

Monday, July 16, 2018
6:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

**TOWN COMMISSION
REGULAR MEETING AGENDA**

Mayor Myra Koutzen
Vice Mayor Roby DeReuil

Commissioner Gil Gilgallon
Commissioner Bob Stanton
Commissioner Brian Tyler

Town Attorney Keith Davis
Town Clerk Evyonne Browning
Assistant Clerk Gaudy Quesada

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
2. **APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)
3. **CONSENT AGENDA** (Items that do not need discussion, but require a vote)
 - a. June 18, 2018 Commission Meeting Minutes
4. **PRESENTATIONS/UPDATES**
5. **PUBLIC HEARINGS**
 - a. **Variance Request: 224 Inlet Way**

VAR18-4, Miller Land Planning, Inc., Agent for the owner of 224 Inlet Way, requests two variances related to building height and modification to the building elevations. First, the applicant seeks a variance and relief from Appendix A. Zoning Ordinance., Section IV. Basic Restrictions for All Districts., Pf. 4.6. Grade Elevations. in order to allow a first-floor elevation of 16.42' (where the code allows a maximum of 15.25'). Second, the applicant seeks a variance and relief from Appendix A. Zoning Ordinance., Section VII. District C Regulations., Pf. 7.3. Building Height. in order to allow a total building height of 54.21' (where the code allows a maximum of 53.25') and a top of beam height of 49.81' (where the code allows a maximum of 48.25'). The address of the property is 224 Inlet Way, Palm Beach Shores, Florida 33404. The legal descriptions for the property are ADDISON AT SINGER ISLAND CONDO UNIT 1A, ADDISON AT SINGER ISLAND CONDO UNIT 1B, ADDISON AT SINGER ISLAND CONDO UNIT 2A, ADDISON AT SINGER ISLAND CONDO UNIT 2B, and ADDISON AT SINGER ISLAND CONDO UNIT 3. The property is located in Zoning District C.

b. Variance Request: 236 Cascade Lane

VAR18-3, Kimberly Waugh, Owner of 236 Cascade Lane, requests a variance and relief from Appendix A. Zoning Ordinance., Section V. District A Regulations., Pf. 5.2. Building Height in order to allow a total building height of 30.16' (where the code allows a maximum of 29.0') and a top of beam height of 23.50' (where the code allows a maximum of 22.0'). The address of the property is 236 Cascade Lane, Palm Beach Shores, Florida 33404. The legal description for the property is PALM BEACH SHORES LT 241. The property is located in Zoning District A.

6. DEPARTMENT AND BOARD REPORTS

a. Financials

1. Approval of Financial Report for Period ending June 30, 2018

b. Staff Reports:

1. Police Department
2. Fire Department
3. Public Works
4. Town Clerk
5. Town Attorney

c. Planning & Zoning Report (verbal)

7. COMMISSION REPORTS

8. PUBLIC COMMENTS

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13)

10. PROJECT UPDATES/DISCUSSIONS (Non-voting items)

None at this time

11. ORDINANCES AND RESOLUTIONS

- a. Ordinance O-2-18 (Fences): Amend Appendix A, Zoning Ordinance at Section II. Definitions. To add definitions for the terms fence, Chain-link Fence, Stockage Fence and Wall. (*1st reading*)
- b. Ordinance O-3-14 (Pool, Pool Decks, slabs, screened enclosures, et al): Amend Chapter 14, Buildings and Building Regulations. Article II, Administration. Division 3 Building Construction and Site Plan Review, Approval. At Section 14-62. Procedure. (*1st reading*)
- c. Ordinance O-4-18: (Moratorium on docks) Amend Chapter 2. Administration. Article III. Boards and Commissions. Division 2. Code Enforcement; (*2nd Reading*)
- d. Ordinance O-5-18: Amending Chapter 78. Vegetation. Article III. Landscaping by creating an entirely new Division 3 entitled "Florida-friendly Fertilizer use; (*1st reading*)
- e. Resolution R-7-18: Honoring Fifty (50) Years of Municipal Home Rule in the Florida Constitution.

12. **OTHER BUSINESS** (Any regular business requiring a vote)

- a. Tree Removal Permit, Application, and Fees. (*Myra Koutzen, Mayor*)

13. **ADJOURNMENT**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR MEETING MINUTES
June 18, 2018**

Mayor Koutzen called the meeting to order at 6:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

1. CALL TO ORDER

Town Clerk Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Gil Gilgallon, and Commissioner Brian Tyler. Commissioner Robert Stanton was not present. Also present were Town Attorney Keith Davis, Sgt. Blasé Pfeffercorn, Fire Chief Trevor Steedman, Public Works Director Alan Welch, Town Clerk Evyonne Browning and Assistant Clerk Gaudy Quesada.

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION: Commissioner Gilgallon moved to approve the meeting agenda as presented

SECOND: Commissioner Tyler seconded the motion.

VOTE: **Gilgallon: YES** **Stanton: Not Present**

DeReuil: YES

Tyler: YES

Koutzen: YES **The Motion Passed Unanimously by those present**

3. CONSENT AGENDA (Items that do not need discussion, but require a vote)

a. May 21, 2018 Commission Meeting Minutes

MOTION: Vice Mayor DeReuil moved to approve the May 21, 2018 meeting minutes

SECOND: Commissioner Gilgallon seconded the motion.

VOTE: **Gilgallon: YES** **Stanton: Not Present**

DeReuil: YES

Tyler: YES

Koutzen: YES **The Motion Passed Unanimously by those present**

4. PRESENTATIONS/UPDATES

a. 2017/18 Audit Report: Presented by Terry L. Morton, Jr., CPA with the firm Nowlen, Holt & Miner, PA)

5. PUBLIC HEARINGS

a. **Variance Request: 201 Sandal Lane**

VAR 18-7 Request for variance and relief from Appendix A. Zoning Ordinance., Section V. District A Regulations., Pf. 5.6. Rear Yard. in order to enlarge the existing non-conforming guest house, providing a rear yard setback of 9 feet 8 inches (9'-8") (where the code requires a rear setback of fifteen feet (15') for a maximum of twenty-five lineal feet (25') of the building and twenty-five feet (25') for the remaining lineal feet of the building for any single-story building. The applicant is Robert Gonzales, Owner. The address of the property is 201 Sandal Lane, Palm Beach Shores, Florida 33404. The legal description is PALM BEACH SHORES LT 344 IN DB889P233. The property is located in Zoning District A.

MOTION: Vice Mayor DeReuil moved to approve variance request.

SECOND: Commissioner Gilgallon seconded the motion.

VOTE: Gilgallon: YES Stanton: Not Present

DeReuil: YES

Tyler: YES

Koutzen: YES The Motion Passed Unanimously by those present

6. DEPARTMENT AND BOARD REPORTS

a. Financials

1. Approval to accept the 2017/18 Audit as presented by Terry L. Morton, Jr. with Nowlen, Holt & Miner, P.A.

MOTION: Commissioner Gilgallon moved to accept the 2017/18 Audit as presented.

SECOND: Commissioner Tyler seconded the motion.

VOTE: Gilgallon: YES Stanton: Not Present

DeReuil: YES

Tyler: YES

Koutzen: YES The Motion Passed Unanimously by those present

2. Approval of Financial Report for Period ending May 31, 2018

MOTION: Commissioner Gilgallon moved to approve the financial report.

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE: Gilgallon: YES Stanton: Not Present

DeReuil: YES

Tyler: YES

Koutzen: YES The Motion Passed Unanimously by those present

- b. Staff Reports: Police Department, Fire Department, Public Works, Town Clerk, Town Attorney.

c. Planning and Zoning report:

P & Z Chairperson Janet Kortenhaus gave a brief update on current projects which includes several variance requests coming before the Board. The Marine Engineer will be making a presentation at the upcoming Planning and Zoning Board meeting to discuss our Town's code concerning docks. The Board will also be reviewing the Town's codes regarding pools and pool slabs and also language on fences.

7. COMMISSION REPORTS

Mayor Koutzen stated that due to the recent passing of Tim Glas, who was the Town's IT person, we have hired a new group that was recommended to us by several other municipalities. They are FDLE certified, which is a requirement for our Police and Dispatch departments.

8. PUBLIC COMMENTS:

None.

10. **PROJECT UPDATES/DISCUSSIONS**

None at this time

11. **ORDINANCES AND RESOLUTIONS**

- a. Ordinance O-4-18: Moratorium on docks (*1st Reading*)

MOTION: Commissioner Gilgallon moved to approve the first reading of Ordinance O-4-18

SECOND: Commissioner Tyler seconded the motion.

VOTE: Gilgallon: YES Stanton: Not Present

DeReuil: NO

Tyler: YES

Koutzen: YES **The Motion Passed 3 to 1 by those present.**

- b. Resolution R-6-18: Budget Amendment FY 2017/18

MOTION: Commissioner Gilgallon moved to approve Resolution R-6-18 with the added language: "Town Commission has previously approved "Budget Amendment 1" by resolution and now desires to approve "Budget Amendment 2".

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE: Gilgallon: YES Stanton: Not Present

DeReuil: YES

Tyler: YES

Koutzen: YES **The Motion Passed Unanimously by those present**

12. **OTHER BUSINESS (Any regular business requiring a vote)**

- a. Move September Commission Meeting from September 17, 2018 to September 18, 2018
(*Mayor Koutzen*)

MOTION: Vice Mayor DeReuil moved to approve the change in the September meeting date from September 17, 2018 to September 18, 2018.

SECOND: Commissioner Gilgallon seconded the motion.

VOTE: Gilgallon: YES Stanton: Not Present

DeReuil: YES

Tyler: YES

Koutzen: YES **The Motion Passed Unanimously by those present**

13. **ADJOURNMENT:** Mayor Koutzen adjourned the meeting at 7:44 pm.

APPROVED this 16th day of July 2018

ATTEST:

Evyyonne Browning, Town Clerk
(Seal)

Myra Koutzen, Mayor



Town of Palm Beach Shores
247 Edwards Lane
Palm Beach Shores, FL 33404
561-844-3457

June 28, 2018

Re: Application VAR 18-4 (224 Inlet Way/Palm Beach Shores, FL)

Dear Property Owner:

This is a courtesy notice, no action is required. An application and request for variance will be considered by the Town Commission at a public hearing as follows:

HEARING DATE(S)	LOCATION OF HEARING
Town Commission: Regular Meeting Monday, July 16, 2018 @ 6:00 p.m.	Town Hall, Commission Chambers Town of Palm Beach Shores 247 Edwards Lane Palm Beach Shores, Florida 33404

Applicant's Request(s):

VAR18-4 Request two variances related to building height and modification to the building elevations. First, request variance and relief from Appendix A. Zoning Ordinance., Section IV. Basic Restrictions for All Districts., Pf. 4.6. Grade Elevations. in order to allow a first-floor elevation of 16.42' (where the code allows a maximum of 15.25'). Second, requests variance and relief from Appendix A. Zoning Ordinance., Section VII. District C Regulations., Pf. 7.3. Building Height. in order to allow a total building height of 54.21' (where the code allows a maximum of 53.25') and a top of beam height of 49.81' (where the code allows a maximum of 48.25'). The applicant is Miller Land Planning, Inc., Agent for the Owner. The address of the property is 224 Inlet Way, Palm Beach Shores, Florida 33404.

The legal descriptions for the property are ADDISON AT SINGER ISLAND CONDO UNIT 1A, ADDISON AT SINGER ISLAND CONDO UNIT 1B, ADDISON AT SINGER ISLAND CONDO UNIT 2A, ADDISON AT SINGER ISLAND CONDO UNIT 2B, and ADDISON AT SINGER ISLAND CONDO UNIT 3. The property is located in Zoning District C.

The town values your input and comments on this variance request. Please plan to attend this public hearing and/or forward a letter with your comments to the office of the Town Clerk, 247 Edwards Lane, Palm Beach Shores, Florida 33404.

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, that person will need a record of the proceedings, and for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Town of Palm Beach Shores does not provide such a record.

Sincerely,

Evyonne Browning
Town Clerk

Enclosures (1): Development Application and Variance – 224 Inlet Way



Town of Palm Beach Shores
247 Edwards Lane
Palm Beach Shores, FL 33404
561-844-3457

June 28, 2018

Re: Application VAR 18-3 (236 Cascade/Palm Beach Shores, FL)

Dear Property Owner:

This is a courtesy notice, no action is required. An application and request for variance will be considered by the Town Commission at a public hearing as follows:

HEARING DATE(S)	LOCATION OF HEARING
Town Commission: Regular Meeting Monday, July 16, 2018 @ 6:00 p.m.	Town Hall, Commission Chambers Town of Palm Beach Shores 247 Edwards Lane Palm Beach Shores, Florida 33404

Applicant's Request(s):

VAR18-3 Request for variance and relief from Appendix A. Zoning Ordinance., Section V. District A Regulations., Pf. 5.2. Building Height. in order to allow a total building height of 31.0' (where the code allows a maximum of 29.0') and a top of beam height of 23.50' (where the code allows a maximum of 22.0'). The applicant is Guy Bartels, Agent for the Owner, Kimberly Waugh. The address of the property is 236 Cascade Lane, Palm Beach Shores, Florida 33404. The legal description for the property is PALM BEACH SHORES LT 241. The property is located in Zoning District A.

The town values your input and comments on this variance request. Please plan to attend this public hearing and/or forward a letter with your comments to the office of the Town Clerk, 247 Edwards Lane, Palm Beach Shores, Florida 33404.

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, that person will need a record of the proceedings, and for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Town of Palm Beach Shores does not provide such a record.

Sincerely,

Evyonne Browning
Town Clerk

Enclosures (1): Development Application and Variance – 224 Inlet Way

**TOWN OF PALM BEACH SHORES
MONTHLY FINANCIAL REPORT**

**ITEM 6a1
July 16 2018**

	CASH & INVESTMENTS		R E V E N U E			
			BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2017	\$ 2,233,055		\$ 4,614,156	\$ 168,246	\$ 4,800,372	104%
10/31/2017	\$ 1,980,228		\$ 4,718,030	\$ 40,079	\$ 40,079	1%
11/30/2017	\$ 2,153,456		\$ 4,970,746	\$ 538,559	\$ 578,638	12%
12/31/2017	\$ 4,476,734		\$ 4,970,746	\$ 2,793,881	\$ 3,372,519	68%
1/31/2018	\$ 4,359,832		\$ 4,970,746	\$ 177,971	\$ 3,550,490	71%
2/28/2018	\$ 4,209,790		\$ 4,970,746	\$ 178,689	\$ 3,729,179	75%
3/31/2018	\$ 3,684,912		\$ 4,970,746	\$ 183,457	\$ 3,912,636	79%
4/30/2018	\$ 3,653,693		\$ 4,970,746	\$ 291,289	\$ 4,203,925	85%
5/31/2018	\$ 3,553,213		\$ 4,970,746	\$ 172,946	\$ 4,376,871	88%
6/30/2018	\$ 3,162,925		\$ 5,047,925	\$ 97,580	\$ 4,474,452	89%
6/30/2017	\$ 3,108,370		\$ 4,551,656	\$ 378,770	\$ 4,402,632	97%
7/31/2018						
8/31/2018						
9/30/2018						

	E X P E N D I T U R E S					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2017	\$ 4,614,156	\$ 323,183	\$ 306,002	\$ 629,185	\$ 4,436,899	96%
10/31/2017	\$ 4,718,030	\$ 431,703	\$ (155,841)	\$ 275,861	\$ 275,861	6%
11/30/2017	\$ 4,970,746	\$ 363,352	\$ 110,787	\$ 474,139	\$ 750,000	15%
12/31/2017	\$ 4,970,746	\$ 477,938	\$ (75,127)	\$ 402,811	\$ 1,152,811	23%
1/31/2018	\$ 4,970,746	\$ 348,115	\$ 24,220	\$ 372,335	\$ 1,525,146	31%
2/28/2018	\$ 4,970,746	\$ 329,223	\$ (54,585)	\$ 274,638	\$ 1,799,784	36%
3/31/2018	\$ 4,970,746	\$ 670,416	\$ (76,909)	\$ 593,507	\$ 2,393,291	48%
4/30/2018	\$ 4,970,746	\$ 293,098	\$ 40,803	\$ 333,902	\$ 2,727,193	55%
5/31/2018	\$ 4,970,746	\$ 203,046	\$ 101,334	\$ 304,381	\$ 3,117,220	63%
6/30/2018	\$ 5,047,925	\$ 477,456	\$ (12,361)	\$ 465,095	\$ 3,582,315	71%
6/30/2017	\$ 4,551,656	\$ 348,910	\$ 6,680	\$ 355,590	\$ 3,118,125	69%
7/31/2018						
8/31/2018						
9/30/2018						

Budget Amendment #1 was adopted by the Town Commission on November 20, 2017.

Budget Amendment #2 was adopted by the Town Commission on June 18, 2018.

Town of Palm Beach Shores
Budget Summary Report
June 2018

				June Benchmark		75.0%	
	BUDGET		YTD		Favorable(Unfav)		%
REVENUE							
Revenue (without appr'd F/B)	\$ 4,733,456.00		\$ 4,474,451.52		\$ (259,004.48)		94.5%
Appropriated Fund Balance	314,469.00		-		(314,469.00)		
TOTAL REVENUE	\$ 5,047,925.00		\$ 4,474,451.52		\$ (573,473.48)		88.6%
EXPENDITURES BY DEPARTMENT							
		% of total		% of total			
Administration	\$ 389,232.00	8%	\$ 302,532.41	9%	\$ 86,699.59		77.7%
Legal	120,000.00	2%	72,878.17	2%	47,121.83		60.7%
Public Works	280,029.00	6%	222,300.83	6%	57,728.17		79.4%
Police	1,397,019.00	28%	1,062,654.78	30%	334,364.22		76.1%
Fire	674,591.00	14%	388,731.88	11%	285,859.12		57.6%
Building	245,830.00	5%	151,463.89	4%	94,366.11		61.6%
Emergency Disaster	-	0%	136,101.85	4%	(136,101.85)		0.0%
Solid Waste	198,000.00	4%	130,652.26	4%	67,347.74		66.0%
911 Dispatch	377,597.00	8%	295,572.20	8%	82,024.80		78.3%
Legislative	35,560.00	1%	13,302.41	0%	22,257.59		37.4%
Streets/Storm Sewers	23,025.00	0%	11,002.13	0%	12,022.87		47.8%
Parks	115,650.00	2%	76,714.24	2%	38,935.76		66.3%
Beach	92,941.00	2%	67,794.84	2%	25,146.16		72.9%
Lift Stations/Sewer Service	17,975.00	0%	16,011.18	0%	1,963.82		89.1%
Contingencies	49,145.00	1%	-	0%	49,145.00		0.0%
Emergency Medical Services	312,615.00	6%	233,888.04	7%	78,726.96		74.8%
Community Center	60,600.00	1%	31,543.88	1%	29,056.12		52.1%
Risk Management	115,000.00	2%	106,943.66	3%	8,056.34		93.0%
Capital	457,470.00	9%	210,986.52	6%	246,483.48		46.1%
TOTAL EXPENDITURES	\$ 4,962,279.00		\$ 3,531,075.17		\$ 1,431,203.83		71.2%
Transfer to UU Fund	\$ 85,646.00		\$ 85,646.00		\$ -		
REVENUE OVER (UNDER)							
EXPENDITURES	\$ -		\$ 857,730.35		\$ 857,730.35		

Explanation of Variances

Administration - Audit is complete and paid in full; part-time Treasurer is over due to add'l time for FEMA and other projects

Public Works - Maintenance costs and supplies are high

Police - New IT consultant with added necessary services; building maintenance costs are up

Emergency Disaster - Costs associated with repair of damage caused by Hurricane Irma.

