

Monday, September 27, 2021
Immediately following the
2nd Budget Hearing at 7:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

TOWN COMMISSION MEETING AGENDA

Mayor Alan Fiers
Vice Mayor Scott McCranel

Commissioner Tracy Larcher
Commissioner Janet Kortenhaus
Commissioner Brian Tyler

Keith Davis, Town Attorney
Town Administrator Wendy Wells
Town Clerk Evyonne Browning

PLEASE NOTE:

THIS MEETING MAY BE CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m3d698f862bfa0824924699dffb718b14>

Meeting Number: **132 667 7256**

Password: **0927**

To join meeting by phone (voice only)

Phone Number: +1-408-418-9388 United States Toll

Access Code: **132 667 7256**

Password: **0927**

The entire agenda packet is available on the Town's website: www.palmbeachshoresfl.us

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

3. APPROVAL OF CONSENT AGENDA

- a. August 23, 2021, Commission Meeting Minutes.
- b. September 13, 2021, First Budget Hearing Meeting Minutes.
- c. September 13, 2021, Special Called Commission Meeting Minutes.
- d. Special Event permit No. O-9-1: Riviera Beach to host a Triathlon on October 2, 2021, from 7:00 am to 12:00 noon with 400 participants expected. The route will include Riviera Beach, North Palm Beach, and the Town of Palm Beach Shores. Fees have been paid and Certificate of Liability Insurance has been provided.
- e. Special Event permit No. O-9-2: Penny Price and Twisted Sister to host a Costume Party at the Sailfish Marina on October 1 and October 2, 2021, from 4:00 pm to 10:00 pm each day. Fees have been paid and Certificate of Liability Insurance has been provided.
- f. Special Event permit No. O-9-3: Hope Town-Kelly Ring to host a Fishing Tournament at the Sailfish Marina on December 8, 2021, and December 9, 2021, from 8:00 am to 6:00 pm each day. Fees have paid and Certificate of Liability Insurance has been provided.
- g. Special Event permit No. O-9-4: London and Larry Rowe to host a Wedding at the Sailfish Marina on December 11, 2021, from 4:00 pm to 10:00 pm with 150 to 200 attendees expected. Fees have been paid and Certificate of Liability Insurance has been provided.

4. **DEPARTMENT AND BOARD REPORTS**

- a. Financial Report: *(Wendy Wells, Town Administrator/Treasurer)*
- b. Staff Reports:
 - 1. Sheriff's Department
 - 2. Fire Department
 - 3. Public Works
 - 4. Town Clerk
 - 5. Planning and Zoning Chairman
 - 6. Town Attorney

5. **COMMISSION REPORTS**

6. **OTHER BUSINESS**

- a. Approval of the 2022 Municipal Election Vote Processing Equipment Use and Elections Services Agreement between the Palm Beach County Supervisor of Elections Office and the Town of Palm Beach Shores.
- b. Approval of Agreement between the Town of Palm Beach Shores and Keehn Emergency Medical Services Incorporated (Dr. Keehn, Medical Director). *(Trevor Steedman, Fire Chief and Wendy Wells, Town Administrator)*
- c. Approval of the final payment to Viking to be made after AT&T has completed the rodding on Phase 2.

7. **ORDINANCES AND RESOLUTIONS**

8. **MISCELLANEOUS BUSINESS**

- a. Meeting date considerations for November and December 2021.

9. **PUBLIC COMMENTS**

10. **ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR COMMISSION MEETING MINUTES
August 23, 2021**

**THIS MEETING WAS CONDUCTED USING COMMUNICATION MEDIA
TECHNOLOGY AS WELL AS LIMITED IN-PERSON PARTICIPATION**

1. CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll, and present were Mayor Alan Fiers, Vice Mayor Scott McCranels, Commissioner Tracy Larcher, and Commissioner Janet Kortenhaus. Commissioner Brian Tyler was not present.

Also present were PBSO Sgt. Langevin, Fire Chief Trevor Steedman, Public Works Director Alan Welch, Town Administrator Wendy Wells, and Town Attorney Keith Davis. Town Clerk Browning confirmed there was a quorum present.

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION: Commissioner Kortenhaus moved to approve the Meeting agenda.

SECOND and VOTE: Commissioner Larcher seconded the motion, which passed unanimously by those present.

3. APPROVAL OF CONSENT AGENDA

- a. June 14, 2021, Special Called Meeting Minutes
- b. July 26, 2021, Commission Meeting Minutes.
- c. Special Event permit No. 0-8-2: Non-resident Kazzandra Feters to hold a wedding ceremony on September 15, 2021, on the Town's Beach with 15 attendees anticipated. The event will begin at 4:00 pm and end at 7:30 pm. All paperwork and fees have been submitted.

MOTION: Commissioner Kortenhaus moved to approve the Consent agenda.

SECOND and VOTE: Vice Mayor McCranels seconded the motion, which passed unanimously by those present.

4. DEPARTMENT AND BOARD REPORTS

- a. Financial Report: (*Wendy Wells, Town Administrator/Treasurer*)

MOTION: Vice Mayor McCranels moved to approve the Financial Report.

SECOND and VOTE: Commissioner Larcher seconded the motion, which passed unanimously by those present.

- b. Staff Reports: Reports were given by Sgt. Langevin with the PBSO, Fire Chief Steedman, and Public Works Director Welch.

5. COMMISSION REPORTS

- a. Commissioner Larcher gave an update on the Riviera Beach old Fire Station on Singer Island.
- b. Mayor Fiers gave an update on the Undergrounding Project and AT&T.

6. OTHER BUSINESS

- a. Proclamation for Constitution Week, September 17 to 23, 2021.

MOTION: Commissioner Kortenhaus moved to approve the Proclamation.

SECOND and VOTE: Vice Mayor McCranels seconded the motion which passed unanimously by those present

- b. Interlocal Agreement with the Solid Waste Authority of Palm Beach County for the delivery of municipal solid waste to designated facilities and for a municipal revenue sharing recycling program.

MOTION: Commissioner Larcher moved to approve the Interlocal Agreement.

SECOND and VOTE: Commissioner Kortenhaus seconded the motion which passed unanimously by those present

- c. Special Event Permit No. 0-8-01: Town residents Richard Salmon and Janet Kortenhaus to host an engagement party on Sunday, October 10, 2021, on the 2nd floor of the Community Center. The event will begin at 11:00 am and end at 2:00 pm with 65 attendees anticipated. All paperwork and fees have been submitted.

MOTION: Vice Mayor McCranels moved to approve the Special Event Permit as presented.

SECOND and VOTE: Commissioner Larcher seconded the motion which passed unanimously by those voting. Commissioner Kortenhaus recused herself from the vote and provided a "voting conflict form" for the record.

7. ORDINANCES AND RESOLUTIONS

- a. **RESOLUTION NO. R-11-21** *A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, EXPRESSING SUPPORT FOR THE DREDGING OF THE LAKE WORTH LAGOON EASTERN CHANNEL LOCATED ALONG THE LAKE WORTH INLET FLOOD SHOAL, WHICH IS WITHIN AND ADJACENT TO THE WESTERN BOUNDARY OF THE TOWN OF PALM BEACH SHORES; ACKNOWLEDGING PALM BEACH COUNTY'S PARTICIPATION IN SAID DREDGING PROJECT BY OBTAINING NECESSARY PERMITS FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE UNITED STATES ARMY CORPS OF ENGINEERS; FURTHER ACKNOWLEDGING THE FLORIDA INLAND NAVIGATION DISTRICT'S COMMITMENT FOR PARTIAL (APPROXIMATELY 75%) FUNDING OF SAID DREDGING PROJECT THROUGH ITS ANNUAL WATERWAY ASSISTANCE PROGRAM PURSUANT TO F.A.C. 66B-2.005; DIRECTING THE TOWN ADMINISTRATOR TO PROVIDE A COPY OF THIS RESOLUTION TO THE STATE OF FLORIDA THROUGH THE TOWN'S CONGRESSIONAL REPRESENTATIVE AND SENATOR FOR PURPOSES OF SEEKING LEGISLATIVE FUNDING FOR THE REMAINING OUTSTANDING COST OF SAID DREDGING PROJECT; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.*

MOTION: Vice Mayor McCranels moved to approve Resolution R-11-12 as read for first reading.

SECOND and VOTE: Commissioner Larcher seconded the motion which passed unanimously by those present.

b. (First Reading) Ordinance O-6-21 Motorized Scooters and Micromobility Devices: *AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES AT CHAPTER 70. TRAFFIC AND VEHICLES., ARTICLE II. PARKING, STOPPING AND STANDING., DIVISION 1. GENERALLY. TO CREATE AN ENTIRELY NEW SECTION 70-31 ENTITLED "MOTORIZED SCOOTERS AND MICROMOBILITY DEVICES; PARKING AND OPERATION PROHIBITIONS; ENFORCEMENT; SUPPLEMENTAL REGULATIONS." PROVIDING REGULATIONS FOR THE USE OF SUCH VEHICLES; ALSO AMENDING SECTIONS 70-32 AND 48-4 TO PROVIDE INTERNAL CONSISTENCY AND ACCURATE CROSS-REFERENCING OF SUCH REGULATIONS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 70. TRAFFIC AND VEHICLES. AND CHAPTER 48. PARKS AND RECREATION. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES. (Keith Davis, Town Attorney)*

MOTION: Commissioner Tracy Larcher moved to approve the first reading of Ordinance O-6-21.

SECOND and VOTE: Commissioner Kortenhaus seconded the motion, which passed unanimously by those present.

c. (First Reading) Ordinance O-7-21: *AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF PALM BEACH SHORES AT CHAPTER 22. ELECTIONS. AT SECTIONS 22-6. CANVASSING BOARD; METHOD OF VOTING. TO CONFIRM THE TOWN CLERK'S AUTHORITY TO DELEGATE DUTIES TO THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS AS NECESSARY WITHOUT FURTHER AUTHORIZATION FROM THE TOWN COMMISSION AND TO DELEGATE ALL CANVASSING AND CERTIFICATION RESPONSIBILITIES TO THE COUNTY CANVASSING BOARD; DIRECTING THE TOWN CLERK TO TRANSMIT A CERTIFIED COPY OF THIS ORDINANCE TO THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 22. ELECTIONS. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.*

MOTION: Commissioner Janet Kortenhaus moved to approve the first reading of Ordinance O-7-21.

SECOND and VOTE: Commissioner Larcher seconded the motion, which passed unanimously by those present.

d. (Second Reading) Ordinance O-4-21 Elections: *AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF PALM BEACH SHORES AT CHAPTER 22. ELECTIONS., SECTION 22-4 TO ADJUST THE DATES FOR QUALIFYING FOR MUNICIPAL ELECTED OFFICE AT THE REQUEST OF THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS.* (Keith Davis, Town Attorney)

MOTION: Commissioner Tracy Larcher moved to approve the second reading of Ordinance O-4-21.

SECOND and VOTE: Commissioner Kortenhaus seconded the motion, which passed unanimously by those present.

e. (Second Reading) Ordinance O-2-21 Impact Fees: *AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES AT CHAPTER 28. FINANCE. AT ARTICLE III. IMPACT FEES. BY REPEALING ALL PROVISIONS RELATED TO THE FUTURE COLLECTION OF TOWN POLICE PROTECTION IMPACT FEES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 28. FINANCE. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.* (Keith Davis, Town Attorney)

MOTION: Commissioner Tracy Larcher moved to approve the second reading of Ordinance O-2-21.

SECOND and VOTE: Vice Mayor McCranel seconded the motion which passed unanimously by those present.

8. MISCELLANEOUS BUSINESS

- a. **VAR21-02 (R)**, Robert Winfield, Owner of 318 Inlet Way, requests Variance review for: 1) a variance from Sec. Pf. 7.8. to construct two proposed single-story detached garages with reduced side yard setbacks of 6.95 feet where Town Code requires 10 feet, in order to be consistent with the existing (non-conforming) principal residential building setback.

MOTION NO. 1: Commissioner Tracy Larcher moved to deny the variance request stating it does not meet the criteria for items #1, 3, and 4.

SECOND: Commissioner Kortenhaus seconded the motion.

VOTE: The vote failed with Commissioners Larcher and Kortenhaus voting to approve and Vice Mayor McCranel and Mayor Fiers voting to deny.

MOTION NO. 2: Vice Mayor McCranel moved to approve the variance as presented.

SECOND: Mayor Fiers seconded the motion.

VOTE: The vote failed with Mayor Fiers and Vice Mayor McCranel voting to approve and Commissioners Larcher and Kortenhaus voting to deny.

After the two failed votes, it was decided that the applicant will bring his request to the next Commission Meeting where the full commission will be present to vote.

9. PUBLIC COMMENTS

Resident Mark Ward had a comment regarding the public beach access at 33 Ocean Avenue. PBSO Sgt. Langevin stated there is a moratorium on trespass open cases at 33 Ocean at this time.

10. ADJOURNMENT

MOTION: Commissioner Kortenhaus moved to adjourn the meeting.

SECOND and VOTE: Commissioner Larcher seconded the motion and Mayor Fiers adjourned the meeting at 9:57 pm.

Approved this ____ day of September 2021.

Alan D. Fiers, Mayor

Attest: _____
Evyonne Browning, Town Clerk

(Seal)

**TOWN OF PALM BEACH SHORES, FLORIDA
2021/2022 FIRST BUDGET HEARING MEETING MINUTES**

September 13, 2021

**PLEASE NOTE:
THIS MEETING WAS CONDUCTED USING
COMMUNICATION MEDIA TECHNOLOGY.**

1. CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Mayor Alan Fiers, Vice Mayor Scott McCranels, Commissioner Tracy Larcher, Commissioner Janet Kortenhaus, and Commissioner Brian Tyler. Also present were Town Administrator Wendy Wells and Town Attorney Keith Davis. Town Clerk Browning confirmed a quorum was present.

2. Town Administration and Accountant Wendy Wells gave a presentation of proposed millage rate and tentative budget as follows:

- a. Announce the percentage increase (0.49%) over the rolled back rate (6.3193) necessary to fund the budget.
- b. Announce the proposed millage rate of 6.3500 mills.
- c. Announce the debt service millage rate of 0.4290 mills (bond referendum for underground utility project).
- d. Summary of tentative budget.
- e. Announce the specific purposes for which ad valorem revenues are being used.

3. Public comments: Mayor Fiers made the call for Public Comment and there were none.

4. Adoption of proposed millage rate and debt service millage rate

MOTION: Commissioner Tyler moved to approve the proposed millage rate of 6.3500 mills and the proposed debt service millage rate of 0.4290 mills

SECOND: Commissioner Larcher seconded the motion.

VOTE: McCranels: YES

Larcher: YES

Kortenhaus: YES

Tyler: YES

Fiers: YES The Motion Passed Unanimously

5. Adoption of tentative budget

MOTION: Commissioner Kortenhaus moved to approve the tentative budget as presented

SECOND: Vice Mayor McCranels seconded the motion.

VOTE: McCranels: YES

Larcher: YES

Kortenhaus: YES

Tyler: YES

Fiers: YES The Motion Passed Unanimously

6. Adjournment

Mayor Fiers adjourned the Public Hearing at 7:06 pm.

Approved this ____ day of September 2021.

ATTEST:

Alan Fiers, Mayor

Evyonne Browning, Town Clerk

(Seal)

Note: The final budget hearing will be on September 27, 2021, at 7:00 pm in Town Hall.

**TOWN OF PALM BEACH SHORES, FLORIDA
SPECIAL COMMISSION MEETING
September 13, 2021
Immediately following the 7:00 pm Budget Hearing**

**THIS MEETING WAS CONDUCTED USING COMMUNICATION MEDIA
TECHNOLOGY AS WELL AS LIMITED IN-PERSON PARTICIPATION**

1. CALL TO ORDER

Mayor Fiers called the meeting to order at 7:06 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and present were Mayor Alan Fiers, Vice Mayor Scott McCranel, Commissioner Tracy Larcher, Commissioner Janet Kortenhaus, and Commissioner Brian Tyler.

Also, present were Town Administrator Wendy Wells and Town Attorney Keith Davis. Town Clerk Browning confirmed there was a quorum present.

2. MISCELLANEOUS BUSINESS

a. **VAR21-02 (R)**, Robert Winfield, Owner of 318 Inlet Way, requests Variance review for: 1) a variance from Sec. Pf. 7.8. to construct two proposed single-story detached garages with reduced side yard setbacks of 6.95 feet where Town Code requires 10 feet, in order to be consistent with the existing (non-conforming) principal residential building setback. *(Continued from August 23, 2021, Commission Meeting)*

Brian Chequis, representative for the owner of 318 Inlet Way went through a power point presentation and when completed asked the Commission to approve his variance request as presented.

Note: Resident Jeffrey Barnes, 320 Inlet Way Unit #7 submitted a letter dated September 12, 2021, asking the Commission to deny the Variance request. (a copy of which was provided to the Mayor, Commissioners, Town Administrator, and Town Attorney and is included as part of these minutes.)

MOTION: Commissioner Tyler moved to approve the Variance as presented.

