to 1998	0	0%	9,662	89
	1990 to 1994	3	1%	12,866	119
	1980 to 1989	12	6%	35,452	309
	1970 to 1979	31	14%	27,080	239
	1960 to 1969	64	30%	15,290	139
	1950 to 1959	78	36%	9,018	89
	1940 to 1959	19	9%	3,560	39
	1939 or earlier	9	4%	4,368	49
	ete Plumbing Facilities	3	0.43%	2,140	0.45%
Units Lacking Comple		0	0.00%	2,513	0.539
Units W/ More Than	l Person/room	6	0.87%	25,807	5.44%
Median Value for All	Owner Occupied Housing Units	\$183,000		\$135,200	
Median Contract Rent	1 0	\$672		\$739	

Source: Walter H. Keller, Inc. U.S. Census Bureau 2000

Table 6 – Town Monthly Homeowner Costs (1990-2000) (New)

	Town of Palm Beach Shores						
Census Census	1990 C	ensus	2000 C	ensus			
Category Sub-category	Number	% of Tot	Number	% of Tot			
Specified Owner-Occupied							
With a Mortgage	79		127				
< than \$200	-	_	127	_			
\$250 to \$299	2	_	_				
\$300 to \$399	_	_	2	1.6%			
\$400 to \$449	7	_	_	1.070			
\$500 to \$599	4	_	_	_			
\$600 to \$699	19	_	_	_			
\$700 to \$799	7	8.9%	11	8.7%			
\$800 to \$899	7	8.9%	15	11.8%			
\$900 to \$999	8	10.1%	2	1.6%			
\$1,000 to \$1,249	13	16.5%	27	21.3%			
\$1,250 to \$1,499	10	12.7%	18	14.2%			
\$1,500 to \$1,999	2	2.5%	37	29.1%			
\$2,000 to \$2,499	-	2.570	11	8.7%			
\$2,500 to \$2,999	_	_	2	1.6%			
\$3,000 or more	-	-	2	1.6%			
Median	\$807		\$1,340				
Without a Mortgage	150		130				
< than \$100	_	_	3	2.3%			
\$100 to \$149	_	_	_	_			
\$150 to \$199	13	8.7%	3	2.3%			
\$200 to \$249	18	12.0%	_	_			
\$250 to \$299	35	23.3%	4	3.1%			
\$300 to \$349	33	22.0%	6	4.6%			
\$350 to \$399	23	15.3%	14	10.8%			
\$400 to \$449	28	18.7%	31	23.8%			
\$500 to \$599	-	-	34	26.2%			
\$600 to \$699	-	-	20	15.4%			
\$700 to \$799	-	-	7	5.4%			
\$800 to \$899	-	-	-	-			
\$900 to \$999	-	-	2	1.5%			
\$1,000 or more	-	-	6	4.6%			
Median	\$314		\$512				

Source: Walter H. Keller, Inc.

U.S. Census Bureau 1990 & 2000

Table 7 – Monthly Homeowner Costs (Town versus County) (New)

2000	Town	n of		
Census Census	Palm Beac	h Shores	Palm Beac	h County
Category Sub-category	Number	% of Tot	Number	% of Tot
Specified Owner-Occupied				
With a Mortgage	127		172,856	
< than \$200	-	-	77	0.0%
\$250 to \$299	-	-	278	0.2%
\$300 to \$399	2	1.6%	1,202	0.7%
\$400 to \$449	-	-	2,904	1.7%
\$500 to \$599	-	-	5,660	3.3%
\$600 to \$699	-	-	8,974	5.2%
\$700 to \$799	11	8.7%	13,002	7.5%
\$800 to \$899	15	11.8%	14,673	8.5%
\$900 to \$999	2	1.6%	14,910	8.6%
\$1,000 to \$1,249	27	21.3%	32,819	19.0%
\$1,250 to \$1,499	18	14.2%	26,212	15.2%
\$1,500 to \$1,999	37	29.1%	26,540	15.4%
\$2,000 to \$2,499	11	8.7%	11,501	6.7%
\$2,500 to \$2,999	2	1.6%	5,451	3.2%
\$3,000 or more	2	1.6%	8,653	5.0%
Median	\$1,340		\$1,189	
Without a Mortgage	130		70,557	
< than \$100	3	2.3%	566	0.8%
\$100 to \$149	-	-	1,148	1.6%
\$150 to \$199	3	2.3%	3,046	4.3%
\$200 to \$249	-	-	5,869	8.3%
\$250 to \$299	4	3.1%	8,073	11.4%
\$300 to \$349	6	4.6%	8,643	12.2%
\$350 to \$399	14	10.8%	7,584	10.7%
\$400 to \$449	31	23.8%	10,889	15.4%
\$500 to \$599	34	26.2%	7,222	10.2%
\$600 to \$699	20	15.4%	4,231	6.0%
\$700 to \$799	7	5.4%	2,836	4.0%
\$800 to \$899	-	-	1,974	2.8%
\$900 to \$999	2	1.5%	1,554	2.2%
\$1,000 or more	6	4.6%	6,922	9.8%
Median	\$507		\$403	

Source: Walter H. Keller, Inc.

U.S. Census Bureau 2000

Population Projections

Table 8 provides the Town's population in comparison to surrounding municipalities plus Palm Beach County. The University of Florida's Bureau of Economic Research estimated the 2008 population of the Town to be 1,418.

Table 8 – Historic Population Trends 1980 – 2007

Municipality	1980	1990	2000	2004*	2005*	2006*	2007*
Palm Beach Shores	1.232	1.035	1,269	1,474	1.383	1,366	1,370
Mangonia Park	1,419	1,453	1,283	2,519	2,527	2,539	2,369
Lake Park	6,909	6,704	8,721	9,105	9,113	9,113	9,035
North Palm Beach	11,344	11,343	12,064	12,535	12,553	12,562	12,476
Palm Beach	9,719	9,814	9,676	9,662	9,735	9,706	9,744
Palm Beach Gardens	14,407	22,990	35,058	42,384	45,584	48,166	49,387
Riviera Beach	26,489	27,646	29,884	32,916	33,265	33,408	34,470
West Palm Beach	63,305	67,764	82,103	97,708	101,111	107,617	105,068
Palm Beach County		863,503	1,131,191	1,242,270	1,265,900	1,287,987	1,295,033

Sources: U.S. Department of Commerce, Bureau of Census

Table 9 shows a population projection to the year 2020, which is considered build- out for the Town. The projected resident population of 1,480, 860 dwelling units has been modified since the 2006 EAR to reflect areawide population reductions and be consistent with Palm Beach County forecasts. Additional population growth for the Town beyond 2020 will be very limited without amendment of Future Land Use Plan densities.

Table 9 - Population Projections (Revised)

	Permanent Residents Persons					<u>Total</u>		
Year	Units	per DU	Pop	Units	per DU	Pop	Units	Pop
2000	697	1.82	1,269	474	1.60	758	1,171	2,027
2008	830	1.71	1,418	614	1.50	920	1,444	2,338
2010	830	1.71	1,420	614	1.50	921	1,444	2,341
2015	840	1.71	1,435	635	1.50	952	1,475	2,386
2020	860	1.72	1,480	655	1.50	983	1,515	2,463

Source: Walter H. Keller, Inc.

2000 US Census Population

2008 BEBR - University of Florida

2009 PBC Planning & Zoning

^{* 2001-2004} Estimates: University of Florida, Bureau of Economic and Business Research Walter H. Keller, Inc.

Transportation Element

Existing Transportation

The Town's Transportation System is comprised of local roadways and Palm Tran bus service. All the Town's roadways are two (2) lane and under the jurisdiction of the Town. There are no State Strategic Intermodal System (SIS) facilities or Palm Beach County transportation facilities within the Town since the Town is located on the barrier island and accesses the regional transportation system through the City of Riviera Beach.

The 2010 (existing) transportation system is provided in Figure 3. Ocean Drive, Inlet Way and Lake Drive are the Town's collector roadways. All other roadways are local streets. An existing sidewalk is located on the east side of Ocean Drive, the west side of Lake Drive and on the majority of the south side of Inlet Way. All Town collectors, Atlantic Avenue and Bamboo Road have 50 feet of right of way. All other streets have 40 feet of right of way. Palm Tran Route 30 provides bus service entering the Town southbound on Ocean Drive, continuing westbound on Inlet Way and exiting the Town northbound on Lake Drive. Bus stops are provided every two blocks. Route 30 operates with half hour weekday headways and hourly weekend headways. There are no major transit generators in the Town.

Access to the regional transportation system is provided by Ocean Drive/Plaza Park and Inlet Way through the City of Riviera Beach with signalized intersections on East Blue Heron Boulevard (SR A1A). Blue Heron Boulevard connects to the mainland west of the Intracoastal Waterway (as a four lanes) via the Intracoastal Waterway Bridge and north on the barrier island as two (2) lanes. Surrounding transportation facilities including traffic counts and bus routes are shown in Figure 4. Table 10 provides existing LOS.

Figure 3 – Existing Transportation Map



To Gardens Mall NTRACOASTAL WATERWAY ATLANTIC OCEAN PoweLLbR SINGER DR 2009 ADT = 27,109 AM Peak = 2,120 PM Peak = 2,488 SINGER DR SPGAR SANDS BLVD 2009 ADT = 12,335 AM Peak = 842 PM Peak = 1,001 2009 ADT = 16,162 AM Peak = 1,093 PM Peak = 1,252 2009 ADT = 18,446 AM Peak = 1,191 PM Peak = 1,375 SCI Phil Foster Park To Seaguil Industrial & VA Medical Center. To Tri-Rail 2009 ADT = 3,325 AM Peak = 297 PM Peak = 368 Via Route 33 2009 ADT = 27,446 AM Peak = 2,226 PM Peak = 2,482 16TH ST Peanut Island LAKE WORTH INLET NEI DR M BEACH To W. Palm Beach & Boca Raton Legend Palm Tran Headway Roadway Design Bus Route Route 1 - Palm Beach Gardens to Boca via US1
Route 30 - Riviera Beach Cross Town Via Blue Heron _ 2 Lanes 4 Lanes Weekday 20 Min 30 Min Traffic Signal Bus Stop Saturday 30 Min 1 Hour 30 Min 1 Hour Sunday Source: Town of Palm Beach Shores Palm Beach County GIS Data Walter H. Keller, Inc. Consulting Engineers & Planners Coral Springs • Sewall's Point

Figure 4 – Existing Surrounding Transportation Facilities

Table 10 – Existing Roadway Peak Season Peak Hour LOS (new)

		2009 Pk Hour		Func	No. of	Sig per	2009 LOS D	2009 Pk Hour
Roadway	Location	Dir	Vol	Class	Lanes	Mile	Сар.	LOS
A1A/Blue Heror	Blvd S of Harbor Dr	WB	653	U-PA	4	3.0	1,770	С
	N of Harbor Dr	NB	520	U-MA	2	1.5	1,960	В
Lake Dr	S of Blue Heron Blvd	SB	203	U-COLL	2	0.5	792	В

Source: FDOT 2009 LOS Manual

Palm Beach County Traffic Div - 2009 Peak Season Counts

Walter H. Keller, Inc.

Future Transportation

There are no major transportation improvements programmed within the Town and the transportation system is expected to remain as it currently exists. The Town is planning to resurface and upgrade the collectors and local streets although definitive projects and time frame have not been determined. It is expected the missing segment of the Inlet Way sidewalk will be completed by 2020. The Town is also considering possible future sidewalks on other east – west streets and an Infrastructure Study may be scheduled to identify improvement needs for drainage, sidewalks, roadways, water and sewer.

The Palm Beach MPO 2010-2014 Transportation Improvement Program identifies improvements to SR A1A (Blue Heron Boulevard) that are currently underway. These projects include reconstruction of the Little Blue Heron Boulevard Bridge and resurfacing of the roadway from US1 to the Burnt Bridge to the north. Additionally, several on-going studies such as the South Florida East Coast Corridor Study are evaluating possible extension of Tri-Rail to the VA Hospital and or developing a northern extension to Jupiter.

The Palm Beach MPO 2035 Transportation Plan is the adopted long range transportation plan for Palm Beach County. The 2035 Cost Feasible Highway Plan does not propose any highway improvements in the Town. The 2035 Cost Feasible Transit Plan proposes increased local bus service, extension of Tri-Rail to the VA Hospital and the northern extension of commuter rail service to Jupiter along the FEC Railroad Corridor beginning

in West Palm Beach. The 2035 Cost Feasible Bicycle Plan proposes bicycle and sidewalk improvements to Blue Heron Boulevard in the vicinity of the Town.

Figure 5 depicts the 2020 Transportation Plan Map for the Town. Figure 6 identifies the 2030 traffic projections for the surrounding regional roadway network. Note the 2020 traffic volumes were obtained from the 2030 traffic assignment since the 2035 traffic assignment was not available. The 2020 Lake Drive traffic assignment was factored upward based on the 2020 total population estimate.

Table 11 provides the 2020 roadway LOS.

Table 11 – 2020 Roadway Peak Season Peak Hour LOS (new)

		2020 Pk Hour																								Func	No. of	Sig per	2009 LOS D	2020 Pk Hour
Roadway	Location	Dir	Vol	Class	Lanes	Mile	Сар.	LOS																						
A1A/Blue Hero	n Blvd S of Harbor Dr	WB	895	U-PA	4	3.0	1,770	С																						
	N of Harbor Dr	NB	597	U-MA	2	1.5	1,960	В																						
Lake Dr	S of Blue Heron Blvd	SB	230	U-COLL	2	0.5	792	В																						

Source: FDOT 2009 LOS Manual

Palm Beach County Traffic Div - 2009 Peak Season Counts Palm Beach County LRTP 2030, Palm Beach County MPO

Walter H. Keller, Inc.

