

Monday, June 17, 2019
6:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

**TOWN COMMISSION
REGULAR MEETING AGENDA**

Mayor Myra Koutzen
Vice Mayor Gil Gilgallon

Commissioner Roby DeReuil
Commissioner Bob Stanton
Commissioner Brian Tyler

Town Attorney Keith Davis
Town Clerk Evyonne Browning
Assistant Clerk Gaudy Quesada

1. **CALL TO ORDER**

- a. Pledge of Allegiance
- b. Roll Call

2. **APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

3. **CONSENT AGENDA** (Items that do not need discussion, but require a vote)

- a. May 20, 2019 Regular Commission Meeting Minutes.
- b. Special Event Permit SP19-08 – Sailfish Marina Festival, August 10, 2019 from 12:00 noon to 7:00 pm with 1,000 participants.
- c. Special Event Permit SP19-09 – Sailfish Marina Bluewater Babes Fishing Tournament, October 4 to 5, 2019 from 5:00 pm to 10:00 pm with 800 to 1200 participants.

4. **PRESENTATIONS/UPDATES**

- a. Senator Bobby Powell to provide a Legislative Update to the Town
- b. Special Presentation by Mayor Koutzen
- c. Update on Undergrounding Project (*Presented by Danny Brannon*)

5. **DEPARTMENT AND BOARD REPORTS**

- a. Financials
 - 1. Approval of Financial Report for Period ending May 31, 2019
- b. Staff Reports:
 - 1. Police Department
 - 2. Fire Department
 - 3. Public Works
 - 4. Town Clerk
 - 5. Town Attorney
- c. Planning & Zoning Report (verbal)

6. **COMMISSION REPORTS**

7. **PUBLIC COMMENTS**

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13)

8. **UPDATES/DISCUSSIONS** *(Non-voting items)*

- a. Update on Long Range Planning Survey (*Commissioner Brian Tyler, Commissioner Robert Stanton, Vice Mayor Gil Gallon, and town resident Jim Homburger*)
- b. Set 2019/20 Budget Planning Meeting Schedule

9. **OTHER BUSINESS** (Any regular business requiring a vote)

- a. Vote on possible reassignment of Beach Cabana Contract with Oceanside Beach Services, Inc.
- b. Appointment of Melissa Anderson with Torcivia, Donlon, Goddeau & Ansay, P.A. as a back-up Special Magistrate for the Town of Palm Beach Shores. (*Presented by Town Attorney Keith Davis*)
- c. Discussion and vote to authorize the Town to hire an engineer to inspect the Beach Bathroom and offer direction on how to proceed with the repairs/renovations. (*Presented by Mayor Koutzen*)

10. **ORDINANCES AND RESOLUTIONS**

- a. Ordinance O-15-19: Building Measurement District “A” (*2nd Reading*)
- b. Resolution R-7-19: Update to Town’s Fee Schedule per Attachment “A”
- c. Resolution R-8-19: Appoint Jamie Pierce as an alternate to P & Z Board

11. **ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR COMMISSION MEETING MINUTES
May 20, 2019

*This meeting was recorded, and the full meeting dialogue is available
in audio format through the Town Clerk's office.*

Mayor Koutzen called the meeting to order at 6:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Gil Gilgallon, Commissioner Roby DeReuil, Commissioner Brian Tyler and Commissioner Bob Stanton. Also present were Police Chief Langevin, Fire Chief Steedman, Town Attorney Davis, Town Clerk Browning, and Assistant Clerk Quesada. Public Works Director Welch was not present.

1. **APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

MOTION: Commission Tyler moved to approve the meeting agenda.

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES The Motion Passed Unanimously

2. **CONSENT AGENDA** (Items that do not need discussion, but require a vote)

- a. April 15, 2019 Regular Commission Meeting Minutes.

MOTION: Vice Mayor Gilgallon moved to approve the consent agenda as prepared.

SECOND: Commissioner Tyler seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES The Motion Passed Unanimously

3. **PRESENTATIONS/UPDATES**

- a. Representative Mike Caruso: Post Session Update to the Town
b. Update on Undergrounding Project (*Presented by Danny Brannon*)

4. **DEPARTMENT AND BOARD REPORTS**

- a. Financials
1. Approval of Financial Report for Period ending April 30, 2019

MOTION: Vice Mayor Gilgallon moved to approve the Financial Statement as prepared.

SECOND: Commissioner DeReuil seconded the motion.

Item 4a continued:

VOTE: **Gilgallon: YES**
 DeReuil: YES
 Tyler: YES
 Stanton: YES
 Koutzen: YES

The Motion Passed Unanimously

b. Staff Reports:

Written Staff Reports: Police Department, Fire Department, Public Works, Town Clerk.

The Town Attorney stated that as an update on the Town's website and the ADA compliance requirements, the Middle District of Florida granted a motion to dismiss a case against Longboat Key.

c. Planning & Zoning Report (verbal): Janet Kortenhaus was not present to give a report.

5. **COMMISSION REPORTS**

Vice Mayor Gilgallon has been attending the "Coalition to Save our Coast" meetings and he gave a power point presentation on how the inlet looked when they began this process and how it looks today.

6. **PUBLIC COMMENTS**

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13)

Several residents from 125 S. Ocean Avenue made comments regarding the cell towers that have been relocated at Mayan Towers. Vice Mayor Gilgallon stated these were relocated until they could complete the outside work of the building, but they will be reinstalled where they originally were once the work is completed.

There were questions on whether permits were given by the Town, the County, the FCC, etc. The Mayor said anyone is welcome to come to Town Hall and look through the lot files.

Dr. Patel from the Inlet Beach Club presented Chief Langevin with a donation for the Police Department.

7. **UPDATES/DISCUSSIONS** *(Non-voting items)*

a. Water Main Replacement (*Commissioner Gil Gallon and Engineer Rob Rennebaum*).

The water mains in the Town will be replaced with upgraded pipes by Riviera Beach at their expense.

- b. Update on Long Range Planning Survey (*Commissioner Brian Tyler, Commissioner Robert Stanton, Vice Mayor Gil Gallon, and town resident Jim Homburger*)

Vice Mayor Gilgallon said that as of noon today, we have received 140 replied. All of the submittals will be tabulated, and the results will be announced at the June Commission meeting.

Commissioner Tyler encouraged all residents to come to the budget planning meetings and workshops and get involved in the process and decisions.

- c. Update on Ethics Training for Town Commissioners (*Town Clerk Browning*)

Town Clerk Browning reminded all the Commissioners that they are to complete 4 hours of Ethics training every year from the Florida League of Cities, and when they are in the election cycle, they must complete the Palm Beach County Ethics Commission training within 2 months of being elected.

8. **OTHER BUSINESS** (Any regular business requiring a vote)

- a. RFP for Lake Drive Lift Station (*Alan Welch, Public Works Director*)

MOTION: Vice Mayor Gilgallon moved to award the RFP to Global Electric for the submitted total contract of \$37,458.

SECOND: Commissioner DeReuil seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

- b. Sailfish Marina requests approval for 41 parking spaces in designated valet service areas (*Dodi Glas, Rep. for Sailfish Marina*)

MOTION: Vice Mayor Gilgallon moved to approve the modified number of valet parking spaces of 149 as adjusted in a presentation by Dodi Glas, representing the Sailfish Marina.

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

- c. Trees, hedges, etc. in the Town 10' strip will no longer be maintained by the Town and will become the responsibility of the individual property owner, per Town Code. (*Mayor Koutzen*)

NOTE: This item was tabled and to come back to a future Commission agenda.

d. Town's Building Department Fee Schedule (*Mayor Koutzen*)

MOTION: Vice Mayor Gilgallon moved to approve the amended Fee Schedule as discussed and for the Town Attorney to bring an updated Fee Schedule to be adopted by resolution at the June 2019 Commission Meeting.

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: YES**
 DeReuil: YES
 Tyler: YES
 Stanton: YES
 Koutzen: YES **The Motion Passed Unanimously**

e. Set number and fee for non-resident beach parking passes. (*Town Clerk Browning and Assistant Clerk Quesada*)

MOTION: Commissioner Stanton moved to increase the number of non-resident beach parking passes to 40 at a cost of \$200 each.

SECOND: Vice Mayor Gilgallon seconded the motion.

VOTE: **Gilgallon: YES**
 DeReuil: YES
 Tyler: YES
 Stanton: YES
 Koutzen: YES **The Motion Passed Unanimously**

9. **ORDINANCES AND RESOLUTIONS**

a. Ordinance O-15-19: Building Measurement District "A" (*1st Reading*)

MOTION: Vice Mayor Gilgallon moved to approve the first reading of Ordinance O-15-19 with the addition of Section 3D regarding two story buildings.

SECOND: Commissioner Tyler seconded the motion.

VOTE: **Gilgallon: YES**
 DeReuil: YES
 Tyler: YES
 Stanton: YES
 Koutzen: YES **The Motion Passed Unanimously**

11. **ADJOURNMENT**

Mayor Koutzen adjourned the meeting at 8:19 pm

APPROVED this 17th day of June 2019

ATTEST:

Myra Koutzen, Mayor
(Seal)

Evyonne Browning, Town Clerk



DATE SUBMITTED

MAY 06 2019

PERMIT NO.

SP19-08

Town of Palm Beach Shores

**APPLICATION FOR
SPECIAL EVENTS PERMIT**
(Section 18-27 of Town Code)

Type of event: Festival Location: Sailfish Marina
Sponsor: Sailfish Marina Telephone: (561) 844-1724

Property owner's consent and acknowledgement of responsibility:

Signature: [Signature]

Date and Time August 10th 12:00 Time it ends: 7:00

Number of participants: 1,000

Proof of insurance attached? Yes No Sent Seperate

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Will need traffic Detail from 12:00
to 6:00

Permit fee \$50 ☒ (Untimely application \$150 ☐) Receipt # 12385

APPROVED:

Fire Department: Police Department:

Number of off-duty officers required:

Date of Commission Review: June 17, 2019 Approved:

DATE SUBMITTED

MAY 06 2019

PERMIT NO.

SP19-09

BY:

Town of Palm Beach Shores

**APPLICATION FOR
SPECIAL EVENTS PERMIT**
(Section 18-27 of Town Code)

Type of event: Fishing Tournament Location: Sailfish Marina
Sponsor: Bluewater Babes Telephone: (561) 844-1724

Property owner's consent and acknowledgement of responsibility:

Signature: [Signature]

Date and Time October 4th / 5th Time it ends: 5:00 - 10:00

Number of participants: Oct 4th 1200 guests / Oct 5th 800

Proof of insurance attached? Yes ☒ No ☐

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Bluewater Babes to contact about
Parking Detail

Permit fee \$50 ☒ (Untimely application \$150 ☐) Receipt # 12385

APPROVED:

Fire Department: _____ Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: June 17, 2019 Approved: _____



MICHA-1

OP ID: DM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/01/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Services Agcy (PBG) 8895 N. Military Trail, #302-D Palm Beach Gardens, FL 33410 Joyce Hughes	561-626-5542	CONTACT NAME: Debbie Mullin PHONE (A/C, No, Ext): 561-626-5542 FAX (A/C, No): 561-626-5465 E-MAIL ADDRESS: dmullin@isafll.net
INSURED Michael J. Johns, Inc. Mr. Michael Johns PO Box 528 Palm Beach, FL 33480		INSURER(S) AFFORDING COVERAGE INSURER A: Arch Specialty Insurance Co INSURER B: Normandy Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:
		NAIC # 21199 13012

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		AL0058625-00	04/20/2019	04/20/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NF) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	NHFL0035182018	04/01/2019	04/01/2020	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sailfish Marina Resort is additional insured with respect to general liability
EVENT: Bluewater Babes Fish For A Cure

CERTIFICATE HOLDER

CANCELLATION

Sailfish Marina Resort 98 Lake Drive Palm Beach Shores, FL 33404	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Joyce Hughes</i>
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ACORD 25 (2016/03)

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**TOWN OF PALM BEACH SHORES
MONTHLY FINANCIAL REPORT**

	CASH & INVESTMENTS		R E V E N U E			
			BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2018	\$ 2,514,047		\$ 5,213,755	\$ 173,022	\$ 5,109,963	98%
10/31/2018	\$ 2,281,567		\$ 5,149,810	\$ 93,173	\$ 93,173	2%
11/30/2018	\$ 2,402,952		\$ 5,403,227	\$ 484,362	\$ 577,535	11%
12/31/2018	\$ 4,746,065		\$ 5,403,227	\$ 2,922,904	\$ 3,500,439	65%
1/31/2019	\$ 4,523,910		\$ 5,403,227	\$ 182,293	\$ 3,682,732	68%
2/28/2019	\$ 4,492,286		\$ 5,403,227	\$ 210,920	\$ 3,893,653	72%
3/31/2019	\$ 4,207,522		\$ 5,403,227	\$ 208,286	\$ 4,101,939	76%
4/30/2019	\$ 4,174,735		\$ 5,403,227	\$ 360,461	\$ 4,462,400	83%
5/31/2019	\$ 3,926,648		\$ 5,403,227	\$ 158,648	\$ 4,621,048	86%
5/31/2018	\$ 3,553,213		\$ 4,970,746	\$ 172,946	\$ 4,376,871	88%
6/30/2019						
7/31/2019						
8/31/2019						
9/30/2019						

	E X P E N D I T U R E S					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2018	\$ 5,213,775	\$ 384,580	\$ 143,793	\$ 528,374	\$ 4,984,535	96%
10/31/2018	\$ 5,149,810	\$ 362,599	\$ 15,184	\$ 377,782	\$ 377,782	7%
11/30/2018	\$ 5,403,227	\$ 291,715	\$ (9,054)	\$ 282,661	\$ 660,443	12%
12/31/2018	\$ 5,403,227	\$ 540,803	\$ (62,153)	\$ 478,650	\$ 1,139,093	21%
1/31/2019	\$ 5,403,227	\$ 430,457	\$ (20,648)	\$ 409,808	\$ 1,548,902	29%
2/28/2019	\$ 5,403,227	\$ 207,236	\$ 113,426	\$ 320,662	\$ 1,869,563	35%
3/31/2019	\$ 5,403,227	\$ 380,509	\$ 89,497	\$ 470,005	\$ 2,339,569	43%
4/30/2019	\$ 5,403,227	\$ 243,242	\$ 182,473	\$ 425,715	\$ 2,765,284	51%
5/31/2019	\$ 5,403,227	\$ 403,354	\$ 27,482	\$ 430,836	\$ 3,196,119	59%
5/31/2018	\$ 4,970,746	\$ 203,046	\$ 101,334	\$ 304,381	\$ 3,117,220	63%
6/30/2019						
7/31/2019						
8/31/2019						
9/30/2019						

Budget Amendment #1 was adopted by the Town Commision on November 19, 2018.

Town of Palm Beach Shores
Budget Summary Report
May 2019

				May Benchmark	66.7%
	BUDGET		YTD	Favorable(Unfav)	%
REVENUE					
Revenue (without appr'd F/B)	\$ 5,037,066.00		\$ 4,621,048.42	\$ (416,017.58)	91.7%
Appropriated Fund Balance	366,161.00		-	(366,161.00)	
TOTAL REVENUE	\$ 5,403,227.00		\$ 4,621,048.42	\$ (782,178.58)	85.5%
EXPENDITURES BY DEPARTMENT					
		% of total		% of total	
Administration	\$ 417,049.00	8%	\$ 274,908.51	9%	\$ 142,140.49 65.9%
Legal	93,000.00	2%	74,878.50	2%	18,121.50 80.5%
Public Works	306,890.00	6%	194,992.37	6%	111,897.63 63.5%
Police	1,465,454.00	27%	983,332.28	31%	482,121.72 67.1%
Fire	693,791.00	13%	404,836.59	13%	288,954.41 58.4%
Building	215,425.00	4%	121,563.45	4%	93,861.55 56.4%
Emergency Disaster	-	0%	-	0%	- 0.0%
Solid Waste	191,000.00	4%	119,469.69	4%	71,530.31 62.5%
911 Dispatch	431,072.00	8%	272,730.55	9%	158,341.45 63.3%
Legislative	21,160.00	0%	6,078.65	0%	15,081.35 28.7%
Streets/Storm Sewers	20,525.00	0%	22,223.13	1%	(1,698.13) 108.3%
Parks	115,650.00	2%	61,201.97	2%	54,448.03 52.9%
Beach	93,745.00	2%	62,800.52	2%	30,944.48 67.0%
Lift Stations/Sewer Service	17,975.00	0%	11,408.83	0%	6,566.17 63.5%
Contingencies	85,000.00	2%	-	0%	85,000.00 0.0%
Debt Service	201,989.00	4%	89,499.99	3%	112,489.01 44.3%
Emergency Medical Services	321,995.00	6%	213,875.07	7%	108,119.93 66.4%
Community Center	49,350.00	1%	28,002.43	1%	21,347.57 56.7%
Risk Management	140,000.00	3%	106,123.50	3%	33,876.50 75.8%
Capital	522,157.00	10%	148,193.41	5%	373,963.59 28.4%
TOTAL EXPENDITURES	\$ 5,403,227.00		\$ 3,196,119.44	\$ 2,207,107.56	59.2%
CHANGE IN FUND BALANCE					
	-		1,424,928.98	1,424,928.98	

Explanations of variances:

Legal - Actual costs are exceeding the budget due to unforeseen events.

Police - Wages for part-time and overtime are overbudget due to staff shortage.

Streets/Storms Drains - Road Maintenance is high due to paver repairs, pot hole repairs, rebound posts, and signs.

Beach - unanticipated maintenance costs

Risk Management - Main policy is paid quarterly. Three quarters have been paid.

Town of Palm Beach Shores
Utility Tax
10% Effective 4/1/17

	Electric <i>FPL</i>	Water <i>Riviera Beach</i>	Gas <i>FPU</i>	Total
Oct-18	13,408.20	8,472.37	1,475.13	23,355.70
Nov-18	25,274.20	9,067.15	2,159.57	36,500.92
Dec-18	19,117.75	6,700.32	3,110.21	28,928.28
Jan-19	13,261.85	7,170.46	3,197.26	23,629.57
Feb-19	14,658.52	8,700.78	2,389.43	25,748.73
Mar-19	17,036.96	10,410.71	2,277.53	29,725.20
Apr-19	18,237.41	7,519.68	1,955.78	27,712.87
May-19				-
Jun-19				-
Jul-19				-
Aug-19				-
Sep-19				-
YTD Total	120,994.89	58,041.47	16,564.91	195,601.27

Town of Palm Beach Shores
Discretionary Sales Tax PBC

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
Accumulated (unspent) Discretionary Sales Tax as of 9/30/18	\$ 119,434.60

Current Year Receipts:

Date of Receipt	Period	
11/27/2018	October	\$ 5,907.91
12/24/2018	November	\$ 6,337.01
1/29/2019	December	\$ 6,569.40
2/8/2019	4Q 2018	\$ 2,376.50
2/27/2019	January	\$ 7,952.07
3/27/2019	February	\$ 6,797.12
4/25/2019	March	\$ 6,771.21
5/1/2019	1Q 2019	\$ 2,249.63
5/29/2019	April	\$ 7,562.44
Total current year receipts		\$ 52,523.29

Current Year Expenditures:

Accumulated (unspent) Discretionary Sales Tax as of 4/30/19	\$ 171,957.89
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Town of Palm Beach Shores
Building Department

	Building Permits	Building Department	Net Building	Cumulative Net Bldg
10/31/2018	\$ 25,745	\$ (20,591)	\$ 46,336	\$ 46,336
11/30/2018	\$ 6,716	\$ 2,727	\$ 3,989	\$ 50,325
12/31/2018	\$ 18,662	\$ 66,729	\$ (48,067)	\$ 2,257
1/31/2019	\$ 11,253	\$ 17,476	\$ (6,223)	\$ (3,966)
2/28/2019	\$ 27,916	\$ 3,898	\$ 24,018	\$ 20,052
3/31/2019	\$ 30,832	\$ 27,433	\$ 3,399	\$ 23,451
4/30/2019	\$ 13,990	\$ 8,641	\$ 5,348	\$ 28,799
5/31/2019	\$ 31,315	\$ 15,250	\$ 16,066	\$ 44,865
6/30/2019				
7/31/2019				
8/31/2019				
9/30/2019				
	\$ 166,429	\$ 121,563	\$ 44,865	

Note: Due to the timing of invoices from SafeBuilt, December includes October, November, and December service.