SECOND: Vice Mayor McCranel seconded the motion.

VOTE: Mayor Fiers: **YES**

Vice Mayor McCranel: **YES**

Commissioner Larcher: **NO**

Commissioner Kortenhaus: **NO**

Commissioner Tyler: **YES**

The motion passed 3 to 2.

b. Review and consideration of an exclusive non-resident Community Center Event Management Agreement.

MOTION: Commissioner Kortenhaus moved to approve the Agreement as amended to increase insurance to \$2 million dollars, with indemnity.

SECOND and VOTE: Vice Mayor McCranel seconded the motion which passed unanimously.

3. **PUBLIC COMMENTS** There were no public comments at this meeting.

4. **ADJOURNMENT**

MOTION: Commissioner Tyler moved to adjourn the meeting.

SECOND and VOTE: Commissioner Larcher seconded the motion and Mayor Fiers adjourned the meeting at 7:53 pm.

Approved this ____ day of September 2021.

Attest:

Alan D. Fiers, Mayor

Evyonne Browning, Town Clerk

(Seal)

DATE SUBMITTED _____

PERMIT NO. 0-9-1

Item 3d

Town of Palm Beach Shores

AUG 31 2021

**APPLICATION FOR
SPECIAL EVENTS PERMIT**
(Section 18-27 of Town Code)

Type of event: Triathlon Location: Riviera Beach, NPB + PB Shores
Sponsor: City of Riviera Beach Telephone: 561-723-3239
Property owner's consent and acknowledgement of responsibility:

Signature: _____

Date and Time October 2, 2021 Time it ends: 7:00am - 12:00pm

Number of participants: 400

Proof of insurance attached? Yes _____

No (X) I will email.

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan: See attached route

Permit fee \$50 _____ (Untimely application \$150 _____) Receipt # _____

APPROVED:

Fire Department: _____

Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: _____ Approved: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/9/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 8333 NW 53rd Street Suite 600 Miami FL 33166	CONTACT NAME:	
	PHONE (A/C, No, Ext): 305-592-6080	FAX (A/C, No): 305-592-4049
INSURED City of Riviera Beach 2051 Martin Luther King Jr Blvd-Suite 302 Riviera Beach FL 33404	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A : Lloyd's Syndicate 2987	
	INSURER B : Safety National Casualty Corporation	
	INSURER C :	
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1134334366**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		PK1004720	12/15/2020	12/15/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ OTHER: \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PK1004720	12/15/2020	12/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER: \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	SP4061745	12/15/2019	12/15/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

GL Limits: \$1,000,000 per Occurrence inclusive of \$350,000 SIR

AL Limits: \$1,000,000 per Occurrence inclusive of \$350,000 SIR

Insurer B WC Limit: Statutory Excess of \$650,000 SIR

Insurer B EL Limit: \$1,000,000 Excess of \$650,000 SIR

Town of Palm Beach Shores is considered to be Named Assured under the definition of Named Assured for the evidenced policy but solely with respect to General Liability coverage as evidenced herein as required by written contract with respect to premises being used by the insured for the event Palm Beaches Triathlon - Fall (at Riviera Beach) to be held on 10/2/21.

CERTIFICATE HOLDER**CANCELLATION**

Palm Beach Shores
247 Edwards Lane
Palm Beach Shores FL 33404

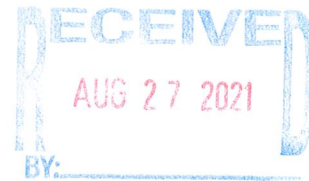
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

DATE SUBMITTED _____

PERMIT NO. 0-9-2**PAID**
9/3/2021

Town of Palm Beach Shores
APPLICATION FOR
SPECIAL EVENTS PERMIT
 (Section 18-27 of Town Code)

Type of event: Costume Party Location: Sailfish MarinaSponsor: Penny Price - Twisted Sister Telephone: (561) 383.0633

Property owner's consent and acknowledgement of responsibility:

Signature: _____

Date and Time 10/1 - 10/2/21 Time it ends: 4:00 pm to 10:00 pmNumber of participants: 200 each dayProof of insurance attached? Yes _____ No X

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

_____ \$50

Permit fee \$50 _____ (Untimely application \$150 _____) Receipt # _____

APPROVED:

Fire Department: _____ Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: _____ Approved: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
07/01/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. Cincinnati OH Office 8044 Montgomery Road Suite 405 Cincinnati OH 45236-2919 USA	CONTACT NAME:	
	PHONE (A/C No. Ext): (866) 283-7122	FAX (A/C No.): (800) 363-0105
INSURED Sailfish Marina 98 and 142 Lake Drive Palm Beach FL 33404 USA	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: Travelers Property Cas Co of America 25674	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 570088282011**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT
A	Marina Operator			ZOL16N8552A Marina Operators Liab-All	07/01/2021	07/01/2022	Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Big Dog Fat Cat KDW Tournament July 10-11, 2020. Certificate Holder is included as Additional Insured in accordance with the policy provisions of the Marina Operator Liability policy.

CERTIFICATE HOLDER**CANCELLATION**

Town of Palm Beach Shores 247 Edwards Lane Palm Beach Shores FL 33404 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Northeast, Inc.</i>

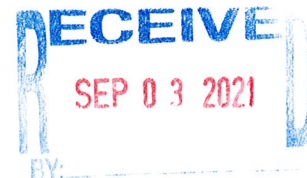
Holder Identifier : Sailfish Marina

Certificate No : 570088282011

DATE SUBMITTED _____

PERMIT NO. 0-9-3

Town of Palm Beach Shores
APPLICATION FOR
SPECIAL EVENTS PERMIT
 (Section 18-27 of Town Code)

Type of event: Fishing Tournament Location: Sailfish MarinaSponsor: HOPE TOWN- Kelly Ring Telephone: _____

Property owner's consent and acknowledgement of responsibility:

Signature: [Signature]Date and Time 12/8-12/9/21 Time it ends: 10pmNumber of participants: 100 people each dayProof of insurance attached? Yes _____ No x

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Permit fee \$50 _____ (Untimely application \$150 _____) Receipt # _____

APPROVED:

Fire Department: _____

Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: _____ Approved: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
07/01/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. Cincinnati OH Office 8044 Montgomery Road Suite 405 Cincinnati OH 45236-2919 USA	CONTACT NAME:	
	PHONE (A/C. No. Ext): (866) 283-7122	FAX (A/C. No.): (800) 363-0105
INSURED Sailfish Marina 98 and 142 Lake Drive Palm Beach FL 33404 USA	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: Travelers Property Cas Co of America 25674	
	INSURER B:	
	INSURER C:	
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 570088282011**REVISION NUMBER:**

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	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT
A	Marina Operator			ZOL16N8552A Marina Operators Liab-A11	07/01/2021	07/01/2022	Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Big Dog Fat Cat KDW Tournament July 10-11, 2020. Certificate Holder is included as Additional Insured in accordance with the policy provisions of the Marina Operator Liability policy.

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	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Northeast, Inc.</i>

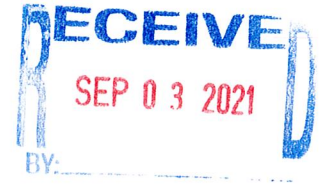
Holder Identifier : Sailfish Marina

Certificate No : 570088282011

DATE SUBMITTED _____

PERMIT NO. 6-9-4

Town of Palm Beach Shores
APPLICATION FOR
SPECIAL EVENTS PERMIT
 (Section 18-27 of Town Code)



Type of event: Wedding Location: Saultfish Marina
 Sponsor: London & Larry Rowe Telephone: (561) 635-8227

Property owner's consent and acknowledgement of responsibility:

Signature: 

Date and Time December 11, 4pm Time it ends: 10pm

Number of participants: 150 - 200

Proof of insurance attached? Yes _____ No X

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Permit fee \$50 _____ (Untimely application \$150 _____) Receipt # _____

APPROVED:

Fire Department: _____ Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: _____ Approved: _____



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DATE(MM/DD/YYYY)
07/01/2021

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	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: Travelers Property Cas Co of America	
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	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Northeast, Inc.</i>

**TOWN OF PALM BEACH SHORES
MONTHLY FINANCIAL REPORT**

	CASH & INVESTMENTS	R E V E N U E			
		BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2020	\$ 3,219,333	\$ 5,575,352	\$ 179,511	\$ 5,262,439	94%
10/31/2020	\$ 2,541,442	\$ 5,377,248	\$ 24,650	\$ 24,650	0%
11/30/2020	\$ 2,314,637	\$ 5,517,240	\$ 395,757	\$ 420,408	8%
12/31/2020	\$ 4,830,513	\$ 5,517,240	\$ 2,948,576	\$ 3,368,983	61%
1/31/2021	\$ 5,047,525	\$ 5,517,240	\$ 591,168	\$ 3,960,152	72%
2/28/2021	\$ 4,795,384	\$ 5,517,240	\$ 250,348	\$ 4,210,500	76%
3/31/2021	\$ 4,556,169	\$ 5,517,240	\$ 163,710	\$ 4,374,210	79%
4/30/2021	\$ 4,247,522	\$ 5,517,240	\$ 336,516	\$ 4,710,726	85%
5/31/2021	\$ 4,288,040	\$ 5,517,240	\$ 317,176	\$ 5,027,902	91%
6/30/2021	\$ 4,079,299	\$ 5,517,240	\$ 173,004	\$ 5,200,906	94%
7/31/2021	\$ 3,840,807	\$ 5,517,240	\$ 192,765	\$ 5,393,671	98%
8/31/2021	\$ 3,621,058	\$ 5,517,240	\$ 114,097	\$ 5,507,768	100%
8/31/2020	\$ 3,335,205	\$ 5,575,352	\$ 134,872	\$ 5,082,928	91%
9/30/2021					

	E X P E N D I T U R E S					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2020	\$ 5,575,352	\$ 248,589	\$ 75,396	\$ 323,985	\$ 5,183,461	93%
10/31/2020	\$ 5,377,248	\$ 521,312	\$ 218,900	\$ 740,212	\$ 740,212	14%
11/30/2020	\$ 5,517,240	\$ 635,224	\$ (288,866)	\$ 346,358	\$ 1,086,570	20%
12/31/2020	\$ 5,517,240	\$ 433,524	\$ 49,165	\$ 482,689	\$ 1,569,259	28%
1/31/2021	\$ 5,517,240	\$ 375,940	\$ 6,232	\$ 382,172	\$ 1,951,431	35%
2/28/2021	\$ 5,517,240	\$ 502,808	\$ (150,568)	\$ 352,240	\$ 2,303,672	42%
3/31/2021	\$ 5,517,240	\$ 403,750	\$ 28,481	\$ 432,232	\$ 2,735,903	50%
4/30/2021	\$ 5,517,240	\$ 594,596	\$ 8,198	\$ 602,794	\$ 3,338,697	61%
5/31/2021	\$ 5,517,240	\$ 318,378	\$ 58,015	\$ 376,394	\$ 3,715,091	67%
6/30/2021	\$ 5,517,240	\$ 356,393	\$ 36,154	\$ 392,547	\$ 4,107,638	74%
7/31/2021	\$ 5,517,240	\$ 420,235	\$ 37,321	\$ 457,556	\$ 4,565,194	83%
8/31/2021	\$ 5,517,240	\$ 335,971	\$ 21,529	\$ 357,500	\$ 4,922,694	89%
8/31/2020	\$ 5,575,352	\$ 391,667	\$ (2,450)	\$ 394,118	\$ 4,859,476	87%
9/30/2021						

Budget Amendment #1 was approved at the October 2020 Commission meeting.

Budget Amendment #2 was approved at the April 2021 Commission meeting.

Note: The Town received a bequest from the Randi Frick Estate for \$190,000 on 5/5/21. Another \$10,000 was received from the estate on 7/19/21. The funds are restricted by the donor to be used for the Community Center. The Town Commission further restricted the use of the funds by resolution to be only for capital purchases.

Town of Palm Beach Shores
Budget Summary Report
August 2021

				<i>Aug Benchmark</i>	<i>91.7%</i>
	BUDGET	YTD	Favorable(Unfav)	%	
REVENUE					
Revenue (without appr'd F/B)	\$ 5,217,658.00	\$ 5,507,767.78	\$ 290,109.78	105.6%	
Appropriated Fund Balance	299,582.00	-	(299,582.00)		
TOTAL REVENUE	\$ 5,517,240.00	\$ 5,507,767.78	\$ (9,472.22)	99.8%	
EXPENDITURES BY DEPARTMENT					
		% of total		% of total	
Administration	\$ 468,689.00	8%	\$ 423,833.20	9%	\$ 44,855.80 90.4%
Legal	135,800.00	2%	114,446.99	2%	21,353.01 84.3%
Public Works	335,288.00	6%	295,019.38	6%	40,268.62 88.0%
Police	1,681,907.00	30%	1,677,685.19	34%	4,221.81 99.7%
Fire	697,084.00	13%	592,327.11	12%	104,756.89 85.0%
Building	217,151.00	4%	241,725.02	5%	(24,574.02) 111.3%
Emergency Disaster	-	0%	7,392.52	0%	(7,392.52) 0.0%
Solid Waste	203,500.00	4%	174,999.94	4%	28,500.06 86.0%
Legislative	18,487.00	0%	6,393.85	0%	12,093.15 34.6%
Streets/Storm Sewers	24,125.00	0%	20,156.62	0%	3,968.38 83.6%
Parks	149,542.00	3%	119,873.17	2%	29,668.83 80.2%
Beach	101,221.00	2%	85,418.99	2%	15,802.01 84.4%
Lift Stations/Sewer Service	22,975.00	0%	31,468.84	1%	(8,493.84) 137.0%
Contingencies	41,681.00	1%	-	0%	41,681.00 0.0%
Debt Service	495,855.00	9%	495,854.58	10%	0.42 100.0%
Emergency Medical Services	341,603.00	6%	312,927.18	6%	28,675.82 91.6%
Community Center	39,440.00	1%	37,151.87	1%	2,288.13 94.2%
Risk Management	123,100.00	2%	123,829.00	3%	(729.00) 100.6%
Capital	419,792.00	8%	162,190.83	3%	257,601.17 38.6%
TOTAL EXPENDITURES	\$ 5,517,240.00		\$ 4,922,694.28		\$ 594,545.72 89.2%
CHANGE IN FUND BALANCE					
	-		585,073.50		585,073.50

Explanation of Variances:

Police - PBSO is paid monthly in advance.

Building - October includes the demo of 124 Cascade (\$14k), fire inspections complete, debt service on vehicle now used by code enforcement.

Emergency Disaster - costs for the closed POD to administer the covid vaccine and for hurricane supplies.

Lift Stations/Sewer Service - Sewer line cleanouts (\$10k) on Claremont & Bravado.

Debt Service - paid in full.

Community Center - terminte tenting complete.

Risk Management - Main Town policy is paid in quarterly installment and paid in full.

