

Monday, November 23, 2020
7:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

**REGULAR TOWN COMMISSION
MEETING AGENDA**

Mayor Alan Fiers
Vice Mayor Roby DeReuil

Commissioner Bob Stanton
Commissioner Tom Mills
Commissioner Scott McCranel

Town Attorney Keith Davis
Town Administrator Wendy Wells
Town Clerk Evyonne Browning

PLEASE NOTE:

**AS A COURTESY TO OUR RESIDENTS, THIS MEETING WILL BE CONDUCTED
USING COMMUNICATION MEDIA TECHNOLOGY.**

INSTRUCTION TO JOIN MEETING ELECTRONICALLY

Meeting link:

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m2df59c27550cbf9f38dc4a952c685c59>

Meeting number: 132 680 0766 **Password:** 1123

Join by phone: 1-408-418-9388 *United States Toll*

Access code: 132 680 0766

The entire agenda packet is available on the Town's website: www.palmbeachshoresfl.us

AGENDA

1. **CALL TO ORDER:**
 - a. Pledge of Allegiance
 - b. Roll Call
2. **APPROVAL OF MEETING AGENDA** (*Additions, substitutions, deletions*)
3. **CONSENT AGENDA**
 - a. October 26, 2020 Commission Meeting Minutes.
 - b. November 9, 2020 Special Called Meeting Minutes.
 - c. Approval of First Addendum to the Law Enforcement Service Agreement between the Town of Palm Beach Shores and Ric L. Bradshaw, Sheriff of Palm Beach County.
4. **PRESENTATIONS**
 - a. Proclamation Declaring November 15-22, 2020 as "*National Hunger & Homelessness Awareness Week*" (**Evyonne Browning, Town Clerk**)
5. **DEPARTMENT AND BOARD REPORTS**
 - a. Financials
 1. Approval of Financial Report for September 2020.
(*Wendy Wells, Town Administrator/Treasurer*)
 2. Approval of Financial Report for October 2020. (*Wendy Wells, Town Administrator/Treasurer*)

3. Approval of Fund Balance Assignments.
(Wendy Wells, Town Administrator/Treasurer)
4. Approval of Capital asset disposals. *(Wendy Wells, Town Administrator/Treasurer)*
- b. Staff Reports:
 1. Sheriff's Department
 2. Fire Department
 3. Public Works
 4. Town Clerk
 5. Town Attorney
6. **COMMISSION REPORTS**
7. **OTHER BUSINESS** (Any regular business requiring a vote)
8. **ORDINANCES AND RESOLUTIONS**
 - a. **ORDINANCE O-6-20 (First Reading)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA AMENDING CHAPTER 58. SIGNS. PROVIDING UPDATED REGULATIONS FOR COMMERCIAL AND NON-COMMERCIAL SIGNS WITHIN THE TOWN WHICH COMPLY WITH CONSTITUTIONAL REQUIREMENTS FOR GOVERNMENT REGULATION OF EXPRESSION; REVISING DEFINITIONS, EXEMPTIONS, PROHIBITIONS, AND DESIGN & PERMITTING REQUIREMENTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 58. SIGNS. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE; A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

b. ORDINANCE O-5-2020 (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING. SECTION XII. GENERAL PROVISIONS. BY CREATING AN ENTIRELY NEW PF. 12.12. ENTITLED "PORTABLE STORAGE UNITS"; PROVIDING REGULATIONS FOR PLACEMENT AND USE THROUGHOUT THE TOWN; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

c. **RESOLUTION R-13-20** (Budget Amendment No. 3 for FY 2020)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, AMENDING ITS OPERATING BUDGET FOR FISCAL YEAR 2019/2020 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. R-14-19; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

d. **RESOLUTION R-14-20** (Budget Amendment No. 1 for FY 2021)

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, AMENDING ITS OPERATING BUDGET FOR FISCAL YEAR 2020/2021 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. R-11-20; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

9. **DISCUSSION ITEMS**

a. Mayor Fiers has received a request for the support of a proclamation recognizing January 24 - 30, 2021 as "School Choice Week" in the Town of Palm Beach Shores.
([Mayor Alan Fiers](#))

b. Discuss the process to appoint a new Commissioner to fill the vacant seat.

10. **PUBLIC COMMENTS**

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Res R-7-13)

11. **ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR COMMISSION MEETING MINUTES**

October 26, 2020

PLEASE NOTE:

**DUE TO MANDATES BY GOVERNOR DESANTIS, THIS MEETING WAS
CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY.**

1. CALL TO ORDER

Mayor Fiers called the meeting to order at 7:05 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Mayor Alan Fiers, Commissioner Bob Stanton, Commissioner Scott McCranel, and Vice Mayor Roby DeReuil. Commissioner Tom Mills was not present. Also present were PBSO Sgt. Langevin, Public Works Director Welch, Fire Chief Steedman, Town Attorney Davis, and Town Administrator Wendy Wells. Town Clerk Browning confirmed a quorum was present.

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION: Commissioner Stanton moved to approve the Meeting Agenda.

SECOND: Commissioner McCranel seconded the motion.

VOTE: DeReuil: YES
Stanton: YES
Mills: Not Present
McCranel: YES
Fiers: YES The Motion Passed Unanimously by those present

3. CONSENT AGENDA

- a. September 29, 2020 Commission Meeting Minutes
- b. September 29, 2020 Final Budget Hearing Minutes.
- c. Sailfish Marina Special Event Permit – Fishing Tournament.

MOTION: Vice Mayor DeReuil moved to approve the Meeting Agenda.

SECOND: Commissioner McCranel seconded the motion.

VOTE: DeReuil: YES
Stanton: YES
Mills: Not Present
McCranel: YES
Fiers: YES The Motion Passed Unanimously by those present

4. PRESENTATIONS (None at this meeting)

5. DEPARTMENT AND BOARD REPORTS

a. Financials

1. Approval of Financial Report for period ending September 2020 (*Wendy Wells, Town Administrator/Treasurer*)

MOTION: Commissioner McCranels moved to approve the Financial Report.

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE: DeReuil: YES

Stanton: YES

Mills: Not Present

McCranels: YES

Fiers: YES The Motion Passed Unanimously by those present

- b. Staff Reports were provided in written form and brief verbal updates provided by the PB Sheriff Department, Fire Department, Public Works, and Town Clerk.

6. **COMMISSION REPORTS** (None at this meeting)

7. **OTHER BUSINESS** (Any regular business requiring a vote)

d. Auditor Selection Committee recommendation.

Wendy Wells stated the committee consisted of Vice Mayor DeReuil, residents Janet Kortenhaus, Kevin Banks, and Lori Mitchell. The selection process was attended by members Vice Mayor DeReuil, Janet Kortenhaus, and Kevin Banks. Lori Mitchell was not available for the meeting.

Vice Mayor Roby DeReuil chaired the committee and gave an overview of the selection process where the Town received four (4) proposals from: (1) Nowlen, Holt & Miner, PA, (2) Carr, Riggs & Ingram CPAs and Advisors, (3) Grau & Associates, CPA, and (4) Caballero Fierman LLerena & Garcia, LPA. The bid opening and discussions were attended virtually by the proposers who were able to give overviews of their proposals and to answer any questions. Each committee member had review sheets and scored each proposal based on Technical Elements (65 points) Cost Elements (20 points), and References (15 points). After tallying the score sheets, Nowlen, Holt & Miner, PA had the highest scores and were presented to the Mayor and Commission for approval. As a note, Nowlen, Holt & Miner, PA are the current Auditors for the Town and have been for many years.

MOTION: Commissioner Bob Stanton moved to award the bid to Nowlen, Holt & Miner, PA as recommended.

SECOND: Commissioner McCranels seconded the motion.

VOTE: DeReuil: YES

Stanton: YES

Mills: Not Present

McCranels: YES

Fiers: YES The Motion Passed Unanimously by those present

8. **ORDINANCES AND RESOLUTIONS**

- a. Ordinance O-1-20, Amending Appendix A. Zoning, Section VII. District C Regulations at PF. 7.3. Building Height in Zoning District C. **(Second Reading)** *(Presented by Keith Davis, Town Attorney)*

After discussion, it was recommended by Town Attorney Davis that the Commission act on the approval of the 2nd reading of the Ordinance as presented at this meeting, and at the next Commission Meeting he will have an amendment drafted to include language clarifying the definition of the word “floor” and to include “with a maximum of a 46’ height with or without underground parking” language to the Ordinance.

MOTION: Commissioner McCranel moved to approve Ordinance O-1-20 as stated by Attorney Davis.

SECOND: Commissioner Stanton seconded the motion.

VOTE: DeReuil: YES

Stanton: YES

Mills: Not Present

McCranel: YES

Fiers: YES The Motion Passed Unanimously by those present

9. **DISCUSSION ITEMS**

- a. Update on Undergrounding Project

Mayor Fiers stated that Florida Power is essentially complete, the wires are coming off the poles. However, there are still some issues with 4 junction boxes. He added they have requested to reduce their retainage by 50%.

MOTION: Vice Mayor DeReuil moved to reduce the retainage by 50%.

SECOND: Commissioner McCranel seconded the motion.

VOTE: DeReuil: YES

Stanton: YES

Mills: Not Present

McCranel: YES

Fiers: YES The Motion Passed Unanimously by those present

- b. Update on Water Main replacement.

Mayor Fiers stated that Riviera Beach has completed 90% of the drawings for the bid package.

- c. Update on Garage Sales (to be included with the Sign Ordinance, other sign revisions necessary due to recent court rulings).

Attorney Davis will draft a change to the Code language and bring an ordinance forward for review at next month’s meeting.

- d. Discuss Commission Meeting schedule for November and December to review calendar dates due to holidays.
After discussion, it was voted 4 to 0 (Commissioner Mills being absent) to move the December 28, 2020 Commission Meeting up a week to December 21, 2020.
- e. Civic Groups use of Community Center & Clean up.
It was determined and recommended that there will be no charge to these groups to clean up during normal business hours.
- f. Golf Carts on the helipad. Open for Public Comment
Residents Tom Martin and Ron Shupe both spoke on the positive aspects of allowing golf carts on the helipad. However, due to the dredging and the Army Corps jetting rebuilding efforts, Mayor Fiers suggested this item was put on hold for a future discussion.
- g. Ordinance O-5-20: Portable Storage Units (PODS)
The Commission agreed with the draft of the first reading of the ordinance with some language cleanup. Attorney Davis will prepare this ready for 2nd reading.

10. **PUBLIC COMMENTS**
PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Res R-7-13)

11. **ADJOURNMENT**

Mayor Fiers adjourned the meeting at 8:42 pm.

Approved this 23rd day of November 2020.

ATTEST:

Alan Fiers, Mayor

Evyonne Browning, Town Clerk

(Seal)

*This meeting was recorded, and the full meeting dialogue is available
in audio format through the Town Clerk's office.*

**TOWN OF PALM BEACH SHORES, FLORIDA
SPECIAL CALLED COMMISSION MEETING MINUTES
November 9, 2020**

1. CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm. The meeting was held at the Commission Chambers, 247 Edwards Lane, Palm Beach Shores, FL 33404. Due to the COVID-19 guidelines, the meeting was conducted using communication media technology.

Town Clerk Browning called the roll and those present were Mayor Alan Fiers, Vice Mayor Roby DeReuil, Commissioner Bob Stanton, Commissioner Tom Mills and Commissioner Scott McCranels. Also present were Town Administrator Wendy Wells and Town Attorney Keith Davis. Town Clerk Browning stated a quorum was present.

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION: Commissioner Bob Stanton moved to approve the Meeting Agenda.

SECOND: Vice Mayor Roby DeReuil seconded the motion.

VOTE:

DeReuil:	YES
Stanton:	YES
Mills:	YES
McCranels:	YES
Fiers:	YES

The Motion Passed Unanimously by those present

3. ACTION ITEMS

- a. Review and approve proposal from Shenandoah for purchase and installation of stormwater pipe liner and tidal valve at Lake and Bamboo. Contract to piggyback off Broward College contract.

MOTION: Vice Mayor Roby DeReuil moved to approve the installation of a stormwater pipe liner and tidal valve as presented in an amount not to exceed \$59,750.00.

SECOND: Commissioner Scott McCranels seconded the motion.

VOTE:

DeReuil:	YES
Stanton:	YES
Mills:	YES
McCranels:	YES
Fiers:	YES

The Motion Passed Unanimously by those present

4. PUBLIC COMMENTS:

There were no public comments.

5. ADJOURNMENT

MOTION: Commissioner McCranels moved to adjourn the meeting

SECOND: Commissioner Scott McCranels seconded the motion.

VOTE: **DeReuil:** **YES**

Stanton: **YES**

Mills: **YES**

McCranels: **YES**

Fiers: **YES** **The Motion Passed Unanimously by those present**

The meeting was adjourned at 7:16 pm.

Approved this 23rd day of November 2020.

ATTEST:

Alan Fiers, Mayor

(Seal)

Evyonne Browning, Town Clerk

FIRST ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT
SHERIFF RIC L. BRADSHAW AND TOWN OF PALM BEACH SHORES

This First Addendum to the Law Enforcement Service Agreement is made by and between Town of Palm Beach Shores (hereinafter referred to as "Palm Beach Shores") located in Palm Beach County, and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida (hereinafter referred to as "Sheriff"). Palm Beach Shores and the Sheriff shall hereinafter be referred to as the "Parties."

WHEREAS, the Parties executed a Law Enforcement Service Agreement effective November 01, 2019, (the "Agreement"), by which the Sheriff agreed to perform law enforcement services; and

WHEREAS, the Parties wish to set forth the consideration for the Second Year of the Contract Term, October 01, 2020 through September 30, 2021 and to make certain other revisions to the agreement effective immediately.

NOW, THEREFORE, in consideration of the mutual covenants herein contained the receipt and sufficiency of which are hereby acknowledged, it is agreed upon as follows:

1. Article 2, Section 2.1 (C) of the Law Enforcement Service Agreement is amended as follows:

Law enforcement services shall encompass all those duties and functions of the type coming within the jurisdiction of, and customarily provided by, municipal police departments, which include receiving of 911 calls, dispatch of calls for law enforcement services, arrest of criminal offenders and citations issued to traffic violators, PAL, traffic control, testifying in court, community policing, high visibility patrol within the TOWN (including all TOWN facilities and parks), and other duties in accordance with the SHERIFF'S general orders, the TOWN Charter and Ordinances, Palm Beach County Charter and Ordinances that are applicable within the TOWN, and statutes of the State of Florida. Sheriff's deputies will enforce Town Ordinances to the extent the ordinance authorizes arrest and provides for fines and/or imprisonment, as set forth in Chapter 162, Florida Statutes. Performance of all duties of sheriff's deputies shall be in accordance with Sheriff's Office General Orders and any applicable Collective Bargaining Agreement. Additionally, law enforcement patrol services shall encompass response to alarm calls, ~~and the SHERIFF shall respond to alarm calls consistent with the Palm Beach County Alarm Ordinance as it may from time to time be amended.~~

2. Article 6, Section 6.1 of the Law Enforcement Service Agreement is amended as to the total amount due for services for the period beginning October 01, 2020 through September 30, 2021 as follows: The total amount due for the annual period referenced above shall be \$1,648,378.00. Monthly payments shall be \$137,364.83. The last monthly payment shall be \$137,364.87.

3. Article 8 Section 4 shall be deleted from the agreement:

~~8.4 — Alarm Ordinance Fines and Fees:~~

~~The TOWN shall be entitled to receive a portion of the fines and alarm permit revenues generated within the jurisdictional limits of the TOWN pursuant to the Palm Beach County Alarm Ordinance, as currently adopted and as it may be amended from time to time. The Sheriff will deduct a maintenance fee of twenty five percent (25%) from the proceeds of the alarm fines and alarm permit revenues for those costs associated with the administration of the alarm ordinance, which includes but is not limited to: Maintenance of equipment, postage, paper, envelopes and support staff related to the billing and processing of alarm permits.~~

4. In all other respects and unless otherwise stated, the terms and conditions of the Agreement shall continue unchanged and in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed the Addendum to this Agreement as of the last date all signatures below are affixed.

PALM BEACH COUNTY SHERIFF'S OFFICE

TOWN OF PALM BEACH SHORES

BY: _____
Ric L. Bradshaw

BY: _____
Alan Fiers

Title: Sheriff

Title: Mayor

Witness: _____
Ronald Mattino, Major

Witness: _____
Evyonne Browning, Town Clerk

DATE: _____

DATE: _____

**PROCLAMATION OF THE
BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA
DECLARING NOVEMBER 15-22, 2020 AS
NATIONAL HUNGER & HOMELESSNESS AWARENESS WEEK**

WHEREAS, *the State of Florida ranks third in the nation for the highest homeless population and one in seven of the state's population struggles with hunger; and*

WHEREAS, the Palm Beach County 2020 Homeless Point-In-Time Count identified 1,510 individuals and families experiencing homelessness, and the Palm Beach County Hunger Relief Plan indicates that more than 300,000 residents struggle with hunger; and

WHEREAS, the purpose of Hunger and Homelessness Awareness Month is to educate the public about the many reasons people are hungry and homeless including the shortage of affordable housing in Palm Beach County for very low-income residents, and to encourage support for homeless assistance service providers, as well as community service opportunities for students and school service organizations; and

WHEREAS, the Palm Beach County Homeless Advisory Board has developed Leading the Way Home, a robust ten-year plan, designed as the next phase of ending homelessness in Palm Beach County; and

WHEREAS, the intent of Hunger and Homelessness Awareness Week is consistent with the activities of the Homeless Advisory Board, Homeless Coalition, Homeless and Housing Alliance, Palm Beach County Food Bank, The Lord's Place, Gulfstream Goodwill Industries, Adopt-A-Family, and other service providers in Palm Beach County.

NOW, THEREFORE, I, Alan Fiers, Mayor of the Town of Palm Beach Shores, do hereby proclaim this ____ day of 2020 that the week of November 15-22, 2020 in Palm Beach County is hereby declared:

National Hunger & Homelessness Awareness Week

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Palm Beach Shores, Florida to be affixed this, _____, 2020.