Dispatch - Timing of transactions: small equipment- laptop and replace printer/scanner/fax

Liftstation - Time of transactions for maintenance costs

Risk Management - insurance policies paid in full

Town of Palm Beach Shores
Discretionary Sales Tax PBC

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
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Current Year Receipts:

Date of Receipt	Period	
11/9/2017	3Q adjustment	\$ 1,889.90
11/27/2017	October	\$ 5,343.00
12/27/2017	November	\$ 6,014.37
1/29/2018	December	\$ 6,486.66
2/8/2018	4Q adjustment	\$ 2,056.88
2/27/2018	January	\$ 7,640.03
3/27/2018	February	\$ 6,477.08
4/30/2018	March	\$ 6,468.77
5/11/2018	1Q adjustment	\$ 2,218.29
5/25/2018	April	\$ 7,166.76
6/25/2018	May	\$ 6,294.65
Total current year receipts		\$ 58,056.39

Accumulated (unspent) Discretionary Sales Tax as of 6/30/18	\$ 108,011.40
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Town of Palm Beach Shores
Utility Tax
10% Effective 4/1/17

	Electric <i>FPL</i>	Water <i>Riviera Beach</i>	Gas <i>FPU</i>	Total
Oct-17	22,450.54	8,685.36	1,787.46	32,923.36
Nov-17	16,851.29	7,921.37	2,421.56	27,194.22
Dec-17	16,452.86	6,390.77	3,470.78	26,314.41
Jan-18	16,030.72	8,909.00	3,329.08	28,268.80
Feb-18	16,552.17	6,247.35	2,409.30	25,208.82
Mar-18	11,801.78	8,342.41	2,855.06	22,999.25
Apr-18	13,979.38	9,985.36	2,249.64	26,214.38
May-18	18,041.15	7,937.19	1,794.69	27,773.03
Jun-18				-
Jul-18				-
Aug-18				-
Sep-18				-
YTD Total	132,159.89	64,418.81	20,317.57	216,896.27
Annualized est	200,000.00	90,000.00	30,000.00	320,000.00

Town of Palm Beach Shores
Underground Utilities
as of 6/30/18

	FYE 9/30/2016	FYE 9/30/2017	FYE 9/30/2018	Project Costs To Date	Cost Estimate (by B&G 5/20/16)	Remaining Budget
Expenditures:						
Survey	\$ -	\$ 45,275.00	\$ -	\$ 45,275.00	\$ 74,788	\$ 29,513.00
Legal	-	6,942.50	-	\$ 6,942.50	53,420	46,477.50
Project Management/Administration	199.52	13,952.25	34,756.16	\$ 48,907.93	160,259	111,351.07
Engineering	-	-	-	\$ -	142,453	142,453.00
Utility Conversion	-	24,479.00	-	\$ 24,479.00	3,901,442	3,876,963.00
Landscape Restoration	-	-	-	\$ -	26,675	26,675.00
Feasibility Study & other misc costs	7,310.46	-	-	\$ 7,310.46	10,000	2,689.54
Construction Contingency	-	-	-	\$ -	871,807	871,807.00
Straw Ballot	6,305.90	-	-	\$ 6,305.90	-	(6,305.90)
Total expenditures	\$ 13,815.88	\$ 90,648.75	\$ 34,756.16	\$ 139,220.79	\$ 5,240,844	\$ 5,101,623.21
Other Financing Sources:						
Transfer In (from General Fund)	\$ 90,000.00	\$ -	\$ 85,646.00	\$ 175,646.00	\$ 90,000	\$ (85,646.00)
Loan Proceeds	-	-	-	-	5,150,844	5,150,844.00
Total other financing sources	\$ 90,000.00	\$ -	\$ 85,646.00	\$ 175,646.00	\$ 5,240,844	\$ 5,065,198.00
Net Change in Fund Balance	\$ 76,184.12	\$ (90,648.75)	\$ 50,889.84	\$ 36,425.21	\$ -	\$ (36,425.21)

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 6/1/2018 To 6/30/2018**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7663	C	6/1/2018	737	AT&T	\$2,868.67	O
7664	C	6/1/2018	665	Andrew Fenton	\$210.00	O
7665	C	6/11/2018	5	AFLAC	\$262.36	O
7666	C	6/11/2018	647	Best Auto Choices LLC	\$600.00	O
7667	C	6/11/2018	225	C&T Auto Care	\$243.60	O
7668	C	6/11/2018	745	Cafe' Chardonnay	\$147.00	O
7669	C	6/11/2018	52	Comcast	\$443.60	O
7670	C	6/11/2018	116	Cox Media Group	\$746.48	O
7671	C	6/11/2018	538	CRS Max Consultants	\$462.00	O
7672	C	6/11/2018	107	Davis and Ashton, P.A.	\$18,444.40	O
7673	C	6/11/2018	746	Essential Net Solutions	\$2,447.85	O
7674	C	6/11/2018	729	Florida Association of City Clerks	\$75.00	O
7675	C	6/11/2018	75	FL Municipal Insurance Trust	\$48,077.91	O
7676	C	6/11/2018	277	Frank Stuparitz	\$120.00	O
7677	C	6/11/2018	83	Gator Gun & Archery Center	\$36.50	O
7678	C	6/11/2018	190	Global Electric Inc.	\$20,904.00	O
7679	C	6/11/2018	593	Hugo's Gourmet Catering Inc	\$154.00	O
7680	C	6/11/2018	659	Image Companies	\$1,570.00	O
7681	C	6/11/2018	744	Jim Souders	\$29.94	O
7682	C	6/11/2018	529	Joe Olivera	\$170.00	O
7683	C	6/11/2018	648	John Meskiel	\$270.00	O
7684	C	6/11/2018	742	Kevin Coppin	\$91.85	O
7685	C	6/11/2018	169	Neopost USA Inc	\$13.80	O
7686	C	6/11/2018	743	Nicholas Ihle	\$390.00	O
7687	C	6/11/2018	14	Nowlen, Holt & Miner, P.A.	\$3,000.00	O
7688	C	6/11/2018	11	Nationwide Retirement Solutions	\$320.00	O
7689	C	6/11/2018	641	Palm Beach County Tax Collector	\$246.00	O
7690	C	6/11/2018	16	Palmdale Oil Company, Inc.	\$3,706.54	O
7691	C	6/11/2018	19	PBC Police Benevolent Association	\$470.00	O
7692	C	6/11/2018	25	Palm Beach Shores Volunteer Fire Dept.	\$4,136.72	O
7693	C	6/11/2018	137	Professional ID Cards	\$19.00	O
7694	C	6/11/2018	312	Professional Images	\$744.00	O
7695	C	6/11/2018	520	SAFEbuilt, LLC	\$14,139.50	O
7696	C	6/11/2018	516	Schmidt Nichols	\$948.80	O
7697	C	6/11/2018	484	Shred-It	\$84.38	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 6/1/2018 To 6/30/2018**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7698	C	6/11/2018	375	Simmons & White, Inc.	\$2,565.00	O
7699	C	6/11/2018	40	Solutions Outside the Box	\$1,062.50	O
7700	C	6/11/2018	118	Steve Langevin	\$125.00	O
7701	C	6/11/2018	343	Telka Electronics	\$536.12	O
7702	C	6/11/2018	99	Torcivia, Donlon, Goddeau and Ansay, PA	\$188.47	O
7703	C	6/11/2018	100	Toshiba Business Solutions	\$400.92	O
7704	C	6/11/2018	592	Trevor Steedman	\$81.46	O
7708	C	6/15/2018	13	Neeld Paper & Supplies	\$1,367.08	O
7709	C	6/15/2018	14	Nowlen, Holt & Miner, P.A.	\$14,500.00	O
7710	C	6/15/2018	30	Poly Systems Company	\$712.50	O
7711	C	6/15/2018	32	City of Riviera Beach	\$2,479.34	O
7712	C	6/15/2018	37	Bass Property Maintenance, Inc.	\$7,991.66	O
7713	C	6/15/2018	40	Solutions Outside the Box	\$625.00	O
7714	C	6/15/2018	47	Board of County Commissioners	\$6,259.40	O
7715	C	6/15/2018	52	Comcast	\$349.32	O
7716	C	6/15/2018	74	Flagcraft Inc.	\$1,474.50	O
7717	C	6/15/2018	83	Gator Gun & Archery Center	\$150.66	O
7718	C	6/15/2018	88	Hill Manufacturing Co. Inc.	\$983.45	O
7719	C	6/15/2018	89	Home Depot Credit Svcs	\$199.44	O
7720	C	6/15/2018	90	Hulett Environmental Services	\$328.00	O
7721	C	6/15/2018	101	Verizon Wireless	\$555.44	O
7722	C	6/15/2018	103	Comp Benefits	\$287.10	O
7723	C	6/15/2018	104	Waste Management	\$13,134.24	O
7724	C	6/15/2018	115	Clean & Treat Co.	\$85.00	O
7725	C	6/15/2018	129	Alfred Musco	\$1,411.50	O
7726	C	6/15/2018	129	Apolon Keaton	\$1,150.00	O
7727	C	6/15/2018	129	John M. Workman	\$859.00	O
7728	C	6/15/2018	129	Julie Morrison	\$195.00	O
7729	C	6/15/2018	129	Leon St. John	\$50.00	O
7730	C	6/15/2018	131	WEX BANK	\$333.55	O
7731	C	6/15/2018	143	Delta Petroleum & Industrial, Inc.	\$951.25	O
7732	C	6/15/2018	163	Graphic Designs International	\$165.00	O
7733	C	6/15/2018	210	Woodlake Phychological Associates	\$150.00	O
7734	C	6/15/2018	324	AC Enforcement, Inc.	\$635.95	O
7735	C	6/15/2018	365	Sherwin-Williams	\$15.58	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172

For The Date Range From 6/1/2018 To 6/30/2018

For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7736	C	6/15/2018	397	Blase Pfefferkorn	\$77.43	O
7737	C	6/15/2018	419	ACS	\$295.00	O
7738	C	6/15/2018	425	Jason's Arborcare Service Inc.	\$710.00	O
7739	C	6/15/2018	457	Lightning Electric	\$943.95	O
7740	C	6/15/2018	520	SAFEbuilt, LLC	\$17,441.75	O
7741	C	6/15/2018	529	Joe Olivera	\$75.00	O
7742	C	6/15/2018	556	Armchem International	\$633.23	O
7743	C	6/15/2018	576	Embassy Suites	\$120.00	O
7744	C	6/15/2018	576	Tampa Marriott	\$360.00	O
7745	C	6/15/2018	586	The Standard Insurance Company	\$499.98	O
7746	C	6/15/2018	645	Bureau of Elevator Safety	\$75.00	O
7747	C	6/15/2018	673	Bishop's Water Company	\$602.00	O
7748	C	6/15/2018	676	Guardian	\$1,432.77	O
7749	C	6/15/2018	682	Meyers Turf LLC	\$2,312.50	O
7750	C	6/15/2018	708	Dilo Fire Alarms Inc	\$385.00	O
7751	C	6/15/2018	741	Crawford Construction Co.	\$5,857.50	O
7752	C	6/15/2018	747	EnviroWaste Services Group, Inc.	\$2,331.60	O
7753	C	6/15/2018	748	Marriott's Ocean Pointe	\$2,750.00	O
7754	C	6/21/2018	90	Hulett Environmental Services	\$1,126.00	O
7755	C	6/21/2018	95	Lowes	\$593.26	O
7756	C	6/21/2018	226	Palm Beach Embroidery	\$560.80	O
7757	C	6/21/2018	643	Suntrust Bank	\$4,976.67	O
7758	C	6/21/2018	319	The Shutter Company, Inc.	\$1,885.00	O
7759	C	6/21/2018	173	USPS-Hasler	\$1,000.00	O
7760	C	6/29/2018	5	AFLAC	\$262.36	O
7761	C	6/29/2018	7	All Safe Safe & Lock	\$479.56	O
7762	C	6/29/2018	29	Alphagraphics of the Palm Beaches	\$712.09	O
7763	C	6/29/2018	752	Gold Nugget dba Argo Uniform Co.	\$869.34	O
7764	C	6/29/2018	127	Blue Cross Blue Shield of Florida, Inc.	\$38,290.19	O
7765	C	6/29/2018	228	Channel Innovations Corp.	\$85.00	O
7766	C	6/29/2018	52	Comcast	\$160.90	O
7767	C	6/29/2018	741	Crawford Construction Co.	\$8,454.50	O
7768	C	6/29/2018	180	DSS Corporation	\$4,147.00	O
7769	C	6/29/2018	746	Essential Net Solutions	\$4,230.16	O
7770	C	6/29/2018	65	Federal Background Services, Inc.	\$50.00	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172

For The Date Range From 6/1/2018 To 6/30/2018

For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7771	C	6/29/2018	749	Florida Police Chiefs Education and Research Found	\$600.00	O
7772	C	6/29/2018	71	FL Power & Light	\$3,111.56	O
7773	C	6/29/2018	80	FL Public Utilities	\$690.05	O
7774	C	6/29/2018	750	GL Distributors, Inc.	\$227.36	O
7775	C	6/29/2018	190	Global Electric Inc.	\$4,755.69	O
7776	C	6/29/2018	676	Guardian	\$1,496.75	O
7777	C	6/29/2018	87	Halsey & Griffith	\$272.59	O
7778	C	6/29/2018	295	LiftOff, LLC	\$1,050.00	O
7779	C	6/29/2018	95	Lowes	\$388.52	O
7780	C	6/29/2018	678	National League of Cities	\$536.00	O
7781	C	6/29/2018	11	Nationwide Retirement Solutions	\$160.00	O
7782	C	6/29/2018	187	Occupational Health Centers of the SW, P.A.	\$217.50	O
7783	C	6/29/2018	739	Palm Beach Post	\$632.96	O
7784	C	6/29/2018	16	Palmdale Oil Company, Inc.	\$1,621.67	O
7785	C	6/29/2018	268	Peter A. West	\$125.00	O
7786	C	6/29/2018	27	PNC Bank	\$55.67	O
7787	C	6/29/2018	516	Schmidt Nichols	\$1,510.60	O
7788	C	6/29/2018	365	Sherwin-Williams	\$7.79	O
7789	C	6/29/2018	586	The Standard Insurance Company	\$518.24	O
7790	C	6/29/2018	103	Comp Benefits	\$247.14	O
7791	C	6/29/2018	104	Waste Management	\$2,619.22	O
7792	C	6/29/2018	290	Westside Reprographics, Inc.	\$1,822.37	O
ADP, LLC	E	6/1/2018	697	ADP, LLC	\$140.54	O
ADP, LLC	E	6/15/2018	697	ADP, LLC	\$138.85	O
ADP, LLC	E	6/29/2018	697	ADP, LLC	\$138.85	O
Blue Cross Blue Shield of Florida, Inc.	E	6/25/2018	127	Blue Cross Blue Shield of Florida, Inc.	\$31,742.18	O
FRS	E	6/5/2018	172	FRS	\$22,970.35	O
PBS Payroll	E	6/25/2018	146	PBS Payroll	\$54,096.12	O
PBS Payroll	E	6/25/2018	146	PBS Payroll	\$51,824.45	O
Cleared					\$0.00	
Outstanding					\$477,455.89	
Void					\$0.00	



ITEM 6b1
July 16, 2018

Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

July 16, 2018 Commission Report

The police department continues to work on upgrading the department's computers. This past week, the old server stopped working, but the new one picked up the slack. However, we are headed to a much more responsible place in our IT requirements.

The Panasonic Arbitrator computer and software has not been maintained in two years, was out of warranty, and stopped working. This is equipment that transfers video from the in-car police cameras to the server. Repairing and replacing our information technology has been a struggle. The state requires standards that we must adhere to or lose our dispatch center. We have made a lot of headway recently and our computers are working now and talking to each other. We now have them backed up onsite and remotely. There are several other items which needed to be replaced, such as the PD security cameras and our DVR was not up to government safety specifications. I will be happy to give anyone a tour to show all of the new upgrades.

We were well prepared for the 4th of July event, and with the weather the way it was all went well. There was one arrest, but it was not related to the event itself.

Our officers recently received training through the Chiefs Association on software to give us better planning abilities and the software to make things happen. The training was held at the North Palm Beach PD at the request of the county chief's association and subgroup LEX.

Two of our dispatchers, Debbie Chase and Laurie Rawdon, are in Tampa this week for the new training on the unified crime reporting to the FBI and State government. Debbie is also taking specialized training on the needs of our communications center.

Our bullet resistant vests become out of date every five years. Thanks to the generosity of the Vaudry family, who recently moved to Town, they are covering the costs for 14 of these for this upcoming year, which saves us a lot of money in our budget.

Thanks again.



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Date: July 2, 2018

To: Mayor Myra Koutzen

From: Chief Steven Langevin

RE: Police Activities for June 2018

Criminal Arrests	3	Town Ordinance Violations	
Parking Citations	14	Segway Patrol Hours	24.1
Verbal Warnings		ATV Patrol Hours	12.6
Written Warnings	6	Bike Patrol Hours	0
Traffic Citations	17	Foot Patrol Hours	131.2
Radar and Traffic Control Hours	12.9	House Check Hours	21.8
Complaints/Calls for Assistance	58	Vehicle Patrol Hours	418.9
Patrol Mileage			

Misc. Arrest Information:

Arrest Type	Number
Case 1800416 / DWLS	1
Case 1800426 / DWLS	1
Case 1800442 / Outstanding Warrant	1

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CASE REPORT SUMMARY BY DATE RANGE AND DISPOSITION

REPORT DATE FROM
06/01/2018

REPORT DATE TO
06/30/2018

Case Number	Agency	Report Date	Case Type	Report Type	Disposition
1800416	PBSPD	06/17/2018 21:37	MVSTOP	MVSTOP	ARREST
1800426	PBSPD	06/21/2018 02:09	MVSTOP	MVSTOP	ARREST
1800442	PBSPD	06/26/2018 18:09	TRAF CRASH PROP DAMA	TRAF CRASH PROP DAMA	ARREST

TOTAL ITEMS: 3

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CAD EVENT LISTING GROUPED BY EVENT TYPE

REPORT DATE FROM
06/01/2018 00:00

REPORT DATE TO
06/30/2018 23:59

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806190020	06/19/2018	11:59	12:00	12:15	15	247 EDWARDS LANE
	1806210012			18:55	19:01	6	101 LINDA LANE
	1806210013			19:22	19:29	7	101 LINDA LANE
Total Minutes: 28							

Count: 3

10-108

1806010004	06/01/2018	06:30	06:30	06:59	29	247 EDWARDS LANE
1806010006	06/01/2018	06:59	07:00	07:59	59	PARKWAY
1806010007	06/01/2018	07:59	07:59	08:30	31	90 EDWARDS LANE
1806010010	06/01/2018	08:36	08:37	09:29	52	INLET
1806010013	06/01/2018	12:20	12:20	13:13	53	BEACH
1806010016			19:31	19:32	1	247 EDWARDS LN
1806010017			19:32	19:52	20	PARKWAY
1806010019			21:05	21:31	26	90 EDWARDS LN
1806020002			00:27	00:54	27	98 LAKE DR
1806020005			01:29	01:34	5	115 INLET WAY
1806020009	06/02/2018	07:59		08:32	0	247 EDWARDS LANE
1806020010	06/02/2018	08:34	08:34	09:33	59	PARKWAY
1806020012	06/02/2018	09:34	09:34	09:59	25	90 EDWARDS LANE
1806020014	06/02/2018	12:32	12:32	13:00	28	PARKWAY
1806020017			21:05	21:36	31	247 EDWARDS LN
1806030011			14:35	14:43	8	PUMPHOUSE
1806030013			16:50	17:07	17	123 SOUTH OCEAN
1806030014			16:51	17:08	17	123 SOUTH OCEAN
1806030015			16:55	17:08	13	123 SOUTH OCEAN AVE
1806030016			21:05	21:10	5	123 OCEAN AVE
1806030017			21:05	21:11	6	123 OCEAN AVE
1806040013	06/04/2018	11:58	11:58	12:05	7	90 EDWARDS LANE
1806040014	06/04/2018	12:05	12:05	12:11	6	181 OCEAN AVENUE
1806040017	06/04/2018	13:46	13:47	14:30	43	90 EDWARDS LANE
1806040023	06/04/2018	18:26	18:27	18:29	2	247 EDWARDS LANE
1806040025	06/04/2018	19:14	19:16	19:31	15	PARKWAY
1806040026	06/04/2018	19:31	19:31	19:45	14	PARKWAY
1806040030	06/04/2018	21:48	21:48	21:59	11	90 EDWARDS LANE
1806040034	06/04/2018	22:32	22:32	22:44	12	PARKWAY
1806050001	06/05/2018	01:05	01:06	01:19	13	247 EDWARDS LANE
1806050003	06/05/2018	03:54	03:54	04:26	32	247 EDWARDS LANE
1806050004	06/05/2018	04:36	04:36	04:49	13	90 EDWARDS LANE
1806050005	06/05/2018	05:31	05:32	05:50	18	90 EDWARDS LANE
1806050009	06/05/2018	09:18	09:19	09:34	15	INLET
1806050012	06/05/2018	10:32	10:36	11:08	32	90 EDWARDS LANE
1806050013	06/05/2018	10:38	10:38	11:01	23	98 LAKE DRIVE

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806050022	06/05/2018	16:36	16:37	16:41	4	90 EDWARDS LANE
	1806050025	06/05/2018	18:01	18:01	18:12	11	181 OCEAN AVENUE
	1806050029	06/05/2018	20:55	20:56	21:11	15	90 EDWARDS LANE
	1806050032	06/05/2018	21:44	21:44	21:56	12	247 EDWARDS LANE
	1806050033	06/05/2018	22:00	22:01	23:11	70	PARKWAY
	1806060001	06/06/2018	00:31	00:31	00:52	21	PARKWAY
	1806060002	06/06/2018	00:32	00:32	00:52	20	247 EDWARDS LANE
	1806060003	06/06/2018	02:45	02:46	02:50	4	PARKWAY
	1806060006	06/06/2018	05:03	05:03	05:16	13	90 EDWARDS LANE
	1806060009	06/06/2018	07:48	07:49	08:03	14	90 EDWARDS LANE
	1806060016	06/06/2018	13:08	13:08	14:50	102	98 LAKE DRIVE
	1806060017	06/06/2018	15:06	15:07	16:06	59	90 EDWARDS LANE
	1806060024			19:39	20:00	21	247 EDWARDS LN
	1806060030			20:44	22:17	93	98 LAKE DR
	1806070006			03:24	03:37	13	98 LAKE DR
	1806070007	06/07/2018	06:30	06:31	07:01	30	247 EDWARDS LANE
	1806070008	06/07/2018	07:01	07:01	08:08	67	PARKWAY
	1806070010	06/07/2018	08:08	08:08	08:21	13	90 EDWARDS LANE
	1806070014	06/07/2018	11:22	11:22	11:43	21	90 EDWARDS ALNE
	1806070015	06/07/2018	12:06	12:06	12:47	41	90 EDWARDS LANE
	1806070018	06/07/2018	17:41	17:41	18:50	69	98 LAKE DRIVE
	1806070020			18:56	19:51	55	98 LAKE DR
	1806070021			22:37	22:48	11	247 EDWARDS LN
	1806080001			00:12	00:48	36	98 LAKE DR
	1806080005			03:24	03:49	25	PARKWAY
	1806080007			05:26	05:39	13	90 EDWARDS LN
	1806080008			05:39	05:49	10	247 EDWARDS LN
	1806080011	06/08/2018	06:51	06:52	08:12	80	90 EDWARDS LANE
	1806080013	06/08/2018	08:12	08:13	09:04	51	90 EDWARDS LANE
	1806080014	06/08/2018	09:04	09:05	10:45	100	247 EDWARDS LANE
	1806080016	06/08/2018	10:29	10:30	10:44	14	INLET
	1806080018	06/08/2018	13:24	13:25	13:53	28	90 EDWARDS LANE
	1806080024	06/08/2018	20:18	20:45	21:03	18	90 EDWARDS LANE
	1806090003	06/09/2018	05:44	05:45	05:54	9	90 EDWARDS LANE
	1806090004	06/09/2018	05:46	05:48	05:55	7	247 EDWARDS LANE
	1806090008	06/09/2018	09:22	09:23	09:27	4	90 EDWARDS LANE
	1806090010	06/09/2018	09:44	09:45	09:46	1	90 EDWARDS LANE
	1806090013	06/09/2018	10:02	10:03	11:28	85	90 EDWARDS LANE
	1806090014	06/09/2018	11:28	11:28	11:39	11	INLET
	1806090016	06/09/2018	12:29	12:29	12:50	21	90 EDWARDS LANE
	1806090019	06/09/2018	13:49	13:49	14:13	24	181 OCEAN AVENUE
	1806090020	06/09/2018	13:56	13:57	16:18	141	90 EDWARDS LANE
	1806090021	06/09/2018	14:13	14:14	14:28	14	INLET
	1806090024	06/09/2018	18:16	18:16	18:16	0	247 EDWARDS LANE
	1806090025	06/09/2018	18:17	18:17	19:22	65	INLET WALKWAY
	1806090027	06/09/2018	19:49	20:01	20:38	37	90 EDWARDS LANE
	1806090033	06/09/2018	23:39	23:40	00:41	61	247 EDWARDS LANE
	1806100003	06/10/2018	01:05	01:06	01:06	0	178 LAKE DRIVE
	1806100004	06/10/2018	01:22	01:22	01:37	15	71 OCEAN AVENUE
	1806100005	06/10/2018	01:37	01:38	01:48	10	90 EDWARDS LANE
	1806100006	06/10/2018	03:20	03:20	03:34	14	PARKWAY
	1806100011	06/10/2018	04:06	04:06	04:06	0	98 LAKE DRIVE
	1806100016	06/10/2018	05:34	05:34	05:45	11	90 EDWARDS LANE
	1806100018			07:00	07:15	15	247 EDWARDS LN