Town of Palm Beach Shores
Disbursements - August 2021

Check #	Type	Date	Vendor Name	Amount
3037	C	8/5/2021	29 Alphagraphics of the Palm Beaches	\$ 75.62
3038	C	8/5/2021	861 BrightView Landscape Services, Inc.	\$ 7,065.16
3039	C	8/5/2021	52 Comcast	\$ 41.45
3040	C	8/5/2021	107 Davis & Associates, P.A.	\$ 13,150.80
3041	C	8/5/2021	863 Diversified Building Department Management	\$ 5,161.25
3042	C	8/5/2021	746 Essential Net Solutions	\$ 2,287.90
3043	C	8/5/2021	271 Evyonne Browning	\$ 540.00
3044	C	8/5/2021	676 Guardian	\$ 596.09
3045	C	8/5/2021	89 Home Depot Credit Svcs	\$ 82.70
3046	C	8/5/2021	659 Image Janitorial Services, Inc.	\$ 2,050.00
3047	C	8/5/2021	881 South Central Planning & Development Commission	\$ 1,833.33
3048	C	8/5/2021	100 Toshiba Business Solutions	\$ 417.39
3049	C	8/12/2021	823 AT&T Mobility	\$ 34.99
3050	C	8/12/2021	823 AT&T Mobility	\$ 34.99
3051	C	8/12/2021	940 B&D Golf Carts Service	\$ 300.00
3052	C	8/12/2021	47 Board of County Commissioners	\$ 4,962.00
3053	C	8/12/2021	859 Carpenter Electric, Inc.	\$ 125.00
3054	C	8/12/2021	13 City Maintenance Supply	\$ 576.90
3055	C	8/12/2021	32 City of Riviera Beach	\$ 2,600.08
3056	C	8/12/2021	928 End of the Line, Inc.	\$ 212.50
3057	C	8/12/2021	240 Everglades Equipment Group	\$ 2,351.10
3058	C	8/12/2021	660 Fastag Roofing Inc	\$ 10,650.00
3059	C	8/12/2021	480 Fink Golf Cars	\$ 145.00
3060	C	8/12/2021	80 FL Public Utilities	\$ 177.52
3061	C	8/12/2021	858 Palm Beach County Sheriff's Office	\$ 137,364.87
3062	C	8/12/2021	30 Poly Systems Company	\$ 2,202.00
3063	C	8/12/2021	831 Randy's Plumbing, LLC	\$ 1,584.00
3064	C	8/12/2021	914 Roto-Rooter	\$ 4,100.00
3065	C	8/12/2021	99 Torcivia, Donlon, Goddeau and Ansay, PA	\$ 222.00
3066	C	8/12/2021	100 Toshiba Business Solutions	\$ 209.05
3067	C	8/12/2021	101 Verizon Wireless	\$ 60.27
3068	C	8/12/2021	104 Waste Management	\$ 11,487.97
3069	C	8/12/2021	131 WEX BANK	\$ 468.16
3070	C	8/19/2021	769 1st American Fire Services, L.L.C.	\$ 1,935.60
3071	C	8/19/2021	121 Alan Welch	\$ 240.00
3072	C	8/19/2021	737 AT&T	\$ 291.41
3073	C	8/19/2021	849 ESO Solutions	\$ 3,932.76
3074	C	8/19/2021	941 Jude M. Goudreau	\$ 199.00
3075	C	8/19/2021	196 Performance NAPA	\$ 98.27
3076	C	8/19/2021	836 RIPPrint, LLC	\$ 598.50
3077	C	8/19/2021	821 Robert Villagomez	\$ 212.93
3078	C	8/19/2021	803 Taylor Demarino	\$ 34.22
3079	C	8/26/2021	324 AC Enforcement, Inc.	\$ 725.00
3080	C	8/26/2021	665 Andrew Fenton	\$ 64.18
3081	C	8/26/2021	908 AT&T CWO Coordinator	\$ 90,000.00
3082	C	8/26/2021	899 Blase Pfefferkorn	\$ 1,268.71
3083	C	8/26/2021	13 City Maintenance Supply	\$ 718.09
3084	C	8/26/2021	942 CMI Air Conditioning	\$ 5,430.50

Town of Palm Beach Shores
Disbursements - August 2021

Check #	Type	Date	Vendor Name	Amount
3085	C	8/26/2021	71 FL Power & Light	\$ 2,471.55
3086	C	8/26/2021	116 GateHouse West Palm Beach - Adv	\$ 1,252.16
3087	C	8/26/2021	420 Gaudy Quesada	\$ 26.31
3088	C	8/26/2021	676 Guardian	\$ 530.19
3089	C	8/26/2021	90 Hulett Environmental Services	\$ 164.00
3090	C	8/26/2021	679 Keehn Emergency Medical Services, Inc	\$ 1,500.00
3091	C	8/26/2021	917 Lancier Castro	\$ 250.70
3092	C	8/26/2021	16 Palmdale Oil Company, Inc.	\$ 449.32
3093	C	8/26/2021	943 PB County Municipal Clerk's Association	\$ 35.00
3094	C	8/26/2021	196 Performance NAPA	\$ 309.73
3095	C	8/26/2021	911 AT&T	\$ 880.02
3096	C	8/26/2021	821 Robert Villagomez	\$ 55.60
3097	C	8/26/2021	907 Sandi Lue	\$ 60.00
3098	C	8/26/2021	375 Simmons & White, Inc.	\$ 1,537.28
3099	C	8/26/2021	887 Standard Insurance Co	\$ 398.14
3100	C	8/26/2021	643 Suntrust Bank	\$ 3,782.59
3101	C	8/26/2021	592 Trevor Steedman	\$ 81.46
3102	C	8/26/2021	104 Waste Management	\$ 2,985.11
3103	C	8/26/2021	112 Zimmerman Tree Service	\$ 714.00
ADP, LLC	E	8/20/2021	697 ADP, LLC	\$ 228.40
ADP - Taxes	E	8/13/2021	697 ADP - Taxes	\$ 8,698.82
ADP - Wages	E	8/27/2021	697 ADP - Taxes	\$ 8,829.40
ADP - Wages	E	8/13/2021	697 ADP - Wages	\$ 26,352.67
ADP - Wages	E	8/27/2021	697 ADP - Wages	\$ 27,723.89
FRS	E	8/5/2021	172 FRS	\$ 18,604.55
				\$ 426,840.15

General Fund	\$ 335,970.59
Underground Utilities Fund	\$ 90,869.56
Total	\$ 426,840.15

Note - Underground Utilities disbursements include supplemental employment payments to Welch.

Town of Palm Beach Shores
Utility Tax
10% Effective 4/1/17

	Electric <i>FPL</i>	Water <i>Riviera Beach</i>	Gas <i>FPU</i>	Total
Oct-20	20,240.93	8,391.34	1,647.12	30,279.39
Nov-20	19,089.87	7,706.65	2,390.57	29,187.09
Dec-20	18,281.56	6,982.50	2,690.69	27,954.75
Jan-21	15,176.96	9,650.12	2,890.57	27,717.65
Feb-21	13,290.31	10,153.50	2,687.99	26,131.80
Mar-21	18,192.62	8,210.84	2,314.49	28,717.95
Apr-21	14,623.11	10,403.28	2,048.18	27,074.57
May-21	19,792.19	8,985.65	1,618.27	30,396.11
Jun-21	19,916.40	832.48	1,499.74	22,248.62
Jul-21	22,357.88	6,742.35	1,366.52	30,466.75
Aug-21				-
Sep-21				-
YTD Total	180,961.83	78,058.71	21,154.14	280,174.68

Note: The small water utility tax for June was just received on 9/7/21. I have asked RB to investigate.

Town of Palm Beach Shores
Discretionary Sales Tax PBC

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
Accumulated (unspent) Discretionary Sales Tax as of 9/30/18	\$ 119,434.60
Accumulated (unspent) Discretionary Sales Tax as of 9/30/19	\$ 207,613.87
Accumulated (unspent) Discretionary Sales Tax as of 9/30/20	\$ 291,486.47

Current Year Receipts:

Date of Receipt	Period	
11/30/2020	October 2020	\$ 6,131.07
12/23/2020	November 2020	\$ 6,262.56
1/27/2021	December 2020	\$ 6,381.85
2/5/2021	4Q adjustment	\$ 2,767.42
2/26/2021	January 2021	\$ 7,632.21
3/29/2021	February 2021	\$ 6,655.91
4/26/2021	March 2021	\$ 6,434.32
5/14/2021	1Q adjustment	\$ 3,003.24
5/27/2021	April 2021	\$ 8,102.42
6/28/2021	May 2021	\$ 7,631.47
7/27/2021	June 2021	\$ 7,311.25
8/20/2021	2Q adjustment	\$ 2,908.08
8/27/2021	July 2021	\$ 7,291.31
Total current year receipts		\$ 78,513.11

Current Year Expenditures:

\$ -

Accumulated (unspent) Discretionary Sales Tax as of 8/31/21	\$ 369,999.58
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Town of Palm Beach Shores
Building Department

	Building Permits	Building Department	Net Building	Cumulative Net Bldg
10/31/2020	\$ 5,349	\$ 30,064	\$ (24,716)	\$ (24,716)
11/30/2020	\$ 6,343	\$ 18,078	\$ (11,735)	\$ (36,451)
12/31/2020	\$ 25,163	\$ 29,897	\$ (4,734)	\$ (41,185)
1/31/2021	\$ 9,704	\$ 15,683	\$ (5,979)	\$ (47,164)
2/28/2021	\$ 5,757	\$ 20,119	\$ (14,362)	\$ (61,526)
3/31/2021	\$ 11,673	\$ 15,927	\$ (4,254)	\$ (65,780)
4/30/2021	\$ 28,862	\$ 23,992	\$ 4,871	\$ (60,909)
5/31/2021	\$ 13,810	\$ 35,860	\$ (22,051)	\$ (82,960)
6/30/2021	\$ 26,429	\$ 22,638	\$ 3,792	\$ (79,168)
7/31/2021	\$ 17,863	\$ 14,270	\$ 3,592	\$ (75,576)
8/31/2021	\$ 18,840	\$ 15,198	\$ 3,642	\$ (71,933)
9/30/2021				
	\$ 169,792	\$ 241,725	\$ (71,933)	

Other related revenues:

Bldg Permit State Surcharge	\$ 4,328
Fire Inspection Fees	\$ 1,741
Code Enf Admin Cost Reimb	\$ 8,847
Site Plan / Variance Fees	\$ 9,100
Land Development Costs	\$ 19,562
Town Code & Ordinance Fines	\$ 21,454
Net Building	\$ (6,902)

Note: Costs include \$14,385 to demo home at 124 Cascade.

Town of Palm Beach Shores
Underground Utilities
as of 8/31/21

	COST ESTIMATE	TOTAL as of 8/31/21	Remaining Costs	P R O J E C T E D	
				Cost	Variance
Other Financing Sources:					
Loan Proceeds	\$ 6,000,000	\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ -
Expenditures:					
Survey	\$ 38,000	\$ 65,762.50	\$ -	\$ 65,762.50	\$ (27,762.50)
Legal	\$ 4,000	\$ 3,150.00	\$ -	\$ 3,150.00	\$ 850.00
Project Mgmt/Admin	\$ 80,000	\$ 85,409.07	\$ 4,590.93	\$ 90,000.00	\$ (10,000.00)
Construction - Viking	\$ 4,336,460	\$ 4,236,460.00	\$ 100,000.00	\$ 4,336,460.00	\$ -
Construction - Comcast	\$ 250,000	\$ 528,340.73	\$ -	\$ 528,340.73	\$ (278,340.73)
Construction - AT&T	\$ 450,000	\$ 275,000.00	\$ 450,000.00	\$ 725,000.00	\$ (275,000.00)
Construction - FPL	\$ 254,386	\$ 254,386.00	\$ -	\$ 254,386.00	\$ -
Landscape Restoration	\$ 16,300	\$ 9,584.51	\$ 6,715.49	\$ 16,300.00	\$ -
Loan Acquisition	\$ 23,000	\$ 22,508.00	\$ -	\$ 22,508.00	\$ 492.00
Contingency	\$ 547,854	\$ -	\$ -	\$ -	\$ 547,854.00
Total expenditures	\$ 6,000,000	\$ 5,480,600.81	\$ 561,306.42	\$ 6,041,907.23	\$ (41,907.23)
Net Change in Fund Balance	\$ -	\$ 519,399.19	\$ (561,306.42)	\$ (41,907.23)	\$ (41,907.23)

AT&T Phase 1 is complete and paid in full.

We expect to have similar remedial drilling on Phase 2 for AT&T (similar to Comcast) which are included.



Item 4b1

September 2021 Commission meeting
With statistics from August.

Arrests/Mental health detentions

- Unfortunately, we had to make an arrest at an area hotel for theft. The person ordered a cocktail at the bar and continued to the spa for their services with no intent to pay for services rendered.
- As mentioned in last month's verbal report, on **two separate** occasions the states Baker act was used for folks with mental health issues. Each was transported to a facility for help.

Training

Training has been completed for all town deputies in the use of multi-use beach vehicle, this had been delayed due to COVID19.

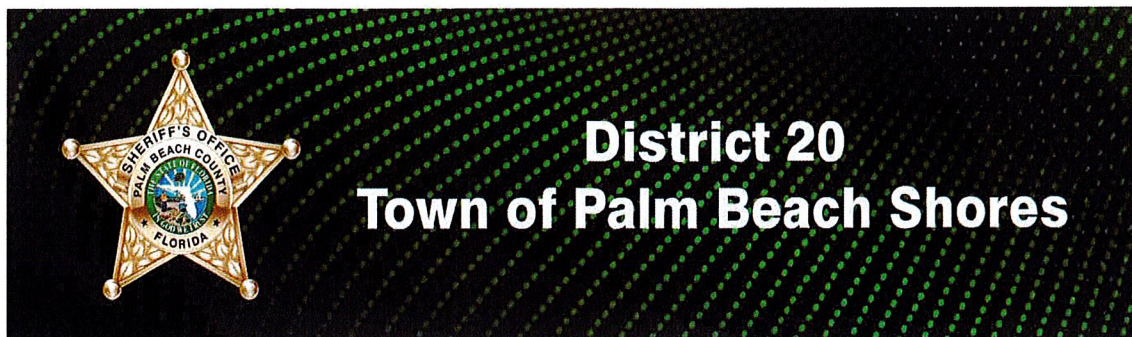
Training has begun for the use of Project life saver equipment. This equipment assists in the tracking of folks who have monitors and registered with the country wide program. The program targets folks with Alzheimer's, Autism, Down syndrome and Traumatic brain injuries.

PBSO technology folks will bring in the equipment along with a larger receiver to be placed at the station. The other equipment is mobile, PBSO helicopters are also equipped with this technology.

Incidents

The burglary report in the 100 block of Bravado Lane was a vehicle that was unlocked and the handicap placard taken, nothing else.

As always we are here when you need us.
Sergeant Steven Langevin



August - 2021 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	4390
Traffic Stops (Self-Initiated)	31
Calls for Service (Excluding 1050's & 1061's)	157
All CAD Calls - Total	4578

Data Source: CADS/Premier 1

*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

Summary: During the month, there were 4578 generated calls within the district. 97% of these calls were self-initiated.

Data below represents Traffic Activity conducted by D20 Deputies

Data Source: D20 Office Staff

Total Citations	Total Warnings	Parking Citations
12	22	15

Arrest and NTA Statistics

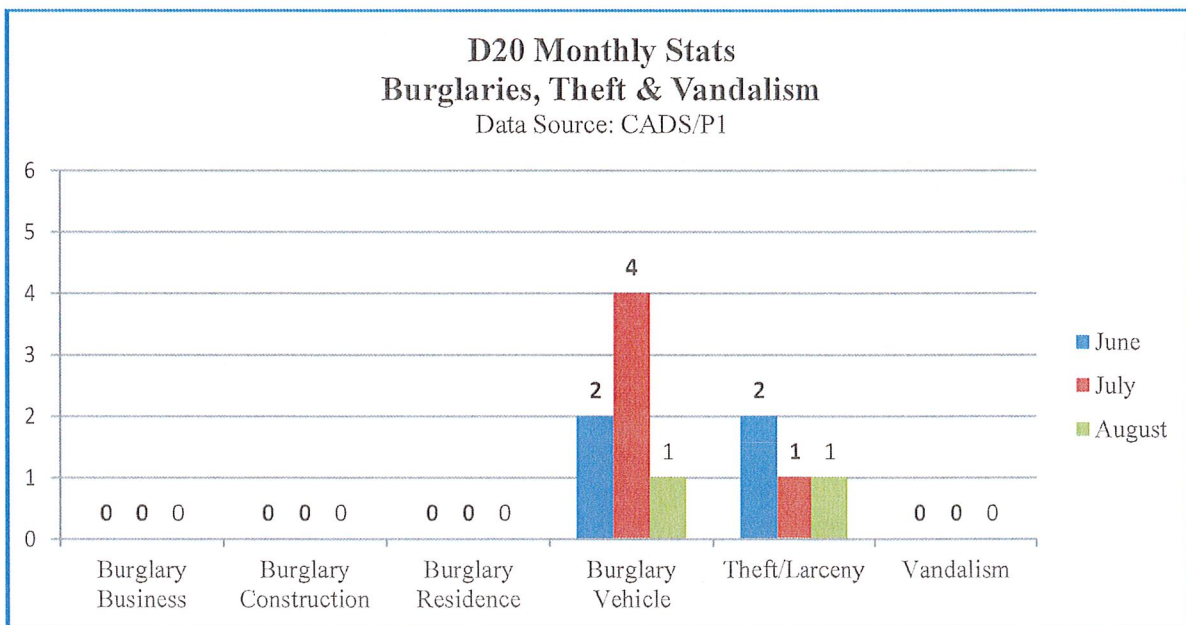
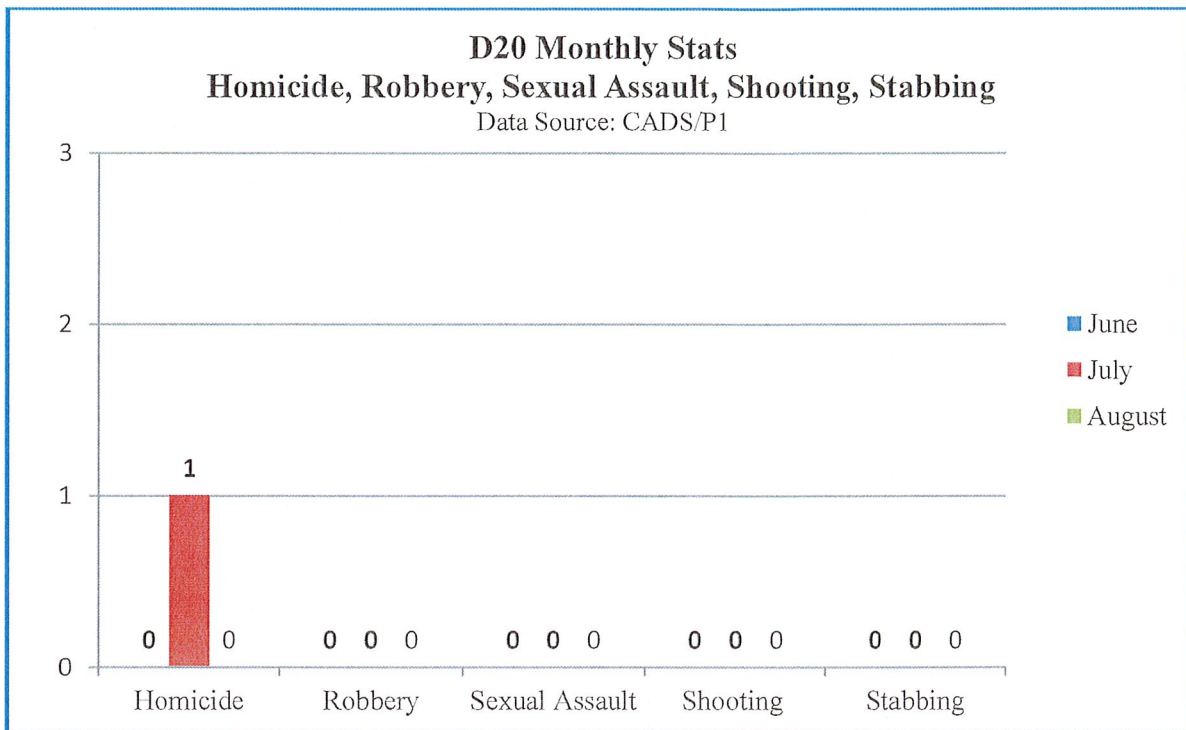
Arrest Data
Arrests & Notice to Appear (NTA) within District 20
Total Count - 1

