

**TOWN OF PALM BEACH SHORES, FLORIDA**  
**REGULAR COMMISSION MEETING MINUTES**  
**February 24, 2020**

1. **CALL TO ORDER**

**Mayor Koutzen** called the meeting to order at 6:00 pm. The meeting was held at the Community Center, 90 Edwards Lane, Palm Beach Shores, FL 33404.

**Town Clerk Browning** called the roll and those present were Mayor Myra Koutzen, Vice Mayor Gil Gilgallon, Commissioner Roby DeReuil, Commissioner Brian Tyler and Commissioner Bob Stanton. Also present were PBSO Sgt. Langevin, Fire Chief Steedman, Public Works Director Welch, Town Attorney Barnard, and Town Clerk Browning.

2. **APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

Commissioner Tyler requested we add an additional item to the agenda to discuss whether we continue or shut down the evaluation process on the overlay discussions.

**MOTION:** Commissioner Stanton moved to approve the Meeting Agenda with the requested addition from Commissioner Tyler to Item 7 "Other Business" on the agenda.

**SECOND:** Commissioner DeReuil seconded the motion.

**VOTE:**       **Gilgallon: YES**

**DeReuil: YES**

**Tyler: YES**

**Stanton: YES**

**Koutzen: YES**

**The Motion Passed Unanimously**

3. **CONSENT AGENDA** (Items that do not need discussion, but require a vote)

- a. Approve 2020 Municipal Election Vote Processing Equipment Use & Elections Services Agreement between the PBC Supervisor of Elections and the Town of Palm Beach Shores
- b. Approval of January 27, 2020 Regular Meeting Minutes
- c. Approval of February 3, 2020 Special Called Meeting Minutes
- d. Special Event Permit SP20-02, March 21, 2020 Triathlon sponsored by Riviera Beach & Game On! Event will begin at 6:30 am and end at 11:30 am with 325 participants.
- e. Special Event Permit SP20-03, Half Marathon & 10K run sponsored by Riviera Beach, NPB, and PB Shores. Event will begin at 6:00 am and end at 11:30 am with 325 participants.
- f. Special Event Permit SP20-04, March 10, 2020 Purim Party sponsored by Debra Richardson to begin at 5:30 pm to 10:00 pm with 50 to 100 participants.

4. **PRESENTATIONS:**

- a. Badge Pinning ceremony for Fire Fighter/Paramedic Jarbas Silva (*Trevor Steedman, Fire Chief*)

5. **DEPARTMENT AND BOARD REPORTS**

- a. Financials
  1. Approval of Financial Report for Period ending January 31, 2020

**DEPARTMENT AND BOARD REPORTS (CONTINUED)**

b. Staff Reports: Police Department, Fire Department, Public Works; and Town Clerk.

6. **PUBLIC COMMENTS**

**PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13)**

7. **OTHER BUSINESS**(Added by motion and vote)

a. Decide whether the Commission continue or shut down the evaluation process on the overlay process.

**MOTION:** Commissioner Tyler moved to continue to look at what the potential change would look like on Lake, Inlet, and others and to understand what it could mean for the Town's future.

**SECOND:** Commissioner Stanton seconded the motion.

**VOTE:**       **Gilgallon: YES**

**DeReuil: YES**

**Tyler: YES**

**Stanton: YES**

**Koutzen: YES**

**The Motion Passed Unanimously**

Mayor Koutzen stated she will have Josh Nichols to come to the next Commission Meeting on March 16th and show the Town where we stand.

8. **ADJOURNMENT**

Mayor Koutzen adjourned the meeting at 6:50 pm.

Approved this 27<sup>th</sup> day of April 2020

ATTEST:

  
\_\_\_\_\_  
Alan Fiers, Mayor

  
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Evyonne Browning, Town Clerk

(Seal)

