

**PLANNING AND ZONING BOARD  
REGULAR MEETING MINUTES  
July 22, 2020**

**CALL TO ORDER**

The regular meeting was called to order at 6:34 p.m. by Chairman Janet Kortenhaus. The meeting was held in the commission chambers at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404. Town Clerk Browning called the roll and those present were Chairman Janet Kortenhaus, Vice Chairman Jerald Cohn, Members Tim Blash, Tracy Larcher, and Kevin Banks. Town Attorney Mitty Barnard, Zoning Official Josh Nichols, and Laura Brown, Building Dept. Supervisor were also present.

**APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

**MOTION:** Member Tim Blash moved to approve the meeting agenda with the addition of item 4c. regarding District C height.

**SECOND AND VOTE:** Member Tracy Larcher seconded the motion, which passed unanimously.

**ACTION ITEMS**

- a. **SPM20-4/AAR20-9**, Great American Life Insurance Company, Owner of 98 Lake Drive, requests Site Plan Modification and Architectural and Aesthetic Review to replace the existing north concrete dock with a floating dock facility.

**MOTION:** Vice Chairman Jerald Cohn moved to approve SMP20-4/AAR20-9 as presented.

**SECOND AND VOTE:** Member Tim Blash seconded the motion, which passed unanimously.

**DISCUSSION ITEMS**

- a. Architectural Review Criteria (*Josh Nichols, Zoning Official*)

Discussion ensued. After discussion, the Board requested this discussion continue to next meeting with the Zoning Official to bring back visual examples on certain points.

- b. Uniform Elevation Discussion (*Josh Nichols, Zoning Official*)

Discussion ensued. The Board requested that the Zoning Official prepare a table with options for the next meeting to discuss height considerations; and for the Town Attorney to prepare a draft ordinance for discussion.

- c. Height Ordinance District C (*Josh Nichols, Zoning Official*)

Discussion ensued. The Board requested that the Town Attorney to prepare a draft ordinance for discussion.

**PUBLIC COMMENT**

There were no public comments.

**STAFF REPORTS**

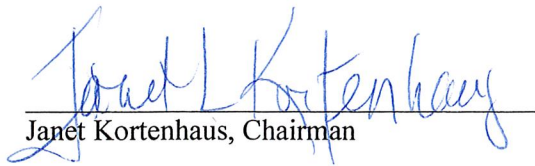
There were no board reports at this meeting.

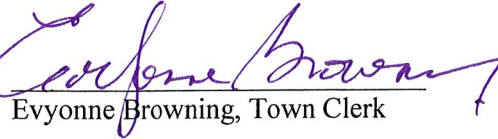
**ADJOURNMENT**

**MOTION:** Member Kevin Banks moved to adjourn the meeting.

**SECOND AND VOTE:** Member Tracy Larcher seconded the motion, and the meeting was adjourned at 8:20 pm.

APPROVED THIS 24 day of March 2021.

  
Janet Kortenhaus, Chairman

ATTEST:  
  
Evyonne Browning, Town Clerk

(SEAL)