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806100020			09:17	09:31	14	247 EDWARDS LN
	1806100024			11:49	13:55	126	HOUSE CHECKS
	1806100025			12:47	13:15	28	247 EDWARDS LN
	1806100031			18:03	18:41	38	PARKWAY
	1806100032			18:03	18:41	38	PARKWAY
	1806100033			19:12	19:30	18	247 EDWARDS LN
	1806100038			20:38	20:49	11	90 EDWARDS LN
	1806100039			20:49	20:58	9	PUMPHOUSE
	1806100041			21:46	22:03	17	90 EDWARDS LN
	1806100042			21:48	22:07	19	247 EDWARDS LN
	1806100044	06/10/2018	23:44	23:44	00:07	23	247 EDWARDS LANE
	1806110001	06/11/2018	00:07	00:07	00:21	14	247 EDWARDS LANE
	1806110003	06/11/2018	02:51	02:51	03:06	15	247 EDWARDS LANE
	1806110004	06/11/2018	04:25	04:25	04:43	18	90 EDWARDS LANE
	1806110009	06/11/2018	09:06	09:06	09:21	15	INLET ACCESS
	1806120005	06/12/2018	12:23	12:23	16:50	267	90 EDWARDS LANE
	1806120007			19:25	20:17	52	98 LAKE DR
	1806130001			00:08	00:18	10	247 EDWARDS LN
	1806130009	06/13/2018	07:58	07:59	09:03	64	98 LAKE DRIVE
	1806130010	06/13/2018	07:59	07:59	10:11	132	98 LAKE DRIVE
	1806130011	06/13/2018	08:39	08:55	08:58	3	90 EDWARDS LANE
	1806130012	06/13/2018	09:00	09:03	09:59	56	247 EDWARDS LANE
	1806130015	06/13/2018	10:00	10:01	10:16	15	247 EDWARDS LANE
	1806130016	06/13/2018	10:11	10:12	11:03	51	90 EDWARDS LANE
	1806130018	06/13/2018	12:37	12:47	12:55	8	INLET
	1806130020	06/13/2018	13:08	13:09	13:45	36	181 OCEAN AVENUE
	1806130021	06/13/2018	13:09	13:09	13:45	36	181 OCEAN AVENUE
	1806130023	06/13/2018	13:48	13:49	17:24	215	90 EDWARDS LANE
	1806130025	06/13/2018	18:30	18:34	18:37	3	247 EDWARDS LANE
	1806130027	06/13/2018	20:02	20:19	20:55	36	90 EDWARDS LANE
	1806130030	06/13/2018	22:45	22:45	23:04	19	PARKWAY
	1806140001	06/14/2018	00:55	00:55	01:41	46	247 EDWARDS LANE
	1806140002	06/14/2018	02:07	02:07	02:14	7	PARKWAY
	1806140005	06/14/2018	06:46	06:46	08:15	89	90 EDWARDS LANE
	1806140008	06/14/2018	08:15	08:16	08:57	41	247 EDWARDS LANE
	1806140009	06/14/2018	09:07	09:07	10:26	79	INLET
	1806140010	06/14/2018	09:37	09:38	10:19	41	98 LAKE DRIVE
	1806140016	06/14/2018	13:56	13:57	14:20	23	90 EDWARDS LANE
	1806140019	06/14/2018	18:53	18:53	18:54	1	247 EDWARDS LANE
	1806140021	06/14/2018	20:55	20:55	21:00	5	90 EDWARDS LANE
	1806140022	06/14/2018	21:11	21:11	21:14	3	PARKWAY
	1806140025	06/14/2018	22:11		22:12	0	PARKWAY
	1806140026	06/14/2018	22:11	22:12	22:15	3	PARKWAY
	1806150001	06/15/2018	01:49	01:49	02:05	16	247 EDWARDS LANE
	1806150004	06/15/2018	06:35	06:35	07:00	25	247 EDWARDS LANE
	1806150005	06/15/2018	07:01	07:01	07:59	58	PARKWAY
	1806150006	06/15/2018	07:59	08:00	08:33	33	90 EDWARDS LANE
	1806150007	06/15/2018	08:33	08:34	09:33	59	INLET
	1806150010	06/15/2018	11:56	11:56	12:30	34	247 EDWARDS LANE
	1806150011	06/15/2018	12:31	12:31	13:10	39	90 EDWARDS LANE
	1806150012	06/15/2018	14:50	14:50	15:20	30	90 EDWARDS LANE
	1806150013	06/15/2018	15:26	15:26	15:59	33	247 EDWARDS LANE
	1806160004			02:11	02:32	21	98 LAKE DR
	1806160012			10:02	10:27	25	INLET ACCESS

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806160016			18:43	18:50	7	PARK WAY
	1806160017			19:00	20:25	85	EDWARDS LANE
	1806170004			00:59	01:29	30	98 LAKE DR
	1806180002			02:22	02:56	34	98 LAKE DR
	1806180006			05:26	05:34	8	247 EDWARDS LN
	1806180007			05:34	05:46	12	90 EDWARDS LN
	1806180010	06/18/2018	07:35	07:36	08:16	40	90 EDWARDS LANE
	1806180016	06/18/2018	14:33	14:33	14:43	10	90 EDWARDS DLANE
	1806180018	06/18/2018	14:56	14:56	15:23	27	INLET
	1806180024	06/18/2018	21:03	21:12	21:23	11	90 EDWARDS LANE
	1806180026	06/18/2018	21:46	21:46	22:09	23	PARKWAY
	1806180028	06/18/2018	23:14	23:15	01:11	116	247 EDWARDS LANE
	1806190002	06/19/2018	02:11	02:11	02:34	23	TACOMA LANE OCEAN AVENUE
	1806190003	06/19/2018	02:12	02:12	02:17	5	247 EDWARDS LANE
	1806190005	06/19/2018	05:34	05:34	05:41	7	247 EDWARDS LANE
	1806190012	06/19/2018	08:27	08:28	09:10	42	90 EDWARDS LANE
	1806190017	06/19/2018	10:30	10:32	11:29	57	INLET
	1806190034	06/19/2018	16:06	16:06	16:37	31	INLET
	1806190037	06/19/2018	16:38	16:38	17:46	68	98 LAKE DRIVE
	1806190039	06/19/2018	19:15	19:15	19:30	15	247 EDWARDS LANE
	1806190045	06/19/2018	21:33	21:33	22:49	76	PARKWAY
	1806190046	06/19/2018	22:50	22:50	23:32	42	247 EDWARDS LANE
	1806200007	06/20/2018	10:17	10:17	11:05	48	90 EDWRADS LANE
	1806200008	06/20/2018	10:19	10:19	11:04	45	OCEAN AVENUE/INLET WAY
	1806200009	06/20/2018	11:59	11:59	12:15	16	247 EDWARDS LANE
	1806200011	06/20/2018	15:07	15:07	15:17	10	90 EDWARDS LANE
	1806200012			18:08	18:12	4	247 EDWARDS LN
	1806210007	06/21/2018	10:27	10:27	11:08	41	90 EDWARDS LANE
	1806210008	06/21/2018	11:44	11:45	12:14	29	247 EDWARDS LANE
	1806210009	06/21/2018	12:07	12:07	12:21	14	247 EDWARDS LANE
	1806210010	06/21/2018	15:13	15:13	15:51	38	90 EDWARDS LANE
	1806210011	06/21/2018	16:02	16:02	16:09	7	OCEAN AVENUE/ INLET
	1806210015			21:58	22:10	12	98 LAKE DR
	1806210016			22:10	23:52	102	220 INLET WAY
	1806220004			05:27	05:36	9	90 EDWARDS LN
	1806220005			05:36	05:46	10	247 EDWARDS LN
	1806220011	06/22/2018	08:13	08:14	09:23	69	98 LAKE DRIVE
	1806220015	06/22/2018	09:51	09:51	10:07	16	181 OCEAN AVENUE
	1806220032	06/22/2018	21:04	21:05	21:06	1	90 EDWARDS LANE
	1806220034	06/22/2018	21:50	21:50	23:38	108	247 EDWARDS LANE
	1806230006	06/23/2018	03:55	03:56	04:52	56	PBS
	1806230007	06/23/2018	06:09	06:10	06:25	15	INLET
	1806230012	06/23/2018	09:05	09:05	09:13	8	98 LAKE DRIVE
	1806230015	06/23/2018	09:29	09:29	10:27	58	INLET
	1806230019	06/23/2018	10:28	10:28	11:20	52	247 EDWARDS LANE
	1806230026	06/23/2018	16:30	16:30	17:23	53	INLET
	1806230034	06/23/2018	21:12	21:12	21:36	24	90 EDWARDS LANE
	1806230036	06/23/2018	21:43	21:43	22:00	17	PUMPHOUSE
	1806240001	06/24/2018	01:01	01:01	03:00	119	PBS
	1806240012	06/24/2018	11:06	11:06	12:05	59	INLET
	1806240024			19:20	19:36	16	PARKWAY
	1806240026			21:31	22:06	35	98 LAKE DR
	1806250010			19:11	20:15	64	98 LAKE DR

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806260012	06/26/2018	14:37	14:38	15:11	33	OCEAN AVENUE/ INLET WAY
	1806260019			23:28	23:51	23	3700 NORTH OCEAN AVENUE
	1806270006	06/27/2018	07:44	07:44	07:49	5	98 LAKE DRIVE
	1806270008	06/27/2018	07:51	07:52	09:16	84	INLET
	1806270012	06/27/2018	07:51	10:07	10:08	1	INLET
	1806270018	06/27/2018	18:43	18:43	19:52	69	90 EDWARDS LANE
	1806280003	06/28/2018	03:55	03:56	04:07	11	98 LAKE DRIVE
	1806280017			10:02	10:44	42	INLET WALKWAY
	1806280026	06/28/2018	21:27	21:27	21:37	10	90 EDWARDS LANE
	1806300001			01:22	04:54	212	2401 NORTH OCEAN AVENUE
	1806300010			19:33	20:31	58	181 OCEAN AVENUE

Total Minutes: 7056

Count: 208

911 HANG UP

1806040033	06/04/2018	22:14	22:20	22:31	11	145 OCEAN AVENUE
1806080022	06/08/2018	18:08	18:10	18:17	7	98 LAKE DRIVE

Total Minutes: 18

Count: 2

ALARM BURG

1806030010	06/03/2018	14:18	14:23	14:32	9	215 LINDA LANE
1806050034	06/05/2018	23:08	23:11	23:16	5	218 BAMBOO ROAD
1806060028	06/06/2018	20:09	20:11	20:17	6	212 CASCADE LANE
1806070019	06/07/2018	18:49	18:51	18:54	3	207 LINDA LANE
1806160007	06/16/2018	07:23	07:30	07:39	9	106 INLET WAY
1806230013	06/23/2018	09:13	09:16	09:27	11	307 BLOSSOM LANE

Total Minutes: 43

Count: 6

ALARM FIRE

1806010018	06/01/2018	20:23	20:24	21:05	41	31 OCEAN AVENUE
1806050028	06/05/2018	19:58	20:00	20:31	31	218 BAMBOO ROAD
1806150016	06/15/2018	21:53	21:59	22:09	10	106 INLET WAY
1806170009	06/17/2018	09:59	10:01	10:08	7	31 OCEAN AVE
1806190021	06/19/2018	12:14	12:15	12:38	23	33 OCEAN AVENUE
1806280016	06/28/2018	09:54	09:55	10:00	5	61 OCEAN AVENUE

Total Minutes: 117

Count: 6

ANIMAL

1806060023	06/06/2018	18:49	18:50	18:58	8	227 EDWARDS LANE
1806080028	06/08/2018	23:16	23:19	23:55	36	BEACH
1806140023	06/14/2018	21:14	21:14	21:28	14	BEACH

Total Minutes: 58

Count: 3

ASSIST OTHER AGENCY

1806080026	06/08/2018	21:22	21:23	21:44	21	181 OCEAN AVENUE
1806080027	06/08/2018	21:22	21:51	21:53	2	181 OCEAN AVENUE
1806130003			00:30	01:56	86	181 OCEAN AVENUE

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806190032	06/19/2018	15:50	15:51	15:59	8	1166 E BLUE HERON BLVD

Total Minutes: 117

Count: 4

ATV PATROL

1806030007	06/03/2018	10:54	10:54	11:48	54	BEACH
1806040015	06/04/2018	12:10	12:10	13:45	95	BEACH
1806050016	06/05/2018	12:43	12:44	13:59	75	BEACH
1806070003			01:13	01:48	35	BEACH
1806170012			14:32	16:45	133	BEACH
1806230004	06/23/2018	01:50	01:50	05:33	223	BEACH
1806230020	06/23/2018	11:20	11:20	11:44	24	BEACH
1806260003			01:02	01:52	50	BEACH
1806300015			21:14	22:22	68	BEACH

Total Minutes: 757

Count: 9

BOAT ACCIDENT/INCIDENT

1806240016	06/24/2018	13:25	13:37	13:41	4	98 LAKE DRIVE
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Total Minutes: 4

Count: 1

BURGLARY

1806180012	06/18/2018	09:38	09:39	09:50	11	125 OCEAN AVENUE
1806260009	06/26/2018	07:54	07:55	08:47	52	101 BRAVADO LANE

Total Minutes: 63

Count: 2

CHECK BUILDING

1806220008	06/22/2018	06:51	06:51	08:49	118	90 EDWARDS LANE
1806220012	06/22/2018	08:49	08:50	09:10	20	247 EDWARDS LANE
1806220014	06/22/2018	09:38	09:39	10:09	30	90 EDWARDS LANE
1806220020	06/22/2018	12:48	12:53	12:58	5	90 EDWARDS LANE
1806220021	06/22/2018	12:49	12:50	13:00	10	247 EDWARDS LANE
1806220025	06/22/2018	15:27	15:28	16:53	85	90 EDWARDS LANE
1806230009	06/23/2018	07:38	07:39	07:43	4	90 EDWARDS LANE
1806230016	06/23/2018	09:42	09:42	10:22	40	247 EDWARDS LANE
1806230023	06/23/2018	15:01	15:02	15:34	32	90 EDWARDS LANE
1806240004	06/24/2018	05:32	05:32	05:58	26	90 EDWARDS LANE
1806240009	06/24/2018	10:13	10:14	10:18	4	90 EDWARDS LANE
1806240011	06/24/2018	10:37	10:38	11:05	27	90 EDWARDS LANE
1806240021			16:23	16:30	7	90 EDWARDS LN
1806250013			20:22	20:36	14	247 EDWARDS LN
1806260016			20:55	21:44	49	98 LAKE DR
1806260018			22:39	23:28	49	90 EDWARDS LN
1806270009	06/27/2018	09:14	09:15	09:38	23	90 EDWARDS LANE
1806270017	06/27/2018	17:32	17:33	18:43	70	90 EDWARDS LANE
1806280006	06/28/2018	05:55	05:57	06:58	61	247 EDWARDS LANE
1806280013			09:22	09:35	13	90 EDWARDS LN
1806280020			12:40	13:20	40	90 EDWARDS LN
1806290006	06/29/2018	12:22	12:23	12:54	31	90 EDWARDS LANE

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806290009			19:38	19:46	8	90 EDWARDS LN
	1806290011			21:07	21:42	35	98 LAKE DR
	1806300012			20:52	21:10	18	90 EDWARDS LN
Total Minutes: 819							Count: 25
CHECK VEHICLE							
	1806040019	06/04/2018	15:34	15:48	16:27	39	LAKE DRIVE
Total Minutes: 39							Count: 1
CITIZEN CONTACT							
	1806200014			19:45	19:50	5	201 CASCADE LN
	1806260005	06/26/2018	01:53	01:55	02:03	8	181 OCEAN AVENUE
Total Minutes: 13							Count: 2
CIVIL							
	1806170016	06/17/2018	18:52	18:55	19:13	18	142 LAKE DRIVE
Total Minutes: 18							Count: 1
DISTURBANCE							
	1806060004	06/06/2018	03:47	03:49	04:21	32	181 OCEAN AVENUE
	1806140028	06/14/2018	23:31	23:32	23:51	19	INLET WAY PARKWAY
	1806180019	06/18/2018	15:22	15:23	16:02	39	181 OCEAN AVENUE
	1806230002	06/23/2018	01:11	01:11	01:19	8	TACOMA LANE OCEAN AVENUE
Total Minutes: 98							Count: 4
ELDERLY ABUSE/ NEGLECT							
	1806010015	06/01/2018	16:26	16:36	16:56	20	182 LAKE DRIVE
Total Minutes: 20							Count: 1
EXTRA PATROL							
	1806060029	06/06/2018	20:13		20:15	0	101 LINDA LANE
	1806260017			22:00	22:39	39	100 BLOCK OF SANDAL LANE
Total Minutes: 39							Count: 2
FIRE CALL							
	1806030020	06/03/2018	22:20	22:24	22:41	17	98 LAKE DRIVE
	1806040002	06/04/2018	02:35	02:39	03:34	55	325 CASCADE LANE
	1806040028	06/04/2018	21:16	21:17	21:44	27	324 BRAVADO LANE
	1806160011	06/16/2018	09:31	09:34	09:48	14	61 OCEAN AVENUE
	1806170013	06/17/2018	16:44	16:48	16:57	9	61 OCEAN AVE
Total Minutes: 122							Count: 5

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
FIREWORKS							
	1806170022	06/17/2018	22:09	22:56	23:46	50	125 OCEAN AVENUE
Total Minutes: 50							Count: 1
FRAUD							
	1806300007	06/30/2018	18:36	18:44	18:47	3	98 LAKE DRIVE
Total Minutes: 3							Count: 1
GRAND THEFT AUTO							
	1806250004	06/25/2018	10:22	10:23	11:47	84	107 CLAREMONT LANE
Total Minutes: 84							Count: 1
HIT AND RUN							
	1806250017	06/25/2018	21:51	21:55	22:06	11	71 OCEAN AVENUE
	1806260013	06/26/2018	18:07	18:10	23:05	295	208 BAMBOO ROAD
	1806260015	06/26/2018	19:28	19:52	20:13	21	115 SANDAL LANE
Total Minutes: 327							Count: 3
HOUSE CHECK							
	1806040007	06/04/2018	06:12	06:13	07:17	64	PALM BEACH SHORES
	1806040020	06/04/2018	16:47	16:48	17:30	42	PALM BEACH SHORES
	1806050007	06/05/2018	07:06	07:06	08:35	89	PALM BEACH SHORES
	1806050015	06/05/2018	12:42	12:43	12:45	2	PALM BEACH SHORES
	1806060010	06/06/2018	08:41	08:41	12:24	223	PALM BEACH SHORES
	1806080010	06/08/2018	06:31	06:32	08:11	99	PALM BEACH SHORES
	1806170010			11:19	12:20	61	HOUSE CHECKS
	1806180009	06/18/2018	06:12	06:14	08:33	139	PALM BEACH SHORES
	1806220007	06/22/2018	06:11	06:11	08:11	120	PALM BEACH SHORES
	1806240006	06/24/2018	06:51	06:52	07:24	32	PBS
	1806250005	06/25/2018	10:29	10:30	12:51	141	PBS
	1806270003	06/27/2018	06:03	06:05	06:59	54	PBS
	1806290004	06/29/2018	10:05	10:05	11:35	90	PBS
	1806300003	06/30/2018	06:25	06:26	06:34	8	207 LINDA LANE
	1806300004	06/30/2018	07:37	07:38	10:00	142	PBS
Total Minutes: 1306							Count: 15
INFORMATION							
	1806040005	06/04/2018	05:24	05:26	05:26	0	247 EDWARDS LANE
	1806040012	06/04/2018	11:52	11:53	17:04	311	247 EDWARDS LANE
	1806040021	06/04/2018	16:48		17:03	0	247 EDWARDS LANE
	1806040022	06/04/2018	17:04		17:06	0	PUMP HOUSE
	1806040029	06/04/2018	21:24		21:25	0	247 EDWARDS LANE
	1806050018	06/05/2018	13:44	13:45	13:55	10	LAKE NORTH BOUND
	1806050019	06/05/2018	13:55	13:59	14:02	3	OCEAN AVE SB
	1806060008	06/06/2018	07:31	07:33	07:48	15	218 BAMBOO ROAD

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806060014	06/06/2018	09:45	09:46	09:57	11	LAKE DRIVE N/B
	1806060019	06/06/2018	17:28	17:29	18:08	39	LAKE DRIVE SOUTH BOUND
	1806060026	06/06/2018	19:57	20:03	20:04	1	OCEAN AVENUE
	1806070022	06/07/2018	23:03	23:07	23:48	41	PARK AVENUE/LAKE DRIVE
	1806090023	06/09/2018	15:46	15:48	17:20	92	98 LAKE DRIVE
	1806130014	06/13/2018	09:59	09:59	12:56	177	1500 EAST BLUE HERON BLVD
	1806140012	06/14/2018	10:27	10:28	10:30	2	LAKE DRIVE
	1806160006	06/16/2018	03:06		03:09	0	247 EDWARDS LANE
	1806160023	06/16/2018	23:16	23:17	00:23	66	247 EDWARDS LANE
	1806180015	06/18/2018	10:47	10:50	11:48	58	142 LAKE DRIVE
	1806190008	06/19/2018	06:56	06:58	07:53	55	247 EDWARDS LANE
	1806190010	06/19/2018	07:18	07:18	09:58	160	247 EDWARDS LANE
	1806190026	06/19/2018	14:25	14:26	14:48	22	314 BRAVADO LANE
	1806200018			22:37	22:55	18	OCEAN AVENUE/CLAREMONT LANE
	1806200019			23:38	23:52	14	108 CLAREMONT LN
	1806220001	06/22/2018	01:17	01:19	01:19	0	PARK AVENUE
	1806220002	06/22/2018	01:20		01:24	0	247 EDWARDS LANE
	1806240023	06/24/2018	17:46	17:50	17:50	0	247 EDWARDS LANE
	1806250008	06/25/2018	14:15	14:17	15:04	47	247 EDWARDS LANE
	1806290002	06/29/2018	08:27	08:27	08:28	1	98 LAKE DRIVE