To Blue Heron Blvd/ SR A1A To Blue Heron Blvd/ SR A1A PARK AVE BAMBOO RD • ATLANTIC. ATLANTIC OCEAN SANDALLN NTRACOASTAL WATERWAY BLOSSOM LN . CASCADE LN Palm Beach Shores Beach, Pavilion, Beach Access & Parking (50 Spaces) EDWARDS LN • Sailfish Marina TACOMALN 0 Docks, Attraction & Water Taxi CLAREMONTIN • BRAVADO LN LINDALN Beach Access Inlet Park LAKE WORTH INLET Legend - Collector Local Street Palm Tran Route 30 Sidewalk All-way Stop Traffic Circle Bus Stop 50' RAW - All Collectors, Atlantic Ave & Bamboo Rd 40' RAW - All Other Streets Source: Town of Palm Beach Shores Palm Beach County GIS Data Walter H. Keller, Inc. Consulting Engineers & Planners Coral Springs • Sewall's Point

Figure 5 - 2020 Future Transportation Plan Map

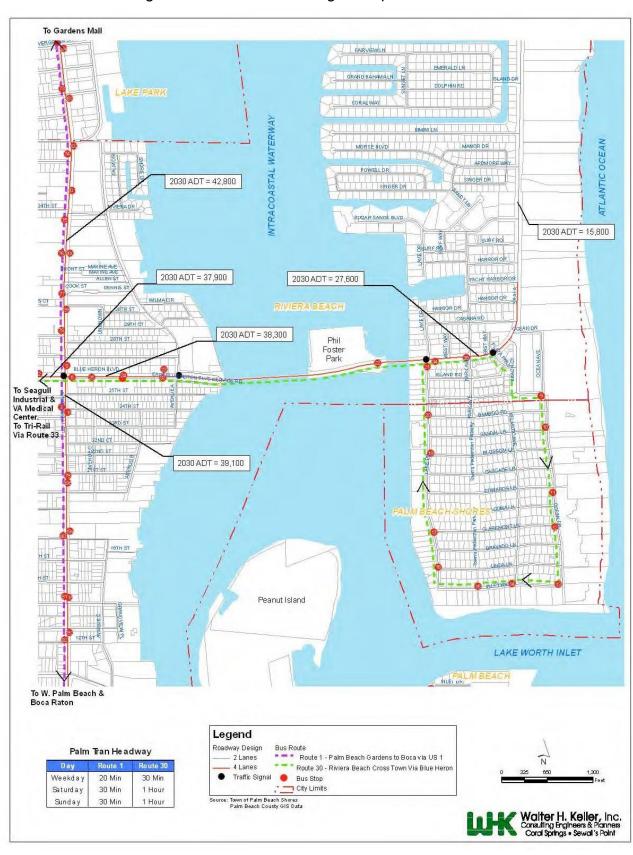


Figure 6 – 2035 Surrounding Transportation Facilities

Greenhouse Gas Emissions

According to the "Ecological Impacts of Climate Change" by the National Academy of Sciences (NAS), the world's climate is changing, and it will continue to change throughout the 21st century and beyond. Rising temperatures, new precipitation patterns, and other changes are already affecting many aspects of human society and the natural world. A relatively rapid increase in temperature has been documented during the past century, both at Earth's surface and in the oceans. The average surface temperature for Earth as a whole has risen some 1.3° Fahrenheit since 1850, the starting point for a global network of thermometers. If emission rates for greenhouse gases (which trap heat inside Earth's atmosphere) continue on their current track, models indicate that the globe will be 4.3 to 11.5°F warmer by 2100 than it was in 1990.

The greenhouse effect is a natural phenomenon that is essential to keeping the Earth's surface warm. Like a greenhouse window, greenhouse gases (GHG) allow sunlight to enter and then prevent heat from leaving the atmosphere. Water vapor (H2O) is the most important greenhouse gas, followed by carbon dioxide (CO2), methane (CH4), nitrous oxide (N2O), halocarbons and ozone (O3). Human activities, primarily burning fossil fuels, are increasing the concentrations of these gases, amplifying the natural greenhouse effect.

The warmer temperatures not only cause glaciers and land ice to melt (adding more volume to oceans) but also cause seawater to expand in volume as it warms. The global average sea level rose by just under .07 inches per year during the 20th century, but that number has risen to .12 inches per year since the early 1990s. Under a "business-as- usual" greenhouse gas emissions scenario, models indicate that sea levels could rise 2 feet or more by 2100 compared to 1990 levels.

The State of Florida with almost 1,350 miles of shoreline and the associated coastal population concentrations is particularly susceptible to rising sea levels associated with climate change. In response to the climate change threats, Governor Charlie Crist signed

three (3) Executive Orders on July 13, 2007 establishing immediate actions to reduce greenhouse gas emissions within Florida.

Total U.S. GHG emissions in 2008 were approximately 7,503 million metric tons of equivalent carbon dioxide according to the U.S. Energy Information Administration's "Emission of Greenhouse Gases in the United States 2008". The majority of the GHG emissions, approximately 81%, are attributable to energy related carbon dioxide. Of this U.S. energy GHG component, the conversion of energy to produce electricity accounts for about 41% of the end use, emissions from fuel use in transportation is approximately 33% and direct fuel use in homes and business is about 26%.

In 2005, Florida's gross GHG emissions from fossil fuel were also primarily attributable to power generation (electricity) at 42% and to transportation at 36% according to "Florida's Energy & Climate Change Action Plan" released on October 15, 2008. The report also indicates the direct use of fuel in the residential, commercial and industrial (RCI) sectors accounted for 6% of the State's gross GHG emissions. The State's GHG emissions in 2005 were approximately 4.9% of the total U.S. net GHG emissions. The State's population energy usage directly relates to the amount of GHG emissions.

The Governor's Executive Order 127 establishes GHG emission targets for 2017, 2025 and 2050. The 2050 GHG target reduces GHG emissions to 80% of the 1990 level. Improvements in the energy efficiency in new and existing buildings, using renewable resources and low-GHG energy sources to replace fossil fuels for producing electricity and heat and increasing distributed electricity generation based on combined heat and power are ways to reduce the electric GHG emissions. For the transportation sector, improvements in vehicle fuel efficiency, reducing the amount of single occupant vehicles, the use of low-GHG emission fuels and the reduction of total vehicle miles of travel can provide significant reductions in transportation GHG emissions.

The Town was awarded a State Energy Conservation Grant in 2010. The Grant will enable the Town to retrofit and upgrade existing Town buildings to be more energy

efficient.

Future GHG emissions can also be reduced in the Future Land Use Element by:

- Encouraging compact urban development and mixed use development;
- Requiring Smart Growth principals and or LEED Type certifications of new development;
- Encouraging pedestrian-friendly development and urban infill development; and,
- Encouraging design standards that support and improve connectivity of travel modes.

Factors where the Transportation Element can reduce future GHG emissions include:

- Providing modal alternatives to the single occupant vehicle such as bus and upgraded transit services, car pooling, van pooling, bicycle facilities and pedestrian facilities;
- Using travel demand management strategies to reduce vehicle miles of travel;
- Incorporating transportation system management strategies to reduce congestion and improve traffic flow; and,
- Improving traffic operations using various techniques such as traffic signal coordination, incident management systems and intersection improvements (turn lanes, roundabouts, etc.).

The Housing Element can reduce future GHG emissions by including:

- Energy efficiencies in the design and construction of new housing; and,
- Using renewable energy resources in new and existing housing.

The Conservation Element can reduce future GHG emissions by including:

- Analysis of the factors that affect energy conservation for existing, proposed and future land use patterns; and,
- Analysis of natural resource factors that affect energy conservation for undeveloped, rural, agriculture and green infrastructure.

Water Supply Facilities Work Plan

Introduction

The Town of Palm Beach Shores Water Supply Facilities Work Plan (WSFWP) identifies the water supply sources and facilities needed to serve existing and new development within the Town. Chapter 163, Part II, F.S., requires local governments to prepare and adopt Work Plans into their comprehensive plans within 18 months after the water management district approves a regional water supply plan or its update. The Lower East Coast Water Supply Plan Update was approved by the South Florida Water Management District on February 15, 2007. Therefore, the deadline for local governments within the Lower East Coast jurisdiction to amend their comprehensive plans to adopt a Work Plan is August 15, 2008.

Residents of the Town of Palm Beach Shores obtain their water directly from the City of Riviera Beach, which is responsible for ensuring that enough capacity is available for existing and future customers.

The Town of Palm Beach Shores Water Supply Facilities Work Plan (hereinafter the Work Plan) will reference the initiatives already identified in each City's 10 year Water Supply Facilities Work Plan since the Town is a retail buyer. According to state guidelines, the Work Plan and the comprehensive plan amendment must address the development of traditional and alternative water supplies, bulk sales agreements and conservation and reuse programs that are necessary to serve existing and new development for at least a 10-year planning period. The Town of Palm Beach Shores Work Plan will have the same planning time schedule as the Riviera Beach's 10 year Work Plan.

The Town's Work Plan is divided into the following sections:

- Introduction;
- Statutory Basis
- Background Information
- Data and Analysis
- Work Plan Projects/Capital Improvement Element/Schedule
- Goals, Objectives, Policies

The major portion of the Town's Work Plan is provided in the Town's Support Document of the Comprehensive Plan as a sub element in the Infrastructure Element. The Goals, Objectives and Policies, however, are incorporated in the adopted portion of the Comprehensive Plan.

Statutory Basis

History

The Florida Legislature enacted bills in the 2002, 2004, and 2005 sessions to address the state's water supply needs. These bills, especially Senate Bills 360 and 444 (2005 legislative session), significantly changed Chapter 163 and 373 Florida Statutes (F.S.) by strengthening the statutory links between the regional water supply plans prepared by the water management districts and the comprehensive plans prepared by local governments. In addition, these bills established the basis for improving coordination between the local land use planning and water supply planning.

Requirements

The following highlights the statutory requirements:

Coordinate appropriate aspects of its comprehensive plan with the appropriate water management district's regional water supply plan, [163.3177(4)(a), F.S.]

- Ensure that its future land use plan is based upon availability of adequate water supplies and public facilities and services, [s.163.3177(6)(a), F.S., effective July 1, 2005.] Data and analysis demonstrating that adequate water supplies and associated public facilities will be available to meet projected growth demands must accompany all proposed Future Land Use Map amendments submitted to the Department for review. The submitted package must also include an amendment to the Capital Improvements Element, if necessary, to demonstrate that adequate public facilities will be available to serve the proposed Future Land Use Map modification.
- Ensure that adequate water supplies and facilities area available to serve new development no later than the date on which the local government anticipates

issuing a certificate of occupancy and consult with the applicable water supplier prior to approving building permit, to determine whether adequate water supplies will be available to serve the development by the anticipated issuance date of the certificate of occupancy. [s.163.3180(2)(a), F.S., effective July 1, 2005.] This "water supply concurrency" is now in effect, and local governments should be complying with the requirement for all new development proposals. In addition, local governments should update their comprehensive plans and land development regulations as soon as possible to address these statutory requirements. The latest point at which the comprehensive plan must be revised to reflect the concurrency requirements is at the time the local government adopts plan amendments to implement the recommendations of the Evaluation and Appraisal Report (EAR).

- Revise the Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater Aquifer Recharge Element (the "Infrastructure Element"), within 18 months after the water management district approves an updated regional water supply plan, to:
 - A. Identify and incorporate the alternative water supply project(s) selected by the local government from projects identified in the updated regional water supply plan, or the alternative project proposed by the local government under s. 373.0361(7), F.S. [s. 163.3177(6)(c), F.S.];
 - B. Identify the traditional and alternative water supply projects, bulk sales agreements, and the conservation and reuse programs necessary to meet current and future water use demands within the local government's jurisdiction [s. 163.3177(6)(c), F.S.]; and
 - C. Include a water supply facilities work plan for at least a 10-year planning period for constructing the public, private, and regional water supply facilities identified in the element as necessary to serve existing and new development. [s. 163.3177(6)(c), F.S.] Amendments to incorporate the water supply facilities work plan into the comprehensive plan are exempt from the twice-a-year amendment limitation. [s. 163.3177(6)(c), F.S.]

- Revise the Five-Year Schedule of Capital Improvements to include any water supply, reuse, and conservation projects and programs to be implemented during the five-year period.
- To the extent necessary to maintain internal consistency after making changes described in Paragraph 1 through 5, revise the Conservation Element to assess projected water needs and sources for at least a 10-year planning period, considering the appropriate regional water supply plan, the applicable District Water Management Plan, as well as applicable consumptive use permit(s). [s.163.3177(6)(d), F.S.]

If the established planning period of a comprehensive plan is greater than ten years, the plan must address the water supply sources necessary to meet and achieve the existing and projected water use demand for established planning period, considering the appropriate regional water supply plan. [s.163.3167(13), F.S.]

- To the extent necessary to maintain internal consistency after making changes described in Paragraphs 1 through 5 above, revise the Intergovernmental Coordination Element to ensure coordination of the comprehensive plan with applicable regional water supply plans and regional water supply authorities' plans. [s.163.3177(6)(h)1., F.S.]
- Address in the EAR, the extent to which the local government has implemented the 10-year water supply facilities work plan, including the development of alternative water supplies, and determine whether the identified alternative water supply projects, traditional water supply projects, bulk sales agreements, and conservation and reuse programs are meeting local water use demands. [s.163.3191(2)(1), F.S.]

Overview

The Town of Palm Beach Shores is located in Palm Beach County to the north of Palm Beach. More specifically, it is located on the southern tip of Singer Island, south of the City of Riviera Beach. The Port of Palm Beach is located across the Intracoastal Waterway (Lake Worth) to the west in Riviera Beach. To the south, across the Lake Worth Atlantic Ocean Inlet, is the Town of Palm Beach. The Ocean forms the eastern boundary i.e. the Town is on a barrier island. Figure 1, provided previously, illustrates the Town's location in Palm Beach County and adjacent municipalities.

The Town is 189.5 acres in size and is totally built out. The development pattern is entirely residential (single family and multi-family) and hotel/motel with the normal accessory uses thereto, including restaurants and marinas. There are about 1,450 dwelling units with a majority of them occupied by permanent residents compared to seasonal occupancy. The principal development project since the 1990 Comprehensive Plan preparation is the 334 unit Marriott time-share complex on the southeastern ocean-front. Town park facilities are located on the ocean beach, the Inlet and the north-south pedestrian "spine". Figure 2, provided previously, illustrates the Town location and street orientation in detail.

Relevant Regional Issues

As the state agency responsible for water supply in the Lower East Coast planning area, the South Florida Water Management District (SFWMD) plays a pivotal role in resource protection, through criteria used for Consumptive Use Permitting. As pressure increased on the Everglades ecosystem resource, the Governing Board initiated rule making to limit increased allocations dependent on the Everglades system. As a result, the Regional Water Availability Rule was adopted by the Governing Board on February 15, 2007 as part of the SFWMD's Consumptive Use Permit Program. This reduced reliance on the regional system for future water supply needs, mandates the development of alternative water supplies, and increasing conservation and reuse.

Data and Analysis

Population Information

The Town's existing and future population figures from the Evaluation and Appraisal Report adopted in 2006 have been updated. Resident population is expected to increase to 1,420 in 2010 and 1,480 in 2020 per Palm Beach County 2009 population estimates. Because the Town is essentially built-out, future population growth will be minimal without land use plan amendments.

