

**PLANNING AND ZONING BOARD
REGULAR MEETING MINUTES
(Summary Minutes)
August 26, 2020**

1. **CALL TO ORDER**

The regular meeting was called to order at 6:30 p.m. by Chairman Janet Kortenhaus. The meeting was held in the commission chambers at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404. Due to COVID-19, the meeting was conducted using Communications Media Technology.

Town Clerk Browning called the roll and those present were Chairman Janet Kortenhaus, Vice Chairman Jerald Cohn, Member Tim Blash, Member Kevin Banks, and Member Tracy Larcher. Town Clerk Browning stated there was a quorum present. In addition, Town Attorney Mitty Barnard, Zoning Official Josh Nichols, Engineer Rob Rennebaum, and Building Dept. Supervisor Laura Brown were also present.

2. **APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

MOTION: Member Kevin Banks moved to approve the agenda as amended by the Town Attorney to remove discussion Item 4c from the agenda.

SECOND AND VOTE: Vice Chairman Jerald Cohn seconded the motion, which passed unanimously

3. **ACTION ITEMS**

- a. **SPM20-5/AAR20-10**, Joseph and Brenda Battaglia, Owners of 230 Blossom Lane, request Site Plan Modification and Architectural and Aesthetic Review to install a 6-foot x 8-foot garden/storage shed in the rear of the property.

MOTION: Member Kevin Banks moved to approve SPM20-5/AAR20-10 as presented.

SECOND AND VOTE: Member Tracy Larcher seconded the motion, which passed unanimously.

- b. **SPR20-4/AAR20-4**, Gadde Girls, LLC, Owner of 337 Cascade Lane, requests Site Plan Review and Architectural and Aesthetic Review to enlarge the existing concrete pool deck and replace concrete with pavers.

MOTION: Member Kevin Banks moved to approve SPR20-4/AAR20-4 with the condition that a drainage plan be submitted for approval by the Town Engineer prior to permitting.

SECOND AND VOTE: Vice Chairman Jerald Cohn seconded the motion, which passed unanimously.

- c. **SPR20-6/AAR20-6**, Scott and LaVonne Ackerman, Owners of 218 Blossom Lane, request Site Plan Review and Architectural and Aesthetic Review to construct an extension of the front patio using tumbled porous travertine and base sand.

MOTION: Vice Chairman Jerald Cohn moved to approve SPR20-6/AAR20-6 as presented.

SECOND AND VOTE: Member Kevin Banks seconded the motion, which passed unanimously.

- d. **SPR20-8/AAR20-11**, Ellen Sue Waltz, Owner of 126 Tacoma Lane, requests Site Plan Review and Architectural and Aesthetic Review to install a Generac standalone generator, extend the driveway with sand set pavers, and perform modifications to enlarge the existing pool/spa.

MOTION: Member Kevin Banks moved to approve SPR20-8/AAR20-11 with the condition that the 6-inch deep sodded retention area be depicted on the plans.

SECOND AND VOTE: Member Tim Blash seconded the motion, which passed unanimously.

- e. **SPR20-10/AAR20-13**, James and Julie Byers, Owners of 200 Cascade Lane, request Site Plan Review and Architectural and Aesthetic Review to install a Generac gas generator and pad on the western side of their property.

MOTION: Member Tim Blash moved to approve SPR20-10/AAR20-13 as presented.

SECOND AND VOTE: Member Tracy Larcher seconded the motion, which passed unanimously

4. **DISCUSSION ITEMS**

- a. Architectural Review Criteria presented by Josh Nichols, Zoning Official
- b. Uniform Elevation Discussion presented by Josh Nichols, Zoning Official
- c. District C Height Discussion (*Removed by Motion and Vote*)

5. **PUBLIC COMMENT**

There were no public comments.

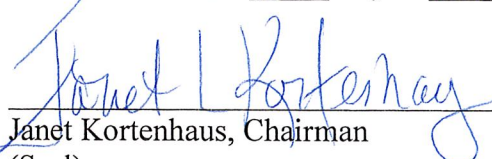
6. **STAFF REPORTS**

- a. Building Department update (None at this meeting)

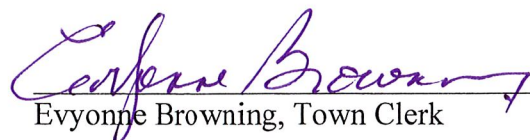
7. **ADJOURNMENT**

Member Kevin Banks moved to adjourn the meeting. Vice Chairman Jerald Cohn seconded the motion, which passed unanimously. The meeting was adjourned at 8:24 pm.

APPROVED this 24 day of march 2020. **ATTEST:**



Janet Kortenhaus, Chairman
(Seal)



Evyonne Browning, Town Clerk