Total Minutes: 1143

Count: 28

LIFEGUARD PATROL

1806010011	06/01/2018	09:09	09:10	16:55	465	BEACH
1806020011	06/02/2018	09:01	09:01	16:54	473	BEACH
1806030005	06/03/2018	08:05	08:06	16:46	520	BEACH
1806040011	06/04/2018	09:59	10:00	17:07	427	BEACH
1806050010	06/05/2018	09:19	09:19	16:50	451	BEACH
1806060012	06/06/2018	09:25	09:27	16:52	445	BEACH
1806070011	06/07/2018	09:12	09:13	16:53	460	BEACH
1806080015	06/08/2018	10:00	10:06	16:56	410	BEACH
1806090012	06/09/2018	09:59	10:00	16:57	417	BEACH
1806100019			08:04	16:52	528	BEACH
1806110008	06/11/2018	08:58	09:00	17:01	481	BEACH
1806120002	06/12/2018	07:51	07:52	16:50	538	BEACH
1806130013	06/13/2018	09:35	09:36	16:52	436	BEACH
1806140011	06/14/2018	10:02	10:03	16:55	412	BEACH
1806150009	06/15/2018	09:03	09:03	16:52	469	BEACH
1806160010			08:58	16:53	475	BEACH
1806170008			09:37	16:53	436	BEACH
1806180014	06/18/2018	10:40	10:40	17:07	387	BEACH
1806190016	06/19/2018	09:59	09:59	16:53	414	BEACH
1806200006	06/20/2018	09:05	09:06	16:53	467	BEACH
1806210005	06/21/2018	09:22	09:22	16:54	452	BEACH
1806220016	06/22/2018	10:02	10:03	16:55	412	BEACH
1806230017	06/23/2018	10:00	10:01	17:01	420	BEACH
1806240008	06/24/2018	09:54	09:55	16:51	416	BEACH
1806250003	06/25/2018	08:58	08:58	17:14	496	BEACH
1806260010	06/26/2018	08:09	08:09	16:46	517	BEACH
1806270014	06/27/2018	12:44	12:45	17:01	256	BEACH
1806280011			09:01	16:54	473	BEACH

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806290003	06/29/2018	09:09	09:09	16:53	464	BEACH
	1806300005	06/30/2018	08:58	08:59	17:03	484	BEACH
Total Minutes:						13501	

Count: 30

LOST AND FOUND

1806040008	06/04/2018	06:37	06:43	06:44	1	233 SANDAL LANE
1806120008	06/12/2018	20:03	20:18	20:36	18	PARKWAY BETWEEN CASCADE LANE/BLOSSOM LANE
1806220028	06/22/2018	18:48	18:49	20:21	92	INLET WALKWAY
Total Minutes:						111

Count: 3

MEDICAL CALL

1806020016	06/02/2018	19:43	19:46	20:02	16	336 LINDA LANE
1806040009	06/04/2018	07:02	07:12	07:13	1	106 BLOSSOM LANE
1806060032	06/06/2018	23:08	23:09	23:25	16	41 OCEAN AVE
1806090011	06/09/2018	09:46	09:47	12:30	163	101 TACOMA LANE
1806090029	06/09/2018	22:10	22:11	22:31	20	98 LAKE DRIVE
1806110018	06/11/2018	23:11	23:13	23:37	24	125 OCEAN AVENUE
1806120004	06/12/2018	12:13	12:14	12:45	31	98 LAKE DRIVE
1806130008	06/13/2018	07:51	07:52	07:57	5	98 LAKE DRIVE
1806130019	06/13/2018	12:54	12:56	13:08	12	181 OCEAN AVENUE
1806170006	06/17/2018	04:51	04:56	05:07	11	207 BLOSSOM LANE
1806170011	06/17/2018	12:33	12:36	12:51	15	130 LINDA LANE
1806190025	06/19/2018	14:19	14:21	14:29	8	71 OCEAN AVENUE
1806190043	06/19/2018	20:36	20:37	20:47	10	300 INLET WAY
1806200010	06/20/2018	13:34	13:35	13:50	15	115 BAMBOO ROAD
1806200015	06/20/2018	20:39	20:39	20:50	11	342 EDWARDS LANE
1806210014	06/21/2018	21:30	21:32	21:46	14	81 OCEAN AVENUE
1806220027	06/22/2018	16:50	16:53	17:20	27	106 BLOSSOM LANE
1806240017	06/24/2018	14:26	14:27	14:51	24	115 INLET WAY
1806290008	06/29/2018	15:58	15:59	16:15	16	BLOSSOM LANE

Total Minutes: 439

Count: 19

MISCELLANEOUS

1806060011	06/06/2018	08:50	08:50	14:59	369	GATOR GUN
1806090006	06/09/2018	06:37	06:38	06:44	6	BLOSSOM LANE AT THE PARKWAY
1806160015	06/16/2018	12:34	12:34	16:05	211	247 EDWARDS LANE
1806180011	06/18/2018	09:33	09:33	11:58	145	NORTH COUNTY COURTHOUSE/STATE ATTORNEY

Total Minutes: 731

Count: 4

MISSING PERSON

1806100029	06/10/2018	15:43	15:43	16:16	33	PUMP HOUSE
1806280029	06/28/2018	22:51	22:54	23:20	26	81 OCEAN AVENUE

Total Minutes: 59

Count: 2

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
NOISE COMPLAINT							
	1806030008	06/03/2018	13:56	13:56	14:02	6	237 INLET WAY
	1806180020	06/18/2018	16:19	16:21	16:21	0	140 BRAVADO LANE
	1806190004	06/19/2018	02:34	02:34	02:52	18	200 BLK LAKE DRIVE
Total Minutes:						24	
							Count: 3
OPEN DOOR							
	1806080025	06/08/2018	21:00	21:00	21:18	18	247 EDWARDS LANE
	1806180023	06/18/2018	20:18	20:19	20:23	4	247 EDWARDS LANE
	1806280005	06/28/2018	05:49	05:50	05:55	5	327 EDWARDS LANE
Total Minutes:						27	
							Count: 3
PARKING COMPLAINT							
	1806060018	06/06/2018	16:21	16:22	16:27	5	41 OCEAN AVENUE
	1806140013	06/14/2018	12:55	12:56	13:00	4	107 CLAREMONT LANE
	1806160013			10:29	10:29	0	90 EDWARDS
	1806170015			18:44	18:54	10	90 EDWARDS LN
	1806190029	06/19/2018	15:39	15:48	15:49	1	90 EDWARDS LANE
	1806230021	06/23/2018	13:30	13:42	13:43	1	90 EDWARDS LANE
	1806250016			21:51	21:55	4	176 LAKE DR
	1806270015	06/27/2018	16:46	16:51	16:52	1	106 INLET WAY
	1806280023			15:09	15:09	0	90 EDWARDS LANE
	1806280024	06/28/2018	16:04	16:07	16:10	3	311 INLET WAY
	1806300006	06/30/2018	12:43	12:43	13:48	65	101 LINDA LANE
Total Minutes:						94	
							Count: 11
POLICE SERVICE CALL							
	1806220022	06/22/2018	12:57	12:59	13:05	6	71 OCEAN AVENUE
Total Minutes:						6	
							Count: 1
PROPERTY DAMAGE							
	1806050027	06/05/2018	19:41	19:43	20:00	17	121 SANDAL LANE
Total Minutes:						17	
							Count: 1
PUMPHOUSE							
	1806250009	06/25/2018	17:05	17:06	17:13	7	INLET
Total Minutes:						7	
							Count: 1
REPOSSESSION							
	1806140014	06/14/2018	12:56		13:04	0	100 CASCADE LANE
	1806140015	06/14/2018	13:54		14:09	0	100 CASCADE LANE
Total Minutes:						0	
							Count: 2
SEGWAY PATROL							
	1806010012	06/01/2018	09:28	09:29	11:48	139	TOWN

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806020013	06/02/2018	09:37	09:38	11:37	119	TOWN
	1806030006	06/03/2018	08:29	08:29	10:53	144	TOWN
	1806070009	06/07/2018	07:41	07:41	10:00	139	TOWN
	1806100023			11:10	11:49	39	HOUSE CHECKS
	1806110007	06/11/2018	07:36	07:36	11:00	204	TOWN
	1806120003	06/12/2018	08:38	08:38	11:32	174	TOWN
	1806150008	06/15/2018	08:34	08:35	11:41	186	TOWN
	1806160008			08:20	11:01	161	HOUSE CHECKS
	1806200005	06/20/2018	09:03	09:05	12:41	216	TOWN
	1806210006	06/21/2018	10:20	10:20	11:42	82	TOWN
	1806280001	06/28/2018	01:13	01:14	02:55	101	PBS

Total Minutes: 1704

Count: 12

SPECIAL DETAIL

1806220017	06/22/2018	10:06	10:07	10:50	43	NORTH COUNTY COURTHOUSE/WEST PALM COURTHOUSE
1806270011	06/27/2018	09:38	09:38	10:15	37	PGA BLVD
1806280010			08:38	09:18	40	NORTH COUNTY COURTHOUSE

Total Minutes: 120

Count: 3

SUPPLEMENTAL REPORT

1806190027	06/19/2018	14:48	14:49	15:10	21	125 OCEAN AVENUE
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Total Minutes: 21

Count: 1

SUSPICIOUS ACT

1806170001	06/17/2018	00:22	00:23	00:49	26	143 LINDA LANE
1806190015	06/19/2018	09:57	09:59	10:09	10	121 LINDA LANE

Total Minutes: 36

Count: 2

SUSPICIOUS PERSON

1806020022			23:15	23:21	6	200 BLOSSOM LANE/ATLANTIC AVENUE
1806120009			20:24	20:34	10	233 SANDAL LANE
1806120010			20:39	20:48	9	PARKWAY
1806250006	06/25/2018	11:16	11:18	11:23	5	226 BAMBOO ROAD
1806260004			01:38	01:42	4	OCEAN AVENUE

Total Minutes: 34

Count: 5

SUSPICIOUS VEHICLE

1806150017			22:09	22:11	2	72 LAKE DR
1806190013	06/19/2018	09:07	09:10	09:12	2	201 CASCADE LANE
1806220003			01:29	01:32	3	182 LAKE DR
1806300002	06/30/2018	02:37	02:39	02:53	14	125 OCEAN AVENUE

Total Minutes: 21

Count: 4

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
TEST							
	1806170007	06/17/2018	08:27	08:58	08:58	0	247 EDWARDS LANE
	1806190018	06/19/2018	10:41	10:45	10:45	0	247 EDWARDS LANE
Total Minutes:						0	
							Count: 2
THEFT							
	1806250007	06/25/2018	13:29	13:34	13:41	7	181 OCEAN AVENUE
Total Minutes:						7	
							Count: 1
TRAFFIC ACCIDENT							
	1806010009	06/01/2018	08:34	08:34	09:09	35	81 OCEAN AVENUE
	1806130029	06/13/2018	22:24	22:26	22:44	18	181 OCEAN AVENUE
	1806240013	06/24/2018	11:31	11:35	11:37	2	165 OCEAN AVENUE
Total Minutes:						55	
							Count: 3
TRAFFIC COMPLAINT							
	1806030009	06/03/2018	14:03	14:03	14:49	46	130 LINDA LANE
	1806030019			21:19	21:25	6	OCEAN AVE/INLET WAY
	1806300016	06/30/2018	22:04		22:07	0	LAKE DRIVE
Total Minutes:						52	
							Count: 3
TRAFFIC OPERATION							
	1806110013			20:57	21:23	26	LAKE DR/BAMBOO RD
	1806170020			21:36	22:53	77	BAMBOO LANE/LAKE DRIVE
	1806200016			21:40	22:12	32	OCEAN AVENUE
Total Minutes:						135	
							Count: 3
TRAINING							
	1806280009	06/28/2018	08:01	08:01	16:39	518	PALM BEACH STATE COLLEGE
Total Minutes:						518	
							Count: 1
TRESPASSING							
	1806070017	06/07/2018	15:32	15:33	16:31	58	313 BAMBOO ROAD
	1806220018	06/22/2018	10:27	10:28	10:37	9	142 LAKE DRIVE BOAT SLIP 14
Total Minutes:						67	
							Count: 2
UNAUTH USE OF MOVAB							
	1806150014	06/15/2018	19:01	19:02	19:40	38	112 BRAVADO LANE
Total Minutes:						38	
							Count: 1

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
UNWANTED GUEST							
	1806030012	06/03/2018	14:48	14:51	14:59	8	181 OCEAN AVENUE
Total Minutes: 8							Count: 1
VANDALISM/DAMAGE							
	1806290005	06/29/2018	11:55	11:56	12:05	9	33 OCEAN AVENUE
Total Minutes: 9							Count: 1
VEHICLE MAINT							
	1806190023	06/19/2018	12:29	12:29	12:45	16	RIVIERA BEACH
Total Minutes: 16							Count: 1
VEHICLE PATROL							
	1806010001			00:21	03:42	201	TOWN PATROL
	1806010002			01:45	03:42	117	TOWN PATROL
	1806010005	06/01/2018	06:33	06:34	08:26	112	TOWN
	1806010008	06/01/2018	08:16	08:16	08:33	17	TOWN
	1806010014	06/01/2018	13:13	13:14	15:19	125	TOWN
	1806020001			00:05	00:27	22	PATROL
	1806020003			00:54	01:28	34	PATROL
	1806020006			01:35	04:07	152	PATROL
	1806020007			01:35	04:07	152	PATROL
	1806020015			18:57	19:30	33	PATROL
	1806020018			21:41	22:40	59	PATROL
	1806020019			22:06	23:14	68	PATROL
	1806020020			22:43	01:52	189	PATROL
	1806030001			01:52	02:24	32	PATROL
	1806030002			02:03	03:52	109	PATROL
	1806030004			02:45	03:52	67	PATROL
	1806030018			21:11	21:31	20	TOWN PATROL
	1806030021			22:51	02:38	227	PATROL
	1806030022			23:06	02:38	212	PATROL
	1806040003			03:35	05:20	105	HIGH PROFILE
	1806040004			03:35	05:19	104	HIGH PROFILE
	1806040006			05:31	06:13	42	1704
	1806040010	06/04/2018	09:46	09:46	11:58	132	PALM BEACH SHORES
	1806040016	06/04/2018	12:12	12:12	13:46	94	PALM BEACH SHORES
	1806040018	06/04/2018	14:34	14:35	15:48	73	PALM BEACH SHORES
	1806040024	06/04/2018	18:29	18:29	19:01	32	247 EDWARDS LANE
	1806040027	06/04/2018	20:17	20:18	20:50	32	247 EDWARDS LANE
	1806040031	06/04/2018	21:48	21:48	21:53	5	247 EDWARDS LANE
	1806040032	06/04/2018	21:59	21:59	22:01	2	247 EDWARDS LANE
	1806040035	06/04/2018	23:56	23:56	04:35	279	247 EDWARDS LANE
	1806050002	06/05/2018	01:19	01:19	03:54	155	247 EDWARDS LANE
	1806050006	06/05/2018	05:50	05:51	09:16	205	PALM BEACH SHORES
	1806050008	06/05/2018	08:35	08:36	10:37	121	PALM BEACH SHORES
	1806050011	06/05/2018	09:34	09:35	10:32	57	PALM BEACH SHORES

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806050014	06/05/2018	11:08	11:09	12:43	94	PALM BEACH SHORES
	1806050017	06/05/2018	12:47	12:47	13:44	57	PALM BEACH SHORES
	1806050020	06/05/2018	14:04	15:56	16:36	40	PALM BEACH SHORES
	1806050021	06/05/2018	15:56	15:57	19:43	226	PALM BEACH SHORES
	1806050023	06/05/2018	16:41	16:41	17:18	37	PALM BEACH SHORES
	1806050024	06/05/2018	17:49	17:50	18:01	11	247 EDWARDS LANE
	1806050026	06/05/2018	18:13	18:13	18:35	22	247 EDWARDS LANE
	1806050030	06/05/2018	20:57	20:57	21:43	46	247 EDWARDS LANE
	1806050031	06/05/2018	21:16	21:16	23:11	115	247 EDWARDS LANE
	1806060005	06/06/2018	05:00	05:00	05:03	3	247 EDWARDS LANE
	1806060007	06/06/2018	05:17	05:17	06:34	77	247 EDWARDS LANE
	1806060013	06/06/2018	09:39	09:39	09:48	9	PALM BEACH SHORES
	1806060020			18:09	18:38	29	PATROL
	1806060021			18:09	18:50	41	PATROL
	1806060025			19:43	20:18	35	PATROL 908
	1806060027			20:04	20:44	40	PATROL
	1806060031			21:50	23:09	79	PATROL
	1806060033			23:23	23:35	12	PATROL 908
	1806060034			23:25	23:35	10	PATROL
	1806070001			01:00	01:13	13	PATROL 908
	1806070002			01:07	01:13	6	PATROL
	1806070004			01:48	03:23	95	PATROL
	1806070012	06/07/2018	09:51	09:51	13:25	214	TOWN
	1806070013	06/07/2018	10:03	10:03	11:10	67	TOWN
	1806070016	06/07/2018	13:25	13:25	14:12	47	TOWN
	1806070023			23:16	00:12	56	PATROL
	1806070025			23:48	00:10	22	PATROL
	1806080002			00:48	03:23	155	PATROL 905
	1806080003			01:01	06:33	332	908
	1806080006			03:49	04:32	43	905
	1806080009			05:49	06:31	42	PATROL 1704
	1806080012	06/08/2018	08:12	08:12	10:27	135	PALM BEACH SHORES
	1806080017	06/08/2018	10:44	10:44	13:24	160	PALM BEACH SHORES
	1806080019	06/08/2018	13:28	13:38	17:14	216	PALM BEACH SHORES
	1806080020	06/08/2018	13:38	13:38	18:10	272	PALM BEACH SHORES
	1806080021	06/08/2018	13:53	13:54	17:11	197	PALM BEACH SHORES
	1806080023	06/08/2018	19:59	19:59	20:53	54	247 EDWARDS LANE
	1806080029	06/08/2018	23:56	23:56	01:07	71	247 EDWARDS LANE
	1806080030	06/08/2018	23:56	23:57	05:16	319	247 EDWARDS LANE
	1806090001	06/09/2018	02:32	02:32	03:27	55	247 EDWARDS LANE
	1806090002	06/09/2018	05:33	05:33	05:44	11	247 EDWARDS LANE
	1806090005	06/09/2018	06:01	06:02	06:37	35	PALM BEACH SHORES
	1806090007	06/09/2018	06:44	06:46	09:44	178	PALM BEACH SHORES
	1806090009	06/09/2018	09:27	09:27	10:02	35	PALM BEACH SHORES
	1806090015	06/09/2018	11:40	11:40	12:29	49	PALM BEACH SHORES
	1806090017	06/09/2018	12:30	12:32	13:49	77	PALM BEACH SHORES
	1806090018	06/09/2018	13:43	13:43	13:56	13	PALM BEACH SHORES
	1806090026	06/09/2018	19:22	19:23	22:11	168	247 EDWARDS LANE
	1806090028	06/09/2018	20:38	20:38	22:11	93	247 EDWARDS LANE
	1806090030	06/09/2018	22:43	22:43	23:37	54	247 EDWARDS LANE
	1806090031	06/09/2018	22:44	22:45	23:37	52	247 EDWARDS LANE
	1806090032	06/09/2018	22:55	22:55	23:45	50	247 EDWARDS LANE
	1806100001	06/10/2018	00:27	00:27	05:25	298	247 EDWARDS LANE
	1806100002	06/10/2018	00:41	00:41	03:17	156	247 EDWARDS LANE

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806100007	06/10/2018	03:20	03:24	03:34	10	247 EDWARDS LANE
	1806100009	06/10/2018	03:41	03:41	04:05	24	247 EDWARDS LANE
	1806100010	06/10/2018	03:41	03:41	04:20	39	247 EDWARDS LANE
	1806100012	06/10/2018	04:06	04:07	04:18	11	247 EDWARDS LANE
	1806100015	06/10/2018	04:43	04:43	04:49	6	247 EDWARDS LANE
	1806100017			05:55	09:17	202	TOWN PATROL
	1806100021			09:24	11:10	106	TOWN PATROL
	1806100022			09:31	11:10	99	TOWN PATROL
	1806100026			13:15	13:56	41	TOWN PATROL
	1806100027			13:55	14:04	9	TOWN PATROL
	1806100030			16:00	20:32	272	TOWN PATROL
	1806100034			19:38	20:32	54	TOWN PATROL
	1806100035			20:04	21:10	66	TOWN PATROL
	1806100036			20:27	21:10	43	TOWN PATROL
	1806100037			20:32	20:38	6	TOWN PATROL
	1806100040			21:10	21:22	12	112 BRAVADO LN
	1806100043	06/10/2018	23:44	23:44	04:24	280	247 EDWARDS LANE
	1806110002	06/11/2018	02:00	02:01	02:51	50	247 EDWARDS LANE
	1806110005	06/11/2018	04:25	04:26	04:56	30	247 EDWARDS LANE
	1806110006	06/11/2018	04:46	04:46	05:35	49	247 EDWARDS LANE
	1806110010			20:03	20:57	54	906
	1806110011			20:03	23:14	191	908
	1806110012			20:04	20:57	53	905
	1806110015			21:23	22:17	54	905
	1806110016			21:23	21:32	9	906
	1806110019			23:37	04:01	264	905
	1806120001			04:32	06:28	116	908
	1806120006	06/12/2018	17:35	17:35	19:25	110	TOWN
	1806120011			21:17	22:07	50	905
	1806130002			00:20	01:56	96	181 OCEAN AVENUE
	1806130004			03:32	04:19	47	905
	1806130005			03:32	05:40	128	908
	1806130007			05:45	06:31	46	908
	1806130017	06/13/2018	11:36	11:36	12:36	60	PALM BEACH SHORES
	1806130022	06/13/2018	13:42	13:42	17:02	200	PALM BEACH SHORES
	1806130024	06/13/2018	13:50	13:50	17:24	214	PALM BEACH SHORES
	1806130026	06/13/2018	20:01	20:01	22:23	142	247 EDWARDS LANE
	1806130028	06/13/2018	20:55	20:55	22:23	88	247 EDWARDS LANE
	1806140003	06/14/2018	03:11	03:12	04:02	50	247 EDWARDS LANE
	1806140004	06/14/2018	03:13	03:13	04:01	48	247 EDWARDS LANE
	1806140006	06/14/2018	08:00	08:01	09:07	66	PALM BEACH SHORES
	1806140007	06/14/2018	08:03	08:03	09:37	94	PALM BEACH SHORES
	1806140017	06/14/2018	16:48	16:49	18:18	89	PALM BEACH SHORES
	1806140018	06/14/2018	16:49	16:49	19:52	183	PALM BEACH SHORES
	1806140020	06/14/2018	19:10	19:11	21:11	120	247 EDWARDS LANE
	1806140024	06/14/2018	21:35	21:35	21:48	13	247 EDWARDS LANE
	1806140027	06/14/2018	23:23	23:24	23:31	7	247 EDWARDS LANE
	1806140029	06/14/2018	23:44	23:44	01:12	88	247 EDWARDS LANE
	1806140030	06/14/2018	23:51	23:51	01:12	81	247 EDWARDS LANE
	1806150002	06/15/2018	03:09	03:09	04:18	69	247 EDWARDS LANE
	1806150003	06/15/2018	03:11	03:11	04:18	67	247 EDWARDS LANE
	1806150015			21:49	21:59	10	905
	1806150018			22:11	22:19	8	905
	1806160001			00:20	02:10	110	905