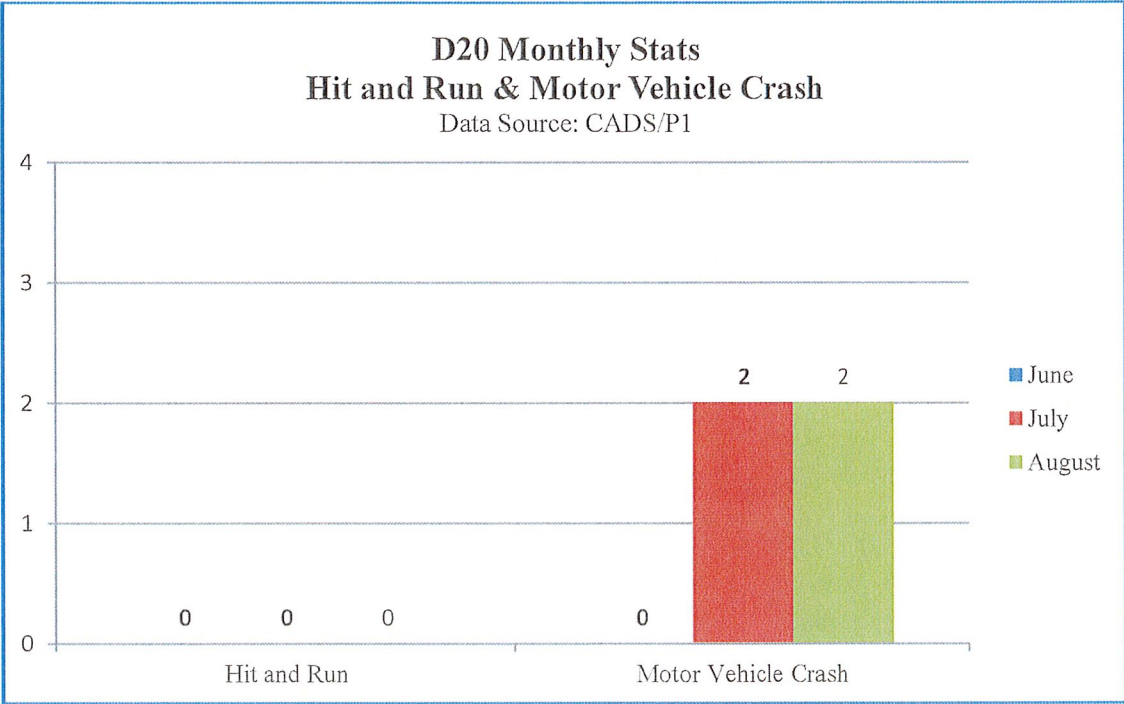
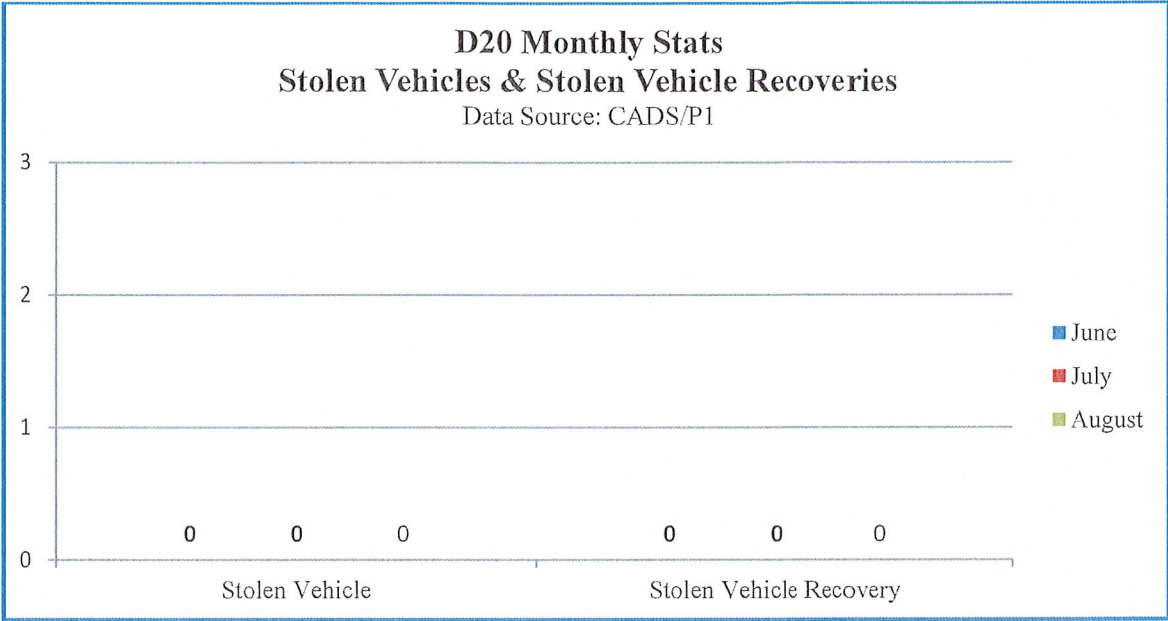
Data Source: CADS/Premier 1

RPT#	SIGNAL	NEIGHBORHOOD	COMMONPLACE	LOCATION
21101346	30		PALM BEACH SHORES RESORT	181 OCEAN AVE

DATA ANALYSIS

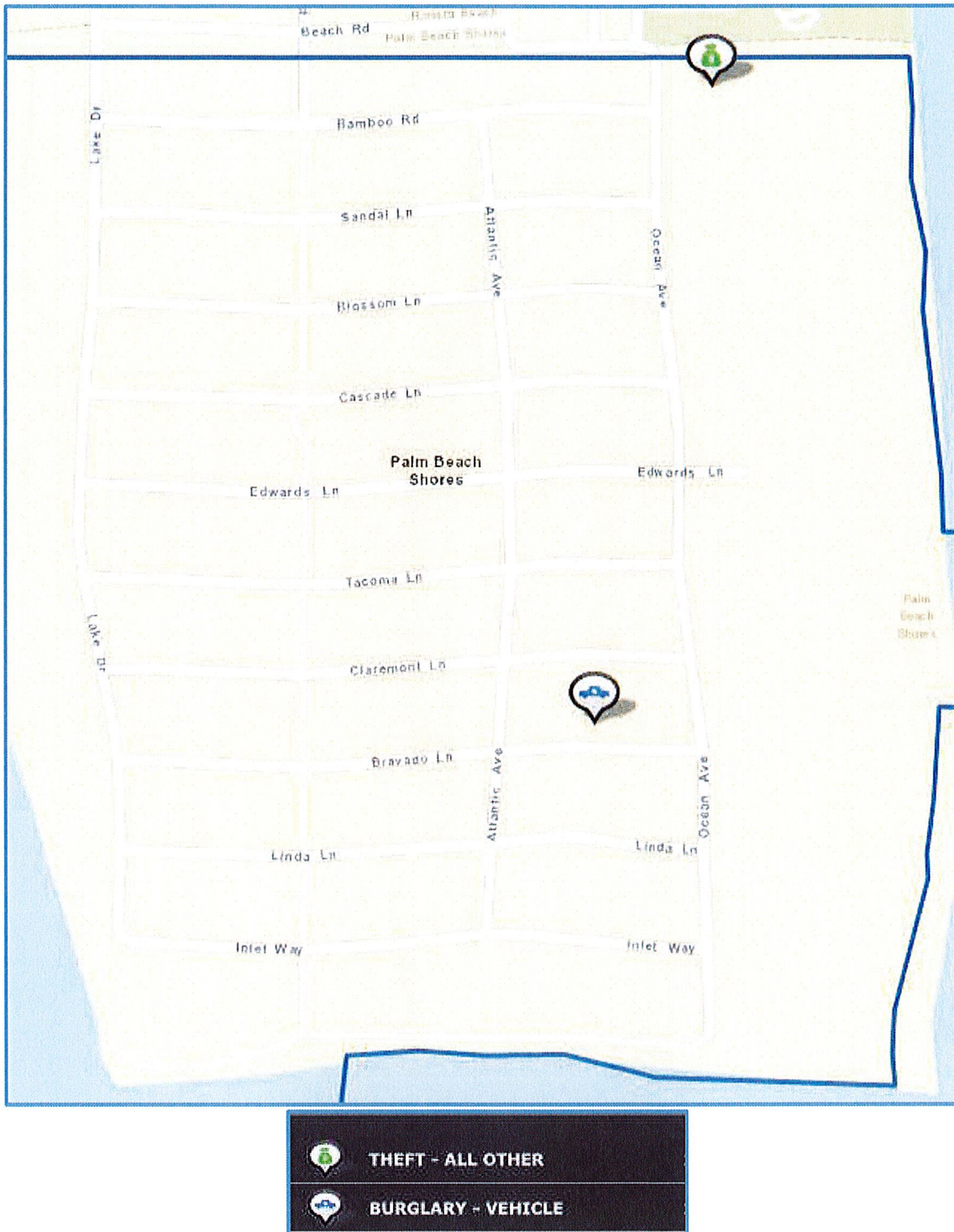
The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.





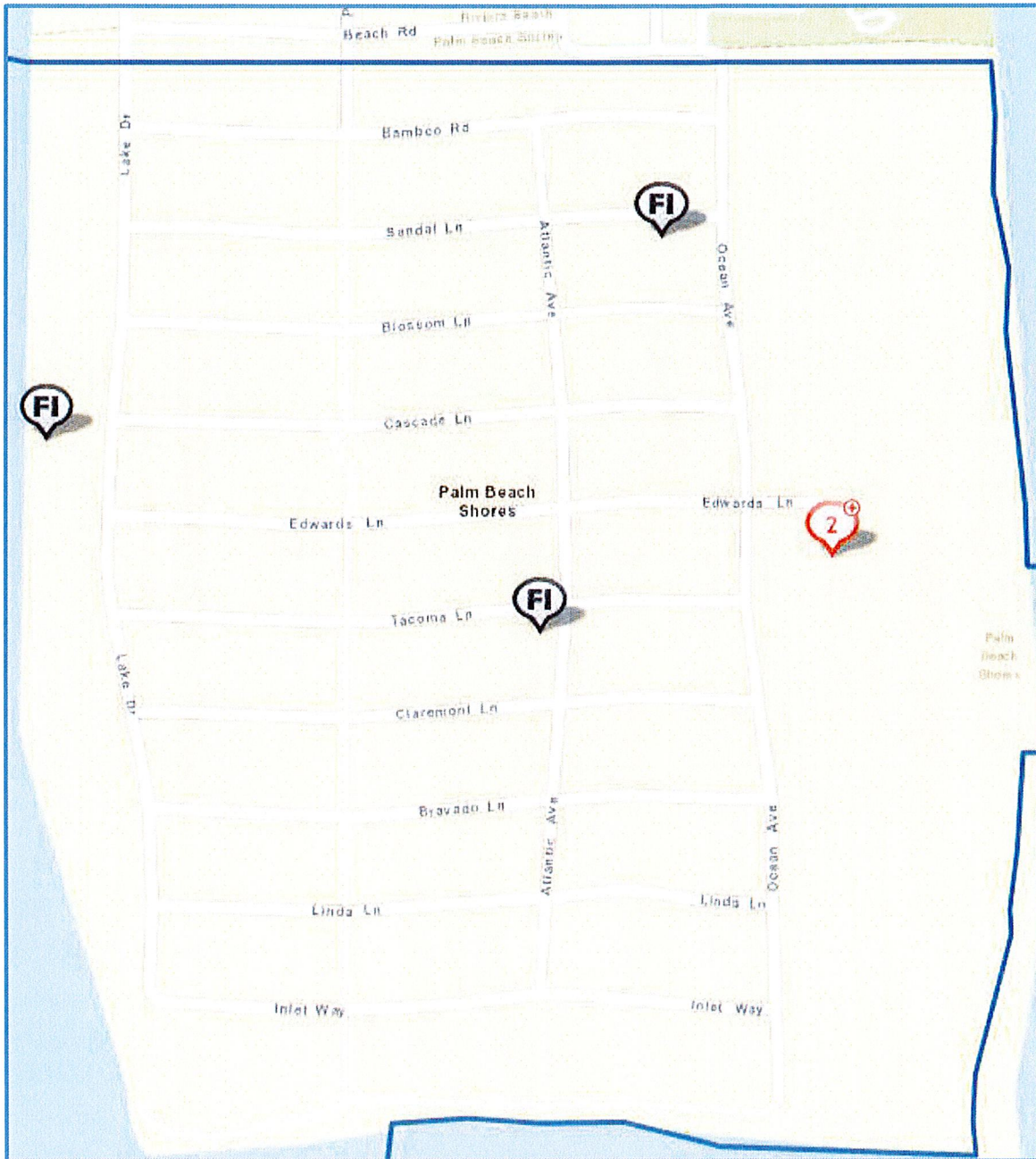
District 20 Map of Activity

Data: Source: CrimeView Dashboard



FIR MAP

5 Records Plotted in CrimeView Dashboard.



(6) Conducted per the FIR Track system.

Note: This # could change due to FIR's being inputted into system after search was conducted.