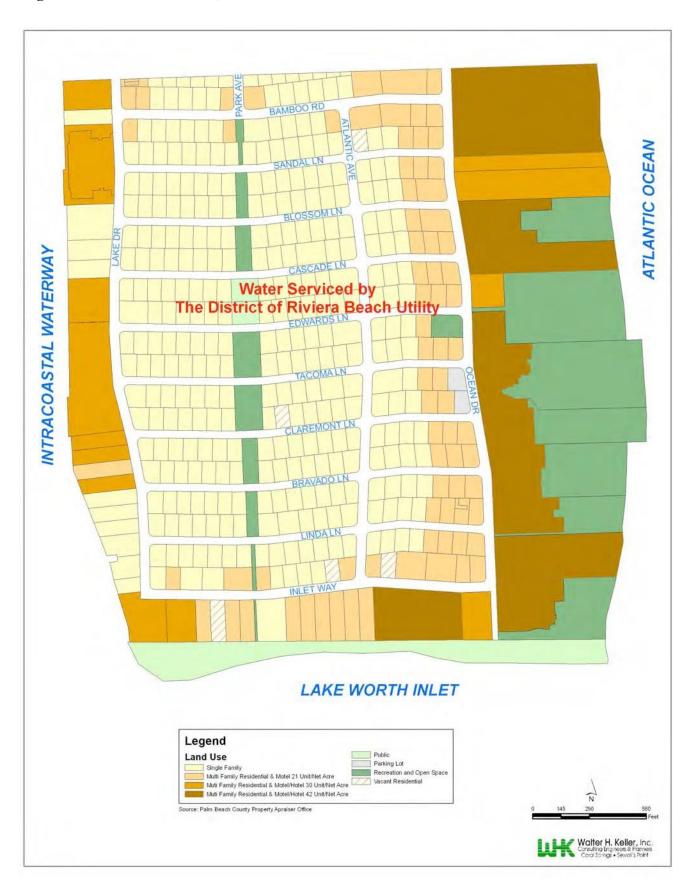
Map of Current and Future Areas Served

The Town does not provide water but purchases water as a retail customer. The Town's water provider is the City Riviera Beach. A map depicting the Town boundaries is provided in Figure 7. Figure 7 also indicates the generalized land uses in the Town.

Potable Water Level of Service Standard

The Level of Service Standard for potable water consumption according to the Town's Comprehensive Plan is 177 gallons per day per capita (gpdpc). Information from the Lower East Coast Water Supply Facility Work Plan 2005-2006 Update indicate the 2005 average LOS for Riviera Beach was approximately 206 gpdpc. The City of Riviera Beach's Comprehensive Plan utilizes a LOS for potable water of 177 gpcpd. This LOS is also incorporated into the City's Concurrency Management System and will be utilized by the Town for future projections. The Town will coordinate with the City of Riviera Beach on the City's LOS and revise the Town's LOS when new information is available.

Figure 7 – Town Boundaries, Water Service Providers & Generalized Land Use



Population and Potable Water Demand Projections by Each Local Government or Utility

Table 12 below, provides information on population and water demand for the Town.

Table 12 – Population & Water Supply Demands (Revised)

	Population Projections			Population Projections Water Supply Demand (MGD)				
Utility Service Area	2005	2010	2020	2005	2010	2020		
Riviera Beach (TSA) Riviera Beach (PBS Portion)	36,030 1,269	39,897 1,450	43,544 1,480	7.42 0.26	7.06 0.26	7.71 0.26		

Source: Walter H. Keller, Inc.

2007 Update - LEC Water Supply Plan - SFWMD

2005 LOS based on LEC 2007 Update

2010 & 2020 LOS based on 177 gpgpd (Riviera Beach Comprehensive Plan LOS)

Notes: MGD - Million Gallons per Day

Water Supply Provided by the Town of Palm Beach Shores

As noted previously, the Town does not provide water but purchases water as a retail customer. The Town's water provider is the City of Riviera Beach.

Water Supply Provided by the City of Riviera Beach

The City of Riviera Beach's preliminary WSFWP (dated July 22, 2008) was utilized to provide general information on the Water Supply System. The City of Riviera Beach provides water service to the City of Riviera Beach, the Town of Palm Beach Shores and the Gramercy Park area west of the City. The total service area (TSA) for the City is approximately 9.5 square miles. The area west of the City is bounded by Military Trail on the east, 45th Street on the south, the Florida Turnpike on the west and Northern Palm Beach Water Control District Canal No. EPB-10.

The City's water treatment plant is located north of Blue Heron Boulevard and east of the Florida East Coast Railroad. The water treatment plant includes an air stripping system; three (3) upflow softener-clarifier units, sixteen (16) gravity filters, five (5) high service pumps and two (2) transfer pumps. The plant has a permitted capacity of 17.5 MGD. The City's water treatment plant is in good condition. The expected life of the facilities is indefinite with continued maintenance. The current level of service provided is more than adequate.

Currently, the City operates twenty-seven (27) wells. The eastern well field is located in the vicinity of the water treatment plan and comprises of 16 wells. An additional eleven (11) wells are located at the western well field, which is located in the Military Trail, 45th Street and Park Avenue area. There are no other wellfields within the City and future wellfields are not planned. Untreated raw water is transmitted to the water treatment plant through an 8.5 mile network of 6 inch and 30 inch water mains. The City has approximately 4.3 MGD of storage facilities including a 1 MGD facility on north Singer Island.

The City's Consumptive Water Use Permit (50-00460) limits current water withdrawals to 14.26 MGD per day on an average annual basis. Projections for demand show that the existing water treatment facilities should be adequate to serve the existing service area including anticipated growth, at least through 2020.

The City is responsible for the water distribution system maintenance, including the water distribution lines within the Town of Palm Beach Shores. The Town's water users are individually billed directly by the City, the same as City residents. In 2005, the Town's water demand represented approximately 3.5 percent of the City's demand. Because the Town is essentially built-out, the 2020 Town water demand is projected to be approximately 3.4 percent of the City's demand.

Conservation

The City of Riviera Beach is working with the City of West Palm Beach to address and enforce violations associated with the East Central Region Water Reclamation Facility's industrial pre-treatment program. At the present time the City of Riviera has committed all of its effluent as reuse towards the FPL facility at 20 Mile Bend.

The Town will incorporate additional conservation provisions in the land development regulations. The Town will coordinate future water conservation efforts with the City of Riviera Beach and SFWMD to ensure that proper techniques are applied. In addition, the Town will continue to support and expand existing goals, objectives and policies in the comprehensive plan that promotes water conservation in a cost-effective and

environmentally sensitive manner. The Town will continue to actively support its water service provider and the SFWMD in the implementation of new regulations or programs that are designed to conserve water during the dry season.

Regional and County-wide Issues

The water reuse effort in the state is primarily led by utilities, local governments, the water management districts and state agencies. The intent of their efforts is to implement water reuse programs that increase the volume of reclaimed water used and promotes public acceptance of reclaimed water. In addition to the public and private efforts, there are two sections of the Florida Statutes (Secs.403.064(1) and 373.250(1) F.S.) that promote water reuse as a formal state objective. "These sections further conclude that water reuse programs designed and operated in compliance with Florida's rules governing reuse are deemed protective of public health and environmental quality." In addition, Section 403.064(1), F.S., concludes, "reuse is a critical component of meeting the state's existing and future water supply needs while sustaining natural systems."

The Town of Palm Beach Shores is in full support of the water reuse initiatives under consideration by the SFWMD and the City of Riviera Beach. While the availability of reuse water is not expected in the time horizon of the Town's Water Supply Facility Work Plan, the Town will consider reuse implementation at Town facilities when reuse water is available.

Capital Improvements

As noted previously, the Town does not provide water service but purchases water on a retail basis. According to the Riviera Beach 2010 Comprehensive Plan, the City will provide a Water Supply Plan including Utility Capital Plan.

Capital Improvement Element

The Town's major source of revenue continues to be ad valorem taxes where approximately 75% of the Town's revenue is derived. Franchise taxes and intergovernmental revenue also provide approximately 12% of the Town's funding. Table 13 below summarizes the funding for FY 2009-2010. Historic revenue for the last 5 years is provided in Table 14. Note, some categories have been grouped to facilitate the table.

Table 13 – Population & Water Supply Demands (New)

Category	Revenue	% of Total
Total Ad Valorem Taxes	\$2,950,000	78.1%
Local Option Gas Taxes	\$36,501	1.0%
Franchise and Utility Taxes	\$251,963	6.7%
Licenses and Permits	\$74,250	2.0%
Intergovernmental Revenue	\$148,997	3.9%
Charges for Services	\$82,320	2.2%
Fines and Forfeitures	\$10,300	0.3%
Interest Earned	\$45,900	1.2%
Special Assessments	\$15,600	0.4%
Miscellaneous Revenue	\$4,000	0.1%
Other Financing Sources		0.0%
Fund Balances/Reserves	\$155,000	4.1%
Total Estimated Revenues & Balances	\$3,774,831	100.0%

Source: Town of Palm Beach Shores, 2009-2010 Adopted Budget

Major expenditures of the Town continue to be law enforcement, public works (including roads, parks, community center and other) and EMS (including fire and public safety). Table 15 provides information on expenditures for the last 5 years.

The Town has updated many of the Town's park facilities and the community facility in recent years and needed capital improvements over the next 5 years are the Town's roadways. The Town has re-allocated existing funds into the roadway improvements. It is expected the roadway improvements will be completed over the next 3 years. The Town will also be implementing energy conservation upgrades at Town buildings as part of a State Energy Conservation Grant to be completed in 2011. Table 15 identifies the Town's 5 Year Capital Improvement Program.

Table 14 – Population & Water Supply Demands (New)

Fiscal Year	Ad Val Taxe		Franchise & U Taxes	Franchise & Utilities Local Option Gas Taxes Taxes		Impact Fees		
Ending		% of		% of		% of		% of
September	Revenue	Total	Revenue	Total	Revenue	Total	Revenue	Total
2010	• • • • • • • •	5 0.40/	251.062	c =0.	26.501	1.00/		0.00/
2010	2,950,000	78.1%	251,963	6.7%	36,501	1.0%		0.0%
2009 2008	3,366,600	82.7% 81.4%	282,329	6.9% 6.8%	40,667 44,480	1.0% 1.0%	22 200	0.0% 0.8%
2008	3,567,200 4,011,900	69.9%	296,374 248,132	4.3%	45,310	0.8%	33,200	0.8%
	, ,		/		,		40,000	
2006	3,018,755	60.0%	215,026	4.3%	42,671	0.8%	40,000	0.8%
Average	3,382,891	73.5%	258,765	5.6%	41,926	0.9%	36,600	0.8%
1								
Fiscal	Intergover		Misc. Reven		Licenses &		Fines/Forfe	
Year	Rever		Other Financing		Fee		Other Charge	
Ending		% of		% of		% of		% of
September	Revenue	Total	Revenue	Total	Revenue	Total	Revenue	Total
2010	140.007	2.00/	10.600	0.50/	74.250	2.00/	02 (20	2.50/
2010	148,997	3.9%	19,600	0.5%	74,250	2.0%	92,620	2.5%
2009	165,213	4.1%	19,200	0.5%	87,300	2.1%	59,750	1.5%
2008 2007	171,646 523,298	3.9% 9.1%	25,120	0.6% 1.3%	68,430 218,950	1.6% 3.8%	58,100 55,100	1.3% 1.0%
	,		77,450		,			
2006	525,320	10.4%	175,100	3.5%	116,300	2.3%	46,800	0.9%
Average	306,895	6.7%	63,294	1.4%	113,046	2.5%	62,474	1.4%
•								
Fiscal	Interest		Fund Balar					
Year	Revenue		Reserve				Γotal	
Ending	_	% of	_	% of			early early	
September	Revenue	Total	Revenue	Total		Re	evenue	
2010	45,900	1.2%	155 000	4.1%		2.7	74 021	
2010	45,900	1.2%	155,000	0.0%			74,831	
2009	72,500	1.7%	46,009	1.0%				
2008	53,500	0.9%	505,159	8.8%				
2007	23,020	0.5%	829,847	16.5%	- , ,			
2000	23,020	0.570	027,047	10.570		5,0	32,037	
Average	48,784	1.1%	384,004	8.3%	4,599,917			
C T	CD 1 D	1 01	es Adonted Bude	. 2006	2010			

Source: Town of Palm Beach Shores, Adopted Budget 2006 - 2010 Notes: * - Special Assessments are included in Year 2009 & 2010.

Table 15 – Population & Water Supply Demands (New)

Fiscal Year	Law Enfo	rcement	EMS, & Public		Building of Enforce	& Code ement	Administi Legisl	
Ending September	Revenue	% of Total	Revenue	% of Total	Revenue	% of Total	Revenue	% of Total
2010 2009 2008 2007 2006 Average	1,160,558 1,330,601 1,327,108 1,374,733 1,208,809 1,280,362	30.7% 32.7% 30.3% 24.0% 24.0%	790,975 725,662 801,791 815,438 790,849 784,943	21.0% 17.8% 18.3% 14.2% 15.7%	118250 124,260 126,141 140,711 108,231 123,519	3.1% 3.1% 2.9% 2.5% 2.2%	455611 451,357 463,886 446,035 420,930 447,564	12.1% 11.1% 10.6% 7.8% 8.4% 9.7%
Fiscal Year Ending September	Public Wor Parks & Revenue		Debt Ser Conting		Solid W Sewer S Revenue		Tot Yea Expend	rly
2010 2009 2008 2007 2006 Average	688,334 735,566 907,500 2,544,578 2,080,835 1,391,363	18.2% 18.1% 20.7% 44.3% 41.3%	362,503 479,913 608,529 288,608 304,578 408,826	9.6% 11.8% 13.9% 5.0% 6.1% 8.9%	198,600 222,700 148,105 128,696 118,607 163,342	5.3% 5.5% 3.4% 2.2% 2.4%	3,774, 4,070, 4,383, 5,738, 5,032, 4,599,	831 059 060 799 839

Source: Town of Palm Beach Shores, Adopted Budget 2006 - 2010 Notes: * - Also includes: Legal Counsel, Comprehensive Plan, Beach, Community Center and Risk Management.

IV. MAP SERIES

The Comprehensive Plan of the Town of Palm Beach Shores includes the following maps:

- ► Figure 8 2020 Future Land Use Map
- Figure 9 –Soils Map; and,
- Figure 10 –Flood Map.

While the Town is adjacent to the Atlantic Ocean and shoreline beach area, the Lake Worth Inlet and the Intracoastal Waterway, there are no wildlife habitats within the Town. The Coastal High Hazard Area (CHHA) is included on the Future Land Use Map.

