

TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR MEETING MINUTES
January 22, 2018

Mayor Koutzen called the meeting to order at 6:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Evyonne Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Lisa Tropepe, Commissioner Gil Gilgallon, and Commissioner Bob Stanton. Also present were Town Attorney Keith Davis, Police Chief Steve Langevin, Fire Chief Trevor Steedman, Public Works Director Alan Welch, and Town Clerk Evyonne Browning.

1. **APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

MOTION: Commissioner Tropepe moved to approve the meeting agenda

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE:

Gilgallon:	YES
DeReuil:	YES
Tropepe:	YES
Stanton:	YES
Koutzen:	YES

The Motion Passed Unanimously

2. **CONSENT AGENDA** (Items that do not need discussion, but require a vote)

a. Approval of the December 18, 2017 Regular Commission Minutes

MOTION: Commissioner Tropepe moved to approve the December 18, 2017 minutes with an amendment to add item “d” under other business.

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE:

Gilgallon:	YES
DeReuil:	YES
Tropepe:	YES
Stanton:	YES
Koutzen:	YES

The Motion Passed Unanimously

3. **PRESENTATIONS/UPDATES**

a. Fire Department Pinning Ceremony

Town Clerk Browning administered Oaths to Fire Fighters David Aguirre and Ashley Hahn. Following the oaths, Fire Chief Steedman directed the pinning ceremony for both candidates.

4. **DEPARTMENT AND BOARD REPORTS**

- a. Financials
 - 1. Financial Report

MOTION: Commissioner Gilgallon moved to approve the Financial Report as presented.

SECOND: Commissioner Stanton seconded the motion.

VOTE:

Gilgallon:	YES	The Motion Passed Unanimously
DeReuil:	YES	
Tropepe:	YES	
Stanton:	YES	
Koutzen:	YES	

- b. Staff Reports:
 - 1. Police Department
 - 2. Fire Department
 - 3. Public Works
 - 4. Town Clerk
 - 5. Town Attorney
- c. Planning and Zoning Report - None

6. **COMMISSION REPORTS**

Commissioner Tropepe stated the State Legislature is in session and encouraged everyone to get connected with the issues (i.e. home rule issues) and call our representatives on issues that you care about.

Mayor Koutzen stated the Waste Management bins will be delivered on February 1st and will be stored in the grassy pad at the beach lot. Representatives from Waste Management will go door to door to deliver the bins and to respond to questions and concerns.

She also stated the Florida Constitution is ready for revision, which occurs every 20 years. As stated by Commissioner Tropepe, she also encouraged the residents to get involved in matters that pertain to the Town.

7. **PUBLIC COMMENTS**

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13) GENERALLY.

Resident Grace Sterrett spoke on behalf of the Environmental Committee to thank the Commission and the Public Works staff for the 70 plants which were recently installed. She also stated the committee needs more volunteers to help with the various projects and to see her if anyone would like to get involved.

8. **PROJECT UPDATES/DISCUSSIONS**

a. Undergrounding update (*Mayor Koutzen*)

Mayor Koutzen stated the FPL is still working on the plans and are approximately 80% into the approval phase. However, there are still questions and issues on the Town's easements at Linda Lane.

Also, due to some changes with FPL with other municipalities, we will no longer have to pay to have our hard lines removed.

b. FEMA update memo from Wendy Wells (*Mayor Koutzen*)

Mayor Koutzen reiterated from Alan Welch's report that we are concentrating on the repairs to the sea wall at the Inlet and the Beach Bathrooms.

c. Citations: Civil/Code Enforcement

Town Attorney Davis gave an overview of changing the code to allow the Police and Code Enforcement officers the ability to enforce many offences through our Town codes to set fines and processes which will allow them to move through the Special Magistrate hearing process. Attorney Davis was requested to bring a list of other municipalities in Florida who are using this method at the next commission meeting, along with a draft ordinance.

9. **ORDINANCES AND RESOLUTIONS**

a. None at this time

10. **OTHER BUSINESS** (*Any regular business requiring a vote*)

a. Appoint new member to Planning and Zoning Board (Resignation email from Jason Prince)

MOTION: Commissioner Tropepe moved to appoint Rick Ziegler as a full member to the Planning and Zoning Board to fulfill the remainder of Jason Prince' term.

SECOND: Commissioner Gilgallon seconded the motion.

VOTE:
Gilgallon: YES
DeReuil: YES
Tropepe: YES
Stanton: YES
Koutzen: YES


The Motion Passed Unanimously

11. ADJOURNMENT

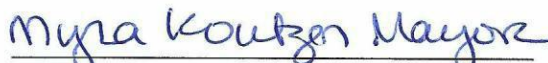
MOTION: Commissioner Gilgallon moved to adjourn the meeting. Time: 7:05 pm

APPROVED THIS 26th day of February 2018

ATTEST:



Evyonne Browning, Town Clerk



Myra Koutzen, Mayor

(Seal)