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100848818	1050	1050 - Vehicle Stop	08/31/2021 18:18:48	20-11		Self Initiate	20A21	9576	2	
202100848762	99T	99T - Problem Solving Traffic	08/31/2021 18:05:00	20-11		Mdt	20A21	9576	4	
202100848693	99T	99T - Problem Solving Traffic	08/31/2021 17:39:25	20-11		Mdt	20A21	9576	4	
202100848240	99T	99T - Problem Solving Traffic	08/31/2021 14:44:53	20-11		Mdt	20A12	6933	4	
202100847649	99T	99T - Problem Solving Traffic	08/31/2021 11:46:28	20-11		Mdt	20A21	9576	4	
202100847317	15	15 - Special Detail	08/31/2021 10:21:30	20-11		Mdt	20A11	36151	9	
202100847314	99T	99T - Problem Solving Traffic	08/31/2021 10:20:31	20-11		Mdt	20A12	6933	4	
202100844905	70	70 - Animal Call	08/30/2021 17:28:21	20-11		Self Initiate	20A21	9576	4	
202100844791	73	73 - Man Down/Sick Person	08/30/2021 16:31:50	20-11		Phone	20A11	36151	2	
202100844602	84	84 - Welfare Check	08/30/2021 15:18:44	20-11		Phone	20A11	36151	4	
202100844411	911	911 - 911 Hangup	08/30/2021 14:15:29	20-11		Ani/Ali			3	
202100843695	30	30 - Theft/Larceny	08/30/2021 10:25:14	20-11		Phone	20A12	6933	3	21101346
202100843286	1067	1067 - Serving Civil Process	08/30/2021 08:11:41	20-11		Mdt	948Z	6530	2	
202100842964	73	73 - Man Down/Sick Person	08/30/2021 04:59:36	20-11		Ani/Ali	20B11	36146	2	
202100841373	99T	99T - Problem Solving Traffic	08/29/2021 17:10:07	20-11		Mdt	20A13	28985	4	
202100841347	911	911 - 911 Hangup	08/29/2021 16:57:21	20-11		Ani/Ali			3	
202100841083	99T	99T - Problem Solving Traffic	08/29/2021 14:48:34	20-11		Mdt	20A11	24636	4	
202100841079	13	13 - Suspicious Vehicle	08/29/2021 14:43:19	20-11		Phone	20A12	8235	3	
202100841038	99T	99T - Problem Solving Traffic	08/29/2021 14:15:48	20-11		Mdt	20A11	24636	4	
202100840883	99T	99T - Problem Solving Traffic	08/29/2021 13:05:32	20-11		Mdt	20A11	24636	4	
202100840818	37 0	37 0 - Juvenile Trouble Armed	08/29/2021 12:35:55	20-11		Phone	20A11	24636	1	
202100840723	99T	99T - Problem Solving Traffic	08/29/2021 11:43:52	20-11		Mdt	20A11	24636	4	
202100840423	99T	99T - Problem Solving Traffic	08/29/2021 09:22:16	20-11		Mdt	20A11	24636	4	
202100838594	49F	49F - Alarm Fire	08/28/2021 19:43:36	20-11		Self Initiate	20B11	3931	3	



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100838100	76	76 - Asst To Another Department	08/28/2021 16:16:12	20-11		Self Initiate	20A11	24636	4	
202100837830	1050	1050 - Vehicle Stop	08/28/2021 14:17:11	20-11		Self Initiate	20A12	8235	2	
202100837621	99T	99T - Problem Solving Traffic	08/28/2021 12:29:30	20-11		Mdt	20A11	24636	4	
202100837561	1050	1050 - Vehicle Stop	08/28/2021 12:01:59	20-11		Self Initiate	20A13	28985	2	
202100837537	99T	99T - Problem Solving Traffic	08/28/2021 11:52:57	20-11		Mdt	20A11	24636	4	
202100837528	1050	1050 - Vehicle Stop	08/28/2021 11:49:10	20-11		Self Initiate	20A13	28985	2	
202100837430	99T	99T - Problem Solving Traffic	08/28/2021 11:11:48	20-11		Mdt	20A11	24636	4	
202100837315	1050	1050 - Vehicle Stop	08/28/2021 10:25:42	20-11		Self Initiate	20A11	24636	2	
202100837287	99T	99T - Problem Solving Traffic	08/28/2021 10:12:32	20-11		Mdt	20A11	24636	4	
202100837221	99T	99T - Problem Solving Traffic	08/28/2021 09:46:54	20-11		Mdt	20A11	24636	4	
202100837179	99T	99T - Problem Solving Traffic	08/28/2021 09:32:27	20-11		Mdt	20A11	24636	4	
202100836848	76	76 - Asst To Another Department	08/28/2021 06:09:11	20-11		Self Initiate	20A12	8235	4	
202100836833	73	73 - Man Down/Sick Person	08/28/2021 05:54:15	20-11		Any/Any	20A12	8235	3	21100770
202100836224	38	38 - Domestic	08/28/2021 00:48:01	20-11		Phone	20B12	28990	1	21100662
202100835462	84	84 - Welfare Check	08/27/2021 20:41:15	20-11		Phone	20B11	3931	4	
202100835388	1050	1050 - Vehicle Stop	08/27/2021 20:19:39	20-11		Self Initiate	SAT11	SAT11	2	
202100834355	1050	1050 - Vehicle Stop	08/27/2021 14:29:59	20-11		Self Initiate	20A11	8235	2	
202100834350	99T	99T - Problem Solving Traffic	08/27/2021 14:27:23	20-11		Mdt	20A13	28985	4	
202100834146	4	4 - Motor Veh Crash	08/27/2021 13:27:03	20-11		Self Initiate	20A12	24636	4	21100440
202100833835	1067	1067 - Serving Civil Process	08/27/2021 11:35:31	20-11		Mdt	949Z	6530	2	
202100833539	1050	1050 - Vehicle Stop	08/27/2021 09:57:07	20-11		Self Initiate	20A12	24636	2	
202100831632	68	68 - Police Service Call	08/26/2021 21:10:59	20-11		Any/Any	20B11	3931	4	
202100831453	1050	1050 - Vehicle Stop	08/26/2021 20:32:46	20-11		Mdt	20B12	28990	2	
202100830770	73	73 - Man Down/Sick Person	08/26/2021 16:07:04	20-11		Any/Any	20A11	36151	2	
202100829649	79	79 - Suspicious Incident	08/26/2021 10:00:19	20-11		Self Initiate	20A12	6933	4	21100005



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100828926	48	48 - Open Door	08/26/2021 05:00:44	20-11		Self Initiate	20811	3931	2	
202100828437	1050	1050 - Vehicle Stop	08/26/2021 01:47:44	20-11		Mdt	20811	3931	2	
202100828132	22 IP	22 IP - Disturbance In Progress	08/25/2021 23:37:18	20-11		Ani/Ali	20811	3931	1	
202100825781	911	911 - 911 Hangup	08/25/2021 11:17:05	20-11		Ani/Ali			3	
202100824754	22	22 - Disturbance	08/25/2021 05:30:30	20-11		Phone	20811	36146	2	
202100822849	67	67 - Accidental Injury	08/24/2021 14:40:36	20-11		Phone	20A12	24636	1	
202100820628	38 IP	38 IP - Domestic In Progress	08/24/2021 00:11:29	20-11		Ani/Ali	20811	36146	1	21099172
202100819134	76	76 - Asst To Another Department	08/23/2021 14:52:49	20-11		Self Initiate	20A11	24636	4	
202100819030	76	76 - Asst To Another Department	08/23/2021 14:19:16	20-11		Phone			4	
202100818731	21V	21V - Burglary Vehicle	08/23/2021 12:53:55	20-11		Phone	8547	8547	7	21098958
202100817890	13	13 - Suspicious Vehicle	08/23/2021 09:15:41	20-11		Self Initiate	20A12	8235	3	
202100815316	911	911 - 911 Hangup	08/22/2021 13:30:17	20-11		Ani/Ali	20A12	6609	3	
202100814051	13	13 - Suspicious Vehicle	08/21/2021 23:38:37	20-11		Mdt	20811	3931	3	
202100813805	1050	1050 - Vehicle Stop	08/21/2021 22:14:26	20-11		Mdt	20812	28990	2	
202100813508	1050	1050 - Vehicle Stop	08/21/2021 20:33:26	20-11		Mdt	20811	3931	2	
202100813469	86	86 - Noise	08/21/2021 20:18:20	20-11		Phone	20811	3931	4	
202100813174	76	76 - Asst To Another Department	08/21/2021 18:28:59	20-11		Self Initiate	20812	28990	4	
202100813064	1050	1050 - Vehicle Stop	08/21/2021 17:39:38	20-11		Self Initiate	20A21	9576	2	
202100813035	68	68 - Police Service Call	08/21/2021 17:18:44	20-11		Self Initiate	20A12	6609	4	
202100813024	911	911 - 911 Hangup	08/21/2021 17:10:27	20-11		Phone	20A21	9576	3	
202100812897	86	86 - Noise	08/21/2021 16:14:33	20-11		Phone	20A12	6609	4	
202100812787	68	68 - Police Service Call	08/21/2021 15:25:30	20-11		Self Initiate	20A21	9576	4	
202100812450	1017	1017 - Conduct Investigation	08/21/2021 12:13:21	20-11		Mdt	20A12	6609	4	
202100812316	84	84 - Welfare Check	08/21/2021 11:10:36	20-11		Self Initiate	20A21	9576	4	
202100810090	73	73 - Man Down/Sick Person	08/20/2021 17:37:28	20-11		Ani/Ali	20A21	9576	3	



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100810045	1050	1050 - Vehicle Stop	08/20/2021 17:16:57	20-11		Self Initiate	20A21	9576	2	2
202100809727	73	73 - Man Down/Sick Person	08/20/2021 14:57:52	20-11		Self Initiate	20A21	9576	2	2
202100809024	14	14 - Information	08/20/2021 11:02:31	20-11		Phone	20A12	6933	7	7
202100806643	68	68 - Police Service Call	08/19/2021 20:47:54	20-11		Self Initiate	20B11	3931	4	4
202100806555	76	76 - Asst To Another Department	08/19/2021 20:24:12	20-11		Self Initiate	20B11	3931	4	4
202100806364	38	38 - Domestic	08/19/2021 19:26:03	20-11		Phone	20B11	3931	2	21097781
202100806355	68	68 - Police Service Call	08/19/2021 19:23:07	20-11		Self Initiate	20B11	3931	4	4
202100805976	68	68 - Police Service Call	08/19/2021 16:41:33	20-11		Mdt	20A13	28985	4	21097717
202100804420	1017	1017 - Conduct Investigation	08/19/2021 08:39:10	20-11		Mdt	20A13	28985	4	4
202100804417	1017	1017 - Conduct Investigation	08/19/2021 08:38:19	20-11		Mdt	20A12	24636	4	4
202100804268	79	79 - Suspicious Incident	08/19/2021 07:46:17	20-11		Phone	20A13	28985	3	21097535
202100803148	68	68 - Police Service Call	08/18/2021 23:47:50	20-11		Phone	20B11	3931	4	4
202100802589	730D	730d - Man Down/Sick Person Overdose	08/18/2021 20:57:22	20-11		Any/Any	20B12	30525	2	21097455
202100802551	730D	730d - Man Down/Sick Person Overdose	08/18/2021 20:46:43	20-11		Any/Any	20B11	3931	2	21097449
202100802416	1050	1050 - Vehicle Stop	08/18/2021 19:56:47	20-11		Mdt	20B11	3931	2	2
202100802392	68	68 - Police Service Call	08/18/2021 19:46:10	20-11		Self Initiate	20B11	3931	4	4
202100801312	73	73 - Man Down/Sick Person	08/18/2021 13:59:37	20-11		Any/Any	20A12	24636	3	3
202100800517	19	19 - Misdemeanor	08/18/2021 10:36:43	20-11		Mdt	20A12	24636	3	21097239
202100797785	911	911 - 911 Hangup	08/17/2021 18:06:31	20-11		Any/Any	20A21	9576	3	3
202100797569	1050	1050 - Vehicle Stop	08/17/2021 16:36:47	20-11		Self Initiate	20A21	9576	2	2
202100797046	79	79 - Suspicious Incident	08/17/2021 13:40:19	20-11		Self Initiate	20A11	36151	3	3
202100795795	1050	1050 - Vehicle Stop	08/17/2021 07:32:45	20-11		Self Initiate	20A21	9576	2	2
202100793886	1050	1050 - Vehicle Stop	08/16/2021 16:57:21	20-11		Self Initiate	20A21	9576	2	2
202100793600	1050	1050 - Vehicle Stop	08/16/2021 15:15:29	20-11		Self Initiate	20A21	9576	2	2
202100792774	1050	1050 - Vehicle Stop	08/16/2021 11:10:41	20-11		Self Initiate	20A21	9576	2	2



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100791658	REPO	Repo - Repossessed Vehicles	08/16/2021 03:43:02	20-11		Phone	8691	8691	7	
202100791007	73	73 - Man Down/Sick Person	08/15/2021 21:32:55	20-11		Any/Any	20811	8235	2	
202100791006	84	84 - Welfare Check	08/15/2021 21:32:44	20-11		Phone	20812	28990	4	
202100790996	911	911 - 911 Hangup	08/15/2021 21:29:30	20-11		Any/Any			3	
202100790606	20	20 - Mentally Disturbed Person	08/15/2021 18:41:20	20-11		Phone	20811	8235	1	21096379
202100790499	68	68 - Police Service Call	08/15/2021 17:29:58	20-11		Phone	MRN03	6347	4	
202100790448	73	73 - Man Down/Sick Person	08/15/2021 16:58:11	20-11		Phone	20812	28990	2	
202100790423	39	39 - Neighbor Trouble	08/15/2021 16:43:41	20-11		Any/Any	20A13	28985	2	21096350
202100790381	80	80 - Unwanted Guest	08/15/2021 16:18:08	20-11		Phone	20A11	24636	2	
202100789934	1050	1050 - Vehicle Stop	08/15/2021 12:24:56	20-11		Self Initiate	MRN20	9089	2	
202100788771	13P	13P - Suspicious Person	08/15/2021 01:53:54	20-11		Any/Any	20811	3931	2	
202100788152	76	76 - Asst To Another Department	08/14/2021 21:17:01	20-11		Any/Any	20811	3931	4	
202100788150	1050	1050 - Vehicle Stop	08/14/2021 21:16:29	20-11		Mdt	20812	28990	2	
202100786028	911	911 - 911 Hangup	08/14/2021 20:36:09	20-11		Any/Any			3	
202100787100	11	11 - Abandoned Vehicle	08/14/2021 14:00:13	20-11		Mdt	20A12	8235	4	
202100786866	1050	1050 - Vehicle Stop	08/14/2021 12:34:52	20-11		Self Initiate	MRN07	6778	2	
202100786801	68	68 - Police Service Call	08/14/2021 12:10:31	20-11		Self Initiate	PHFP3	28989	4	
202100786321	911	911 - 911 Hangup	08/14/2021 09:14:44	20-11		Any/Any	20A11	24636	3	
202100784313	911	911 - 911 Hangup	08/13/2021 16:41:16	20-11		Any/Any	20A11	24636	3	
202100782701	49M	49M - Alarm Misc/Municipality	08/13/2021 08:41:26	20-11		Phone	20A11	24636	3	21095590
202100780980	1050	1050 - Vehicle Stop	08/12/2021 20:39:58	20-11		Self Initiate	20811	3931	2	
202100780441	911	911 - 911 Hangup	08/12/2021 17:16:21	20-11		Any/Any	20A12	9576	3	
202100780175	1050	1050 - Vehicle Stop	08/12/2021 15:38:15	20-11		Self Initiate	20A12	9576	2	
202100779681	68	68 - Police Service Call	08/12/2021 13:21:07	20-11		Phone	LB11A	2395	7	21095326
202100779580	68	68 - Police Service Call	08/12/2021 12:45:04	20-11		Mdt	20A11	36151	4	



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100779456	1050	1050 - Vehicle Stop	08/12/2021 11:59:59	20-11		Self Initiate	20A12	9576	2	
202100779030	1050	1050 - Vehicle Stop	08/12/2021 10:02:03	20-11		Self Initiate	20A12	9576	2	
202100777532	7	7 - Dead Person	08/11/2021 23:46:59	20-11		Ani/Ali	20B11	3931	2	21095151
202100777019	76	76 - Asst To Another Department	08/11/2021 20:48:14	20-11		Ani/Ali	MRN13	6421	1	21095141
202100776450	31D	31D - Assault Domestic Related	08/11/2021 16:58:55	20-11		Phone	20B12	28990	2	21095027
202100776140	911	911 - 911 Hangup	08/11/2021 15:06:23	20-11		Ani/Ali			3	
202100776070	73	73 - Man Down/Sick Person	08/11/2021 14:44:40	20-11		Self Initiate	20A21	9576	2	
202100776002	49F	49F - Alarm Fire	08/11/2021 14:29:18	20-11		Ani/Ali	20A11	36151	1	
202100775763	68	68 - Police Service Call	08/11/2021 13:21:09	20-11		Mdt	20A11	36151	4	
202100775704	68	68 - Police Service Call	08/11/2021 12:57:09	20-11		Self Initiate	3S3	6583	4	21094983
202100775679	1050	1050 - Vehicle Stop	08/11/2021 12:48:53	20-11		Self Initiate	20A11	36151	2	
202100775637	1050	1050 - Vehicle Stop	08/11/2021 12:30:08	20-11		Self Initiate	20A21	9576	2	
202100775560	1050	1050 - Vehicle Stop	08/11/2021 12:07:24	20-11		Self Initiate	20A21	9576	2	
202100775540	1050	1050 - Vehicle Stop	08/11/2021 12:00:38	20-11		Self Initiate	20A21	9576	2	
202100775181	911	911 - 911 Hangup	08/11/2021 10:11:37	20-11		Ani/Ali			3	
202100774989	68	68 - Police Service Call	08/11/2021 09:11:35	20-11		Self Initiate	20A21	9576	4	
202100772891	84	84 - Welfare Check	08/10/2021 19:52:08	20-11		Phone	20B12	28990	4	
202100772459	72	72 - Lost/Found Property	08/10/2021 17:00:30	20-11		Mdt	20A13	28985	4	21094667
202100772238	68	68 - Police Service Call	08/10/2021 15:21:12	20-11		Self Initiate	20A12	8235	4	
202100772221	68	68 - Police Service Call	08/10/2021 15:16:43	20-11		Phone	20A11	24636	4	
202100769265	13P	13P - Suspicious Person	08/09/2021 21:41:20	20-11		Ani/Ali	20B11	3931	3	
202100769106	911	911 - 911 Hangup	08/09/2021 20:37:27	20-11		Ani/Ali			3	
202100769006	68	68 - Police Service Call	08/09/2021 19:54:23	20-11		Ani/Ali	20B11	3931	4	21094366
202100768430	38	38 - Domestic	08/09/2021 15:40:21	20-11		Self Initiate	20A12	8235	2	21094274
202100767652	911	911 - 911 Hangup	08/09/2021 11:31:40	20-11		Ani/Ali			3	