ATLANTIC OCEAN INTRACOASTAL WATERWAY alm Beach Shores Private Beach, ilion, Beach Access & arking (50 Spaces) Inlet Park LAKE WORTH INLET Legend Future Land Use Storm Tide Zones
Single Farrity Residential - 5 Units/Net Acre Multi-Farrity Residential and Motel - 42 Units/Net Acre Area within Category I
Multi-Farrity Residential and Motel - 30 Units/Net Acre Recreation & Open Space Source: Town of Pulm Beach Shures Treasure Coast from Tide Atlas Vol. VII-10 Book 3 Paim Beach County, Page 44 (2010)

Figure 8 – 2023 Future Land Use Map (Revised)

Walter H. Keller, Inc. Consuling Engineers & Planners Coral Springs • Sewall's Point

Figure 9 –Soils Map

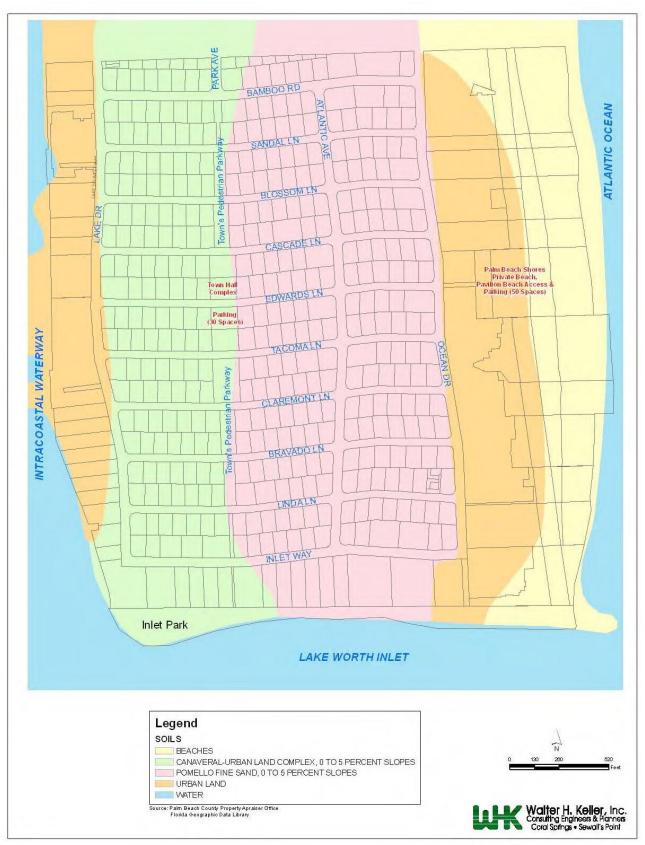
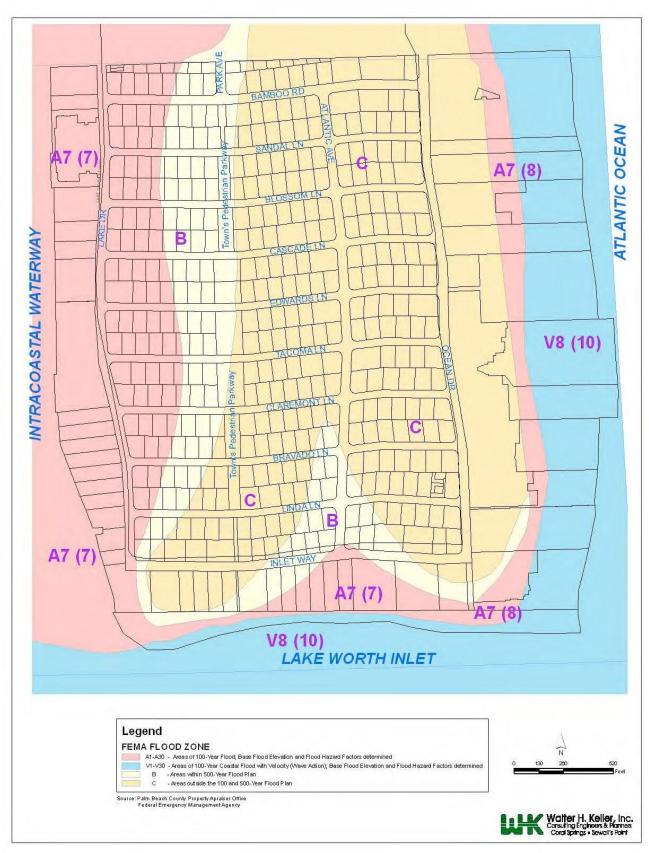


Figure 10 -Flood Map



V. CAPITAL IMPROVEMENT IMPLEMENTATION

Five-Year Schedule of Capital Improvements

Table 16 shows the projects planned for implementation during the 2011 - 2015 period together with estimated costs and revenue sources.

Table 16 – 5 Year Capital Improvement Program (New)

Town of Palm Beach Shores Type of Improvement	Date (FY)	Capital Cost (1,000)	Funding Source	
Energy Cons Bldg Upgrades Resurface & Upgrade Town Roads Resurface & Upgrade Town Roads Resurface & Upgrade Town Roads	2011 2011 2012 2013	250 150 200 150	State Grant/Town Town Town Town	
5 Yr Capital Improvement Total 750				

Source: Walter H. Keller, Inc.

Programs

For purposes of monitoring and evaluation, the principal programs needed to implement this Element are as follows; all are outlined in more detail in the Element:

- 1. Begin the annual capital programming and budgeting process including development of project selection criteria.
- 2. Conduct engineering or other studies to pinpoint-the cost and timing of the other potential deficiencies.
- 3. Make appropriate amendments to the development code to assure conformance to the "concurrency" requirements relative to development orders, levels of service and public facility timing.

VI. MONITORING, UPDATING AND EVALUATION PROCEDURES

1. Citizen Participation:

In conjunction with the plan amendment cycles, the Planning and Zoning Board shall annually conduct a public workshop on the Comprehensive Plan. A status report shall be provided by the staff and then citizen comment shall be solicited. This meeting shall be publicized by a legal notice in the newspaper plus efforts to have a news story/announcement. The Board will then submit a report on the status of the Plan, to the Town Manager and Town Commission. This report may be accompanied by recommended amendments, using the normal amendment process.

2. Data and Objectives Update:

As a part of the annual workshop, pertinent measurable objectives will be the subject of review and comment by the persons preparing the status report. In addition, the Town will review appropriate Palm Beach County publications and the U.S. Census data, as they become available; pertinent data shall be included in the report.

3. Seven Year Review:

The Town Manager shall designate the person responsible for preparation of the 7-year Evaluation and Appraisal Report in conformance with statutory requirements and with special emphasis on the success of achieving the goals, objectives and policies. The report will pinpoint obstacles to plan implementation.

4. Revised Objectives and Policies:

The Town staff prepares draft amendments to the goals, objectives and policies based upon the above, focusing on the appropriate period. The citizen participation procedures used in preparing the 1988 Plan (plus any future modifications there to) shall be used in preparing recommendations for amendments to the 1988 Comprehensive Plan.

5. Annual Update of Capital Improvements Element:

The Town should annually update the capital improvements element as required by state law and the policies of this comprehensive plan.

ORDINANCE NO. 0-7-23

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A – ZONING ORDINANCE., SECTION IX – WALLS, FENCES AND HEDGES. AT PF. 9.2. – LIMITATIONS. TO ESTABLISH A MAXIMUM RETAINING WALL HEIGHT AND REVISE THE POINT OF MEASUREMENT FOR MEASURING FENCES WHERE UNEVEN GRADES EXIST AT THE COMMON PROPERTY LINE; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Code does not adequately contemplate recent updates to the Federal Emergency Management Agency's ("FEMA's") requirements for finished floor elevations and how this impacts the grade elevation of a property in relation to the adjacent parcels; and

WHEREAS, this increase in required grade elevation and finished floor elevation of a structure, particularly on those parcels located in the AE Flood Zone, creates the potential for mismatched grades at the common property line between parcels within the Town; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores believes these amendments to the Town's Code are in the best interest of the health, safety and welfare of the Town, its citizens, and all those doing business with the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

<u>Section 1:</u> Appendix A. – Zoning Ordinance of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section IX. Walls, Fences and Hedges., Pf. 9.2. Limitations. to establish a maximum retaining wall height and revise the point of measurement for measuring fences where uneven grades exist at the common property line; providing that Pf. 9.2. shall hereafter read as follows:

Pf. 9.2. - Limitations

(a) *Generally*. Unless otherwise provided herein, walls, fences and hedges shall conform to the following general requirements.

- 1. Walls and fences may be placed on private property as near the lot lines of the property as can be reasonably accommodated.
 - a. When located behind the front building line (also known as the front setback), walls and fences may be a maximum of six (6) feet in height measured from the grade.

[Subsections (b) through (d) to remain in full force as adopted.] [Subsection (2) to remain in full force as adopted.]

3. Inconsistent grades. If the grade elevation at the lot line of the abutting lot-is does not a reasonable match to the grade elevation at which the wall, fence or hedge is to be placed, the height of the wall, fence or hedge shall be measured from the higher lower of the conflicting grade elevations. If a retaining wall is installed at the adjoining lot line it shall be a maximum of three (3) feet in height measured from the lower of the conflicting grade elevations and placed to the rear of the front setback line. Fences or fencing affixed to or atop of or immediately abutting a retaining wall shall be a maximum of six (6) feet in height. If a retaining wall is installed at the adjoining property line, drainage shall be accommodated on-site and shall not discharge to adjacent properties.

Section 2: Each and every other Section of Appendix A. – Zoning Ordinance. shall remain in full force and effect as previously adopted.

Section 3: All ordinances or parts of ordinances in conflict be and the same are hereby repealed.

Section 4: Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

Section 5:	Specific authority is hereby granted to codify this Ordinance.				
Section 6:	This Ordinance shall take effect immediately upon passage.				
FIRST READING this day of March, 2024.					
SECOND A	ND FINAL READING this day of April, 2024.				

TOWN OF PALM BEACH SHORES	j
Alan Fiers, Mayor	

ALLEST:	
Jude Goudreau, Town Clerk	(Seal)
Approved as to form and legal sufficiency.	
Keith Davis, Town Attorney	

ORDINANCE NO. O-7-23

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A – ZONING ORDINANCE., SECTION IX – WALLS, FENCES AND HEDGES. AT PF. 9.2. – LIMITATIONS. TO ESTABLISH A MAXIMUM RETAINING WALL AND FENCE HEIGHT NECESSARY TO SCREEN NEIGHBORING PROPERTIES WHERE UNEVEN GRADES EXIST AT THE COMMON PROPERTY LINE; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Code does not adequately contemplate recent updates to the Federal Emergency Management Agency's ("FEMA's") requirements for finished floor elevations and how this impacts the grade elevation of a property in relation to the adjacent parcels; and

WHEREAS, this increase in required grade elevation and finished floor elevation of a structure, particularly on those parcels located in the AE Flood Zone, creates the potential for mismatched grades at the common property line between parcels within the Town; and

WHEREAS, the creates rear yards and pool decks with differing elevations which leads to line of sight and privacy concerns into the neighboring properties; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores believes these amendments to the Town's Code are in the best interest of the health, safety and welfare of the Town, its citizens, and all those doing business with the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

<u>Section 1:</u> Appendix A. – Zoning Ordinance of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section IX. Walls, Fences and Hedges., Pf. 9.2. Limitations. to establish a maximum retaining wall heights and fence heights necessary to screen neighboring properties where uneven grades exist at common property line; providing that Pf. 9.2. shall hereafter read as follows:

Pf. 9.2. - Limitations

- (a) *Generally*. Unless otherwise provided herein, walls, fences and hedges shall conform to the following general requirements.
 - Walls and fences may be placed on private property as near the lot lines of the property as can be reasonably accommodated.
 - a. When located behind the front building line (also known as the front setback), walls and fences may be a maximum of six (6) feet in height measured from the grade excepted as provided in subpart 3 below.

[Subsections (b) through (d) to remain in full force as adopted.]

[Subsection (2) to remain in full force as adopted.]

- 3. *Inconsistent grades*. If the grade elevation at the lot line of the abutting lot—is does not a reasonable—match to the grade elevation at which the wall, fence or hedge is to be placed, the height of the wall, fence or hedge shall be measured from the lower of the conflicting grade elevations.
 - a. Retaining walls installed at the adjoining lot line shall be a maximum of three (3) feet in height measured from the lower of the conflicting grade elevations and placed to the rear of the front setback line. Retaining walls within the front setback shall be a maximum of two (2) feet in height as measured from the lower of the conflicting grade elevations. A transitional zone shall be provided at a length of 10 feet to allow for the grade change to accommodate the retaining wall height. This transition shall not occur nearer than five (5) feet to the face of the front building facade.
 - b. The exterior side of retaining walls shall be finished with painted stucco or painted cement block in a neutral color to match the subject property's principal structure. Compliance with this requirement shall be considered by the Planning and Zoning Board as part of the Architectural and Aesthetic application review.
 - c. Fences or fencing affixed to or atop of or immediately abutting a retaining wall shall, when measured to include both the retaining wall

- and fence or fencing, have a combined total maximum height of seven (7) feet as measured from the lower of the conflicting grade elevations.
- d. Where an inconsistent grade exists with decking or similar improvement equal to the elevation found at the highest point of the retaining wall, the use of landscaping in the form of hedges or trees shall be used to screen the view into the adjacent property to a minimum height of six (6) feet as measured from the highest elevation.
- e. If a retaining wall is installed at the adjoining property line, drainage shall be accommodated on-site and shall not discharge to adjacent properties.

Section 2: Each and every other Section of Appendix A. – Zoning Ordinance. shall remain in full force and effect as previously adopted.

Section 3: All ordinances or parts of ordinances in conflict be and the same are hereby repealed.

<u>Section 4:</u> Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

Section 5: Specific authority is hereby granted to codify this Ordinance.

Section 6: This Ordinance shall take effect immediately upon passage.

FIRST READING this _	day of Februa	ary, 2024.
SECOND AND FINAL	READING this	day of March, 2024

ATTEST: TOWN OF PALM BEACH SHORES Alan Fiers, Mayor

Jude Goudreau, Town Clerk

(Seal)

Version discussed by Commission at February Workshop, revised and send back to LPA
Approved as to form and legal sufficiency.
Keith Davis, Town Attorney

RESOLUTION NO. R-6-24

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, PROVIDING AN UPDATED AND REVISED COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR SERVICES PROVIDED BY THE TOWN; PROVIDING THAT THE TOWN'S REVISED SCHEDULE OF FEES AND CHARGES SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES AT THE TOWN HALL DURING REGULAR BUSINESS HOURS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Commission of the Town of Palm Beach Shores has previously adopted fees as set forth in the Town's Fee Schedule to be imposed for the various services rendered by the Town for its citizens and for other members of the public; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to adopt various additions and revisions to the Town's Fee Schedule; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to make certain the updated Fee Schedule, including the additions and revisions as set forth therein, is available for inspection such that any member of the public may be aware of the cost of all services provided by the Town of Palm Beach Shores.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AS FOLLOWS:

SECTION 1: The Town Commission of the Town of Palm Beach Shores, Florida, hereby officially adopts the comprehensive revised schedule of fees and charges attached hereto as Exhibit "A" and made a part hereof as if fully set forth herein.

