

Monday, January 23, 2023  
At 7 P.M.



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

Mayor Alan Fiers  
Vice Mayor Scott McCranels

Commissioner Tracy Larcher  
Commissioner Janet Kortenhaus  
Commissioner Brian Tyler

Keith Davis Town Attorney  
Town Administrator Wendy Wells  
Town Clerk Jude M. Goudreau

### Minutes

#### CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 P.M. Those present were Mayor Alan Fiers, Vice Mayor Scott McCranels, Commissioner Janet Kortenhaus, Commissioner Tracy Larcher, Commissioner Brian Tyler, and Town Administrator Wendy Wells. Also in attendance were: PBSO Sgt. Steve Langevin, Fire Chief Trevor Steedman, Public Works Director Alan Welch, and Town Attorney Keith Davis.

#### APPROVAL OF MEETING AGENDA

**Motion:** Commissioner Kortenhaus made a motion to approve the meeting agenda.

**Second:** Commissioner Tyler seconded the Motion.

**Vote:** Motion passed 5-0

#### RECESS THE PUBLIC MEETING IN THE TOWN COMMISSION CHAMBERS TO COMMENCE THE CLOSED ATTORNEY-CLIENT EXECUTIVE SESSION:

Mayor Fiers publicly announced that the Town Commission will recess and hold a closed attorney/client executive session under the authority of Section 286.011(8), *Florida Statutes*. The closed attorney-client executive session was requested by Town Attorney Keith W. Davis to obtain advice regarding settlement negotiations and/or strategy related to litigation expenditures concerning the case of Lake Drive and Inlet Corp. d/b/a The Anchorage v. Town of Palm Beach Shores, Case No. 22CA12749, currently pending and active in the Circuit Court of the Fifteenth Judicial Circuit in and for Palm Beach County, Florida.

Mayor Fiers adjourned the public meeting at 7:02 P.M. The closed attorney-client executive session was closed to the public and was recorded by a certified court reporter.

In attendance: Mayor Alan Fiers, Vice Mayor Scott McCranels, Commissioner Tracy Larcher, Commissioner Janet Kortenhaus, Commissioner Brian Tyler, Town Attorney Keith W. Davis, Esq.  
Town Administrator Wendy Wells

#### RECONVENED:

Mayor Fiers reconvened the Public Commission Meeting at 8:02 P.M.

**Motion:** Vice Mayor McCranels made the Motion to delegate authority to retain litigation counsel to Commissioners Tyler and Larcher.

**Seconded:** Commissioner Tyler. Motion passed 4-1, Commissioner Kortenhaus opposed.

#### APPROVAL OF CONSENT AGENDA

a) Commission Meeting Minutes, December 12, 2022.

**Motion:** Commissioner Tyler made a motion to approve the Consent Agenda.

**Second:** Commissioner Larcher seconded the Motion.  
**Vote:** Motion passed 5-0

#### **AGREEMENTS:**

##### **Vote: EMS Extension with the City of Riviera Beach**

**Motion:** Commissioner Kortenhaus made a motion to approve the agreement with the City of Riviera Beach for 120 days.

**Second:** Vice Mayor McCranelis seconded the Motion.

**Vote:** Motion passed 5-0.

##### **Vote: Medical Director Service Contract with Keehn Medical Services**

**Motion:** Commissioner Tyler made a motion to renew the Agreement with Keehn Medical Services.

**Second:** Commissioner Kortenhaus seconded the Motion.

**Vote:** Motion passed 5-0.

##### **Contract with A.B. Dudley for Dredging Lobbyist**

**Discussion:** Mayor Fiers explained briefly that the last lobbyist the Town hired did not do an adequate job, and after checking with some Washington connections, they recommended Mrs. Dudley and her husband. The funding for this is coming from the Town of Lake Park. They will take a significant portion of the sand that will be dredged for their marina project.

**Motion:** Commissioner Tyler made a motion to approve the agreement

**Second:** Vice Mayor McCranelis seconded the Motion.

**Vote:** Motion passed 5-0.

#### **DEPARTMENT AND BOARD REPORTS**

##### **Financial Reports:**

Town Administrator Wendy Wells presented the financial report for December 2022. The cash balance is 6,492,638.00, the revenues are approximately sixty-one percent, which is a little lower than last year due to the timing of the ad valorem taxes, and the building department was slightly higher last year. Expenditures are at twenty-eight percent versus last year at twenty-five percent primarily due to some unexpected repairs in the Public Works Department, the fuel tank repair was \$4500.00, and the Police Department is high due to the payment to the Sherriff, the building department is running a little higher due to developmental costs for the Sea Spray project, we are working on getting those bills out soon.

**Motion:** Commissioner Kortenhaus made a motion to approve the December Financial Report.

**Second:** Vice Mayor McCranelis seconded the Motion.

**Vote:** Motion Passed 5-0.

##### **Staff Reports:**

- **Sheriff's Department:** PBSO Sgt. Steve Langevin recapped his monthly report and statistics and elaborated on the arrests, and crimes deputies have responded to. There were no arrests in December, but Sgt. Langevin reminded everyone that they must lock their car doors. Thieves are going all through the county, looking for newer cars where the key fob is left inside, and the side mirrors stay out; criminals know this, go right to the car, and take the car or whatever is inside. Last week, night deputies observed two juveniles lurking in vehicles; the two were arrested for loitering

and prowling, and they were given a juvenile notice to appear and released to their parents. A follow-up investigation by day shift deputies found that items were taken from a car on Bamboo and upgraded the charges.