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100767535	21V	21V - Burglary Vehicle	08/09/2021 11:02:55	20-11		Phone	LBV1B	6432	7	
202100767470	14	14 - Information	08/09/2021 10:45:27	20-11		Mdt	20A12	8235	4	21094165
202100767113	4	4 - Motor Veh Crash	08/09/2021 09:09:07	20-11		Phone	20A11	24636	3	21094144
202100767044	1067	1067 - Serving Civil Process	08/09/2021 08:47:34	20-11		Mdt	948Z	6530	2	
202100767034	1067	1067 - Serving Civil Process	08/09/2021 08:45:38	20-11		Mdt	948Z	6530	2	
202100766635	32 0	32 0 - Suicide Armed	08/09/2021 06:00:44	20-11		Ani/Ali	3A98	8049	1	21094107
202100765113	38U	38U - Domestic Unfounded	08/08/2021 15:56:32	20-11		Phone	20A11	36151	2	21093964
202100764805	911	911 - 911 Hangup	08/08/2021 12:38:59	20-11		Ani/Ali			3	
202100762256	1017	1017 - Conduct Investigation	08/07/2021 15:20:16	20-11		Mdt	20A21	9576	4	
202100762234	22	22 - Disturbance	08/07/2021 15:05:04	20-11		Phone	20A11	36151	2	
202100761577	51	51 - Trespassing	08/07/2021 10:06:49	20-11		Phone	20A11	36151	3	
202100761538	911	911 - 911 Hangup	08/07/2021 09:44:09	20-11		Ani/Ali			3	
202100761127	73	73 - Man Down/Sick Person	08/07/2021 04:35:44	20-11		Ani/Ali	20B11	36146	2	
202100760783	13P	13P - Suspicious Person	08/07/2021 01:24:36	20-11		Phone	20B11	36146	3	
202100758546	72	72 - Lost/Found Property	08/06/2021 11:46:59	20-11		Phone	20A11	36151	4	21093236
202100758332	1067	1067 - Serving Civil Process	08/06/2021 10:39:04	20-11		Mdt	948Z	6530	2	
202100758305	1067	1067 - Serving Civil Process	08/06/2021 10:31:38	20-11		Mdt	948Z	6530	2	
202100758197	1017	1017 - Conduct Investigation	08/06/2021 10:03:20	20-11		Mdt	20A11	36151	4	
202100756601	20	20 - Mentally Disturbed Person	08/05/2021 22:03:39	20-11		Ani/Ali	20B11	36146	4	21093098
202100755730	911	911 - 911 Hangup	08/05/2021 16:33:16	20-11		Ani/Ali	20A11	24636	3	
202100753539	911	911 - 911 Hangup	08/05/2021 02:41:45	20-11		Ani/Ali			3	
202100752461	31 JOC	31 JOC - Assault Just Occurred	08/04/2021 19:14:40	20-11		Ani/Ali	20B12	28990	1	
202100752095	68	68 - Police Service Call	08/04/2021 16:13:47	20-11		Phone	20A12	24636	4	21092611
202100751967	68	68 - Police Service Call	08/04/2021 15:14:35	20-11		Ani/Ali	20A12	24636	4	
202100748864	49W	49W - Alarm Weather Related	08/03/2021 19:43:18	20-11		Phone			4	



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100748229	73	73 - Man Down/Sick Person	08/03/2021 14:53:07	20-11		Any/Any				2
202100747728	73	73 - Man Down/Sick Person	08/03/2021 11:42:58	20-11		Any/Any				2
202100745064	73	73 - Man Down/Sick Person	08/02/2021 16:33:38	20-11		Phone	20A12	6933		2
202100745045	911	911 - 911 Hangup	08/02/2021 16:25:02	20-11		Phone	20A12	6933		3
202100744998	66	66 - Civil Matter	08/02/2021 16:07:30	20-11		Any/Any	20A11	36151		4
202100744684	76	76 - Asst To Another Department	08/02/2021 14:11:40	20-11		Phone	20A11	36151		4
202100744627	911	911 - 911 Hangup	08/02/2021 13:48:26	20-11		Any/Any	20A11	36151		3
202100742011	72	72 - Lost/Found Property	08/01/2021 19:17:14	20-11		Phone	20B12	36146		4
202100741599	911	911 - 911 Hangup	08/01/2021 15:33:16	20-11		Any/Any	20A12	24636		3
202100741568	911	911 - 911 Hangup	08/01/2021 15:19:35	20-11		Any/Any	20A12	24636		3
202100741540	911	911 - 911 Hangup	08/01/2021 15:03:48	20-11		Any/Any	20A12	24636		3
202100741493	13P	13P - Suspicious Person	08/01/2021 14:40:05	20-11		Self Initiate	20A13	28985		3
202100740813	15	15 - Special Detail	08/01/2021 09:59:40	20-11		Self Initiate	3A12	6791		9
202100740637	911	911 - 911 Hangup	08/01/2021 08:29:19	20-11		Any/Any				3
202100740536	911	911 - 911 Hangup	08/01/2021 07:15:24	20-11		Phone				3

189 Record(s)



Palm Beach County Sheriff's Office
Incident Search

Total Incidents Listed

189



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100848818	1050	1050 - Vehicle Stop	08/31/2021 18:18:48	20-11	Blossom Ln / Lake Dr	Self Initiate	20A21	9576	2	
202100848762	99T	99T - Problem Solving Traffic	08/31/2021 18:05:00	20-11	Approx Loc 220 Lake Dr	Mdt	20A21	9576	4	
202100840119	1061	1061 - Business / Residence Check	08/29/2021 07:04:44	20-11	Community Center (90 Edwards Ln)	Mdt	20A12	8235	5	
202100833539	1050	1050 - Vehicle Stop	08/27/2021 09:57:07	20-11	300 Blk Bamboo Rd	Self Initiate	20A12	24636	2	
202100830376	1061	1061 - Business / Residence Check	08/26/2021 13:44:03	20-11	90 Edwards Ln	Mdt	20A11	36151	5	
202100813508	1050	1050 - Vehicle Stop	08/21/2021 20:33:26	20-11	Approx Loc 125 Ocean Ave	Mdt	20B11	3931	2	
202100793886	1050	1050 - Vehicle Stop	08/16/2021 16:57:21	20-11	165 Ocean Ave	Self Initiate	20A21	9576	2	
202100792774	1050	1050 - Vehicle Stop	08/16/2021 11:10:41	20-11	Palm Beach Shores Resort (181 Ocean Ave)	Self Initiate	20A21	9576	2	
202100786866	1050	1050 - Vehicle Stop	08/14/2021 12:34:52	20-11	Sailfish Marina - Island House (82 Lake Dr)	Self Initiate	MRN07	6778	2	
202100780175	1050	1050 - Vehicle Stop	08/12/2021 15:38:15	20-11	Bravado Ln / Lake Dr	Self Initiate	20A12	9576	2	
202100779466	1050	1050 - Vehicle Stop	08/12/2021 11:59:59	20-11	Cascade Apartments (100 Cascade Ln)	Self Initiate	20A12	9576	2	
202100775560	1050	1050 - Vehicle Stop	08/11/2021 12:07:24	20-11	Bamboo Rd / Lake Dr	Self Initiate	20A21	9576	2	

12 Record(s)



Palm Beach County Sheriff's Office
Incident Search

Total Incidents Listed

12



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100837830	1050	1050 - Vehicle Stop	08/28/2021 14:17:11	20-11	Tacoma Ln / Ocean Ave	Self Initiate	20A12	8235	2	
202100837315	1050	1050 - Vehicle Stop	08/28/2021 10:25:42	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20A11	24636	2	
202100828437	1050	1050 - Vehicle Stop	08/26/2021 01:47:44	20-11	Approx Loc.308 Bamboo Rd	Mdt	20B11	3931	2	
202100795795	1050	1050 - Vehicle Stop	08/17/2021 07:32:45	20-11	Marriott Ocean Pointe - Welcome Center (71 Ocean Ave)	Self Initiate	20A21	9576	2	
202100793600	1050	1050 - Vehicle Stop	08/16/2021 15:15:29	20-11	115 Sandal Ln	Self Initiate	20A21	9576	2	
202100780980	1050	1050 - Vehicle Stop	08/12/2021 20:39:58	20-11	Claremont Ln / Lake Dr	Self Initiate	20B11	3931	2	
202100779030	1050	1050 - Vehicle Stop	08/12/2021 10:02:03	20-11	The Atrium (145 Ocean Ave)	Self Initiate	20A12	9576	2	
202100775637	1050	1050 - Vehicle Stop	08/11/2021 12:30:08	20-11	Lake Dr / Edwards Ln	Self Initiate	20A21	9576	2	

8 Record(s)



Palm Beach County Sheriff's Office
Incident Search

Total Incidents Listed

8



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100837830	1050	1050 - Vehicle Stop	08/28/2021 14:17:11	20-11	Tacoma Ln / Ocean Ave	Self Initiate	20A12	8235	2	2
202100837561	1050	1050 - Vehicle Stop	08/28/2021 12:01:59	20-11	Ocean Ave / Blossom Ln	Self Initiate	20A13	28985	2	2
202100837528	1050	1050 - Vehicle Stop	08/28/2021 11:49:10	20-11	Mayan Towers South (125 Ocean Ave)	Self Initiate	20A13	28985	2	2
202100835388	1050	1050 - Vehicle Stop	08/27/2021 20:19:39	20-11	112 Bamboo Rd	Self Initiate	SAT11	SAT11	2	2
202100834355	1050	1050 - Vehicle Stop	08/27/2021 14:29:59	20-11	Molly Fleming (170 Lake Dr)	Self Initiate	20A11	8235	2	2
202100831463	1050	1050 - Vehicle Stop	08/26/2021 20:32:46	20-11	Approx Loc:193 Ocean Ave	Mdt	20B12	28990	2	2
202100813805	1050	1050 - Vehicle Stop	08/21/2021 22:14:26	20-11	Approx Loc:61 Ocean Ave	Mdt	20B12	28990	2	2
202100813064	1050	1050 - Vehicle Stop	08/21/2021 17:39:38	20-11	71 Ocean Ave	Self Initiate	20A21	9576	2	2
202100810045	1050	1050 - Vehicle Stop	08/20/2021 17:16:57	20-11	Lake Dr / Sandal Ln	Self Initiate	20A21	9576	2	2
202100802416	1050	1050 - Vehicle Stop	08/18/2021 19:56:47	20-11	Approx Loc:125 Ocean Ave	Mdt	20B11	3431	2	2
202100797569	1050	1050 - Vehicle Stop	08/17/2021 16:36:47	20-11	221 Bamboo Rd	Self Initiate	20A21	9576	2	2
202100788150	1050	1050 - Vehicle Stop	08/14/2021 21:16:29	20-11	Approx Loc:113 Bamboo Rd	Mdt	20B12	28990	2	2
202100775679	1050	1050 - Vehicle Stop	08/11/2021 12:48:53	20-11	Lake Dr / Sandal Ln	Self Initiate	20A11	36151	2	2
202100775540	1050	1050 - Vehicle Stop	08/11/2021 12:00:38	20-11	Lake Dr / Blossom Ln	Self Initiate	20A21	9576	2	2
202100774989	68	68 - Police Service Call	08/11/2021 09:11:35	20-11	Community Center (90 Edwards Ln)	Self Initiate	20A21	9576	4	4

15 Record(s)



Palm Beach County Sheriff's Office
Incident Search

Total Incidents Listed

15



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

ITEM 4b2

TOWN OF PALM BEACH SHORES

DEPARTMENT OF EMERGENCY SERVICES

19 August 2021 – 23 September 2021

TO: Mayor Alan Fiers
Town Commissioners
FROM: Trevor L. Steedman, Fire Chief
DATE: 23 September 2021

OPERATIONS

FIRE DEPARTMENT

COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- Hydrant Inspection Program (Monthly)
 - All hydrants are in service at the time of this report
- Special Secondary Certificate of Public Convenience & Necessity (COPCN)
 - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores. Alternative transport options are currently being explored.
- *Community CPR & AED* – Presented twice annually for Town residents.
 - Upcoming sessions remain postponed due to increase in Delta Covid Variant cases
- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
- *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – On-going initiative to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item: *Community Risk Reduction - Prevention*. Kits are available during business hours at the Town Hall front office.
- *Fire Extinguisher Selection, Use and Maintenance*
 - Hands-on training and education opportunity presented to community members and our partners in the business community by PBSFD



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

TOWN OF PALM BEACH SHORES

DEPARTMENT OF EMERGENCY SERVICES

19 August 2021 – 23 September 2021

Firefighters. Upcoming sessions remain postponed due to increase in Delta Covid Variant cases

- *Code X-Ray Placard Program* – Identifies Unsafe/Unstable/Vacant buildings.
 - 123 Ocean Avenue – Sea Spray

STAFFING

Career Staff. – No Vacancies.

- Volunteer Staff
 - Recruitment and Retention efforts remain a priority. The entry versus attrition rate (predominantly due to full-time employment opportunities with other area departments) remains constant. There are 43 volunteer members certified to State Minimum Standards on the “Active” rolls at the time of this report.

WORKFORCE & OFFICER LEADERSHIP DEVELOPMENT

- Training & Continuing Education – ongoing In-Service opportunities

FLEET DEPLOYMENT & MAINTENANCE

- All apparatus is in service at time of this report.

INDUSTRY & PROFESSIONAL STANDARDS COMPLIANCE INITIATIVES

- Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
 - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*
 - NFPA 1002 – P *Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications*. Florida compliant courses scheduled for PBSFD personnel in June 2021.
 - PBSFD FADO program (implemented in September 2017).
 - NFPA 1021: *Standard for Fire Officer Professional Qualifications*
 - Validate rank structure for integration into County NIMS/ICS model.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES
DEPARTMENT OF EMERGENCY SERVICES

19 August 2021 – 23 September 2021

- *NFPA 1720 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*

OCEAN RESCUE

GEAR & EQUIPMENT

- All Equipment is in service at the time of this report.

BEACH & WATER CONDITIONS

- Water quality listed as “Good” at the time of this report.

OFFICE OF EMERGENCY MANAGEMENT

COVID-19:

- PBC Emergency Operations Center is maintaining COVID-19 operations at Activation Level III (Enhanced Monitoring). A local Emergency Declaration was issued to open channels for mutual aid and funding requests from the State & Federal Government if necessary. County Emergency Management will continue communication with Local / Municipal Emergency Management representatives as conditions change. Palm Beach Shores Office of Emergency Management continues to provide regular updates to the Community via email distribution and Town Newsletter.
- **Comprehensive Emergency Operations Plan (CEOP) - Ongoing**
 - Purpose and Scope: Update/Create CEOP for the Town of Palm Beach Shores
 - Four areas of focus: Preparation, Response, Mitigation and Recovery
 - Complies and aligns with 27P-6.0023, Florida Administrative Code, County Comprehensive Emergency Management Plans (CEMP) and County Emergency Management Programs
 - Facilitate grant opportunities and streamline FEMA reimbursement efforts.
 - Community Emergency Supply Program – Operational.
- **Continuity of Operations Plan (COOP) - Ongoing**



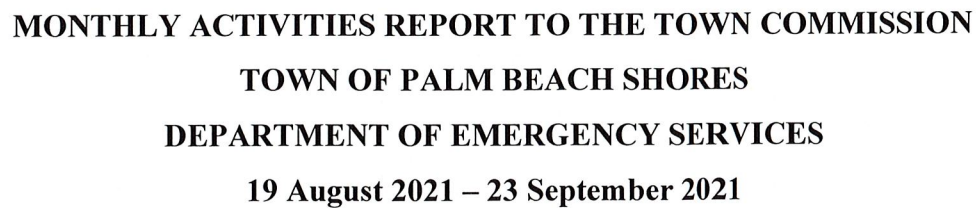
MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES
DEPARTMENT OF EMERGENCY SERVICES

19 August 2021 – 23 September 2021

- Purpose and Scope: The COOP enables organizations to continue their Essential Functions (EF's) across a wide spectrum of emergencies. This Plan applies to the functions, operations, and resources necessary to ensure the continuation of the Town's Essential Functions, in the event its normal operations at Town Hall or Town facilities are disrupted or threatened with disruption. This Plan applies to all Town personnel and contractors vital to daily operations. Palm Beach Shores staff must be familiar with Continuity policies and procedures and their respective Continuity roles and responsibilities. This Continuity Plan ensures the Town of Palm Beach Shores is capable of conducting its essential missions and functions under all threats and conditions, with or without warning, including natural and manmade disasters, technological emergencies, and military or terrorist attack-related incidents.
- Based on a vulnerability assessment which identifies capabilities, limitations, and potential threats.
- Identify and address any potential critical points of failure.
- **Incident Action Plans (IAP's) – As Needed**
 - Purpose and Scope: Provides a recognized template to establish control objectives and communicate critical information during planned and unforeseen events and emergencies.
 - Response strategies and operational goals for operational periods are regularly updated.