Mayor

**TOWN OF PALM BEACH SHORES
MONTHLY FINANCIAL REPORT**

ITEM 5a1
Sept. 2020 Financials

	CASH & INVESTMENTS	R E V E N U E			
		BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2019	\$ 3,090,996	\$ 5,483,468	\$ 175,675	\$ 5,665,728	103%
10/31/2019	\$ 2,593,552	\$ 5,427,660	\$ 59,577	\$ 59,577	1%
11/30/2019	\$ 2,301,889	\$ 5,575,352	\$ 407,740	\$ 467,317	8%
12/31/2019	\$ 5,172,573	\$ 5,575,352	\$ 3,206,956	\$ 3,674,273	66%
1/31/2020	\$ 4,991,371	\$ 5,575,352	\$ 280,037	\$ 3,954,309	71%
2/29/2020	\$ 4,809,796	\$ 5,575,352	\$ 178,665	\$ 4,132,974	74%
3/31/2020	\$ 4,648,894	\$ 5,575,352	\$ 185,578	\$ 4,318,551	77%
4/30/2020	\$ 4,223,150	\$ 5,575,352	\$ 223,557	\$ 4,542,109	81%
5/31/2020	\$ 4,086,390	\$ 5,575,352	\$ 149,864	\$ 4,691,973	84%
6/30/2020	\$ 3,815,455	\$ 5,575,352	\$ 121,260	\$ 4,813,233	86%
7/31/2020	\$ 3,589,997	\$ 5,575,352	\$ 134,823	\$ 4,948,056	89%
8/31/2020	\$ 3,335,205	\$ 5,575,352	\$ 134,872	\$ 5,082,928	91%
9/30/2020	\$ 3,219,333	\$ 5,575,352	\$ 179,511	\$ 5,262,439	94%

	E X P E N D I T U R E S					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2019	\$ 5,483,468	\$ 395,603	\$ 62,282	\$ 457,885	\$ 5,085,531	93%
10/31/2019	\$ 5,427,660	\$ 643,149	\$ 27,951	\$ 671,101	\$ 671,101	12%
11/30/2019	\$ 5,575,352	\$ 700,753	\$ (308,997)	\$ 391,756	\$ 1,062,857	19%
12/31/2019	\$ 5,575,352	\$ 335,700	\$ 44,776	\$ 380,476	\$ 1,443,332	26%
1/31/2020	\$ 5,575,352	\$ 463,959	\$ 5,521	\$ 469,481	\$ 1,912,813	34%
2/29/2020	\$ 5,575,352	\$ 360,878	\$ (23,659)	\$ 337,219	\$ 2,250,032	40%
3/31/2020	\$ 5,575,352	\$ 348,722	\$ 49,116	\$ 397,838	\$ 2,647,869	47%
4/30/2020	\$ 5,575,352	\$ 606,087	\$ 18,682	\$ 624,769	\$ 3,272,639	59%
5/31/2020	\$ 5,575,352	\$ 323,655	\$ 12,514	\$ 336,170	\$ 3,608,808	65%
6/30/2020	\$ 5,575,352	\$ 378,352	\$ 51,148	\$ 429,499	\$ 4,038,307	72%
7/31/2020	\$ 5,575,352	\$ 358,997	\$ 68,054	\$ 427,051	\$ 4,465,359	80%
8/31/2020	\$ 5,575,352	\$ 391,667	\$ 2,450	\$ 394,118	\$ 4,859,476	87%
9/30/2020	\$ 5,575,352	\$ 248,589	\$ 75,396	\$ 323,985	\$ 5,183,461	93%

Budget Amendment #1 was approved at the November 2019 Commission Meeting.

Budget Amendment #2 was approved at the May 2020 Commission Meeting.

Budget Amendment #3 is being presented at the November 2020 Commission Meeting.

Town of Palm Beach Shores
Disbursements - September 2020

Check #	Type	Date	Vendor Name	Amount
2225	C	9/3/2020	861 BrightView Landscape Services, Inc.	\$ 9,759.38
2226	C	9/3/2020	48 Bug Stoppers	\$ 200.00
2227	C	9/3/2020	13 City Maintenance Supply	\$ 2,727.13
2228	C	9/3/2020	52 Comcast	\$ 19.95
2229	C	9/3/2020	107 Davis and Ashton, P.A.	\$ 13,268.00
2230	C	9/3/2020	863 Diversified Building Department Management	\$ 5,015.00
2231	C	9/3/2020	61 EAP/Center for Family Services	\$ 70.50
2232	C	9/3/2020	904 Fire Chief's Association of Palm Beach County, Inc	\$ 100.00
2233	C	9/3/2020	78 FL Fire Chief's Association	\$ 95.00
2234	C	9/3/2020	116 GateHouse West Palm Beach - Adv	\$ 846.24
2235	C	9/3/2020	88 Hill Manufacturing Co. Inc.	\$ 1,577.18
2236	C	9/3/2020	89 Home Depot Credit Svcs	\$ 2,250.99
2237	C	9/3/2020	905 Jupiter Environmental Laboratories, Inc.	\$ 540.00
2238	C	9/3/2020	682 Meyers Turf LLC	\$ 780.00
2239	C	9/3/2020	16 Palmdale Oil Company, Inc.	\$ 326.31
2240	C	9/3/2020	25 Palm Beach Shores Volunteer Fire Dept.	\$ 10,058.63
2241	C	9/3/2020	687 PC Controls	\$ 465.00
2242	C	9/3/2020	30 Poly Systems Company	\$ 999.60
2243	C	9/3/2020	831 Randy's Plumbing, LLC	\$ 895.00
2244	C	9/3/2020	494 Signs by Tomorrow	\$ 3,150.00
2245	C	9/3/2020	881 South Central Planning & Development Commission	\$ 1,833.33
2246	C	9/3/2020	100 Toshiba Business Solutions	\$ 369.19
2247	C	9/3/2020	290 Westside Reprographics, Inc.	\$ 206.14
2248	C	9/3/2020	815 Zoom, Inc.	\$ 1,320.00
2249	C	9/17/2020	737 AT&T	\$ 257.43
2250	C	9/17/2020	823 AT&T Mobility	\$ 34.99
2251	C	9/17/2020	47 Board of County Commissioners	\$ 813.03
2252	C	9/17/2020	666 Bound Tree Medical	\$ 38.60
2253	C	9/17/2020	861 BrightView Landscape Services, Inc.	\$ 4,960.18
2254	C	9/17/2020	32 City of Riviera Beach	\$ 2,944.60
2255	C	9/17/2020	849 ESO Solutions	\$ 3,818.21
2256	C	9/17/2020	746 Essential Net Solutions	\$ 404.44
2257	C	9/17/2020	80 FL Public Utilities	\$ 174.92
2258	C	9/17/2020	90 Hulett Environmental Services	\$ 277.00
2259	C	9/17/2020	659 Image Companies	\$ 6,810.00
2260	C	9/17/2020	679 Keehn Emergency Medical Services, Inc	\$ 1,500.00
2261	C	9/17/2020	682 Meyers Turf LLC	\$ 585.00
2262	C	9/17/2020	774 Mission Communications, LLC	\$ 1,126.80
2263	C	9/17/2020	16 Palmdale Oil Company, Inc.	\$ 303.87
2264	C	9/17/2020	687 PC Controls	\$ 2,887.84
2265	C	9/17/2020	836 RIPPrint, LLC	\$ 1,001.00
2266	C	9/17/2020	375 Simmons & White, Inc.	\$ 4,880.00
2267	C	9/17/2020	100 Toshiba Business Solutions	\$ 376.79
2268	C	9/17/2020	101 Verizon Wireless	\$ 58.64
2269	C	9/17/2020	103 Comp Benefits	\$ 82.86
2270	C	9/17/2020	104 Waste Management	\$ 11,150.30
2271	C	9/17/2020	290 Westside Reprographics, Inc.	\$ 1,014.16

Town of Palm Beach Shores
Disbursements - September 2020

Check #	Type	Date	Vendor Name	Amount
2272	C	9/17/2020	131 WEX BANK	\$ 282.84
2273	C	9/24/2020	556 Armchem International	\$ 479.85
2274	C	9/24/2020	848 Ashley Hahn	\$ 17.93
2275	C	9/24/2020	737 AT&T	\$ 875.48
2276	C	9/24/2020	737 AT&T	\$ 370.00
2277	C	9/24/2020	129 Darrell Russian	\$ 50.00
2278	C	9/24/2020	280 Door Systems of South Florida	\$ 450.00
2279	C	9/24/2020	129 Edward Scott Schroeder	\$ 500.00
2280	C	9/24/2020	746 Essential Net Solutions	\$ 35.16
2281	C	9/24/2020	240 Everglades Equipment Group	\$ 473.67
2282	C	9/24/2020	75 FL Municipal Insurance Trust	\$ 39,221.25
2283	C	9/24/2020	71 FL Power & Light	\$ 2,795.50
2284	C	9/24/2020	906 Jack G. Wilson	\$ 30.00
2285	C	9/24/2020	779 Laura Brown	\$ 445.84
2286	C	9/24/2020	807 Leigh Cottrell	\$ 525.00
2287	C	9/24/2020	652 Life Safety management	\$ 84.50
2288	C	9/24/2020	95 Lowes	\$ 117.96
2289	C	9/24/2020	879 Orlando Rodriguez	\$ 240.00
2290	C	9/24/2020	226 Palm Beach Embroidery	\$ 348.00
2291	C	9/24/2020	196 Performance NAPA	\$ 37.64
2292	C	9/24/2020	907 Sandi Lue	\$ 30.00
2293	C	9/24/2020	643 Suntrust Bank	\$ 279.97
2294	C	9/24/2020	586 The Standard Insurance Company	\$ 333.78
2295	C	9/24/2020	103 Comp Benefits	\$ 97.68
2296	C	9/24/2020	104 Waste Management	\$ 2,905.98
2297	C	9/24/2020	290 Westside Reprographics, Inc.	\$ 1,393.63
ADP, LLC	E	9/25/2020	697 ADP, LLC	\$ 219.25
FRS	E	9/3/2020	172 FRS	\$ 10,816.08
ADP Wages	E	9/11/2020	ADP Wages	\$ 26,390.39
ADP Taxes	E	9/11/2020	ADP Taxes	\$ 8,601.75
ADP Wages	E	9/25/2020	ADP Wages	\$ 35,069.56
ADP Taxes	E	9/25/2020	ADP Taxes	\$ 12,697.56
				\$ 248,589.48

General Fund	\$ 248,589.48
Underground Utilities Fund	\$ -
Total	\$ 248,589.48

Town of Palm Beach Shores
Budget Summary Report
September 2020

BEFORE Budget Amendment #3

Sep Benchmark 100.0%

	BUDGET	YTD	Favorable(Unfav)	%
REVENUE				
Revenue (without appr'd F/B)	\$ 5,231,085.00	\$ 5,262,439.00	\$ 31,354.00	100.6%
Appropriated Fund Balance	344,267.00	-	(344,267.00)	
TOTAL REVENUE	\$ 5,575,352.00	\$ 5,262,439.00	\$ (312,913.00)	94.4%

EXPENDITURES BY DEPARTMENT		% of total		% of total		
Administration	\$ 450,220.00	8%	\$ 445,640.69	9%	\$ 4,579.31	99.0%
Legal	152,000.00	3%	137,929.90	3%	14,070.10	90.7%
Public Works	322,358.00	6%	336,456.09	6%	(14,098.09)	104.4%
Police	1,715,378.00	31%	1,715,874.21	33%	(496.21)	100.0%
Fire	678,169.00	12%	649,725.10	13%	28,443.90	95.8%
Building	236,375.00	4%	237,055.06	5%	(680.06)	100.3%
Emergency Disaster	-	0%	-	0%	-	0.0%
Solid Waste	197,100.00	4%	197,034.26	4%	65.74	100.0%
911 Dispatch	45,101.00	1%	45,476.10	1%	(375.10)	100.8%
Legislative	12,410.00	0%	20,664.32	0%	(8,254.32)	166.5%
Streets/Storm Sewers	24,635.00	0%	34,647.64	1%	(10,012.64)	140.6%
Parks	133,150.00	2%	131,112.53	3%	2,037.47	98.5%
Beach	99,329.00	2%	96,489.85	2%	2,839.15	97.1%
Lift Stations/Sewer Service	22,975.00	0%	26,772.69	1%	(3,797.69)	116.5%
Contingencies	35,813.00	1%	-	0%	35,813.00	0.0%
Debt Service	355,328.00	6%	355,327.29	7%	0.71	100.0%
Emergency Medical Services	331,654.00	6%	331,653.33	6%	0.67	100.0%
Community Center	49,815.00	1%	52,925.56	1%	(3,110.56)	106.2%
Risk Management	139,500.00	3%	139,161.34	3%	338.66	99.8%
Capital	574,042.00	10%	229,514.73	4%	344,527.27	40.0%
TOTAL EXPENDITURES	\$ 5,575,352.00		\$ 5,183,460.69		\$ 391,891.31	93.0%

CHANGE IN FUND BALANCE	-	78,978.31	78,978.31
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Explanation of Variances:

Public Works - This is solely due to costs related to covid-19 (additional cleaning/sanitizing), anticipating grant funding.

Police - October costs for PBSPD and PBSO paid in full. Major plumbing issues with original sewer lines from PD building.

Building - Due to engineering fees on various projects.

Dispatch - correction following previous budget amendment

Legislative - includes noncapital portion of new AV equipment for meeting room, funded with grant.

Streets/Storm Sewers - Signs and removal of ficus tree with roots problematic to storm drains

Community Center - electrical work required by Fire Marshal, door repairs, elevator repairs, plumbing.

Town of Palm Beach Shores
Budget Summary Report
September 2020

AFTER Budget Amendment #3

Sep Benchmark 100.0%

	BUDGET	YTD	Favorable(Unfav)	%
REVENUE				
Revenue (without appr'd F/B)	\$ 5,231,085.00	\$ 5,262,439.00	\$ 31,354.00	100.6%
Appropriated Fund Balance	344,267.00	-	(344,267.00)	
TOTAL REVENUE	\$ 5,575,352.00	\$ 5,262,439.00	\$ (312,913.00)	94.4%

EXPENDITURES BY DEPARTMENT		% of total		% of total			
Administration	\$ 450,220.00	8%	\$ 445,640.69	9%	\$ 4,579.31	99.0%	
Legal	152,000.00	3%	137,929.90	3%	14,070.10	90.7%	
Public Works	336,458.00	6%	336,456.09	6%	1.91	100.0%	
Police	1,715,878.00	31%	1,715,874.21	33%	3.79	100.0%	
Fire	678,169.00	12%	649,725.10	13%	28,443.90	95.8%	
Building	237,075.00	4%	237,055.06	5%	19.94	100.0%	
Emergency Disaster	-	0%	-	0%	-	0.0%	
Solid Waste	197,100.00	4%	197,034.26	4%	65.74	100.0%	
911 Dispatch	45,477.00	1%	45,476.10	1%	0.90	100.0%	
Legislative	20,710.00	0%	20,664.32	0%	45.68	99.8%	
Streets/Storm Sewers	34,737.00	1%	34,647.64	1%	89.36	99.7%	
Parks	133,150.00	2%	131,112.53	3%	2,037.47	98.5%	
Beach	99,329.00	2%	96,489.85	2%	2,839.15	97.1%	
Lift Stations/Sewer Service	26,775.00	0%	26,772.69	1%	2.31	100.0%	
Contingencies	-	0%	-	0%	-		
Debt Service	355,328.00	6%	355,327.29	7%	0.71	100.0%	
Emergency Medical Services	331,654.00	6%	331,653.33	6%	0.67	100.0%	
Community Center	52,930.00	1%	52,925.56	1%	4.44	100.0%	
Risk Management	139,500.00	3%	139,161.34	3%	338.66	99.8%	
Capital	568,862.00	10%	229,514.73	4%	339,347.27	40.3%	
TOTAL EXPENDITURES	\$ 5,575,352.00		\$ 5,183,460.69		\$ 391,891.31	93.0%	

CHANGE IN FUND BALANCE	-	78,978.31	78,978.31
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Town of Palm Beach Shores
Utility Tax
10% Effective 4/1/17

	Electric <i>FPL</i>	Water <i>Riviera Beach</i>	Gas <i>FPU</i>	Total
Oct-19	17,986.20	8,477.99	1,364.92	27,829.11
Nov-19	17,613.23	7,015.45	2,064.96	26,693.64
Dec-19	19,849.65	10,754.87	2,738.02	33,342.54
Jan-20	16,427.17	4,007.08	2,633.45	23,067.70
Feb-20	16,089.10	13,608.72	2,401.72	32,099.54
Mar-20	16,064.43	8,125.57	2,474.55	26,664.55
Apr-20	16,991.01	8,094.56	1,029.02	26,114.59
May-20	14,712.20	7,356.76	1,254.19	23,323.15
Jun-20	18,666.25	8,375.93	1,368.99	28,411.17
Jul-20	23,147.18	9,272.36	1,431.64	33,851.18
Aug-20	20,042.30	8,110.08	1,362.95	29,515.33
Sep-20	22,505.20	9,795.00	1,148.31	33,448.51
YTD Total	220,093.92	102,994.37	21,272.72	344,361.01

Town of Palm Beach Shores
Discretionary Sales Tax PBC

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
Accumulated (unspent) Discretionary Sales Tax as of 9/30/18	\$ 119,434.60
Accumulated (unspent) Discretionary Sales Tax as of 9/30/19	\$ 207,613.87

Current Year Receipts:

Date of Receipt	Period	
11/25/2019	October	\$ 6,138.62
12/24/2019	November	\$ 6,664.62
1/29/2020	December	\$ 6,907.32
2/13/2020	4Q adjustment	\$ 2,267.68
2/26/2020	January	\$ 8,374.45
3/24/2020	February	\$ 7,138.14
4/28/2020	March	\$ 6,924.64
5/6/2020	1Q adjustment	\$ 2,570.20
5/28/2020	April	\$ 5,694.37
6/26/2020	May	\$ 4,293.33
7/27/2020	June	\$ 5,171.31
8/6/2020	2Q adjustment	\$ 2,394.20
8/27/2020	July	\$ 6,026.22
9/25/2020	August	\$ 5,632.78
10/27/2020	September	\$ 5,218.89
11/4/2020	3Q adjustment	\$ 2,455.83
Total current year receipts		\$ 83,872.60

Current Year Expenditures:

\$ -

Accumulated (unspent) Discretionary Sales Tax as of 9/30/20	\$ 291,486.47
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Town of Palm Beach Shores
Building Department

	Building Permits	Building Department	Net Building	Cumulative Net Bldg
10/31/2019	\$ 28,495	\$ 16,030	\$ 12,465	\$ 12,465
11/30/2019	\$ 23,676	\$ 17,473	\$ 6,203	\$ 18,667
12/31/2019	\$ 11,572	\$ 14,241	\$ (2,669)	\$ 15,998
1/31/2020	\$ 20,913	\$ 27,726	\$ (6,812)	\$ 9,186
2/29/2020	\$ 1,780	\$ 14,124	\$ (12,345)	\$ (3,159)
3/31/2020	\$ 25,623	\$ 30,705	\$ (5,082)	\$ (8,241)
4/30/2020	\$ 4,796	\$ 10,229	\$ (5,432)	\$ (13,673)
5/31/2020	\$ 712	\$ 18,005	\$ (17,292)	\$ (30,965)
6/30/2020	\$ 8,273	\$ 16,349	\$ (8,076)	\$ (39,041)
7/31/2020	\$ 5,829	\$ 25,842	\$ (20,013)	\$ (59,053)
8/31/2020	\$ 35,027	\$ 16,439	\$ 18,588	\$ (40,465)
9/30/2020	\$ 29,496	\$ 29,893	\$ (397)	\$ (40,862)
	\$ 196,193	\$ 237,055	\$ (40,862)	

Note: Includes \$18,400 to demo home at 118 Cascade.

