

Monday, December 12, 2022, at 7:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

Mayor Alan Fiers
Vice Mayor Scott McCranels

Commissioner Tracy Larcher
Commissioner Janet Kortenhaus
Commissioner Brian Tyler

Keith Davis Town Attorney
Town Administrator Wendy Wells
Town Clerk Jude M. Goudreau

Minutes

CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm. Those present were Mayor Alan Fiers, Vice Mayor Scott McCranels, Commissioner Janet Kortenhaus, Commissioner Tracy Larcher, Commissioner Brian Tyler, and Town Administrator Wendy Wells. Also in attendance were: PBSO Sgt. Steve Langevin, Public Works Director Alan Welch, and Town Attorney Keith Davis.

APPROVAL OF MEETING AGENDA

Motion: Commissioner Brian Tyler made a motion to approve the meeting agenda.

Second: Commissioner Janet Kortenhaus seconded the Motion.

Vote: Motion passed 5-0

APPROVAL OF CONSENT AGENDA

a) Commission Meeting Minutes, November 28, 2022.

b) Special Permit 22-12, Retirement Party, approximately 120 Participants, 11 am-9 pm January 28, 2023. Insurance provided; fees paid.

Motion: Commissioner Kortenhaus made a motion to approve the Consent Agenda, amending the minutes to correct Ordinance O-4-22 to add the Commissioner's name making the Motion.

Second: Commissioner Larcher seconded the Motion.

Vote: Motion passed 5-0

AGREEMENTS:

Mayor Fiers gave a brief overview of the Agreement between Engenuity; the firm was recently approved as one of the engineering firms working for the Town to plan and design the roads.

Vote: CSA -ENG 22-04 Town Paving and Grading Plans

Discussion: Commissioner Tyler questioned whether there would be an additional firm to do the drainage. Mayor Fiers said this firm will do all the planning.

Motion: Commissioner Kortenhaus made a motion to approve the Agreement

Second: Commissioner Tyler seconded the Motion.

Vote: Motion passed 5-0.

DEPARTMENT AND BOARD REPORTS

Financial Reports:

November 2022

Town Administrator Wendy Wells presented the financial report. This report does not include the road project; funds have yet to be spent. Mrs. Wells said that as soon as expenditures start, she will include them on a separate sheet. Tax Revenues came in earlier than in previous years, resulting in more cash on hand for the year-to-date revenue. Expenditures appear higher than last year because of a lost invoice due to the Sheriff's Office. Mrs. Wells gave a detailed explanation of expenditures and their timing of them, along with department budgets.

Motion: Commissioner Larcher made a motion to approve the November Financial Report.

Second: Commissioner Tyler seconded the Motion.

Vote: Motion Passed 5-0.

Staff Reports:

- **Sheriff's Department:** PBSO Sgt. Steve Langevin recapped his monthly report and statistics and elaborated on the arrests and crimes deputies have responded to. Sgt. Langevin reminded residents to lock their vehicles; Last week we had three cars entered, and change, a very expensive watch and handbag taken. The handbag was used to take all the quarters from the coin-operated washing machines at the Buccaneer, and our town cameras captured the suspects along with ring cameras. We arrested one suspect on-site and another the next day. Ten Deputies attended the Marriott's event, the Turkey Trot, and the event was successful.
- **Fire Department:** Chief Steedman reiterated his monthly report and elaborated on the training the Department attended. Call volume is steady, and beach calls are increased as expected for this time of year. The annual gift delivery by Santa will take place again this year, and all gifts need to be dropped off by Friday, December 21, 2022. Chief Steedman thanked Wendy Wells and Alan Welch for working with him to recover FEMA money for damages caused by the recent hurricane.
- **Public Works:** Director Welch thanked everyone for their diligence and for adhering to the safety warnings in place as they clean up the inlet park area. There are still repairs that need to be made to the lights, it's going to take some time, but they will all be repaired. The irrigation also needs to be repaired, and they plan to install a well. Director Welch reiterated his monthly report and updated current projects. Mr. Welch gave an update on the projects at the Community Center and the restroom restorations at the Community Center, and they should all be completed before upcoming events. Mr. Welch updated on the repairs made throughout the Town and to the lift stations.
- **Town Clerk:** no report
- **Town Attorney:** no report
- **Planning and Zoning Chairman:** Chairman Cohn reports that the P&Z Committee has approved the site plans submitted for the old Sea Spray Building at 123 Ocean. The next step will be submitting the plans for permitting.