Town of Palm Beach Shores
Underground Utilities
5/31/2019

	Cost Estimate	FYE 9/30/2019	Remaining Budget
Cash		\$ 3,680,617.33	
Accounts Payable		\$ 9,405.40	
Expenditures:			
Survey	\$ 38,000	\$ 10,958.50	\$ 27,041.50
Legal	\$ 4,000		\$ 4,000.00
Project Management/Administration	\$ 80,000	\$ 58,607.75	\$ 21,392.25
Construction - Town	\$ 4,336,460	\$ 1,974,227.82	\$ 2,362,232.18
Construction - Comcast	\$ 250,000		\$ 250,000.00
Construction - AT&T	\$ 450,000		\$ 450,000.00
Construction - FPL	\$ 254,386	\$ 254,386.00	\$ -
Landscape Restoration	\$ 16,300	\$ 8,100.00	\$ 8,200.00
Loan Acquisition	\$ 23,000	\$ 22,508.00	\$ 492.00
Contingency	\$ 547,854		\$ 547,854.00
Total expenditures	\$ 6,000,000	\$ 2,328,788.07	\$ 3,671,211.93
Other Financing Sources:			
Loan Proceeds	\$ 6,000,000	\$ 6,000,000.00	\$ -
Net Change in Fund Balance	\$ -	\$ 3,671,211.93	\$ 3,671,211.93

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 5/1/2019 To 5/31/2019**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
8758	C	5/2/2019	324	AC Enforcement, Inc.	\$394.00	O
8759	C	5/2/2019	114	Albatross Supply	\$1,674.30	O
8760	C	5/2/2019	7	All Safe Safe & Lock	\$187.20	O
8761	C	5/2/2019	37	Bass Property Maintenance, Inc.	\$3,995.83	O
8763	C	5/2/2019	225	C&T Auto Care	\$103.54	O
8764	C	5/2/2019	13	City Maintenance Supply	\$1,780.72	O
8765	C	5/2/2019	115	Clean & Treat Co.	\$85.00	O
8766	C	5/2/2019	491	Dilo Fire Sprinkler, Inc.	\$385.00	O
8767	C	5/2/2019	280	Door Systems of South Florida	\$150.00	O
8768	C	5/2/2019	84	Goodyear Service Center	\$94.95	O
8769	C	5/2/2019	88	Hill Manufacturing Co. Inc.	\$605.20	O
8770	C	5/2/2019	90	Hulett Environmental Services	\$277.00	O
8771	C	5/2/2019	425	Jason's Arborcare Service Inc.	\$13,424.88	O
8772	C	5/2/2019	457	Lightning Electric	\$2,807.00	O
8773	C	5/2/2019	11	Nationwide Retirement Solutions	\$160.00	O
8774	C	5/2/2019	19	PBC Police Benevolent Association	\$423.00	O
8775	C	5/2/2019	30	Poly Systems Company	\$950.00	O
8776	C	5/2/2019	821	Robert Villagomez	\$90.00	O
8777	C	5/2/2019	797	Seacoast Uniforms	\$520.80	O
8778	C	5/2/2019	643	Suntrust Bank	\$4,996.28	O
8779	C	5/2/2019	110	Xpert elevator Services, Inc.	\$642.69	O
8780	C	5/9/2019	419	ACS	\$1,489.50	O
8781	C	5/9/2019	673	Bishop's Water Company	\$597.50	O
8782	C	5/9/2019	666	Bound Tree Medical	\$419.57	O
8783	C	5/9/2019	225	C&T Auto Care	\$1,473.27	O
8784	C	5/9/2019	228	Channel Innovations Corp.	\$963.25	O
8785	C	5/9/2019	52	Comcast	\$47.65	O
8786	C	5/9/2019	52	Comcast	\$16.06	O
8787	C	5/9/2019	52	Comcast	\$320.97	O
8788	C	5/9/2019	52	Comcast	\$320.97	O
8789	C	5/9/2019	52	Comcast	\$320.97	O
8790	C	5/9/2019	116	Cox Media Group	\$639.84	O
8791	C	5/9/2019	107	Davis and Ashton, P.A.	\$11,183.00	O
8792	C	5/9/2019	65	Federal Background Services, Inc.	\$150.00	O
8793	C	5/9/2019	80	FL Public Utilities	\$152.32	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 5/1/2019 To 5/31/2019**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
8794	C	5/9/2019	129	James M. O'Keefe	\$500.00	O
8795	C	5/9/2019	565	Jodi Novella	\$100.28	O
8796	C	5/9/2019	760	Kevin Drummond	\$50.42	O
8797	C	5/9/2019	130	Manno's Public Safety Supply	\$415.92	O
8798	C	5/9/2019	11	Nationwide Retirement Solutions	\$235.00	O
8799	C	5/9/2019	16	Palmdale Oil Company, Inc.	\$1,681.78	O
8800	C	5/9/2019	520	SAFEbuilt, LLC	\$9,827.50	O
8801	C	5/9/2019	516	Schmidt Nichols	\$3,147.00	O
8802	C	5/9/2019	797	Seacoast Uniforms	\$14.00	O
8803	C	5/9/2019	484	Shred-It	\$179.36	O
8804	C	5/9/2019	759	Taylor Engineering Inc	\$2,606.50	O
8805	C	5/9/2019	100	Toshiba Business Solutions	\$943.60	O
8806	C	5/9/2019	101	Verizon Wireless	\$546.45	O
8807	C	5/9/2019	104	Waste Management	\$10,824.79	O
8808	C	5/9/2019	290	Westside Reprographics, Inc.	\$280.37	O
8809	C	5/16/2019	737	AT&T	\$467.68	O
8810	C	5/16/2019	225	C&T Auto Care	\$101.16	O
8811	C	5/16/2019	32	City of Riviera Beach	\$2,550.82	O
8812	C	5/16/2019	52	Comcast	\$412.10	O
8813	C	5/16/2019	538	CRS Max Consultants	\$500.00	O
8814	C	5/16/2019	826	Fire Training Officers Association of PBC	\$100.00	O
8815	C	5/16/2019	558	Gil Gallon	\$90.00	O
8816	C	5/16/2019	736	Kemicorp Corporation	\$90.00	O
8817	C	5/16/2019	129	Mary Brown	\$500.00	O
8818	C	5/16/2019	824	Milliman, Inc.	\$2,800.00	O
8819	C	5/16/2019	14	Nowlen, Holt & Miner, P.A.	\$12,500.00	O
8820	C	5/16/2019	641	Palm Beach County Tax Collector	\$253.00	O
8821	C	5/16/2019	25	Palm Beach Shores Volunteer Fire Dept.	\$13,789.37	O
8822	C	5/16/2019	375	Simmons & White, Inc.	\$1,280.00	O
8823	C	5/16/2019	101	Verizon Wireless	\$7.34	O
8824	C	5/23/2019	7	All Safe Safe & Lock	\$207.11	O
8825	C	5/23/2019	801	America's Office Source	\$69.98	O
8826	C	5/23/2019	823	AT&T Mobility	\$115.17	O
8827	C	5/23/2019	47	Board of County Commissioners	\$6,953.72	O
8828	C	5/23/2019	53	Concentra Occupation Health Centers of South FL	\$135.00	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 5/1/2019 To 5/31/2019**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
8829	C	5/23/2019	746	Essential Net Solutions	\$2,802.30	O
8830	C	5/23/2019	96	Mail Finance	\$211.68	O
8831	C	5/23/2019	137	Professional ID Cards	\$52.00	O
8832	C	5/23/2019	592	Trevor Steedman	\$162.92	O
8833	C	5/23/2019	104	Waste Management	\$2,822.88	O
8834	C	5/31/2019	7	All Safe Safe & Lock	\$2,973.90	O
8835	C	5/31/2019	556	Armchem International	\$1,047.69	O
8836	C	5/31/2019	37	Bass Property Maintenance, Inc.	\$4,115.83	O
8837	C	5/31/2019	645	Bureau of Elevator Safety	\$75.00	O
8838	C	5/31/2019	225	C&T Auto Care	\$3,349.18	O
8839	C	5/31/2019	115	Clean & Treat Co.	\$85.00	O
8840	C	5/31/2019	116	Cox Media Group	\$498.80	O
8841	C	5/31/2019	180	DSS Corporation	\$4,147.00	O
8842	C	5/31/2019	788	Embroidery Plus Signs	\$600.00	O
8843	C	5/31/2019	790	Galls, LLC	\$216.96	O
8844	C	5/31/2019	190	Global Electric Inc.	\$18,729.00	O
8845	C	5/31/2019	676	Guardian	\$1,524.67	O
8846	C	5/31/2019	90	Hulett Environmental Services	\$277.00	O
8847	C	5/31/2019	659	Image Companies	\$185.00	O
8848	C	5/31/2019	828	Kwik Plumbers	\$1,388.20	O
8849	C	5/31/2019	11	Nationwide Retirement Solutions	\$235.00	O
8850	C	5/31/2019	16	Palmdale Oil Company, Inc.	\$3,228.89	O
8851	C	5/31/2019	713	PBC North Chamber of Commerce	\$590.00	O
8852	C	5/31/2019	19	PBC Police Benevolent Association	\$423.00	O
8853	C	5/31/2019	25	Palm Beach Shores Volunteer Fire Dept.	\$2,918.08	O
8854	C	5/31/2019	771	Rocky's Pool Service, Inc.	\$150.00	O
8855	C	5/31/2019	516	Schmidt Nichols	\$2,813.75	O
8856	C	5/31/2019	38	Signs of Progress Inc.	\$2,547.00	O
8857	C	5/31/2019	829	State Chemical Solutions	\$305.20	O
8858	C	5/31/2019	643	Suntrust Bank	\$4,409.70	O
8859	C	5/31/2019	586	The Standard Insurance Company	\$534.06	O
8860	C	5/31/2019	100	Toshiba Business Solutions	\$407.22	O
8861	C	5/31/2019	348	United Lighting Sales Inc.	\$929.49	O
8862	C	5/31/2019	134	United Systems Technology, Inc.	\$450.00	O
8863	C	5/31/2019	103	Comp Benefits	\$197.37	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 5/1/2019 To 5/31/2019**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
8864	C	5/31/2019	827	Working Fire Furniture & Mattress Co., Inc.	\$8,419.14	O
ADP, LLC	E	5/3/2019	697	ADP, LLC	\$139.65	O
Blue Cross Blue Shield of Florida, Inc.	E	5/9/2019	127	Blue Cross Blue Shield of Florida, Inc.	\$32,503.72	O
Blue Cross Blue Shield of Florida, Inc.	E	5/28/2019	127	Blue Cross Blue Shield of Florida, Inc.	\$34,038.53	O
Brannon & Gillespie LLC	E	5/9/2019	564	Brannon & Gillespie LLC	\$8,515.00	✓ O
FRS	E	5/3/2019	172	FRS	\$26,593.77	O
PBS Payroll	E	5/9/2019	146	PBS Payroll	\$54,137.42	O
PBS Payroll	E	5/24/2019	146	PBS Payroll	\$56,000.00	O
Viking Utility Inc.	E	5/16/2019	832	Viking Utility Inc.	\$778,412.14	✓ O
Cleared					\$0.00	
Outstanding					\$1,190,280.82	
Void					\$0.00	

General Fund \$ 403,353.68
Underground Utility Fund \$ 786,927.14 ✓
Total \$1,190,280.82



Palm Beach Shores Police Department

247 Edwards Lane, Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Mayor and commission:

June commission meeting
06/05/2019

Our officers have been busy as of late with increased patrol and house checks, the traffic operations we have conducted have yielded folks with outstanding warrants for their arrest.

I met with the victim of the stabbing incident on 06-05-2019, his wounds are healing well, the case is making its way through the system. As you can see in the summary sheet of the 5 arrests, 3 were for outstanding warrants, one for aggravated battery and the last for an ongoing domestic dispute.

We have one police officer on extended leave due to an illness and a dispatcher out on extended medical leave. We continue to seek a part time dispatcher, as our one back up is covering many shifts at her full-time police department. We are also seeking one part time officer.

Our two new police vehicles arrived on June 5th, one of which is the fully equipped K9 vehicle with all up to date safety features for K9 Quella and her handler Officer Jodi Novella. Many thanks to the Mayor and Commission for taking the extra step in our officer's protection.

We have traded out the expired Narcan with the new ones, acquired for us by Chief Steedman. The grant I used to acquire last year's doses was no longer available to us.

Our cameras have been used in a few investigations now and has helped tremendously. Our long-time lifeguard but fairly new to our supervisor's job is Taylor Demarino, he is doing a great job in his new duties. The Lifeguards are pretty much self-sufficient, with schedules and alike, any items needed he will contact me. Taylor is in the process of creating new policies for our lifeguards. Long time supervisors Ben Demonstranti continues his retirement but has expressed his interest in returning after the 1-year period to a part time as needed position.

As always, we thank you for yours and the communities support.



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Date: June 4, 2019

To: Mayor Myra Koutzen

From: Chief Steven Langevin

RE: Police Activities for May 2019

Criminal Arrests	5	Town Ordinance Violations	0
Parking Citations	25	Segway Patrol Hours	35.5
Verbal Warnings	13	ATV Patrol Hours	16.4
Written Warnings	2	Bike Patrol Hours	4.6
Traffic Citations	13	Foot Patrol Hours	113.4
Radar and Traffic Control Hours	38.9	House Check Hours	26.9
Complaints/Calls for Assistance	78	Vehicle Patrol Hours	428.2
Patrol Mileage	3776	Lifeguard Assist	6
Lifeguard Major First Aid	0	Lifeguard Rescues	0
Lifeguard Double Red Flags	1	Lifeguard Minor First Aid	52

Misc. Arrest Information:

Arrest Type	Number
Warrant Arrest 200 block Claremont Lane	1900363
Aggravated Battery w/Deadly Weapon/Possession of Marijuana and Possession of Drug Paraphernalia 101 Bravado Lane	1900384
Domestic Battery Blossom Lane/Ocean Avenue	1900401
Traffic Stop w/ Passenger Warrant Arrest 125 Ocean Avenue	1900412
Traffic Stop w/ Warrant Arrest Bamboo Road/Lake Drive	1900417

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CASE REPORT SUMMARY BY DATE RANGE AND DISPOSITION

REPORT DATE FROM
05/01/2019 00:00

REPORT DATE TO
05/31/2019 23:59

Case Number	Agency	Report Date	Case Type	Report Type	Disposition	PIN
1900363	PBSPD	05/06/2019 19:53	WARRANT ARREST	WARRANT ARREST	ARREST	7720
1900384	PBSPD	05/12/2019 02:45	BATT	BATT	ARREST	7720
1900401	PBSPD	05/18/2019 21:37	DOMESTIC	DOMESTIC	ARREST	7742
1900412	PBSPD	05/23/2019 00:11	WARRANT ARREST	WARRANT ARREST	ARREST	7746
1900417	PBSPD	05/23/2019 23:08	WARRANT ARREST	WARRANT ARREST	ARREST	7742

TOTAL ITEMS: 5

**PALM BEACH SHORES
POLICE DEPARTMENT**

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

**CAD EVENT LISTING GROUPED
BY EVENT TYPE**

CREATE DATE FROM
05/01/2019 00:00:00

CREATE DATE TO
05/31/2019 23:59:59

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/08/2019	15:03	15:03	15:53	50	OVER THE BRIDGE
	05/16/2019	14:49	14:49	14:49	0	118 CASCADE LANE

Total Minutes: 50

Count: 2

10-108

05/02/2019	07:09	07:09	07:25	16	
05/03/2019	08:41	08:41	09:37	56	
05/03/2019	22:16	22:16	22:38	22	
05/04/2019	01:23	01:23	01:28	5	
05/04/2019	07:07	07:07	07:27	20	
05/04/2019	11:57	11:57	13:35	98	
05/05/2019	10:43	10:43	13:26	163	
05/05/2019			18:31	0	
05/05/2019	18:32	18:32	19:25	53	
05/07/2019	00:11	00:11	00:19	8	
05/07/2019	19:42	19:42	19:46	4	
05/08/2019	07:34	07:34	07:51	17	
05/08/2019	10:40	10:40	11:06	26	
05/08/2019	20:07	20:07	21:17	70	
05/09/2019	08:26	08:26	08:46	20	
05/09/2019	08:36	08:36	09:09	33	
05/09/2019	09:39	09:39	09:41	2	
05/09/2019	17:07	17:07	17:11	4	
05/09/2019	18:28	18:28	18:35	7	
05/09/2019	22:41	22:41	22:47	6	
05/10/2019	06:58	06:58	07:23	25	
05/11/2019	00:44	00:44	00:53	9	
05/11/2019	08:09	08:09	08:34	25	
05/12/2019	19:07	19:07	19:07	0	
05/13/2019	09:07	09:07	09:48	41	
05/13/2019	21:16	21:16	21:37	21	
05/14/2019	01:45	01:45	01:52	7	
05/14/2019	01:52	01:52	01:58	6	
05/14/2019	01:58	01:58	02:08	10	
05/14/2019	08:15	08:15	09:32	77	
05/14/2019	09:05	09:05	09:32	27	
05/15/2019	07:02	07:02	07:32	30	
05/15/2019	19:53	19:53	20:08	15	
05/16/2019	07:14	07:14	07:55	41	
05/17/2019	07:31	07:31	08:06	35	
05/18/2019	07:59	07:59	09:13	74	
05/19/2019	08:43	08:43	09:36	53	
05/20/2019	20:02	20:02	20:20	18	
05/21/2019	22:38	22:38	00:37	119	
05/22/2019	06:53	06:53	07:18	25	
05/23/2019	07:16	07:16	07:52	36	
05/23/2019	16:54	16:54	18:22	88	
05/23/2019	17:21	17:21	17:56	35	
05/24/2019	07:19	07:19	07:45	26	
05/25/2019	08:35	08:35	09:13	38	
05/25/2019	13:54	13:54	13:54	0	
05/25/2019	19:28	19:28	19:41	13	
05/26/2019	11:01	11:01	11:04	3	
05/26/2019	11:04	11:04	11:11	7	
05/27/2019	08:35	08:35	08:47	12	
05/27/2019	08:35	08:35	08:45	10	
05/27/2019	09:10	09:10	09:29	19	
05/28/2019	00:48	00:48	00:55	7	

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/29/2019	07:06	07:06	07:40	34	I
	05/30/2019	07:08	07:08	07:52	44	
	05/30/2019	14:53	14:53	15:15	22	
	05/31/2019	07:46	07:46	08:05	19	
Total Minutes:					1701	

Count: 57

911 HANG UP

05/13/2019	04:38	04:38	04:49	11	
05/13/2019	08:58	08:58	08:59	1	
05/17/2019	21:20	21:20	21:24	4	
05/27/2019	22:37	22:37	23:12	35	
05/30/2019	14:25	14:25	14:25	0	
Total Minutes:					51

Count: 5

ALARM BURG

05/12/2019	16:33	16:35	16:39	4	
05/28/2019	10:03	10:04	10:11	7	
Total Minutes:					11

Count: 2

ALARM FIRE

05/07/2019	09:44	09:44	09:45	1	
05/08/2019	18:19	18:22	18:34	12	
05/08/2019	22:59	23:00	23:06	6	
05/10/2019	01:40	01:42	02:02	20	
05/10/2019	11:21	11:21	11:32	11	
05/11/2019	09:41	09:41	10:06	25	
05/13/2019	17:46	17:47	18:05	18	
Total Minutes:					93

Count: 7

ASSAULT

05/18/2019	21:38	21:38	01:04	206	
Total Minutes:					206

Count: 1

ASSIST OTHER AGENCY

05/09/2019	13:04	13:06	13:20	14	
05/18/2019	14:33	14:33	14:33	0	
05/19/2019	16:40	16:40	17:28	48	
05/23/2019	10:41	10:41	10:42	1	
Total Minutes:					63

Count: 4

ATV PATROL

05/01/2019	14:27	14:27	15:20	53	BEACH
05/05/2019	08:55	08:55	10:10	75	BEACH
05/10/2019	14:37	14:37	16:05	88	BEACH
05/12/2019	09:44	09:44	10:47	63	BEACH
05/15/2019	15:07	15:07	16:28	81	BEACH
05/16/2019	13:30	13:30	14:49	79	BEACH
05/19/2019	13:00	13:00	13:39	39	BEACH
05/20/2019	13:15	13:15	13:44	29	BEACH
05/21/2019	13:19	13:19	15:10	111	BEACH
05/25/2019	12:37	12:37	13:48	71	PBS
05/26/2019	10:56	10:56	11:27	31	BEACH
05/26/2019	18:30	18:30	18:30	0	BEACH
05/30/2019	13:33	13:33	16:47	194	BEACH
05/31/2019	10:29	10:29	11:38	69	BEACH
Total Minutes:					983

Count: 14

BICYCLE PATROL

05/01/2019	11:16	11:16	11:57	41	PBS
05/06/2019	09:34	09:34	11:23	109	PBS
05/07/2019	09:41	09:41	10:57	76	PBS

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/10/2019	11:13	11:13	12:00	47	PBS