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806160002			00:28	02:09	101	908
	1806160005			02:32	03:57	85	905
	1806160009			08:22	09:32	70	TOWN PATROL
	1806160018			20:25	00:23	238	908
	1806160019			20:26	21:53	87	905
	1806160022			22:41	23:17	36	905
	1806170002			00:23	00:24	1	905
	1806170003			00:39	00:59	20	905
	1806170005			01:29	03:26	117	905
	1806170014			18:22	18:43	21	TOWN
	1806170017			20:32	20:49	17	TOWN PATROL
	1806170018			20:42	20:49	7	TOWN PATROL
	1806180001			02:15	02:22	7	905
	1806180003			02:51	07:01	250	908
	1806180004			02:56	04:15	79	905
	1806180008			05:46	06:13	27	1704
	1806180013	06/18/2018	10:39	10:40	10:49	9	PALM BEACH SHORES
	1806180017	06/18/2018	14:43	14:44	15:23	39	PALM BEACH SHORES
	1806180021	06/18/2018	18:56	18:57	20:18	81	247 EDWARDS LANE
	1806180022	06/18/2018	19:26	19:26	02:11	405	247 EDWARDS LANE
	1806180025	06/18/2018	21:24	21:24	21:46	22	247 EDWARDS LANE
	1806180027	06/18/2018	22:09	22:09	23:14	65	247 EDWARDS LANE
	1806190001	06/19/2018	01:27	01:27	02:11	44	247 EDWARDS LANE
	1806190006	06/19/2018	05:41	05:42	05:49	7	247 EDWARDS LANE
	1806190007	06/19/2018	05:50	05:50	06:57	67	PALM BEACH SHORES
	1806190009	06/19/2018	07:00	07:00	07:15	15	PALM BEACH SHORES
	1806190011	06/19/2018	07:53	07:53	08:26	33	PALM BEACH SHORES
	1806190014	06/19/2018	09:13	09:13	09:58	45	PALM BEACH SHORES
	1806190019	06/19/2018	11:30	11:31	12:15	44	PALM BEACH SHORES
	1806190022	06/19/2018	12:20	12:21	12:28	7	PALM BEACH SHORES
	1806190024	06/19/2018	12:38	12:38	14:20	102	PALM BEACH SHORES
	1806190028	06/19/2018	15:11	15:14	15:39	25	PALM BEACH SHORES
	1806190030	06/19/2018	15:49	15:49	15:51	2	PALM BEACH SHORES
	1806190031	06/19/2018	15:49	15:50	16:06	16	PALM BEACH SHORES
	1806190033	06/19/2018	15:59	16:00	16:06	6	PALM BEACH SHORES
	1806190035	06/19/2018	16:06	16:07	16:27	20	PALM BEACH SHORES
	1806190036	06/19/2018	16:37	16:37	17:47	70	PALM BEACH SHORES
	1806190038	06/19/2018	18:35	18:35	19:14	39	247 EDWARDS LANE
	1806190040	06/19/2018	19:23	19:23	19:36	13	247 EDWARDS LANE
	1806190041	06/19/2018	19:57	19:57	20:36	39	247 EDWARDS LANE
	1806190042	06/19/2018	20:17	20:17	20:35	18	247 EDWARDS LANE
	1806190044	06/19/2018	20:54	20:54	21:23	29	247 EDWARDS LANE
	1806190047	06/19/2018	23:32	23:32	01:10	98	247 EDWARDS LANE
	1806200002	06/20/2018	00:11	00:11	01:11	60	247 EDWARDS LANE
	1806200003	06/20/2018	01:34	01:34	03:04	90	247 EDWARDS LANE
	1806200004	06/20/2018	04:11	04:11	04:58	47	247 EDWARDS LANE
	1806200013			19:40	19:45	5	905
	1806200020			23:40	00:39	59	908
	1806210002			01:25	02:31	66	908
	1806210003			01:25	02:11	46	905
	1806210017			22:51	01:29	158	908
	1806210018			23:53	05:31	338	905
	1806220006			05:46	06:10	24	1704
	1806220009	06/22/2018	08:11	08:12	08:40	28	PALM BEACH SHORES

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806220010	06/22/2018	08:12	08:12	08:13	1	PALM BEACH SHORES
	1806220013	06/22/2018	08:50	08:51	09:51	60	PALM BEACH SHORES
	1806220019	06/22/2018	10:50	10:50	12:47	117	PALM BEACH SHORES
	1806220023	06/22/2018	13:00	13:00	15:27	147	PALM BEACH SHORES
	1806220024	06/22/2018	13:06	13:07	16:52	225	PALM BEACH SHORES
	1806220026	06/22/2018	15:29	15:29	16:52	83	PALM BEACH SHORES
	1806220029	06/22/2018	20:22	20:23	01:12	289	PBS
	1806220030	06/22/2018	20:22	20:23	21:03	40	PBS
	1806220031	06/22/2018	20:23	20:23	00:22	239	PBS
	1806220033	06/22/2018	21:10	21:10	21:42	32	PBS
	1806220035	06/22/2018	23:49	23:49	01:12	83	PBS
	1806230001	06/23/2018	00:49	00:49	01:12	23	PBS
	1806230003	06/23/2018	01:50	01:50	02:07	17	PBS
	1806230008	06/23/2018	06:25	06:26	07:38	72	PALM BEACH SHORES
	1806230010	06/23/2018	07:43	07:44	09:16	92	PBS
	1806230011	06/23/2018	08:39	08:40	09:05	25	PBS
	1806230014	06/23/2018	09:28	09:28	09:42	14	PBS
	1806230018	06/23/2018	10:22	10:22	13:30	188	PBS
	1806230022	06/23/2018	13:43	13:43	15:02	79	PBS
	1806230024	06/23/2018	15:34	15:35	17:20	105	PBS
	1806230025	06/23/2018	15:55	15:56	16:30	34	PBS
	1806230027	06/23/2018	18:07	18:07	19:09	62	PBS
	1806230028	06/23/2018	19:10	19:10	20:13	63	PBS
	1806230029	06/23/2018	19:30	19:30	21:04	94	PBS
	1806230030	06/23/2018	19:47	19:47	20:19	32	PBS
	1806230032	06/23/2018	20:30	20:30	21:12	42	PBS
	1806230033	06/23/2018	21:04	21:04	02:59	355	PBS
	1806230035	06/23/2018	21:14	21:36	23:36	120	PBS
	1806230037	06/23/2018	23:46	23:47	02:59	192	PBS
	1806240002	06/24/2018	03:59	03:59	04:49	50	PBS
	1806240003	06/24/2018	05:02	05:03	06:22	79	PBS
	1806240005	06/24/2018	05:58	05:59	06:50	51	PBS
	1806240007	06/24/2018	08:35	08:35	10:13	98	PBS
	1806240010	06/24/2018	10:18	10:18	11:24	66	PBS
	1806240014	06/24/2018	12:05	12:05	14:27	142	PBS
	1806240018	06/24/2018	14:51	14:52	14:57	5	PBS
	1806240020	06/24/2018	15:00	15:00	16:22	82	PBS
	1806240022			16:30	17:16	46	PBS
	1806240025			20:06	20:50	44	PBS
	1806240027	06/24/2018	22:08	22:09	23:07	58	PBS
	1806240028	06/24/2018	22:08	22:09	23:12	63	PBS
	1806250001	06/25/2018	01:38	01:38	03:58	140	PBS
	1806250002	06/25/2018	02:09	02:09	04:00	111	PBS
	1806250011			20:15	20:21	6	PBS
	1806250012			20:15	20:21	6	PBS
	1806250014			20:36	20:49	13	PBS
	1806250018			22:04	23:54	110	PBS
	1806250019			22:40	23:55	75	PBS
	1806260001			00:26	00:58	32	PBS
	1806260002			00:26	01:02	36	PBS
	1806260006			02:03	02:19	16	PBS
	1806260007			03:09	04:44	95	PBS
	1806260008			03:10	07:55	285	PBS
	1806260011	06/26/2018	09:16	09:16	13:11	235	PBS

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806270001			01:40	06:49	309	PBS
	1806270002			05:31	06:05	34	PBS
	1806270004	06/27/2018	07:14	07:14	09:14	120	PBS
	1806270005	06/27/2018	07:32	07:32	07:44	12	PBS
	1806270007	06/27/2018	07:50	07:50	07:51	1	PBS
	1806270010	06/27/2018	09:17	09:17	10:06	49	PBS
	1806270013	06/27/2018	10:15	10:15	16:46	391	PBS
	1806270016	06/27/2018	16:54	16:54	17:16	22	PBS
	1806270019	06/27/2018	19:52	19:53	20:18	25	PBS
	1806270020	06/27/2018	21:11	21:11	01:13	242	PBS
	1806270021	06/27/2018	21:12	21:12	21:41	29	PBS
	1806270022	06/27/2018	23:44	23:44	05:50	366	PBS
	1806280002	06/28/2018	03:03	03:03	04:38	95	PBS
	1806280004	06/28/2018	05:26	05:27	05:49	22	PBS
	1806280007	06/28/2018	06:58	06:58	08:36	98	PBS
	1806280008	06/28/2018	07:17	07:17	09:19	122	PBS
	1806280012			09:18	09:21	3	PBS
	1806280014			09:35	09:54	19	PBS
	1806280015			09:50	09:54	4	PBS
	1806280018			10:02	12:40	158	PBS
	1806280019			10:45	13:19	154	PBS
	1806280021			13:20	16:05	165	PBS
	1806280022			13:26	15:09	103	PBS
	1806280025	06/28/2018	19:39	19:39	21:04	85	PBS
	1806280027	06/28/2018	22:24	22:24	22:51	27	PBS
	1806280028	06/28/2018	22:28	22:28	05:00	392	PBS
	1806290001	06/29/2018	00:05	00:05	05:10	305	PBS
	1806290010			20:04	21:07	63	PBS
	1806290012			23:15	00:49	94	PBS
	1806290013			23:36	02:54	198	PBS
	1806300008			19:16	20:51	95	PBS
	1806300009			19:27	20:51	84	PBS
	1806300011			20:51	20:51	0	PBS
	1806300013			21:10	23:49	159	PBS
	1806300014			21:10	21:14	4	PBS
	1806300017			22:22	00:17	115	PBS
	1806300018			23:49	00:05	16	PBS

Total Minutes: 25136

Count: 287

VEHICLE STOP

	1806010003			03:42	03:49	7	LAKE DRIVE/OCEAN AVE
	1806020004			01:17	01:26	9	BAMBOO RD/LAKE DR
	1806020008			04:04	04:20	16	LAKE DR/BLOSSOM LN
	1806020021			23:03	23:05	2	LAKE DR/BAMBOO RD
	1806030003			02:25	02:30	5	ATLANTIC AVE/EDWARDS LN
	1806040001			01:05	01:15	10	EDWARDS LN/OCEAN AVE
	1806060022			18:39	18:46	7	OCEAN AVE/EDWARDS LN
	1806070005			02:55	03:00	5	OCEAN AVE/LINDA LN
	1806070024			23:38	23:40	2	LAKE DR/BEACH RD
	1806080004			01:36	01:39	3	BAMBOO ROAD/PARK WAY
	1806090022	06/09/2018	15:07	15:08	15:08	0	98 LAKE DRIVE
	1806100008			03:35	03:40	5	176 LAKE DR

Event Type	Event	Date Received	Time Dispatched	Time Arrived	Time Completed	Time Minutes	Location
	1806100013			04:20	04:20	0	BLUE HERON LAKE DRIVE
	1806100014			04:27	04:32	5	BLUE HERON LAKE DRIVE
	1806100028			15:10	15:20	10	LAKE DRIVE/BLOSON LANE
	1806110014			21:13	21:16	3	184 LAKE DR
	1806110017			21:44	21:46	2	125 OCAN AVENUE
	1806130006			03:36	03:39	3	123 OCEAN AVENUE
	1806150019			22:19	22:28	9	125 OCEAN AVENUE
	1806160003			00:35	00:37	2	51 OCEAN AVENUE
	1806160014			10:44	10:50	6	200 EDWARDS LN
	1806160020			20:56	21:01	5	200 TACOMA LN
	1806160021			21:24	21:28	4	BAMBOO RD/OCEAN AVE
	1806170019			20:49	21:11	22	71 OCEAN AVE
	1806170021			21:37	23:49	132	LAKE DRIVE/BLOSON LANE
	1806180005			03:41	03:52	11	181 OCEAN AVENUE
	1806200001			00:02	00:11	9	98 LAKE DR
	1806200017			22:12	22:36	24	OCEAN AVE/CLAREMONT LN
	1806210001			00:21	00:39	18	123 OCEAN AVENUE
	1806210004			02:09	04:59	170	220 INLET WAY
	1806230031			20:19	20:26	7	142 LAKE DR
	1806240019	06/24/2018	14:57	14:59	14:59	0	71 OCEAN AVENUE
	1806250015			20:48	21:37	49	125 OCEAN AVENUE
	1806250020			23:40	23:43	3	181 OCEAN AVENUE
	1806250021			23:54	00:17	23	71 OCEAN AVENUE

Total Minutes: 588

Count: 35

VERBAL THREATS

1806240015	06/24/2018	12:36		13:13	0	98 LAKE DRIVE
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Total Minutes: 0

Count: 1

WARRANT

1806260014	06/26/2018	18:21		18:29	0	101 BAMBOO ROAD
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Total Minutes: 0

Count: 1

WELFARE CHECK

1806060015	06/06/2018	12:24	12:43	13:08	25	311 INLET WAY
1806230005	06/23/2018	02:08	02:09	02:22	13	115 INLET WAY
1806290007	06/29/2018	12:52	12:54	13:12	18	100 CLAREMONT LANE

Total Minutes: 56

Count: 3

TOTAL ITEMS: 787

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CASE REPORT SUMMARY BY DATE RANGE AND DISPOSITION

REPORT DATE FROM
06/01/2018

REPORT DATE TO
06/30/2018

Case Number	Agency	Report Date	Case Type	Report Type	Disposition
1800388	PBSPD	06/01/2018 09:28	INFO	INFO	INFO
1800389	PBSPD	06/01/2018 16:27	AOA	AOA	CE
1800390	PBSPD	06/01/2018 19:32	FOUND PROPERTY	FOUND PROPERTY	CE
1800391	PBSPD	06/01/2018 20:24	ALARM	ALARM	CE
1800392	PBSPD	06/03/2018 22:21	INFO	INFO	INFO
1800393	PBSPD	06/04/2018 02:35	INFO	INFO	CE
1800394	PBSPD	06/04/2018 06:38	FOUND PROPERTY	FOUND PROPERTY	CE
1800395	PBSPD	06/04/2018 07:03	ALARM	ALARM	CE
1800396	PBSPD	06/04/2018 21:16	INFO	INFO	INFO
1800397	PBSPD	06/04/2018 22:15	SUSPICIOUS	SUSPICIOUS	CE
1800398	PBSPD	06/05/2018 19:43	DAMAGED PROPERTY	DAMAGED PROPERTY	NO LEADS
1800399	PBSPD	06/05/2018 19:58	ALARM	ALARM	UNF
1800400	PBSPD	06/06/2018 03:48	DISTURB	DISTURB	NO LEADS
1800401	PBSPD	06/06/2018 18:50	ANIMAL	ANIMAL	CE
1800402	PBSPD	06/06/2018 20:10	ALARM	ALARM	
1800403	PBSPD	06/07/2018 15:33	TRESPASS	TRESPASS	INFO
1800404	PBSPD	06/07/2018 18:49	ALARM	ALARM	CE
1800405	PBSPD	06/08/2018 21:00	INFO	INFO	INFO
1800406	PBSPD	06/08/2018 21:22	AOA	AOA	UNF
1800407	PBSPD	06/08/2018 23:17	ANIMAL	ANIMAL	NO LEADS
1800408	PBSPD	06/10/2018 15:43	INFO	INFO	CE
1800409	PBSPD	06/12/2018 20:06	SUSPICIOUS	SUSPICIOUS	CE
1800411	PBSPD	06/14/2018 21:14	ANIMAL	ANIMAL	CE
1800412	PBSPD	06/15/2018 19:02	REC STOLEN VEH	REC STOLEN VEH	CE
1800413	PBSPD	06/15/2018 21:55	ALARM	ALARM	CE
1800414	PBSPD	06/17/2018 00:23	SUSPICIOUS	SUSPICIOUS	CE
1800415	PBSPD	06/17/2018 18:54	CIVIL	CIVIL	CE
1800416	PBSPD	06/17/2018 21:37	MVSTOP	MVSTOP	ARREST
1800417	PBSPD	06/18/2018 09:39	BURGLARY OTHER	BURGLARY OTHER	NO LEADS
1800418	PBSPD	06/18/2018 10:49	INFO	INFO	CE
1800419	PBSPD	06/18/2018 15:23	DISTURB	DISTURB	CE
1800420	PBSPD	06/18/2018 20:18	UNSEC BUIL/OPEN DR	UNSEC BUIL/OPEN DR	CE
1800421	PBSPD	06/19/2018 02:34	DISTURB	DISTURB	CE
1800422	PBSPD	06/19/2018 09:58	SUSPICIOUS	SUSPICIOUS	CE
1800423	PBSPD	06/19/2018 15:51	AOA	AOA	INFO
1800424	PBSPD	06/20/2018 22:12	INFO	MVSTOP	CE
1800425	PBSPD	06/20/2018 22:37	FOUND PROPERTY	FOUND PROPERTY	CE
1800426	PBSPD	06/21/2018 02:09	MVSTOP	MVSTOP	ARREST
1800427	PBSPD	06/22/2018 10:28	INFO	INFO	INFO
1800428	PBSPD	06/22/2018 16:52	MEDICAL	MEDICAL	CE
1800429	PBSPD	06/22/2018 19:00	FOUND PROPERTY	FOUND PROPERTY	INFO
1800430	PBSPD	06/23/2018 01:11	DISTURB	DISTURB	INFO
1800431	PBSPD	06/23/2018 09:15	ALARM	ALARM	CE
1800434	PBSPD	06/24/2018 12:36	SUSPICIOUS	SUSPICIOUS	CE
1800435	PBSPD	06/25/2018 10:49	BURGLARY RESIDENCE	BURGLARY RESIDENCE	OPEN

Case Number	Agency	Report Date	Case Type	Report Type	Disposition
1800436	PBSPD	06/25/2018 11:18	INFO	INFO	
1800437	PBSPD	06/25/2018 13:43	THEFT/PETIT	THEFT/PETIT	OPEN
1800438	PBSPD	06/25/2018 14:17	INFO	INFO	
1800439	PBSPD	06/25/2018 21:51	DAMAGED PROPERTY	DAMAGED PROPERTY	NO LEADS
1800440	PBSPD	06/26/2018 01:54	INFO	INFO	INFO
1800441	PBSPD	06/26/2018 07:55	BURGLARY RESIDENCE	BURGLARY RESIDENCE	OPEN
1800442	PBSPD	06/26/2018 18:09	TRAF CRASH PROP DAMA	TRAF CRASH PROP DAMA	ARREST
1800443	PBSPD	06/26/2018 19:30	DAMAGED PROPERTY	DAMAGED PROPERTY	NO LEADS
1800444	PBSPD	06/27/2018 10:06	ANIMAL	ANIMAL	CE
1800445	PBSPD	06/28/2018 05:49	UNSEC BUIL/OPEN DR	UNSEC BUIL/OPEN DR	CE
1800446	PBSPD	06/28/2018 22:51	SUSPICIOUS	SUSPICIOUS	CE
1800447	PBSPD	06/29/2018 15:30	INFO	INFO	CE
1800449	PBSPD	06/30/2018 02:38	SUSPICIOUS	SUSPICIOUS	INFO

TOTAL ITEMS: 58

PALM BEACH SHORES POLICE DEPARTMENT

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

CITATION LIST REPORT

CITATION LIST SEARCH

Citation Report Date = 06/01/2018 to 06/30/2018,
Agency = PBSPD

CITATION LIST SEARCH RESULTS

CITATION TYPE	1ST OFFENSE	CITATION NO	DATE	LOCATION	NAME	DOB
WARNING	316.215(1)	;LKASDVJ[VD	06/21/2018	LAKE DRIVE	REPETTI, DANIEL	05/20/1987
WARNING		102983415	06/04/2018		MABRY, REOVERT	11/16/1995
TRAFFIC	322.34(1)	1813-GSX8	06/17/2018	SOUTH OCEAN AVENUE	TRANGONE, PAUL	01/22/1954
TRAFFIC	322.34(2)(C)	1814-GSX9	06/17/2018	LAKE DR / BLOSSOM LN	LONG, REYNALDO	01/21/1949
TRAFFIC	322.15(1)	1815-GSX X	06/20/2018	S OCEAN AVENUE	HARRINGTON,	02/27/1971
TRAFFIC	316.123(2)(A)	1816-GSXX	06/17/2018	LAKE DR / BLOSSOM LN	LONG, REYNOLDS	01/24/1949
TRAFFIC	320.02(4)	1817-GSX 1	06/21/2018	S OCEAN AVENUE	REPETTI, DANIEL	05/20/1987
VOID		1818-GSX2	06/22/2018			
TRAFFIC	316.183(4)	1819-GSX 3	06/21/2018	220 INLET WAY	COATES, TYLER	11/01/1988
TRAFFIC	322.34(2)(A)	1819-GSX 7	06/21/2018	220 INLET WAY	COATES, TYLER	11/01/1988
TRAFFIC	320.261	1821-GSX 8	06/25/2018	125 OCEAN AVE	SIMMERMON, ZAKARY	03/28/1993
TRAFFIC	320.0605	1822-GSX 9	06/25/2018	125 OCEAN AVE	SIMMERMON, ZAKARY	03/28/1993
TRAFFIC	322.34(2)(A)	1823-GSX X	06/26/2018	71 OCEAN AVE	MURPHY, MARK A	03/04/1986
TRAFFIC	316.1925(1)	1824-GSXX	06/26/2018	200 BLOCK BAMBOO RD	SIMMERMAN, ZAKARY	03/28/1993
TRAFFIC	322.065	1825-GSX1	06/26/2018	200 BLOCK BAMBOO RD	SIMMERMON, ZAKARY	03/28/1993
VOID		2077-GSX 4	06/25/2018			
VOID		2077-GSX4	06/25/2018			
TRAFFIC	322.03(5)	2078-GSX 5	06/25/2018	125 OCEAN AVE	SIMMERMON, ZAKARY	03/28/1993
TRAFFIC	316.217(1)(A)	2079-GSX 6	06/25/2018	125 OCEAN AVE	SIMMERMON, ZAKARY	03/28/1993
TRAFFIC	316.614(4)(B)	2080-GSXX	06/26/2018	200 BLOCK BAMBOO RD	SIMMERMON, ZAKARY	03/28/1993
TRAFFIC	320.0605	2081-GSXX	06/26/2018	200 BLOCK BAMBOO RD	SIMMERMON, ZAKERY	03/28/1993
TRAFFIC	316.646(1)	2082-GSX1	06/26/2018	200 BLOCK BAMBOO RD	SIMMERMON, ZAKERY	03/28/1993
WARNING	316.123(2)(A)	IER[OIER	06/20/2018	LAKE DR / BLOSSOM LN	BLANCO, ROBYN	07/17/1962
WARNING		M324016934549	06/18/2018	OCEAN AVENUE	ROBERT, MITCHELL	12/14/1993
WARNING	316.123(2)(A)	NVFMIO[06/20/2018	OCEAN AVENUE	HARRINGTON,	02/27/1971
WARNING		T652680540220	06/17/2018	OCEAN AVENUE	TRONGONE, PAUL	01/22/1954