Town of Palm Beach Shores
Underground Utilities
as of 9/30/20

	COST ESTIMATE	TOTAL as of 9/30/20	Remaining Costs	P R O J E C T E D	
				Cost	Variance
Other Financing Sources:					
Loan Proceeds	\$ 6,000,000	\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ -
Expenditures:					
Survey	\$ 38,000	\$ 65,762.50	\$ -	\$ 65,762.50	\$ (27,762.50)
Legal	\$ 4,000	\$ 3,150.00	\$ -	\$ 3,150.00	\$ 850.00
Project Mgmt/Admin	\$ 80,000	\$ 79,322.15	\$ 677.85	\$ 80,000.00	\$ -
Construction - Town	\$ 4,336,460	\$ 3,897,427.33	\$ 439,032.67	\$ 4,336,460.00	\$ -
Construction - Comcast	\$ 250,000	\$ 490,489.05	\$ 37,927.00	\$ 528,416.05	\$ (278,416.05)
Construction - AT&T	\$ 450,000	\$ 5,000.00	\$ 700,000.00	\$ 705,000.00	\$ (255,000.00)
Construction - FPL	\$ 254,386	\$ 254,386.00	\$ -	\$ 254,386.00	\$ -
Landscape Restoration	\$ 16,300	\$ 9,383.14	\$ 6,916.86	\$ 16,300.00	\$ -
Loan Acquisition	\$ 23,000	\$ 22,508.00	\$ -	\$ 22,508.00	\$ 492.00
Contingency	\$ 547,854	\$ -	\$ -	\$ -	\$ 547,854.00
Total expenditures	\$ 6,000,000	\$ 4,827,428.17	\$ 1,184,554.38	\$ 6,011,982.55	\$ (11,982.55)
Net Change in Fund Balance	\$ -	\$ 1,172,571.83	\$ (1,184,554.38)	\$ (11,982.55)	\$ (11,982.55)

Projected costs include the estimated costs to complete for AT&T and Comcast.
We expect to have similar remedial drilling on the AT&T portion of the project.
These costs are estimated to be \$40,000 and are not included above.

**TOWN OF PALM BEACH SHORES
MONTHLY FINANCIAL REPORT**

Item 5a2
October 2020 Financials

	CASH & INVESTMENTS		R E V E N U E			
			BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2020	\$ 3,219,333		\$ 5,575,352	\$ 179,511	\$ 5,262,439	94%
10/31/2020	\$ 2,541,442		\$ 5,377,248	\$ 24,650	\$ 24,650	0%
10/31/2019	\$ 2,593,552		\$ 5,427,660	\$ 59,577	\$ 59,577	1%
11/30/2020						
12/31/2020						
1/31/2021						
2/28/2021						
3/31/2021						
4/30/2021						
5/31/2021						
6/30/2021						
7/31/2021						
8/31/2021						
9/30/2021						

	E X P E N D I T U R E S					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2020	\$ 5,575,352	\$ 248,589	\$ 75,396	\$ 323,985	\$ 5,183,461	93%
10/31/2020	\$ 5,377,248	\$ 521,312	\$ 218,900	\$ 740,212	\$ 740,212	14%
10/31/2019	\$ 5,427,660	\$ 643,149	\$ 27,951	\$ 671,101	\$ 671,101	12%
11/30/2020						
12/31/2020						
1/31/2021						
2/28/2021						
3/31/2021						
4/30/2021						
5/31/2021						
6/30/2021						
7/31/2021						
8/31/2021						
9/30/2021						

Town of Palm Beach Shores
Disbursements - October 2020

Check #	Type	Date	Vendor	Name	Amount
2298	C	10/1/2020	121	Alan Welch	\$ 300.00
2299	C	10/1/2020	114	Albatross Supply	\$ 332.31
2300	C	10/1/2020	7	All Safe Safe & Lock	\$ 1,227.33
2302	C	10/1/2020	863	Diversified Building Department Management	\$ 5,226.25
2303	C	10/1/2020	575	Dmitriy Dinovtser	\$ 574.60
2304	C	10/1/2020	271	Evyonne Browning	\$ 300.00
2305	C	10/1/2020	676	Guardian	\$ 629.04
2306	C	10/1/2020	88	Hill Manufacturing Co. Inc.	\$ 465.11
2307	C	10/1/2020	90	Hulett Environmental Services	\$ 277.00
2308	C	10/1/2020	862	Jarbas Silva	\$ 481.77
2309	C	10/1/2020	821	Robert Villagomez	\$ 150.00
2310	C	10/1/2020	870	Shane Walker	\$ 300.00
2311	C	10/1/2020	881	South Central Planning & Development Commission	\$ 1,833.33
2312	C	10/1/2020	290	Westside Reprographics, Inc.	\$ 1,055.83
2313	C	10/8/2020	908	AT&T CWO Coordinator	\$ 90,000.00
2314	C	10/8/2020	823	AT&T Mobility	\$ 34.99
2315	C	10/8/2020	673	Bishop's Water Company	\$ 287.50
2316	C	10/8/2020	47	Board of County Commissioners	\$ 1,050.31
2317	C	10/8/2020	861	BrightView Landscape Services, Inc.	\$ 6,859.32
2318	C	10/8/2020	52	Comcast	\$ 54.92
2319	C	10/8/2020	107	Davis and Ashton, P.A.	\$ 11,749.50
2320	C	10/8/2020	80	FL Public Utilities	\$ 175.76
2321	C	10/8/2020	116	GateHouse West Palm Beach - Adv	\$ 777.44
2322	C	10/8/2020	886	Henry Schein, Inc.	\$ 245.64
2323	C	10/8/2020	89	Home Depot Credit Svcs	\$ 2,791.52
2324	C	10/8/2020	224	Northern PBC Improvement District	\$ 600.00
2325	C	10/8/2020	858	Palm Beach County Sheriff's Office	\$ 137,364.83
2326	C	10/8/2020	16	Palmdale Oil Company, Inc.	\$ 307.71
2327	C	10/8/2020	836	RIPPrint, LLC	\$ 298.00
2328	C	10/8/2020	99	Torcivia, Donlon, Goddeau and Ansay, PA	\$ 388.50
2329	C	10/8/2020	100	Toshiba Business Solutions	\$ 352.14
2330	C	10/8/2020	219	Town of Lantana	\$ 1,000.00
2331	C	10/8/2020	101	Verizon Wireless	\$ 56.18
2332	C	10/8/2020	104	Waste Management	\$ 11,150.30
2333	C	10/8/2020	290	Westside Reprographics, Inc.	\$ 802.68
2334	C	10/15/2020	324	AC Enforcement, Inc.	\$ 548.92
2335	C	10/15/2020	114	Albatross Supply	\$ 156.30
2336	C	10/15/2020	556	Armchem International	\$ 499.20
2337	C	10/15/2020	737	AT&T	\$ 257.43
2338	C	10/15/2020	909	Cavossa Management, Inc.	\$ 7,192.50
2339	C	10/15/2020	491	Dilo Fire Sprinkler, Inc.	\$ 200.00
2340	C	10/15/2020	116	GateHouse West Palm Beach - Adv	\$ 1,916.25
2341	C	10/15/2020	858	Palm Beach County Sheriff's Office	\$ 137,364.83
2342	C	10/15/2020	687	PC Controls	\$ 1,248.20
2343	C	10/15/2020	633	Power Equipment Experts, Inc	\$ 178.27
2344	C	10/15/2020	115	Shoreline Pest Control	\$ 85.00
2345	C	10/15/2020	375	Simmons & White, Inc.	\$ 2,080.00
2346	C	10/15/2020	100	Toshiba Business Solutions	\$ 202.31
2347	C	10/15/2020	348	United Lighting Sales Inc.	\$ 1,074.00
2348	C	10/15/2020	640	Ward-Damon Attorney	\$ 505.62
2349	C	10/15/2020	131	WEX BANK	\$ 366.61

Town of Palm Beach Shores
Disbursements - October 2020

Check #	Type	Date	Vendor Name	Amount
2350	C	10/15/2020	110 Xpert elevator Services, Inc.	\$ 386.25
2351	C	10/15/2020	112 Zimmerman Tree Service	\$ 714.00
2354	C	10/22/2020	737 AT&T	\$ 875.48
2355	C	10/22/2020	13 City Maintenance Supply	\$ 42.00
2356	C	10/22/2020	32 City of Riviera Beach	\$ 3,590.10
2358	C	10/22/2020	240 Everglades Equipment Group	\$ 833.49
2359	C	10/22/2020	75 FL Municipal Insurance Trust	\$ 501.00
2360	C	10/22/2020	71 FL Power & Light	\$ 2,592.95
2361	C	10/22/2020	652 Life Safety management	\$ 878.50
2362	C	10/22/2020	896 Primestar Digital Network	\$ 125.00
2363	C	10/22/2020	643 Suntrust Bank	\$ 4,405.21
2364	C	10/22/2020	586 The Standard Insurance Company	\$ 333.78
2365	C	10/22/2020	103 Comp Benefits	\$ 14.82
2366	C	10/22/2020	290 Westside Reprographics, Inc.	\$ 599.40
2367	C	10/22/2020	746 Essential Net Solutions	\$ 1,051.50
2368	C	10/28/2020	114 Albatross Supply	\$ 1,037.00
2369	C	10/28/2020	909 Cavossa Management, Inc.	\$ 7,192.50
2370	C	10/28/2020	13 City Maintenance Supply	\$ 347.27
2371	C	10/28/2020	606 Florida Municipal Insurance Trust	\$ 1,100.00
2372	C	10/28/2020	424 Hinterland Group Inc	\$ 3,600.00
2373	C	10/28/2020	90 Hulett Environmental Services	\$ 164.00
2374	C	10/28/2020	679 Keehn Emergency Medical Services, Inc	\$ 1,500.00
2375	C	10/28/2020	910 Lake Park Auto & Fleet Repair	\$ 6,216.75
2376	C	10/28/2020	890 Momar	\$ 1,308.43
2377	C	10/28/2020	16 Palmdale Oil Company, Inc.	\$ 307.42
2378	C	10/28/2020	687 PC Controls	\$ 315.17
2379	C	10/28/2020	41 Solid Waste Authority	\$ 9,546.16
2380	C	10/28/2020	592 Trevor Steedman	\$ 162.92
2381	C	10/28/2020	104 Waste Management	\$ 2,991.71
2382	C	10/28/2020	290 Westside Reprographics, Inc.	\$ 1,019.56
2383	C	10/28/2020	110 Xpert elevator Services, Inc.	\$ 2,412.00
2384	C	10/28/2020	815 Zoom, Inc.	\$ 377.20
ADP, LLC	E	10/23/2020	697 ADP, LLC	\$ 223.90
ADP - TAXES	E	10/9/2020	ADP - TAXES	\$ 9,652.87
ADP - TAXES	E	10/23/2020	ADP - TAXES	\$ 10,125.80
ADP - WAGES	E	10/9/2020	ADP - WAGES	\$ 28,550.26
ADP - WAGES	E	10/23/2020	ADP - WAGES	\$ 30,044.69
Blue Cross Blue Shield	E	10/6/2020	127 Blue Cross Blue Shield of Florida, Inc.	\$ 15,458.81
Blue Cross Blue Shield	E	10/26/2020	127 Blue Cross Blue Shield of Florida, Inc.	\$ 12,638.97
FRS	E	10/2/2020	172 FRS	\$ 14,699.83
				\$ 611,311.95

General Fund	\$ 521,311.95
Underground Utilities Fund	\$ 90,000.00
Total	\$ 611,311.95

Town of Palm Beach Shores
Budget Summary Report
October 2020

				<i>Oct Benchmark</i>	<i>8.3%</i>
	BUDGET		YTD	Favorable(Unfav)	%
REVENUE					
Revenue (without appr'd F/B)	\$ 5,217,658.00		\$ 24,650.28	\$ (5,193,007.72)	0.5%
Appropriated Fund Balance	159,590.00		-	(159,590.00)	
TOTAL REVENUE	\$ 5,377,248.00		\$ 24,650.28	\$ (5,352,597.72)	0.5%
EXPENDITURES BY DEPARTMENT					
		% of total		% of total	
Administration	\$ 468,689.00	9%	\$ 27,841.80	4%	\$ 440,847.20 5.9%
Legal	116,000.00	2%	640.62	0%	115,359.38 0.6%
Public Works	335,288.00	6%	28,685.67	4%	306,602.33 8.6%
Police	1,681,907.00	31%	275,273.59	37%	1,406,633.41 16.4%
Fire	697,084.00	13%	36,682.90	5%	660,401.10 5.3%
Building	217,151.00	4%	30,064.40	4%	187,086.60 13.8%
Emergency Disaster	-	0%	-	0%	- 0.0%
Solid Waste	203,500.00	4%	14,146.72	2%	189,353.28 7.0%
Legislative	18,487.00	0%	1,738.89	0%	16,748.11 9.4%
Streets/Storm Sewers	24,125.00	0%	(2,180.84)	0%	26,305.84 -9.0%
Parks	135,923.00	3%	9,279.96	1%	126,643.04 6.8%
Beach	101,221.00	2%	6,898.62	1%	94,322.38 6.8%
Lift Stations/Sewer Service	22,975.00	0%	660.06	0%	22,314.94 2.9%
Contingencies	85,000.00	2%	-	0%	85,000.00 0.0%
Debt Service	495,855.00	9%	247,927.29	33%	247,927.71 50.0%
Emergency Medical Services	341,603.00	6%	27,840.50	4%	313,762.50 8.1%
Community Center	29,540.00	1%	2,560.16	0%	26,979.84 8.7%
Risk Management	123,100.00	2%	26,638.50	4%	96,461.50 21.6%
Capital	279,800.00	5%	5,513.09	1%	274,286.91 2.0%
TOTAL EXPENDITURES	\$ 5,377,248.00		\$ 740,211.93	\$ 4,637,036.07	13.8%
CHANGE IN FUND BALANCE					
	-		(715,561.65)	(715,561.65)	

Explanation of Variances:

Public Works - This is due to vehicle repairs

Police - PBSO is paid monthly in advance.

Building - October includes the demo of 124 Cascade.

Legislative - Annual dues are paid at the beginning of the year.

Streets/Storm Sewers - NPDES consultant fees were accrued for FY2020; waiting for invoice.

Community Center - Some quarterly maintenance payments made in October.

Risk Management - Main Town policy is paid in quarterly installment. First payment has been made.

Town of Palm Beach Shores
Utility Tax
10% Effective 4/1/17

	Electric <i>FPL</i>	Water <i>Riviera Beach</i>	Gas <i>FPU</i>	Total
Oct-20				-
Nov-20				-
Dec-20				-
Jan-21				-
Feb-21				-
Mar-21				-
Apr-21				-
May-21				-
Jun-21				-
Jul-21				-
Aug-21				-
Sep-21				-
YTD Total	-	-	-	-

October is received in November.

Town of Palm Beach Shores
Discretionary Sales Tax PBC

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
Accumulated (unspent) Discretionary Sales Tax as of 9/30/18	\$ 119,434.60
Accumulated (unspent) Discretionary Sales Tax as of 9/30/19	\$ 207,613.87
Accumulated (unspent) Discretionary Sales Tax as of 9/30/20	\$ 291,486.47

Current Year Receipts:

Date of Receipt	Period
-----------------	--------

October is received in November.

Total current year receipts	\$ -
-----------------------------	------

Current Year Expenditures:

\$ -

Accumulated (unspent) Discretionary Sales Tax as of 10/31/20	\$ 207,613.87
--	---------------

Town of Palm Beach Shores
Building Department

	Building Permits	Building Department	Net Building	Cumulative Net Bldg
10/31/2020	\$ 5,349	\$ 30,064	\$ (24,716)	\$ (24,716)
11/30/2020			\$ -	\$ (24,716)
12/31/2020			\$ -	\$ (24,716)
1/31/2021			\$ -	\$ (24,716)
2/28/2021			\$ -	\$ (24,716)
3/31/2021			\$ -	\$ (24,716)
4/30/2021			\$ -	\$ (24,716)
5/31/2021			\$ -	\$ (24,716)
6/30/2021			\$ -	\$ (24,716)
7/31/2021			\$ -	\$ (24,716)
8/31/2021			\$ -	\$ (24,716)
9/30/2021			\$ -	\$ (24,716)
	\$ 5,349	\$ 30,064	\$ (24,716)	

Note: Includes \$14,385 to demo home at 124 Cascade.

Town of Palm Beach Shores
Underground Utilities
as of 10/31/20

	COST ESTIMATE	TOTAL as of 10/31/20	Remaining Costs	PROJECTED	
				Cost	Variance
Other Financing Sources:					
Loan Proceeds	\$ 6,000,000	\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ -
Expenditures:					
Survey	\$ 38,000	\$ 65,762.50	\$ -	\$ 65,762.50	\$ (27,762.50)
Legal	\$ 4,000	\$ 3,150.00	\$ -	\$ 3,150.00	\$ 850.00
Project Mgmt/Admin	\$ 80,000	\$ 79,322.15	\$ 677.85	\$ 80,000.00	\$ -
Construction - Town	\$ 4,336,460	\$ 3,902,814.00	\$ 433,646.00	\$ 4,336,460.00	\$ -
Construction - Comcast	\$ 250,000	\$ 493,989.05	\$ 34,427.00	\$ 528,416.05	\$ (278,416.05)
Construction - AT&T	\$ 450,000	\$ 95,000.00	\$ 610,000.00	\$ 705,000.00	\$ (255,000.00)
Construction - FPL	\$ 254,386	\$ 254,386.00	\$ -	\$ 254,386.00	\$ -
Landscape Restoration	\$ 16,300	\$ 9,383.14	\$ 6,916.86	\$ 16,300.00	\$ -
Loan Acquisition	\$ 23,000	\$ 22,508.00	\$ -	\$ 22,508.00	\$ 492.00
Contingency	\$ 547,854	\$ -	\$ -	\$ -	\$ 547,854.00
Total expenditures	\$ 6,000,000	\$ 4,926,314.84	\$ 1,085,667.71	\$ 6,011,982.55	\$ (11,982.55)
Net Change in Fund Balance	\$ -	\$ 1,073,685.16	\$ (1,085,667.71)	\$ (11,982.55)	\$ (11,982.55)

Projected costs include the estimated costs to complete for AT&T and Comcast.
We expect to have similar remedial drilling on the AT&T portion of the project.
These costs are estimated to be \$40,000 and are not included above.

Town of Palm Beach Shores
Fund Balance
FYE 9/30/20

Please approve the following assignments of fund balance. These are amounts that are set aside for a specific purpose and are at the Commission's discretion.