SECTION 2: The updated Fee Schedule, as set forth in Exhibit "A" shall be available at the Town Hall for inspection by the public during normal business hours.

SECTION 3: This Resolution specifically supersedes any and all other fee schedules previously adopted, including but not limited to Resolution R-7-23, adopted December 11, 2023.

SECTION 4: This Resolution shall take effect immediately upon adoption by the Town Commission.

PASSED AND ADOPTED this	day of March 2024.	
ATTEST:	Alan Fiers, Mayor	
ATTEOT.		
Jude Goudreau, Town Clerk	(Seal)	



TYPE OF FEE	AMOL	JNT	
ADMINISTRATIVE FEES			
Certified Copies	\$	5.00	each
Lien Search	\$	25.00	
Lot File Review	\$		free for owners
Meeting with:	•		
Code Official	\$	150.00	per hour
Building Official	\$ \$		per hour
Zoning Official	\$		per hour
Open Records:			
Search/Retrieval	See O	pen Record	Rate Schedule - Exhibit B
Electronic Copies	No ch	arge	if available
Black & White Copies	\$	0.15	per page
Color Copies & Double Sided	\$	0.20	per page
Business Tax Receipt (administrative fees):			
Annual BTR Inspections by Code Officer - residential	\$	50.00	
Annual BTR Inspections by Code Officer - commercial	\$	100.00	includes timeshares
Re-Inspections	\$	50.00	
Transfer (to new owner)		10%	of BTR
			max \$25; min \$3; per F.S. Sec 205.033(2)
Transfer (to new location)		10%	of BTR
			max \$25; min \$3; per F.S. Sec 205.033(3)
Transfer (to new name)	\$	15.00	
Duplicate	\$	15.00	
Annual Fire Inspection Fee			
Residential	\$	50.00	
Commercial		Per Hour	includes timeshares
Re-Inspections - residential	\$	50.00	
Re-Inspections - commercial	90.00	Per Hour	includes timeshares
Solicitor Fees for all commercial activity			
(See Sec. 18-42 of the Town Code of Ordinances)			
Annual Fee	\$	300.00	
Monthly Fee, 30 day (minimum required)	\$	50.00	
For Sale or For Rent Signs	\$	55.00	per sign
Garage Sale Sign deposit (refundable)	\$	40.00	per sign
Garage Sale Permit	\$	15.00	



TYPE OF FEE	AMO	TNUC	
Beach Parking Permit:			
Resident (annual)	\$	10.00	
Guest Pass or Hotel/Motel	\$	10.00	
Non-Resident (annual; limited to # of permits	\$	350.00	
issued per year – set by Town Commission)			
Special Event Permit (Town Beach or on any Town Propert	y)		
Timely Application	\$	50.00	
Untimely Application	\$	150.00	
No Special Event Permit on Beach or any Town Property	\$	500.00	Fine
Community Center Rental			
RESIDENT RENTAL			
First Floor of Community Center			
Security Deposit	\$	50.00	Refundable
Rental Fee (10 Hours) includes sales tax 7%	\$	53.50	
Additional Hours - includes sales tax 7%	\$	53.50	per hour
Grill - includes sales tax 7%	\$	26.75	
Kitchen - includes sales tax 7%	\$	26.75	
Cleaning Fee (non refundable)	\$	175.00	Non refunable
Special Permit (over 50 guests)	\$	50.00	
Second Floor Community Center			
Security Deposit	\$	500.00	Refundable
Rental Fee (10 Hours) includes sales tax 7%	\$	428.00	
Additional Hours - includes sales tax 7%	\$	107.00	per hour
Cleaning Fee (non refundable)	\$	255.00	Non Refundable
Special Permit (over 50 guests)	\$	50.00	
Approved Service Provider (FOR NON-RESIDENT RENTAL)			
Security Deposit	\$	2,000.00	Held while approved service provider
First Floor - Rental Fee (10 Hours)	\$	250.00	
Second Floor - Rental Fee (10 Hours)	\$	2,100.00	
Additional Hours	\$	150.00	per hour
Special Permit (over 50 guests)	\$	50.00	
Underground Utility Waiver Application	\$	50.00	
Unauthorized Sewer Connection; Per Incident	\$	500.00	
(See Town Code of Ordinances, Sec. 74-131)			



TYPE OF FEE	AMO	UNT	
Sewer System Maintenance Rates			
(See Town Code of Ordinances, Sec. 74-131)			
Single unit / vacant single unit lot accounts	\$	32.00	35.2
Multiple units w/ facilities for meal preparation	\$	26.00	28.82
Multiple units w/o facilities for meal preparation	\$	23.58	25.94
Each seat in restraurant/lounge/bar	\$	3.93	4.32
Each marina boat slip	\$	2.62	2.88
Proportionate Fair-Share Program Application	\$	50.00	
Special Meetings/Hearings	\$	150.00 plus advertising costs	



TYPE OF FEE	AM	IOUNT	
LAW ENFORCEMENT			
Parking Penalties:			
Obstructing Traffic	\$	35.00	
Parallel parking within 10 ft. of fire hydrant	\$	60.00	
Parking on any street or right-of-way, including the "10-			
foot strip"	\$	35.00	
Double-parking	\$	35.00	
Parking in prohibited area posted with a "No Parking"			
sign	\$	35.00	
Parallel parking w/in 15 ft. of a "STOP" sign	\$	45.00	
Blocking driveway, public or private	\$	45.00	
Parking on private property w/out permission	\$	45.00	
Parking at beach parking lot w/out permit	\$	60.00	
Parking at beach parking lot with expired permit	\$	35.00	
Parking in handicapped parking space w/o permit	\$	260.00	
Parking in fire lane or zone	\$	85.00	
Parking in any manner as to block any portion of			
a sidewalk and/or bicycle path or cross walk	\$	35.00	
Parking outside of designated lines at beach or Town	•		
Hall parking lots	\$	35.00	
	·		
Other Penalties			
Littering	\$	200.00	
Animals (Chapter 10) Violations:			
First violation	wri	tten or verbal	warning citation
Second violation	\$	100.00	
Subsequent violations	\$	200.00	each
Illegal use of bicycles, roller-skates, rollerblades,			
skateboards, quadricycles, electric vehicles of any kind	\$	25.00	
EMEDICALLY TO A NICHORT SERVICE EEES			
EMERGENCY TRANSPORT SERVICE FEES Basic Life Support (BLS)	Ċ	750.00	
Advanced Life Support (ALS) 1	\$ \$	800.00	
ALS 2	\$ \$	1,000.00	
Mileage	\$	14.00/mile	
Immobilization	\$	50.00	



TYPE OF FEE	AMO	UNT
PLANNING AND ZONING		
Development Orders *		
Development Application Fee (DRC)	\$	350.00 Plus Contracted Services
P&Z Application Fee	\$	350.00 Plus Contracted Services
Variance	\$	750.00 Plus Legal Ads/Contracted Services
Special Exception	\$	250.00
Comprehensive Plan Amendment	\$	750.00
Re-zoning	\$	750.00
Plat Approval	\$	600.00 Plus Contracted Services
Site Plan Review or Modification	\$	350.00
Telecom Site Plan Review of Modification	\$	500.00
Building Plan Review & Inspections	\$	150.00
Administrative Appeal	\$	250.00

^{*}All development orders are subject to the fees listed herein in addition to any legal fees associated with the Town's review/processing of the development application, any costs associated with the Town's consultants' review of the development application, postage and advertising, which may exceed the fee amount listed herein per Sec 14-83 and pf 17.4 of the Town Code

Specially set meetings of the DRC, Planning & Zoning Board and/or Town Commission at the request of an applicant shall require the applicant to pay actual cost (minimum one hour) in advance for all Town consultants' involvement in said meeting(s), including, but not limited to the Town Attorney, Planner, Engineer and other consultants as applicable.



TYPE OF FEE AMOUNT

BUILDING PERMIT FEES

Building permit fees are determined based on the valuation formula as follows:

Structu	re C	ost	Permit
Over: But Not Over:			Fee:
\$ -	\$	1,000.00	\$ 30.00
\$ 1,000.00	\$	100,000.00	\$30 + 3% of amount over \$1,000.00
\$ 100,000.00	\$	250,000.00	\$3,000 + 2% of amount over \$100,000.00
\$ 250,000.00	\$	500,000.00	\$6,000 + 1.5% of amount over \$250,000.00
\$ 500,000.00			\$9,750 + 1% of amount over \$500,000.00

IMPORTANT NOTE:

Pursuant to Section 553.721 Florida Statutes, the Building Department is required to assess and collect a **1% surcharge** (minimum \$2.00) on all permit fees associated with the enforcement of the Florida Building Code. Pursuant to Section 468.631 Florida Statute, the Building Department is required to assess and collect at **1.5% surcharge** (minimum \$2.00) on all permit fees associated with the enforcement of the Florida Building Code. **The total minimum amount collected on any permit pursuant to these state statute provisions will be \$4.00.**

Additional Fees:

Plan Review or Plan Revision	\$	80.00 per hour
Permit Revision (not including Plans revisions)	\$	75.00
Change of Contractor Fee	\$	30.00
Re-Inspection fee	\$	50.00
Electrical Permit	\$	30.00
Reinstate Expired Permit of Less Than 1 Year	Half of V	aluation Formula Above
Reinstate Expired Permit of More Than 1 Year	Per Valu	ation Formula Above

(May be waived in part or in total by the Building Official)

TOWN OF PALM BEACH SHORES MONTHLY FINANCIAL REPORT

Note: Budget Amount for FY2024 is presented WITHOUT the Roads Project (\$1.568M). This allows for a better comparison year to year. A separate report is presented for the Roads Project.

		CASH &	R E V E N U E						
	IN۱	VESTMENTS		BUDGET		CURRENT	Υ	EAR TO DATE	% OF BUDGET
9/30/2023	\$	4,633,467	\$	6,440,798	\$	317,965	\$	6,553,501	102%
10/31/2023	\$	4,198,106	\$	6,568,200	\$	87,670	\$	87,670	1%
11/30/2023	\$	5,973,344	\$	6,878,777	\$	2,422,432	\$	2,510,102	36%
12/31/2023	\$	6,394,594	\$	6,878,777	\$	1,626,467	\$	4,136,569	60%
1/31/2024	\$	5,635,979	\$	6,878,777	\$	236,081	\$	4,372,650	64%
2/28/2024	\$	5,289,688	\$	6,878,777	\$	778,621	\$	5,151,271	75%
2/28/2023	\$	6,900,682	\$	6,033,030	\$	901,350	\$	4,854,199	80%
3/31/2024	\$	-	\$	-	\$	-	\$	-	
4/30/2024	\$	-	\$	-	\$	-	\$	-	
5/31/2024	\$	-	\$	-	\$	-	\$	-	
6/30/2024	\$	-	\$	-	\$	-	\$	-	
7/31/2024	\$	-	\$	-	\$	-	\$	-	
8/31/2024	\$	-	\$	-	\$	-	\$	-	
9/30/2024	\$	-	\$	_	\$	-	\$	-	

	EXPENDITURES												
	BUDGET	DIS	BURSEMENTS		ACCRUALS	(CURRENT EXP	Υ	EAR TO DATE	% OF BUDGET			
9/30/2023	\$ 6,440,798	\$	263,932	\$	162,143	\$	426,075	\$	6,117,634	95%			
10/31/2023	\$ 6,568,200	\$	1,115,329	\$	(429,126)	\$	686,203	\$	686,203	10%			
11/30/2023	\$ 6,878,777	\$	453,654	\$	42,526	\$	496,180	\$	1,182,383	17%			
12/31/2023	\$ 6,878,777	\$	1,183,083	\$	(1,216)	\$	1,181,867	\$	2,364,250	34%			
1/31/2024	\$ 6,878,777	\$	982,804	\$	317,468	\$	1,300,272	\$	2,349,639	34%			
2/28/2024	\$ 6,878,777	\$	1,115,329	\$	(288,988)	\$	826,341	\$	3,005,436	44%			
2/28/2023	\$ 6,033,030	\$	1,115,329	\$	(743,932)	\$	371,397	\$	2,552,419	42%			
3/31/2024	\$ -	\$	-	\$	-	\$	-	\$	-				
4/30/2024	\$ -	\$	-	\$	-	\$	-	\$	-				
5/31/2024	\$ -	\$	-	\$	-	\$	-	\$	=				
6/30/2024	\$ -	\$	=	\$	-	\$	-	\$	-				
7/31/2024	\$ -	\$	-	\$	-	\$	-	\$	-				
8/31/2024	\$ -	\$	-	\$	-	\$	-	\$	-				
9/30/2024	\$ -												

Budget Amendment #1 was approved at the November Commission meeting.