Calls for Service Activity

FIRE / EMS	TOTAL CALLS FOR SERVICE	42 (Fire – Related: 08) (EMS - Related: 34)
	LAST REPORTING PERIOD	44 (Fire – Related: 13) (EMS - Related: 31)



OCEAN RESCUE (July)	Rescue Report	Rescues: 00 Assists: 02 Vessel Assists: 01
	Prevention & Education	Contacts: 287
	First Aid Provided	Occurrences (Minor): 41

TRAINING & DRILLS	DATE	TIME	LOCATION	TYPE			NATURE	STAFFING	NOTES
				FIRE	RESCUE	EMS			
	24 Aug 2021	1830	Station 80	X			Hi-Rise Operations (Part I)	20	Hands-On
	31 Aug 2021	1830	125 S. Ocean Ave.	X			Hi-Rise Operations (Part II)	17	Hands-On
	14 Sep 2021	1830	33 Ocean Ave.	X			Hi-Rise Operations (Part III)	20	Hands-On
	21 Sep 2021	1800	212 Bravado Ln.	X	X		V.E.S. & Attack Line Ops.	26	Hands-On
	Formal Training Drills – 04 Personnel Participation – 83 Personnel Training Hours – 275								



Public Works Department
Monthly Status Report
September 2021

Item #: 5 b 3.

Community Center:

1. The exterior painting of the building start date was on July 13, 2021, the completion date is still pending due to completing a punch list 90 % of the project is completed.
2. The quotes to replace the 20 ton. AC Air handler on the second floor in the Mechanical Room have been submitted and reviewed. The contract was awarded to CMI Airconditioning. The projected start date was September 13, 2021. Due to shipping delays of the unit the new AC unit was installed on Monday, September 20, 2021.
3. The projects listed is funded through the approved capital budget.

Grounds & Parks:

1. Scheduling to paint the Inlet Park walkway light posts and install numbers on each light post for maintenance tracking. Still in progress.
2. Scheduling to order new Park Benches for Inlet Park and the Parkway. The manufacturers are starting to produce more products for shipping due to new COVID guidelines in place.
3. The new Fox Tail Palms along the Parkway were installed on Thursday, August 26, 2021. With the assistance from the Fire Department and Public Works the trees are being watered and cared for. The two new Gumbo Limbo Trees are scheduled to be planted on the Parkway Wednesday, September 29, 2021. The same process for watering will be followed.
4. The projects listed is funded through the approved general and capital budget.

Streets:

1. The streetlight restoration project began July 8, 2021. The restoration includes concrete repairs to the light poles and painting of the poles with a color of Hunter Green. There are a total of 196 streetlight poles in Town including the Streets, Parkway, and Town Hall parking lot. The work is performed by the Public Works Department. The restoration work will have a cost savings of \$ 6,000.00 per pole if replaced. Locations of the completed Street Light Poles as follows: The parkway, Town Hall Parking Lot, and the Beach Parking Lot. This project is ongoing due to weather and other project delays.
2. Scheduling to replace the storm grates and concrete aprons along Lake Drive and Inlet Way. The grates are on order waiting for their arrival to install. Public Works will perform the work. Still in progress.
3. The Public Works Department will continue to apply asphalt patch in various locations on the Town Streets as needed.
4. The projects listed is funded through the approved general and capital budget.

Lift Stations:

1. Scheduling to receive quotes to replace the 8-inch riser pipes in the wet well of the Lake Drive Lift Station #01. Possible piggyback contract available for project.
2. Scheduling for Pump maintenance at both Lift Stations with a total of four vertical pumps. The maintenance includes changing fluids, inspecting all interior and exterior components.
3. The projects listed is funded through the approved general and capital budget.

Public Works Building, Police Building, Fire Department Annex Building, Beach Building:

1. The sewer pipe lining contract for Town Hall was awarded to APT (Advance Plumbing Technologies). On Tuesday, September 21, 2021, all the sewer lines were measured, mapped out, and another interior visual inspection of the sewer lines was performed. The lining is scheduled for Thursday, September 30, 2021.
2. Scheduling to apply a roof coating on the Beach Bathroom Building on Tuesday, September 28, 2021. Public Works will be applying the roof coating.
2. The projects listed is funded through the approved capital budget.

Capital Projects For 2020:

1. Beach Bathroom Restoration: **Completed / Contractor.**
2. Beach Boardwalk Construction: **Completed / Public Works performed the work.**
3. Paint Exterior of Community Center: **In progress 90% completed / Contractor.**
4. LED Conversion of all lighting fixtures Community Center: **Completed / Public Works performed the work.**
5. AC Air Handler replacement 2nd floor Community Center: **Completed / Contractor**
6. New Storm grates and concrete aprons Streets: **Public Works to perform the work.**
7. New Tidal valves Lake Drive & Inlet way Outfall Pipes: **Completed / Contractor**
8. Lift Station Pumps: **Removed not required**
9. Town Hall Relining of Sewer Lines: **In progress / Contractor.**
10. AC Units replaced 2ea. Town Hall: **Completed / Contractor.**
11. Fire Department front porch construction: **Completed / Contractor.**
12. Fire Department new roof: **Completed / Contractor.**
13. Police Department Parking lot and Parkway Town Hall New Light Poles LED: **Completed / Public Works performed the work.**
14. Inlet Park Pathway asphalt sealer: **Completed / Public Works performed the work.**
15. Inlet Park Gazebos retaining walls and concrete slab repairs: **Completed / Public Works performed the work.**
16. Police Department roof repairs. **Completed / Public Works to perform the work.**

Training / Certificates:

1. Continuing Education in Florida Stormwater Erosion and Sedimentation Control. No cost to the Town.
2. OSHA'S Model Training Program for multiple certifications & continuing education credits. No cost to the Town.
3. Safety Meeting scheduled for Tuesday, October 19, 2021, Public Works Safety Officer (Public Works Director).
4. Irrigation maintenance and repairs training by BrightView landscaping. No cost to the Town.
5. Lift Stations Pumps and Valves training by PSI Technologies. No cost to the Town.

Updates:

1. COMCAST Project.
2. AT&T Project.
3. Community Center Painting Project.

TOWN CLERK REPORT
September 2021 Status Update

TASKS	STATUS
Upcoming Meetings	<ul style="list-style-type: none"> ➤ October 6, 2021, 2:00 pm: DRC ➤ October 11, 2021, Commission Workshop at 7:00 pm ➤ October 25, 2021, Commission Meeting at 7:00 pm ➤ October 27, 2021, Planning & Zoning Meeting at 6:00 pm (if projects submitted)
Building Department Updates	<p>August 2021:</p> <ul style="list-style-type: none"> • Total Permits issued: 18 • Total Permit Fees Paid: \$12,608.52 • Total Permits issued in 2021 to date: 339 • Total Permit Fees in 2021 to date: \$279,378.10 <p>REGULAR BUSINESS: Monday through Friday, from 8:30 am to 4:30 pm. We will close for lunch between 12:30 pm and 1:00 pm each day. BUILDING PERMITS will be accepted 8:30 am to 4:00 pm only. We will close for lunch between 12:30 pm and 1:00 pm each day.</p>
Code Compliance	<p>New/ongoing open Code Violations August 18 to September 22, 2021 (3 total)</p> <ul style="list-style-type: none"> • 2 Landscaping Maintenance/ Obstructed views (Code Sec. 78-79) • 1 Property Maintenance (Code Sec. 18-329)
TOWN HALL	<ul style="list-style-type: none"> • Town Hall is open 8:30 am to 4:30 pm; However, we must limit customers to 1 at a time. <u>You must also wear a mask inside Town Hall.</u> Thank you for helping all of us to stay safe and healthy. • All meetings will continue to be offered virtually via WebEx (see Town's website: www.palmbeachshoresfl.us for information on all meetings).
BUSINESS TAX AND CERTIFICATE OF USE APPLICATIONS	<p>The renewal notices for Business Tax and Certificate of Use were mailed out earlier this month. If you have rental property or have any type of business activity on your property, you are required to obtain a license through the Town and the County. The County is asking that we provide them with the Town's information for any licenses prior to our issuing the Town's license. We are working with the County in hopes of closing any loopholes on both the Town's and County's requirements for dual licensing. We will keep you updated on any changes.</p>



Wendy Sartory Link

Palm Beach County Supervisor of Elections

**2022 MUNICIPAL ELECTION
VOTE PROCESSING EQUIPMENT USE
AND ELECTIONS SERVICES AGREEMENT**

This Vote Processing Equipment Use and Elections Services Agreement (hereinafter referred to as the "Agreement") is hereby entered into by and between the **Palm Beach County Supervisor of Elections Office** (hereinafter referred to as "SOE") and _____, Florida (hereinafter referred to as "MUNICIPALITY").

WITNESSETH:

WHEREAS, pursuant to Section 101.34, Florida Statutes, SOE is the legal custodian of certified vote processing equipment owned by Palm Beach County, Florida, and is hereby charged with the responsibility for custody and maintenance of said equipment; and,

WHEREAS, MUNICIPALITY desires, or is otherwise statutorily obligated, to conduct an election that requires the use of vote processing equipment to count ballots; and,

WHEREAS, all vote processing equipment requires specially trained and knowledgeable individuals to program, operate and maintain said equipment; and,

WHEREAS, the Palm Beach County Board of County Commissioners has authorized SOE to provide any necessary terms and conditions for the use of such voting equipment; and,

WHEREAS, SOE can provide the necessary personnel to program, operate and maintain said equipment; and,

WHEREAS, MUNICIPALITY hereby acknowledges full responsibility for all applicable requirements under the Florida Election Code and any provision of the City Charter or municipal ordinances which may not be addressed or included in this Agreement.

NOW THEREFORE, in consideration of the premises and of the mutual promises, terms and conditions stated herein, SOE and MUNICIPALITY agree as follows:

ARTICLE 1 – RECITALS

The above recitals are true and correct and incorporated herein.

ARTICLE 2 – AGREEMENT

SOE shall provide MUNICIPALITY such necessary vote processing equipment and election services according to the terms and conditions stated in this Agreement, for the purposes of conducting a Municipal Election to be held on March 8, 2022, and a Run-Off Election, if necessary, along with the necessary vote processing equipment and election services to facilitate any early voting sites, polling locations and polling places as may be necessary and agreed upon by the parties.

ARTICLE 3 – OPERATION AND PROGRAMMING SERVICES

3.1 Municipal Services. For each election, MUNICIPALITY shall pay SOE for election operations.

3.2 Vote-By-Mail Ballots. MUNICIPALITY shall pay SOE for vote-by-mail operations and materials.

3.3 Repairs. For any election, all maintenance, repairs or other troubleshooting services for vote processing equipment, including any tabulators, check-in devices, and other voting equipment, will be performed exclusively by SOE and such services are included in all stated charges. However, SOE does reserve the right to seek reimbursement from MUNICIPALITY for any repairs or maintenance caused by any neglect or unauthorized acts by any employee or representative of MUNICIPALITY.

ARTICLE 4 – OTHER ELECTION CHARGES

4.1 Precinct Services. For each election, MUNICIPALITY shall pay SOE for precinct preparation and poll worker training.

4.2 Other. For each election and upon proper notice to MUNICIPALITY, MUNICIPALITY shall pay SOE for any other election services not contemplated herein which may be needed to conduct an orderly election.

ARTICLE 5 – TERM

For each election, the terms of this Agreement begin with ballot layout and conclude when ballots have been processed, election results have been certified, all vote processing equipment has been returned to the SOE's warehouse and an audit, if applicable, has been completed. In the event of an election contest or challenge, SOE agrees to cooperate in providing any public records which the SOE maintains or otherwise controls.

ARTICLE 6 – APPLICABLE REQUIREMENTS OF FLORIDA'S ELECTION CODE

MUNICIPALITY shall properly call the election in accordance with any Florida Statutes, applicable charter provisions or city ordinances. MUNICIPALITY agrees that the Municipal Clerk is responsible for the conduct of the city's elections and for ensuring compliance with all applicable Florida Statutes, including the Florida Election Code and any municipal charter provisions and ordinances. Any obligations or duties not set forth in this Agreement shall be the sole responsibility of MUNICIPALITY.

ARTICLE 7 – NOTICE AND ADVERTISEMENT OF ELECTIONS

7.1 Uniform Municipal Election. MUNICIPALITY shall prepare and arrange for publication of all legal advertising required by state and federal statutes, city charter and city ordinances. MUNICIPALITY agrees that all advertisements of elections conducted in Palm Beach County shall be published in both English and Spanish and that MUNICIPALITY shall be responsible for the accurate and complete translation of any such notices. SOE shall, if available, provide samples of required advertising upon request.

7.2 Run-Off Election. In the event of a run-off election, MUNICIPALITY shall prepare and arrange for publication of all legal advertising required by state and federal statutes, city charter and city ordinances. MUNICIPALITY agrees that all advertisements of elections conducted in Palm Beach County shall be published in both English and Spanish and that MUNICIPALITY shall be responsible for the accurate and complete translation of any such notices. SOE shall, if available, provide samples of required advertising upon request.

ARTICLE 8 – QUALIFYING OF CANDIDATES

MUNICIPALITY may provide qualifying packets to candidates. MUNICIPALITY shall accept and process all qualifying papers and fees. For audio ballots, MUNICIPALITY shall collect pronunciation guides from candidates at the time of qualifying and shall submit them to SOE at the close of qualifying.

If petitions are part of qualifying process, MUNICIPALITY shall pay SOE Ten Cents (\$.10) per name, or such other amount as determined per Florida Statutes or the Florida Administrative Code, checked to verify any signatures on qualifying petitions. SOE agrees to verify any signatures for any qualifying petitions timely submitted by MUNICIPALITY in the order such petitions are received.

In no event shall SOE issue any recommendations or make any legal determinations as to the qualifications of eligibility of any candidate for municipal office.

ARTICLE 9 – PRINTING OF BALLOTS AND BALLOT SERVICES

9.1 Uniform Municipal Election.

SOE shall place an order for sufficient quantity of Election Day ballots with a third-party printer as selected exclusively by SOE.

MUNICIPALITY shall furnish, immediately upon the conclusion of the qualifying period, all ballot information in English, Spanish, and Creole, including the name of the candidates as they are to appear on the ballot, the name of the Municipality, the name of the election, the title of office or referendum title, explanation, and questions.

SOE agrees to provide the layout of the ballot(s) based on the information furnished by MUNICIPALITY and deliver ballot layout to the approved printer. Both SOE and MUNICIPALITY must sign off on ballot proof(s).

SOE will provide all necessary translations of ballots, in accordance with Section 203 of the Voting Rights Act, as well as Creole translations for the ExpressVote machine MUNICIPALITY shall be responsible for all translation costs.

The SOE will be responsible for ordering test ballots. Once test ballots are received from the printer, SOE will test all vote processing equipment in accordance with the standards established by the Florida Division of Elections and any applicable Florida Statutes. Upon receipt of the printed ballots from the printer, SOE shall receive, securely store, and account for all ballots until disbursed to poll workers. SOE shall also control and limit all access to un-voted ballots while in possession of SOE.

9.2 Run-Off Election.

In the event of a run-off election, MUNICIPALITY will be responsible for providing all information stated in 9.1. MUNICIPALITY must approve ballot content and layout prior to printing.

MUNICIPALITY will be responsible for reimbursing SOE for any and all costs incurred.

ARTICLE 10 – POLL WORKERS

10.1 Selection and Training of Poll Workers. SOE will hire and train all poll workers in accordance with the Florida Election Code and other guidelines, procedures or regulations as followed or adopted for the conduct of elections in Palm Beach County. The clerk for MUNICIPALITY, or a representative, shall be in attendance for poll worker training sessions. Poll workers shall undergo job specific training and complete required number of training hours as specified by SOE poll worker department management. All necessary supplies and ballots will be provided by SOE and stored in precinct cabinets or transported in poll worker clerk bags.

10.2 Uniform Municipal Election. MUNICIPALITY shall pay poll workers directly for their services.

10.3 Run-Off Election. In the event of a run-off election, MUNICIPALITY shall pay poll workers directly for their services.

ARTICLE 11 – SELECTION OF POLLING PLACES

MUNICIPALITY shall provide ADA compliant Polling Places. The MUNICIPALITY will be responsible to pay for all costs incurred with Polling Place changes, including the mailing of Polling Place change notices to voters.

ARTICLE 12 – SAMPLE BALLOTS

12.1 Uniform Municipal Election.

MUNICIPALITY shall review the sample ballot(s) and confirm the accuracy of the election date, office, candidate name(s), polling locations, polling places and all other information contained therein. At MUNICIPALITY'S option and expense, SOE shall coordinate the mailing of the sample ballots to all registered voters in the municipality prior to the election.

12.2 Run-Off Election.

In the event of a run-off election, SOE *shall not* create or mail sample ballots.

ARTICLE 13 – TRANSPORTATION OF ELECTIONS EQUIPMENT AND SUPPLIES**13.1 Uniform Municipal Election.**

SOE will be responsible for delivery and pick up of any vote processing equipment. Election equipment will be delivered by SOE, or a third party representative of SOE on an agreed upon date, up to eight (8) days prior to the election. SOE, or a third party representative of SOE, will pick up voting equipment on an agreed upon date. SOE shall have full discretion and authority to hire and employ any outside third parties to assist with or perform delivery and pick up of voting equipment.

13.2 Run-Off Election.

SOE will maintain responsibility for transportation of equipment and supplies as stated in 14.1. MUNICIPALITY shall reimburse SOE for any and all costs incurred for equipment delivery and pickup.