Total Minutes: 273

Count: 4

CHECK BUILDING

05/01/2019	08:09	08:09	09:02	53
05/02/2019	06:55	06:55	07:07	12
05/02/2019	09:42	09:42	10:42	60
05/02/2019	12:48	12:48	12:48	0
05/02/2019	14:43	14:43	14:43	0
05/02/2019	16:14	16:14	16:34	20
05/02/2019	16:33	16:33	16:34	1
05/03/2019	06:56	06:56	08:23	87
05/03/2019	09:36	09:36	10:09	33
05/03/2019	10:10	10:10	10:45	35
05/03/2019	13:10	13:10	13:24	14
05/03/2019	13:46	13:46	15:32	106
05/03/2019	16:07	16:07	16:07	0
05/03/2019	20:26	20:26	20:49	23
05/04/2019	05:27	05:27	05:33	6
05/04/2019	06:56	06:56	07:07	11
05/04/2019	07:27	07:27	08:34	67
05/04/2019	19:56	19:56	20:18	22
05/04/2019	21:16	21:16	21:23	7
05/05/2019	00:00	00:00	01:06	66
05/05/2019	01:32	01:32	01:49	17
05/05/2019	06:28	06:28	06:38	10
05/05/2019	08:14	08:14	08:48	34
05/05/2019	21:19	21:19	21:27	8
05/06/2019	09:58	09:58	10:17	19
05/06/2019	19:46	19:46	19:53	7
05/07/2019	03:32	03:32	05:01	89
05/07/2019	18:38	18:38	18:51	13
05/07/2019	19:41	19:41	19:50	9
05/07/2019	21:46	21:46	21:55	9
05/08/2019	06:49	06:49	07:34	45
05/08/2019	07:52	07:52	09:29	97
05/08/2019	09:29	09:29	12:23	174
05/08/2019	12:24	12:24	12:26	2
05/08/2019	16:01	16:01	16:20	19
05/08/2019	16:21	16:21	16:46	25
05/09/2019	08:14	08:14	08:22	8
05/09/2019	08:35	08:35	08:36	1
05/09/2019	09:09	09:09	09:58	49
05/09/2019	12:52	12:52	12:52	0
05/09/2019	13:06	13:06	13:10	4
05/09/2019	20:43	20:43	20:51	8
05/10/2019	02:05	02:05	02:24	19
05/10/2019	06:47	06:47	06:57	10
05/10/2019	07:24	07:24	09:20	116
05/10/2019	12:14	12:14	12:32	18
05/10/2019	12:41	12:41	14:27	106
05/11/2019	07:57	07:57	08:08	11
05/11/2019	08:35	08:35	10:59	144
05/11/2019	11:48	11:48	12:01	13
05/11/2019	14:17	14:17	15:30	73
05/11/2019	15:31	15:31	15:37	6
05/11/2019	23:37	23:37	23:55	18
05/12/2019	06:10	06:10	06:55	45
05/13/2019	02:13	02:13	02:16	3
05/13/2019	20:57	20:57	21:11	14
05/14/2019	20:38	20:38	20:46	8
05/14/2019	22:15	22:15	23:04	49
05/15/2019	06:52	06:52	07:01	9
05/15/2019	07:33	07:33	08:18	45
05/15/2019	09:38	09:38	13:48	250
05/15/2019	13:48	13:48	14:21	33

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/15/2019	14:21	14:21	14:38	17	90 EDWARDS LANE
	05/15/2019			17:29	0	247 EDWARDS LANE
	05/16/2019	06:53	06:53	07:14	21	90 EDWARDS LANE
	05/16/2019	07:55	07:55	10:34	159	247 EDWARDS LANE
	05/16/2019	13:06	13:06	14:48	102	247 EDWARDS LANE
	05/16/2019	16:28	16:28	16:55	27	247 EDWARDS LANE
	05/17/2019	07:05	07:05	07:31	26	90 EDWARDS LANE
	05/17/2019	08:06	08:06	08:21	15	247 EDWARDS LANE
	05/17/2019	08:35	08:35	10:01	86	90 EDWARDS LANE
	05/17/2019	12:07	12:07	13:11	64	247 EDWARDS LANE
	05/17/2019	13:15	13:15	13:25	10	90 EDWARDS LANE
	05/17/2019	16:23	16:23	17:07	44	247 EDWARDS LANE
	05/17/2019	22:43	22:43	23:11	28	247 EDWARDS LANE
	05/18/2019	07:48	07:48	07:58	10	90 EDWARDS LANE
	05/18/2019	09:13	09:13	14:33	320	247 EDWARDS LANE
	05/18/2019	15:07	15:07	16:56	109	90 EDWARDS LANE
	05/18/2019	19:16	19:16	19:26	10	247 EDWARDS LANE
	05/19/2019	04:59	04:59	06:05	66	90 EDWARDS LANE
	05/19/2019	19:56	19:56	20:33	37	247 EDWARDS LANE
	05/19/2019	21:41	21:41	22:07	26	90 EDWARDS LANE
	05/21/2019	05:35	05:35	05:41	6	90 EDWARDS LANE
	05/22/2019	06:34	06:34	06:53	19	90 EDWARDS LANE
	05/22/2019	07:18	07:18	13:22	364	247 EDWARDS LANE
	05/22/2019	11:16	11:16	12:00	44	90 EDWARDS LANE
	05/22/2019	13:22	13:22	14:11	49	247 EDWARDS LANE
	05/22/2019	14:14	14:14	14:23	9	90 EDWARDS LANE
	05/22/2019	19:04	19:04	19:11	7	247 EDWARDS LANE
	05/22/2019	22:58	22:58	23:03	5	247 EDWARDS LANE
	05/23/2019	07:07	07:07	07:15	8	90 EDWARDS LANE
	05/23/2019	07:53	07:53	10:00	127	247 EDWARDS LANE
	05/23/2019	10:01	10:01	10:01	0	90 EDWARDS LANE
	05/23/2019	13:31	13:31	14:57	86	247 EDWARDS LANE
	05/23/2019	15:04	15:04	15:09	5	90 EDWARDS LANE
	05/23/2019	19:00	19:00	19:22	22	247 EDWARDS LANE
	05/24/2019	06:56	06:56	07:18	22	90 EDWARDS LANE
	05/24/2019	07:46	07:46	08:58	72	247 EDWARDS LANE
	05/24/2019	12:05	12:05	12:16	11	90 EDWARDS LANE
	05/25/2019	08:24	08:24	08:35	11	90 EDWARDS LANE
	05/25/2019	09:14	09:14	11:06	112	247 EDWARDS LANE
	05/25/2019	13:49	13:49	13:55	6	90 EDWARDS LANE
	05/25/2019	14:52	14:52	15:36	44	247 EDWARDS LANE
	05/25/2019	16:06	16:06	16:18	12	90 EDWARDS LANE
	05/26/2019	04:16	04:16	04:24	8	90 EDWARDS LANE
	05/26/2019	06:27	06:27	06:32	5	90 EDWARDS LANE
	05/26/2019	10:51	10:51	11:00	9	90 EDWARDS LANE
	05/26/2019	11:34	11:34	12:25	51	247 EDWARDS LANE
	05/26/2019	13:43	13:43	13:44	1	90 EDWARDS LANE
	05/27/2019	08:29	08:29	08:33	4	90 EDWARDS LANE
	05/28/2019	22:32	22:32	22:44	12	247 EDWARDS LANE
	05/28/2019	22:33	22:33	00:23	110	90 EDWARDS LANE
	05/29/2019	06:55	06:55	07:05	10	90 EDWARDS LANE
	05/29/2019	07:41	07:41	10:52	191	247 EDWARDS LANE
	05/29/2019	12:37	12:37	13:07	30	247 EDWARDS LANE
	05/29/2019	13:08	13:08	13:09	1	90 EDWARDS LANE
	05/30/2019	06:52	06:52	07:08	16	90 EDWARDS LANE
	05/30/2019	07:52	07:52	09:23	91	247 EDWARDS LANE
	05/30/2019	11:59	11:59	12:10	11	90 EDWARDS LANE
	05/30/2019	12:51	12:51	13:21	30	247 EDWARDS LANE
	05/30/2019	22:24	22:24	22:27	3	247 EDWARDS LANE
	05/30/2019	22:29	22:29	22:58	29	90 EDWARDS LANE
	05/31/2019	00:06	00:06	00:19	13	247 EDWARDS LANE

Total Minutes: 5103

Count: 123

DEATH INVESTIGATION

05/23/2019	06:29	06:29	10:56	267
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Total Minutes: 267

Count: 1

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
DISTURBANCE						
	05/07/2019	16:23	16:24	17:26	62	
	05/16/2019	18:13	18:13	18:15	2	
	05/16/2019	21:34	21:36	21:59	23	
	05/19/2019	22:48	22:49	23:01	12	
	05/21/2019	21:12	21:15	21:57	42	
	05/22/2019	14:23	14:23	15:15	52	
	05/23/2019	20:29	20:30	21:35	65	
	05/25/2019	15:46	15:46	16:29	43	
Total Minutes:					301	
						Count: 8
ELDERLY ABUSE/ NEGLECT						
	05/08/2019	17:12	17:14	17:55	41	
	05/08/2019	19:23	19:23	19:26	3	
Total Minutes:					44	
						Count: 2
ESCORT						
	05/27/2019	14:12	14:21	14:31	10	
Total Minutes:					10	
						Count: 1
EXTRA PATROL						
	05/28/2019	21:03	21:03	21:03	0	
	05/30/2019	00:06	00:06	00:10	4	
Total Minutes:					4	
						Count: 2
FIRE CALL						
	05/26/2019	16:12	16:12	16:28	16	
	05/31/2019	10:59	10:59	11:35	36	
Total Minutes:					52	
						Count: 2
HIT AND RUN						
	05/26/2019	15:50	15:52	16:46	54	181 OCEAN AVENUE
	05/29/2019	22:35	22:35	23:11	36	
Total Minutes:					90	
						Count: 2
HOUSE CHECK						
	05/01/2019	08:27	08:27	11:16	169	PBS
	05/06/2019	08:41	08:41	09:49	68	PBS
	05/06/2019	11:47	11:47	12:47	60	PBS
	05/10/2019	08:54	08:54	09:35	41	PBS
	05/10/2019	10:02	10:02	11:57	115	PBS
	05/11/2019	09:40	09:40	10:14	34	PBS
	05/15/2019	09:48	09:48	14:28	280	PBS
	05/17/2019	09:42	09:42	10:01	19	PBS
	05/20/2019	09:07	09:07	11:08	121	PBS
	05/21/2019	09:23	09:23	11:11	108	PBS
	05/24/2019	09:53	09:53	11:56	123	PBS
	05/25/2019	08:49	08:49	10:02	73	PBS
	05/26/2019	09:04	09:04	10:55	111	PBS
	05/29/2019	10:52	10:52	13:08	136	PBS
	05/30/2019	14:16	14:16	14:26	10	PBS
	05/31/2019	10:17	10:17	12:41	144	PBS
Total Minutes:					1612	
						Count: 16
INFORMATION						
	05/01/2019	11:17	11:17	12:22	65	
	05/01/2019			14:59	0	
	05/02/2019	14:43	14:43	14:59	16	
	05/03/2019	17:12	17:12	17:12	0	
	05/04/2019	16:53	16:53	17:18	25	
	05/06/2019			15:10	0	

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/09/2019	15:16	15:16	16:56	100	
	05/12/2019	12:40	12:40	12:41	1	
	05/13/2019	12:54	12:54	13:46	52	
	05/15/2019	08:10	08:10	08:16	6	
	05/15/2019	14:29	14:29	14:33	4	
	05/16/2019	05:32	05:39	05:41	2	
	05/19/2019	08:11	08:14	08:29	15	
	05/21/2019	15:28	15:28	15:29	1	
	05/23/2019	09:43	09:43	09:44	1	
	05/23/2019	18:05	18:05	18:20	15	
	05/23/2019	20:05	20:05	20:09	4	
	05/25/2019	16:34	16:34	16:35	1	
	05/26/2019	07:51	07:51	08:08	17	
	05/26/2019	13:23	13:23	13:30	7	
	05/26/2019	23:42	23:50	23:56	6	
	05/27/2019	08:47	08:47	09:07	20	
	05/29/2019			15:56	0	
	05/30/2019			15:17	0	
	05/31/2019	00:07	00:07	00:07	0	

Total Minutes: 358

Count: 25

JUVENILE TROUBLE

05/25/2019	11:06	11:07	11:22	15
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Total Minutes: 15

Count: 1

LICENSE PLATE READER

05/07/2019	09:38	09:38	09:40	2
05/09/2019	11:06	11:06	11:09	3

AVENUE

Total Minutes: 5

Count: 2

LIFEGUARD PATROL

05/01/2019	09:33	09:33	17:04	451	BEACH
05/02/2019	10:01	10:01	17:02	421	BEACH
05/03/2019	10:04	10:04	16:51	407	BEACH
05/04/2019	09:59	09:59	16:55	416	BEACH
05/05/2019	10:01	10:01	16:34	393	BEACH
05/06/2019	10:01	10:01	17:02	421	BEACH
05/07/2019	09:53	09:53	17:30	457	BEACH
05/08/2019	09:34	09:34	17:12	458	BEACH
05/09/2019	10:05	10:05	16:54	409	BEACH
05/10/2019	10:02	10:02	17:09	427	BEACH
05/11/2019	10:16	10:16	16:51	395	BEACH
05/12/2019	09:47	09:47	16:58	431	BEACH
05/13/2019	10:00	10:00	16:46	406	BEACH
05/14/2019	09:42	09:42	17:00	438	BEACH
05/15/2019	09:39	09:39	16:59	440	BEACH
05/16/2019	10:02	10:02	16:55	413	BEACH
05/17/2019	10:03	10:03	16:52	409	BEACH
05/18/2019	09:57	09:57	16:52	415	BEACH
05/19/2019	09:33	09:33	17:00	447	BEACH
05/20/2019	10:00	10:00	16:54	414	BEACH
05/21/2019	09:49	09:49	16:55	426	BEACH
05/22/2019	14:26	14:26	17:02	156	BEACH
05/23/2019	10:02	10:02	17:03	421	BEACH
05/24/2019	10:00	10:00	17:03	423	BEACH
05/25/2019	09:59	09:59	16:58	419	BEACH
05/26/2019	10:00	10:00	16:47	407	BEACH
05/27/2019	09:32	09:32	17:28	476	BEACH
05/28/2019	10:34	10:34	17:46	432	BEACH
05/29/2019	09:35	09:35	17:05	450	BEACH
05/30/2019	10:00	10:00	16:54	414	BEACH

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/31/2019	10:02	10:02	16:44	402	BEACH

Total Minutes: 12894

Count: 31

LOST AND FOUND

05/28/2019	16:07	16:07	16:07	0	71 OCEAN AVENUE
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Total Minutes: 0

Count: 1

MEDICAL CALL

05/03/2019	20:54	20:54	21:10	16	
5/04/2019	14:39	14:39	14:41	2	
05/06/2019	20:38	20:38	21:10	32	
05/09/2019	14:28	14:28	14:56	28	
05/10/2019	03:57	03:59	04:06	7	
05/11/2019	03:50	03:52	05:05	73	
05/12/2019	02:45	02:45	10:28	463	
05/12/2019	18:35	18:37	19:01	24	
05/13/2019	13:47	13:47	13:57	10	
05/14/2019	19:11	19:11	19:28	17	
05/14/2019	20:46	20:48	21:11	23	
05/14/2019	23:48	23:49	00:01	12	
05/16/2019	18:31	18:35	19:00	25	
05/16/2019	19:13	19:14	19:25	11	
05/16/2019	21:46	21:48	21:58	10	71 OCEAN AVENUE
05/17/2019	05:38	05:38	06:06	28	51 OCEAN AVENUE
05/18/2019	06:09	06:09	06:17	8	
05/19/2019	15:22	15:23	15:30	7	
05/20/2019	08:43	08:43	08:44	1	247 EDWARDS LANE
05/20/2019	20:20	20:20	20:54	34	
05/23/2019	10:56	10:56	11:18	22	
05/24/2019	01:22	01:22	01:34	12	98 LAKE DRIVE
05/26/2019	14:11	14:11	14:44	33	41 OCEAN AVENUE
05/27/2019	10:07	10:07	10:26	19	181 OCEAN AVENUE
05/27/2019	11:59	11:59	12:13	14	71 OCEAN AVENUE
05/27/2019	12:53	12:54	13:26	32	98 LAKE DRIVE
05/29/2019	20:33	20:34	20:51	17	

Total Minutes: 980

Count: 27

MENTAL HEALTH CASE

05/08/2019	22:36	22:36	23:35	59	
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Total Minutes: 59

Count: 1

NEIGHBOR TROUBLE

05/11/2019	19:02	19:05	19:41	36	
05/25/2019	20:14	20:14	20:33	19	

Total Minutes: 55

Count: 2

NOISE COMPLAINT

05/06/2019	02:24	02:26	02:38	12	
05/06/2019	07:22	07:22	07:43	21	

Total Minutes: 33

Count: 2

PARKING COMPLAINT

05/03/2019	08:20	08:20	08:23	3	BAMBOO ROAD/ATLANTIC
05/15/2019	18:03	18:03	18:04	1	90 EDWARDS LANE
05/17/2019	18:54	18:54	18:54	0	90 EDWARDS LANE
05/17/2019	20:29	20:29	20:31	2	142 LAKE DRIVE
05/18/2019	19:32	19:32	19:42	10	LINDA LANE/OCEAN AVENUE
05/18/2019	19:45	19:45	19:45	0	90 EDWARDS LANE
05/19/2019	02:47	02:47	02:47	0	

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/19/2019	21:49	21:49	21:49	0	90 EDWARDS LANE
	05/20/2019	18:56	18:56	18:56	0	90 EDWARDS LANE
	05/20/2019	20:55	20:57	21:11	14	123 OCEAN AVENUE
	05/22/2019	19:29	19:29	19:29	0	90 EDWARDS LANE
	05/23/2019	17:16	17:16	17:20	4	237 INLET WAY
	05/24/2019	18:12	18:12	18:12	0	90 EDWARDS LANE
	05/25/2019	17:57	17:57	18:08	11	90 EDWARDS LANE
	05/25/2019	20:06	20:06	20:06	0	90 EDWARDS LANE
	05/26/2019	18:54	18:54	19:04	10	101 INLET WAY

Total Minutes: 55

Count: 16

POLICE SERVICE CALL

05/08/2019	00:22	00:23	00:47	24	
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Total Minutes: 24

Count: 1

PUMPHOUSE

05/30/2019	17:02	17:02	17:09	7	BEACH
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Total Minutes: 7

Count: 1

REPOSSESSION

05/15/2019			03:04	0	
05/31/2019	03:56	03:56	03:56	0	

Total Minutes: 0

Count: 2

REQUEST FOR POLICE STAND BY

05/01/2019	14:53	14:53	15:17	24	71 OCEAN AVENUE
05/31/2019	15:31	15:31	16:01	30	100 SANDAL LANE

Total Minutes: 54

Count: 2

SEGWAY PATROL

05/01/2019	02:09	02:09	02:58	49	PBS
05/09/2019	13:53	13:53	15:30	97	PBS
05/11/2019	13:43	13:43	16:02	139	PBS
05/11/2019	21:59	21:59	22:54	55	PBS
05/18/2019	01:45	01:45	02:26	41	PBS
05/19/2019	02:25	02:25	02:59	34	PBS
05/25/2019	14:17	14:17	15:46	89	PGS
05/26/2019	00:12	00:12	00:25	13	PBS

Total Minutes: 517

Count: 8

SPECIAL DETAIL

05/01/2019	02:41	02:41	02:41	0	PARK AVENUE/BLUE HERON BOULEVARD
05/01/2019	18:51	18:51	18:51	0	PARK AVENUE/BLUE HERON BOULEVARD
05/01/2019	20:42	20:42	21:00	18	PARK AVENUE/BLUE HERON BOULEVARD
05/02/2019	01:52	01:52	02:22	30	PARK AVENUE/BLUE HERON BOULEVARD
05/02/2019	04:41	04:41	04:49	8	PARK AVENUE/BLUE HERON BOULEVARD
05/02/2019	06:52	06:52	06:54	2	BLUE HERON BOULEVARD/PARK AVENUE
05/02/2019	07:26	07:26	08:21	55	247 EDWARDS LANE
05/02/2019	12:48	12:48	13:06	18	BLUE HERON BOULEVARD/PARK AVENUE
05/02/2019	16:38	16:38	16:38	0	BLUE HERON BOULEVARD/PARK AVENUE
05/02/2019	17:01	17:01	20:03	182	98 LAKE DRIVE
05/02/2019	20:30	20:30	20:42	12	PARK AVENUE/BLUE HERON BOULEVARD
05/03/2019	01:23	01:23	01:26	3	PARK AVENUE/BLUE HERON BOULEVARD
05/03/2019	04:41	04:41	04:50	9	PARK AVENUE/BLUE HERON BOULEVARD