Budget including Amendment #1\$8,447,289Capital - Roads(\$1,568,512)Budget without Roads\$6,878,777

neck #	Type	Date	Vendor	Name	Amou	
5181	С	2/1/2024	1013	ATT	\$	181.
5182	С	2/1/2024	1013	ATT	\$	148.
5183	С	2/1/2024	981	CivicPlus	\$	225.
5184	С	2/1/2024	926	Paula Neisner	\$	160.
5185	С	2/1/2024	911	AT&T	\$	876.
5186	С	2/1/2024	375	Simmons & White, Inc.	\$	185.
5187	С	2/1/2024	102	VFIS - Glatfelter Ins. Group	\$	2,565.
5188	С	2/1/2024	104	Waste Management	\$	3,456.
5189	С	2/1/2024	1052	Wynn & Sons Environmental Construction Co. Inc	\$	316,066.
5190	Ċ	2/8/2024	556	Armchem International	\$	1,413.
	C	2/8/2024	1027	Cheney Brother Inc Attn: Justin Couchman	\$	
5191						12,962.
5192	С	2/8/2024	33	City of Riviera Beach Water	\$	3,432.
5193	С	2/8/2024	52	Comcast	\$	44.
5195	С	2/8/2024	107	Davis & Associates, P.A.	\$	14,887.
5196	С	2/8/2024	863	Diversified Building Department Management	\$	9,743
5197	С	2/8/2024	997	Engenuity Group	\$	14,404
5198	С	2/8/2024	89	Home Depot Credit Svcs	\$	1,096
5199	C	2/8/2024	90	Hulett Environmental Services	\$	1,266
	C					
5200		2/8/2024	90	Hulett Environmental Services	\$	174
5201	С	2/8/2024	659	Image Janitorial Services, Inc.	\$	2,618
5202	С	2/8/2024	1039	Mac Enterprises of NPB, Inc.	\$	7,792
5203	С	2/8/2024	682	Meyers Turf LLC	\$	840
5204	С	2/8/2024	16	Palmdale Oil Company, Inc.	\$	1,499
5205	C	2/8/2024	831	Randy's Plumbing, LLC	\$	895
5205	C	2/8/2024	821	Robert Villagomez	\$	120
5207	С	2/8/2024	881	South Central Planning & Development Commission	\$	260
5208	С	2/8/2024	979	IPS Integrated Power Service	\$	1,987
5209	С	2/8/2024	100	Toshiba Business Solutions	\$	273
5210	С	2/8/2024	101	Verizon Wireless	\$	66
5211	С	2/8/2024	104	Waste Management	\$	15,900
5212	C	2/8/2024	1052	Wynn & Sons Environmental Construction Co. Inc	\$	24,297
5213	C	2/8/2024	1052	Wynn & Sons Environmental Construction Co. Inc	\$	
						131,841
5214	С	2/15/2024	823	AT&T Mobility	\$	34
5215	С	2/15/2024	1011	BS&A	\$	8,895
5216	С	2/15/2024	1004	CAP Government Inc	\$	2,565
5217	С	2/15/2024	32	City of Riviera Beach EMS	\$	152,497
5218	С	2/15/2024	926	Dale Mathews	\$	80
5219	C	2/15/2024	80	FL Public Utilities	\$	326
5220	C	2/15/2024	987	LocaliQ	\$	868
5221	С	2/15/2024	419	Optivor Technologies	\$	1,364
5222	С	2/15/2024	879	Orlando Rodriguez	\$	353
5223	С	2/15/2024	858	Palm Beach County Sheriff's Office	\$	145,730
5224	С	2/15/2024	375	Simmons & White, Inc.	\$	3,097
5225	С	2/22/2024	1010	A.B. Dudley & Associates Inc.	\$	15,000
5226	С	2/22/2024	114	Albatross Supply	\$	320
				Batteries & Bulbs	•	1,295
5227	С	2/22/2024	945			
5227	C	2/22/2024	945		\$	
5228	С	2/22/2024	47	Board of County Commissioners	\$	315
5228 5229	C C	2/22/2024 2/22/2024	47 1060	Board of County Commissioners Cintas	\$ \$	315 1,562
5228	C C	2/22/2024 2/22/2024 2/22/2024	47 1060 981	Board of County Commissioners Cintas CivicPlus	\$ \$ \$	315 1,562 6
5228 5229	C C	2/22/2024 2/22/2024	47 1060	Board of County Commissioners Cintas	\$ \$	315 1,562 6
5228 5229 5230	C C	2/22/2024 2/22/2024 2/22/2024	47 1060 981	Board of County Commissioners Cintas CivicPlus	\$ \$ \$	315 1,562 6 127
5228 5229 5230 5231 5232	C C C C	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009	Board of County Commissioners Cintas CivicPlus End of the Line, Inc.	\$ \$ \$ \$	315 1,562 6 127 9,692
5228 5229 5230 5231 5232 5233	C C C C	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light	\$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883
5228 5229 5230 5231 5232 5233 5234	C C C C C	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney	\$ \$ \$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011
5228 5229 5230 5231 5232 5233 5234 5235	C C C C C C C	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc.	\$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011
5228 5229 5230 5231 5232 5233 5234 5235 5236	C C C C C C C C	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services	\$ \$ \$ \$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011 22
5228 5229 5230 5231 5232 5233 5234 5235	000000000000000000000000000000000000000	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Servi	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011 22 123
5228 5229 5230 5231 5232 5233 5234 5235 5236	C C C C C C C C	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services	\$ \$ \$ \$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011 22 123
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237	000000000000000000000000000000000000000	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Servi	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011 22 123 1,500
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239	00000000000	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679 917	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011 22 123 1,500 148
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240		2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679 917 405 95	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011 22 123 1,500 148 273
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241		2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679 917 405 95 911	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	315 1,562 6 127 9,692 2,883 91,011 22 1,500 148 273 1,420
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5242		2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679 917 405 95 911 169	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc.	555555555555555555555555555555555555555	315 1,562 6 127 9,692 2,883 91,011 22 1,500 148 273 1,420 876 212
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5242 5243		2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679 917 405 95 911 169 100	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc. Toshiba Business Solutions	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	315 1,562 6 1277 9,692 2,883 91,011 22 123 1,500 148 273 1,420 876 212 250
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5242		2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679 917 405 95 911 169 100 592	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc. Toshiba Business Solutions Trevor Steedman	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011 221 123 1,500 148 273 1,420 876 212 250 6
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5242 5243		2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679 917 405 95 911 169 100	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc. Toshiba Business Solutions	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	315 1,562 6 127 9,692 2,883 91,011 221 123 1,500 148 273 1,420 876 212 250 6
5228 5229 5230 5231 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5241 5242 5243 5244		2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679 917 405 95 911 169 100 592	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc. Toshiba Business Solutions Trevor Steedman	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	315 1,562 6 127 9,692 2,883 91,011 123 1,500 146 273 1,420 876 212 250 155 4,376
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5242 5243 5244 5244 5245 5246		2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 886 90 679 917 405 95 911 169 100 592 978	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc. Toshiba Business Solutions Trevor Steedman Truist Bank Waste Management	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	315 1,562 1,562 2,883 91,011 22 1,23 1,500 1,442 273 1,420 876 212 250 1,376 4,376 3,456
5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5242 5243 5244 5244 5244 5244 5246 5194		2/22/2024 2/22/2024	47 1060 981 928 1009 71 880 90 679 917 405 95 911 169 100 592 978 104	Board of County Commissioners Cintas Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc. Toshiba Business Solutions Trevor Steedman Truist Bank Waste Management Dale Matthews	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	315 1,562 6 127 9,692 2,883 91,011 22 123 1,500 1484 273 1,426 876 212 250 155 4,376 3,456 80
5228 5229 5230 5231 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5242 5243 5244 5245 5246 5194 LAC	C C C C C C C C C C C C C C C C C C C	2/22/2024 2/21/2024 2/21/2024 2/21/2024 2/21/2024 2/21/2024 2/21/2024	47 1060 981 928 1009 71 886 90 679 917 405 95 911 169 978 100 592 978 104 926 5	Board of County Commissioners Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc. Toshiba Business Solutions Trevor Steedman Truist Bank Waste Management Dale Matthews AFLAC	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	315 1,562 6 127 9,692 2,883 91,011 221 123 1,500 148 273 1,420 876 212 256 155 4,376 3,456 88
5228 5229 5230 5231 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5242 5243 5244 5245 5246 5194 LAC	C C C C C C C C C C C C C C C E E	2/22/2024 2/2/2024 2/2/2024 2/2/2024 2/2/2024 2/2/2024	47 1060 981 928 1009 71 880 90 679 917 405 95 911 169 100 592 978 104 926 5	Board of County Commissioners Cintas Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc. Toshiba Business Solutions Trevor Steedman Truist Bank Waste Management Dale Matthews AFLAC Blue Cross Blue Shield of Florida, Inc.	555555555555555555555555555555555555555	315 1,562 1,562 9,692 2,883 91,011 22 123 1,500 144 273 1,420 876 212 250 4,376 3,456 80 511 15,426
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5228 5229 5230 5231 5232 5233 5234 5235 5236 5237 5238 5239 5240 5241 5242 5243 5244 5245 5246 5194 LAC BBS C C over mp Benefits S S S ardian		2/22/2024 2/21/2024 2/21/2024 2/21/2024 2/21/2024 2/21/2024 2/21/2024	47 1060 981 928 1009 71 886 90 679 917 405 95 911 100 592 978 104 926 5 127 721 103 746 172 676	Board of County Commissioners Cintas Cintas CivicPlus End of the Line, Inc. Foliage Concepts of Florida Inc. FL Power & Light Gray /Robinson Attorney Henry Schein, Inc. Hulett Environmental Services Keehn Emergency Medical Services, Inc Lancier Castro Nelson Lopez Lowes AT&T Quadient Leasing USA, Inc. Toshiba Business Solutions Trevor Steedman Truist Bank Waste Management Dale Matthews AFLAC Blue Cross Blue Shield of Florida, Inc. PNC Clover Humana Essential Net Solutions FRS Guardian	555555555555555555555555555555555555555	315 1,562 6 127 9,692 2,883 91,011 221 123 1,500 148 273 1,420 876 211 250 155 4,376 3,456 80 510 15,426 211 215 215 215 215 215 215 215 215 215
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General Fund	\$ 1,130,329.33
Dredging Fund	\$ 15,000.00
Total	\$ 1,115,329.33

Town of Palm Beach Shores Budget Summary Report February 2024

		1.0	.Di dai	, 2) _				
						Feb	ru	ary Benchmark	41.7%
		BUDGET			YTD		Fa	vorable(Unfav)	%
REVENUE									
Revenue (withourt appr'd F/B) \$	6,587,394.00		\$	5,151,271.06		\$	(1,436,122.94)	78.2%
Appropriated Fund Balance		1,859,895.00			-			(1,859,895.00)	0.0%
TOTAL REVENUE	\$	8,447,289.00		\$	5,151,271.06		\$	(3,296,017.94)	61.0%
EXPENDITURES BY DEPARTM	ENT	Г %	of tot	:al	%	of to	tal		
Administration	\$	659,833.00	8%	\$	176,865.68	4%	\$	482,967.32	26.8%
Legal		346,000.00	4%		203,730.55	5%		142,269.45	58.9%
Public Works		384,613.00	5%		154,378.27	3%		230,234.73	40.1%
Police		1,772,719.00	21%		886,988.03	20%		885,730.97	50.0%
Fire		806,417.00	10%		286,968.67	6%		519,448.33	35.6%
Building		266,112.00	3%		129,534.45	3%		136,577.55	48.7%
Emergency Disaster		-	0%		13,865.60	0%		(13,865.60)	0.0%
Solid Waste		253,101.00	3%		92,305.28	2%		160,795.72	36.5%
Legislative		20,463.00	0%		4,729.41	0%		15,733.59	23.1%
Streets/Storm Sewers		29,930.00	0%		4,559.53	0%		25,370.47	15.2%
Parks		175,802.00	2%		49,167.29	1%		126,634.71	28.0%
Beach		111,635.00	1%		45,064.60	1%		66,570.40	40.4%
Lift Stations/Sewer Service		42,820.00	1%		5,948.56	0%		36,871.44	13.9%
Contingencies		85,000.00	1%		-	0%		85,000.00	0.0%
Debt Service		495,855.00	6%		247,927.29	6%		247,927.71	50.0%
Emergency Medical Services		750,000.00	9%		375,000.00	8%		375,000.00	50.0%
Community Center		79,600.00	1%		29,981.35	1%		49,618.65	37.7%
Risk Management		170,000.00	2%		92,388.00	2%		77,612.00	54.3%
Capital		428,877.00	5%		206,013.47	5%		222,863.53	48.0%
Capital - Roads Project		1,568,512.00	19%		1,484,927.75	33%		83,584.25	94.7%
TOTAL EXPENDITURES	\$	8,447,289.00		\$	4,490,343.78		\$	3,873,360.97	53.2%
		_			_			_	
CHANGE IN FLIND BALANCE		_			660 927 28			577 343 03	

CHANGE IN FUND BALANCE - 660,927.28 577,343.03

Note:

Budget amendment #1 has been incorporated (FY2023 capital carry fwd)

Explanation of Variances:

Legal - Dish & Inlet litigation

Emergency Disaster - Inlet Park unnamed storm clean up - Phillips & Jordan

Police - timing, PBSO is paid in advance.

Debt Service - one of two payments - Underground Utility

EMS - Oct 2023 - Mar 2024 service period

Risk Mgmt - FMIT insurance timing of pymts , 2nd of 4 instalments

Capital - includes Community Center kitchen reno

Town of Palm Beach Shores Revenue Detail February 2024

					F	ebruary Benchmark	41.7%
REVENUE	BUDGET			YTD		Favorable(Unfav)	%
Revenue Per Budget Line	%	of to	tal	9/	6 of tot	al	
Property Taxes (Ad Valorem)	\$ 4,980,800.00	76%	\$	4,503,053.36	87%	(477,746.64)	90.4%
Total Local Option Gas Taxes	42,217.00	1%		13,300.63	0%	(28,916.37)	31.5%
Discretionary Sales Tax (PBC)	129,633.00	2%		46,661.30	1%	(82,971.70)	36.0%
Utility Taxes (FPL - Electric, Water, Gas)	365,000.00	6%		152,622.92	3%	(212,377.08)	41.8%
Communications Taxes - State	74,061.00	1%		23,164.71	0%	(50,896.29)	31.3%
Licenses & Permits	237,000.00	4%		71,270.51	1%	(165,729.49)	30.1%
Franchise Fees (FPL, WM)	257,300.00	4%		108,240.92	2%	(149,059.08)	42.1%
Other Permit Fees (Inspec, Reinspec, S. Permits)	15,000.00	0%		12,638.40	0%	(2,361.60)	84.3%
Grants	-	0%		10,237.08	0%	10,237.08	1012.0%
Shared Revenue - State (1/2 Cent Sales Tax)	174,157.00	3%		63,724.28	1%	(110,432.72)	36.6%
Shared Revenue Local (PBC Business Tax)	6,000.00	0%		1,872.71	0%	(4,127.29)	31.2%
Services (Sewer Maint, Beach Permits, Land Dev)	135,526.00	2%		22,207.41	0%	(113,318.59)	16.4%
Fines	1,500.00	0%		4,589.85	0%	3,089.85	306.0%
Interest	164,200.00	2%		101,319.78	2%	(62,880.22)	61.7%
Sale of Surplus Equipment	-	0%		-	0%	-	0.0%
Donations	-	0%		100.00	0%	100.00	0.0%
Miscellaneous	5,000.00	0%		16,267.42	0%	11,267.42	325.3%
TOTAL REVENUE (without appr'd F/B)	\$ 6,587,394.00		\$	5,151,271.28		\$ (1,436,122.72)	78.2%

Explanation of Variances:

Grants - FEMA reimbursement re Hurrican Nicole

Misc - Insurance reimbursement of 3 damaged light poles \$14K

- Sale of CC Freezer proceeds \$1,000.

