

Monday, September 26, 2022  
7:00 pm



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

Mayor Alan Fiers  
Vice Mayor Scott McCranels

Commissioner Tracy Larcher  
Commissioner Janet Kortenhous  
Commissioner Brian Tyler

Town Attorney Keith Davis  
Town Administrator Wendy Wells  
Town Clerk Jude M. Goudreau

**PLEASE NOTE:**

THIS MEETING IS ALSO CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY

**Join information**

Meeting link:

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=mf40be024f625ddab271527e8c00f19ab>

Meeting number: 2631 066 0124 Password: 0926

**Join by phone**

+1-408-418-9388 United States Toll Access code: 2631 066 0124

**FINAL BUDGET HEARING AGENDA**

1. Call Public Hearing to order
  - Pledge of Allegiance
  - Roll Call
2. Presentation of proposed millage rate and tentative budget
  - a. Announce the percentage increase of **9.93%** over the rolled back rate of **5.7764** mills necessary to fund the budget
  - b. Announce the proposed millage rate of **6.3500** mills
  - c. Announce the debt service millage rate of **0.4290** mills (bond referendum for underground utility project)
  - d. Summary of tentative budget
  - e. Announce the specific purposes for which ad valorem revenues are being used
3. Public comments (Please state name for the record)
4. Adoption Resolution No. R-10-22 Set Millage Rate for FY 2022-2023
5. Adoption Resolution No. R-11-22 Budget FY 2022-2023

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. **FOR HEARING ASSISTANCE:** If any person wishes to use a hearing device, please contact the Town Clerk.

**RESOLUTION NO. R-10-22**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE LEVYING OF AD VALOREM TAXES, AND FOR SERVICING THE VOTER APPROVED GENERAL OBLIGATION DEBT FOR THE TOWN OF PALM BEACH SHORES FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2022, AND ENDING ON SEPTEMBER 30, 2023; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Town Commission of the Town of Palm Beach Shores has determined the sum of \$7,589,708 will be required to operate the Town during the next fiscal year; and

**WHEREAS**, the Real Estate and Personal Property Tax Roll for the current calendar year as accepted evidence a total nonexempt valuation of \$697,954,226; and

**WHEREAS**, pursuant to the provisions of Chapter 200, *Florida Statutes*, the Town of Palm Beach Shores has the power to levy ad valorem taxes against real property and tangible personal property in accordance with state law; and

**WHEREAS**, pursuant to voter approval, the Town has pledged its ad valorem taxing power to service \$5,500,000 of debt associated with the Town's underground utility project.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, THAT:**

**Section 1:** The Town Commission of the Town of Palm Beach Shores does hereby adopt its final millage rate of **6.3500** mills to be levied for the general fund upon all real and tangible personal property located with the boundaries of the above-named taxing authority.

**Section 2:** The final levy of 6.3500 mills represents a 9.93% increase over the rolled-back rate of 5.7764 mills.

**Section 3:** This final millage rate of 6.3500 mills is levied to fund expenses for the fiscal year commencing October 1, 2022 and ending September 30, 2023.

**Section 4:** The Town Commission of the Town of Palm Beach Shores does hereby adopt its debt service millage rate of 0.4290 mills to be levied to service \$5,500,000 of voter approved debt associated with the Town's underground utility project upon all real and tangible personal property located with the boundaries of the above-named taxing authority.

**Section 5:** This Resolution shall take effect immediately upon its adoption by the Town Commission.

PASSED AND ADOPTED this 26<sup>th</sup> day of September 2022.