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/03/2019	06:07	06:07	06:07	0	PARK AVENUE/BUE HERON BOULEVARD
	05/03/2019	06:52	06:52	06:55	3	PARK AVENUE/BUE HERON BOULEVARD
	05/03/2019	13:45	13:45	13:45	0	PARK AVENUE/BUE HERON BOULEVARD
	05/03/2019	15:58	15:58	16:01	3	PARK AVENUE/BUE HERON BOULEVARD
	05/03/2019	21:36	21:36	21:44	8	PARK AVENUE/BUE HERON BOULEVARD
	05/04/2019	06:06	06:06	06:12	6	BLUE HERON BOULEVARD/PARK AVENUE
	05/04/2019	06:55	06:55	06:55	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/04/2019	16:54	16:54	17:06	12	BLUE HERON BOULEVARD/PARK AVENUE
	05/04/2019	23:05	23:05	23:06	1	BLUE HERON BOULEVARD/PARK AVENUE
	05/05/2019	04:55	04:55	04:55	0	PARK AVENUE/BUE HERON BOULEVARD
	05/05/2019	23:47	23:47	23:47	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/06/2019	12:48	12:48	14:55	127	PGA BLVD
	05/07/2019	01:03	01:03	01:09	6	BLUE HERON BOULEVARD/PARK AVENUE
	05/07/2019	05:02	05:02	05:03	1	BLUE HERON BOULEVARD/PARK AVENUE
	05/07/2019	20:26	20:26	20:31	5	PARK AVENUE/BUE HERON BOULEVARD
	05/08/2019	01:55	01:55	01:59	4	BLUE HERON BOULEVARD/PARK AVENUE
	05/08/2019	04:21	04:21	04:24	3	BLUE HERON BOULEVARD/PARK AVENUE
	05/08/2019	06:04	06:04	06:10	6	PARK AVENUE/BUE HERON BOULEVARD
	05/08/2019	06:49	06:49	06:49	0	PARK AVENUE/BUE HERON BOULEVARD
	05/08/2019	12:26	12:26	12:32	6	PARK AVENUE/BUE HERON BOULEVARD
	05/08/2019	16:46	16:46	16:50	4	PARK AVENUE/BUE HERON BOULEVARD
	05/09/2019	03:52	03:52	03:53	1	BLUE HERON BOULEVARD/PARK AVENUE
	05/09/2019	05:59	05:59	06:05	6	BLUE HERON BOULEVARD/PARK AVENUE
	05/09/2019	08:28	08:28	08:34	6	BLUE HERON BOULEVARD/PARK AVENUE
	05/09/2019	09:41	09:41	11:03	82	STATE ATTORNEY'S OFFICE
	05/09/2019	12:59	12:59	13:02	3	PARK AVENUE/BUE HERON BOULEVARD
	05/09/2019	16:30	16:30	16:34	4	PARK AVENUE/BUE HERON BOULEVARD
	05/09/2019	17:02	17:02	20:00	178	98 LAKE DRIVE
	05/09/2019	23:31	23:31	23:31	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/10/2019	06:44	06:44	06:46	2	BLUE HERON BOULEVARD/PARK AVENUE
	05/10/2019	12:00	12:00	12:13	13	BLUE HERON BOULEVARD/PARK AVENUE
	05/10/2019	14:28	14:28	16:56	148	1200 BLOCK BLUE HERON BOULEVARD
	05/10/2019	21:29	21:29	21:30	1	PARK AVENUE/BUE HERON BOULEVARD
	05/11/2019	07:56	07:56	07:57	1	BLUE HERON BOULEVARD/PARK AVENUE
	05/11/2019	16:10	16:10	16:48	38	BLUE HERON BOULEVARD/PARK AVENUE
	05/11/2019	17:31	17:31	17:31	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/11/2019	23:16	23:16	23:16	0	PARK AVENUE/BUE HERON BOULEVARD
	05/12/2019	12:05	12:05	12:10	5	BLUE HERON BOULEVARD/PARK AVENUE
	05/13/2019	02:10	02:10	02:13	3	PARK AVENUE/BUE HERON BOULEVARD
	05/13/2019	06:07	06:07	06:07	0	PARK AVENUE/BUE HERON BOULEVARD

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/13/2019	22:19	22:19	22:19	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/14/2019	01:44	01:44	01:44	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/14/2019	23:12	23:12	23:12	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/15/2019	05:58	05:58	06:23	25	BLUE HERON BOULEVARD/PARK AVENUE
	05/15/2019	06:50	06:50	06:51	1	BLUE HERON BOULEVARD/PARK AVENUE
	05/15/2019	14:38	14:38	14:41	3	PARK AVENUE/BLUE HERON BOULEVARD
	05/15/2019	16:47	16:47	16:48	1	PARK AVENUE/BLUE HERON BOULEVARD
	05/16/2019	02:54	02:54	02:56	2	PARK AVENUE/BLUE HERON BOULEVARD
	05/16/2019	03:04	03:04	03:05	1	PARK AVENUE/BLUE HERON BOULEVARD
	05/16/2019	06:50	06:50	06:53	3	PARK AVENUE/BLUE HERON BOULEVARD
	05/16/2019	12:22	12:22	13:05	43	PARK AVENUE/BLUE HERON BOULEVARD
	05/16/2019	16:55	16:55	17:05	10	PARK AVENUE/BLUE HERON BOULEVARD
	05/16/2019	19:00	19:00	20:50	110	98 LAKE DRIVE
	05/16/2019	22:51	22:51	22:56	5	PARK AVENUE/BLUE HERON BOULEVARD
	05/17/2019	07:00	07:00	07:04	4	PARK AVENUE/BLUEHERON BOULEVARD
	05/17/2019	17:07	17:07	17:07	0	PARK AVENUE/BLUE HERON
	05/17/2019	21:07	21:07	21:07	0	PARK AVENUE/BLUE HERON BOULEVARD
	05/17/2019	23:47	23:47	23:47	0	PARK AVENUE/BLUE HERON BOULEVARD
	05/18/2019	04:50	04:50	04:51	1	PARK AVENUE/BLUE HERON BOULEVARD
	05/18/2019	06:08	06:08	06:09	1	PARK AVENUE/BLUE HERON BOULEVARD
	05/18/2019	07:46	07:46	07:48	2	PARK AVENUE/BLUE HERON BOULEVARD
	05/18/2019	15:06	15:06	15:07	1	PARK AVENUE/BLUE HERON BOULEVARD SECURE
	05/18/2019	16:56	16:56	17:01	5	PARK AVENUE/BLUE HERON BOULEVARD
	05/18/2019	18:24	18:24	18:24	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/18/2019	21:21	21:21	21:21	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/19/2019	06:05	06:05	06:08	3	PARK AVENUE/BLUE HERON BOULEVARD
	05/19/2019	18:15	18:15	18:18	3	BLUE HERON BOULEVARD/PARK AVENUE
	05/19/2019	21:21	21:21	21:22	1	BLUE HERON BOULEVARD/PARK AVENUE
	05/20/2019	04:53	04:53	04:53	0	PARK AVENUE/BLUE HERON BOULEVARD
	05/20/2019	22:53	22:53	23:50	57	PARK AVENUE/BLUE HERON BOULEVARD
	05/21/2019	23:56	23:56	23:56	0	PARK AVENUE/BLUE HERON BOULEVARD
	05/22/2019	06:12	06:12	06:12	0	BLUE HERON/PARK AVENUE
	05/22/2019	06:33	06:33	06:33	0	BLUE HERON/PARK AVENUE
	05/22/2019	17:17	17:17	17:28	11	PARK AVENUE/BLUE HERON BOULEVARD
	05/22/2019	21:34	21:34	21:34	0	PARK AVENUE/BLUE HERON BOULEVARD
	05/23/2019	04:54	04:54	04:54	0	PARK AVENUE/BLUE HERON BOULEVARD
	05/23/2019	06:06	06:06	06:12	6	BLUE HERON BOULEVARD/PARK AVENUE
	05/23/2019	06:51	06:51	06:52	1	BLUE HERON BOULEVARD/PARK AVENUE
	05/23/2019	10:41	10:41	10:44	3	BLUE HERON BOULEVARD/PARK AVENUE

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/23/2019	15:00	15:00	15:04	4	BLUE HERON BOULEVARD/PARK AVENUE
	05/23/2019	16:48	16:48	20:04	196	98 LAKE DRIVE
	05/23/2019	16:58	16:58	17:03	5	BLUE HERON BOULEVARD/PARK AVENUE
	05/24/2019	01:34	01:34	01:35	1	PARK AVENUE/BUE HERON BOULEVARD
	05/24/2019	06:53	06:53	06:55	2	BLUE HERON BOULEVARD/PARK AVENUE
	05/24/2019	11:17	11:17	12:35	78	PGA BOULEVARD
	05/24/2019	11:59	11:59	12:04	5	BLUE HERON BOULEVARD/PARK AVENUE
	05/25/2019	00:05	00:05	00:06	1	PARK AVENUE/BUE HERON BOULEVARD
	05/25/2019	08:21	08:21	08:23	2	BLUE HERON BOULEVARD/PARK AVENUE
	05/25/2019	13:35	13:35	13:38	3	BLUE HERON BOULEVARD/PARK AVENUE
	05/25/2019	16:26	16:26	16:29	3	BLUE HERON BOULEVARD/PARK AVENUE
	05/25/2019	18:36	18:36	19:20	44	PARK AVENUE/BUE HERON BOULEVARD
	05/26/2019	02:20	02:20	02:20	0	PARK AVENUE/BUE HERON BOULEVARD
	05/26/2019	10:49	10:49	10:50	1	BLUE HERON BOULEVARD/PARK AVENUE
	05/26/2019	13:31	13:31	15:09	98	BLUE HERON BOULEVARD/PARK AVENUE
	05/26/2019	15:10	15:10	15:11	1	PARK AVENUE/BUE HERON BOULEVARD
	05/27/2019	20:10	20:10	20:11	1	BLUE HERON BOULEVARD/PARK AVENUE
	05/27/2019	22:05	22:05	22:05	0	PARK AVENUE/BUE HERON BOULEVARD
	05/28/2019	01:00	01:00	01:21	21	BLUE HERON BOULEVARD/PARK AVENUE
	05/28/2019	06:19	06:19	06:23	4	BLUE HERON/PARK AVENUE
	05/29/2019	02:40	02:40	02:40	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/29/2019	06:54	06:54	06:54	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/29/2019	13:10	13:10	13:11	1	BLUE HERON BOULEVARD / PARK AVENUE
	05/29/2019	16:46	16:46	16:59	13	BLUE HERON BOULEVARD/PARK AVENUE
	05/30/2019	00:01	00:01	00:01	0	PARK AVENUE/BUE HERON BOULEVARD
	05/30/2019	06:50	06:50	06:50	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/30/2019	11:55	11:55	11:58	3	BLUE HERON BOULEVARD/PARK AVENUE
	05/30/2019	14:50	14:50	14:50	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/30/2019	16:29	16:29	20:04	215	98 LAKE DRIVE
	05/31/2019	02:36	02:36	02:36	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/31/2019	17:49	17:49	17:49	0	BLUE HERON BOULEVARD/PARK AVENUE
	05/31/2019	23:13	23:13	23:13	0	PARK AVENUE/BUE HERON BOULEVARD

Total Minutes: 2028

Count: 124

SUPPLEMENTAL REPORT

05/02/2019	08:28	08:28	08:41	13	31 OCEAN AVENUE
05/12/2019	12:12	12:12	12:40	28	101 LINDA LANE

Total Minutes: 41

Count: 2

SUSPICIOUS ACT

05/01/2019	15:49	15:49	16:07	18	181 OCEAN AVENUE
05/01/2019	21:52	21:53	22:29	36	98 LAKE DRIVE
05/04/2019	00:18	00:18	00:29	11	130 EDWARDS LANE
05/06/2019	21:33	21:35	22:09	34	98 LAKE DRIVE

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/07/2019	23:45	23:48	00:22	34	
	05/09/2019	20:50	20:56	21:04	8	
	05/11/2019	23:04	23:04	23:16	12	
	16:14	16:21	7			
	05/13/2019	01:35	01:47	01:48	1	
	05/15/2019	09:04	09:04	09:06	2	
	05/22/2019	19:11	19:12	19:22	10	
	05/26/2019	16:43	16:43	16:43	0	
	05/29/2019	14:50	14:50	15:11	21	

Total Minutes: 194

Count: 13

SUSPICIOUS PERSON

05/02/2019	02:23	02:23	02:40	17	71 OCEAN AVENUE
05/22/2019	00:38	00:38	00:54	16	INLET ACCESS

Total Minutes: 33

Count: 2

SUSPICIOUS VEHICLE

05/13/2019	07:06	07:12	07:28	16	
05/19/2019	21:53	21:53	22:04	11	90 EDWARDS LANE
05/31/2019	22:05	22:05	22:11	6	90 EDWARDS LANE

Total Minutes: 33

Count: 3

TEST

05/03/2019	10:40	10:40	10:45	5	247 EDWARDS LANE
05/03/2019	10:46	10:46	11:15	29	247 EDWARDS LANE
05/03/2019			11:09	0	107 TACOMA LANE
05/11/2019	14:18	14:18	15:12	54	247 EDWARDS LANE

Total Minutes: 88

Count: 4

THEFT

05/16/2019	22:28	22:30	22:48	18	98 LAKE DRIVE
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Total Minutes: 18

Count: 1

TRAFFIC ACCIDENT

05/03/2019	18:59	18:59	19:02	3	98 LAKE DRIVE
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Total Minutes: 3

Count: 1

TRAFFIC COMPLAINT

05/01/2019	11:48	11:48	11:51	3	LAKE DRIVE
05/05/2019	20:09	20:09	20:53	44	BAMBOO ROAD/LAKE DRIVE
05/16/2019	11:02	11:02	11:02	0	BLUE/AVENUE P
05/30/2019	14:49	14:49	14:50	1	BAMBOO ROAD/OCEAN AVENUE

Total Minutes: 48

Count: 4

TRAFFIC OPERATION

05/03/2019	20:47	20:47	20:54	7	INLET WAY/PARKWAY
05/03/2019	21:26	21:26	21:57	31	BAMBOO ROAD/LAKE DRIVE
05/03/2019	22:37	22:37	01:23	166	LAKE DRIVE/BAMBOO ROAD
05/04/2019	19:18	19:18	20:21	63	INLET WAY/PARKWAY
05/04/2019	21:19	21:19	21:46	27	ATLANTIC AVENUE/BAMBOO ROAD
05/05/2019	19:58	19:58	20:53	55	INLET/PARK WAY
05/06/2019	10:24	10:24	11:09	45	BAMBOO ROAD/PARK AVENUE
05/07/2019	08:01	08:01	09:38	97	ATLANTIC AVENUE/CLAREMONT LANE
05/08/2019	19:15	19:15	19:23	8	LAKE DRIVE/BAMBOO ROAD
05/09/2019	20:42	20:42	20:49	7	LAKE DRIVE/BAMBOO ROAD
05/09/2019	21:41	21:41	23:25	104	INLET WAY/PARKWAY
05/09/2019	23:25	23:25	01:37	132	BAMBOO ROAD/LAKE DRIVE
05/11/2019	18:21	18:21	19:03	42	INLET WAY/PARKWAY

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/12/2019	19:17	19:17	20:58	101	INLET WAY/PARKWAY
	05/13/2019	22:05	22:05	00:17	132	LAKE DRIVE/BAMBOO ROAD
	05/15/2019	15:18	15:18	15:22	4	PARK AVENUE/BAMBOO ROAD
	05/15/2019	18:06	18:06	19:39	93	PARKWAY/INLET WAY
	05/16/2019	09:16	09:16	10:18	62	OCEAN AVENUE/INLET WAY
	05/16/2019	21:26	21:26	21:34	8	EDWARDS LANE/LAKE DRIVE
	05/18/2019	21:09	21:09	21:57	48	BAMBOO ROAD/LAKE DRIVE
	05/20/2019	19:04	19:04	19:56	52	INLET WAY/PARKWAY
	05/21/2019	18:29	18:29	19:55	86	BAMBOO ROAD/LAKE DRIVE
	05/21/2019	19:58	19:58	20:18	20	INLET WAY/PARKWAY
	05/22/2019	23:40	23:40	00:35	55	BAMBOO ROAD/LAKE DRIVE
	05/24/2019	10:53	10:53	11:01	8	INLET WAY/OCEAN AVENUE
	05/24/2019	18:26	18:26	20:22	116	INLET WAY/PARKWAY
	05/25/2019	18:09	18:09	19:19	70	BAMBOO ROAD/LAKE DRIVE
	05/27/2019	09:45	09:45	10:06	21	LAKE DRIVE/BLOSSOM LANE
	05/28/2019	08:33	08:33	09:16	43	BLOSSOM LAN/LAKE DRIVE
	05/28/2019	18:56	18:56	20:51	115	INLET WAY/PARKWAY
	05/29/2019	17:43	17:43	20:21	158	INLET WAY/PARKWAY

Total Minutes: 1976

Count: 31

TRAINING

05/04/2019	11:12	11:12	13:48	156	247 EDWARDS LANE
05/07/2019	23:38	23:38	23:44	6	247 EDWARDS LANE
05/20/2019	11:47	11:47	15:23	216	ZIP CODE PLACE
05/21/2019	13:19	13:19	15:16	117	CHIEF OF POLICE ASSOCIATION
05/21/2019	16:49	16:49	17:44	55	247 EDWARDS LANE

Total Minutes: 550

Count: 5

TRESPASSING

05/08/2019	11:20	11:20	13:11	111	33 OCEAN
05/08/2019	22:52	22:53	22:58	5	98 LAKE DRIVE
05/24/2019	20:25	20:25	21:13	48	66 LAKE DRIVE

Total Minutes: 164

Count: 3

UNWANTED GUEST

05/12/2019	06:56	06:56	08:30	94	40 OCEAN AVENUE
05/25/2019	17:07	17:07	17:11	4	98 LAKE DRIVE
05/29/2019	11:28	11:28	11:42	14	98 LAKE DRIVE

Total Minutes: 112

Count: 3

VANDALISM/DAMAGE

05/17/2019	01:20	01:21	02:19	58	
05/17/2019	23:57	23:57	00:25	28	181 OCEAN AVENUE
05/23/2019	08:20	08:21	08:40	19	33 OCEAN AVENUE
05/27/2019	19:24	19:26	19:52	26	71 OCEAN AVENUE

Total Minutes: 131

Count: 4

VEHICLE MAINT

05/29/2019	08:12	08:12	10:25	133	90 EDWARDS LANE
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Total Minutes: 133

Count: 1

VEHICLE PATROL

05/01/2019	00:50	00:50	02:18	88	PBS
05/01/2019	02:30	02:30	05:02	152	PBS
05/01/2019	02:30	02:30	02:59	29	PBS
05/01/2019	20:42	20:42	21:49	67	PBS
05/01/2019	21:00	21:00	21:50	50	PBS
05/02/2019	01:16	01:16	01:51	35	PBS
05/02/2019	02:18	02:18	06:52	274	PBS
05/02/2019	02:44	02:44	03:06	22	PBS