Assigned Fund Balance:	9/30/2020	9/30/2019	
Sewer Service	\$ 50,341	\$ 59,049	Cumulative unspent funds in department
Compensated Absences	\$ -	\$ 20,800	For employees with 10+ years of service*
Debt Service UU	\$ 112,489	\$ 112,489	For debt service on UU loans
Hurricane Funds	\$ 42,648	\$ 261,638	for hurricane prep/cleanup/damage
Subsequent Years' Budget	\$ 159,590	\$ 196,575	Use of fund balance in Budget
Total	\$ 365,068	\$ 650,551	

* No employees had more than 10 years of service.

Additional Descriptions:

1 - Debt Service UU - These funds were budgeted the summer before the debt was issued on 10/31/18. More funds were budgeted than needed, they will be used for future debt service.

2 - Hurricane Funds - The Town received reimbursement grants for Hurricane Irma well after the funds had been spent. The Commission intends to use these funds for future hurricane costs or mitigation.

TOWN OF PALM BEACH SHORES
 FYE 9/30/2020
 Capital Deletions

Please approve this list of capital items removed from the Town's inventory.

PROPERTY DESCRIPTION	DATE ACQUIRED	COST	ACC DEPR 9/30/2019	DEPR EXP 9/30/2020	ACC DEPR 9/30/2020	NET BOOK Value
Dell Optiplex 3010 - PD	04/07/14	839.54	839.54	-	839.54	-
Dell Optiplex 3040MT - dispatch	01/11/17	898.54	479.23	14.98	494.20	404.34
Dell Computer OptiPlex 5040 minitower XCTO	06/15/17	1,077.00	430.80	17.95	448.75	628.25
Panasonic Touch Pads w docking station - 4	1/10/2018	13,040.00	4,346.67	217.33	4,564.00	8,476.00
2 desktop computers	9/4/2018	3,052.93	610.59	50.88	661.47	2,391.46
Panasonic Touch Pads w docking station - 9	8/30/2018	32,431.00	7,026.72	540.52	7,567.24	24,863.76
Laptop (donation)	6/6/2018	2,242.85	598.09	37.38	635.47	1,607.38
Dell Computer - Chief (Fleming Foundation)	10/5/2018	1,261.17	252.23	21.02	273.25	987.92
800 MHz radio	12/21/2006	2,527.00	2,527.00	-	2,527.00	-
800 MHz radio	1/18/2007	2,527.00	2,527.00	-	2,527.00	-
Dispatch - recording device for 911 system	4/20/2007	15,963.00	15,963.00	-	15,963.00	-
Satellite phone	3/20/2008	1,469.00	1,469.00	-	1,469.00	-
2500 Motorola mobile radio	9/30/2008	4,841.50	4,841.50	-	4,841.50	-
2500 Motorola mobile radio	9/30/2008	4,841.50	4,841.50	-	4,841.50	-
2500 Motorola mobile radio	9/30/2008	4,841.50	4,841.50	-	4,841.50	-
2500 Motorola mobile radio	9/30/2008	4,841.50	4,841.50	-	4,841.50	-
2500 Motorola mobile radio	9/30/2008	4,841.50	4,841.50	-	4,841.50	-
2500 Motorola mobile radio	9/30/2008	4,841.50	4,841.50	-	4,841.50	-
2500 Motorola mobile radio	9/30/2008	4,841.50	4,841.50	-	4,841.50	-
2500 Motorola mobile radio	9/30/2008	4,841.50	4,841.50	-	4,841.50	-
800 Mhz police radio	10/9/2008	2,588.00	2,588.00	-	2,588.00	-
Lifesaver unit 1	1/7/2010	1,500.00	1,500.00	-	1,500.00	0.00
Lifesaver unit 2	1/7/2010	1,500.00	1,500.00	-	1,500.00	0.00
Verifier 310	7/22/2010	1,498.53	1,498.53	-	1,498.53	-
Mobile fingerprint reader	03/24/11	2,495.00	2,495.00	-	2,495.00	-
Voice Recording Equipment	06/01/11	1,200.00	1,200.00	-	1,200.00	-
6 automatic external defibrillators	2/10/2012	8,214.00	8,214.00	-	8,214.00	-
6 automatic external defibrillators - Fleming Fou	6/14/2012	8,214.00	8,214.00	-	8,214.00	-
Bulletproof Vest (Fleming Foundation)	08/21/14	787.10	571.57	9.37	580.94	206.16
Bulletproof Vest (Fleming Foundation)	08/21/14	787.10	571.57	9.37	580.94	206.16
Bulletproof Vest (Fleming Foundation)	08/21/14	787.10	571.57	9.37	580.94	206.16
Bulletproof Vest (Fleming Foundation)	08/21/14	787.10	571.57	9.37	580.94	206.16
Bulletproof Vest (Fleming Foundation)	08/21/14	787.10	571.57	9.37	580.94	206.16
Bulletproof Vest (Fleming Foundation)	08/21/14	787.10	571.57	9.37	580.94	206.16
Bulletproof Vest (Fleming Foundation)	08/21/14	787.10	571.57	9.37	580.94	206.16
Bulletproof Vest (Fleming Foundation)	08/21/14	787.10	571.57	9.37	580.94	206.16
Bulletproof Vest (Fleming Foundation)	08/21/14	787.10	571.57	9.37	580.94	206.16
Motorola Radios	09/11/14	34,023.22	24,302.30	405.04	24,707.34	9,315.88
CAD RMS Software - Executive Information Sy	12/10/14	79,430.00	53,898.92	945.60	54,844.52	24,585.49
Dispatch Motorola Radio Base Console	06/25/15	5,742.75	3,486.66	68.37	3,555.03	2,187.72
Dispatch Uninterrupted Power Supply for 911	07/23/15	7,988.00	4,754.75	95.10	4,849.85	3,138.16
Communications Antenna	09/30/15	11,409.84	6,519.92	135.83	6,655.75	4,754.09
computer equip - donated CDW Govt	11/25/15	1,343.10	735.50	15.99	751.49	591.61
computer equip - donated Exe Inf Sys	11/20/15	10,700.00	5,859.52	127.38	5,986.90	4,713.10
Tasers -(17)	11/11/16	35,440.24	14,344.86	421.91	14,766.76	20,673.48
2 Chairs - dispatch	05/11/17	1,757.52	585.83	20.92	606.75	1,150.77
5 Motorola APX 1000 Digital radios	11/15/2017	5,778.00	1,513.29	68.79	1,582.08	4,195.92
Honeywell DVR	6/25/2018	1,002.00	178.93	11.93	190.86	811.14
Weapons storage for cars (donations)	1/9/2018	4,612.00	1,098.10	54.91	1,153.01	3,459.00
Arbitrator MK3 HD camera - 4	8/27/2018	21,924.00	3,393.00	261.00	3,654.00	18,270.00
CCTV cameras - 6	4/16/2019	4,530.00	323.57	53.93	377.50	4,152.50
Panasonic Arbitrator cameras (in car) Fleming	10/15/2018	34,317.30	4,902.47	408.54	5,311.01	29,006.29
2010 Crown Victoria (UNIT 001)	8/23/2013	7,000.00	7,000.00	-	7,000.00	-
2009 Crown Victoria (UNIT 904)	3/17/2013	6,420.00	6,420.00	-	6,420.00	-
2009 Crown Victoria (UNIT 905)	3/17/2013	7,513.50	7,513.50	-	7,513.50	-
2009 Crown Victoria (UNIT 907)	2/2/2015	5,456.00	5,456.00	-	5,456.00	-
2009 Crown Victoria (UNIT 908)	2/3/2015	5,456.00	5,456.00	-	5,456.00	-

TOWN OF PALM BEACH SHORES
FYE 9/30/2020
Capital Deletions

Please approve this list of capital items removed from the Town's inventory.

PROPERTY DESCRIPTION	DATE ACQUIRED	COST	ACC DEPR 9/30/2019	DEPR EXP 9/30/2020	ACC DEPR 9/30/2020	NET BOOK Value
2016 Ford Interceptor (UNIT 1601)	3/29/2016	28,598.00	19,541.97	476.63	20,018.60	8,579.40
2016 Ford Interceptor (UNIT 1602)	3/29/2016	28,598.00	19,541.97	476.63	20,018.60	8,579.40
2017 Ford Interceptor (UNIT 1701)	2/15/2017	34,997.49	18,082.04	583.29	18,665.33	16,332.16
2017 Ford Interceptor (UNIT 1702)	2/15/2017	34,997.49	18,082.04	583.29	18,665.33	16,332.16
2017 Ford Interceptor (UNIT 1703)	2/15/2017	33,455.49	17,285.34	557.59	17,842.93	15,612.56
Segway	11/30/2017	13,427.00	4,923.23	223.78	5,147.01	8,279.99
2017 Ford Interceptor (UNIT 1704)	1/31/2018	35,869.00	11,956.33	597.82	12,554.15	23,314.85
2017 Ford Interceptor (UNIT 1705)	1/31/2018	35,869.00	11,956.33	597.82	12,554.15	23,314.85
CanAm Defender Max XT	3/4/2018	18,253.98	5,476.20	304.23	5,780.43	12,473.55
Police assets to PBSO		707,050.48	393,315.66	8,490.06	401,805.72	305,244.76
Police Bathroom renovation	5/31/2006	2,112.69	704.27	52.82	757.09	1,355.60
Dispatch 2010 Renovation	12/9/2010	41,690.57	9,119.78	1,042.26	10,162.04	31,528.53
Signs, exterior Police	1/19/2016	2,710.00	993.67	271.00	1,264.67	1,445.33
Chickee Hut, rethatch roof	1/22/2016	5,950.00	2,181.67	595.00	2,776.67	3,173.33
Computer Software - Business Information Sy:	03/22/02	4,079.26	4,079.26	-	4,079.26	-
Dell Opti 990 - Code Enforcement	09/15/11	1,031.82	1,031.82	-	1,031.82	-
Electronic set up for Dias	09/30/13	4,638.30	4,638.30	-	4,638.30	-
Dell Optiplex 3010 - Town Bookkeeper	04/07/14	1,310.80	1,310.80	-	1,310.80	-
Dell Optiplex 3010 - AP/Bldg Clerk	04/07/14	1,310.80	1,310.80	-	1,310.80	-
Ipad - for Mayor at Commission meetings	09/11/14	1,077.00	1,077.00	-	1,077.00	-
Dell OptiPlex 3020 computer - Office Mgr	04/28/15	951.79	840.76	111.03	951.79	-
Dell Optiplex 3010 - PW Director	04/07/14	839.54	839.54	-	839.54	-
Dell Optiplex 3010 - Town Clerk PW Staff	11/26/13	1,310.80	1,310.80	-	1,310.80	-
Dell Laptop	09/24/16	1,334.42	800.64	266.88	1,067.52	266.90
Dell Optiplex 3010 - Town Mgr Fire Chief	11/26/13	1,310.80	1,310.80	-	1,310.80	-
Set of turn out gear	09/30/09	1,351.00	1,351.00	-	1,351.00	-
Jacket & Pants	11/24/10	1,389.00	1,389.00	-	1,389.00	-
Jacket & Pants	11/24/10	1,389.00	1,389.00	-	1,389.00	-
Jacket & Pants	11/24/10	1,389.00	1,389.00	-	1,389.00	-
Jacket & Pants	11/24/10	1,389.00	1,389.00	-	1,389.00	-
Jacket & Pants	11/24/10	1,389.00	1,389.00	-	1,389.00	-
Jacket & Pants	11/24/10	1,389.00	1,389.00	-	1,389.00	-
Jacket & Pants	11/24/10	1,389.00	1,389.00	-	1,389.00	-
Jacket & Pants	11/24/10	1,389.00	1,389.00	-	1,389.00	-
Office furniture - Chief's office	09/30/11	1,132.81	1,132.81	-	1,132.81	-
Lift Station Generator - Lake Ave	09/30/05	31,382.00	31,382.00	-	31,382.00	-
Generator at Lake - emergency repairs	7/5/2018	4,463.30	743.88	637.61	1,381.49	3,081.81
Generator at Lake - emergency repairs	6/21/2018	4,755.69	849.23	679.38	1,528.61	3,227.08
2012 Can-Am, 6BCA (all-terrain vehicle)	4/16/2013	12,499.99	12,499.99	-	12,499.99	-
CanAm ATV replacement frame	6/27/2018	3,500.00	1,750.00	1,166.67	2,916.67	583.33
CanAm ATV major repairs	1/25/2019	1,469.85	326.63	489.95	816.58	653.27
Normal town disposals		143,325.23	92,697.44	5,312.60	98,010.04	45,315.19
TOTAL DISPOSALS		\$ 850,375.71	\$ 486,013.10	\$ 13,802.66	\$ 499,815.76	\$ 350,559.95

Note: The following items were sold on GovDeals:

Sale of Crown Victoria	10/7/2019	\$ 1,477.50
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PALM BEACH COUNTY
SHERIFF'S OFFICE

RIC L. BRADSHAW, SHERIFF



Item 5b1

Mayor and Commission
Novembers Commission meeting
Statistics are for October 2020

Attached to my report are the monthly statistics for the Month of October 2020. As you can see for this month 2 arrest were made, one on a warrant, a man was found sleeping under the community center by our deputies. During the interview it was discovered the person had a felony warrant for his arrest, he was taken into custody.

The second arrest was of a male who entered into the office of 120 Inlet way, inside he stole the condo associations set of keys. The subject was found and interviewed, he admitted to the crime and was charged as such.

As the number of our closed houses open with returning families, deputies have increased their walking patrols through town. The mounted unit stopped by a few times in October and walked the parkway and town streets on horseback again, they were also here again last week.

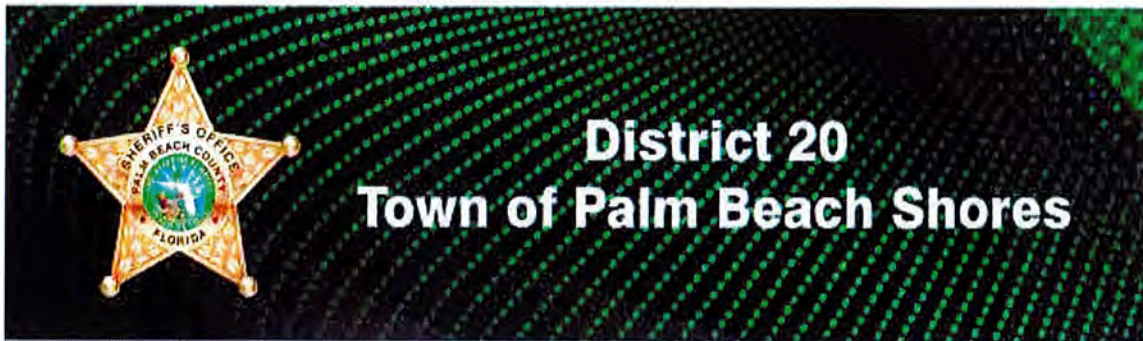
Thanks to all who attended to the towns and PBSO breast cancer awareness event at the community center, the pink patrol car and pink Fire truck were a hit. The Sailfish marina provided hot dogs and PBSO special events brought over VERY large cookies and roses for those who spoke.

We have had complaints of speeding on Bamboo Road and Tacoma Lane, we will increase enforcement efforts and have requested a speed trailer be brought in from PBSO headquarters. The motorcycle unit presence has dramatically decreased the amount of folks running the stop signs on Lake Drive and Ocean Avenue.

PBSO continues to have our commanders' meetings on zoom in which we share any pertinent information in the North county or wider.

As always, please call me with any questions or concerns.

Sgt. Steven Langevin



October - 2020 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	3214
Traffic Stops (Self-Initiated)	53
Calls for Service (Excluding 1050's & 1061's)	120
All CAD Calls - Total	3387

Data Source: CADS/Premier 1

*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

Summary: During the month, there were 3387 generated calls within the district. 96% of these calls were self-initiated.

Data below represents Traffic Activity conducted by D20 Deputies

Data Source: D20 Office Staff

Total Citations	Total Warnings	Parking Citations
19	35	6

Arrest and NTA Statistics

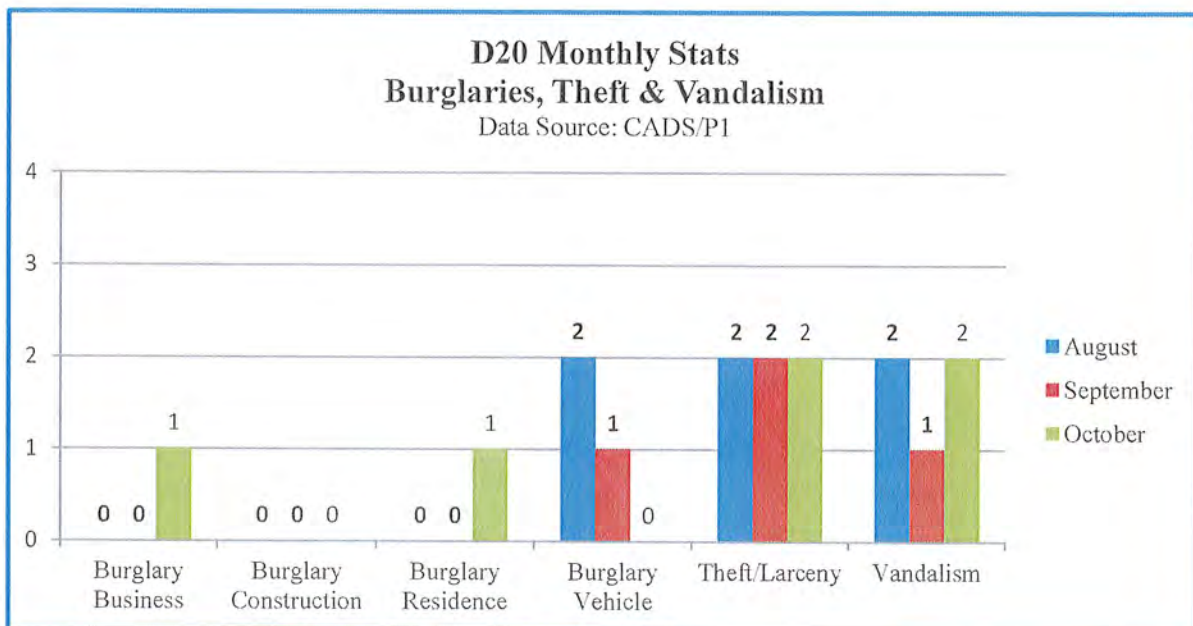
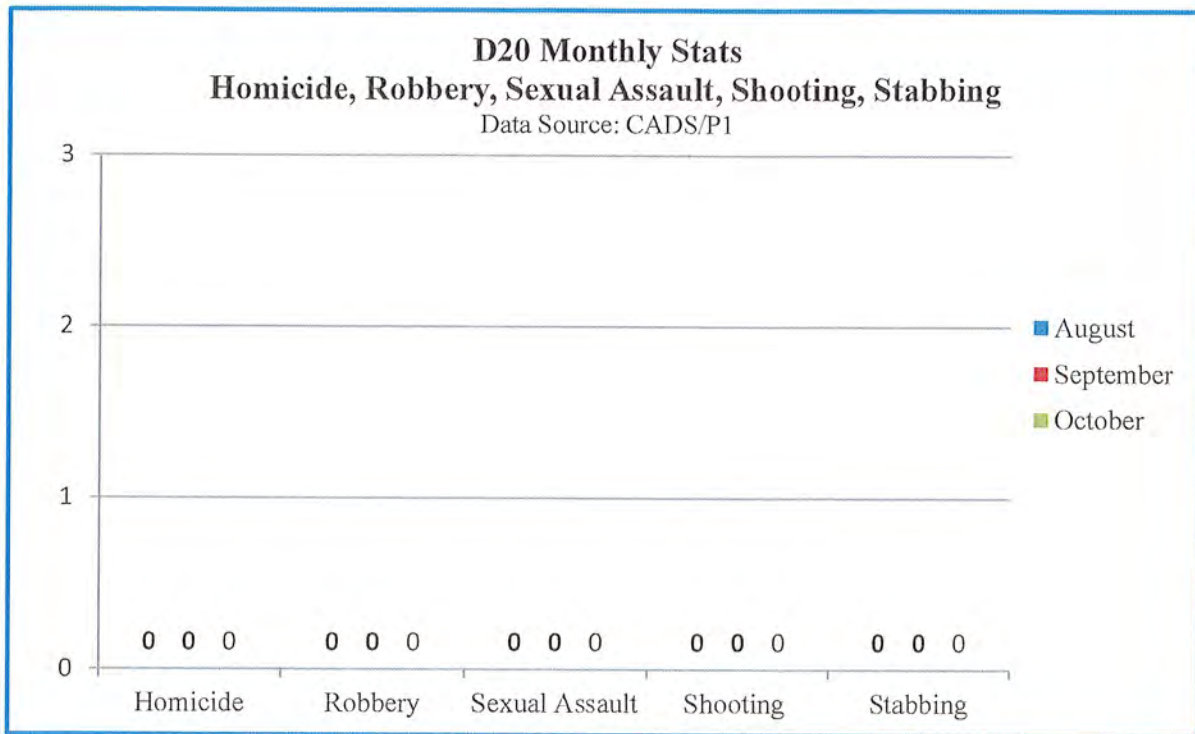
Arrest Data
Arrests & Notice to Appear (NTA) within District 20
Total Count - 2