ORDINANCES:

Second Reading Ordinance O-4-22

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 78. VEGETATION. AT ARTICLE III. LANDSCAPING., SECTION 78-77.1. – DESIGN GUIDELINES. TO REQUIRE ADDITIONAL LANDSCAPING TO BE PLACED AT FIFTEEN FOOT INTERVALS AGAINST LONGER EXPANSES OF BUILDING WALLS WITH LITTLE ARCHITECTURAL DETAIL AND NO REQUIRED PRIVACY SCREENING TREES TO BREAK UP THE WALLS FOR MULTI-STORY STRUCTURES IN ALL ZONING DISTRICTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 78 SHALL REMAIN IN FULL

FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attorney read by title only Ordinance O-4-22

Discussion: There was no discussion because the Ordinance has gone back and forth between Planning and Zoning and LPA Board for language modifications.

Motion: Commissioner Tyler made a motion to approve the Ordinance.

Second and Vote: Commissioner Kortenhaus seconded the Motion. Motion passed 5-0.

COMMISSION REPORTS:

Mayor Fiers gave an update on the following:

AT&T: A dedicated engineering liaison has been assigned to help coordinate the conversions of condos on the south side of Inlet Way. He will also assist in getting conversion completed in the remaining MDU's in the north half of Town. The single-family residence is moving along well. Director Welch recently met with the coordinator and regardless of where you live, if you need help with getting the conversion completed, call Alan Welch for assistance.

The water main replacement project is progressing slower than we all would like. They are currently working at Lake and Linda Lanes. Testing has determined that there is a leak which will again slow the project down. Once they make the turn onto Lake, it should go much faster.

Road regrading and paving: Surveying and engineering planning are already underway. Bamboo, Lake, and Inlet will all be regraded and paved. Regrading will raise the center crown of the road by two inches and slope the road on each side to match existing outfall grades. This will improve drainage and channel stormwater to the storm drain outfall basins. The manhole covers will also be raised to match the road grade. New rock swales will be installed on the east side of all intersections south of Edwards. (Cascade and Blossom already have such swales, which are not required at Sandal and Bamboo.) New catch basins will be installed at the Bravado and Lake intersection. If sufficient budget funds remain, Edwards and Cascade will also be paved.

PROCLAMATION:

Mayor Fiers read an Arbor Day Proclamation- every year, the Town participates in the Arbor Day Celebration and proclaims the day as part of the Tree City participation.

Motion: Commissioner Larcher made a motion to approve the proclamation.

Second & Vote: Vice Mayor McCranel seconded the Motion. Motion passed 5-0.

DISCUSSION:

An Ad Hoc Committee was created, met, and made recommendations to Commission, who then directed Rob Rennebaum, Town Engineer, to make recommendations. Mr. Rennebaum presented a PowerPoint presentation showing his recommendations for the Inlet Park land. There was a lengthy discussion between Commission and Mr. Rennebaum. Discussion items included; new fence and gate for the FPL transformer; Alan Welch commented FPL is not cooperative in moving the equipment due to a drop in elevation and expenses involved, new asphalt, removing an existing wall, removing a storage shed owned by the Anchorage, removing a gate, installing new irrigation, benches, sod and fill, elevations, trespassing signs, and safety for the residents on the Inlet Park. There was also a discussion about landscaping; presently, Anchorage was maintaining the lawn and hedges.

Motion: Commissioner Larcher made a motion directing Town Engineer Rob Rennebaum to come back with another option, option "C."

Second: Commissioner Tyler seconded the motion. Motion passed 4-1 with Mayor Fiers opposed.

PUBLIC COMMENTS:

Dave Stevens, POA President, commented on the amount of dust created by the main water project. Numerous residents have complained to him that the dust forced them to change their air filters repeatedly.

The following residents commented and voiced concerns regarding Inlet Park; Grace Sterrett, Wendy (inaudible), Jane Wingfield, Joan Bancroft-Grody, Patricia Brosamer, Rick Kollmeyer, Jerry Cohn, Mark Ward, and Tammy Emerson.

ADJOURNMENT:

Motion: Commissioner Kortenhaus made a motion to adjourn the meeting.

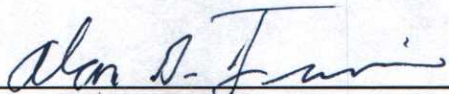
Second: Commissioner Tyler seconded the Motion.

Vote: Motion passed unanimously.

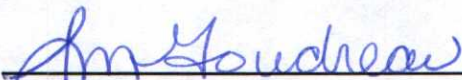
The meeting was adjourned at 9:27 pm.

Approved this 23rd day of January 2023.

ATTEST:



Alan Fiers, Mayor



Jude M. Goudreau, Town Clerk