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/02/2019	14:44	14:44	16:33	109	PBS
	05/02/2019	20:11	20:11	06:32	621	PBS
	05/02/2019	20:09	20:09	21:23	74	PBS
	05/03/2019	00:50	00:50	04:41	231	PBS
	05/03/2019	15:21	15:21	17:11	110	PBS
	05/03/2019	15:32	15:32	15:57	25	PBS
	05/03/2019	20:26	20:26	20:47	21	PBS
	05/04/2019	01:28	01:28	03:45	137	PBS
	05/04/2019	01:28	01:28	03:43	135	PBS
	05/04/2019	01:28	01:28	01:35	7	PBS
	05/04/2019	03:44	03:44	06:17	153	PBS
	05/04/2019	04:14	04:14	05:26	72	PBS
	05/04/2019	05:34	05:34	06:17	43	PBS
	05/04/2019	19:04	19:04	19:18	14	PBS
	05/04/2019	20:18	20:18	21:45	87	PBS
	05/04/2019	20:22	20:22	01:03	281	PBS
	05/04/2019	20:42	20:42	21:19	37	PBS
	05/04/2019	22:56	22:56	23:14	18	PBS
	05/05/2019	00:00	00:00	01:03	63	PBS
	05/05/2019	01:31	01:31	06:07	276	PBS
	05/05/2019	01:32	01:32	06:07	275	PBS
	05/05/2019	01:52	01:52	05:21	209	PBS
	05/05/2019	23:40	23:40	02:24	164	PBS
	05/05/2019	23:47	23:47	02:24	157	PBS
	05/06/2019	02:34	02:34	06:30	236	PBS
	05/06/2019	04:34	04:34	04:48	14	PBS
	05/06/2019	04:51	04:51	05:37	46	PBS
	05/06/2019	18:09	18:09	18:59	50	PBS
	05/07/2019	00:38	00:38	01:02	24	PBS
	05/07/2019	05:27	05:27	06:48	81	PBS
	05/07/2019	09:46	09:46	10:57	71	PBS
	05/07/2019	19:52	19:52	20:26	34	PBS
	05/07/2019	20:31	20:31	21:20	49	PBS
	05/07/2019	21:31	21:31	23:38	127	PBS
	05/07/2019	21:37	21:37	23:44	127	PBS
	05/08/2019	01:30	01:30	02:15	45	PBS
	05/08/2019	02:15	02:15	06:14	239	PBS
	05/08/2019	08:24	08:24	10:40	136	PBS
	05/08/2019	12:34	12:34	15:54	200	PBS
	05/09/2019	03:38	03:38	04:21	43	PBS
	05/09/2019	03:44	03:44	06:11	147	PBS
	05/09/2019	13:21	13:21	14:14	53	PBS
	05/09/2019	13:21	13:21	14:14	53	PBS
	05/09/2019	14:56	14:56	15:15	19	PBS
	05/09/2019	14:56	14:56	17:32	156	PBS
	05/09/2019	20:00	20:00	20:25	25	PBS
	05/09/2019	21:04	21:04	23:25	141	PBS
	05/09/2019	21:36	21:36	21:40	4	PBS
	05/09/2019	23:25	23:25	01:40	135	PBS
	05/10/2019	02:02	02:02	02:04	2	PBS
	05/10/2019	02:25	02:25	03:56	91	PBS
	05/10/2019	04:20	04:20	06:20	120	PBS
	05/10/2019	08:59	08:59	09:47	48	PBS
	05/10/2019	12:24	12:24	14:36	132	PBS
	05/10/2019	21:30	21:30	03:49	379	PBS
	05/10/2019	21:30	21:30	03:49	379	PBS
	05/11/2019	12:02	12:02	13:15	73	PBS
	05/11/2019	15:38	15:38	16:09	31	PBS
	05/11/2019	18:09	18:09	18:20	11	PBS
	05/11/2019	19:58	19:58	21:59	121	PBS
	05/11/2019	21:36	21:36	03:01	325	PBS
	05/11/2019	23:01	23:01	03:01	240	PBS
	05/13/2019	02:09	02:09	06:06	237	PBS
	05/13/2019	02:12	02:12	05:03	171	PBS
	05/13/2019	21:16	21:16	00:10	174	PBS
	05/14/2019	00:18	00:18	03:05	167	PBS
	05/14/2019	01:15	01:15	02:02	47	PBS
	05/14/2019	04:50	04:50	06:30	100	PBS
	05/14/2019	20:58	20:58	21:52	54	PBS
	05/14/2019	21:12	21:12	21:52	40	PBS

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/14/2019	23:04	23:04	04:01	297	PBS
	05/15/2019	03:04	03:04	04:09	65	PBS
	05/15/2019	05:09	05:09	05:58	49	PBS
	05/15/2019	15:00	15:00	16:43	103	PBS
	05/15/2019	17:49	17:49	04:59	670	PBS
	05/15/2019	20:41	20:41	05:31	530	PBS
	05/16/2019	11:55	11:55	12:21	26	PBS
	05/16/2019	20:07	20:07	21:34	87	PBS
	05/16/2019	20:55	20:55	03:54	419	PBS
	05/16/2019	22:57	22:57	01:18	141	PBS
	05/17/2019	04:08	04:08	05:37	89	PBS
	05/17/2019	13:25	13:25	16:21	176	PBS
	05/17/2019	20:04	20:04	22:32	148	PBS
	05/17/2019	20:04	20:04	21:50	106	PBS
	05/17/2019	23:47	23:47	23:57	10	PBS
	05/18/2019	03:19	03:19	06:07	168	PBS
	05/18/2019	19:26	19:26	21:56	150	PBS
	05/18/2019	19:26	19:26	21:09	103	PBS
	05/19/2019	15:41	15:41	16:34	53	PBS
	05/19/2019	20:34	20:34	21:30	56	PBS
	05/19/2019	20:34	20:34	21:41	67	PBS
	05/19/2019	23:48	23:48	02:34	166	PBS
	05/19/2019	23:48	23:48	06:21	393	PBS
	05/20/2019	11:09	11:09	18:02	413	PBS
	05/20/2019	18:02	18:02	05:07	665	PBS
	05/21/2019	00:50	00:50	05:34	284	PBS
	05/21/2019	10:36	10:36	13:10	154	PBS
	05/21/2019	11:17	11:17	13:10	113	PBS
	05/21/2019	13:22	13:22	17:06	224	PBS
	05/21/2019	18:19	18:19	20:36	137	PBS
	05/21/2019	19:08	19:08	20:36	88	PBS
	05/21/2019	21:01	21:01	03:44	403	PBS
	05/21/2019	23:54	23:54	06:28	394	PBS
	05/23/2019	04:48	04:48	06:30	102	PBS
	05/23/2019	11:00	11:00	11:54	54	PBS
	05/23/2019	15:10	15:10	16:52	102	PBS
	05/23/2019	17:00	17:00	17:15	15	PBS
	05/23/2019	18:00	18:00	03:06	546	PBS
	05/23/2019	19:22	19:22	06:30	668	PBS
	05/24/2019	09:33	09:33	09:52	19	PBS
	05/24/2019	09:33	09:33	11:16	103	PBS
	05/24/2019	11:28	11:28	12:58	90	PBS
	05/24/2019	11:56	11:56	12:35	39	PBS
	05/24/2019	18:13	18:13	04:48	635	PBS
	05/24/2019	20:15	20:15	06:50	635	PBS
	05/25/2019	13:19	13:19	13:48	29	PBS
	05/25/2019	13:55	13:55	14:39	44	PBS
	05/25/2019	14:34	14:34	15:46	72	PBS
	05/25/2019	14:34	14:34	15:46	72	PBS
	05/25/2019	19:20	19:20	23:53	273	PBS
	05/25/2019	19:59	19:59	06:27	628	PBS
	05/26/2019	00:25	00:25	04:55	270	PBS
	05/26/2019	11:13	11:13	11:33	20	PBS
	05/26/2019	13:16	13:16	15:09	113	PBS
	05/26/2019	18:30	18:30	18:51	21	BEACH
	05/26/2019	21:58	21:58	23:37	99	PBS
	05/26/2019	23:56	23:56	06:17	381	PBS
	05/26/2019	23:57	23:57	04:32	275	PBS
	05/27/2019	18:37	18:37	18:51	14	PBS
	05/27/2019	21:07	21:07	22:35	88	PBS
	05/27/2019	21:41	21:41	22:35	54	PBS
	05/27/2019	23:34	23:34	01:43	129	PBS
	05/27/2019	23:35	23:35	01:55	140	PBS
	05/28/2019	04:45	04:45	06:52	127	PBS
	05/28/2019	19:20	19:20	21:21	121	PBS
	05/28/2019	20:51	20:51	21:21	30	PBS
	05/28/2019	22:45	22:45	04:51	366	PBS
	05/29/2019	02:40	02:40	06:46	246	PBS
	05/29/2019	14:50	14:50	16:45	115	PBS
	05/29/2019	22:06	22:06	23:11	65	PBS

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/29/2019	23:11	23:11	06:31	440	PBS
	05/29/2019	23:42	23:42	05:01	319	PBS
	05/30/2019	11:24	11:24	11:54	30	PBS
	05/30/2019	12:11	12:11	12:50	39	PBS
	05/30/2019	13:21	13:21	14:49	88	PBS
	05/30/2019	20:32	20:32	22:23	111	PBS
	05/30/2019	22:58	22:58	08:25	567	PBS
	05/30/2019	22:58	22:58	23:05	7	PBS
	05/31/2019	02:24	02:24	05:01	157	PBS
	05/31/2019	21:35	21:35	22:05	30	PBS
	05/31/2019	21:36	21:36	06:03	507	PBS
	05/31/2019	22:12	22:12	05:06	414	PBS

Total Minutes: 25689

Count: 160

VEHICLE STOP

05/03/2019	13:25	13:25	13:28	3	ATLANTIC AVENUE/EDWARDS LANE
05/03/2019	21:44	21:44	21:55	11	146 LAKE DRIVE
05/03/2019	23:19	23:19	23:28	9	200 BAMBOO ROAD
05/03/2019	23:58	23:58	00:02	4	LAKE DRIVE/BAMBOO ROAD
05/04/2019	00:06	00:06	00:10	4	BLOSSOM LANE/LAKE DRIVE
05/04/2019	00:11	00:11	00:11	0	LAKE DRIVE/BAMBOO ROAD
05/04/2019	00:12	00:12	00:30	18	LAKE DRIVE/BAMBOO ROAD
05/04/2019	00:36	00:36	01:23	47	142 LAKE DRIVE
05/04/2019	21:02	21:02	21:10	8	300 INLET WAY
05/05/2019	00:02	00:02	00:59	57	BAMBOO LANE/LAKE DRIVE
05/05/2019	20:54	20:54	21:07	13	176 LAKE DRIVE
05/06/2019	10:36	10:36	10:37	1	BAMBOO ROAD/PARK AVENUE
05/10/2019	22:06	22:06	22:12	6	EDWARDS LANE/OCEAN AVENUE
05/14/2019	23:32	23:32	23:48	16	LAKE DRIVE/BAMBOO ROAD
05/15/2019	01:20	01:20	01:30	10	BAMBOO ROAD/OCEAN AVENUE
05/15/2019	15:22	15:22	15:24	2	BEACH ROAD/PARK AVENUE
05/15/2019	20:37	20:37	20:40	3	BLUE HERON BOULEVARD/LAKE DRIVE
05/16/2019	11:22	11:22	11:24	2	OCEAN MALL
05/17/2019	13:11	13:11	13:15	4	PARK AVENUE/BLUE HERON BOULEVARD
05/17/2019	20:34	20:34	20:48	14	90 EDWARDS LANE
05/17/2019	20:53	20:53	20:59	6	181 OCEAN AVENUE
05/17/2019	21:12	21:12	21:19	7	181 OCEAN AVENUE
05/17/2019	21:28	21:28	21:43	15	LAKE DRIVE/BAMBOO ROAD
05/17/2019	23:48	23:48	23:56	8	100 BLOSSOM LANE
05/18/2019	21:20	21:20	21:27	7	BAMBOO ROAD/LAKE DRIVE
05/18/2019	21:34	21:34	21:38	4	BAMBOO ROAD/LAKE DROVE
05/20/2019	00:59	00:59	01:14	15	LAKE DRIVE/BLOSSOM LANE
05/20/2019	01:22	01:22	01:33	11	BAMBOO ROAD/ATLANTIC AVENUE
05/23/2019	00:11	00:11	02:41	150	125 OCEAN AVENUE
05/23/2019	22:53	22:53	23:02	9	123 OCEAN AVENUE
05/24/2019	14:19	14:19	14:22	3	BLOSSOM LANE/OCEAN AVENUE
05/25/2019	15:21	15:21	15:24	3	OCEAN AVENUE/INLET WAY

Total Minutes: 470

Count: 32

WARRANT

05/06/2019	19:53	19:53	23:15	202	
05/23/2019	23:08	23:08	01:34	146	BAMBOO ROAD/LAKE DRIVE

Total Minutes: 348

Count: 2

WELFARE CHECK

05/10/2019	17:06	17:06	17:08	2	
05/14/2019	10:51	10:52	11:53	61	

Event Type	Date Created	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	05/17/2019	22:32	22:35	22:39	4	
Total Minutes: 67						Count: 3
WIRE DOWN						
	05/01/2019	10:19	10:19	14:08	229	EDWARDS LANE/OCEAN AVENUE
Total Minutes: 229						Count: 1
TOTAL ITEMS: 774						

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CASE REPORT SUMMARY BY DATE RANGE AND DISPOSITION

REPORT DATE FROM
05/01/2019 00:00

REPORT DATE TO
05/31/2019 23:59

Case Number	Agency	Report Date	Case Type	Report Type	Disposition	PIN
1900354	PBSPD	05/01/2019 14:53	INFO	INFO	INFO	7744
1900355	PBSPD	05/01/2019 15:39	SUSPICIOUS	SUSPICIOUS	CE	7719
1900356	PBSPD	05/01/2019 21:50	THEFT MV	THEFT MV	OPEN	7720
1900357	PBSPD	05/02/2019 02:22	SUSPICIOUS	SUSPICIOUS	CE	7740
1900358	PBSPD	05/03/2019 19:00	TRAF CRASH	TRAF CRASH	CE	7749
1900359	PBSPD	05/04/2019 00:17	INFO	INFO	CE	7749
1900360	PBSPD	05/04/2019 16:53	INFO	INFO	INFO	7744
1900361	PBSPD	05/06/2019 02:24	CITIZEN REQUEST	CITIZEN REQUEST	CE	7742
1900363	PBSPD	05/06/2019 19:53	WARRANT ARREST	WARRANT ARREST	ARREST	7720
1900364	PBSPD	05/06/2019 21:33	SUSPICIOUS	SUSPICIOUS	CE	7740
1900365	PBSPD	05/07/2019 01:03	INFO	INFO	INFO	7740
1900366	PBSPD	05/07/2019 09:38	INFO	INFO	CE	7719
1900367	PBSPD	05/07/2019 09:43	ALARM	ALARM	CE	7719
1900368	PBSPD	05/07/2019 04:07	BATT	BATT	CE	7731
1900369	PBSPD	05/07/2019 23:43	SUSPICIOUS	SUSPICIOUS	CE	7720
1900370	PBSPD	05/08/2019 00:06	INFO	INFO	INFO	7740
1900371	PBSPD	05/08/2019 01:55	INFO	INFO	INFO	7740
1900373	PBSPD	05/08/2019 17:11	SUSPICIOUS	SUSPICIOUS	CE	7742
1900374	PBSPD	05/09/2019 20:49	THEFT/PETIT	SUSPICIOUS	NO LEADS	7749
1900375	PBSPD	05/08/2019 22:36	BAKER ACT ADULT	BAKER ACT ADULT	CE	7742
1900376	PBSPD	05/08/2019 22:52	TRESPASS	TRESPASS	CE	7749
1900377	PBSPD	05/08/2019 22:58	ALARM	ALARM	CE	7749
1900378	PBSPD	05/10/2019 01:40	ALARM	ALARM	UNF	7749
1900379	PBSPD	05/10/2019 11:21	ALARM	ALARM	CE	7719
1900380	PBSPD	05/10/2019 17:06	INFO	INFO	CE	7719
1900381	PBSPD	05/11/2019 03:50	BATT	BATT	NO LEADS	7720
1900382	PBSPD	05/11/2019 09:40	ALARM	ALARM		7731
1900383	PBSPD	05/11/2019 19:02	SUSPICIOUS	SUSPICIOUS	NO LEADS	7720
1900384	PBSPD	05/12/2019 02:45	BATTERY	BATT	ARREST	7720
1900385	PBSPD	05/12/2019 06:55	INFO	INFO		7731
1900386	PBSPD	05/12/2019 16:11	INFO	INFO	INFO	7731
1900387	PBSPD	05/12/2019 16:33	ALARM	ALARM	CE	7707
1900388	PBSPD	05/13/2019 01:35	DISTURB	DISTURB	INFO	7749
1900389	PBSPD	05/13/2019 04:38	SUSPICIOUS	SUSPICIOUS	NO LEADS	7720
1900390	PBSPD	05/13/2019 17:46	ALARM	ALARM	CE	7725
1900391	PBSPD	05/14/2019 10:51	MEDICAL	MEDICAL	CE	7739
1900392	PBSPD	05/15/2019 08:10	INFO	INFO	INFO	7731
1900393	PBSPD	05/15/2019 09:04	SUSPICIOUS	SUSPICIOUS	INFO	7719
1900394	PBSPD	05/16/2019 05:31	SUSPICIOUS	SUSPICIOUS	INFO	7720
1900395	PBSPD	05/16/2019 21:34	DISTURB	DISTURB	CE	7749
1900396	PBSPD	05/16/2019 22:20	SUSPICIOUS	SUSPICIOUS	OPEN	7749
1900397	PBSPD	05/17/2019 01:19	DISTURB	DISTURB	CE	7720
1900398	PBSPD	05/17/2019 21:20	SUSPICIOUS	SUSPICIOUS	CE	7742
1900399	PBSPD	05/17/2019 22:32	INFO	INFO	INFO	7746
1900400	PBSPD	05/17/2019 23:54	DAMAGED PROPERTY	DAMAGED PROPERTY	OPEN	7742
1900401	PBSPD	05/18/2019 21:37	DOMESTIC	DOMESTIC	ARREST	7742

Case Number	Agency	Report Date	Case Type	Report Type	Disposition	PIN
1900402	PBSPD	05/19/2019 08:11	INFO	INFO	INFO	7744
1900403	PBSPD	05/19/2019 15:21	INJURED PERSON	INJURED PERSON	INFO	7744
1900404	PBSPD	05/19/2019 17:26	INFO	INFO	INFO	7744
1900405	PBSPD	05/19/2019 22:48	DISTURB	DISTURB	CE	7742
1900406	PBSPD	05/20/2019 08:38	INJURED PERSON	INJURED PERSON	INFO	7744
1900407	PBSPD	05/20/2019 20:55	CITY ORD VIO	CITY ORD VIO	CIVIL	7749
1900408	PBSPD	05/21/2019 21:12	DISTURB	DISTURB	CE	7749
1900409	PBSPD	05/22/2019 00:38	DISTURB	DISTURB	INFO	7749
1900410	PBSPD	05/22/2019 14:23	DISTURB	DISTURB	CE	7739
1900411	PBSPD	05/22/2019 19:10	SUSPICIOUS	SUSPICIOUS	UNF	7746
1900412	PBSPD	05/23/2019 00:11	WARRANT ARREST	WARRANT ARREST	ARREST	7746
1900413	PBSPD	05/23/2019 06:29	DEATH	DEATH	CE	7725
1900414	PBSPD	05/23/2019 08:19	DAMAGED PROPERTY	DAMAGED PROPERTY	NO LEADS	7739
1900415	PBSPD	05/23/2019 10:55	MEDICAL	MEDICAL	CE	7725
1900416	PBSPD	05/23/2019 20:29	DISTURB	DISTURB	CE	7742
1900417	PBSPD	05/23/2019 23:08	WARRANT ARREST	WARRANT ARREST	ARREST	7742
1900418	PBSPD	05/24/2019 20:25	TRESPASS	TRESPASS	CE	7720
1900419	PBSPD	05/25/2019 11:05	INFO	INFO	INFO	7731
1900420	PBSPD	05/25/2019 15:43	DISTURB	DISTURB	INFO	7744
1900421	PBSPD	05/25/2019 20:14	DISTURB	DISTURB	CE	7749
1900422	PBSPD	05/26/2019 13:20	INFO	INFO	INFO	7744
1900423	PBSPD	05/26/2019 14:11	INJURED PERSON	INJURED PERSON	INFO	7744
1900424	PBSPD	05/26/2019 15:48	TRAF CRASH	TRAF CRASH	INFO	7744
1900426	PBSPD	05/26/2019 18:53	TRESPASS	TRESPASS	CITATION	7749
1900427	PBSPD	05/26/2019 23:37	SUSPICIOUS	SUSPICIOUS	CE	7720
1900428	PBSPD	05/27/2019 08:47	INFO	INFO	CE	7725
1900430	PBSPD	05/27/2019 19:24	CRIM MISCHIEF	CRIM MISCHIEF	CE	7748
1900431	PBSPD	05/27/2019 22:37	INFO	INFO	UNF	7746
1900434	PBSPD	05/29/2019 11:27	INFO	INFO	INFO	7744
1900435	PBSPD	05/29/2019 14:48	SUSPICIOUS	SUSPICIOUS	OPEN	7744
1900436	PBSPD	05/31/2019 10:58	ALARM	ALARM	INFO	7744
1900437	PBSPD	05/31/2019 15:29	INFO	INFO	INFO	7744