**TOWN OF PALM BEACH SHORES**

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Alan Fiers, Mayor

ATTEST:

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Jude Marie Goudreau, Town Clerk

(SEAL)

**RESOLUTION NO. R-11-22**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, ADOPTING ITS FINAL BUDGET FOR FISCAL YEAR 2022-2023; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY SUBSEQUENT RESOLUTION OF THE TOWN COMMISSION, OR OTHERWISE, UNDER CERTAIN CIRCUMSTANCES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS,** the Town of Palm Beach Shores has established its fiscal year to begin on October 1<sup>st</sup> of each year and end on September 30<sup>th</sup> of the following year; and

**WHEREAS,** Section 166.241(2), *Florida Statutes*, requires each municipality to adopt a budget by ordinance or resolution unless otherwise specified in the respective municipality's Charter; and

**WHEREAS,** the Charter of the Town of Palm Beach Shores is silent with regard to the method of adoption of the budget and the Town Commission desires to adopt its budget by resolution; and

**WHEREAS,** the Town of Palm Beach Shores has held the required budget hearings in accordance with Chapter 200, *Florida Statutes*; and

**WHEREAS,** having considered the estimates of revenues and expenses, it is the will and desire of the Town Commission that the final budget be approved and adopted as set forth herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**Section 1:** The Town Commission of the Town of Palm Beach Shores, Florida, hereby adopts its budget for fiscal year 2022-2023, which budget is attached hereto as Exhibit "A" and made a part hereof as if fully set forth herein.

**Section 2:** The 2022-2023 Budget establishes limitations on expenditures by total. Appropriations for expenditures within a fund may be decreased or increased by motion of the Town Commission recorded in the minutes, provided that the total of the appropriations of the department is not changed.

**Section 3:** The Town Commission may establish procedures by which the designated budget officer may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed.

**Section 4:** Amendments other than those delineated in Sections 2 and 3 above must be adopted by resolution.

**Section 5:** The Town Clerk shall mail a copy of this Resolution to the Palm Beach County Property Appraiser, to the Palm Beach County Tax Collector, and to the State of Florida, Department of Revenue within three (3) days after its adoption.

**Section 6:** The Town Clerk shall, within thirty (30) days of the effective date of this Resolution, certify to the State of Florida, Department of Revenue that the Town has complied with all statutory requirements in adopting the millage rate and budget. The Town Clerk shall transmit to the Department a copy of this Resolution, a copy of the certification of value showing the rolled-back rate and proposed millage rates as provided to the Property Appraiser and a certified copy of the published advertisement of the final budget public hearing. In addition, within thirty (30) days of the effective date of this Resolution, the Town Clerk shall publish a copy of the final adopted budget on the Town's website.

**Section 7:** This Resolution shall take effect immediately upon adoption by the Town Commission.

**PASSED AND ADOPTED** this 26<sup>th</sup> day of September 2022.

TOWN OF PALM BEACH SHORES

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Alan Fiers, Mayor

ATTEST:

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Jude Marie Goudreau, Town Clerk

(SEAL)

**BUDGET SUMMARY**  
 Town of Palm Beach Shores - Fiscal Year 2022/2023

		<b>GENERAL FUND</b>
<b>ESTIMATED REVENUES:</b>		
TAXES:	<b>MILLAGE PER \$1000</b>	
<b>Ad Valorem Taxes</b>	<b>6.3500 mills</b>	<b>4,216,800</b>
<b>Ad Valorem Taxes</b>	<b>0.4290 mills (voted debt)</b>	<b>284,900</b>
Local Option Taxes		145,994
Franchise and Utility Taxes		652,193
Licenses and Permits		211,500
Intergovernmental Revenue		192,126
Charges for Services		135,526
Fines and Forfeitures		4,000
Interest Earned		11,000
Miscellaneous Revenue		10,000
<b>TOTAL SOURCES</b>		<b>5,864,039</b>
Fund Balances/Reserves		1,725,669
<b>TOTAL REVENUES &amp; BALANCES</b>		<b>7,589,708</b>
<b>EXPENDITURES:</b>		
Finance and Administration		429,508
Legal Counsel		121,000
Public Works		364,418
Law Enforcement		1,730,779
Fire		736,608
Emergency Medical Service		369,444
Building/Code Enforcement		261,537
Legislative		30,213
Solid Waste		241,525
Road & Streets		63,160
Parks		172,029
Beach		107,002
Community Center		70,105
Sewer Service		42,525
Risk Management		116,000
Capital		2,153,000
Debt Service		495,855
Contingencies		85,000
<b>TOTAL EXPENDITURES</b>		<b>7,589,708</b>