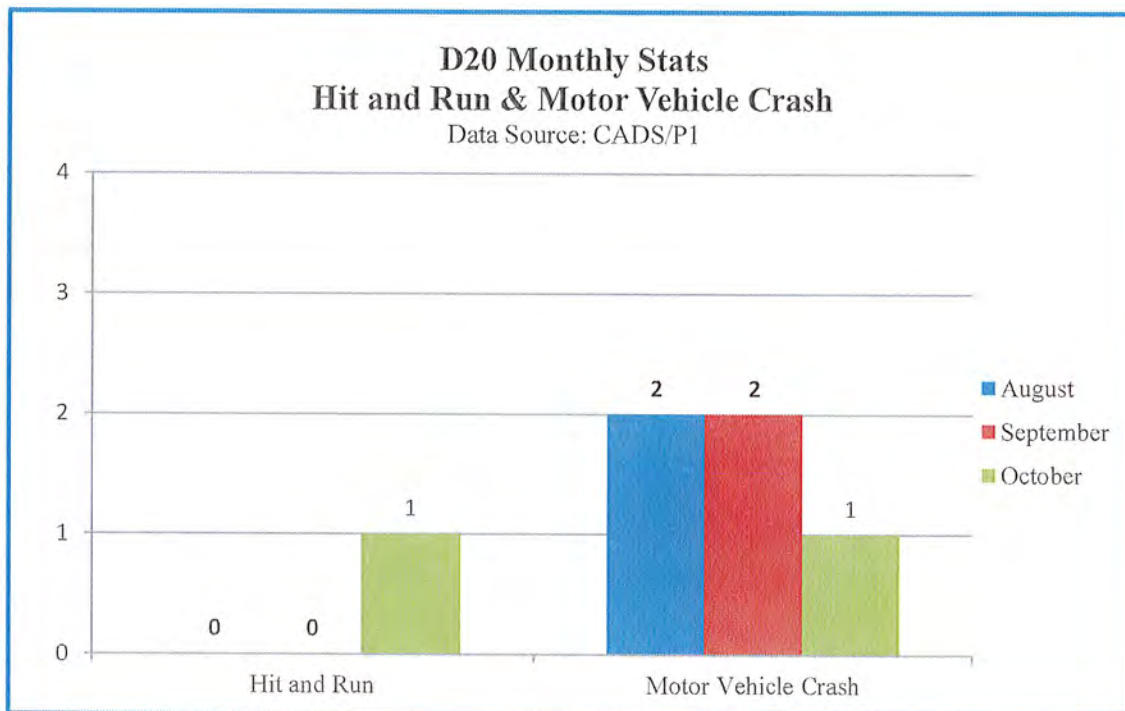
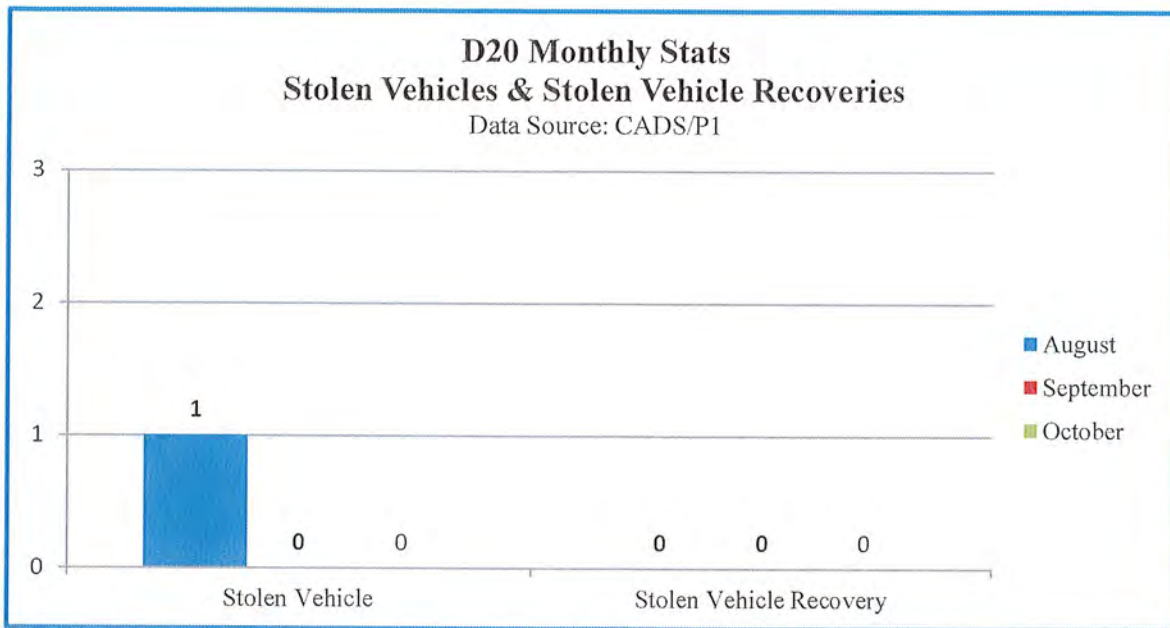
Data Source: CADS/Premier 1

RPT #	SIGNAL	NEIGHBORHOOD	COMMONPLACE	LOCATION
20117216	21B	INLET BEACH CLUB	INLET BEACH CLUB	140 INLET WAY
20120360	1049		COMMUNITY CENTER	90 EDWARDS LN

DATA ANALYSIS

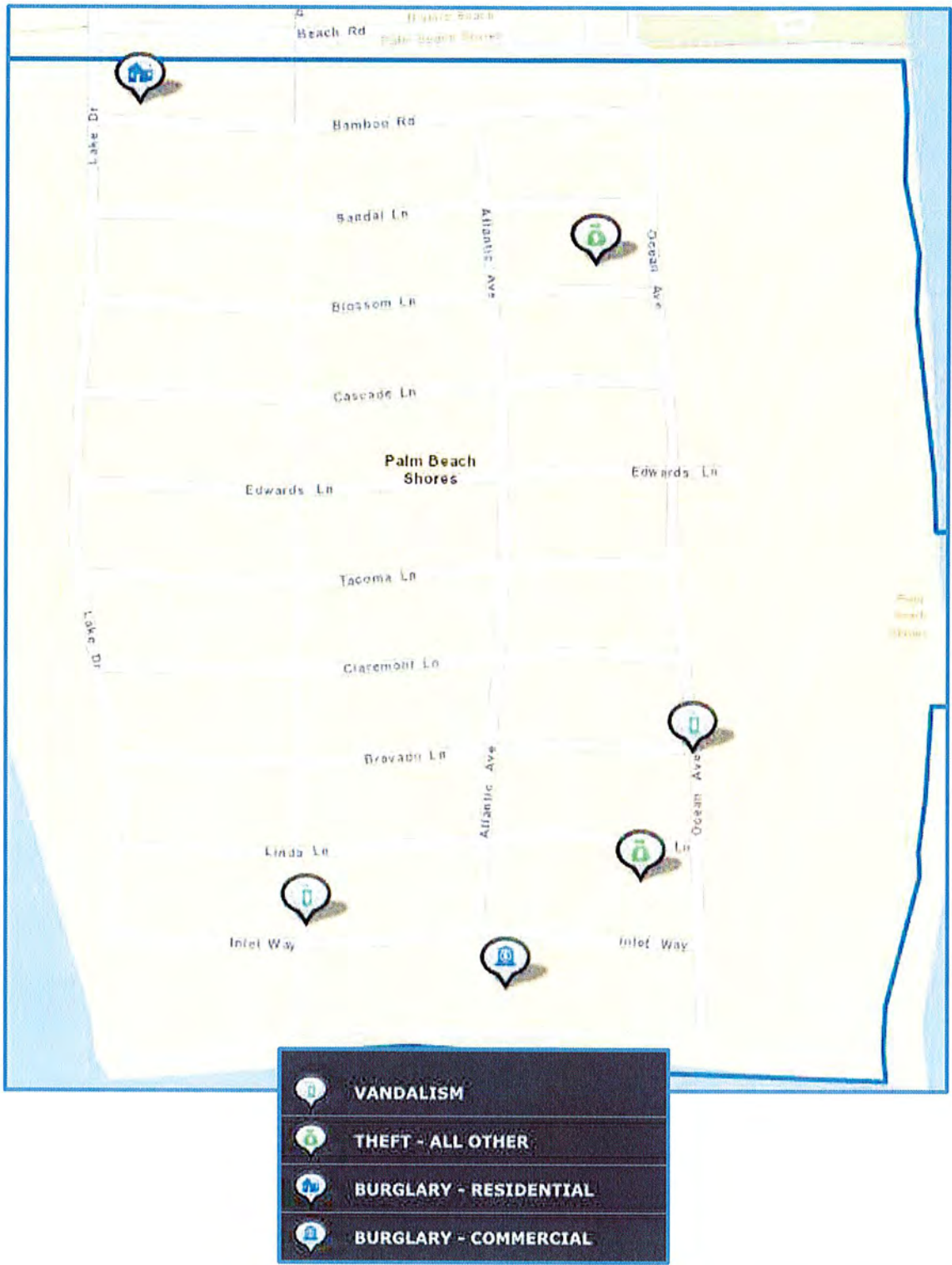
The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.





District 20 Map of Activity

Data: Source: CrimeView Dashboard



FIR MAP

4 Records Plotted in CrimeView Dashboard.



(4) Conducted per the FIR Track system.

Note: This # could change due to FIR's being inputted into system after search was conducted.



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202001055812	1050	1050 - Vehicle Stop	10/20/2020 14:10:01	20-11	Approx Loc:178 Lake Dr	Mdt	MTR11	9458	2	
202001055779	1050	1050 - Vehicle Stop	10/20/2020 14:02:17	20-11	Approx Loc:225 Lake Dr	Mdt	MTR11	9458	2	
202001053589	1050	1050 - Vehicle Stop	10/19/2020 23:25:23	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20812	36150	2	
202001047577	1050	1050 - Vehicle Stop	10/18/2020 00:23:44	20-11	Atlantic Ave / Claremont Ln	Self Initiate	20812	36150	2	
202001029144	1050	1050 - Vehicle Stop	10/12/2020 13:30:54	20-11	Approx Loc:194 Lake Dr	Mdt	MTR11	9458	2	
202001029128	1050	1050 - Vehicle Stop	10/12/2020 13:22:55	20-11	Approx Loc:132 Lake Dr	Mdt	MTR11	9458	2	
202001029092	1050	1050 - Vehicle Stop	10/12/2020 13:13:16	20-11	Approx Loc:74 Lake Dr	Mdt	MTR11	9458	2	
202001029023	1050	1050 - Vehicle Stop	10/12/2020 12:45:08	20-11	Approx Loc:394 Sandal Ln	Mdt	MTR11	9458	2	
202001029009	1050	1050 - Vehicle Stop	10/12/2020 12:36:48	20-11	Approx Loc:396 Edwards Ln	Mdt	MTR11	9458	2	
202001020785	1050	1050 - Vehicle Stop	10/09/2020 19:53:55	20-11	Marriott Ocean Pointe - Dolphin (61 Ocean Ave), Apt: 6701	Self Initiate	20811	36199	2	
202001020550	1050	1050 - Vehicle Stop	10/09/2020 18:39:34	20-11	Ocean Ave / Linda Ln	Self Initiate	20812	36150	2	
202001016341	1050	1050 - Vehicle Stop	10/08/2020 14:41:07	20-11	Approx Loc:380 Blossom Ln	Mdt	MTR11	9458	2	
202001016318	1050	1050 - Vehicle Stop	10/08/2020 14:31:08	20-11	Approx Loc:164 Lake Dr	Mdt	MTR11	9458	2	
202001016284	1050	1050 - Vehicle Stop	10/08/2020 14:19:59	20-11	Approx Loc:116 Lake Dr	Mdt	MTR11	9458	2	
202001016259	1050	1050 - Vehicle Stop	10/08/2020 14:03:26	20-11	Approx Loc:102 Lake Dr	Mdt	MTR11	9458	2	
202001010722	1050	1050 - Vehicle Stop	10/04/2020 14:14:35	20-11	Ocean Ave / Bamboo Rd	Self Initiate	20A12	9576	2	
202000999915	1050	1050 - Vehicle Stop	10/03/2020 21:44:15	20-11	Inlet Way / Atlantic Ave	Self Initiate	20812	36150	2	
202000996311	1050	1050 - Vehicle Stop	10/02/2020 18:22:29	20-11	Lake Dr / Edwards Ln	Self Initiate	20812	36150	2	
202000991567	1050	1050 - Vehicle Stop	10/01/2020 10:57:03	20-11	Lake Dr / Sandal Ln	Self Initiate	MTR15	7580	2	

19 Record(s)



Palm Beach County Sheriff's Office
Incident Search

Total Incidents Listed

19



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202001087632	1061	1061 - Business / Residence Check	10/30/2020 07:40:39	20-11	Approx Loc:23 Edwards Ln	Mdt	20A12	8235	5	
202001083237	1050	1050 - Vehicle Stop	10/28/2020 22:29:15	20-11	Lake Dr / Bamboo Rd	Self Initiate	20B11	36199	2	
202001083158	1050	1050 - Vehicle Stop	10/28/2020 21:59:07	20-11	Ocean Ave / Claremont Ln	Self Initiate	20B11	36199	2	
202001082848	1050	1050 - Vehicle Stop	10/28/2020 20:10:40	20-11	Lake Dr / Tacoma Ln	Self Initiate	20B12	36150	2	
202001082806	1050	1050 - Vehicle Stop	10/28/2020 19:55:12	20-11	Lake Dr / Claremont Ln	Self Initiate	20B12	36150	2	
202001079380	1050	1050 - Vehicle Stop	10/27/2020 22:00:08	20-11	Ocean Ave / Sandal Ln	Self Initiate	20B11	36199	2	
202001076046	1050	1050 - Vehicle Stop	10/26/2020 22:56:23	20-11	Buccaneer (142 Lake Dr)	Self Initiate	20B11	36199	2	
202001075602	1050	1050 - Vehicle Stop	10/26/2020 20:13:28	20-11	Lake Dr / Bamboo Rd	Self Initiate	20B12	36150	2	
202001075571	1050	1050 - Vehicle Stop	10/26/2020 20:03:52	20-11	100 Blk Blossom Ln	Self Initiate	20B12	36150	2	
202001075544	1050	1050 - Vehicle Stop	10/26/2020 19:52:35	20-11	Ocean Ave / Edwards Ln	Self Initiate	20B12	36150	2	
202001072444	1050	1050 - Vehicle Stop	10/25/2020 22:05:33	20-11	300 Bamboo Rd	Self Initiate	20B11	36199	2	
202001072169	1050	1050 - Vehicle Stop	10/25/2020 20:11:16	20-11	Lake Dr / Bamboo Rd	Self Initiate	20B12	36150	2	
202001072134	1050	1050 - Vehicle Stop	10/25/2020 19:55:51	20-11	Ocean Ave / Sandal Ln	Self Initiate	20B11	36199	2	
202001072048	1050	1050 - Vehicle Stop	10/25/2020 19:29:29	20-11	300 Bamboo Rd	Self Initiate	20B11	36199	2	
202001055754	1050	1050 - Vehicle Stop	10/20/2020 13:54:14	20-11	Approx Loc:130 Lake Dr	Mdt	MTR11	9458	2	
202001055687	1050	1050 - Vehicle Stop	10/20/2020 13:30:21	20-11	Approx Loc:398 Bamboo Rd	Mdt	MTR11	9458	2	
202001053081	1050	1050 - Vehicle Stop	10/19/2020 20:03:18	20-11	Ocean Ave / Blossom Ln	Self Initiate	20B12	36150	2	
202001052985	1050	1050 - Vehicle Stop	10/19/2020 19:28:32	20-11	Lake Dr / Bamboo Rd	Self Initiate	20B11	36199	2	
202001050332	1050	1050 - Vehicle Stop	10/18/2020 23:03:50	20-11	Lake Dr / Sandal Ln	Self Initiate	20B11	36199	2	
202001049862	1050	1050 - Vehicle Stop	10/18/2020 20:05:08	20-11	Lake Dr / Claremont Ln	Self Initiate	20B12	36150	2	
202001029043	1050	1050 - Vehicle Stop	10/12/2020 12:54:38	20-11	Approx Loc:130 Lake Dr	Mdt	MTR11	9458	2	
202001027051	1050	1050 - Vehicle Stop	10/11/2020 21:56:13	20-11	Lake Dr / Bamboo Rd	Self Initiate	20B11	36199	2	
202001023930	1050	1050 - Vehicle Stop	10/10/2020 20:14:23	20-11	Lake Dr / Edwards Ln	Self Initiate	20B11	36199	2	
202001023750	1050	1050 - Vehicle Stop	10/10/2020 19:17:34	20-11	Lake Dr / Cascade Ln	Self Initiate	20B12	36150	2	