TOTAL CITATION: 26

**PALM BEACH SHORES
POLICE DEPARTMENT**

247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
561-844-3456

PARKING LIST REPORT

PARKING LIST SEARCH

Parking Report Date = 06/01/2018 to 06/30/2018

PARKING LIST SEARCH RESULTS

CITATION NO	ISSUED	VEHICLE	OWNER	LOCATION
10558	06/16/2018	826MWZ, FL GMC		90 EDWARDS LN
10831	06/02/2018	JH8FV, FL		90 EDWARDS LN
10832	06/17/2018	HJDK03, FL FORD		90 EDWARDS LN
10833	06/17/2018	Y17AYL, FL HOND		90 EDWARDS LN
10834	06/25/2018	772EVJ, IN		176 LAKE DR
10927	06/24/2018	L111DK, FL TOYT		90 EDWARDS LN
10928	06/27/2018	DLC1301, NC TOYT		106 INLET WAY
10929	06/28/2018	N359VT, FL		90 EDWARDS LN
10930	06/28/2018	Y63LFK, FL		311 INLET WAY
11221	06/04/2018	JG2LQ, FL CHEV		308 INLET WAY
11222	06/09/2018	4536NT, FL		INLET ACCESS
11223	06/09/2018	5527KW, FL		INLET ACCESS
11224	06/19/2018	DJAH34, FL TOYT		90 EDWARDS LN
11225	06/23/2018	JH4CR, FL CHEC		90 EDWARDS AME

TOTAL PARKING: 14



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
13 June 2018 – 11 July 2018

TO: Mayor Myra Koutzen
Town Commissioners

FROM: Trevor L. Steedman, Fire Chief

DATE: 11 July 2018

Current Action List Items for the Palm Beach Shores Fire Department

OPERATIONS

- Staffing
 - Career Staff
 - The process to fill one Full-Time Firefighter / EMS provider position vacancy (replacement hire) is underway.
 - Volunteer Staff
 - Recruitment and Retention efforts remain a priority. The entry versus attrition rate (mainly due to full-time employment opportunities with other area departments) remains constant.
- General Operations
 - Apparatus Replacement Schedule for capital purchase planning
 - Projected apparatus replacement in FY 2020
 - Partial funding source: Fanning Public Safety Bequest
 - Donations, unless otherwise specified, are directed toward replacement fund



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

13 June 2018 – 11 July 2018

- Daily/Weekly/Monthly Duties for On-Duty Personnel
 - Operational, Administrative & Training templates – implemented and ongoing.
- Workforce & Officer Development
 - West Palm Beach Fire/Rescue has accepted our request for PBSFD Full-Time and Volunteer Staff to do 8-Hour mentorship ride-along shift to gain operational experience and perspective in Fire Suppression and Advanced Life Support (ALS) service delivery. Personnel will be scheduled accordingly.
 - Operations orientation training program for new Volunteer members is ongoing.
 - Training and Education opportunities for Officers and Members of the Department:
 - Enhancement of members to assist them in achieving recommended Industry Standard levels.
 - An online/blended learning Fire Officer I program has been offered to the membership. This class prepares Firefighters to assume front-line supervisory roles.
 - Standards Compliance Initiative
 - Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
 - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*
 - NFPA 1002 – P *Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications.*



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

13 June 2018 – 11 July 2018

- PBSFD FADO program was implemented in September 2017.

Wendy Wells will review and forward to the Town's insurance carriers for consideration of lowering our premium costs. The FADO program incorporates *Safe Driving Practices, Roadway Incident Safety, Seatbelt compliance and Apparatus Backing / Collision Prevention* modules.

- NFPA 1021: *Standard for Fire Officer Professional Qualifications*
- Validate rank structure for integration into County NIMS/ICS model.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*
 - This standard specifies requirements for effective and efficient organization and deployment of fire suppression operations, emergency medical operations, and special operations to the public by volunteer and combination fire departments to protect citizens and the occupational safety and health of fire department employees. The NFPA 1720 Standard has been in existence since 2001.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
13 June 2018 – 11 July 2018

- Fleet Deployment & Maintenance
 - All suppression apparatus is in service at the time of this report
 - Ocean Rescue 80 (Old Police Department Can-Am)
 - ATV for deployment to Beach and water-related emergencies for direct and more expedient access to related calls-for service.
 - Initial Operator and Safety Training has been completed
 - Response policy, training and Standard Operating Guideline (SOG) are in development and shall be implemented prior to initiating deployment model.
 - Vehicle is currently at fabrication shop to have frame restored.

COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- *Special Secondary Certificate of Public Convenience & Necessity (COPCN)*
 - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores
 - Steady progress continues toward achieving this level of service for our community.
 - This service is achievable and sustainable within the current budget and subsequent comparable budgetary allocations.
 - Received updated application packed from Palm Beach County on 07 June 2018. PBC has requested that we delay submitting the application until they work through changing some legal verbiage



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
13 June 2018 – 11 July 2018

- Currently working with Riviera Beach Fire Rescue to become authorized users on their Patient Care Reporting (PCR) System.
- *Community CPR & AED*
 - Community-Based CPR / AED and Stroke awareness training was delivered on June 19, 2018 with a total of 20 citizens participating.
- *Courtesy Home Fire Safety Surveys – (Implemented: November 2017)*
 - Value-added initiative supports the quality of life and safety for our PBS Community.
 - Residents voluntarily request surveys. PBSFD is working with PBSPD (Chief Langevin) to offer a combined home safety and security survey in a cooperative effort of both public safety agencies.
 - Smoke alarms are available through the PBSFD (Grant Funded)
- Palm Beach Shores is a *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – This on-going initiative serves to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item – Prevention. Kits are available at the Commission Meeting and during business hours at the Town Hall front office.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

13 June 2018 – 11 July 2018

- *Residential Fire Extinguisher Selection, Use and Maintenance* (Initially delivered in cooperation with the Community Policing Initiative on 03 May 2017). This program will be delivered twice annually to maximize the program's reach during both seasons.
- Public Service Announcements (PSA's) and *Helpful Links* additions will be made to the Town's Fire Department webpage following the transition to the new website.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION

TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

13 June 2018 – 11 July 2018

CALLS FOR SERVICE

TOTAL CALLS FOR SERVICE	33 (Fire: 11) (Medical: 22)
LAST REPORTING PERIOD	29 (Fire: 06) (Medical: 23)
PERCENTAGE INCREASE / DECREASE	+ 13.8 % (Fire + 83.3 %) (Medical + 4.3 %)

TRAINING & DRILLS

DATE	TIME	LOCATION	TYPE			NATURE	STAFFING	NOTES
			FIRE	RESCUE	EMS			
19 June 2018	1830	90 Edwards Ln			X	Medical Equipment	13	Practical
26 June 2018	1830	90 Edwards Ln	X	X	X	Crew Competitions	12	Hands-On
03 July 2018	1830	247 Edwards Ln	-	-	-	Meeting	-	Admin
10 July 2018	1830	247 Edwards Ln		X		Water Rescue	12	Hands-On
TOTALS:			03	<i>Personnel Training Hours</i> reflect formal/scheduled weekly drills. On-duty personnel engage in daily training and proficiency drills that range from 30 minutes to two hours in duration. These training hours are categorized and logged separately.				
Formal Training Drills – 03								
Personnel Participation – 37								
Personnel Training Hours – 111.0								



Public Works Department

Item #: 6 b 3.

Monthly Status Report

July 2018

Community Center:

1. Scheduling to paint the exterior of the Community Center. **Note:** color samples will be applied on the exterior south wall of the building for review. The prep work is scheduled to begin in August 2018 in accordance to events and weather.
2. The replacement of the BBQ grill roll up shutter is scheduled in 4 weeks due to product demand.
3. The replacement of the BBQ grill and gas components on the first floor is scheduled in 3 weeks due to product demand.
8. The projects listed is funded through the approved capital and general budget.

Grounds & Parks:

1. The Town is waiting on final design plans and cost estimates from the approved contractor in order to move forward with the new Beach Playground swing set and ground cover to meet ADA requirements.
2. The scheduled trimming of the Beach Sea Grapes and various palms and vegetation is completed.
3. The Parkway and Inlet Park summer maintenance is in progress. This is a shared project with the Public Works Departments staff and The Environmental Committee along with the towns contracted lawn service Bass Landscaping. The maintenance will consist of removing dead vegetation and remaining dead trees along with the installation of mulch. The maintenance will also consist of trimming shrubs, small trees and replacing sod, and assorted vegetation along with applying fertilizer. The irrigation system will be redesigned according to the landscaping as needed.
4. The projects listed is funded through the approved capital and general budget.

Streets & Street Lights:

1. The contract to restripe the stop bars and rumble strips in front of all the towns 60 Stop Signs was awarded to All County Pavement Solutions. This contract will piggyback the City Of West Palm Beach Annual Contract. This project is to increase the safety for the Pedestrian foot traffic and vehicle traffic. The Project is scheduled in 3 weeks due to rain delays.
2. In the process of repairing pot holes in all town streets per safety guide lines.
3. Scheduling to grind all the concerned raised areas of the Town Sidewalks. The grinding project will begin on Ocean Ave weather permitting. This will be a continuing project for the month of July 2018.
4. The projects listed are funded through the approved general budget and 1 cent sales tax budget.

Lift Stations:

1. The replacement of the electrical transfer switch to the Lake Drive Lift Station is completed.
2. The emergency repairs to the main sewer line on Edwards Lane in front of Town Hall is completed. The repairs were necessary due to a failed joint and cracks in the sewer line allowing shell rock and sand restricting the sewer line.
3. The projects listed are funded through the approved general budget.

Public Works Building, Police Building, Fire Department Annex Building:

1. The replacement of the five exterior fire proof metal doors due to Hurricane Irma Damage is completed. The Fire Annex Building consisting of 2 doors and the Police Building consisting of 3 doors.
2. The replacement of the 4 windows in the Police Department Building is scheduled in two weeks. The existing windows are being replaced due to not meeting the Miami Dade Hurricane Wind Code and needing repairs for safety. The new windows will exceed the Miami Dade Hurricane Wind Code.
3. Scheduling contractors and Architects for estimates with the Police Departments renovations for the bathroom and front waiting room. The Public Works Staff is in the processes of renovating the report writing room and the dispatch surrounding area. The renovations have been a group effort between the Police Department Staff and the Public Works Department Staff.
4. The projects listed is funded through the approved capital budget and general budget.

Foot Note:

Hurricane Irma after the storm projects.

1. **Preparing for another Hurricane Season 2018.**

Training / Certificates:

1. The next training courses begin in September 2018 for all Public Works Staff. These courses will consist of waste water, pumps, and Storm Water Advanced Engineering looking to the future Level 1 & 2.
2. OSHA'S Model Training Program for multiple certifications & continuing education credits.
3. Additional training for heavy equipment operation and safety will be provided for all Public Works Staff. The training is provided through United Rentals under the instruction of "City of Orlando" Heavy Equipment Training Level 1. A certificate of completion for 18 hours of training will be provided. This is a continuing education program as needed.

TOWN CLERK REPORT
July 16, 2018 Commission Meeting

TASKS	STATUS
Upcoming Meetings	<ul style="list-style-type: none">➤ July 18, 2018 Special Magistrate Hearing: 230 Bravado Lane and 207 Bravado Lane➤ June 24, 2018 P & Z Meeting followed by the board sitting as the LPA to review proposed Ordinances➤ August 2, 2018 DRC if needed (2:00 pm)
Building Department New Hours	<p>Due to the increase in our intake and processing of daily building permits over the past few months, we have changed the hours for the building department to Monday, Wednesday, and Fridays from 9:00 am to 1:00 pm. This gives the intake staff and building official the necessary time needed to review and process each permit. This also frees the building official up for 2 full and 3 partial days to do the required inspections.</p> <p>The change has been received well, as this is typical in other municipalities of our size.</p>
Building Department Fiscal Year 2017/18	<ul style="list-style-type: none">• Total Permits issued in June – 49• Total Permit Fees in June - \$19,540.29• Total Construction Value in June - \$848,589.90• Total Permits issues YTD - 250• Total Permit Fees YTD - \$118,770.61• Total Construction Value YTD - \$4,212,208.98
Code Compliance	<p>New/ongoing open Code Violations this month to date: 51</p> <ul style="list-style-type: none">• 34 Yard debris, bulk and trash/garbage collections times (Code Sec. 38-9)• 3 Prohibited parking on property (Code Sec. 70-75)• 8 Property Maintenance (Code Sec. 14-329)• 2 Temporary Signs (Code Sec 58-53)• 3 Working without a permit (Code Sec 14-81)• 1 Noise (Code Sec 42-32)
Community Center	<p>7 events this month: 1 Town/Misc.; 0 POA; 0 Civic; 2 Resident; 0 Service Providers; 4 Church</p>

ORDINANCE NO. O-2-18

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING ORDINANCE. AT SECTION II. DEFINITIONS. TO ADD DEFINITIONS FOR THE TERMS FENCE, CHAIN-LINK FENCE, STOCKADE FENCE AND WALL; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING ORDINANCE. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Town regulations currently include a section governing walls, fences and hedges within the Town; and

WHEREAS, Town regulations currently include a definition for hedge but not fence or wall; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to define the terms fence, chain-link fence, stockade fence, and wall with the Town Zoning Ordinance; and

WHEREAS, the Town Commission has determined that such amendments to the Town's code are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: APPENDIX A. ZONING ORDINANCE. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at SECTION II. DEFINITIONS. to add definitions for the terms fence, chain-link fence, stockade fence, and wall; providing that new sections, appropriately numbered as Pf. 2.22.1, Pf. 2.22.2, Pf. 2.22.3, and Pf. 2.37.1, shall be inserted alphabetically within SECTION II. DEFINITIONS as follows:

SECTION II. - DEFINITIONS

Pf. 2.22.1 - Fence.

Any artificially constructed barrier of any material or combination of materials constructed along the full length of any or all property line(s), or within the property for the purpose of protection or confinement or as a boundary or for the purpose of blocking part of the property from view or access. Hedges, plants, shrubs or foliage shall not constitute a fence under this definition. Any such barrier made of concrete block, masonry or similar material is considered to be a wall; see definition Pf. 2.37.1 below.

Pf. 2.22.2 – Fence, chain-link.

An open mesh fence made entirely of wire woven in squares with vertical supports.

Pf. 2.22.3 – Fence, stockade.

A fence constructed of vertical wood strips or material similar in appearance.

Pf. 2.37.1 - Wall.

A vertical structure made of concrete block, masonry or other similar material which may or may not have a foundation and may or may not be stuccoed and painted and which forms a physical barrier.

Section 2: Each and every other section and subsection of APPENDIX A. ZONING ORDINANCE. SECTION II. DEFINITIONS. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously enacted.

Section 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 5: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

FIRST READING this 16th day of July 2018.

LPA READING THIS ____ day of _____ 2018

SECOND AND FINAL READING this ____ day of August 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

(Seal)

ORDINANCE NO. O-3-18

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 14. BUILDINGS AND BUILDING REGULATIONS. ARTICLE II. ADMINISTRATION. DIVISION 3. BUILDING CONSTRUCTION AND SITE PLAN REVIEW, APPROVAL. AT SECTION 14-62. PROCEDURE. TO REQUIRE SITE PLAN REVIEW FOR THE CONSTRUCTION OF NEW SWIMMING POOLS, POOL DECKS, SLABS, AND SCREENED ENCLOSURES, THE INSTALLATION OF NEW POOL EQUIPMENT, MODIFICATIONS TO EXISTING SWIMMING POOLS, POOL DECKS AND SCREENED ENCLOSURES WHICH RESULT IN INCREASED IMPERVIOUS AREA, THE RELOCATION OF EXISTING POOL EQUIPMENT; MODIFICATIONS TO EXISTING EMERGENCY ELECTRICAL GENERATORS WHICH RESULT IN INCREASED IMPERVIOUS AREA OR A REDUCTION IN BUFFERING OR SCREENING, AND THE RELOCATION OF EXISTING EMERGENCY ELECTRICAL GENERATORS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 14. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Town regulations currently require site plan review for specific development activities proposed within the Town; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to expand these regulations to require site plan review for the construction of new swimming pools, pool decks, slabs, and screened enclosures, the installation of new pool equipment, modifications to existing swimming pools, pool decks and screened enclosures which result in increased impervious area, the relocation of existing pool equipment, modifications to existing emergency electrical generators which result in increased impervious area or a reduction in buffering or screening, and the relocation of existing emergency electrical generators within the Town; and

WHEREAS, the Town Commission has determined that such amendments to the Town's code are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: Chapter 14. BUILDINGS AND BUILDING REGULATIONS. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Article II. ADMINISTRATION. Division 3. BUILDING CONSTRUCTION AND SITE PLAN REVIEW, APPROVAL. to amend Section 14-62. PROCEDURE. to require site plan review for the construction of new swimming pools, pool decks, slabs, and screened enclosures, the installation of new pool equipment, modifications to existing swimming pools, pool decks and screened enclosures which result in increased impervious area, the relocation of existing pool equipment, modifications to existing emergency electrical generators which result in increased impervious area or a reduction in buffering or screening, and the relocation of existing emergency electrical generators within the Town; providing that Section 14-62 shall hereafter read as follows:

Sec. 14-62. - Procedure.

Site plans required.

(1) Site plan review and approval by the planning and zoning board is required for all new construction. In addition, site plan review and approval by the planning and zoning board shall be ~~is required for:~~

a. ~~The~~ construction or installation of all fences, walls, gates or hedges located in front yards, which shall include, for corner lots situated along Lake Drive, Atlantic Avenue or Ocean Avenue, both the side of the property facing Lake Drive, Atlantic Avenue or Ocean Avenue, as well as the side of the property facing the applicable east-west street, in accordance with Pf. 9.2(d) of the Town's Zoning Ordinance.

b. ~~Additionally, Renovations of existing structures which change the footprint of the building or existing façade, and~~

c. ~~applications for~~ The installation of new permanently installed (non-portable) emergency electrical generators, modifications to existing emergency electrical generators which result in an

increased amount of impervious area on the property or decreased amount of buffering or screening around the generator, and the relocation of emergency electrical generators to another location on the property. shall be submitted to the planning and zoning board for site plan review and approval.

d. The construction of new swimming pools, pool decks, and screened enclosures, and the installation of new pool equipment.

e. The construction or installation of all slabs, concrete or otherwise, that increase the amount of impervious area on the property.

f. Modifications to existing swimming pools, pool decks and screened enclosures which result in an increased amount of impervious area on the property, and the relocation of existing pool equipment to another location on the property.

(2) For all construction requiring site plan review, the following shall be required:

a. A completed site plan review application form; a boundary survey of the subject site prepared no more than six months from the date of the site plan review application; signed and sealed schematics depicting the location of the building on the site, set backs, grading, drainage and elevations, as well as the relationship of the site to neighboring sites; tabular data showing compliance with all lot coverage, floor area, building height, grade and landscaping requirements.

b. Ten sets of the above listed required documents prepared by a licensed engineer, architect and/or surveyor shall be submitted. The planning and zoning board shall first review the site plan; and, upon approval, the applicant shall submit the building plans to the town for review and approval of the building official prior to issuance of a building permit.

Section 2: Each and every other section and subsection of Chapter 14. BUILDINGS AND BUILDING REGULATIONS. Article II. ADMINISTRATION. Division 3. BUILDING CONSTRUCTION AND SITE PLAN REVIEW, APPROVAL. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously enacted.

Section 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 5: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

FIRST READING this 16th day of July 2018.

LPA READING THIS ____ day of _____ 2018

SECOND AND FINAL READING this ____ day of August 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

(Seal)

ORDINANCE NO. O-4-18

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, IMPOSING A MORATORIUM ON THE ACCEPTANCE OF NEW APPLICATIONS, AND THE ISSUANCE OF ANY TOWN PERMITS OR APPROVALS CURRENTLY OUTSTANDING AND REQUIRED FOR PENDING APPLICATIONS, FOR THE INSTALLATION OR RENOVATION OF DOCKS WITHIN THE TOWN AS SET FORTH IN CHAPTER 82. WATERWAYS. ART. III DOCKS. OF THE TOWN OF PALM BEACH SHORES CODE OF ORDINANCES; PROVIDING THAT SAID MORATORIUM SHALL BE IN EFFECT FOR A PERIOD OF SIX (6) MONTHS; DIRECTING TOWN STAFF TO UNDERTAKE A COMPREHENSIVE REVIEW OF THE TOWN'S EXISTING DOCK REGULATIONS WITH AN EMPHASIS ON INTERNAL CONSISTENCY AND COMPLIANCE WITH APPLICABLE STATE AND FEDERAL REQUIREMENTS AS WELL AS CURRENT BEST PRACTICES RELATED TO CONSTRUCTION AND NAVIGATION; PROVIDING FOR CONTINUATION OR TERMINATION OF SAID MORATORIUM; PROVIDING A CONFLICTS CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Palm Beach Shores' ("Town's") Code of Ordinances contains certain sections and provisions regulating the construction of docks within the Town; and

WHEREAS, the Town's dock regulations have not been updated or otherwise amended since 2008; and

WHEREAS, the construction of docks on residential and commercial property within the Town implicates both state and federal laws regulating waterways and navigable water bodies and the permitting of certain activities therein; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to review and update the Town's dock regulations to ensure internal consistency and compliance with both state and federal laws and regulations, as well as current best practices related to construction and navigation; and

WHEREAS, the Town Commission believes that a six (6) month moratorium on the acceptance of new applications and the issuance of any Town permits or approvals currently

outstanding and required for pending applications to install or renovate docks within the Town is necessary in order to maintain the status quo in the Town and simultaneously allow Town staff to conduct a comprehensive review of the Town's existing codes to determine the appropriate revisions to offer for adoption by the Town Commission, and to ensure that Town code provides for a thorough and efficient application process for applicants; and

WHEREAS, the Town Commission has determined that the enactment of this moratorium is in the best interest of the Town and is necessary in order to protect the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: The foregoing recitals are true and correct, are hereby made a specific part of this Ordinance.