Sewer Service - billed annual in April

Fines - 115 Linda Lane, Lewis

Town of Palm Beach Shores Capital Roads Project FY2024

Description	Orię	ginal Budget	Expenditures s at 02/28/24
Streets Assessment Report	\$	10,000	\$ 37,815.50
Streets Engineering Survey	\$	50,000	\$ 48,936.00
Submittal Analysis - Engenuity	\$	10,000	\$ 4,736.50
Construction Supervision - Engenuity	\$	30,000	\$ 29,819.00
Milling/Repaving/Restriping/Curbs	\$	1,560,000	\$ 1,455,108.75
Total	\$	1,660,000	\$ 1,576,415.75

includes FY2023 expenditure of \$91,488

Town of Palm Beach Shores Utility Tax 10% Effective 4/1/17

	Electric	Water	Gas	Total
	FPL	Riviera Beach	FPU	
Oct-23	26,512.21	10,096.09	2,340.07	38,948.37
Nov-23	20,237.15	8,761.46	2,819.40	31,818.01
Dec-23	22,517.53	9,268.42	16,894.03	48,679.98
Jan-24	19,658.02	9,686.15	3,832.39	33,176.56
Feb-24				-
Mar-24				-
Apr-24				-
May-24				-
Jun-24				-
Jul-24				-
Aug-24				-
Sep-24				-
YTD Total	88,924.91	37,812.12	25,885.89	152,622.92
Budget FY2024	230,000.00	105,000.00	30,000.00	365,000.00
% budget	39%	36%	86%	42%

Town of Palm Beach Shores Discretionary Sales Tax PBC

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
Accumulated (unspent) Discretionary Sales Tax as of 9/30/18	\$ 119,434.60
Accumulated (unspent) Discretionary Sales Tax as of 9/30/19	\$ 207,613.87
Accumulated (unspent) Discretionary Sales Tax as of 9/30/20	\$ 291,486.47
Accumulated (unspent) Discretionary Sales Tax as of 9/30/21	\$ 387,432.10
Accumulated (unspent) Discretionary Sales Tax as of 9/30/22	\$ 507,824.92
Accumulated (unspent) Discretionary Sales Tax as of 9/30/23	\$ 623,218.00

Current Year Receipts:

Date of Receipt	Period	
11/28/2023	October 2023	\$ 13,064.43
12/23/2023	November 2023	\$ 8,627.16
1/27/2024	December 2023	\$ 9,213.23
2/3/2024	Quarterly adjustment 12/23	\$ 5,163.40
2/27/2024	January 2024	\$ 10,593.08
3/31/2024	February 2024	\$ -
4/30/2024	March 2024	\$ -
5/31/2024	April 2024	\$ -
6/30/2024	May 2024	\$ -
7/31/2024	June 20234	\$ -
8/31/2024	July 2024	\$ -
9/31/2024	August 2024	\$ -
11/6/2024	September 2024	\$ -

Total current year receipts \$	46,661.30
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Current Year Expenditures:

\$ -

Accumulated (unspent) Discretionary Sales Tax as of 2/29/24	\$	669,879.30
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Town of Palm Beach Shores Building Department

	В	uilding	Building		Net		Cumulative		
	F	ermits	De	partment	Building		Net Bldg		
10/31/2023	\$	15,826	\$	10,769	\$ 5,057	\$	5,057		
11/30/2023	\$	15,088	\$	26,169	\$ (11,081)	\$	(6,024)		
12/31/2023	\$	1,677	\$	28,361	\$ (26,684)	\$	(32,708)		
1/31/2024	\$	20,354	\$	39,249	\$ (18,895)	\$	(51,603)		
2/28/2024	\$	10,679	\$	24,986	\$ (14,307)	\$	(65,910)		
3/31/2024					\$ -	\$	(65,910)		
4/30/2024					\$ -	\$	(65,910)		
5/31/2024					\$ -	\$	(65,910)		
6/30/2024					\$ -	\$	(65,910)		
7/31/2024					\$ -	\$	(65,910)		
8/31/2024					\$ -	\$	(65,910)		
9/30/2024					\$ -	\$	(65,910)		
	\$	63,624	\$	129,534	\$ (65,910)	•			

Other related revenues:

Net Building Revenue YTD	\$ (40,022)
Total other related revenues:	\$ 25,888
Other Permit Admin Fee	\$ 1,625
Town Code & Ordinance Fines	\$ 4,000
Land Development Costs	\$ 8,618
Site Plan / Variance Fees	\$ 2,158
Code Enf Admin Cost Reimb	\$ 812
Reinspection Fees	\$ 166
Fire Inspection Fees	\$ 6,885
Bldg Permit State Surcharge	\$ 1,624

Town of Palm Beach Shores Community Center Kitchen Remodel 2nd Floor - Frick Bequest at February 31, 2024

	COST	EXPENDITURES	REMAINING		
	ESTIMATES	as at 02/31/24	COSTS		
Financing Source:					
Frick Bequest	\$ 198,000		\$	-	
Expenditures:					
Kitchen Equipment	\$ 76,229.28	\$ 75,297.28	\$	932.00	
Kitchen Renovations	\$ 96,347.00	\$ 96,347.00	\$	-	
Kitchen Hood	\$ 62,717.50	\$ 62,717.50	\$	-	
	\$ -	\$ -	\$	-	
	\$ -	\$ -	\$	-	
	\$ -	\$ -	\$	-	
	\$ -	\$ -	\$	-	
	\$ -	\$ -	\$	-	
Total expenditures	\$235,293.78	\$234,361.78		\$932.00	
Projected Deficit	(\$37,293.78)				

Note:

includes FY2023 expenditure of \$66,013.00

Kitchen Reno contract with MAC Enerprises of NPB, Inc. signed November 2023

Town of Palm Beach Shores Underground Utilities as of 02/29/24

Also, the projection for Project Mmgt/Admin includes the approved supplemental wages for the Public Works Director.

	COST	TOTAL		Remaining		PROJI	ECTED		
	ESTIMATE	а	s of 02/29/24	Costs		Cost		Variance	
Other Financing Sources:									
Loan Proceeds	\$ 6,000,000	\$	6,000,000.00	\$ -	\$	6,000,000.00	\$	-	
Expenditures:									
Survey	\$ 38,000	\$	65,762.50	\$ -	\$	65,762.50	\$	(27,762.50)	
Legal	\$ 4,000	\$	3,150.00	\$ -	\$	3,150.00	\$	850.00	
Project Mgmt/Admin	\$ 80,000	\$	95,572.09	\$ -	\$	95,572.09	\$	(15,572.09)	
Construction - Viking	\$ 4,336,460	\$	4,343,654.00	\$ -	\$	4,343,654.00	\$	(7,194.00)	
Construction - Comcast	\$ 250,000	\$	528,340.73	\$ -	\$	528,340.73	\$	(278,340.73)	
Construction - AT&T	\$ 450,000	\$	456,410.36	\$ 166,415.95	\$	622,826.31	\$	(172,826.31)	
Construction - FPL	\$ 254,386	\$	254,386.00	\$ -	\$	254,386.00	\$	-	
Landscape Restoration	\$ 16,300	\$	11,984.51	\$ 4,315.49	\$	16,300.00	\$	-	
Loan Acquisition	\$ 23,000	\$	22,508.00	\$ -	\$	22,508.00	\$	492.00	
Contingency	\$ 547,854	\$	8,785.76	\$ -	\$	8,785.76	\$	539,068.24	
Total expenditures	\$ 6,000,000	\$	5,790,553.95	\$ 170,731.44	\$	5,961,285.39	\$	38,714.61	
Net Change in Fund Balance	\$ -	\$	209,446.05	\$ (170,731.44)	\$	38,714.61	\$	38,714.61	

PALM BEACH COUNTY SHERIFF'S OFFICE

RIC L. BRADSHAW, SHERIFF



March 2024 Commission report

Please see the attached monthly statistical report from our analysts.

One burglary theft report from last month was found to be in error as the item reported stolen from the garage was in another area of the town.

My report on traffic on Bamboo has been submitted to you and will be added to the monthly newsletter.

We have quite a few end of season events:

- ✓ March 30: Mayors Youth council sponsored Easter egg hunt. PBSO has purchased the 4 thousand eggs to be hidden on the parkway, Sailfish Marina has donated the food and beverages, the town has provided the 2 bounce houses for the kids. It will begin at 11AM sharp along the parkway by age group from Edwards Lane to Linda Lane. The Easter Bunny will also be hopping around the parkway!
- ✓ **April 4:** Tip A Cop which will benefit the Law Enforcement torch run for Special Olympics at the Sailfish Marina.
- ✓ **April 5:** PBSO towns deputies meet and greet. Town deputies will cook up the hot dogs and Hamburgers donated by the Sailfish Marina. It will be at the Community center first floor at noon.

Sgt. Steve Langevin



February - 2024 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	3384
Traffic Stops (Self-Initiated)	38
Calls for Service (Excluding 1050's & 1061's)	149
All CAD Calls - Total	3571

Data Source: CADS/Premier 1
*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

Summary: During the month, there were 3571 generated calls within the district. 96% of these calls were self-initiated.

Data below represents Traffic Activity conducted by D20 Deputies

Data Source: TraCS

Total	Total	Parking
Citations	Warnings	Citations
4	39	15

Arrest and NTA Statistics

Arrest Data Arrests & Notice to Appear (NTA) within District 20 Total Count - 2

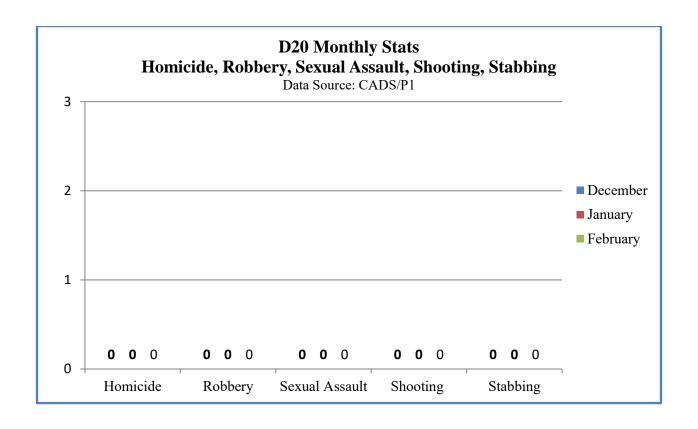
Data Source: CrimeView Desktop

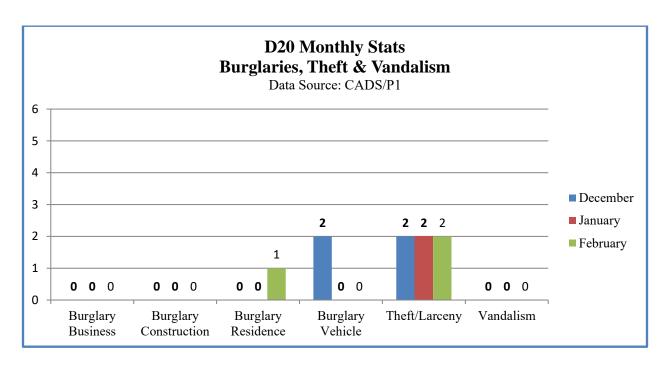
	_	SIGN	NEIGHBORH		
RPT #	DATE/TIME	AL	OOD	COMMONPLACE	LOCATION
24031	2024-02-03				
071	02:53:32	1049			200 INLET WAY
24037	2024-02-25			SAILFISH MARINA -	
878	20:43:36	65	<null></null>	RESTAURANT	98 LAKE DR
	2024-02-28				APPROX LOC: 397
	21:38:54	1061	<null></null>	<null></null>	BRAVADO LN

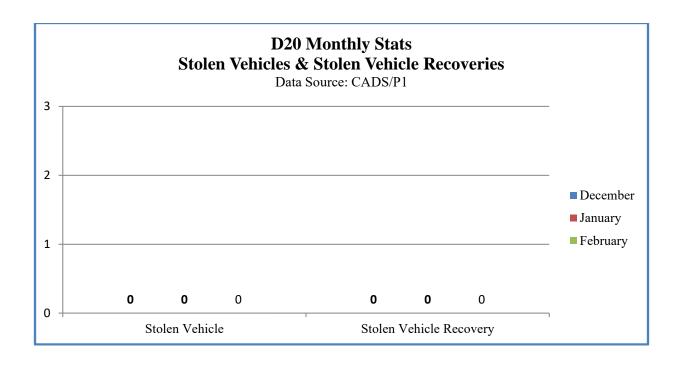
^{*1061} ARR keystroke, pulled in error...no ARR

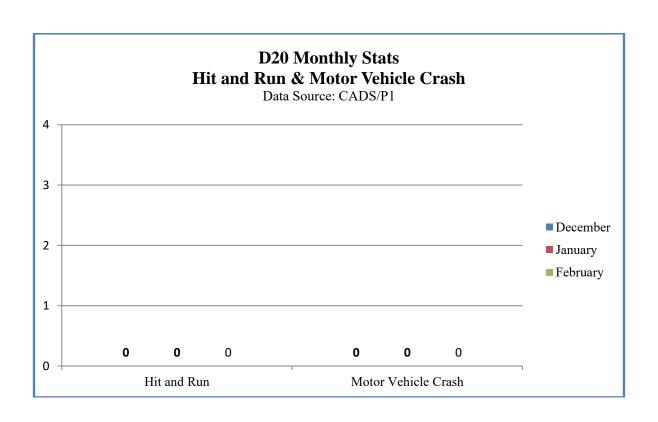
DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.

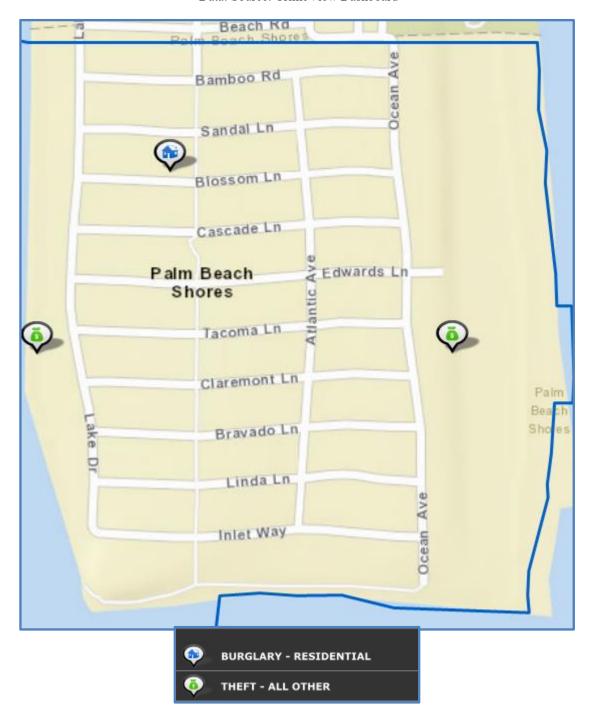








District 20 Map of Activity Data: Source: CrimeView Dashboard



FIR MAP
(9) Records Plotted in CrimeView Dashboard.