Palm Beach County Sheriff's Office Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202001016248	1050	1050 - Vehicle Stop	10/08/2020 13:56:49	20-11	Approx Loc:98 Lake Dr	Mdt	MTR11	9458	2	2
202001016108	1050	1050 - Vehicle Stop	10/08/2020 13:02:26	20-11	Approx Loc:98 Lake Dr	Mdt	MTR11	9458	2	2
202001015787	1050	1050 - Vehicle Stop	10/08/2020 11:08:38	20-11	Marmott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20A12	9576	2	2
202001002839	1050	1050 - Vehicle Stop	10/04/2020 21:46:23	20-11	Lake Dr / Bamboo Rd	Self Initiate	20B11	36150	2	2
202001001006	1050	1050 - Vehicle Stop	10/04/2020 07:41:43	20-11	Linda Ln / Atlantic Ave	Self Initiate	4A12	18796	2	2
202000999427	1050	1050 - Vehicle Stop	10/03/2020 18:37:42	20-11	Ocean Ave / Bravado Ln	Self Initiate	20B12	36150	2	2
202000999031	1050	1050 - Vehicle Stop	10/03/2020 15:45:53	20-11	Ocean Ave / Blossom Ln	Self Initiate	20A11	8235	2	2

31 Record(s)



Palm Beach County Sheriff's Office
Incident Search

Total Incidents Listed

31

OCTOBER	Total Parking Citations	No Permit	Expired Permit	Obstructing Traffic	Parking In Town Hall Lot	Trespassing
1st						
2nd	2		2			
3rd						
4th	1		1			
5th						
6th						
7th						
8th						
9th						
10th	1		1			
11th						
12th						
13th						
14th						
15th						
16th						
17th	1		1			
18th						
19th						
20th						
21st						
22nd						
23rd						
24th						
25th						
26th						
27th						
28th						
29th						
30th	1		1			
31st						
Total	6		6			



ITEM 5b2

MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES
DEPARTMENT OF EMERGENCY SERVICES
22 October 2020 – 20 November 2020

TO: Mayor Alan Fiers
Town Commissioners
FROM: Trevor L. Steedman, Fire Chief
DATE: 20 November 2020

OPERATIONS

FIRE DEPARTMENT

COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- Hydrant Inspection Program (Monthly)
 - All hydrants are in service
- Special Secondary Certificate of Public Convenience & Necessity (COPCN)
 - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores
 - Exploring alternatives to current EMS transport contract with Riviera Beach based on cost effectiveness and service delivery.
- *Community CPR & AED* – Presented twice annually
- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
- *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – On-going initiative to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item: *Community Risk Reduction - Prevention*. Kits are available during business hours at the Town Hall front office.



ITEM 5b2

MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

TOWN OF PALM BEACH SHORES

DEPARTMENT OF EMERGENCY SERVICES

22 October 2020 – 20 November 2020

- *Fire Extinguisher Selection, Use and Maintenance*
 - Hands-on training and education opportunity presented to community members and our partners in the business community by PBSFD Firefighters.

STAFFING

Career Staff.

- No vacancies.

○ Volunteer Staff

- Recruitment and Retention efforts remain a priority. The entry versus attrition rate (predominantly due to full-time employment opportunities with other area departments) remains constant. There are 36 volunteer members certified to State Minimum Standards on the “Active” rolls at the time of this report.
- Volunteer opportunities for Non-Operations personnel are under development.

WORKFORCE & OFFICER LEADERSHIP DEVELOPMENT

- Training & Continuing Education

FLEET DEPLOYMENT & MAINTENANCE

- Ocean Rescue 280 (Can Am) is Out of Service

INDUSTRY & PROFESSIONAL STANDARDS COMPLIANCE INITIATIVES

- Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
 - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*
 - NFPA 1002 – P *Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications*.
 - PBSFD FADO program (implemented in September 2017).
 - NFPA 1021: *Standard for Fire Officer Professional Qualifications*



ITEM 5b2

MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

TOWN OF PALM BEACH SHORES

DEPARTMENT OF EMERGENCY SERVICES

22 October 2020 – 20 November 2020

- Validate rank structure for integration into County NIMS/ICS model.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*

OCEAN RESCUE

GEAR & EQUIPMENT

- Acquiring quotes on replacement ATV per capital budget line item

BEACH & WATER CONDITIONS

- Water quality listed as “Good” at the time of this report.

OFFICE OF EMERGENCY MANAGEMENT

Flood Management Protocol

- Developed draft of protocol in cooperation with Public Works to manage flood water-related incidents. Draft is to be reviewed by Mayor prior to implementation.

COVID-19:

- The PBS Office of Emergency Management is in daily communication with Local, County, Regional and State authorities and provides weekly updates to the Community via email distribution and Town Newsletter. Requests for Homebound Testing, provided by Palm Beach County Department of Health, can be coordinated through Palm Beach Shores Emergency Management by calling (561) 296-3380.
- **Comprehensive Emergency Operations Plan (CEOP)**
 - Purpose and Scope: Update/Create CEOP for the Town of Palm Beach Shores
 - Four areas of focus: Preparation, Response, Mitigation and Recovery
 - Complies and aligns with 27P-6.0023, Florida Administrative Code, County Comprehensive Emergency Management Plans (CEMP) and County Emergency Management Programs
 - Facilitate grant opportunities and streamline FEMA reimbursement efforts



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

TOWN OF PALM BEACH SHORES

DEPARTMENT OF EMERGENCY SERVICES

22 October 2020 – 20 November 2020

- **Continuity of Operations Plan (COOP)**

- Purpose and Scope: The COOP enables organizations to continue their Essential Functions (EF's) across a wide spectrum of emergencies. This Plan applies to the functions, operations, and resources necessary to ensure the continuation of the Town's Essential Functions, in the event its normal operations at Town Hall or Town facilities are disrupted or threatened with disruption. This Plan applies to all Town personnel and contractors vital to daily operations. Palm Beach Shores staff must be familiar with Continuity policies and procedures and their respective Continuity roles and responsibilities. This Continuity Plan ensures the Town of Palm Beach Shores is capable of conducting its essential missions and functions under all threats and conditions, with or without warning, including natural and manmade disasters, technological emergencies, and military or terrorist attack-related incidents.
- Based on a vulnerability assessment which identifies capabilities, limitations and potential threats.
- Identify and address any potential critical points of failure.

- **Incident Action Plans (IAP's)**

- Purpose and Scope: Provides a recognized template to establish control objectives and communicate critical information during planned and unforeseen events and emergencies.
- Response strategies and operational goals for operational periods are regularly updated.



Public Works Department

Item #: 5 b 3.

Monthly Status Report

November 2020

Community Center:

1. Scheduling with contractors for estimates to paint the exterior of the building and the first-floor concrete deck including bathrooms.
Scheduling to resurface the kitchen floors waiting on contractors' quotes.
2. Receiving quotes to replace the AC Air handler on the second floor in the Mechanical Room.
3. Receiving Quotes to replace and repair the cooper gutters due to the extreme climate condition.
3. The projects listed is funded through the approved capital budget.

Grounds & Parks:

1. Scheduling to paint the Inlet Park walkway light posts and install numbers on each light post for maintenance tracking. This project is still in progress due to weather.
2. The Public Works Staff is continuing to clear the sand a debris from the Inlet walkway due to the high surf, winds, and rains. We appreciate all the residents who live along the walkway for assisting with the cleanup.
3. Scheduling to pressure wash and paint the concrete railings, benches, and light poles located at the Fountain on the Parkway.
4. The projects listed is funded through the approved capital and general budget.

Streets:

1. Following the Commissioners approval, the installation of the tidal valve in the stormwater outfall pipe located at Lake Drive and Bamboo Road is scheduled for December 2020. The contract was awarded to Shenandoah to repair the stormwater outfall pipe and to install the WAPRO tidal valve. The Town will piggyback off the approved contract with Broward College.
2. Scheduling to replace the storm grates and concrete aprons along Lake drive and Inlet Way. The grates are on order waiting for their arrival to install. Public Works will perform the work. Still in progress.
3. Scheduling to install new street light electrical boxes in the ground due to normal wear and being damaged.
4. Continued maintenance and cleaning of the Streets and Storm Drains due to the High King Tides and excessive rainfall.
5. The projects listed is funded through the approved general and capital budget.

Lift Stations:

1. Repaired the manhole riser and coated the inside lining on Sandal Lane and Ocean Ave.
2. Scheduling to repair the fence and screening material located at Ocean Ave Lift Station #02 due to wear and high winds.
3. The projects listed is funded through the approved general budget.

Public Works Building, Police Building, Fire Department Annex Building, Beach Building:

1. Scheduling to receive quotes to reline the sewer pipes in Town Hall.
2. Receiving quotes to replace the Fire Department Annex Roof. There will be three separate quotes for the different types of roof materials as listed. Asphalt, Metal, and Tile.
3. Receiving quotes to replace the Police Departments Roof due to acquiring roof leaks in various locations. This roof has not been replaced for over 20 plus years only repairs. This is a modified rolled roofing material.
4. The repairs to the Town Hall Flat Roof above Public Works Shop due to leaking is completed.
5. The projects listed is funded through the approved general and capital budget.

Foot Note:**Capital Projects For 2020 Public Works**

1. Beach Bathroom Restoration: **Completed**
2. Beach Boardwalk Construction:
3. Paint Exterior of Community Center:
4. LED Conversion of all lighting fixtures Community Center: **Completed**
5. AC Air Handler replacement 2nd floor Community Center:
6. New Storm grates and concrete aprons Streets:
7. New Tidal valves Lake Drive & Inlet way Outfall Pipes:
8. Lift Station Pumps: **Removed not required**
9. Town Hall Relining of Sewer Lines:
10. AC Units replaced 2ea. Town Hall: **Completed**
11. Fire Department front porch construction: **Completed**
12. Fire Department new roof:
13. Police Department Parking lot and Parkway Town Hall New Light Poles LED: **Completed**
14. Inlet Park Pathway asphalt sealer: **Completed**
15. Inlet Park Gazebos retaining walls and concrete slab repairs: **Completed**

Training / Certificates:

1. Continuing Education in Florida Stormwater Erosion and Sedimentation Control.
2. OSHA'S Model Training Program for multiple certifications & continuing education credits.
3. Safety Meeting scheduled for Tuesday, November 23, 2020 Public Works Safety Officer.

TOWN CLERK REPORT
November 2020 Status Update

TASKS	STATUS
Upcoming Meetings	<ul style="list-style-type: none"> ➤ LPA and P & Z Meeting November 25, 2020 6:30 pm ➤ DRC Meeting (via communication technology, if needed) December 2, 2020 at 2:00 pm (if projects turned in)
Building Department Updates	<p>October 2020:</p> <ul style="list-style-type: none"> • Total Permits issued: 8 • Total Permit Fees Paid: \$3,959.01 • Total Construction Value: \$128,547.00 • Total Permits issued in 2020 to date: 171 • Total Permit Fees in 2020 to date: \$178,353.61 • Total Construction Value in 2020 to date: \$6,120,260.95 <p>➤ HOURS FOR THE BUILDING DEPARTMENT! We are open Monday, Wednesday, and Friday from 9:00 am to 1:00 pm to take in Building Permit Applications. All other building department related business are during normal business hours (8:30 am to 4:30 pm, Monday through Friday)</p>
Code Compliance	<p>New/ongoing open Code Violations October 2020 (37 total)</p> <ul style="list-style-type: none"> • 12 Property Maintenance (Code Sec. 14-329) • 1 Noise (Code Section 42-41) • 1 Construction Work before 8 am (Code Sec. 14-131) • 3 Expired Tags, prohibited vehicles (Code Sec. 70-75) • 6 Work without permits (Code Sec. 14-81) • 1 Yard debris/bulk trash/garbage before pick-up (CodeSec.38-9) • 8 Landscape Maintenance and landscape obstructed traffic view (Code Sec. 78-79) • 5 No Business Tax/Cert. of Use (Code Sec. 18-16)
TOWN HALL	<p>We continue to work on the Town Hall Commission Chambers to not only have an outstanding audio/visual experience in person and via internet technology, but we are also working towards the day when you, our Town residents, will be able to join the meeting in person and "LIVE!" In order for us to get to that point, we will need to install clear privacy panels between each seat on the dais to provide a safe working space for each Commissioner or board member. Thank you for your patience, but please rest assured that once we are confident that we can conduct in person meetings while (1) commissioners and board members are secure up on the dais, (2) allowing a set number of participants in the room (which looks to be approximately 14 to 15 maximum, and (3) still allow for the 6 foot social distance requirement), that we will gladly open the doors again! We will need to create a process to allow that set number of attendees for each meeting. I welcome your input into that process, so please email me at ebrowning@pbstownhall.org with your thoughts and/or concerns.</p> <p>When it comes to the online attendance, as a friendly reminder, we ask that everyone please use proper decorum on your end of the sound and visual aspects, as you would if you were attending in person at the meeting.</p> <ol style="list-style-type: none"> 1. Please keep your microphones muted unless you are asked to speak, as any ambient noise on your end will be heard in the commission chambers. 2. Remember if you are attending visually, you will be seen by everyone who is also attending visually on the big screens in the Commission Chambers. Please check yourselves accordingly and be respectful of others. <p>We continue to thank you for being so patient!</p>
Community Center	<p>Community Center is open, but there are guidelines that will need to be followed to ensure safety protocols. Please check with Town staff with any questions.</p>

ORDINANCE NO. 0-6-20

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA AMENDING CHAPTER 58. SIGNS. PROVIDING UPDATED REGULATIONS FOR COMMERCIAL AND NON-COMMERCIAL SIGNS WITHIN THE TOWN WHICH COMPLY WITH CONSTITUTIONAL REQUIREMENTS FOR GOVERNMENT REGULATION OF EXPRESSION; REVISING DEFINITIONS, EXEMPTIONS, PROHIBITIONS, AND DESIGN & PERMITTING REQUIREMENTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 58. SIGNS. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE; A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Commission of the Town of Palm Beach Shores (the "Town") finds and determines that the Town's land development regulations are required to regulate signs as provided by Section 163.3202(2)(f), *Florida Statutes*; and

WHEREAS, the Town Commission does not wish to censor speech, but rather to provide for the public welfare by regulating signage in the Town in a manner that enhances the aesthetics of the community, reduces visual pollution, provides clear information and minimizes distractions to drivers in the interests of traffic safety; and

WHEREAS, the Town Commission desires to modify and update its regulation of signs in order to respond to caselaw including *Reed v. Town of Gilbert*, 135 S. 9 Ct. 2218, 192 L. Ed. 2d 236 (2015); and

WHEREAS, the Town finds and determines that the purpose and intent provisions of its signage regulations should be detailed so as to further describe the beneficial aesthetic, traffic safety, and other effects of the Town's sign regulations, and to reaffirm that the sign regulations are concerned with the secondary effects of speech and are not designed to censor speech or regulate the viewpoint of the speaker; and

WHEREAS, various signs that serve as signage for particular land uses are based upon content-neutral criteria in recognition of the functions served by those land uses, but not based upon any intent to favor any particular viewpoint or control the subject matter of public discourse; and

WHEREAS, the Town finds and determines that the sign regulations adopted hereby allow and leave open adequate alternative means of communications, such as newspaper advertising, internet advertising and communications, advertising in shoppers and pamphlets, advertising in telephone books, advertising on cable television, advertising on UHF and/or VHF television, advertising on AM and/or FM radio, advertising on satellite radio, advertising on internet radio, advertising via direct mail, and other avenues of communication available in the Town [*see State v. J & J Painting*, 167 N.J. Super. 384, 400 A.2d 1204, 1205 (Super. Ct. App. Div. 1979); *Board of Trustees of State University of New York v. Fox*, 492 U.S. 469, 477 (1989); *Green v. City of Raleigh*, 523 F.3d 293, 305-306 (4th Cir. 2007); *Naser Jewelers v. City of Concord*, 513 F.3d 27 (1st Cir. 2008); *Sullivan v. City of Augusta*, 511 F.3d 16, 43-44 (1st Cir. 2007); *La Tour v. City of Fayetteville*, 442 F.3d 1094, 1097 (8th Cir. 2006); *Reed v. Town of Gilbert*, 587 F.3d 866, 980-981 (9th Cir. 2009)]; and

WHEREAS, in *Reed v. Town of Gilbert, Ariz.*, -U.S.-, 135 S. Ct. 2218, 2221, 192 L. Ed. 2d 236 (2015), the United States Supreme Court, in an opinion authored by Justice Thomas, and joined in by

Chief Justices Roberts, Scalia, Alito, Kennedy and Sotomayor, addressed the constitutionality of a local sign ordinance that had different criteria for different types of temporary noncommercial signs; and

WHEREAS, in *Reed*, Justice Alito in a concurring opinion joined in by Justices Kennedy and Sotomayor pointed out that municipalities still have the power to enact and enforce reasonable sign regulations; and

WHEREAS, the Town Commission believes these code revisions, which conform to the aforementioned legal precedent, will be in the best interests of the Town of Palm Beach Shores, and will promote the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: Chapter 58. Signs. of the Code of Ordinances of the Town of Palm Beach Shores, Florida, Sections 58-1 through and including 58-54 are hereby amended to read as follows:

Chapter 58 - SIGNS

ARTICLE I. - IN GENERAL

Sec. 58-1. - Definitions.

Terms defined. For the purposes of this chapter, the following words and phrases shall have the meanings herein set forth. Any term that is used in this chapter and not defined herein should be given its common definition:

Banner. A sign that have the characters, letters, illustrations, or ornamentations applied to cloth, paper, balloons or fabrics of any kind, and which are typically hung from, among other things, a pole, a building or some other structure.

Billboard. A Commercial Speech Sign identifying a location other than the lot on which the Commercial Speech Sign is located, where a commercial transaction is offered or a Noncommercial Speech Sign identifying the location of a noncommercial event other than the Plot on which the Noncommercial Speech Sign is located. This term applies to both Permanent Signs and Temporary Signs.

Changeable Copy Sign. A Sign which is visible from outside a building and which is characterized by changeable copy, regardless of method of attachment of the copy or manual/electronic operation of the changing message.

Commercial Speech. Speech that proposes a commercial transaction, identifies a person or entity with whom a commercial transaction is offered, or identifies a place or location at which a commercial transaction is offered.

Commercial Speech Sign. A Sign containing Commercial Speech.