Section 2: There is hereby imposed a moratorium with respect to the acceptance of new applications, and the issuance of any Town permits or approvals currently outstanding and required for pending applications, for the installation or renovation of docks within the Town as set forth in Chapter 82. Waterways., Art. III. Docks. of the Town of Palm Beach Shores Code of Ordinances.

Section 3: During the term of the moratorium, Town staff shall conduct a comprehensive review of the Town's existing dock regulations and permitting codes to ensure internal consistency and compliance with both state and federal laws and regulations, as well as current best practices related to construction and navigation, and to ensure that Town code provides for a thorough and efficient application process for applicants.

Section 4: During the term of the moratorium, it shall be unlawful for any person or entity to install or renovate a dock on any property within the Town. Nothing contained in this ordinance shall be deemed to prevent or prohibit the acceptance and processing of new applications related to the maintenance, repair or removal of any dock installed and existing prior to the adoption of this ordinance, or the issuance of permits for the same.

Section 5: This moratorium shall remain in full force and effect for a period of six (6) months from adoption of this ordinance. This moratorium shall automatically expire at the

conclusion of said six-month period unless terminated sooner by the Town Commission at a public hearing called for such purpose. The Town Commission may, by ordinance, and upon the adoption of findings of fact justifying same, extend the term of this moratorium prior to its automatic expiration.

Section 6: Violations of this moratorium may be remedied through any means available to the Town, both in law and at equity.

Section 7: All ordinances or Code provisions in conflict herewith are hereby repealed.

Section 8: The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby. In the event of a subsequent change in applicable law, so the provision which had been held invalid is no longer invalid, the provision shall thereupon return to full force and effect without further action by the Town and shall thereafter be binding under this Ordinance.

FIRST READING this 18th day of June 2018.

SECOND AND FINAL READING this ____ day of July 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

Approved as to form and legal sufficiency.

(Seal)

Keith Davis, Town Attorney

ORDINANCE NO. O-5-18

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 78. VEGETATION. OF THE CODE OF ORDINANCES OF THE TOWN OF PALM BEACH SHORES AT ARTICLE III. LANDSCAPING. BY CREATING AN ENTIRELY NEW DIVISION 3 ENTITLED FLORIDA-FRIENDLY FERTILIZER USE; PROVIDING FOR DEFINITIONS; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR APPLICABILITY; PROVIDING FOR TIMING OF FERTILIZER APPLICATIONS; PROVIDING FOR FERTILIZER FREE ZONES; PROVIDING FOR FERTILIZER CONTENT AND APPLICATION RATES; PROVIDING FOR FERTILIZER APPLICATION PRACTICES; PROVIDING FOR MANAGEMENT OF GRASS CLIPPINGS AND VEGETATIVE MATTER; PROVIDING FOR EXEMPTIONS; PROVIDING FOR TRAINING; PROVIDING FOR LICENSING OF COMMERCIAL APPLICATORS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR PENALTIES; PROVIDING FOR APPEAL; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 78. VEGETATION. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, pursuant to Section 303(d) of the federal Clean Water Act and the resulting Florida Impaired Waters Rule (Chapter 62-303, Florida Administrative Code), the Florida Department of Environmental Protection (“FDEP”) has classified specific water bodies in Palm Beach County as “impaired” as a result of the presence of excessive nutrients; and

WHEREAS, Florida Statute, Section 403.9337 requires local governments located within the watershed of a water body or water segment that is listed as impaired by nutrients pursuant to Florida Statute, Section 403.067, to adopt an ordinance for Florida-Friendly™ fertilizer use on urban landscapes; and

WHEREAS, the FDEP on September 8, 2016 issued its Palm Beach County Municipal Separate Storm Sewer System Permit No. FLS 000018-004 (hereinafter referred to as the “MS4 Permit”) to forty (40) governmental entities including the Town of Palm Beach Shores (“Town”); and

WHEREAS, the MS4 permit requires local governments within the watershed of a nutrient impaired water body to adopt FDEP's Model Ordinance for Florida Friendly Fertilizer Use on Urban Landscapes or an Ordinance that includes all the requirements set forth in the Model Ordinance; and

WHEREAS, surface water runoff and base flow runoff leaves residential neighborhoods, commercial centers, industrial areas, and other lands of Palm Beach County and enters into natural and artificial stormwater and drainage conveyances and natural water bodies in Palm Beach County; and

WHEREAS, phosphorus and nitrogen, the primary nutrients associated with the degradation of surface water, are commonly the primary components of fertilizer for turf and landscape application; and

WHEREAS, the quality of streams, lakes, and wetlands is important to environmental, economic, and recreational prosperity and to the health, safety, and welfare of the residents of Palm Beach County; and

WHEREAS, algae blooms and accelerated growth of aquatic weeds in Palm Beach County's water bodies have heightened community concerns about water quality and eutrophication of surrounding waters; and

WHEREAS, it is generally recognized that Eastern Palm Beach County soils naturally have adequate phosphorus content for most vegetative needs and that additional phosphorus is therefore only occasionally needed to create or maintain a vibrant landscape; and

WHEREAS, it has been recognized that proper application of slow-release nitrogen sources is more efficiently used by plants and less likely to leach or runoff; and

WHEREAS, this Ordinance is part of a regulatory program to address nonpoint sources of nutrient pollution which is scientifically based, and economically and technically feasible; and

WHEREAS, in the process of adoption of this Ordinance, the Town Commission has considered scientific information, including input from the FDEP, the Department of Agriculture and Consumer Services, and the University of Florida Institute of Food and Agricultural Sciences; and

WHEREAS, the Town Commission has determined that such amendments to the Town's Code are in the best interests of the citizens of the Town of Palm Beach Shores.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: Chapter 78. VEGETATION, of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Article III. Landscaping. to create an entirely new Division 3 entitled Florida-Friendly Fertilizer Use to provide new definitions and regulations for fertilizer use within the Town; providing that Chapter 78, Article III, Division 3 shall hereafter read as follows:

DIVISION 3. – FLORIDA-FRIENDLY FERTILIZER USE

Sec. 78-81. - Title.

This Ordinance shall be known as the Florida-Friendly Fertilizer Use Ordinance.

Sec. 78-82. - Definitions.

The following terms shall have the meanings set forth below unless otherwise indicated:

Application or Apply means the actual physical deposition of fertilizer to turf or landscape plants.

Applicator means any person who applies fertilizer on turf and/or landscape plants in the Town.

Approved Test means a soil test from the University of Florida, government, or other commercial licensed laboratory that regularly performs soil testing and recommendations.

Best Management Practices means turf and landscape practices or combination of practices based on research, field-testing, and expert review, determined to be the most effective and practical site-specific means, including economic and technological considerations, for improving water quality, conserving water supplies and protecting natural resources.

Code Compliance Officer, Official, or Inspector means any designated employee or agent of the Town whose duty it is to enforce codes and ordinances enacted by the Town.

Commercial Fertilizer Applicator, except as provided in section 482.1562(9), F.S., means any person who applies fertilizer for payment or other consideration to property not owned by the person or firm applying the fertilizer or the employer of the applicators.

Fertilizing or Fertilization means the act of applying fertilizer to turf, specialized turf, or landscape plants.

Fertilizer means any substance or mixture of substances that contains one or more recognized plant nutrients and promotes plant growth, or controls soil acidity or alkalinity, or provides other soil enrichment, or provides other corrective measures to the soil.

Institutional Applicator means any person, other than a private, non-commercial or a Commercial Applicator (unless such definitions also apply under the circumstances), that applies fertilizer for the purpose of maintaining turf and/or landscape plants. Institutional Applicators shall include, but shall not be limited to, owners, managers, or employees of public lands, schools, parks, religious institutions, utilities, industrial or business sites and any residential properties maintained in condominium and/or common ownership.

Landscape Plant means any native or non-native tree, shrub, or groundcover (excluding turf).

Pasture means land managed for livestock grazing.

Person means any natural person, business, corporation, limited liability company, partnership, limited partnership, association, club, organization, and/or any group of people acting as an organized entity.

Prohibited Application Period means the time period during which a Flood Watch or Warning, a Tropical Storm Watch or Warning, or a Hurricane Watch or Warning is in effect for any portion of the Town, issued by the National Weather Service, or if heavy rain (2 inches or more within a twenty-four (24) hour period) is likely.

Saturated Soil means a soil in which the voids are filled with water. Saturation does not require flow. For the purposes of this Ordinance, soils shall be considered saturated if standing water is present or the pressure of a person standing on the soil causes the release of free water.

Slow-Release, Controlled Release, Timed Release, Slowly-Available, or Water Insoluble Nitrogen means nitrogen in a form which delays its availability for vegetative uptake and use after application, or which extends its availability to the vegetation longer than a reference rapid or quick release product.

Turf, Sod, or Lawn means an area of grass-covered soil held together by the roots of the grass.

Urban Landscape means pervious areas on residential, commercial, industrial, institutional, highway rights-of-way, or other nonagricultural lands that are planted with turf or landscape plants. For the purposes of this section, agriculture has the same meaning as provided in section 570.02, F.S.

Sec. 78-83. - Findings.

As a result of the Florida Department of Environmental Protection's determination that certain water bodies within Palm Beach County are impaired for excessive nutrient levels, the Town finds that the best management practices contained in the most recent edition of the "Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries", are required in this Ordinance.

Sec. 78-84. – Purpose and Intent.

This Ordinance regulates the proper use of fertilizers by any applicator; requires proper training of commercial and institutional fertilizer applicators; establishes training and licensing requirements; establishes a Prohibited Application Period; and specifies allowable fertilizer application rates and methods, fertilizer-free zones, and exemptions. This Ordinance requires the use of Best Management Practices to minimize negative environmental effects associated with excessive nutrients in our water bodies. These environmental effects have been observed in and on Palm Beach County's natural and constructed stormwater conveyances, rivers, creeks, canals, lakes, estuaries and other water bodies. Collectively, these water bodies are an asset important to the environmental, recreational, cultural and economic well-being of Palm Beach County residents and the health of the public. Overgrowth of algae and vegetation hinder the effectiveness of flood attenuation provided by natural and constructed stormwater conveyances. Regulation of nutrients, including both phosphorus and nitrogen contained in fertilizer, is anticipated to help improve and maintain water and habitat quality.

Sec. 78-85. – Applicability.

This Ordinance shall be applicable to and shall regulate any and all applicators of fertilizer and areas of application of fertilizer to urban landscapes within the area of the Town, unless such application is specifically exempted by Section 78-90 of this Ordinance. This Ordinance shall be prospective only, and shall not impair any existing contracts.

Sec. 78-86. – Timing of Fertilizer Applications.

- (a) No applicator shall apply fertilizers containing nitrogen and/or phosphorus to turf and/or landscape plants during the Prohibited Application Period or to saturated soils.
- (b) Fertilizer containing nitrogen and/or phosphorus shall not be applied before seeding or sodding a site, and shall not be applied for the first thirty (30) days after seeding or sodding, except when hydro-seeding for temporary or permanent erosion control in an emergency situation (wildfire, etc.), or in accordance with the Stormwater Pollution Prevent Plan for that site.

Sec. 78-87. – Fertilizer Free Zones.

Fertilizer shall not be applied within ten (10) feet, or three (3) feet if a deflector shield or drop spreader is used, of any pond, stream, water body, lake, canal, or wetland as defined by the Florida Department of Environmental Protection (Chapter 62-340), Florida Administrative Code or from the top of a seawall or lake bulkhead. Newly planted turf or landscape plants may be fertilized in this zone only for a sixty (60) day period beginning thirty (30) days after planting if needed to allow the vegetation to become well established. Caution shall be used to prevent direct deposition of fertilizer into the water.

Sec. 78-87. – Fertilizer Content and Application Rates.

- (a) Fertilizers applied to turf within the Town shall be applied in accordance with requirements and directions provided by Rule 5E-1.003(2), Florida Administrative Code, *Labeling Requirements For Urban Turf Fertilizers*. Under Rule 5E-1.003(2), Florida Administrative Code, required application rate and frequency maximums, which vary by plant and turf types, are found on the labeled fertilizer bag or container.
- (b) Nitrogen or phosphorus fertilizer shall not be applied to turf or landscape plants except as provided in section (a) above for turf, or in University of Florida Institute of Food and Agricultural

Sciences recommendations for landscape plants, vegetable gardens, and fruit trees and shrubs, unless a soil or tissue deficiency has been verified by an approved test.

(c) Fertilizer used for sports turf at golf courses shall be applied in accordance with the recommendations in “Best Management Practices for the Enhancement of Environmental Quality on Florida Golf Courses”, published by the Florida Department of Environmental Protection, dated January 2007, as may be amended. Fertilizer used at park or athletic fields shall be applied in accordance with Rule 5E-1.003(2), Florida Administrative Code.

Sec. 78-88. – Fertilizer Application Practices.

(a) As required in Section 78-87 of this Ordinance, spreader deflector shields shall be used when fertilizing via rotary (broadcast) spreaders. Deflectors must be positioned such that fertilizer granules are deflected away from all impervious surfaces, fertilizer-free zones and water bodies, including wetlands. Any fertilizer applied, spilled, or deposited, either intentionally or accidentally, on any impervious surface shall be immediately and completely removed to the greatest extent practicable.

(b) Fertilizer released on an impervious surface must be immediately contained and either legally applied to turf or any other legal site, or returned to the original or other appropriate container.

(c) In no case shall fertilizer be washed, swept, or blown off impervious surfaces into stormwater drains, ditches, conveyances, or water bodies.

(d) Property owners and managers are encouraged to use an Integrated Pest Management strategy as currently recommended by the University of Florida Cooperative Extension Service publications.

Sec. 78-89. – Management of Grass Clippings and Vegetative Matter.

In no case shall grass clippings, vegetative material, and/or vegetative debris intentionally be washed, swept, or blown on to or into stormwater drains, ditches, conveyances, water bodies, wetlands, sidewalks or roadways.

Sec. 78-90. – Exemptions.

The provisions set forth above in this Ordinance shall not apply to:

(a) bona fide farm operations as defined in the Florida Right-to-Farm Act, Section 823.14, F.S.

(b) other properties not subject to or covered under the Florida Right-to-Farm Act that have pastures used for grazing livestock.

(c) any lands used for bona fide scientific research, including, but not limited to, research on the effects of fertilizer use on urban stormwater, water quality, agronomics, or horticulture.

Sec. 78-91. – Training.

(a) All commercial and institutional applicators of fertilizer within the Town of Palm Beach Shores shall abide by and successfully complete the six-hour training program in the “Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries” offered by the Florida Department of Environmental Protection through the University of Florida/Palm Beach County Cooperative Extension Service “Florida-Friendly Landscapes” program or an approved equivalent program.

(b) Non-commercial and non-institutional applicators not otherwise required to be certified, such as private citizens on their own residential property, are encouraged to follow the recommendations of the University of Florida Institute of Food and Agricultural Sciences “Florida-Friendly Landscape Program” and label instructions when applying fertilizers.

Sec. 78-92. – Licensing of Commercial Applicators.

(a) All businesses applying fertilizer to turf or landscape plants (including, but not limited to, residential lawns, golf courses, commercial properties, and multi-family and condominium properties) must ensure that the business owner or his/her designee holds the appropriate “Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries” training certificate prior to the business owner obtaining a Business Tax Receipt. Owners for any category of occupation which may apply any fertilizer to Turf and/or Landscape Plants shall provide proof of completion of the program to the Town Hall as part of their Business Tax Receipt application or renewal. It is the responsibility of the business owner to maintain the “Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries” certificate to receive their Business Tax Receipt annually.

(b) All commercial applicators of fertilizer within the Town shall have and carry in their possession at all times when applying fertilizer, evidence of certification by the Florida

Department of Agriculture and Consumer Services as a Commercial Fertilizer Applicator per Rule 5E-14.117(18), Florida Administrative Code.

(c) All businesses applying fertilizer to turf and/or landscape plants (including, but not limited to, residential lawns, golf courses, commercial properties and multi-family and condominium properties) must ensure that at least one (1) employee has an appropriate “Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries” training certificate prior to the business owner obtaining a Business Tax Receipt. Standard Business Tax Receipt and transaction fees shall apply.

Sec. 78-93. – Enforcement.

The provisions of this Ordinance shall be enforced by the Town’s Special Magistrate pursuant to the authority granted by Chapter 162, Florida Statutes, as may be amended and Chapter 2, Article III, Division 2 of the Town Code, as may be amended. In addition, the Town may enforce the requirements of this ordinance by any other means available by law or equity.

Sec. 78-94. – Penalties.

Failure to comply with the requirements of this Ordinance shall constitute a violation of this Ordinance and may be punished by a fine in accordance with Section 2-73 of the Town Code. In addition, any other punishment available by law or in equity, as appropriate, may be imposed upon a violator. Funds generated by penalties imposed from violations of this Ordinance shall be used by the Town for the administration and enforcement of Section 403.9337, Florida Statutes, and the corresponding Sections of this Ordinance, and to further water conservation and nonpoint pollution prevention activities in the Town.

Sec. 78-95. – Appeals.

An aggrieved party, including the Town, may appeal a final administrative order of a Special Magistrate in accordance with Section 2-74 of the Town Code.

Section 2: Each and every other article, section and subsection of Chapter 78. VEGETATION. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously enacted.

Section 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 5: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

FIRST READING this 16th day of July 2018.

SECOND AND FINAL READING this ____ day of August 2018.

APPROVED this ____ day of July 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor
(Seal)

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

RESOLUTION R-7-18

**A RESOLUTION OF THE TOWN OF PALM BEACH SHORES
HONORING FIFTY YEARS OF MUNICIPAL HOME RULE IN THE
FLORIDA CONSTITUTION AND COMMITTING TO AN
EDUCATIONAL INITIATIVE TO HELP FLORIDIANS UNDERSTAND
THIS BENEFICIAL RIGHT**

WHEREAS, Florida's voters placed municipal Home Rule powers into the Florida Constitution on November 5, 1968, during the regular elections as an amendment to Article VIII; and

WHEREAS, this power has enabled each city, town and village across the Sunshine State to consider, adopt, revise or remove its own laws without the need to seek legislative permission from the state and has further served as the foundation upon which every municipality builds its governmental structure; and

WHEREAS, the political climate within the Florida Legislature has recently included many attacks on these powers; and

WHEREAS, grassroots measures calling such actions wrong and declaring that local decisions be made at the local level by local officials must continue so that all legislators clearly understand Florida's Home Rule as a constitutional power and one upheld in state statutes; and

WHEREAS, a 50th anniversary is a fitting time for all municipalities to engage their respective citizens to educate them about the Florida Constitution and local laws, so that all Floridians may continue to receive the many benefits of Home Rule.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF PALM BEACH SHORES:

Section 1. That this anniversary presents a tremendous opportunity to educate all citizens about Florida's Constitution, municipal government and Home Rule authority, and that all necessary resources shall be provided for such public information.

Section 2. That the Town of Palm Beach Shores will actively challenge all efforts to reduce or erode this cherished right and further employ all efforts to ensure state and federal government partners understand that a one-size-fits-all approach to governance is not in the interests of Florida citizens.

Section 3. That the tradition of local decision-making in Florida is essential to protect, as it provides each municipality the ability to preserve and enhance the myriad characteristics that make each one uniquely special and that maintains its quality of life.

Section 4. That the Town of Palm Beach Shores will include this information on its website, as a regular agenda item for public discussion and within the Town of Palm Beach Shores services in as many outreach venues as possible.

ADOPTED this 16th day of July 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

(Seal)

Town of Palm Beach Shores, Florida
Commission Agenda Memorandum
Mayor Koutzen

Subject: Tree Removal Process and Permitting

Request: To review the Town's codes and processes to incorporate the necessary steps and documents to ensure the protection of specimen trees, underground utilities, and other unknown factors during construction projects, dead or dying trees, invasive trees, etc.

Background: As a designated "Tree City" the Town has a responsibility to ensure the compliance with environmental regulations in the protection of certain specimen trees; to protect the property owner's right to have trees removed due to invasive situation, dying or dead trees, and other unknown situation.

Fiscal Impact: The cost factor will be minimal, as the permitting process and fees will be implemented to cover the actual costs involved to inspect to have Town staff or, if necessary, the hiring of a professional arborist, to determine the type of tree(s) to be removed and the safest way to have them removed. Sample documents from other Florida jurisdictions are attached herewith.

Staff Recommendation: To allow staff to work with the Town's attorney, Planning and Zoning Board, and other professionals to bring a process recommendation to the Commission for consideration.

ITEM 12a #1
July 16, 2018

CITY OF MIAMI

ENVIRONMENTAL RESOURCES

Tree Permit Process and Checklist

Tree Permit Process

Checklists have been designed to list the supporting documentation needed for compliance with tree permit applications. The Checklists are to be used for the following projects:

- New construction with the removal, relocation or root pruning of trees (A)
- New construction with no tree removals, relocations or root pruning (B)
- Stand Alone Tree Permit for trees being removed, relocated or pruned that's unrelated to construction (C)
- Tree plantings and removals in the City Right-of-Ways (Stand Alone) (D)

**A combination of checklists may be applicable depending on the scope of work*

**Master Building Plans must include the Tree Permit plans as it will be processed as a sub permit.*

Review:

1. Applications are reviewed for compliance in the order that they are received.
2. Corresponding comments are issued appropriately. Status of applications can be viewed using the City's iBuild system at <http://portal.miamigov.com/landmanagement>
3. Once the application is approved, the Department will issue a notice of Intended Decision. This notice is posted onto the subject property or adjacent to for ten (10) calendar days which provides all interested parties the opportunity to review and appeal the Intended Decision.

Issuance of Permit:

4. If no appeals are received within the appeal period, the applicant is notified to pick up the application and pay for the permit.
5. Once payment is made, the permit is issued accordingly.

Final Inspection:

6. The final inspection shall be completed no more than six (6) months from the approval date of the tree permit. This inspection shall be approved prior to requesting a Temporary Certificate of Occupancy (TCO) or Certificate of Occupancy (CO) from the Building Department.
7. To request the final inspection, the applicant shall call the number indicated on the permit card or the Environmental Resources Division at 305.416.1551.
8. The inspection is conducted within 24-48 hours of the requested date.
9. Upon approval of the final inspection, the permit is approved and finalized.