13.3 MUNICIPALITY is not permitted to deliver any election equipment.**ARTICLE 14 – LOCATION AND STORAGE OF VOTING EQUIPMENT**

All voting equipment shall be stored, maintained, and located in a well-protected, secure, temperature-controlled, indoor room or facility. Once the voting equipment is delivered to a voting site, no equipment shall be relocated without the prior written approval of SOE.

ARTICLE 15 – CANVASSING OF ELECTION RESULTS

15.1 County Canvassing Board. If MUNICIPALITY is using the County Canvassing Board, SOE shall schedule and coordinate the date on which the Canvassing Board is to assemble to canvass the results of the election. SOE shall notice and advertise, as needed, the dates of any canvassing board meetings. SOE shall convene the Canvassing Board to determine which voted Vote-By-Mail ballots are to be tabulated. SOE shall provide for collection of results from each precinct.

15.2 Municipal Canvassing Board. If MUNICIPALITY is using its own, separate Canvassing Board, MUNICIPALITY shall coordinate with SOE and schedule the date(s) on which MUNICIPALITY'S Canvassing Board is to assemble to canvass the results of the election. Supervisor of Elections will not be a member of the MUNICIPALITY'S Canvassing Board. The Supervisor of Elections may be a substitute member. MUNICIPALITY shall notice and advertise in both English and Spanish, as needed, the dates of any Canvassing Board meetings. MUNICIPALITY shall convene the Canvassing Board to determine which voted ballots are to be tabulated. MUNICIPALITY shall provide for collection of results from each precinct.

15.3 Run-Off Election. In the event of a run-off election, MUNICIPALITY shall schedule and coordinate the date on which MUNICIPALITY'S Canvassing Board is to assemble to canvass the results of the election. If applicable, MUNICIPALITY shall coordinate for the use of SOE facilities to conduct the Canvassing Board activities. MUNICIPALITY shall notice and advertise in both English and Spanish, as needed, the dates of any Canvassing Board meetings. MUNICIPALITY shall convene the Canvassing Board to determine which voted ballots are to be tabulated. MUNICIPALITY shall provide for collection of results from each precinct.

ARTICLE 16 – AUDITS

MUNICIPALITY agrees to pay SOE for any additional costs as may be necessary, including overtime expenses, for conducting an audit, if necessary.

ARTICLE 17 – POST-ELECTION RECORDS RETENTION

SOE shall process affirmation forms and sort, inventory, and pack all election materials for pickup by SOE for retention and disposition. SOE shall store or cause to be stored all necessary election records and ballots until expiration of retention period as prescribed by applicable Florida Statutes and Rules. The MUNICIPALITY is responsible for maintaining candidate qualifying documents and certified results in accordance with Florida Law.

ARTICLE 18 – VOTER HISTORY

MUNICIPALITY and SOE will make mutually acceptable arrangements for recording and maintaining voter history. MUNICIPALITY is responsible for determining whether voters are eligible electors, pursuant to municipal charters and ordinances.

ARTICLE 19 – OTHER NECESSARY COSTS

Any additional costs or fees that may be incurred by SOE in compliance with the Florida Election Code and as a direct result of a municipal election, that are not specified in this Agreement, shall be paid for by MUNICIPALITY at rates and fees as established by SOE. Examples of such additional costs or reimbursements include, but are not limited to, the following:

- A. Recounts. Any expenditure for conducting a recount, including any overtime expenses for reprogramming voting equipment, and other expenses as may be necessary to conduct a recount; and,
- B. Attorneys' Fees and Costs. Actual attorneys' fees and costs incurred by SOE for research or representation on any election-related matter shall be invoiced by SOE for reimbursement by MUNICIPALITY.

ARTICLE 20 – HOLD HARMLESS COVENANT

MUNICIPALITY shall at all times hereafter indemnify, hold harmless and, at SOE's option, defend or pay for an attorney selected by SOE to defend SOE, its officers, agents and employees against any and all claims, damages, injuries, losses, liabilities and expenditures of any kind, including attorneys' fees, court costs and expenses arising out of or resulting from any or all acts of omission or commission of or by the MUNICIPALITY, its officers, agents or employees with respect to any election conducted pursuant to this Agreement. MUNICIPALITY also agrees to indemnify SOE against any administrative challenges, civil suits or other legal challenges or appeals that may arise, including all attorneys' fees and costs, from the contest of election results or the validation of any candidate qualifications.

The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth at Sec. 768.28, Florida Statutes. In no case shall such limits for SOE or MUNICIPALITY extend beyond \$200,000 for any one person or beyond \$300,000 for any judgment which, when totaled with all other judgments, arises out of the same incident or

occurrence. Furthermore, nothing herein shall be construed as consent by SOE, as a state agency or subdivision of the State of Florida, to be sued by third-parties in any matter arising out of any contract.

These provisions shall not be construed to constitute agreement by either party to indemnify the other for such others' negligent, willful or intentional acts or omissions.

ARTICLE 21 – ENTIRETY AND AMENDMENTS

The Agreement embodies this entire agreement between SOE and MUNICIPALITY and supersedes all prior agreements and understandings relating to the conduct of elections. No modification, amendment or alteration to this Agreement shall be effective of binding unless submitted in writing and executed by the duly authorized representatives of both SOE and MUNICIPALITY.

ARTICLE 22 – EFFECTIVE DATE

The effective date of this Agreement shall be the latest date of execution by duly authorized representatives of SOE and MUNICIPALITY as shown on the signature page hereto.

IN WITNESS WHEREOF, we, the undersigned, do hereby state that we have the authority to bind and obligate as promised herein, SOE and MUNICIPALITY for purposes of executing this agreement on the dates set forth below.

Signature

Wendy Sartory Link

Name (Printed or Typed)

Palm Beach County Supervisor of Elections

Title

Date

Witness Signature

Witness Name (Printed or Typed)

Signature

Name (Printed or Typed)

Title

Date

Witness Signature

Witness Name (Printed or Typed)



MEDICAL DIRECTOR CONTRACT

ITEM 6b

THIS AGREEMENT made and entered into on this ____ day of _____, 2021 by and between the Town of Palm Beach Shores (TOWN) and Keehn Emergency Medical Services, Incorporated (Dr. Keehn, who may also be referred to as the “Contractor”) whose address is 6713 Conch Court, Boynton Beach, Florida 33437. The Town and Dr. Keehn, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1: MEDICAL DIRECTOR:

1.1 Dr. Keehn is the sole proprietor of Keehn Emergency Medical Services, Inc. Dr. Keehn, doing business as Keehn Emergency Medical Services, Inc., shall act as Medical Director for the Town.

ARTICLE 2: SERVICES

Keehn Emergency Medical Services through Dr. Keehn and his assigns shall provide services as an independent contractor as specified or indicated in Florida Statutes Chapter 401, Florida Administrative Code 64J-1.004, and provide herein. Those services shall include, but not limited to the following:

2.1 Dr. Keehn shall be the sole Medical Director of Emergency Medical Services for the Town. The Medical Director may designate another qualified medical doctor (as per Florida Statutes) to serve as acting Medical Director in periods of his absence. The Medical Director shall notify the Town in writing a minimum of seven (7) days in advance of such absences.



MEDICAL DIRECTOR CONTRACT

2.2 Dr. Keehn shall be directly responsible to the Town's Fire Chief. Administrative control of the Town's Emergency Medical Services will remain vested in the Fire Chief. Dr. Keehn shall report directly to the Town's Fire Chief on all matters pertaining to the Town's Emergency Medical Services.

2.3 Dr. Keehn or his designee will be available 24 hours a day by telecommunications and provide a 24-hour contact number.

2.4 Dr. Keehn shall comply with all State, County, and Department of Health regulations regarding emergency medical direction, advanced life support, basic life support, and emergency medical services.

2.5 Dr. Keehn solely maintains the right to set all standards and protocols regarding patient care including but not limited to determination of an employee's eligibility to perform patient care under the direction of the Medical Director.

2.6 Dr. Keehn shall confer with the Medical Directors of Riviera Beach Fire Rescue and West Palm Beach Fire Department to assure that the protocols and standing orders of the respective Emergency Medical Services systems present no conflict regarding the continuity of patient care or interoperability of lifesaving equipment, practices and procedures.

2.7 Dr. Keehn shall oversee and provide medical direction for the Paramedics, Emergency Medical Technicians, and Ocean Rescue lifeguards working for the Town.



MEDICAL DIRECTOR CONTRACT

2.8 Dr. Keehn shall develop and review standing orders and protocols. The Medical Director is responsible for the correctness of any standing orders that he authorizes for the use by the Town's Paramedics, Emergency Medical Technicians, and Ocean Rescue lifeguards.

2.9 Dr. Keehn shall confer with the Medical Directors of Riviera Beach Fire Rescue and West Palm Beach Fire Department to review transport policies (including trauma) and discuss any recommended changes for such policies to conform to applicable medical standards for triage.

2.10 Dr. Keehn shall oversee and approve a continuing medical education program for Paramedics, Emergency Medical Technicians, and Ocean Rescue lifeguards under his supervision.

2.11 Dr. Keehn shall oversee and approve a medical quality improvement program for emergency medical services provided by the Town. The program shall include, but not be limited to a timely review of patient care reports, direct skill observation, and comparison of performance standards for drugs, equipment, system protocols, and procedures. Dr. Keehn shall share data from his program with the Medical Director of Riviera Beach Fire Rescue, the primary emergency medical transport agency for the Town.

2.12 Dr. Keehn shall conduct direct field observation by participating as a crewmember on a suppression-based Emergency Medical Services vehicle a minimum of four (4) hours per quarter, for a total of 16 hours per year.



MEDICAL DIRECTOR CONTRACT

2.13 Dr. Keehn shall review and approve security procedures for medications, fluids and controlled substances maintained by the Town.

ARTICLE 3: CONTRACT TIME

3.1 The term of this agreement shall be from October 1, 2021 to September 30, 2022

3.2 This agreement may be terminated immediately for breach of any covenants contained herein.

3.3 Except as provided in section 3.2, either party may terminate this agreement for any reason upon providing 30 days notice to the other party.

3.4 All notices hereunder shall be in writing and delivered in person, by telecopy or by certified mail to the following:

Keehn Emergency Medical Services, Inc.

Fire Chief

Dr. Steven Keehn, Medical Director

Town of Palm Beach Shores, Florida

6713 Conch Court

247 Edwards Lane

Boynton Beach, Florida 33437.

Palm Beach Shores, Florida 33404



MEDICAL DIRECTOR CONTRACT

ARTICLE 4: CONTRACT PRICE

4.1 The Town shall pay Keehn Emergency Medical Services, Incorporated for performance of work by the Medical Director in accordance with this agreement in the amount of \$18,000 annually.

4.2 The Town shall provide clerical, administrative material and any necessary support to allow the Medical Director to carry out his duties as outlined in this agreement.

ARTICLE 5: PAYMENT PROCEDURES

5.1 The Town shall disburse payments of \$ 1,500.00 per month to Keehn Emergency Medical Services, Incorporated. All Payments are due by the 15th of each month.

ARTICLE 6: MEDICAL DIRECTOR'S REPRESENTATIONS

In order to induce the Town to enter into the following agreement, the Medical Director makes the following representations:

6.1 The Medical Director has familiarized himself with the nature and extent of the work, locality, and with all local conditions, State and local laws and ordinances, rules, policies, and regulations that in any manner affect cost, progress or performance of work.

6.2 The Medical Director is properly licensed in the state of Florida

6.3 The Medical Director is certified in Advanced Cardiac Life Support and is Board Certified in Emergency Medicine. (ABEM, BCEM, AOBEM).



MEDICAL DIRECTOR CONTRACT

6.4 The Medical Director maintains official privilege and affiliation with at least one hospital serving Palm Beach County.

ARTICLE 7: ENTIRETY OF AGREEMENT

This agreement represents the entire written understanding between the parties. This Agreement may be modified and amended only by written instrument executed by the parties hereto. To the extent allowed by law, the venue for any action arising from this Agreement shall be in Palm Beach County, Florida.

ARTICLE 8: MISCELLANEOUS

8.1 No assignments by a party hereto of any rights under or interests in this agreement will be binding on another party hereto without the written consent of the party sought to be bound and any such assignment shall be void and of no effect. This includes, but without limitation, to monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from duty or responsibility under the Contract Documents.

8.2 To the fullest extent permitted by law, Keehn Emergency Medical Services, Incorporated shall indemnify by insurance or otherwise hold harmless and defend (provide and pay for legal defense) the Town, and each of their officers, agents, and employees from and against all claims, damages, losses, expenses and other costs, and attorney's fees on appeal arising directly out of or resulting from or in connection with the performance of the work, both on and off the job,



MEDICAL DIRECTOR CONTRACT

provided that any of the foregoing is attributed to personal injury, bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, or caused by any act or omission of the Medical Director or indemnification against anyone directly or indirectly employed by Keehn Emergency Medical Services, Incorporated. Nothing in this provision shall be constructed as consent by the parties to be sued, nor as a waiver of the Town's sovereign immunity beyond the limits provided for in Section 768.28, Florida Statutes.

8.3 The Town and the Medical Director each binds itself, any partners, successors, assigns and legal representatives to the other party hereto, partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained herein.

8.4 Keehn Emergency Medical Services, Incorporated shall provide Medical Professional Liability Insurance in the amount of one million dollars per occurrence and three million dollars per annual aggregate, for the Medical Director's service pursuant to this Agreement and shall provide documentation to the Town.

ARTICLE 9: AVAILABILITY OF FUNDS

The Town's performance and obligation to pay under this agreement is contingent upon an annual appropriation for its purpose by the Mayor and Commission of the Town of Palm Beach Shores.



MEDICAL DIRECTOR CONTRACT

ARTICLE 10: RECORD KEEPING

All records relating to this Agreement shall be kept for three years after the termination of this Agreement and Keehn Emergency Medical Services, Incorporated shall allow access to its records during normal business hours and upon reasonable advance requests of the Town, its employees and agents.



MEDICAL DIRECTOR CONTRACT

OFFICE OF THE INSPECTOR GENERAL: Pursuant to Article XII of the Palm Beach County Charter, the Office of the Inspector General has jurisdiction to investigate municipal matters, review and audit municipal contracts and other transactions, and make reports and recommendations to municipal governing bodies based on such audits, reviews or investigations. All parties doing business with the Town shall fully cooperate with the inspector general in the exercise of the inspector general's functions, authority and power. The inspector general has the power to take sworn statements, require the production of records and to audit, monitor, investigate and inspect the activities of the Town, as well as contractors and lobbyists of the Town in order to detect, deter, prevent and eradicate fraud, waste, mismanagement, misconduct and abuses.

PUBLIC RECORDS: In accordance with Sec. 119.0701, *Florida Statutes*, the Contractor must keep and maintain this Agreement and any other records associated therewith and that are associated with the performance of the services contemplated herein. Upon request from the Town's custodian of public records, the Contractor must provide the Town with copies of requested records, or allow such records to be inspected or copied, within a reasonable time in accordance with access and cost requirements of Chapter 119, *Florida Statutes*. A Contractor who fails to provide the public records to the Town, or fails to make them available for inspection or copying, within a reasonable time may be subject to attorney's fees and costs pursuant to Sec. 119.0701, *Florida Statutes*, and other penalties under Sec. 119.10, *Florida Statutes*. Further, the Contractor shall ensure that any exempt or confidential records associated with this Agreement or associated with the provision of services contemplated herein are not



MEDICAL DIRECTOR CONTRACT

disclosed except as authorized by law for the duration of the Agreement Term, including extensions, and following completion of the Agreement if the Contractor does not transfer the records to the Town. Finally, upon completion of the Agreement, the Contractor shall transfer, at no cost to the Town, all public records in possession of the Contractor, or keep and maintain public records required by the Town. If the Contractor transfers all public records to the Town upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. Records that are stored electronically must be provided to the Town, upon request from the Town's custodian of public records, in a format that is compatible with the Town's information technology systems.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, PLEASE CONTACT THE TOWN CLERK, RECORDS CUSTODIAN FOR THE TOWN, AT (561) 844-3457, OR AT ebrowning@pbstownhall.org, OR AT 247 EDWARDS LANE, PALM BEACH SHORES, FLORIDA 33404.



MEDICAL DIRECTOR CONTRACT

AGREEMENT WITH THE TOWN OF PALM BEACH SHORES

TOWN OF PALM BEACH SHORES

MEDICAL DIRECTOR

BY: _____

BY: _____

MAYOR

STEVEN KEEHN

ATTEST:

(SEAL)

BY: _____

TOWN CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

BY: _____

TOWN ATTORNEY

APPROVED AS TO TERMS AND CONDITIONS

BY: _____

FIRE CHIEF

DATE: _____

FINANCE DEPT INITIALS: _____

November 2021						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8 Commission Workshop	9	10	11 Veterans Day	12	13
14	15	16	17	18	19	20
21	22 Commission Meeting	23	24	25 Thanksgiving Day	26 Day after Thanksgiving holiday	27
28	29	30				

December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13 Commission Workshop	14	15	16	17	18
19	20	21	22	23	24 Christmas holiday	25 Christmas
26	27 Commission Meeting	28	29	30	31	