

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR COMMISSION MEETING MINUTES**

December 20, 2021

AMENDED

PLEASE NOTE:

**DUE TO MANDATES BY GOVERNOR DESANTIS, THIS MEETING WAS
CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY.**

1. CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Mayor Alan Fiers, Vice Mayor Scott McCranel, Commissioner Tracy Larcher, Commissioner Brian Tyler, and Commissioner Janet Kortenhaus. Also present were PBSO Sgt. Langevin, Public Works Director Welch, Fire Chief Steedman, and Town Attorney Davis.

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION: Commissioner Janet Kortenhaus moved to approve the Meeting Agenda as presented.

SECOND: Commissioner Brian Tyler seconded the motion.

VOTE: 4-1 with Mayor Fiers opposing

1. APPROVAL OF CONSENT AGENDA

a. Commission Meeting Minutes, November 21, 2021.

b. Special Event permit No. O-10-5 (amended): Resident Fred Carr to host a wedding at the Community Center on February 26, 2022, with access at 2:00 pm and event from 4:00 pm to 12:00 am midnight, with 80 attendees anticipated. Fees have been paid and insurance provided.

MOTION: Commissioner Brian Tyler moved to approve the Meeting Agenda as presented.

SECOND: Vice Mayor Scott McCranel seconded the motion.

VOTE: The Motion Passed Unanimously

4. DEPARTMENT AND BOARD REPORTS

a. Financial Reports (*Wendy Wells, Town Administrator/Treasurer*)

MOTION: Vice Mayor Scott McCranel moved to approve the Meeting Agenda as presented.

SECOND: Commissioner Tracy Larcher seconded the motion.

VOTE: The Motion Passed 4 to 0 with Commissioner Janet Kortenhaus recusing herself due to a conflict that she is still assisting with the bookkeeping for the Volunteer Fire Association. The VFA was included in the disbursements for November.

b. Staff Reports

1. Reports were given by PBSO Sgt. Steve Langevin, Fire Chief Trevor Steedman, and Public Works Director Alan Welch. Town Clerk Browning stated Town Hall

will be closed December 24 and 27, 2021 for the Christmas holidays, and December 31, 2021, for the New Year's Day holiday.

2. Town Attorney Keith Davis gave an update on the opioid situation and stated a settlement is being organized which will filter down to the local municipalities. He asked the Mayor and Commission to approve his authority to accept any possible settlement for the Town.

MOTION: Commissioner Brian Tyler moved to authorize Attorney Davis to accept the settlement offers on behalf of the Town.

SECOND: Commissioner Tracy Larcher seconded the motion.

VOTE: The Motion Passed unanimously.

5. COMMISSION REPORTS

a. Mayor Fiers gave updates on the Town's Undergrounding Project, the East Channel Dredging Project, the Inlet Dredging Project, and Peanut Island. The Port approved an agreement with the County to operate the parks on Peanut Island for 30 years.

6. OTHER BUSINESS

a. Beach Bucket Foundation request from the POA's Environmental Committee.

Grace Sterrett, Chairman of the Environmental Committee asked the Commission to approve a matching \$250 donation to the Environmental Committee's \$250 donation for a total of \$500. The Environmental Committee will oversee the process and bring updates to the Town.

MOTION: Vice Mayor McCranel moved to approve matching the \$250 donation as requested.

SECOND: Commissioner Tracy Larcher seconded the motion.

VOTE: The Motion Passed unanimously.

b. Discuss Supplemental Pay Agreement with PW Director Welch for the Undergrounding Project.

MOTION: Vice Mayor McCranel moved to approve the request for the continuation of additional compensation for Alan Welch to continue to oversee the final stages of the Undergrounding Project in the amount of \$1,000 a month, with a maximum amount of \$4,000. This additional compensation will come from the Undergrounding project. The Commission will revisit the topic in April 2022.

SECOND: Commissioner Tracy Larcher seconded the motion.

VOTE: The Motion Passed unanimously.

c. Consider contract with Rubin Turnbill & Associates for the dredging project.

MOTION: Commissioner Janet Kortenhaus made a motion to move forward as requested with the condition that the Sailfish Marina, Buccaneer, and Cannonsport who have marinas on the Inlet would contribute \$2,500 each to the project since they will benefit directly from the improvements from the dredging project.

(Second and Vote continued on next page)

SECOND: Vice Mayor Scott McCranel seconded the motion.

VOTE: The Motion Passed unanimously.

Town Administrator Wendy Wells stated the Town will need to open a separate bank account to house the funds for this project and asked the Commission to approve this request.

MOTION: Commissioner Brian Tyler moved to approve the separate bank account as requested.

SECOND: Commissioner Tracy Larcher seconded the motion.

VOTE: The Motion Passed unanimously

7. **ORDINANCES AND RESOLUTIONS**

None at this time

8. **MISCELLANEOUS UPDATES**

Commissioner Janet Kortenhaus stated she has been in discussions with Fire Chief Steedman for the residents to assemble a bonfire on the beach in January 2022. Chief Steedman has indicated we are capable to manage this request. Mayor Fiers asked that this be added to the next workshop for further discussion.

9. **PUBLIC COMMENTS**

Resident Mark Ward asked for clarification on the discussion regarding the dredging projects.

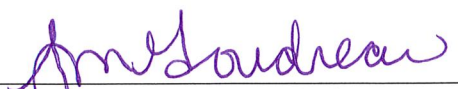
10. **ADJOURNMENT**

Commissioner Kortenhaus moved to adjourn. Commissioner Tyler seconded the motion and Mayor Fiers adjourned the meeting at 8:30 pm.

Approved this 24th day of January 2022.

ATTEST:


Alan Fiers, Mayor


Jude Goudreau, Town Clerk