TOTAL ITEMS: 78

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

PARKING LIST REPORT

PARKING LIST SEARCH

Parking Report Date = 05/01/2019 to 05/31/2019

PARKING LIST SEARCH RESULTS

CITATION NO	ISSUED	VEHICLE	OWNER	LOCATION
10416	05/25/2019	HHQK08, FL MERZ		90 EDWARDS LN
10417	05/25/2019	IDN676, FL FORD		90 EDWARDS LN
10418	05/25/2019	LCFE56, FL DODG		90 EDWARDS LN
10900	05/17/2019	HSRC36, FL		142 LAKE DR
10907	05/17/2019	Y03MLC, FL		90 EDWARDS LN
10908	05/18/2019			90 EDWARDS LN
10909	05/19/2019	GDFI45, FL VOLK BUG		90 EDWARDS LN
11010	05/27/2019	248GVH, FL		90 EDWARDS LN
11011	05/27/2019	BRZL19, FL		90 EDWARDS LN
11037	05/20/2019	IEKH79, FL DODG CHA		123 OCEAN AVE
11038	05/27/2019	0K21, FL 2015		125 OCEAN AVE
11080	05/15/2019	Y25SFB, FL		90 EDWARDS LN
11081	05/15/2019	398RPG, FL		
11082	05/20/2019	LDZT75, FL CHEV IMP		90 EDWARDS LN
11083	05/24/2019	WBQ93U, FL HYUN		90 EDWARDS LN
11084	05/24/2019	JUNL81, FL LEXS		90 EDWARDS LN
11085	05/25/2019	6C35UB, FL CADI ESC		90 EDWARDS LN
11086	05/27/2019	K2VG90, FL		90 EDWARDS LN
11087	05/27/2019	GZMB12, FL		90 EDWARDS LN
11088	05/26/2019			90 EDWARDS LN
11089	05/26/2019	JALQ56, FL		90 EDWARDS LN
11102	05/19/2019	ID73BJ,		90 EDWARDS LN
11103	05/19/2019	JCQJ09,		90 EDWARDS LN
11104	05/22/2019	LEWZ56, FL VOLV		90 EDWARDS LN
11105	05/27/2019	UYR5W, FL KIA		237 INLET WAY

TOTAL PARKING: 25

**PALM BEACH SHORES
POLICE DEPARTMENT**

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CITATION LIST REPORT

CITATION LIST SEARCH

Citation Report Date = 05/01/2019 to 05/31/2019

CITATION LIST SEARCH RESULTS

CITATION TYPE	1ST OFFENSE	CITATION NO	DATE	LOCATION	NAME	DOB
WARNING		0000020	05/23/2019	EDWARDS LN / OCEAN AVE		
WARNING		00000287	05/05/2019	BAMBOO RD / LAKE DR		
TRAFFIC		A64IDSE	05/03/2019	LAKE DR / BAMBOO RD		
TRAFFIC		A64IDTE	05/04/2019	LAKE DR / BAMBOO RD		
TRAFFIC		A64IDUE	05/04/2019	LAKE DR / BAMBOO RD		
TRAFFIC		A64IDVE	05/04/2019	LAKE DR / BAMBOO RD		
TRAFFIC		A64IDWE	05/05/2019	BAMBOO RD / LAKE DR		
TRAFFIC		A64IDYE	05/14/2019	LAKE DR / BAMBOO RD		
TRAFFIC		A64IDZE	05/14/2019	LAKE DR / BAMBOO RD		
TRAFFIC		A64IE1E	05/17/2019	LAKE DR / BAMBOO RD		
TRAFFIC		A64IE2E	05/20/2019	LAKE DR / BAMBOO RD		
TRAFFIC		A64IE3E	05/20/2019	BAMBOO RD / ATLANTIC		
TRAFFIC		A64IE4E	05/23/2019	123 OCEAN AVE		
TRAFFIC		A64IE5E	05/23/2019			
TRAFFIC		A64IEOE	05/15/2019	BAMBOO RD / OCEAN AVE		

TOTAL CITATION: 15

BEACH PATROL DAILY EQUIPMENT CHECKLIST

G = GOOD
F = FAIR
R = REPLACE/REPAIR

PBS

MONTH

MAY

YEAR 2019

	Resuscitor Pres	Binoculars	Rescue Tubes & Can	F/A Box & Supplies	Airhorn & Spares	Telephone	Rescueboard	Sting Solutions	Spare Oxygen	Mask & Snorkel	C-Spine Board & Collars	O2 Masks & Tubing	Search & Recovery Line	Aids Kit & Clean Bucket	Has HQ been notified	Guards on Duty
1	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
2	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		BOWEN
3	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		GRAVES
4	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		GRAVES
5	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		LOCY
6	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		POINTER
7	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
8	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
9	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		GRAVES
10	1100	G	G	G	G	N/A	F	G	HQ	G	G	G	G	G		MacQueen
11	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		GRAVES
12	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
13	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		LOCY
14	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
15	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
16	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		BOWEN
17	1100	G	G	G	G	N/A	F	G	HQ	G	G	G	G	G		MacQueen
18	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		GRAVES
19	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
20	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		LOCY
21	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
22	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
23	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		BOWEN
24	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		MacQueen
25	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		GRAVES
26	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		LOCY
27	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
28	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		NIE TO
29	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		DEMARINO
30	1100	G	G	G	G	/	F	G	HQ	G	G	G	G	G		BOWEN
31	1100	G	G	G	G	N/A	F	G	HQ	G	G	G	G	G		MacQueen

PBS

MONTH

MAY

YEAR 2019

TOTALS



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
16 May 2019 – 12 June 2019

TO: Mayor Myra Koutzen
Town Commissioners

FROM: Trevor L. Steedman, Fire Chief

DATE: 12 June 2019

Current Action List Items for the Palm Beach Shores Fire Department

OPERATIONS

- Staffing
 - Career Staff.
 - All Full-Time positions are currently filled
 - Volunteer Staff
 - Recruitment and Retention efforts remain a priority. The entry versus attrition rate (predominantly due to full-time employment opportunities with other area departments) remains constant. There are 29 volunteer members certified to State Minimum Standards on the “Active” rolls at the time of this report.
- General Operations
 - Apparatus Replacement Schedule for capital purchase planning
 - Projected apparatus replacement in FY 2020
 - Partial funding source: Fanning Public Safety Bequest
 - Donations, unless otherwise specified, are directed toward replacement fund



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

16 May 2019 – 12 June 2019

- Daily/Weekly/Monthly Duties for On-Duty Personnel
 - Operational, Administrative & Training initiatives are ongoing.
- Workforce & Officer Development
 - Training & Education
 - Senior members and officers from neighboring departments are providing mentoring and instruction for on-duty PBSFD members. These individuals come to the Palm Beach Shores Fire Station and ride-along with PBSFD personnel during our regular shifts. Reviewing and performing operational best practices coupled with real-time evaluation and feedback are the main priority of these mentor/instructors. Instructor compensation is through the PBSFD training budget and their individual departments provide Worker's Compensation Insurance.
 - Revision completed of the Performance Objectives (PO's) in the Volunteer Member Orientation Program to coincide with current operational policies and practices. Printing of the new P.O. books is underway.
 - Standards Compliance Initiative
 - Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
 - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*
 - NFPA 1002 – P *Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications.*



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

16 May 2019 – 12 June 2019

- PBSFD FADO program was implemented in September 2017.

Chief Steedman asked Wendy Wells to forward the FADO program information to the Town's insurance carriers for consideration of lowering our premium costs. The FADO program incorporates *Safe Driving Practices, Roadway Incident Safety*, Seatbelt compliance and Apparatus Backing / Collision Prevention modules.

- NFPA 1021: *Standard for Fire Officer Professional Qualifications*
- Validate rank structure for integration into County NIMS/ICS model.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*
 - This standard specifies requirements for effective and efficient organization and deployment of fire suppression operations, emergency medical operations, and special operations to the public by volunteer and combination fire departments to protect citizens and the occupational safety and health of fire department employees. The NFPA 1720 Standard has been in existence since 2001.
- Insurance Service Office (ISO) – Retrograde report - Public Protection Classification of “3”.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
16 May 2019 – 12 June 2019

- Fleet Deployment & Maintenance
 - All suppression apparatus is in service at the time of this report
 - Ocean Rescue 80
 - ATV for deployment to Beach and water-related emergencies for direct and more expedient access to related calls-for service.
 - “OR80” is in the County dispatch queue for Palm Beach Shores.

COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- Special Secondary Certificate of Public Convenience & Necessity (COPCN)
 - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores
 - This service is achievable and sustainable within the current budget and subsequent comparable budgetary allocations.
 - Reviewed proposal from *Safety Pad* (Vendor for Patient Care Reporting (PCR) System used extensively in Palm Beach County). Recommend purchase from existing budget.
- *Community CPR & AED* – Presented twice annually
- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
 - Value-added initiative supports the quality of life and safety for our PBS Community.
 - Residents voluntarily request surveys. PBSFD is working with PBSPD (Chief Langevin) to offer a combined home safety and security survey in a cooperative effort of both public safety agencies.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

16 May 2019 – 12 June 2019

- Smoke alarms are available through the PBSFD (Grant Funded)
- Palm Beach Shores is a *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – This on-going initiative serves to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item – Prevention. Kits are available during business hours at the Town Hall front office.
- *Residential Fire Extinguisher Selection, Use and Maintenance* - Presented as a hands-on opportunity to community members at the Property Owner's Association meeting on October 16, 2018. PBSFD Firefighters worked side-by-side with members of the community to utilize fire extinguishers to put out incipient-stage fires in a controlled setting. 2019 Scheduling is underway.
- Public Service Announcements (PSA's) and *Helpful Links* additions will be made to the Town's Fire Department webpage following the transition to the new website. Working with the *Drowning Prevention Coalition of Palm Beach County* on a water safety initiative.



TRAINING & DRILLS	DATE	TIME	LOCATION	TYPE			NATURE	STAFFING	NOTES	
				FIRE	RESCUE	EMS				
	21 May 2019	1830	Phil Foster Park		X	X	Land-Based Water Rescue	21	Hands-On	
	28 May 2019	1830	Phil Foster Park		X	X	Surface water Rescue	21	Hands-On	
	12 June 2019	1830	90 Edwards		X	X	Water Rescue	22	Classroom	
							Management of Near			
							Drowning Victims			
	Formal Training Drills – 03									
	Personnel Participation (Formal) –64									
	Personnel Training Hours – 576									



Public Works Department Monthly Status Report

June 2019

Community Center:

1. Scheduling to clean the carpet 2nd floor.
2. Scheduling to repair the 1st floor men & women's bathrooms due to drywall damage still in progress.
3. Receiving estimates to repair the cooper gutters due to leaks and separating from building.
4. Receiving estimates to repair a roof leak south west corner of 2nd floor above window.
5. Receiving estimates to repair the south east upper and lower windowsill due to water leaks.
4. The projects listed is funded through the approved general budget.

Grounds & Parks:

1. Scheduling to pressure clean and paint the Gazebos located at the Town Hall and Inlet Park, in progress due to weather conditions.
2. Scheduling to perform the necessary maintenance and staining of all the park benches located along the Parkway, in progress due to weather conditions.
3. The Beach Wheelchair storage enclosure down by the Tiki Hut is completed.
4. Scheduling to replace all the Hurricane Metal Straps for the Tiki Hut, in progress waiting for the stainless-steel hurricane strapping material on back order.
5. The projects listed is funded through the approved general budget.

Streets:

1. The new Yield Signs and posts have been installed near Tacoma Circle. The new Pedestrian Signs, along the Parkway and streets have been ordered for installation due to being faded and safety concerns. The new Street Name Signs have been ordered for installation due to damage.
2. Scheduling to perform maintenance on the Street Lights in ground electrical service boxes in various locations. This project will be ongoing due to the underground project and their work sites.
3. The projects listed are funded through the approved general budget.

Lift Stations:

1. Scheduling to perform the deep cleaning of the two Lift Stations Wet Well and Check Valves and Bypass Valves. Performing maintenance on the main electrical control boxes and contactors.
2. Repairing manhole covers and spacer rings in streets on Tacoma Lane and Claremont Lane.
3. The projects listed are funded through the approved general budget.

Public Works Building, Police Building, Fire Department Annex Building, Beach Building:

1. The Police Departments renovations for the new bathroom and Dispatch area is still in progress. The Public Works Department and Staff will be the permit holder for all inspections with the Building Department and oversee the remaining remodel phases with the hiring of subcontractors. This will include all of the remaining renovation projects listed. **1.** The Bathroom Renovations all construction, plumbing, electrical and the shower installation. **2.** The new floor installation throughout the entire Police Department. **3.** The new ceiling lighting throughout the entire Police Department. **4.** The new Store Front Door to the visiting area. The renovations have been a group effort between the Police Department Staff and the Public Works Department Staff.
2. Receiving quotes to repair the exterior stucco and perform the required repairs of the Beach Bathroom Building. I have received two verbal quotes and one written estimate to be revised after engineering report. Delay with the work in progress is due to the contractors requiring a structural engineering report before a written proposal is presented for the suggested repairs due to the excessive damage to the structure of the building. Consulting Towns Building Official for review. Waiting for Commission review and direction for moving forward.
3. The projects listed is funded through the approved capital and general budget.

Foot Note:**Training / Certificates:**

1. The next training courses begin in July 2019 for all Public Works Staff. These courses will consist of wastewater, pumps, and Storm Water Advanced Engineering looking to the future Level 1 & 2.
2. OSHA'S Model Training Program for multiple certifications & continuing education credits.
3. Additional training for heavy equipment operation and safety will be provided for all Public Works Staff. The training is provided through United Rentals under the instruction of "City of Orlando" Heavy Equipment Training Level 2. This is a continuing education program as needed.

TOWN CLERK REPORT

June 2019 Commission Report

TASKS	STATUS
Upcoming Meetings	<ul style="list-style-type: none"> ➤ June 19, 2019 Special Magistrate hearing – 2:00 pm ➤ June 26, 2019 P & Z Regular meeting– 6:30 pm ➤ July 3, 2019 DRC at 2:00 pm (deadline to submit is June 24, 2019) ➤ July 15, 2019 Commission Meeting – 6:00 pm Town Hall
Building Department Updates	<p>May 2019:</p> <ul style="list-style-type: none"> • Total Permits issued: 39 • Total Permit Fees Paid: \$9,041.03 • Total Construction Value: \$425,107.65 • Total Permits issues in 2019 to date: 252 • Total Permit Fees in 2019 to date: \$94,696.55 • Total Construction Value in 2019 to date: \$4,641,043.97 <p>➤ NEW HOURS FOR THE BUILDING DEPARTMENT! We are open Monday, Wednesday, and Friday from 9:00 am to 1:00 pm to take in Building Permit Applications. All other building department related business are during normal business hours (8:30 am to 4:30 pm, Monday through Friday).</p>
Code Compliance	<p>New/ongoing open Code Violations May 2019: 20</p> <ul style="list-style-type: none"> • 6 Yard debris, bulk and trash/garbage collections times (Code Sec. 38-9) • 8 Property Maintenance (Code Sec. 14-329) • 1 No Business Tax/Certificate of Use (Code Sec 18-16) • 1 Temporary Signs (Code Sec 58-53) • 2 Working without a permit (Code Sec. 14-81) • 1 Site Work (Code Sec. 14-165) • 1 Standing Water (Code Sec. 14-331)
Going green in 2019!!	<ul style="list-style-type: none"> • Our scanning project is moving along at a steady pace and we are hopeful that all lot files will be scanned by the end of 2019. • Once this project is completed, we will begin scanning all of the archived original meeting minutes and orders for the Town Commission and Planning and Zoning Board.
Community Center	<p>16 events May 2019: 1 Town/Misc.; 9 Civic; 2 Resident; 4 Church</p>



Budget Schedule for FY2020

July 8, 2019, 6pm

Budget Workshop #1

- Fund Balance Analysis
- Statistics
- Revenue Projections
- Overview of Operating Expenditures
- Capital Plan
- Debt Service on Underground Utilities Funding
- Millage Rate Discussion
- Budget Schedule

July 15th Commission meeting

Set proposed millage rates (operating & debt) and tentative budget hearing date, time, and meeting place.

July 29, 2019, 6pm

Budget Workshop #2

- Department Budgets
- Follow up on any items from first workshop

August 12, 2019, 6pm

Budget Workshop #3 – continued follow up on open items

August 19th Commission meeting

If necessary, possibly prior to the Commission meeting

Tentative Budget Hearing

proposed date: September 9, 2019 - timing dictated by law

Final Budget Hearing

proposed date: September 23, 2019 immediately before the rescheduled Commission Meeting – timing dictated by law

To: Palm Beach Shores Town Commission

From: Mayor Myra Koutzen

Date: June 17, 2019

Re: Proposed Re-Assignment of Beach Cabana Service

This is to ask the Commission to consider allowing Oceanside Beach Services to fulfill the remainder of the year's contract that the Town has with Cabana Beach Service to provide cabanas and umbrellas on the Town beach.

Background

In March, 2017, the Town of Palm Beach Shores issued a Request for Proposal to provide beach cabana chair/umbrella services on the Town beach. Only one company answered the RFP, Cindy Larcher's Cabana Beach & Canvas Services.

Before the contract could be finalized, sadly Cindy passed away. We eventually established a contract with Tracy Larcher and his company, Cabana Beach Service. (See attached contract.)

That contract is for a one-year term with the option of mutually agreed annual one-year extensions. The contract has already been extended once and currently expires on December 31, 2019.

Tracy and Dawn are selling Cabana Beach Service to Oceanside Beach Services. Oceanside currently serves the Marriott Ocean Pointe and the Riviera Municipal Beach. Palm Beach Shores has a contract with Oceanside for beach cleaning services.

As part of the sale, Oceanside has agreed to assume the current Cabana Beach Service contract with our Town under the same terms (see attached letter from Oceanside President, Michael Novatka).

The Town has received no resident complaints about the current beach cabanas. The residents who use them seem to be happy with the service.

Recommendation

Staff recommends that the Commission agree to the request to allow Oceanside to assume the existing beach cabana contract starting July 1, 2019. This will give both the Town and Oceanside the opportunity to work together for a few months in order to decide whether we wish to mutually agree to continue another year under the same terms.



Oceanside Beach Service Inc.
2650 Lakeshore Drive #503
Riviera Beach, FL 33404

June 5, 2019

Town of Palm Beach Shores
100 Edwards Ave
Palm Beach Shores, FL 33404

Re: Beach Cabana Chairs/Umbrella Services Contract

Dear Commissioners,

Oceanside Beach Service Inc. will acquire Cabana Beach Service LLC effective July 1, 2019. Accordingly, I request transfer of the current beach service concession contract to Oceanside Beach Service.

I have reviewed the current contract (including addendum 1) and agree to the terms and conditions.

I can be reached at (561) 568-7861 or via email at mike@beachservice.com to address any questions or concerns. Oceanside Beach Service looks forward to providing continued quality service to the Town of Palm Beach Shores.

Sincerely,

Michael J. Novatka
President

**TOWN OF PALM BEACH SHORES
BEACH CABANA CHAIRS/UMBRELLA SERVICES CONTRACT**

THIS CONTRACT, made and entered into this 1st day of January, 2018, between the Town of Palm Beach Shores, a municipal corporation incorporated in the State of Florida, with offices located at 247 Edwards Lane, Palm Beach Shores, Florida 33404, hereinafter referred to as the "TOWN" and Beach Cabana Service LLC, a Florida corporation with offices located at 118 Blossom lane, Palm Beach Shores, Florida 33404, hereinafter referred to as the "CONTRACTOR."

WITNESSETH

The CONTRACTOR having been awarded the contract for the **TOWN'S Beach Cabana Chairs/Umbrella Services** in accordance with the TOWN'S Bid Documents, and all related and associated documents and specifications therefor; and based on the Proposal and Supporting Documents submitted by the CONTRACTOR, and for and in consideration of the promises and of the covenants and agreements herein specified, to be made and performed by the TOWN and the CONTRACTOR; the CONTRACTOR hereby covenants and agrees with the TOWN to undertake and execute all of the said named services, in a good, substantial and workmanlike manner, and to furnish all the materials and all the equipment and labor necessary to properly perform the services, in strict accordance with all the provisions of this Contract including the following Exhibits which the CONTRACTOR has reviewed prior to the execution of this Contract and which are made a part hereof and incorporated herein by reference:

- A. The Bid Documents, which include the following:
 - a. Request for Proposals Notice
 - b. Proposal Specifications Document
 - c. Evaluation of Proposals Document
- B. Proposal and Supporting Documents submitted by the CONTRACTOR.