(10) Conducted per the FIR Track system.

Note: This # could change due to FIR's being input into the system after search was conducted.



TO: Mayor Alan Fiers

Town Commissioners

FROM: Trevor L. Steedman, Fire Chief / Director of Emergency Services

DATE: 20 March 2024

FIRE DEPARTMENT

COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- o Fire / Life Safety Inspections and Fire Protection Systems Plans Review
 - Ongoing Plans Reviews and Inspection Services
 - Annual inspections are complete. Re-Inspections are being scheduled as required. Mr. Herbert Smith will be CAP Florida's primary assigned inspector for Palm Beach Shores
- o Hydrant Inspection Program (Monthly) Performed by PBSFD
 - Per Riviera Beach Water Utilities, hydrant inspection program is paused until meeting is held with RBWU to discuss protocols.
- o Certificate of Public Convenience & Necessity (COPCN)
 - County attorneys are authoring modifications to enable our municipal eligibility for primary and secondary COPCN's. Current COPCN revision process is estimated by PBC officials to conclude by second quarter of CY2024. Language is intended to include existing / already established municipal Fire – Rescue departments.
- Community CPR & AED Training was conducted on March 12 with residents and staff of 33 Ocean and is scheduled for April 4 with the Atrium Condominiums.
- o Courtesy Home Fire Safety Surveys (Implemented: November 2017)



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES

DEPARTMENT OF EMERGENCY SERVICES

- O *Pulse Point* mobile application site *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- Pre-Incident Planning On-going initiative to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- File of Life Program (Program initiated on 15 March 2017). Program materials funded through budgeted line item: Community Risk Reduction Prevention.
 Kits are available during business hours at the Town Hall front office.
- o Fire Extinguisher Selection, Use and Maintenance
 - Hands-on training and education opportunity presented to community members and our partners in the business community by PBSFD Firefighters.
- o Code X-Ray Placard Program Identifies Unsafe/Unstable/Vacant buildings.
 - 107 Sandal Lane Under Renovation Vacant
 - 115 Inlet Way Multiple code violations Recommend to condemn

STAFFING

- o Career Staff. No current vacancies
- Volunteer Staff
 - Recruitment and Retention efforts remain a priority. The entry versus attrition rate (predominantly due to full-time employment opportunities with other area departments) remains constant. Entry into local Fire Academies and Paramedic Programs is down. There are 43 volunteer members certified to State Minimum Standards on the "Active" rolls at the time of this report.

WORKFORCE & OFFICER LEADERSHIP DEVELOPMENT

o Training & Continuing Education programs

FLEET DEPLOYMENT & MAINTENANCE

All apparatus in in service at the time of this report



INDUSTRY & PROFESSIONAL STANDARDS COMPLIANCE INITIATIVES

- Adopted National Fire Service Professional Qualifications Board standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
 - NFPA 1001 Standard for Fire Fighter Professional Qualifications
 - NFPA 1002 P Standard for Fire Apparatus Driver/Operator (FADO)
 Professional Qualifications.
 - o PBSFD FADO program (implemented in September 2017).
 - NFPA 1021: Standard for Fire Officer Professional Qualifications
 - Validate rank structure for integration into County NIMS/ICS model.
 - NFPA 1720 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments

OCEAN RESCUE

GEAR & EQUIPMENT

All apparatus in in service at the time of this report

BEACH & WATER CONDITIONS

• Water quality listed "Good" at the time of this report.

OFFICE OF EMERGENCY MANAGEMENT

Florida Recovery Obligation Calculator (F-ROC)

F-ROC is a new initiative, sponsored by the Florida Division of Emergency
Management (FDEM), that standardizes, streamlines, and simplifies the Public
Assistance process. This will result in a quicker recovery and reduced risk for Applicants.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES

DEPARTMENT OF EMERGENCY SERVICES

- o The Town has opted-in to the program. Initial State training requirements were met. Opt-In guarantees a minimum of 20% disaster expense recovery.
- o The Disaster Readiness Assessment (DRA) was submitted and reviewed.
- The Abatement period identified needed additions and modifications to Town policies / procedures for future funding improvements.
 - o Abatement period concludes at end of March 2024

Comprehensive Emergency Operations Plan (CEOP): - Ongoing

- o Purpose and Scope: Update/Create CEOP for the Town of Palm Beach Shores
- o Four areas of focus: Preparation, Response, Mitigation and Recovery
- Complies and aligns with 27P-6.0023, Florida Administrative Code, County
 Comprehensive Emergency Management Plans (CEMP) and County Emergency
 Management Programs
- o Facilitate grant opportunities and streamline FEMA reimbursement efforts.
- o Community Emergency Supply Program Operational.

Continuity of Operations Plan (COOP): - Ongoing

- O Purpose and Scope: The COOP enables organizations to continue their Essential Functions (EF's) across a wide spectrum of emergencies. This Plan applies to the functions, operations, and resources necessary to ensure the continuation of the Town's Essential Functions, in the event its normal operations at Town Hall or Town facilities are disrupted or threatened with disruption. This Plan applies to all Town personnel and contractors vital to daily operations. Palm Beach Shores staff must be familiar with Continuity policies and procedures and their respective Continuity roles and responsibilities. This Continuity Plan ensures the Town of Palm Beach Shores is capable of conducting its essential missions and functions under all threats and conditions, with or without warning, including natural and manmade disasters, technological emergencies, and military or terrorist attack-related incidents.
- Based on a vulnerability assessment which identifies capabilities, limitations, and potential threats.



o Identify and address any potential critical points of failure.

Incident Action Plans (IAP's): - As-Needed

- Purpose and Scope: Provides a recognized template to establish control objectives and communicate critical information during planned and unforeseen events and emergencies.
- Response strategies and operational goals for operational periods are regularly updated.
- o No currently active IAP's



Calls for Service Activity

	TOTAL CALLS FOR SERVICE	42			
	(February 2024)	Fire-Related: 14 EMS-Related: 26 Public Assist: 02			
FIRE / EMS	LAST REPORTING PERIOD	43			
(February 2024)	(January 2024)	Fire-Related: 08 EMS-Re	elated: 31 Public Assist: 04		
	PRECENTAGE OF	Total: ↓ 2.3 %			
	INCREASE / DECREASE	Fire - Related: ↑ 75 % EMS - ↓16.1 % Public Assist: ↓ 50 %			
	TO-DATE- TOTALS:	Calendar Year (Jan-Dec)	Contract YTD (Jul-Jun)		
	Fire-Related Calls	22	01		
*Source: PBCFR Dispatch	EMS Calls	57	229		
Source. I BCFR Dispateir	Transports	37	144		

	Rescue Report	Rescues: 00 Assists: 00 Vessel Assists: 00			
OCEAN RESCUE	Prevention & Education	Contacts: 404			
(February 2024)	Beach Usage	Guarded Area: 9,130 Total: 32,295 Inlet: 19,215			
	First Aid Provided	Occurrences (Minor): 55			

	DATE	TIME	LOCATION	TYPE		2	NATURE	STAFFING	NOTES
& DRILLS				FIRE	RESCUE	EMS			
NING	Feb 27	18:30	PBS Beach	X	X	X	ORV Operations	19	Hands-On
TRAINING	Mar 12	18:30	90 Edwards	X	X	X	Surf Rescue	17	Classroom
	Formal Training Drills – 02								
FORMAL	Personnel Participation – 36								
4	Personnel Training Hours – 108								



Public Works Department

Monthly Status Report March 2024

Community Center:

- 1. Receiving quotes to replace the south two windows on the 2nd floor banquet room due to leaking and causing damage to drywall and baseboard. **Verbal quotes estimated \$20,000 for repairs.**
- 2. Receiving quotes for new roll down shades on the 2nd floor. Delays due to Contractors Schedule and material shortages and daily cost changes.
- 3. Receiving quotes for new roll down shades on the 1st floor. Delays due to Contractors Schedule and material shortages and daily cost changes.
- 4. Receiving quotes for new sound panels and acoustics suggestions on the 2nd floor. Delays due to Contractors Schedule and material shortages and daily cost changes.
- 5. The projects listed are funded through the approved general budget.

Grounds & Parks:

- 1. Scheduling to install concrete slabs under the Parkway benches due to safety concerns. The concrete slabs will replace the existing individual square pavers creating an uneven surface and trip hazards. There is a total of 37 concrete slabs to be installed. The Public Works Staff will perform this project.
- 2. Scheduling to convert all the Irrigation mechanical time clock controllers and zone valves to digital located along the Parkway. There is a total of 5 stations to be converted. This will improve water consumption and maintenance costs. The Public Works Department staff will complete the work. The delay for the project is due to new Public Works Staff training.
- 3. **Under the Direction of the Environmental Committee,** Phase 1 of the Beach Dune restoration is in progress removing all invasive vegetation and applying Garlon to the roots to kill regrowth of the invasive vegetation. Receiving Quotes for the New Cabage Palm Trees and the approved Dune Vegetation per the Environmental Committee selection. The 5 total Seagrape Trees were planted at the Beach Dune located on the North side of the Boardwalk.
- 4. The projects listed are funded through the approved general budget.

Streets:

1. Scheduling to repair the Sewer Manhole spacer ring to secure the Manhole Lid located on Linda Lane in the 300 block. The repairs are required due to Heavy Traffic and Road surface change. Waiting for contractors' availability. Scheduling for another contractor to perform the work.

2. The projects listed are funded through the approved general budget.

Lift Stations:

- 1. Scheduling to reline the streets sewer manholes in various locations. Rescheduling upon contractors' availability.
- 2. Receiving quotes for new Flow Meters required update due to technology and equipment changes.
- 3. Scheduling to perform the maintenance on 4 each check valves located in the Lift Stations Valve Pits.
- 4. Scheduling to perform the high-pressure cleaning inside the Lift Stations Wet Wells and Pumps.
- 5. The delays are due to Contractor Scheduling for availability.
- 6. The projects listed are funded through the approved general budget.

Public Works Building, Police Building, Fire Department Annex Building, Beach Building:

- 1. Receiving quotes to replace the Town Hall roof tiles and flat roof.
- 2. Scheduling to repair the Fire Annex Building replace the kitchen exhaust fan over stove to a commercial exhaust fan, replace ceiling lighting with LED Lights, and paint interior walls & doors. Public Works Staff will perform this project. The project will be scheduled immediately following the Beach Building Repairs.
- 3. The projects listed are funded through the approved general budget.

Capital Projects For 2023-2024:

- 1. Beach Playground Equipment:
- 2. Tidal Valves Lake Drive & Tacoma Lane / Lake Drive & Inlet Way.
- 3. Town Hall Roof Repairs.
- 4. Receiving Quotes for a new Skid-Steer Loader for Sand & Debris Removal.

Training / Certificates:

- **1.** Continuing Education in Florida Stormwater Erosion and Sedimentation Control. No cost to the Town.
- **2.** OSHA'S Model Training Program for multiple certifications & continuing education credits. No cost to the Town.
- **3.** Safety Meeting scheduled for Tuesday, March 19, 2024, Public Works Safety Officer (Public Works Director).
- **4.** Continuing Training on Lift Stations Pumps, Valves, and control panels training performed by PSI Technologies and tabletop and PCS. No cost to the Town.
- **5.** Continuing Training on Irrigation Design, spray patterns, and pump controllers. Tabletop and Landscaper Contract and Melrose Irrigation. No cost to the Town.
- **6.** Continuing Training on Street Light repairs and safety protocols. No cost to the Town.
- 7. Continuing Training on DOT roadwork protocols. No cost to the Town.

Updates:

- 1. AT&T Project.
- 2. Beach Bathroom Building Repairs.
- 3. St. Patrick's Parade another Great Success for 2024.

Notes:

1. As a reminder concerning bulk trash, please be aware of the underground utility service boxes and equipment and Town Street Light Poles when placing the bulk trash in the Town utility right away. The SWA or Subcontractors Claw Trucks are damaging these utility items due to not being visible to the truck operators. The excessive damage to the communication equipment is presenting an issue with COMCAST & AT&T service repair departments with scheduling for the repairs in a timely manner. Keep in mind this damage could result in service disruption for not only you but also your neighbors.



Town Clerk's Monthly Status Report February 2024

BUILDING DEPARTMENT STATISTICS:

February 2024: Total Permits issued: 23 Total Permit Fees Paid: \$ 10,678.51

REMINDER: Working without a permit will result in a stop work order and a charge of 4 times the
permit fee. Unsure if you need a permit, call the Building Department, and we'll be glad to help
you.

CODE ENFORCEMENT STATISTICS:

The following is a count of properties with Code Enforcement violations from February 20, 2024 - March 18, 2024.

• Code Violation: Sec. 14-106. Florida Building Code (Work without a permit)

1 Open 145 Ocean Ave unit 801

Code Violation: Sec. 14-329 Property Maintenance
 2 Open 107 Sandal Lane, 237 Cascade Lane

Code Violation: Sec. 70-75. Prohibition. (Commercial/Recreational Vehicle)

2 Open 305 Bravado Ln, 327 Tacoma Ln

• Code Violation: Sec. 18-29. Rental property without a Business Tax Receipt.

1 Open 200 Bravado Ln

• Code Violation: Sec. 78-79. Landscaping Maintenance.

3 Closed

• 2 Open 237 Cascade Lane

Code Violation: Pf. 5.13 Parking on Grass.

• 1 Closed

Code Violation: 14-131. Construction Times

2 Closed

Code Violation: Sec. 42-42. Noise

• 1 Open 224 Inlet Way

Code Violation: Sec. 38-9 Trash Pickup

• 1 Closed

Total Amount of Cases created that are closed from 2/20/24 - 3/18/24:

7

Total Amount of Cases that are open from 2/20/24 - 3/18/24:

J

Total count of Cases 2/20/24 - 3/18/24:

16

Notice of Violation:

327 Tacoma Lane - RV in the driveway

305 Bravado Lane - RV in the driveway

Special Magistrate:

107 Sandal Lane - Property Maintenance. (April 25,2024)

Board Openings:

There are two alternate seats open for appointment to the P&Z Board. Please send a letter of interest and/or a resume or bio to the Town Clerk's office. jgoudreau@pbstownhall.org

Jude M. Goudreau, CMC Town Clerk