

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR COMMISSION MEETING MINUTES
June 22, 2020**

**PLEASE NOTE:
DUE TO MANDATES BY GOVERNOR DESANTIS, THIS MEETING WAS
CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY.**

1. CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Administrator Wendy Wells called the roll and those present were Mayor Alan Fiers, Commissioner Bob Stanton, Commissioner Tom Mills, Commissioner Scott McCranels. Vice Mayor Roby DeReuil attended the meeting at 7:15 pm via audio. Also present were PBSO Sgt. Langevin, Fire Chief Steedman, Public Works Director Welch, Town Attorney Davis, and Town Clerk Browning. Administrator Wells stated there was a quorum present.

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION: Commissioner Bob Stanton moved to approve the Meeting Agenda.

SECOND: Commissioner McCranels seconded the motion.

VOTE:

DeReuil:	Not present at the time of the vote
Stanton:	YES
Mills:	YES
McCranels:	YES
Fiers:	YES The Motion Passed Unanimously by those present

3. CONSENT AGENDA

- a. Approval of May 18, 2020 Commission Meeting Minutes
- b. Special Event Permit SP20-06, Sailfish Marina Fishing Tournament 7/10/20 to 7/11/20 to begin at 9:00 am with 200 participants.

MOTION: Commissioner Tom Mills moved to approve the Consent Agenda.

SECOND: Commissioner McCranels seconded the motion.

VOTE:

DeReuil:	Not present at the time of the vote
Stanton:	YES
Mills:	YES
McCranels:	YES
Fiers:	YES The Motion Passed Unanimously by those present

4. DEPARTMENT AND BOARD REPORTS

a. Financials

1. Approval of Financial Report for Period ending May 31, 2020 (*Wendy Wells, Town Administrator*)

MOTION: Commissioner Stanton moved to approve the Financial Report.

SECOND: Commissioner McCranel seconded the motion.

VOTE:

DeReuil:	Not present at the time of the vote
Stanton:	YES
Mills:	YES
McCranel:	YES
Fiers:	YES

The Motion Passed Unanimously by those present

- b. Staff Reports: Staff Reports were provided in written form and brief verbal updates provided by the PB Sheriff Department, Fire Department, and Public Works.

5. COMMISSION REPORTS

Mayor Fiers gave an updated on Viking's portion of the underground project stating that only the punch list items remain. He asked the Commission's approval for the Town to pay the retainer after the last properties are completed. The Mayor also said the Town will pay for the replacement of the trees and landscaping damage as a result of the project.

NOTE: *Vice Mayor DeReuil joined the meeting via audio attendance.*

6. OTHER BUSINESS (Any regular business requiring a vote)

- a. Renew non-resident beach parking passes (*Presented by Wendy Wells, Town Administrator*)

MOTION: Commissioner Bob Stanton moved to continue with the 40 non-resident beach passes at the same price of \$200.

SECOND: Commissioner McCranel seconded the motion.

VOTE:

DeReuil:	YES
Stanton:	YES
Mills:	YES
McCranel:	YES
Fiers:	YES

The Motion Passed Unanimously

- b. Hurricane passes: Logistics and whether to reinstate (*Presented by Mayor Alan Fiers*)

MOTION: Commissioner Tom Mills moved to purchase 300 hurricane passes at the cost of \$480.

SECOND: Commissioner McCranel seconded the motion.

VOTE:

DeReuil:	YES
Stanton:	YES
Mills:	YES
McCranel:	YES
Fiers:	YES

The Motion Passed Unanimously

- c. South Florida Water Management District re: Year-round irrigation rules. *(Presented by Attorney Keith Davis)*

Discussion: Attorney Davis stated he could draft a resolution for the July Meeting stating watering standards on a volunteer basis.

MOTION: Commissioner Scott McCranel moved to have the Town Attorney prepare a resolution as discussed.

SECOND: Commissioner Stanton seconded the motion.

VOTE:

DeReuil:	YES
Stanton:	YES
Mills:	YES
McCranel:	YES
Fiers:	YES

The Motion Passed Unanimously

- d. Auditor Selection Committee *(Presented by Wendy Wells, Town Administrator)*

Discussion: Attorney Davis stated the State requires a minimum of 3 members be appointed by the Commission. One (1) member can be staff, but the others cannot be on staff. After further discussion, it was decided that Vice Mayor Roby DeReuil would Chair the committee and residents Kevin Banks and Janet Kortenhaus would complete the 3 members. Town Treasurer/Administrator Wendy Wells would provide information and direction, but the process needs to be completed by the end of the calendar year.

After the meeting, Mayor Fiers requested Town Clerk Browning to contact Laurie Mitchell to also serve on this committee. Town Clerk Browning will send an invitation to Kevin, Janet, and Laurie asking for their service on this Committee.

- e. Audio/Visual Equipment for Town Hall Chambers *(Presented by Wendy Wells, Town Administrator)*

After the presentation Wendy Wells stated that staff recommends using Primestar Digital Network for this project. Not only were they the lowest price, but their information is detailed and easy to understand. The target date to have this up and ready will be for the August Commission Meeting.

This item is within the budget guidelines and did not require a vote. However, all were in favor of moving forward with this purchase and installation.

7. ORDINANCES AND RESOLUTIONS

None at this meeting.

8. PUBLIC COMMENTS

**PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD
(Resolution R-7-13)**

Vice Mayor DeReuil and Janet Kortenhuis made comments. However, the sound quality was poor, and their comments were not recorded.

9. ADJOURNMENT

MOTION: Commissioner Stanton moved to adjourn the meeting

SECOND: Commissioner Mills seconded the motion, and the meeting was adjourned at 8:30 pm.

VOTE:

DeReuil:	YES
Stanton:	YES
Mills:	YES
McCranels:	YES
Fiers:	YES

The Motion Passed Unanimously

Approved this 27th day of July 2020.

ATTEST:


Alan Fiers, Mayor


Evyonne Browning, Town Clerk

(Seal)



*This meeting was recorded, and the full meeting dialogue is available
in audio format through the Town Clerk's office.*