It is further agreed and understood by the TOWN and the CONTRACTOR that the CONTRACTOR shall receive full compensation, if any, in the form of rental fees from customers who choose to utilize the services contemplated herein, in amounts as specified on Page 10 of Exhibit B. This Contract does not, and in no way shall be construed to, guarantee any revenue or compensation to the CONTRACTOR for the provision of the services contemplated herein. Rather, this Contract merely allows the CONTRACTOR the privilege of providing the contemplated services to patrons of the TOWN'S beach as specified herein. There shall be no compensation paid to the CONTRACTOR from the TOWN.

This Contract is effective January 1, 2018 and shall last for a period of one (1) year, terminating on December 31, 2018. However, the parties may mutually agree to additional one (1) year extensions. Any such extension shall be memorialized in an addendum hereto executed with the same formality as this Contract.

Either party may terminate this Contract upon 30 days' written notice to the other party. Upon termination of this Contract, the CONTRACTOR shall immediately (within 48 hours of the termination), remove all equipment from the TOWN'S property. Should the CONTRACTOR fail to do so, the TOWN is authorized to remove the CONTRACTOR'S equipment and shall not be liable for any damage caused to such equipment due to said removal. The Town shall not be liable or responsible for any rental agreements between the CONTRACTOR and any customer(s) that may extend beyond the Contract termination.

The CONTRACTOR is permitted to provide the contemplated services, which includes rental of up to 12 beach set-ups. in the designated area of the TOWN'S beach. A beach set-up is defined as a double lounge (wood) with cushions, cabana hood and/or umbrella; or two portable strap chairs with umbrella. Between February 28/29 and November 1 the CONTRACTOR shall have no more than 6 double lounge (wood) set-ups and 6 portable set-ups. The CONTRACTOR shall be permitted to operate as a free enterprise and to establish rates for renting beach equipment and services.

The CONTRACTOR shall pay to the TOWN One Hundred Twenty Dollars (\$120.00) upon execution of this Contract, representing Ten Dollars (\$10.00) per chair for each of the twelve (12) chairs that the CONTRACTOR is permitted to place on the TOWN'S beach. Should this Contract be renewed for any additional annual terms, payment of One Hundred Twenty Dollars (\$120.00) shall be paid to the TOWN by the CONTRACTOR for each such annual renewal term. There shall be no refund due to the CONTRACTOR to an early termination of this Contract.

The CONTRACTOR is permitted to provide the contemplated services in the designated 50' x 50' area on the northeast portion of the TOWN beach, between the high water line and the dune, along the northern Town property line, as depicted on the attached "Exhibit A". Equipment shall not be placed closer than 50' to the lifeguard tower or placed on the dunes. The CONTRACTOR shall not place or install equipment in any other location other than the above. The public, in general, shall, at all times, have the free use of space allocated to the public south of CONTRACTOR'S location.

Contemplated services shall not take place during the hours of darkness, which for the purposes of this agreement begins one (1) hour after sunset and ends at sunrise. Beach equipment will be permitted to remain on the sand overnight, as long as it is in good condition and neatly arranged. During sea turtle nesting season (March 1 – October 31), beach equipment shall be removed from the beach or placed in a single row as close to the toe of the dune as possible in an area that does not impact native vegetation or significantly affect sea turtles.

The CONTRACTOR shall, at the time of an official hurricane warning, arrange to remove all equipment from the beach area being served. All equipment must be removed from the TOWN beach within eight (8) hours of issuance of a warning. In the event that TOWN resources (including both personnel/manpower and equipment) are required to comply with this requirement (or any other requirement of this Contract), the CONTRACTOR shall compensate the TOWN for the actual value of the use of such

resources as reasonably determined by the TOWN. Compensation shall be paid to the TOWN within 30 days of the TOWN providing the CONTRACTOR with an invoice for same. In no event shall TOWN resources be utilized in furtherance of any requirement of this Contract without prior authorization of the TOWN Mayor, Manager or designee.

In the event that the CONTRACTOR employs any subcontractors, the CONTRACTOR shall bind such subcontractors to the requirements of this Contract. Any violation by a subcontractor shall be deemed a violation by the CONTRACTOR directly.

It is understood that the CONTRACTOR holds and will maintain current and appropriate certification and/or license as well as worker's compensation as required by the laws of the State of Florida and commercial general liability insurance in amounts sufficient to cover the services to be performed under this Contract during the entire Term of the Contract, including any extensions, and that the Town of Palm Beach Shores shall be named as additional insured on said insurance coverage for the purpose of performing the specified services for the entire term of this Contract, including any extensions. The CONTRACTOR shall provide the TOWN with copies of insurance certificates prior to providing the services contemplated herein.

The CONTRACTOR shall at all times, and at its sole cost and expense, indemnify, defend and hold harmless the TOWN, its agents, servants, and employees, from and against any claim, demand or cause of action of whatsoever kind or nature, arising out of error, omission, negligent act, conduct, or misconduct of the CONTRACTOR, its agents, servants, or employees in the performance or provision of services under this Agreement. The TOWN shall have the right to approve or disapprove the hiring of any attorney to represent the TOWN in the event of any claim. The indemnification provisions of this Contract shall survive the expiration or termination of this Contract.

All risk of loss to the CONTRACTOR'S equipment, vehicle(s), and any personal property of any kind that is directly or indirectly related to the provision of services contemplated by this Contract shall be borne solely by the CONTRACTOR. The TOWN shall in no way be responsible or liable for damage or destruction to; or theft or other misappropriation of, the CONTRACTOR'S, equipment, vehicle(s), and personal property of any kind that is directly or indirectly related to the provision of services contemplated by this Contract.

Neither the TOWN or the CONTRACTOR shall be required to perform any term, condition, or covenant in the Contract when such performance is delayed or prevented by acts of God, strikes, lockouts, material or labor restrictions by any governmental authority, civil riot, floods, hurricanes and any other cause not reasonably within the control of either party and which by the exercise of due diligence either party is unable wholly or in part, to prevent or overcome.

The CONTRACTOR warrants and covenants with the TOWN that at all times during the Term of this Contract, including any extensions, it shall abide by all applicable local, county, state and federal laws, rules and regulations, as such may be amended from time to time, applicable to the provision of services contemplated herein as well as

applicable to the TOWN'S property. Such laws, rules and regulations include, but are not necessarily limited to:

- The TOWN'S Certificate of Use and Business Tax regulations;
- The TOWN'S and Palm Beach County's Sea Turtle Protection regulations;
- The TOWN'S Dune Preservation and Beach Access regulations, including regulations regarding vehicles on the beach;
- The Americans with Disabilities Act.

Should the CONTRACTOR be cited by the County for violating Palm Beach County's Sea Turtle Protection regulations, the CONTRACTOR shall provide immediate notice to the TOWN and shall have 48 hours to cure the violation. If the violation is not cured within 48 hours, such violation shall constitute termination of this Contract between the CONTRACTOR and the TOWN. In addition, the CONTRACTOR agrees and acknowledges that it shall assume full responsibility for maintaining compliance with all such applicable laws, rules and regulations and specifically agrees to hold the TOWN harmless from any determination that any such applicable law, rule or regulation, whether specified above or not, has been violated by the CONTRACTOR'S actions in the provision of services contemplated herein. The hold harmless provisions of this Contract shall survive the expiration or termination of this Contract.

As provided in Sec. 287.132-133, *Florida Statutes*, by entering into this Contract or performing any work in furtherance hereof, the CONTRACTOR certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by Sec. 287.133(3)(a), *Florida Statutes*. The failure of the CONTRACTOR to comply with the requirements of this paragraph, or the CONTRACTOR'S use of employees or subcontractors, including subcontractor employees, who are not eligible to be employed in the United States, or the CONTRACTOR'S failure to comply in all respects with the Immigration Reform and Control Act of 1986 shall void this Contract, and the TOWN shall not be liable to the CONTRACTOR for any amounts that may be due hereunder, or in any manner whatsoever as it relates to the terms of this Contract.

Notice as required in the Contract documents shall be sufficient when sent by certified mail or hand delivered to the parties at the following addresses:

TOWN: Town of Palm Beach Shores 247 Edwards Lane Palm Beach Shores, Florida 33404 Attn: Mayor or Town Manager	CONTRACTOR: Cabana Beach Service LLC 118 Blossom lane Palm Beach Shores, Florida 33404 Attn: Tracy Larcher
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Pursuant to Article XII of the Palm Beach County Charter, the Office of the Inspector General has jurisdiction to investigate municipal matters, review and audit municipal contracts and other transactions, and make reports and recommendations to municipal governing bodies based on such audits, reviews or investigations. All parties doing business with the TOWN shall fully cooperate with the inspector general in the

exercise of the inspector general's functions, authority and power. The inspector general has the power to take sworn statements, require the production of records and to audit, monitor, investigate and inspect the activities of the TOWN, as well as contractors and lobbyists of the TOWN in order to detect, deter, prevent and eradicate fraud, waste, mismanagement, misconduct and abuses.

In accordance with Sec. 119.0701, *Florida Statutes*, the CONTRACTOR must keep and maintain this Contract and any other records associated therewith and that are associated with the performance of the services contemplated herein. Upon request from the TOWN'S custodian of public records, the CONTRACTOR must provide the TOWN with copies of requested records, or allow such records to be inspected or copied, within a reasonable time in accordance with access and cost requirements of Chapter 119, *Florida Statutes*. A CONTRACTOR who fails to provide the public records to the TOWN, or fails to make them available for inspection or copying, within a reasonable time may be subject to attorney's fees and costs pursuant to Sec. 119.0701, *Florida Statutes*, and other penalties under Sec. 119.10, *Florida Statutes*. Further, the CONTRACTOR shall ensure that any exempt or confidential records associated with this Contract or associated with the provision of services contemplated herein are not disclosed except as authorized by law for the duration of the Contract Term, including extensions, and following completion of the Contract if the CONTRACTOR does not transfer the records to the TOWN. Finally, upon completion of the Contract, the CONTRACTOR shall transfer, at no cost to the TOWN, all public records in possession of the CONTRACTOR, or keep and maintain public records required by the TOWN. If the CONTRACTOR transfers all public records to the TOWN upon completion of the Contract, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the Contract, the CONTRACTOR shall meet all applicable requirements for retaining public records. Records that are stored electronically must be provided to the TOWN, upon request from the TOWN'S custodian of public records, in a format that is compatible with the TOWN'S information technology systems.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, PLEASE CONTACT THE TOWN CLERK, RECORDS CUSTODIAN FOR THE TOWN, AT (561) 844-3457, OR AT ebrowning@pbstownhall.org, OR AT 247 EDWARDS LANE, PALM BEACH SHORES, FLORIDA 33404.

This Contract shall be construed pursuant to the laws of the State of Florida. Venue for any dispute arising out of this Contract shall be in Palm Beach County, Florida. The prevailing party in any dispute arising out of this Contract shall be entitled to an award of its costs and reasonable attorney's fees, including fees on appeal, incurred in such dispute.

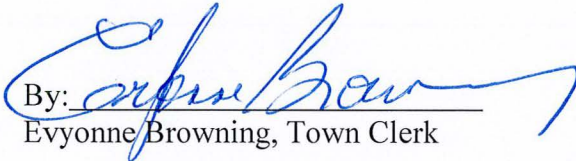
This Contract shall be binding on the CONTRACTOR'S and the TOWN'S successors in interest, representatives, and heirs.

Should any provision of this Contract be found by a court of competent jurisdiction to be unlawful or otherwise unenforceable, such determination shall have no effect on the remainder of this Contract which will, in such event be construed in its entirety with the omission of such portion, provision, paragraph, sentence or word.

This seven (7) page Contract, including exhibits and insurance policies, constitutes the entire agreement and understanding between the parties; no modification shall be made to this Contract unless in writing and executed with the same formality as this Contract.

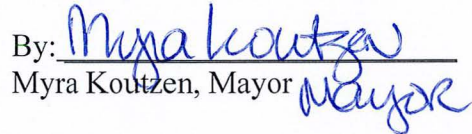
IN WITNESS WHEREOF, the Town Commission of the Town of Palm Beach Shores, Florida, has approved and authorized its Mayor to execute this Contract on behalf of the TOWN and caused the seal of the TOWN to be affixed hereto, and the CONTRACTOR has hereunto set his hand and seal the day and year written. The CONTRACTOR represents that it is authorized to execute this contract on behalf of itself.

ATTEST:

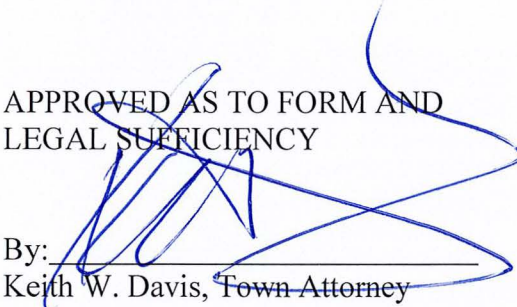
By: 
Evyonne Browning, Town Clerk

TOWN:

Town of Palm Beach Shores

By: 
Myra Koutzen, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 
Keith W. Davis, Town Attorney

(Seal)



ATTEST:

CONTRACTOR:

Cabana Beach Service LLC

Attest:

By: Erpene Browning
(Print Name) Erpene Browning
Town Clerk

By: Tracy Larcher
Tracy Larcher

(Corporate Seal)

Signed, sealed and delivered in
the presence of two witnesses:

Erpene Browning
Witness

[Signature]
Witness

Town of Palm Beach Shores

247 Edwards Lane
Palm Beach Shores FL 33404

Cabana Beach Service LLC
118 Blossom Lane
RE: Contract Annual Fee - Beach Cabanas

215-681-4308

Town of Palm Beach Shores

Receipt #: 9375 Date: 1/12/2018 From: Cabana Beach Service LLC Register: Operator ID: asystAdmin

Miscellaneous Receipt	Misc. Income - Beach Ca Cabana Beach Service LLC	\$120.00
	Each Cabana Contract - Annual Fee Balance:	
	Total Receipts	\$120.00
	Check - 1008	\$120.00
	Change Due:	\$0.00

Thank you.

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.

CABANA BEACH SERVICE LLC
118 BLOSSOM LN
PALM BEACH SHORES, FL 33404-5705

DATE 1/12/2018

1008
63-8419/2670
739
CHECK ARMOR
FLAID FACETTE

PAY TO THE ORDER OF Town of Palm Beach Shores

ONE HUNDRED TWENTY AND XX/100 DOLLARS

PNC BANK
PNC Bank, N.A. 001

FOR _____

MP

001008 267084199 1219284428

Details on Back

Security Features Included

**TOWN OF PALM BEACH SHORES
BEACH CABANA CHAIRS/UMBRELLA SERVICES CONTRACT
ADDENDUM NO. 1**

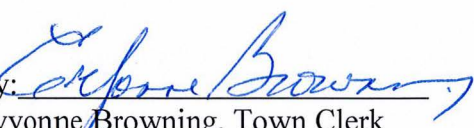
THIS ADDENDUM NO. 1 is meant to renew and amend the "Town of Palm Beach Shores Beach Cabana Chairs/Umbrella Services Contract" between Beach Cabana Service LLC and the Town of Palm Beach Shores, dated and effective January 1, 2017.

1. The BEACH CABANA CHAIRS/UMBRELLA SERVICES CONTRACT is renewed for one additional one-year term, commencing January 1, 2019 through December 31, 2019.
2. The original BEACH CABANA CHAIRS/UMBRELLA SERVICES CONTRACT is amended to provide for and allow the placement of a cushion storage container as depicted and further explained in Exhibit "A" to this Addendum No. 1.
3. All other terms, conditions and rates as set forth in the original BEACH CABANA CHAIRS/UMBRELLA SERVICES CONTRACT shall remain in full force and effect as set forth therein.


IN WITNESS WHEREOF, the Town Commission of the Town of Palm Beach Shores, Florida, has approved and authorized its Mayor to execute this Addendum No. 1 on behalf of the TOWN and caused the seal of the TOWN to be affixed hereto, and Beach Cabana Service LLC has hereunto set its hand and seal the day and year written. Beach Cabana Service LLC represents that its Manager is authorized to execute this contract on its behalf.

ATTEST:

TOWN:

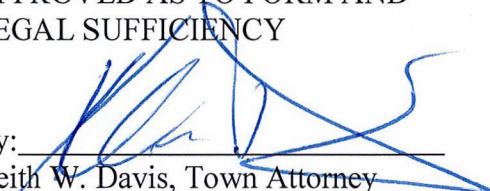
By: 
Evyonne Browning, Town Clerk

Town of Palm Beach Shores

By: 
Myra Koutzen, Mayor


APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

(Seal)

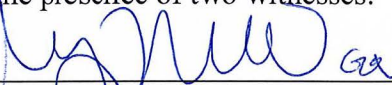

By: 
Keith W. Davis, Town Attorney


ATTEST:

By: 
(Print Name) Evonne Browning

(Corporate Seal) N/A 


Signed, sealed and delivered in
the presence of two witnesses:

 
Witness


Witness

CONTRACTOR:

Beach Cabana Service LLC

By: 
Tracy Larcher, Manager

Town of Palm Beach Shores

247 Edwards Lane
Palm Beach Shores FL 33404

Cabana Beach Service, LLC
118 Blossom Lane
Beach Cabana Contract Renwal
Tracy Larcher
tlarcher1@charter.net

Town of Palm Beach Shores

Receipt #: 11659 Date: 2/13/2019 From: Cabana Beach Service, LLC Register: Gaudy Operator ID: asystAdmin

Miscellaneous Receipt	Misc. Income - Beach Ca Cabana Beach Service, LLC	\$120.00
	ia Contract Renwal - Larcher, Tracy Balance:	
	Total Receipts	\$120.00
Check - 1147		\$120.00
	Change Due:	\$0.00

Thank you.

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.

CABANA BEACH SERVICE LLC
118 BLOSSOM LN
PALM BEACH SHORES, FL 33404-5706

1147
63-8419/2670
739

PAY TO THE ORDER OF Town of Palm Beach Shores DATE 2/13/19

ONE HUNDRED TWENTY AND XX/100 \$ 120.00

PNC BANK
PNC Bank, N.A. 001

FOR _____

MP

001147 267084199 1219284428

Security Features Included Details on Back

**TORCIVIA, DONLON,
GODDEAU & ANSAY, P.A.**

701 Northpoint Parkway, Suite 209
West Palm Beach, Florida 33407-1950
561-686-8700 Telephone / 561-686-8764 Facsimile
www.torcivialaw.com

Glen J. Torcivia
Lara Donlon
Christy L. Goddeau*
Carolyn S. Ansay*

Jennifer H.R. Hunecke
R. Brian Shutt*
Pamala H. Ryan*
Matthew L. Ransdell
Melissa P. Anderson*

*FLORIDA BAR BOARD CERTIFIED
CITY COUNTY AND LOCAL GOVERNMENT ATTORNEY

June 12, 2019

Mayor and Commissioners
Town of Palm Beach Shores
247 Edwards Lane
Palm Beach Shores, FL 33404

Re: Special Magistrate

Dear Mayor and Commissioners:

I am respectfully requesting that at your June 17, 2019 Commission meeting, Melissa Anderson be appointed as a back-up Special Magistrate for the Town's code enforcement hearings. I have attached her resume for your review.

Please feel free to contact me with any questions. Thank you.

Sincerely,

Glen J. Torcivia

Glen J. Torcivia
GJT/cd

Enclosures

To: Palm Beach Shores Town Commission

From: Mayor Myra Koutzen

Date: June 17, 2019

Re: Beach Bathroom Status

This item seeks direction of the Town Commission on how to proceed with the Beach Bathroom building.

Background

The Beach Bathroom is probably one of the oldest structures in Town and has served us for decades. It has issues outside of the current structural ones.

First, it does not meet ADA requirements. We direct folks who need ADA facilities to use the bathrooms on the Community Center first floor – not an optimal solution for a variety of reasons.

Second, the bathroom doors open almost directly into the beach parking lot and has been a source of accidents in the past.

Third, it does not provide adequate storage for the vehicles and items used at the beach by the Lifeguards, Public Works, Police and Turtle Team. So while it has some sentimental value to many in Town, it has limited practical value at this point.

The building was severely damaged by Hurricane Irma. Basic repairs were made to the exterior of the structure to try to protect it from further damage. We have been arranging for the Town's Building Official to inspect it occasionally to ensure that it is still operational. On the last inspection in early June, it was determined that the recent storms had further weakened

the structure and it should be closed for use by the public and staff. The building has been secured.

We have been seeking bids to make repairs but have not found a contractor who is willing to take on the project without an inspection and approved restoration plan from a licensed Structural Engineer.

Next Steps

We have attached an estimate for your consideration from Seagate Construction Group which outlines a possible plan and cost for repairs. It does not include the necessary expense of the construction plans that would be required. Only a preliminary estimate to detail the issues and obvious basic repairs.