Copy. The linguistic or graphic content, including but not limited to Logos, contained on a Sign Face.

Directional sign - a ground sign or temporary sign designed to guide or direct vehicular traffic.

Flat wall sign - a sign attached to, or parallel to a wall, or erected and confined within the limits of an outside wall of any building or structure, which is supported by such wall or building, and which displays only one sign face.

Ground Sign. A Permanent Sign that is supported by one or more columns, upright poles or braces extended from the ground or from an object on the ground, or that is erected on the ground, when no part of the Sign is attached to any part of a building or structure.

Harmful to minors. With regard to Copy, any description or representation, in whatever form, of nudity, sexual conduct, or sexual excitement; or non-erotic word or picture; when it:

- (1) Predominately appeals to the prurient, shameful, or morbid interest or is otherwise obscene in nature; and
- (2) Is patently offensive to generally accepted standards in the adult community as a whole with respect to what is suitable sexual material for minors; and
- (3) Taken as a whole, lacks serious literary, artistic, political, or scientific value.

Identification sign – a sign used to identify a dwelling or its occupants. Identification signs are not used to advertise services or goods provided.

Multifamily dwelling – see “Dwelling, multiple-family use,” at Palm Beach Shores Muni. Code, Appendix A, Sec. II., Pf. 2.18

Noncommercial Speech. Speech that does not propose a commercial transaction.

Noncommercial Speech Sign. A Sign on which the Copy contains only Noncommercial Speech.

Nonconforming Sign. A Permanent Sign existing on the effective date of the adoption of this ordinance which could not be installed or built under the current terms of this chapter.

Off-Site Sign. A Commercial Speech Sign identifying a location other than the lot on which the Commercial Speech Sign is located, where a commercial transaction is offered or a Noncommercial Speech Sign identifying the location of a noncommercial event other than the Plot on which the Noncommercial Speech Sign is located. This term applies to both Permanent Signs and Temporary Signs. See also “Billboard.”

Permanent Sign. A Sign intended to be displayed to the general public for a minimum of one year. Permanent Signs typically require permitting and inspections for construction or installation.

Real Estate Sign. A Temporary Commercial Speech Sign used to identify property, buildings or other real property interests that are being offered for sale, rent or lease. Such signs shall also include signs used to advertise an "open house" real estate event. Directional Signs are not Real Estate Signs.

Sandwich board Sign - a movable sign not secured or attached to the ground; a self-supporting A-frame sign.

Sign. An object designed to convey information or attract the attention of persons not on the premises on which the sign is located; provided, however, that the following shall not be included in the application of the regulations herein:

- (1) Signs not exceeding one square foot in area and bearing only property numbers, post box numbers, names of occupants of premises, or other identification of premises not having commercial connotations;
- (2) Flags;
- (3) Legal notices; identification, information, or directional signs erected or required by governmental bodies;
- (4) Integral decorative or architectural features of buildings except letters, trademarks, moving parts, or moving lights;

~~The word "sign," when used in this chapter, shall mean the display of characters, letters, ornamentation, lights, mechanical fixtures, electrical fixtures or the structure on which the aforesaid are located or applied, used for identification, direction, advertising or promotional purposes, or used to convey or display a message or idea of any kind.~~

Snipe Sign. Any Sign, generally of a temporary nature, made of any material, when such Sign is tacked, nailed, posted, pasted, glued, or otherwise attached to the ground or to trees, poles, stakes, fences, or other objects, not erected, owned, and maintained by the owner of the Sign.

Temporary Sign. Any Sign that is not intended to be a Permanent Sign.

Sec. 58-2. – Purpose, intent, and scope of regulations.

- (a) Purpose-In-general. The purpose of this chapter is to encourage the effective use of signs as a means of communication in the town; to maintain and enhance the town's aesthetic environment as well as the town's ability to attract sources of economic development and growth; to improve pedestrian and traffic safety; to minimize the possible adverse effect of signs on nearby public and private property; to foster the integration of signage with architectural and landscape designs; and to enable the fair and consistent enforcement of these sign regulations. Additionally, this chapter provides for regulations to achieve the following:

- (1) *Property value protection.* Signs should not create a nuisance to the occupancy or use of other properties as a result of their size, height, brightness, or movement. They should be in harmony with buildings, the neighborhood, and other conforming signs in the area.
 - (2) *Communication.* Signs should not deny other persons or groups the use of sight lines on public rights-of-way, should not obscure important public messages and should not overwhelm readers with too many messages. Signs can and should help individuals to identify and understand the jurisdiction and the character of its neighborhoods and commercial areas.
 - (3) *Preservation of the community's beauty.* Small towns such as Palm Beach Shores, which include a public beach and numerous public parks, as well as primarily residential uses supported by very limited commercial uses, rely heavily on their natural surroundings and beautification efforts to retain their quality of life and economic viability. This concern is reflected by the active and objective regulations of the appearance and design of signs.
- (b) *Intent.* In accordance with the U.S. Supreme Court's cases on sign regulation, the regulations in this chapter are not intended to regulate or censor speech based on its content or viewpoint, but rather to regulate the secondary effects of speech that may adversely affect the Town's substantial and compelling governmental interests in preserving scenic beauty and community aesthetics, and in vehicular and pedestrian safety in conformance with First Amendment jurisprudence¹.
- ~~(c)(b)~~ *Regulations strictly enforced.* It shall be unlawful for any persons to post, display, change or erect a sign that requires a permit without first having obtained a permit therefor in accordance with this chapter. Additionally, applications for sign permits shall be submitted to the planning and zoning board for architectural and aesthetic review and compatibility with this chapter in accordance with section 58-35 and, for certain temporary signs, in accordance with section 58-53(b)(3). Signs or sign structures erected without all necessary permits and approvals shall be deemed in violation of this chapter and it shall be mandatory to obtain the applicable permits and approvals or remove the sign immediately. All signs not expressly permitted or excepted by this chapter are strictly prohibited.

¹ (1) Reed v. Town of Gilbert, U.S., 135 S. Ct. 2218, 192 L. Ed. 2d 236 (2015) on the topic of noncommercial temporary signs;
(2) Metromedia, Inc. v. City of San Diego, 453 U.S. 490 (1981) on the topic of commercial signs and off-premise signs;
(3) City of Ladue v. Gilleo, 512 U.S. 43 (1994) on the topic of political protest signs in residential areas;
(4) Linmark Assocs., Inc. v. Township of Willingboro, 431 U.S. 85 (1977) on the topic of real estate signs in residential areas;
(5) Burson v. Freeman, 504 U.S. 191 (1992) on the topic of election signs near polling places;
(6) Central Hudson Gas & Electric Corp. v. Public Service Commission, 447 U.S. 557 (1980) on the topic of regulation of commercial speech; and
(7) City Council v. Taxpayers for Vincent, 466 U.S. 789 (1984) on the topic of signs on public property.

(d)(e) *Non-commercial message.* Notwithstanding anything contained in this chapter to the contrary, any sign erected pursuant to the provisions of this chapter may, at the option of the applicant, contain either a non-commercial message unrelated to the business located on the premises where the sign is erected or a commercial message related to the business and located on the business premises. The non-commercial message may occupy the entire sign face or portion thereof. The sign face may be changed from commercial to non-commercial messages as frequently as desired by the owner of the sign, provided that the size and design criteria conform to the applicable portions of this chapter, the sign is allowed by this chapter, the sign conforms to the requirements of the applicable zoning designation and the appropriate permits are obtained. For the purposes of this sign code, non-commercial messages, by their very nature, shall never be deemed off-premises or commercial signs.

(e) Severability.

(1) Generally. If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this chapter is declared unconstitutional by the final and valid judgment or decree of any court of competent jurisdiction, this declaration of unconstitutionality or invalidity shall not affect any other part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this chapter.

(2) Severability where less speech results. This subsection shall not be interpreted to limit the effect of any applicable severability provisions in the code of ordinances or any adopting ordinance. The Town Commission specifically intends that severability shall be applied to these sign regulations even if the result would be to allow less speech in the Town, whether by subjecting currently exempt signs to permitting or by some other means.

(3) Severability of provisions pertaining to prohibited signs. This subsection shall not be interpreted to limit the effect of any applicable severability provisions in the code of ordinances or any adopting ordinance. The Town Commission specifically intends that severability shall be applied to Section 58-3. "Prohibited Signs," so that each of the prohibited sign types listed in that section shall continue to be prohibited irrespective of whether another sign prohibition is declared unconstitutional or invalid.

(4) Severability of prohibition on off-premises signs. This subsection shall not be interpreted to limit the effect of any applicable severability provisions in the code of ordinances or any adopting ordinance. If any or all of chapter 58. Signs, or any other provision of the Town Code is declared unconstitutional or invalid by the final and valid judgment of any court of competent jurisdiction,

the Town Commission specifically intends that the declaration shall not affect the prohibition on off-site signs.

Sec. 58-3. - Prohibited signs.

- (a) It shall be unlawful to erect any of the following types of signs:
- (1) Billboards or off-site ~~premises~~ signs.
 - (2) Flashing signs or flashing illumination, regardless of type or method.
 - (3) Reserved.
 - (4) Signs which overhang or otherwise intrude upon a street or walk or otherwise project from a building.
 - (5) Signs on a canopy or awning.
 - (6) Signs on the roof of a building or painted on the wall or roof of a building.
 - (7) Swinging signs larger than 18 inches by 24 inches.
 - (8) Any sign with an exposed unshielded light source unless the sign is placed behind a window and does not face a public street or right-of-way. For purposes of this chapter, the phrase "exposed unshielded light source" shall mean visible incandescent bulbs, neon tubes, fluorescent tubes or exposed LED illumination or mirrors reflecting a direct light source or any other light emitting device that displays the source of light.
- (b) It shall be unlawful to erect any of the following types of signs unless approved in conjunction with a special events permit (see chapter 18), or without the express prior approval of the town administrator, manager or designee, which may only be granted on a temporary basis:
- (1) ~~Banners, which are signs that have the characters, letters, illustrations, or ornamentations applied to cloth, paper, balloons, or fabrics of any kind, and which are typically hung from, among other things, a pole, a building or some other structure.~~
 - (2) ~~Signs made of any material, including paper, cardboard, wood, metal, and plastic, when such sign is tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, fences, or other objects, sometimes called "Snipe signs".~~
- (c) The approval required by subsection (b) above is in addition to all other requirements and approvals required by this chapter. One temporary sign approved by subsection (b) may be placed at the location of the special event. Two additional temporary special event signs may be placed at the intersection of the road, lane, or way at which the special event is located and South Ocean Avenue, Atlantic Avenue, or Lake Drive.

Sec. 58-4. - Appeals.

Appeals from decisions of the building official under this chapter shall be permitted in accordance with applicable provisions of the Florida Building Code. Appeals from decisions of the planning and zoning board under this chapter shall be permitted in accordance with section 14-88 of the Town of Palm Beach Shores Code of Ordinances.

Sec. 58-5. - Compliance by damaged legally non-conforming signs and those being renovated or altered.

- (a) Any legally non-conforming sign damaged to the extent of 50 percent or more of the sign face or sign structure, or any combination of the two shall be brought into compliance with this chapter immediately.
- (b) Any legally non-conforming sign undergoing renovation or alteration of any kind, whatsoever, shall, for the purpose of this chapter be considered a new sign, and shall be brought into compliance with this chapter immediately.

Secs. 58-6—58-30. - Reserved.

ARTICLE II. - PERMIT

Sec. 58-31. - Permit required.

It shall be unlawful for any person to erect, post or display any sign in the town without first filing an application in writing for a permit and without first having obtained a permit as required in this article.

Sec. 58-32. - Exceptions.

The following signs shall be exempt from the permitting requirements of this chapter. An electrical permit is nevertheless required for otherwise excepted signs using electrical service:

- (1) No permit shall be required for temporary signs as described in section 58-53.
- (2) Small signs, ~~which include but are not limited to on-site directional signs, public warning signs, official government signs and commemorative plaques.~~ Small signs are limited to a sign face area of one square foot and five feet in height.
- (3) Signs erected or placed by the town on town or public property, for the general purposes of benefitting the public health, safety, and welfare.

- (4) Signs indicating occupant names, property numbers, mail/post office box numbers and other non-commercial identification of the premises, provided the signs are no larger than one square foot in area. No more than two such signs at a single lot of record may be exempt from this section unless waived by the planning and zoning board.
- (5) United States of America, State of Florida, and local government (Palm Beach Shores/Palm Beach County) flags.
- (6) Legal notices or identification and informational or directional signs erected and required by federal, state, or local law governmental bodies.

Sec. 58-33. - Application.

Applications for permits required by this article shall be made to the building official and shall set forth the following:

- (1) The kind of sign proposed to be constructed.
- (2) The lot and location thereon upon which the sign is proposed to be located or affixed.
- (3) The plans for the proposed sign showing all existing signs location of existing and proposed signs, dimensions (including height), materials, method of construction, attachment to building or structures lighting, and building elevations. The plans shall also include color renderings of the sign, landscaping features, if applicable, and other information to assist the planning and zoning board with its architectural and aesthetic review. The building official may require additional information deemed necessary to ensure that the proposed sign complies with all applicable building code requirements.
- (4) A computation of the total allowable sign area for the site (a sign budget), which will account for any existing and proposed signage.

Sec. 58-34. - Fees.

All permit applications shall be accompanied by the applicable application fees, set by resolution of the Town Commission as may be amended from time to time.

Sec. 58-35. - Planning and zoning board review.

The planning and zoning board shall review all applications for sign permits for compliance with this chapter and shall conduct architectural and aesthetic review of all sign permit applications pursuant to

chapter 14, article II, division 5 of the Town of Palm Beach Shores Code of Ordinances. No sign permit shall be issued without planning and zoning board architectural and aesthetic review approval.

Secs. 58-36—58-50. - Reserved.

ARTICLE III. - REGULATION

Sec. 58-51. - Permissible permanent signs; restrictions on location, type.

- (a) No permanent signs or any part thereof, shall obstruct a neighboring property's line of vision drawn at an angle of 45 degrees through the corners of the building limits of the lot on which the sign is located. No portion of any permanent sign shall be closer than, or overhang a point 12 inches inside, the front or side property line of the lot upon which the sign is located.
- (b) Flood or spot lighting of permanent signs and buildings shall be directed toward the permanent sign or building as applicable and shall be arranged so that the axis of throw of light does not form an angle of less than 45 degrees with any property line. All lighting equipment shall be located within limits prescribed for signs.
- (c) Services, facilities, and accommodations offered to the public by any permanent signs shall be only those permissible under zoning restrictions applicable to that location.
- (d) In zoning districts "B" and "C" only one permanent sign per establishment shall be permitted. Size shall be limited to one quarter square foot of sign for every linear foot of lot frontage, but not to exceed 50 square feet on multiple lots. On corner lots, no permanent sign shall be placed in the area that is 30 feet back from the intersection of the lot lines (line of sight). In the case of water frontage, the permanent sign must be a flat wall sign, projecting no more than 18 inches from the wall of the building to which it is attached.
- (e) In zoning district "D", only one permanent sign per establishment shall be permitted. Size shall be limited to three-quarter square foot of sign for every linear foot of lot frontage, but not to exceed 150 square feet on multiple lots.
- (f) Signs erected or placed by the town on town or public property, for the general purposes of benefitting the public health, safety, and welfare (e.g. indicating the time and place of regularly held civic, ~~religious~~, or public service activities) ~~or meetings are permitted on town property~~ at areas designated by the town on Ocean Avenue and on Lake Avenue. The placement of such signs shall be allocated on a first-come, first-serve basis, so long as space is available in the town's

discretion. Such signs shall not exceed 18 inches by 24 inches in size and shall otherwise comply with all other requirements and approvals required by this chapter.

Sec. 58-52. - Wind loads.

All permanent ~~non-temporary~~ signs shall be designed to withstand horizontal wind loads as required by the Florida Building Code. The permit application for proposed signs that exceed 20 square feet in area must, in addition ~~to the requirements of section 58-33~~, bear the seal of a registered professional engineer who attests to compliance with this requirement. Flat wall signs shall not project more than 18 inches from the wall of the building to which they are attached.

Sec. 58-53. - Temporary signs.

(a) No signs are permitted in zoning districts "A," "B," "C" or "D" other than ~~as permanent signs~~ allowed by section 58-51, and temporary signs allowed hereunder. Each lot, or group of lots developed as a single property, is permitted to display temporary signs, subject to the following specific conditions:

(1) Commercial speech temporary real estate signs.

- a. One temporary sign advertising the sale or rent of the property may be placed on the property so it can be viewed from the street. Corner lots in Zoning District A may have one such sign for each side of the lot that fronts a street. Such signs may be a maximum of 12 by 18 inches in size, must have a forest green background, white copy, and be mounted on a black post no higher than four feet above the ground to the top of the sign. Uniform, yet unique appearance for such signs advances overall aesthetic interests of the town since these types of temporary signs are more common than others. In addition, sign uniformity for such signs allows law enforcement and code compliance personnel to easily differentiate properties that are being sold or rented. Such signs may remain as long as the property is for sale or for rent and must be removed upon the completion of the sale or rental activity.
- b. For waterfront property located on Inlet Drive or Lake Drive, one additional temporary sign advertising the sale or rent of the property may be placed on the property so it can be viewed from the water, but not from the street. In order that these temporary signs can be viewed by traveling watercraft and others on the water, without compromising the overall aesthetic interests of the town, they may be up to, but not in excess of, 24 square feet in area, with a length of such sign not exceeding twice the height. Such signs may

remain as long as the property is for sale or for rent and must be removed upon the completion of the sale or rental activity.

c. For multifamily dwelling structures under construction on property in zoning districts "B," "C" or "D" and for units thereof being offered for sale or rent, a temporary "for sale" or "for rent" sign may be placed on the subject property subject to the following specific conditions:

(1) The sign may be mounted flat against the building in which the units are offered or may be free standing within the property lines of the lot and outside the town-owned ten-foot strip. In either case such sign shall not exceed 24 square feet in area, with a length of such sign not in excess of twice the height.

(2) In the alternative, during construction only, the required silt screen, or any portion thereof, may incorporate such sign.

(3) If building plans have been approved by the town for a proposed multifamily dwelling structure on property in such zones, the planning and zoning board will review the plans and specifications for a temporary sign which may be granted for a period of one year and for one-year extension upon written request to the building official and the approval of the planning and zoning board.

