

**TOWN OF PALM BEACH SHORES, FLORIDA  
REGULAR COMMISSION MEETING MINUTES  
January 27, 2020**

**1. CALL TO ORDER**

**Mayor Koutzen** called the meeting to order at 6:15 pm. The meeting was held at the Community Center, 90 Edwards Lane, Palm Beach Shores, FL 33404.

**Town Clerk Browning** called the roll and those present were Mayor Myra Koutzen, Vice Mayor Gil Gilgallon, Commissioner Roby DeReuil, Commissioner Brian Tyler and Commissioner Bob Stanton. Also present were PBSO Sgt. Langevin, Fire Chief Steedman, Public Works Director Welch, Town Attorney Davis, Town Clerk Browning, and Assistant Clerk Quesada.

**2. APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

**MOTION:** Vice Mayor Gilgallon moved to approve the Meeting Agenda with the removal of item 4a, as Fire Fighter/Paramedic Jarbas Silva would not be present for the Badge Pinning ceremony.

**SECOND:** Commissioner Stanton seconded the motion.

**VOTE:**       **Gilgallon: YES**

**DeReuil: YES**

**Tyler: YES**

**Stanton: YES**

**Koutzen: YES**

**The Motion Passed Unanimously**

**3. CONSENT AGENDA** (Items that do not need discussion, but require a vote)

- a. December 16, 2019 Regular Commission Meeting Minutes.

**MOTION:** Commissioner Tyler moved to approve the meeting consent agenda.

**SECOND:** Commissioner DeReuil seconded the motion.

**VOTE:**       **Gilgallon: YES**

**DeReuil: YES**

**Tyler: YES**

**Stanton: YES**

**Koutzen: YES**

**The Motion Passed Unanimously**

**4. PRESENTATIONS/UPDATES**

- a. Badge Pinning ceremony for Fire Fighter/Paramedic Jarbas Silva ***Removed by motion and vote***
- b. Undergrounding update. ***(Danny Brannon)***
- c. Presentations on Town Undergrounding Communication Providers:
1. Hotwire Communications
  2. QXC Communications
  3. AT&T Communications
- d. Progress update on the 2020 Census ***(Mary Stanton)***

## 5. DEPARTMENT AND BOARD REPORTS

### a. Financials

1. Approval of Financial Report for Period ending December 31, 2019

**MOTION:** Vice Mayor Gilgallon moved to approve the financial report as printed.

**SECOND:** Commissioner Tyler seconded the motion.

**VOTE:** Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

**The Motion Passed Unanimously**

- b. Staff Reports: Police Department, Fire Department, Public Works; and Town Clerk.
- c. Planning & Zoning Report (verbal) – Chairman Janet Kortenhaus
- d. Revenue Committee Report (verbal) – Chairman Kathy Tyler

## 6. COMMISSION REPORTS (None at this meeting)

## 7. PUBLIC COMMENTS

**PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13)**

(None at this meeting)

## 8. UPDATES/DISCUSSIONS (Non-voting items)

## 9. OTHER BUSINESS (Any regular business requiring a vote)

- a. Interlocal Agreement for Specified Fire Prevention Services between Palm Beach County and the Town of Palm Beach Shores. (*Fire Chief Steedman*)

**MOTION:** Vice Mayor Gilgallon moved to approve the agreement as presented.

**SECOND:** Commissioner Tyler seconded the motion.

**VOTE:** Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

**The Motion Passed Unanimously**

- b. Invitation for the Town of Palm Beach Shores to join the American Flood Coalition.  
(*Commissioner Gil Gilgallon*)

**MOTION:** Commissioner Stanton moved for the Town to be a part of the coalition.

**SECOND:** Commissioner Tyler seconded the motion.

**VOTE:** Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

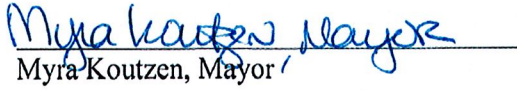
**The Motion Passed Unanimously**

10. ORDINANCES AND RESOLUTIONS (None at this meeting)

11. ADJOURNMENT

Mayor Koutzen adjourned the meeting at 8:10 pm.

Approved this 24<sup>th</sup> day of February 2020

  
Myra Koutzen, Mayor

ATTEST:

  
Evyonne Browning, Town Clerk

(Seal)