Phone scams are still going strong. One for over 30 thousand dollars in our Town involved the; 'Dad I'm in jail and need bail money' with excessive crying. The resident sent the money but, Luckily, the brokerage bank could stop the payment just before the bad guys could cash it.

Deputy Clayton was awarded a medal from Sheriff Bradshaw for her work on a standoff at the old Channel House in June before it closed. She received a commendation for diffusing a situation in which the person with the knife refused to drop it even after the Taser had been deployed twice. She continued to speak with him during the 11-hour standoff; he eventually dropped the knife and was taken into custody without injury to anyone. The Volunteer Fire department will have its annual BBQ on February 26; they have added a feature of dunking the Fire Chief, PBSO Sergeant, and Public Works Director. Sgt. Langevin reminded everyone to please join us for a "conversation with a deputy" Otherwise known as coffee with a cop. It will be at the Sailfish Marina on February 16 at 10 A.M. at the Tiki hut (south side). Sailfish Marina has provided the location and pastries; Marriott Ocean Pointe has provided the donuts! Many deputies and the marine unit, their boat, and PBSO command staff will be there. Sgt. Langevin responded to Resident KW Miller from 106 Inlet Way's comment regarding obtaining an additional camera to capture and enforce the laws for the vagrants in the area.

- **Fire Department:** Chief Steedman presented his monthly report. He also reiterated Sgt. Langevin's reminder that The Volunteer Fire department will have their annual BBQ on February 26, from noon until five p.m., and at the recommendation of one of the Firefighters, they have added a feature; a "Dunk Booth" the Fire Chief, PBSO Sgt. Langevin, and Director Alan Welch from Public Works will also participate in the dunk tank. Chief Steedman also reviewed the interlocal agreement with Riviera Beach for an extended 120 days of service. He has been working with West Palm Beach Fire Department, which is no longer an option. He is exploring options and will bring the information to the next workshop. The chief has reached out to the POA to resume Community Risk Reduction classes, such as CPR/AED and Fire Extinguisher. Hopefully, classes will resume in late winter.
- **Public Works:** Director Welch thanked everyone for the kind comments on the completion of the first-floor restrooms at the Community Center, which was completed on January 5, 2023. He thanked his staff for all of their hard work. Inlet Park cleanup is now complete, and he thanked all of the residents for their patience during the cleanup period. Vegetation is starting to come back alive and is still a work in progress. He is short-staffed at this time and he appreciates everyone who has come forward to help his department. He updated everyone on the Tidal Valve that failed during Hurricane Nicole, he is waiting for Shenandoah to inspect it. Mr. Welch provided an update on the manhole repairs on Linda Lane and the streetlights that need replacing. AT&T project has an account manager assigned to the Town, and anyone with any questions can contact Mr. Welch for assistance. Mr. Welch responded to Mr. Floyd from Inlet Ways' questions about AT&T Lines. Director Welch also answered Commissioner's questions and concerns.
- **Town Clerk:** no report
- **Town Attorney:** no report
- **Planning and Zoning Chairman:** Chairman Cohn was not present at the meeting. Mayor Fiers provided an overview of a recent meeting between the Building Department and the professional staff members. Previously there was a disconnection between the approval at the P&Z Meeting and the Building Department; this was discussed and corrected by adding an additional layer of review between the P&Z approval and the Building Department review. We will also have site visits during

the permitted project's construction to check for any inconsistent construction or infringements on neighboring properties.

#### **COMMISSION REPORTS:**

##### **Mayor Fiers gave an update on the following:**

AT&T: A dedicated engineering liaison has been assigned to help coordinate the conversions of condos on the south side of Inlet Way. He will also assist in getting conversion completed in the remaining MDUs in the north half of Town. The single-family residence is moving along well. Director Welch recently met with the coordinator, and regardless of where you live, if you need help with getting the conversion completed, call Alan Welch for assistance.

The main water replacement project is progressing slower than we all would like. They are currently working at Lake and Linda Lanes. Testing has determined that there is a leak which will again slow the project down. Once they make the turn onto Lake, it should go much faster.

Road regrading and paving: Surveying and engineering planning are already underway. Bamboo, Lake, and Inlet will all be regraded and paved. Regrading will raise the center crown of the road by two inches and slope the road on each side to match existing outfall grades. This will improve drainage and channel stormwater to the storm drain outfall basins. The manhole covers will also be raised to match the road grade. New rock swales will be installed on the east side of all intersections south of Edwards. (Cascade and Blossom already have such swales, which are not required at Sandal and Bamboo.) New catch basins will be installed at the Bravado and Lake intersection. If sufficient budget funds remain, Edwards and Cascade will also be paved.

#### **PUBLIC COMMENTS:**

##### **ADJOURNMENT:**

**Motion:** Commissioner Tyler made a motion to adjourn the meeting.

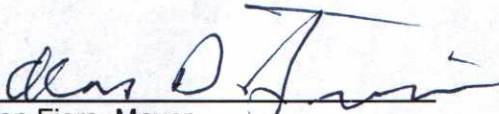
**Second:** Vice Mayor McCranels seconded the Motion.

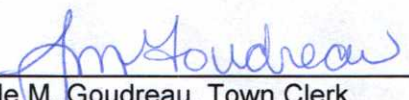
**Vote:** Motion passed 5-0.

The meeting was adjourned at 8:58 P.M.

Approved this day, 27<sup>th</sup> Day of February 2023.

ATTEST:

  
Alan Fiers, Mayor

  
Jude M. Goudreau, Town Clerk

(Seal)