(4) As a condition of the temporary permission granted for the placement of signs under this subsection (b), the owner agrees, upon written notice that the town considers such signs unsafe, to dismantle and remove the same within 24 hours of receipt of such notice. Upon the owner's failure to do so, the town may remove and hold such signs at the owner's expense.

e. ~~Permanent signs erected pursuant to the permitting process set forth in article II of this chapter are specifically excluded from this category of sign.~~

~~(2) d.~~ In addition to the above signs, whenever When the owner or the owner's agent is present upon the property, one "open house" sign or "garage sale" sign or other sign advertising an similar commercial event at the property may be displayed on the property so it can be viewed from the street. Four Two additional signs may be placed off-site on private property (or in the five feet of the town-owned ten-foot strip that is adjacent to said private property), located on the same street as the property holding the commercial event, and with the express written permission of the off-site property owner, and/or on town property, along the intersection of the street road, land, or way along which the

garage sale or open house is located and South Ocean Avenue, Atlantic Avenue, or Lake Drive. Uniform, yet unique appearance for such signs advances overall aesthetic interests of the town since these types of temporary signs are more common than others. In addition, sign uniformity for such signs allows law enforcement and code compliance personnel to easily differentiate properties that are conducting these permitted activities. As such, the Town will provide these temporary signs for use by the commercial event holder. A refundable deposit, set by resolution of the Town Commission as may be amended from time to time, may be imposed for use of these signs. Such signs ~~are not restricted by color or shape but may not exceed 18 by 24 inches in size and shall be mounted no higher than four feet above the ground to the top of the sign. Such signs may be placed no earlier than noon of the day preceding the day that the open house, garage sale, or other commercial event is occurring remain as long as the open house, garage sale, or other commercial event is occurring,~~ and must be removed upon the completion of the open house, garage sale or other event activity.

(2) ~~3~~) Commercial speech temporary construction signs.

- a. One temporary construction sign per lot is allowed so long as a town building permit has been issued for the construction denoted on the sign. This sign shall not exceed 24 square feet in area, with a length of such sign not exceeding twice the height.
- b. For waterfront property located on Inlet Drive or Lake Drive, one additional temporary construction sign may be placed on the property so it can be viewed from the water, but not from the street, so long as a town building permit has been issued for the construction denoted on the sign. This sign shall not exceed 24 square feet in area, with a length of such sign not exceeding twice the height.
- c. Temporary construction signs may remain as long as the construction activity is occurring pursuant to a validly issued building permit and must be removed upon the final inspection or issuance of the certificate of occupancy.

(3) ~~4~~) Commercial speech temporary storefront advertising signs.

On commercial properties that are open to the public in zoning districts "C" and "D," one portable A-frame or sandwich-type sign per lot, or group of lots developed as a single property, may be displayed for view by passing motorists or pedestrians. Such signs may be displayed at all times that the activity or business being advertised is open to the public. Such signs shall be removed during all other times. Such signs shall not interfere

with motorist or pedestrian traffic in any right-of-way or on any sidewalk. Such signs shall not exceed 36 inches tall by 24 inches wide.

(4 5) Commercial speech temporary sign locations.

All temporary signs must be located within the property line of the lot and outside the town-owned ten-foot strip. However, in zoning district "A" temporary real estate signs may also be placed in the five feet of the town-owned ten-foot strip that is adjacent to the property line of the lot. Further, on commercial properties that are open to the public in zoning districts "C" and "D", temporary A-frame signs may be located in the five feet of the town-owned ten-foot strip that is adjacent to the property line of the lot.

~~(b) For multifamily dwelling structures under construction on property in zoning districts "B," "C" or "D" and for units thereof being offered for sale or rent, a temporary "for sale" or "for rent" sign may be placed on the subject property subject to the following specific conditions:~~

~~(1) The sign may be mounted flat against the building in which the units are offered or may be free standing within the property lines of the lot and outside the town-owned ten-foot strip. In either case such sign shall not exceed 24 square feet in area, with a length of such sign not in excess of twice the height.~~

~~(2) In the alternative, during construction only, the required silt screen, or any portion thereof, may incorporate such sign.~~

~~(3) If building plans have been approved by the town for a proposed multifamily dwelling structure on property in such zones, the planning and zoning board will review the plans and specifications for a temporary sign which may be granted for a period of one year and for one-year extension upon written request to the building official and the approval of the planning and zoning board.~~

~~(4) As a condition of the temporary permission granted for the placement of signs under this subsection (b), the owner agrees, upon written notice that the town considers such signs unsafe, to dismantle and remove the same within 24 hours of receipt of such notice. Upon the owner's failure to do so, the town may remove and hold such signs at the owner's expense.~~

(5) Non-commercial speech temporary signs.

a. Associated with a definite event. One non-commercial speech temporary sign per lot or parcel associated with a definite event shall be permitted. By way of example: religious services for a particular holiday are one definite event; Multiple candidates running for office as well as individual ballot questions related to a particular issue all occurring at the

same election are each separate definite events; A birthday party is one definite event. Such signs shall not exceed 18 by 24 inches in size, shall be mounted no higher than four feet above the ground to the top of the sign, and shall be removed upon the completion or conclusion of the event for which they were placed.

b. Not associated with a definite event. One non-commercial speech temporary sign per lot or parcel not associated with any definite event shall be permitted. There is no time duration for such non-commercial speech temporary sign. By way of example: signs generally expressing allegiance (or opposition) to a school or sports team; or signs generally expressing support (or opposition) to an ideological, social, familial or political concept are not associated with any definite event. Such signs shall not exceed 18 by 24 inches in size and shall be mounted no higher than four feet above the ground to the top of the sign.

(6) Non-commercial speech temporary sign locations.

All non-commercial speech temporary signs must be located within the property line of the lot and outside the town-owned ten-foot strip.

(b) e) Temporary signs shall be maintained in a "like new" condition at all times. Any Temporary Sign showing evidence of weathering, rust or other damage, or deterioration from whatever cause, shall be removed and/or replaced immediately. Nothing in this chapter shall be construed to limit the use of political signs or signs exercising the right to freedom of speech. Such signs shall not exceed 18 by 24 inches in size, shall be mounted no higher than four feet above the ground to the top of the sign, and shall be removed upon the completion of the election or political event, if applicable, for which they were placed.

(c) d) All temporary signs shall conform to the size, location, and duration requirements of this section. The maximum combined square footage for all temporary signage on any lot, or group of lots developed as a single property at any given time, excluding signs permitted to be placed pursuant to section 58-53(a)(1)b. and section 58-53(a)(3)b. shall not exceed 24 square feet.

(d) e) Any temporary sign placed anywhere within the town, that is in violation of this section, may be removed immediately by the town and shall be held by the town at the owner's expense.

(e) All Temporary Signs shall be removed and safely stored within an enclosed structure upon the declaration by the State of Florida, Palm Beach County, or the National Weather Service of a tropical storm or hurricane watch or warning that includes the Town of Palm Beach Shores within the scope of

the declaration and shall not be displayed until after the storm system has completely passed the Town and the declaration has been lifted.

Sec. 58-54. - Shop and store identification.

Nothing in this chapter shall be construed to limit the use of signs other than those prohibited by section 58-51 which are customarily placed within a multi-use facility to identify the shops or stores located within said resort or other multi-use facility, provided that such stores or shops do not open or front upon any street or waterway.

FIRST READING this 29th day of September 2020.

SECOND AND FINAL READING this ____ day of November 2020.

TOWN OF PALM BEACH SHORES

Alan Fiers, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

ORDINANCE NO. O-5-20

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING. SECTION XII. GENERAL PROVISIONS. BY CREATING AN ENTIRELY NEW PF. 12.12. ENTITLED “PORTABLE STORAGE UNITS”; PROVIDING REGULATIONS FOR PLACEMENT AND USE THROUGHOUT THE TOWN; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town of Palm Beach Shores does not currently regulate portable storage units; and

WHEREAS, misuse of such portable storage units is incompatible with the character of the Town; and

WHEREAS, the Town Commission desires to create regulations for the term and placement of portable storage units; and

WHEREAS, the Town Commission finds that these regulations are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1. Appendix A. Zoning. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section XII. General Provisions. by creating an entirely new Pf. 12.12 entitled “Portable Storage Units”; providing regulations for placement and use of portable storage units throughout the Town; providing that Pf. 12.12. shall hereafter read as follows:

SECTION XII. - GENERAL PROVISIONS

Pf. 12.1.—12.11. [shall remain in full force and effect as previously adopted.]

Pf. 12.12. - Portable Storage Units.

- (a) Definition. For the purposes of this Zoning Code, the term “portable storage unit” shall mean any portable, above-ground containers, including, but not limited to, any storage component of a portable storage or moving system or other containers used for temporary storage of personal property, household goods, or other materials whether or not the component is on wheels or requires transportation via motor vehicle. Portable storage units are intended only to be used for short-term storage.
- (b) Permit required. A no-fee permit must be secured prior to the placement of any portable storage unit within the Town. A complete permit application shall be submitted to the Town Administrator or designee. Such permit shall be issued by the Town Administrator only after an applicant has demonstrated conformance with the requirements of this section.
- (c) Single-family dwellings. Portable storage units may be allowed in single-family dwellings only as follows:
1. Term. Portable storage units shall be allowed in single-family dwellings for a period of time not to exceed thirty (30) consecutive days. The Town Administrator or designee may, via written approval, grant one (1) extension not to exceed thirty (30) additional consecutive days for good cause.
 2. Placement. Placement shall be on either the driveway or approved parking area surface and shall be accomplished in such a manner that no grass or landscaping is damaged as a result. Portable storage units shall not be placed within any right-of-way or over any easement. Portable storage units shall not extend beyond the front property line.
- (d) Multiple-family dwellings and nonresidential uses. Portable storage units may be allowed in multiple-family dwellings and all other nonresidential uses only as follows:
1. Term. Portable storage units shall be allowed in multiple-family dwellings and other nonresidential uses only in conjunction with and

during the duration of a valid building permit issued by the Town and must be removed prior to the issuance of a certificate of occupancy.

2. *Placement.* Placement shall be in the rear or side portion of the property, or other area approved by the building official. Portable storage units shall not be placed in a manner that causes damage to grass or landscaping. Portable storage units shall not be placed within any right-of-way, easement, or in any location that may create a pedestrian or vehicular traffic hazard. Portable storage units shall not extend beyond the front property line.

(e) *Cumulative time limitation.* Only one (1) portable storage unit per property is permitted in any twelve (12)-month period unless there is a change of ownership of the residential premises during such twelve (12)-month period.

(f) *Removal of portable storage units during certain storm events.* In the event the National Weather Service, National Hurricane Center, Palm Beach County Emergency Operations or other appropriate agency declares a tropical storm or hurricane watch or warning in an area that includes the Town, all portable storage units located within the Town shall be immediately removed from the property so as not to create a safety hazard because of hurricane or tropical storm force winds. The removal and replacement of any portable storage unit pursuant to this subsection shall not count toward any time limitation set forth in this section.

Section 2. Each and every other article, section, and subsection of Appendix A. Zoning Ordinance. of the Code of Ordinances of the Town of Palm Beach Shores shall remain in full force and effect as previously enacted.

Section 3. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 4. If any section or provision of this ordinance, any paragraph, sentence or word is declared invalid by a court of competent jurisdiction, the decision shall not affect the validity of the remainder of this ordinance.

Section 5. Specific authority is hereby given to codify this ordinance into the Code of Ordinances of the Town of Palm Beach Shores, Florida.

Section 6. This ordinance will take effect immediately upon adoption.

FIRST READING this 29th day of September 2020.

SECOND AND FINAL READING this 23rd day of November 2020.

TOWN OF PALM BEACH SHORES

Alan Fiers, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

RESOLUTION NO. R-13-20

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, AMENDING ITS OPERATING BUDGET FOR FISCAL YEAR 2019/2020 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. R-14-19; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

WHEREAS, the necessity of amending the 2019/2020 Town budget has come to the attention of the Town Commission of the Town of Palm Beach Shores; and

WHEREAS, pursuant to Sec. 2, 3 and 4 of Budget Resolution No. **R-14-19** adopted September 17, 2019 in accordance with State Law, budget amendments relating to increases or decreases to the total sum allocated to each department for operating expenses and capital outlay expenses must be formally approved by the Town Commission in the form of a budget resolution for such transfers.

WHEREAS, the Town Commission hereby desires to approve “Budget Amendment 3” as set forth in Exhibit A to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, THAT:

Section 1. The Town of Palm Beach Shores, hereby amends its 2019/2020 budget as provided in the schedules attached hereto as Exhibit “A” and made a part hereof, in accordance with the terms and provisions of the Budget Resolution No. **R-14-19**.

Section 2. The Town Clerk is hereby directed to attach a copy of this Resolution amending the 2019/2020 budget to the budget documents and this Resolution shall be made a part of said budget.

Section 3. That this Resolution shall take effect upon its passage.

DULY PASSED AND ADOPTED this 23rd day of November 2020.

Alan Fiers, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(SEAL)

Town of Palm Beach Shores
Proposed Budget Amendment #3
FYE 9/30/20

EXHIBIT "A"

	Original Budget	Amendment #1	Amendment #2	Amendment #3	Final Budget
REVENUE	\$ 5,427,660	147,692			\$ 5,575,352
EXPENDITURES:					
Administration	\$ 505,220		(55,000)		\$ 450,220
Legal	116,000		36,000		152,000
Public Works	322,358			14,100	336,458
Police	1,699,868		15,510	500	1,715,878
Fire	678,169				678,169
Building Department	226,475		9,900	700	237,075
Emergency Disaster	-				-
Solid Waste	197,000		100		197,100
911 Dispatch	33,209		11,892	376	45,477
Legislative	12,410			8,300	20,710
Streets/Storm Sewers	19,125		5,510	10,102	34,737
Parks	133,150				133,150
Beach	99,329				99,329
Lift Station Sewer Service	22,975			3,800	26,775
Contingencies	85,000		(49,187)	(35,813)	-
Debt Service	355,328				355,328
Emergency Medical Service	331,654				331,654
Community Center	46,665		3,150	3,115	52,930
Risk Management	90,925		48,575		139,500
Capital	452,800	147,692	(26,450)	(5,180)	568,862
Total Expenditures	\$ 5,427,660	\$ 147,692	\$ -	\$ -	\$ 5,575,352

Town of Palm Beach Shores
BUDGET 2019/20
Proposed budget amendment #3

EXHIBIT "A"

Account Name	Account Number	Revised Budget	Amendment #3	Final Budget	Brief Explanation
TOTAL REVENUE		\$ 5,575,352	\$ -	\$ 5,575,352	
EXPENDITURES					
PUBLIC WORKS					
Emergency Preparedness	001-04-519-08900	-	14,100	14,100	covid19
POLICE					
Miscellaneous	001-05-521-09000	-	500	500	Pole for inlet camera
BUILDING					
Professional Service/Consulting	001-07-524-03100	20,000	700	20,700	Engineering
DISPATCH					
FRS	001-10-526-02300	2,739	376	3,115	Correction
LEGISLATIVE					
Emergency Preparedness	001-11-511-08900	-	8,300	8,300	AV equipment (<\$750)
STREETS/STORM DRAINS					
Professional Service/Consulting	001-12-541-03100	2,000	5,102	7,102	NPDES consultant
Storm Drain Maintenance	001-12-541-05320	3,000	5,000	8,000	video pipe; tree removed
LIFT STATIONS/SEWER SERVICE					
Maintenance - Equipment	001-15-535-04680	11,500	3,800	15,300	More maint/less capital
CONTINGENCY					
Contingency	001-17-581-00000	35,813	(35,813)	-	
COMMUNITY CENTER					
Maintenance - Building	001-21-572-04620	10,650	3,115	13,765	Elevator; plumbing
CAPITAL					
Capital - Equip - Sewer Svc	001-23-535-06400	76,000	(3,800)	72,200	More maint/less capital
Capital - Equip - Streets	001-23-541-06400	6,000	(1,380)	4,620	More maint/less capital
TOTAL EXPENDITURES		\$ 5,575,352	\$ -	\$ 5,575,352	

RESOLUTION NO. R-14-20

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, AMENDING ITS OPERATING BUDGET FOR FISCAL YEAR 2020/2021 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. R-11-20; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

WHEREAS, the necessity of amending the 2020/2021 Town budget has come to the attention of the Town Commission of the Town of Palm Beach Shores; and

WHEREAS, pursuant to Sec. 2, 3 and 4 of Budget Resolution No. **R-11-20** adopted September 29, 2020 in accordance with State Law, budget amendments relating to increases or decreases to the total sum allocated to each department for operating expenses and capital outlay expenses must be formally approved by the Town Commission in the form of a budget resolution for such transfers.

WHEREAS, the Town Commission hereby desires to approve "Budget Amendment 1" as set forth in Exhibit A to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, THAT:

Section 1. The Town of Palm Beach Shores, hereby amends its 2020/2021 budget as provided in the schedules attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of the Budget Resolution No. **R-11-20**.

Section 2. The Town Clerk is hereby directed to attach a copy of this Resolution amending the 2020/2021 budget to the budget documents and this Resolution shall be made a part of said budget.

Section 3. That this Resolution shall take effect upon its passage.

DULY PASSED AND ADOPTED this 23rd day of November 2020.

Alan Fiers, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(SEAL)

Town of Palm Beach Shores
Proposed Budget Amendment #1
FYE 9/30/21

EXHIBIT "A"

	Original Budget	Amendment #1	Final Budget
REVENUE	\$ 5,377,248	139,992	\$ 5,517,240
EXPENDITURES:			
Administration	\$ 468,689		\$ 468,689
Legal	116,000		116,000
Public Works	335,288		335,288
Police	1,681,907		1,681,907
Fire	697,084		697,084
Building Department	217,151		217,151
Emergency Disaster	-		-
Solid Waste	203,500		203,500
Legislative	18,487		18,487
Streets/Storm Sewers	24,125		24,125
Parks	135,923		135,923
Beach	101,221		101,221
Lift Station Sewer Service	22,975		22,975
Contingencies	85,000		85,000
Debt Service	495,855		495,855
Emergency Medical Service	341,603		341,603
Community Center	29,540		29,540
Risk Management	123,100		123,100
Capital	279,800	139,992	419,792
Total Expenditures	\$ 5,377,248	\$ 139,992	\$ 5,517,240

Town of Palm Beach Shores
BUDGET 2020/2021
Proposed budget amendment #1

EXHIBIT "A"

Account Name	Account Number	Original Budget	Amendment #1	Final Budget
REVENUE				
Appropriation of Fund Balance	001-00-000-38100	(68,175)	72,000	3,825
Appropriation of Fund Balance - Restricted	001-00-000-38110	227,765	67,992	295,757
TOTAL REVENUE		\$ 5,377,248	\$ 139,992	\$ 5,517,240

EXPENDITURES

CAPITAL

Public Works - Equipment	001-23-519-06400	-	12,000	12,000	fire alarm system
Fire - Building	001-23-522-06200	-	20,000	20,000	fire annex new roof
Fire - capital purchased w donations	001-23-522-06401	-	67,992	67,992	donated fund not used
Comm Cntr - Building	001-23-541-06300	28,000	40,000	68,000	ac air handler
TOTAL EXPENDITURES		\$ 5,377,248	\$ 139,992	\$ 5,517,240	

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This budget amendment appropriates funds for captial expenditures that were budgeted in the previous fiscal year but not spent due to various constraints.