

Monday, August 22, 2022, 7:00 pm.
Regular Commission Meeting.



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

Mayor Alan Fiers
Vice Mayor Scott McCranels

Commissioner Tracy Larcher
Commissioner Janet Kortenhaus
Commissioner Brian Tyler

Keith Davis, Town Attorney
Town Administrator Wendy Wells
Town Clerk Jude M. Goudreau

Minutes

CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited. Town Clerk Jude Goudreau called the roll, and those present were Mayor Alan Fiers, Vice Mayor Scott McCranels, Commissioner Tracy Larcher (via Webex), Commissioner Brian Tyler, and Town Administrator Wendy Wells. Also in attendance were: PBSO Sgt. Steve Langevin, Public Works Director Alan Welch, and Town Attorney Keith Davis. Commissioner Janet Kortenhaus was absent from the meeting.

APPROVAL OF MEETING AGENDA

Motion: Commissioner Brian Tyler made a motion to approve the meeting agenda, as amended, removing Guest Speaker Powell.

Second: Vice Mayor Scott McCranels seconded the Motion.

Vote: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA

Commission Meeting Minutes, July 25, 2022

Motion: Commissioner Brian Tyler made a motion to approve the Consent Agenda.

Second: Vice Mayor McCranels seconded the Motion.

Vote: Motion passed 4-0

DEPARTMENT AND BOARD REPORTS

Financial Reports: Town Administrator Wendy Wells presented the Monthly Financial Report for the Month of July. Revenues are reported at 87%, and expenditures are at 67%. Mrs. Wells answered the Commissioner's questions.

Motion: Commissioner Tyler made a motion to approve the Financial Report.

Second: Vice Mayor Scott McCranels seconded the Motion.

Vote: Motion passed 3-0 (due to audio failure Commissioner Larcher withheld his vote)

Staff Reports:

- **Sheriff's Department:** PBSO Sgt. Steve Langevin recapped his monthly report and statistics and elaborated on the arrests and crimes they responded to. There were two events at the Ocean Mall, and both events were without issues. PBSO has approved two additional CCTV Cameras, which will be mounted on our streetlights. Sgt. Langevin updated everyone on the Paw Patrol Program that is up and running now. More information about participating can be found on PBSO's website under District 20. There was an attempted murder, a male and female domestic situation. PBSO had a complete response and took command of the situation immediately. The bullet grazed the ear of the victim.

- **Fire Department:** Chief Steedman gave an update and review of the monthly statistics. He thanked everyone who attended and participated in the housing ceremony for the new Fire Apparatus. The Ladies Auxiliary and Volunteer Fire Association has donated \$5,000.00 towards the new vehicle's cost.
- **Public Works:** Director Welch reiterated his monthly report and updated current projects. The repairs to the 1st floor Men and Women's bathrooms are underway with a start date of Thursday, September 22, 2022; the estimated completion is three weeks. He has also received three new park benches for Inlet Park, the vendor with the lowest price was Belson Outdoors, with a cost of \$9,990.00 for six benches. Director Welch also updated several projects, including the lift stations, the sewer lines, manholes, streets, and various other projects that he and his staff are working on in-house. He also provided an update on the AT&T project and the Watermain Project.
- **Town Clerk:** No Report.
- **Planning and Zoning Chairman:** No Report
- **Town Attorney:** Attorney Davis announced that Assistant Town Attorney Mitty Barnard has now been certified by the Florida Bar as a specialist / expert in city, county, and local government law. To obtain that designation, you must have a minimum of 5 years experience practicing in that field, you have to complete an application which includes peer review, and you have to pass a very rigorous written examination. Congratulations to Attorney Barnard.

ORDINANCES:

First Reading O-5-22

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES AT CHAPTER 30. FIRE PROTECTION AND PREVENTION. ARTICLE III. FIRE PREVENTION STANDARDS. DIVISION 2 CODES ADOPTED. SECTION 30-86. - FLORIDA FIRE PREVENTION CODE INCORPORATED BY REFERENCE. TO UPDATE STATE STATUTE REFERENCES IN THIS SECTION AND TO ADOPT BY REFERENCE THE MOST CURRENT LOCAL AMENDMENTS PROMULGATED BY PALM BEACH COUNTY AT THE REQUEST OF THE COUNTY FIRE MARSHAL; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 30. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Mayor Fiers explained that the Ordinance adopts the County Fire Ordinance and Codes. Attorney Davis read by Title only and explained that the Palm Beach County Fire Marshall, who does our fire prevention inspections and reviews are fire plans, asked us to adopt their codes before renewing the contract with Palm Beach County Fire Rescue. All their jurisdictions have adopted this. Mayor Fiers encouraged the Commissioners to read all 55 pages of the Ordinance.

Motion: Commissioner Brian Tyler made a motion to accept the Ordinance.

Second and Vote: Vice Mayor Scott McCranels seconded the Motion. Motion passed 3-0, with Commissioner Larcher withholding his vote.

OTHER BUSINESS:

- Vote: Community Center Kitchen remodel – update & vote on direction.
There was a lengthy discussion regarding the dates, construction plan, and delivery of equipment. By Consensus Commission would like to wait until after the season to start the project.

Motion: Vice Mayor Scott McCranels made a motion to move forward with the plans as presented and to obtain bids.

Second and Vote: Commissioner Brian Tyler seconded the Motion. Motion passed 3-0, with Commissioner Larcher withholding his vote.

- Vote: Buccaneer Parking Agreement.
The Buccaneer recently submitted a plan to renovate the marina at 142 Lake Drive. To approve that plan, additional parking spaces must be added. Our code allows for off-site parking at an alternative location. This requires the property to have a deed restriction regarding the parking arrangements. Josh Miron, Legal Representative, was present at the meeting to answer any questions. The Agreement and Statement are part of these minutes.

Motion: Commissioner Brian Tyler made a motion to approve the parking agreement.

Second and Vote: Vice Mayor Scott McCranels seconded the Motion. Motion passed 3-0, with Commissioner Larcher withholding his vote.

DISCUSSION ITEMS:

- Discussion: Fire Prevention Service Agreement.
This item was tabled until the next Commission Workshop.
- Holiday Meeting Schedule.
After a brief discussion, the December Commission Workshop will not be held on December 12, 2022, and the December Commission Meeting on December 26, 2022, will be held on December 12, 2022. November and January remain the same as scheduled.

PUBLIC COMMENTS:

John Peterson was concerned over the parking at the Buccaneer. Mayor Fiers answered his questions.

ADJOURNMENT:

Motion: Commissioner made a motion to adjourn the meeting.

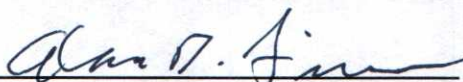
Second: Commissioner seconded the Motion.


Vote: Motion passed unanimously.

The meeting was adjourned at 8:30 pm.

Approved this 26th day of September 2022.

ATTEST:


Alan Fiers, Mayor


Jude M. Goudreau, Town Clerk
(Seal)