Some action to address the issues at the Beach Bathroom must be included in the 2020 Capital Plan – repairs, replacement or demolition. Staff needs direction from Commission on how to proceed and what information you require for further discussion.

This direction should include authorization for the use of a specified amount of funds from either the contingency or expected FEMA reimbursements. There is no money available in the current year's capital budget to address this issue.

BUDGET ESTIMATE RECORD

Project: Bathroom Renovation, Town of Palm Beach Shores
Plans: None

Date: 5/17/2019



Gross Area: N/A

Cost Code	Phase One Description	Quantity	Unit	Unit Cost	Total	Percent of Cost	Notes
1000	Seagate Overhead & Supervision	1	mo	5,223	\$5,223	10.7%	
1207	Temp Fence	1	ls	1,300	\$1,300	2.7%	
3155	Exploratory Concrete Work	1	ls	28,025	\$28,025	57.4%	
9901	Construction Cleaning & Dumpsters	1	ls	2,000	\$2,000	4.1%	
17101	Structural Engineer	1	ls	5,500	\$5,500	11.3%	Includes up to 5 inspections
	Subtotal				\$42,048	86.1%	
17501	Construction Fee	15%			\$6,307.18	12.9%	
17301	GL Insurance	1.1%			\$463	0.9%	
	Total				\$48,818	100.0%	
17201	Permit Fees by Owner	2%			\$9,764		
17401	Builders Risk by Owner						

Cost Code	Phase Two Description	Quantity	Unit	Unit Cost	Total	Percent of Cost	Notes
1000	Seagate Overhead Supervision	2	mo	13,751	\$13,751	24.4%	
2100	Demolition	1	ls	500	\$500	0.9%	
3100	Shell Construction	1	ls	1,500	\$1,500	2.7%	
5901	Fencing	1	ls	2,500	\$2,500	4.4%	Permanent Fence
6201	Rough Carpentry	1	ls	2,000	\$2,000	3.6%	
7101	Waterproofing	1	ls	500	\$500	0.9%	Allowance
7401	Roofing	0	ea	0	\$0	0.0%	Allowance
8101	Windows	2	ea	750	\$1,500	2.7%	
8201	Exterior Doors	0	ls	0	\$0	0.0%	NIC
8310	Door Hardware Installation	0	ls	0	\$0	0.0%	Exterior doors and garage door
8502	Garage Doors	1	ea	2,000	\$2,000	3.6%	
9101	Stucco Work	1	ls	4,950	\$4,950	8.8%	Exterior Columns walls and Stucco
9210	Frame and Drywall	1	ls	3,500	\$3,500	6.2%	Reframe new window opening
9301	Tile	1	ls	450	\$450	0.8%	Possible repairs after new doors installed
9701	Painting	1	ls	8,500	\$8,500	15.1%	All exterior and interior
9901	Construction Cleaning & Dumpsters	1	sf	2,100	\$2,100	3.7%	
9902	Final Cleaning	1	sf	750	\$750	1.3%	
10301	Access Panels - Allowance	1	ls	500	\$500	0.9%	
10320	Bathroom accessories	0	ls	0	\$0	0.0%	
15201	Plumbing Systems	0	ls	0	\$0	0.0%	New water fountain NIC
15401	Fire Protection	1	sf	0	\$0	0.0%	
15501	HVAC	2	ea	1,100	\$2,200	3.9%	New Exhaust Fans
16101	Electrical	1	ls	1,250	\$1,250	2.2%	Power to new exhaust fans
16301	Low Voltage	1	sf	0	\$0	0.0%	
16801	Fire Alarm	1	sf	0	\$0	0.0%	
	Subtotal				\$48,451	86.1%	
						0.0%	
17101	Arch and MEP Eng Fees - By Owner	0	ls	0.00	\$0	0.0%	
17200	Interior Design Fees - By Owner	0		0.00	\$0	0.0%	
17301	GL Insurance	1.1%			\$533	0.9%	
17501	Construction Fee	15%			\$7,268	12.9%	
	Total Construction Cost:				\$56,251	100.0%	
17201	Permit Fee - By owner	2.0%			\$969	1.7%	
17401	Builders Risk - By Owner				\$0	0.0%	

ORDINANCE NO. O-15-19

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING ORDINANCE. AT SECTION II. DEFINITIONS., PF. 2.11. BUILDING, HEIGHT OF. TO CHANGE THE POINT OF MEASUREMENT FROM THE MEAN ELEVATION OF THE CROWN OF THE ADJACENT ROAD TO THE FINISHED FIRST FLOOR ELEVATION; AT SECTION IV. BASIC RESTRICTIONS FOR ALL DISTRICTS., PF. 4.6. GRADE ELEVATIONS. TO ADD A MAXIMUM FINISHED FIRST FLOOR ELEVATION; AND AT SECTION V. DISTRICT A REGULATIONS., PF. 5.2. BUILDING HEIGHT. TO CHANGE THE POINT OF MEASUREMENT FROM THE MEAN ELEVATION OF THE CROWN OF THE ADJACENT ROAD TO THE FINISHED FIRST FLOOR ELEVATION, PROVIDE A BUILDING HEIGHT LIMIT FOR SINGLE-STORY CONSTRUCTION AND REDUCE THE MINIMUM ROOF PITCH PERMITTED; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING ORDINANCE. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Town zoning regulations specific to Zoning District A currently set the point of measurement for both beam height and overall building height as measured from the mean elevation of the crown of the adjacent road; and

WHEREAS, properties in Zoning District A located in the AE flood zone are required under the new Federal Emergency Management Agency (“FEMA”) maps (effective October 2017) to elevate their finished first floor elevations an additional one (1) foot above the base flood elevation (“BFE”); and

WHEREAS, tying the point of measurement to the mean elevation of the crown of the adjacent road limits construction on over 100 properties in Town that are required by FEMA to raise their finished first floor elevations; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to change the point of measurement for beam and overall building height in Zoning District A from the mean elevation of the crown of the adjacent road to the finished first floor elevation in order to appropriately account for new FEMA requirements affecting properties in Town and to ensure that the Town’s regulations remain in line with current market demands and trends; and

WHEREAS, the Town Commission has determined that these revisions to the Town's code are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: Appendix A. Zoning. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section II. Definitions., Pf. 2.11. Building, height of. to change the point of measurement from the mean elevation of the crown of the adjacent road to the finished first floor elevation; providing that Pf. 2.11. Building, height of. shall hereafter read as follows:

Pf. 2.11. - Building, height of.

In Zoning District A, the height of a building is the vertical distance measured from the finished first floor elevation ~~mean elevation of the crown of the adjacent street or streets~~ to the highest point of the structure-roof, provided certain roof structures, as set out in the regulations for Zoning District A may exceed the height limit. In all other zoning districts, the height of a building is the vertical distance measured from the building grade elevation to the highest point of the roof, provided certain roof structures, as set out in the regulations for particular zoning districts may exceed the height limit.

Section 2: Appendix A. Zoning. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section IV. Basic Restrictions for All Districts., Pf. 4.6. Grade elevations. to add a maximum finished first floor elevation; providing that Pf. 4.6. Grade elevations. shall hereafter read as follows:

Pf. 4.6. - Grade elevations.

- a. Generally, the grade elevation of any building site at the building foundation, and to a minimum distance of two (2) feet from the foundation outwards, shall be a minimum of one and one-half (1½) feet and a maximum of two (2) feet above the mean elevation of the crown of the adjacent street or streets.

- b. However, for any single story structure in Zoning District B, C or D that utilizes underground/depressed parking pursuant to Pf. 12.6 to contain all required parking for residents of the structure, the grade elevation at the building foundation, and to a minimum distance of two (2) feet from the foundation outwards, may be increased to a maximum of three (3) feet above the mean elevation of the crown of the adjacent street or streets.
- c. For any multiple story structure in Zoning District B, C or D that utilizes underground/depressed parking pursuant to Pf. 12.6 to contain all required parking for residents of the structure, the grade elevation at the building foundation, and to a minimum distance of two (2) feet from the foundation outwards, must be three (3) feet above the mean elevation of the crown of the adjacent street or streets. All ingress and egress ways for the underground/depressed parking level shall retain the grade slope to the greatest extent possible. Where necessary to facilitate the underground/depressed parking level, retaining walls may be utilized to comply with grade elevation requirements, however, the use of any such retaining wall must be specifically approved by the Planning and Zoning Board as part of the site plan review process.
- d. The elevation of the finished first floor of any building shall be a minimum of one-half ($\frac{1}{2}$) feet and a maximum of one and one-half ($1 \frac{1}{2}$) feet above the highest grade elevation of the building site or no less than the 100-year flood level, whichever is the highest. However, for any multiple story structure in Zoning District B, C or D that utilizes underground/depressed parking pursuant to Pf. 12.6 to contain all required parking for residents of the structure, the elevation of the finished first floor of the building shall be no higher than seven (7) feet above the mean elevation of the crown of the street at the front of the lot. All ingress and egress ways for the first floor shall be set at or between the grade elevation at the building foundation, and the elevation of the finished first floor.
- e. At the boundary lines, the building site shall be graded to a reasonable match with abutting properties. The balance of the building site, including all surface parking areas, shall be graded from the high level located two (2) feet outward from the building foundation to the low levels at the boundary lines, with a continuous gradual slope.

Section 3: Appendix A. Zoning. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section V. District A Regulations., Pf. 5.2. Building height. to change

the point of measurement from the mean elevation of the crown of the adjacent road to the finished first floor elevation, provide a building height limit for single-story construction and reduce the minimum roof pitch permitted; providing that Pf. 5.2. Building height. shall hereafter read as follows:

- (a) The maximum height of any principal building in this district shall be twenty-eight (28) ~~twenty-nine (29)~~ feet, as measured from the finished first floor elevation ~~and the top of the beam shall not exceed twenty-two (22) feet measured from the mean elevation of the crown of the adjacent street or streets.~~ For one-story buildings, the building height shall not exceed twenty-four (24) feet, as measured from the finished first floor elevation. No building shall have more than two (2) stories.
- (b) The maximum height of any accessory building in this district shall be seventeen (17) feet measured from the mean elevation of the crown of the adjacent street or streets.
- (c) No roof structures shall be permitted above the height limit of twenty-eight (28) ~~twenty-nine (29)~~ feet, as measured from the finished first floor elevation, except as set forth herein. Working chimneys, as well as cupolas and other architectural / aesthetic, non-habitable features shall be allowed to exceed the maximum permitted height, but shall not be greater in height than required for compliance with any other applicable code, and shall be required to be specifically approved for compliance with architectural and aesthetic code requirements.
- (d) The minimum roof pitch for any two-story building shall be 1/12-4/12 and the maximum roof pitch shall be 8/12. No more than ten (10) percent of the total roof area of any building in this district may be a flat roof; all flat roof areas must be concealed from view from any street with architectural features that comply with section 14-87, review criteria for architectural and design features.

Section 4: Each and every other article, section and subsection of Appendix A. Zoning. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously enacted.

Section 5: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 6: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 7: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

FIRST READING this 20th day of May 2019.

SECOND AND FINAL READING this 17th day of June 2019.

TOWN OF PALM BEACH SHORES

Myra Koutzen, Mayor

ATTEST:

Evyonne Browning, Town Clerk

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

(Seal)

RESOLUTION NO. R-7-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, PROVIDING AN UPDATED AND REVISED COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR SERVICES PROVIDED BY THE TOWN; PROVIDING THAT THE TOWN'S REVISED SCHEDULE OF FEES AND CHARGES SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES AT THE TOWN HALL DURING REGULAR BUSINESS HOURS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Commission of the Town of Palm Beach Shores has previously adopted fees as set forth in the Town's Fee Schedule to be imposed for the various services rendered by the Town for its citizens and for other members of the public; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to adopt various additions and revisions to the Town's Fee Schedule; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to make certain the updated Fee Schedule, including the additions and revisions as set forth therein, is available for inspection such that any member of the public may be aware of the cost of each and every service provided by the Town of Palm Beach Shores.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AS FOLLOWS:

SECTION 1: The Town Commission of the Town of Palm Beach Shores, Florida, hereby officially adopts the comprehensive revised schedule of fees and charges attached hereto as Exhibit "A" and made a part hereof as if fully set forth herein.

SECTION 2: The updated Fee Schedule, as set forth in Exhibit "A" shall be available at the Town Hall for inspection by the public during normal business hours.

SECTION 3: This Resolution specifically supersedes any and all other fee schedules previously adopted, including but not limited to Resolution R-19-19.

SECTION 4: This Resolution shall take effect immediately upon adoption by the Town Commission.

PASSED AND ADOPTED this 17th day of June 2019.

TOWN OF PALM BEACH SHORES

(SEAL)

Myra Koutzen, Mayor

ATTEST:

Evyonne Browning, Town Clerk

Town of Palm Beach Shores
Fee Schedule
Approved June 17, 2019

TYPE OF FEE	AMOUNT
<u>ADMINISTRATIVE FEES</u>	
Certified Copies	\$5 each
Lien Search	\$15
Lot File Review	\$15
Meeting with Building Official, Code Official, and/or Zoning Official	\$50 Code official/1 hour max \$75 Building official/1 hour max \$75 Zoning official/1 hour max
Open Records:	
Search/Retrieval	See Open Record Rate Schedule (Exhibit A)
CD copies	\$15 each
Copies	\$.10/page (black/white) \$.15/page (color)
Electronic copies	N/C (if available - \$32/hourly rate applies to transfer to electronic format)
Business Tax Receipt (administrative fees)	
Code Compliance Inspections	\$50
Building Official Inspections	\$50
Re-Inspections	\$25
Transfer (to new owner)	10% of annual license tax up to \$25.00; minimum \$3.00 (per Sec. 205.033(2), F.S.)
Transfer (to new location)	10% of annual license tax up to \$25.00; minimum \$3.00 (per Sec. 205.033(3), F.S.)
Transfer (to new name)	\$15
Duplicate	\$15
Solicitor Fees for all commercial activity (See Sec. 18-42 of the Town Code of Ordinances)	
Annual Fee	\$300
Monthly (30 day) Fee (minimum required)	\$50
Garage Sale Permit	\$10

Beach Parking Permit	
Resident (annual)	\$10
Hotel/Motel Guest Pass	\$10
Non-Resident (annual; limited to # of permits issued per year – set by <u>Town</u> Commission)	\$150 <u>200</u>
Special Event Permit (Town Beach or on any Town Property)	
Timely Application	\$50 (plus all costs necessitated by conditions of approval imposed by Town Commission)
Untimely Application	\$150 (plus all costs necessitated by conditions of approval imposed by Town Commission)
No Special Event Permit on Beach or any Town Property	\$500 (Police Dept. to issue fine)
Underground Utility Waiver Application	\$50
Unauthorized Sewer Connection; Per Incident	\$500 (See Sec. 74-91 of the Town Code of Ordinances)
Sewer System Usage Rates	
(See Sec. 74-131 of the Town Code of Ordinances)	
Single unit/vacant single unit lot accounts	\$32.00
Multiple units w/ facilities for meal preparation	\$26.00
Multiple units w/o facilities for meal preparation	\$23.58
Each seat in restaurants, lounges or bars	\$ 3.93
Each marina boat slip	\$ 2.62
Proportionate Fair-Share Program Application	\$50.00
Special Meetings/Hearings	\$75.00 (plus the cost of any/all advertising)

POLICE DEPARTMENT

Police Reports	\$10
Recorded Copies	
Voice Copies	\$20
Hourly Rate for Record Search	\$25
Impoundment	
Towing	\$150.00
Storage	\$35/day
Parking Penalties	
Obstructing Traffic	\$25
Parallel parking (w/in 10 ft. of fire hydrant)	\$50

Parking w/in 15 ft. of a "STOP" sign	\$35
Parking on wrong side of street	\$25
Double-parking	\$25
Parking in prohibited area	\$25
Blocking driveway, public or private	\$35
Parking Penalties (continued)	
Parking on private property w/out permission	\$35 (trespassing)
Parking at beach parking lot w/out permit	\$50
Parking at beach parking lot with expired permit	\$25
Parking in handicapped parking space w/o permit	\$250
Parking in fire lane or zone	\$75
Parking in any manner as to block any portion of a sidewalk and/or bicycle path or cross walk	\$25
Parking outside of designated lines	\$25
Other Penalties	
Littering	\$200.00
Animals (Chapter 10) Violations	
First violation	written or verbal warning citation
Second violation	\$100.00
Subsequent violations	\$200.00 each
Illegal use of bicycles, roller-skates, rollerblades, Skateboards, quadricycles on Parkway or Inlet Park	\$25.00

PLANNING AND ZONING

Development Orders *

Comprehensive Plan Amendment	\$750
Variance	\$250
Special Exception	\$250
Re-zoning	\$750
Plat Approval	\$600
Site Plan Review or Modification	\$50 200
Telecom Site plan Review of Modification	\$500
Building Plan Review & Inspections	\$150
Administrative Appeal	\$15 250

*All development orders are subject to the fees listed herein in addition to any legal fees associated with the Town's review/processing of the development application, any costs associated with the Town's consultants' review of the development application, postage and advertising, which may exceed the fee amount listed herein.

Specially set meetings of the DRC, Planning & Zoning Board and/or Town Commission at the request of an applicant shall require the applicant to pay actual cost (minimum one hour) in advance for all Town consultants' involvement in said meeting(s), including, but not limited to the Town Attorney, Planner, Engineer and other consultants as applicable.

BUILDING PERMIT FEES

Building permit fees are determined based on the valuation formula of the structure for which a permit is being applied and are as follows:

<i>Structure Cost Over:</i>	<i>But Not Over:</i>	<i>Permit Fee:</i>
\$ 0	\$ 1,000.00	\$30
1,000.00	100,000.00	\$30 + 3% of amount over \$1,000.00
100,000.00	250,000.00	\$2,500 + 2 % of amount over \$100,000
250,000.00	500,000.00	\$5,000 + 1.5 % of amount over \$250,000
500,000.00	---	\$7,000 + 1 % of amount over \$500,000

IMPORTANT NOTE:

Pursuant to Section 553.721 Florida Statutes, the Building Department is required to assess and collect a **1% surcharge** (minimum \$2.00) on all permit fees associated with the enforcement of the Florida Building Code. Pursuant to Section 468.631 Florida Statutes, the Building Department is required to assess and collect a **1.5% surcharge** (minimum \$2.00) on all permit fees associated with the enforcement of the Florida Building Code. **The total minimum amount collected on any permit pursuant to these state statute provisions will be \$4.00.**

Additional Fees:

Re-Inspection fee	\$50
Electrical Permit	\$30
Demolition Permit	\$100
Telecom or Utilities Registration	\$100
<u>Reinstate Expired Permit of Less Than 1 Year</u>	<u>\$30</u>
<u>Reinstate Expired Permit of More Than 1 Year</u>	<u>Per Valuation Formula Above</u>

RESOLUTION NO. R-8-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, APPOINTING A NEW ALTERNATE MEMBER TO THE PLANNING AND ZONING BOARD, PURSUANT TO SECTION 3.10 OF THE TOWN CHARTER AND SEC. 2-51 OF THE TOWN CODE OF ORDINANCES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Article III, Section 3.10, of the Charter of the Town of Palm Beach Shores requires the Town Commission to appoint a Planning and Zoning Board for a term of one year or until such board members' successors shall be appointed and qualified, and allows the appointment of alternate members at the discretion of the Town Commission; and

WHEREAS, Section 2-51 of the Town's Code of Ordinances provides that appointments to vacant alternate member seats shall occur at the discretion of the Town Commission; and

WHEREAS, the Planning and Zoning Board currently has a vacancy in an alternate member seat; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to appoint the individual specified in this Resolution to the vacancy in the Planning and Zoning Board alternate seat as provided by Town Charter and Code.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1. Pursuant to the provision of Section 3.10 of the Town Charter and Sec. 2-51 of the Town Code of Ordinances, Jamie Pierce shall be and is hereby appointed and designated as an alternate member of the Planning and Zoning Board. It is understood that the duties and responsibilities of the Planning and Zoning Board shall be as set forth in Section 4.7 of the Town Charter.

Section 2. The above named officer shall take and subscribe the oath before an officer duly qualified to administer oaths that he will faithfully and impartially execute the duties of the office according to the best of his abilities and understanding, which oath will then be filed with the Town Clerk and appended to the minutes of the Town Commission.

Section 3. The above-named officer shall hold office until her successor shall be appointed and shall qualify, and at the pleasure of the Town Commission.

Section 4. This Resolution shall take effect immediately upon passage.

DULY PASSED AND ADOPTED this 17th day of June 2019.

Myra Koutzen, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(Seal)