Checklist (A)

NEW CONSTRUCTION

- **Tree/Boundary survey** – drawn to scale, identifying the tree species, location, and listing the height, spread and diameter of all existing trees including all trees within the right-of-way. This survey shall be prepared by a professional Land Surveyor, licensed in the state and dated no more than 12 months.
 - The Base Building Line, establishing the property boundaries, shall be marked on said Boundary Survey by the Building or Public Works Department.
- **Disposition Plan / Site Plan**- drawn to scale, identifying and listing all existing trees and specifying the condition of each tree and whether said trees are to remain, to be removed, or to be relocated. The tree disposition plan shall superimpose all proposed new construction. Plan shall include lot dimensions, Center Line, Monument Line and adjacent street names.
- **Tree Replacement/Landscaping Plan** - drawn to scale, illustrating all proposed new construction, new locations of relocated and newly installed trees. Said plan shall include lot dimensions, Center Line, Monument Line and depict adequate tree spacing between trees, hardscapes and utility lines. If the minimum tree requirements are not provided on-site, applicant must meet alternative requirements via off-site replacement or Tree Trust Fund.
- **Tree Protection / Planting / Maintenance Plan** – identifying all trees to remain on site with the approved tree protection plan and protection barrier detail. Said plan shall also include the details on newly installed planting materials and a one (1) year maintenance guarantee.

**All plans shall be prepared by and bear the seal of a registered Landscape Architect currently licensed in the state or by persons authorized by F.S. ch. 481 to prepare landscape plans or drawings.*

- **Certified Arborist Report (when applicable)** - providing an assessment on all existing trees with the trees' specifications (condition, species, size, root ball etc.) and includes **color photographs** in support of the assessment. For trees and/or palms proposed for relocation, the report shall include relocation specifications, in accordance to ANSI A300 Standards. Additional information such as the Tree Protection Zone (TPZ), Critical Root Zone (CRZ), tree protection and/or pruning recommendations, may be required for trees to remain and/or to be relocated. Said report shall be dated no more than three (3) months.

CHECKLIST (B)

NEW CONSTRUCTION WITH NO TREE IMPACTS

(All trees on site will remain and be protected)

☐ **New Construction Plans (including Demolition):**

- **Tree/Boundary survey** – drawn to scale, identifying the tree species, location, and listing the height, spread and diameter of all existing trees including all trees within the right-of-way. This survey shall be prepared by a professional Land Surveyor, licensed in the state and dated no more than 12 months.
- **Disposition Plan / Site Plan**- drawn to scale, identifying and listing all existing trees and specifying the condition of each tree and whether said trees are to remain, to be removed, or to be relocated. The tree disposition plan shall superimpose all proposed new construction. Plan shall include lot dimensions, Center Line, Monument Line and adjacent street names.
- **Tree Protection Plan** – plan shall identify all trees to remain on site with the approved tree protection plan and protection barrier detail..

- ☐ **Tree Assessment Report (when applicable)** - providing an assessment on all existing trees with the trees' specifications (condition, species, size, root ball etc.) and includes **color photographs** in support of the assessment. For trees and/or palms proposed for relocation, the report shall include relocation specifications, in accordance to ANSI A300 Standards. Additional information such as the Tree Protection Zone (TPZ), Critical Root Zone (CRZ), tree protection and/or pruning recommendations, may be required for trees to remain and/or to be relocated. Said report shall be dated no more than three (3) months.

Checklist (C)

STAND ALONE (Unrelated to construction)

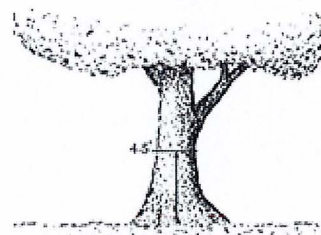
- ☐ **Permit Application** – completed, signed and notarized by property owner or authorized representative.
- ☐ **Written Statement** - from property owner or authorized representative indicating the reason(s) for the work
- ☐ **Disposition Plan** – Use an existing boundary/property survey or Site Plan, drawn to scale to depict:
 - The location of all existing structures, property boundaries, adjacent roads and any overhead and/or underground utilities. Boundary Surveys must have the Base Building Line marking.
 - The location, species, height and DBH of all existing trees on site. This includes trees within the adjacent right-of-way and which trees are to be relocated, removed or to remain
 - The proposed location, species, height and DBH of all relocation and required replacement trees to be planted.
 - A Covenant will be issued for trees being removed, relocated, pruned and/or planted in the right-of-way
- ☐ **Tree Assessment Report (when applicable)** - providing an assessment on all existing trees with the trees' specifications (condition, species, size, root ball etc.) and includes **color photographs** in support of the assessment. For trees and/or palms proposed for relocation, the report shall include relocation specifications, in accordance to ANSI A300 Standards. Additional information such as the Tree Protection Zone (TPZ), Critical Root Zone (CRZ), tree protection and/or pruning recommendations, may be required for trees to remain and/or to be relocated. Said report shall be dated no more than three (3) months.

Measuring Tree Diameter

1. Measure the circumference (like measuring your waist) of the tree at 4 ½ feet above the ground level.
2. Use a calculator to divide the circumference by 3.1416. This will give you the diameter at breast height (DBH).

$$\text{DBH} = \text{Circumference} \div 3.1416$$

For example, a Live Oak with a 45 in. circumference would have a diameter of 14.3 in.



Checklist (D)

RIGHT-OF-WAY (Stand Alone)

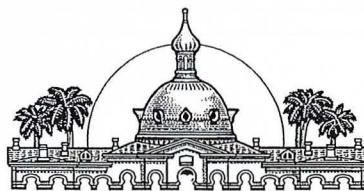
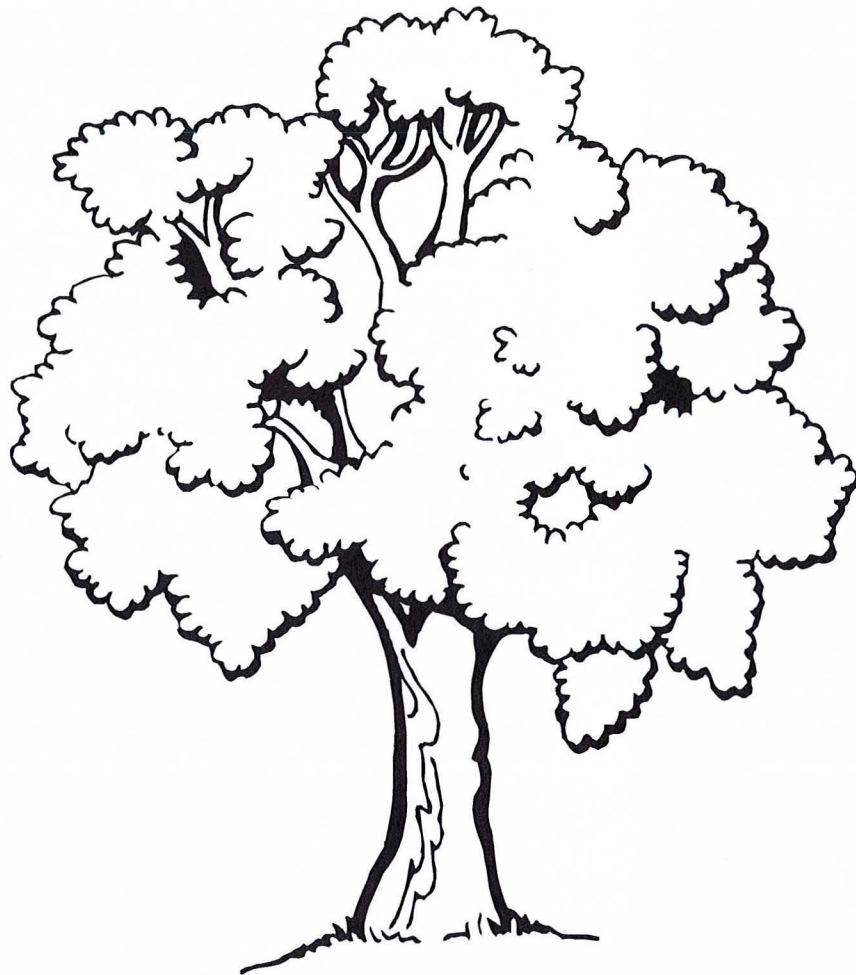
☐ **No Construction**

- **Permit Application** – completed, signed and notarized by property owner or authorized representative.
- **Written Statement** - from property owner or authorized representative indicating the reason(s) for the work
- **Proof of Ownership** – a copy of the Warranty Deed; Miami-Dade Tax information or Corporate Resolution.
- **Boundary/Property Survey** –identifying the tree species, location, and listing the height, spread and diameter of all existing and proposed trees within the right-of-way. Plan shall illustrate the location of all existing structures and any overhead and/or underground utilities.

☐ **New Construction**

- **Permit Application** – completed, signed and notarized by property owner or authorized representative.
- **Construction Plans** – including Site Plans, Roadway Plans, Landscape Plans, Tree Protection Plans, etc.
- **Boundary/Property Survey** –identifying the tree species, location, and listing the height, spread and diameter of all existing and proposed trees within the right-of-way. Plan shall illustrate the location of all existing structures and any overhead and/or underground utilities.

Hillsborough County, FL Tree Removal Application Packet



Hillsborough County
Florida

Guidelines and Procedures for Tree Removal

Permits, unless exempted otherwise by the Land Development Code, are required for the removal of trees on residential and non-residential properties for all tree species, with the exception of exempted trees as defined by the Land Development Code. A list of exempted species is included with this packet. Also, dead trees do not require a permit unless the tree occupies a property undergoing new construction or development. In these situations a site evaluation is necessary to evaluate the dead tree and proceed with the pertinent code compliance action.

NON-RESIDENTIAL PROPERTIES

All trees on non-residential property, developed or vacant, with tree trunks measuring 5" DBH ¹ (Diameter at Breast Height, 4.5 feet above ground) or larger **require** a permit before being removed. **Removal of trees less than 5" DBH do not require a permit unless their removal results in Land Development Code Section 6.06 (Off-Street Vehicular Use Area & Buffering and Screening) requirements becoming noncompliant***

RESIDENTIAL PROPERTIES

All trees on residential property, vacant or under construction, with tree trunks measuring 5" DBH or larger **require** a permit before removal.

All trees on developed residential lots (principal dwelling structure exists) with tree trunks measuring 12" DBH or larger **require** a permit before being removed. **Removal of trees less than 12" DBH do not require a permit unless their removal results in Land Development Code Section 6.06.03.B (Minimum Trees per Lot) or, as applicable, Section 6.06.05 (Street Trees) becoming noncompliant.***

Within 15 working days of receiving the application, Natural Resources staff will inspect the tree to determine if it meets the criteria outlined in the Land Development Code for issuance of a permit. A written determination for the application will be left at the property unless specified otherwise. Tree Removal Permits are valid for a two (2) year period from the date of issuance unless otherwise specified on the Permit.

An alternative to a Natural Resources staff site visit would be consulting with an International Society of Arboriculture (ISA) Certified Arborist or a Registered Consulting Arborist with the American Society of Consulting Arborists (ASCA). The submittal of the Affidavit on page 8 by the Arborist with the Tree Removal Application will not require staff to visit the property but utilize the Affidavit to expedite the Tree Removal Permit Application review process to **5 working days** from the application's receipt. Grand Oaks as defined in Section 12.01 of the Hillsborough County LDC, are excluded from this alternative process. The Tree Condition Evaluation form on page 9, however, must be completed and returned with the Affidavit for oak species requested for removal measuring 34" DBH and larger.

*Please contact Natural Resources staff at 272-5600 for clarification or questions.

<p>¹ Determining the diameter of a tree: Measure around the tree (circumference) at DBH and divide by 3.14. Example: If you measure around the tree and its circumference is 38 inches, divide 38" by 3.14 = 12" diameter.</p>

Tree Removal Application Instructions

It is the responsibility of the applicant to know the governmental jurisdiction of the property where the tree(s) exist. Only unincorporated Hillsborough County applications can be processed by the County and not for those jurisdictions of Tampa, Plant City or Temple Terrace.

The folio number asked for on the application is very important in identifying your property. Applications without folio numbers may create delays in processing the application. The folio number can be obtained by calling the Property Appraiser's Customer Service Department at 272-6100. Once you choose your language, follow the options to Customer Service. If you prefer you can access the Property Appraiser's web page at <http://www.hcpafl.org/> and select the *Search Our Real Estate or Tangible Personal Property Database* or the *Geographical Information System* links. Follow the directions on those web pages to locate your folio number. Also, to avoid unnecessary delays, please indicate directions to the property as accurately as possible.

1. Property owners filing the tree removal application must complete pages 6 and 7 only.

or

2. An ISA Certified Arborist or an ASCA Registered Consulting Arborist filing the tree removal application must complete pages 6, 7 and 10 and can complete pages 8 and 9 subject to the directions on page 2.

or

3. An individual who is not the property owner and not an ISA Certified Arborist or ASCA Registered Consulting Arborist but filing an application on behalf of the property owner must complete pages 6, 7 and 10 only.

Return only the application, site plan, other forms contained in this packet as applicable and a non-refundable check for \$35.00 * made out to Hillsborough County Board of County Commissioners or HCBOCC.

Mail this to:

DEVELOPMENT SERVICES DEPARTMENT
ATTN: NATURAL RESOURCE SECTION
P.O. BOX 1110
TAMPA FL 33601-1110

* Web Page addresses and fees are subject to change without notice. For parcels over 5 acres there is a \$10 per acre additional fee.

Tree Species NOT Requiring a Permit for Removal

Exempted Trees: Trees which have undesirable growth characteristics, are highly susceptible to freeze damage, or are detrimental to the survival of native plants or animals. Following is the list of trees that shall be exempted:

<i>Scientific Name</i>	<i>Common Name</i>
<i>Acacia auriculiformis</i>	earleaf acacia
<i>Albizia lebbek</i>	woman's tongue
<i>Auracaria araucana</i>	monkey puzzle
<i>Bauhinia variegata</i>	orchid tree
<i>Broussonetia papyrifera</i>	paper mulberry
<i>Casuarina spp.</i>	Australian pine
<i>Citrus spp.</i>	citrus tree
<i>Dalbergia sissoo</i>	Indian rosewood
<i>Enterolobium contortisiliquum</i>	earpod tree
<i>Eucalyptus spp.</i>	eucalyptus
<i>Eugenia uniflora</i>	surinam cherry
<i>Grevillea robusta</i>	silk oak
<i>Jacaranda acutifolia</i>	jacaranda
<i>Leucaena leucocephala</i>	lead tree
<i>Melaleuca quinquenervia</i>	punk tree
<i>Melia azedarach</i>	chinaberry
<i>Mimosa pigra</i>	catclaw mimosa
<i>Prunus caroliniana</i>	cherry laurel
<i>Sapium sebiferum</i>	Chinese tallow
<i>Schinus terebinthifolius</i>	Brazilian pepper
<i>Syagrus romanzoffiana</i>	queen palm

Suggested Tree Replacement Species

Satisfying a tree replacement condition of the Natural Resources Tree Removal Permit.
The following list of trees represent acceptable shade tree species ranging from 25-70 feet:

<i>Scientific Name</i>	Common Name	Characteristics
<i>Fraxinus pennsylvanica</i>	ash, green	N, D
<i>Ulmus americana</i>	elm, American	N, D
<i>Ulmus alata</i>	elm, winged	N, D
<i>Carya glabra</i>	hickory, pignut	N, D
<i>Acer rubrum</i>	maple, red	N, F, D
<i>Magnolia grandiflora</i>	magnolia, southern	N, F, E
<i>Quercus laurifolia</i>	oak, laurel	N, D
<i>Quercus virginiana</i>	oak, live	N, E
<i>Quercus stellata</i>	oak, post	N, E
<i>Quercus geminata</i>	oak, sand live	N, E
<i>Quercus shumardii</i>	oak, shumard	N, D
<i>Quercus laevis</i>	oak, turkey	N, D
<i>Pinus palustris</i>	pine, longleaf	N, E
<i>Pinus clausa</i>	pine, sand	N, E
<i>Pinus elliotii</i>	pine, slash	N, E
<i>Celtis laevigata</i>	sugarberry	N, D
<i>Liquidambar styraciflua</i>	sweetgum	N, D
<i>Platanus occidentalis</i>	sycamore	N, D
<i>Taxodium distichum</i>	cypress, bald	N, D

Characteristics: N - Native, F - Flowering, E - Evergreen, D - Deciduous

HILLSBOROUGH COUNTY

TREE REMOVAL APPLICATION

OFFICE USE ONLY

Tree Removal Permit (TR) # _____

Check # _____

Process # _____

TO BE COMPLETED BY APPLICANT:

Fee: \$35.00 DATE: _____

The Owner or Authorized Agent hereby applies for a Permit for the purpose of removing the following tree(s):

Type of tree	Trunk Diameter	Number of trees
	at DBH	

Reason(s) for the removal(s): check the boxes that apply;

- ☐ **Non-residential Construction Project** (including churches, mobile home parks, offices, etc.)
- ☐ **Addition to a Single-Family House or Duplex** (must include scaled site plan depicting location of proposed addition and tree(s) to be removed)
- ☐ **Pool** (must include scaled site plan depicting location of pool/pool deck on property and tree(s) to be removed)
- ☐ **Septic Tank and/or Well** (must include Public Health Dept. Permit and approved site plan)
- ☐ **Tree Transplanting** (on a separate sheet, indicate transplanting methods)
- ☐ **Unhealthy or Damaged Tree(s)**
- ☐ **Other** (specify) _____

Indicate property access restrictions, if any, (i.e. gates, dogs) _____

Number of existing trees 1" DBH & larger on this property (residential only) _____

Property Size: _____ Year Home Built: _____

Property Address: _____ Folio Number: _____

Directions to Property: _____

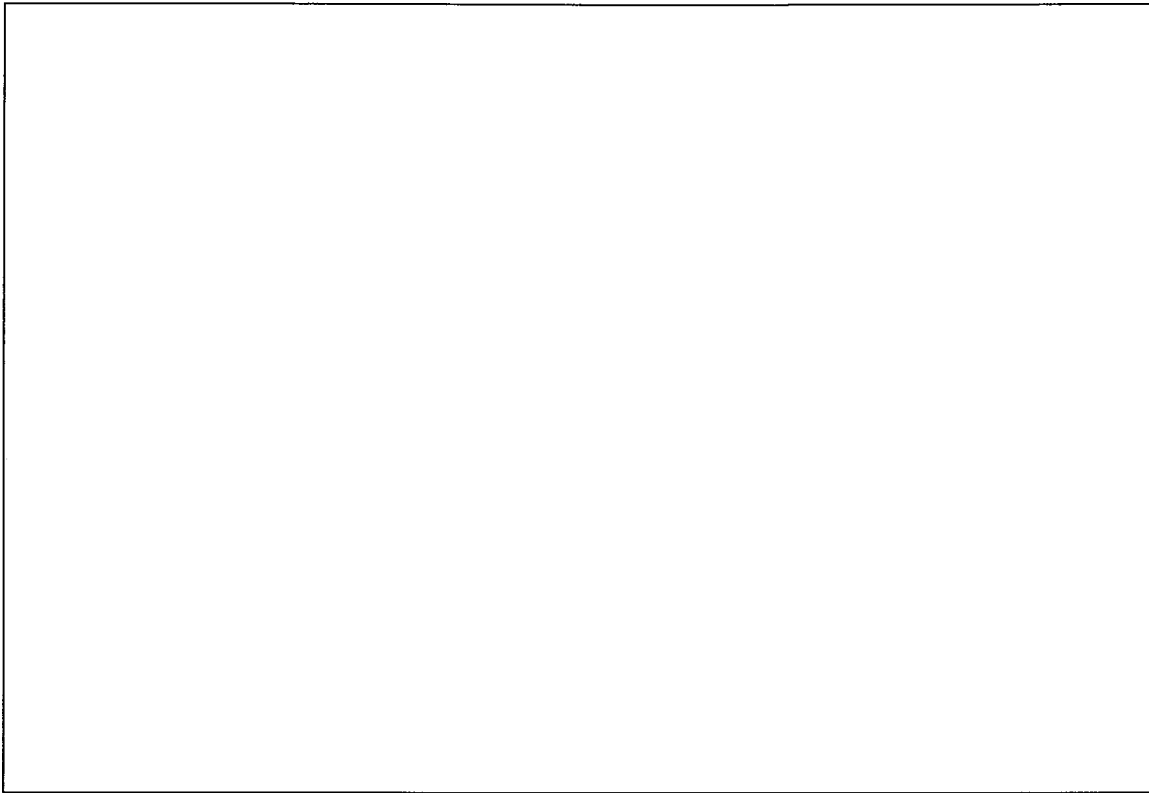
Owner's Name (Please Print)		Telephone Number	Fax Number
Address	City	State	Zip
Applicant's Name, if other than owner (Please Print)		Telephone Number	Fax Number
		E-mail Address	
Address	City	State	Zip
Person, Firm, or Corporation to conduct tree removal (if known)		Telephone Number	Fax Number
		E-mail Address	
Address	City	State	Zip

I HEREBY CERTIFY that this application, as well as the site plan and tree survey, is a true representation of all facts concerning the proposed tree removal activity. This application is made with my approval as Owner or Authorized Agent for the Owner, as evidenced by my signature below. FOR THE DURATION OF THE TREE REMOVAL PERMIT, IF ISSUED, I ASSUME LEGAL RESPONSIBILITY FOR ANY AND ALL VIOLATIONS OF THE HILLSBOROUGH COUNTY LAND DEVELOPMENT CODE AND PERMIT CONDITIONS ON THE PROPERTY DESCRIBED ABOVE.

Name of Owner or Authorized Agent (Please print) _____

Signature of Owner or Authorized Agent _____ Date _____

SITE PLAN



Top Down View of Property

Include tree(s) to be removed, existing structures, fence, gates, driveway and frontage street

Home and pool additions **MUST** attach a scaled site plan depicting location of proposed addition and tree(s) to be removed

Submitting a minimum 3 photographs with this site plan may expedite Tree Removal Permitting. Photos must include an overall picture of the subject tree and its relationship with a building structure. Also, several close- up photos of the tree's perceived problem(s) must be provided.

AFFIDAVIT OF CODE COMPLIANCE

**Hillsborough County
Land Development Code, Natural Resources Regulations**

I, _____ am Certified as an Arborist by the International Society of Arboriculture (ISA) or am a Registered Consulting Arborist with the American Society of Consulting Arborists (ASCA). I understand that Section 4.01.14.A.4 of the Land Development Code (LDC) identifies reasons substantiating issuance of a Tree Removal Permit. Based on my knowledge of this Section, I attest the trees identified on the accompanying Tree Removal Application fulfill one or more of the criteria of Section 4.01.14.A.4 identified below. **I also attest the tree(s) on the attached application are not a Grand Oak as defined by the LDC.**

The issuance of a Permit for the tree(s) identified on the attached application is supported by the following reasons:

_____ **the tree is unhealthy or damaged for which there is no practical remedy to assist with its preservation (explain)** _____

_____ **the tree is causing damage to public or private property for which there is no other remedy to resolve (explain)** _____

_____ **the tree is interfering with the installation or function of solar energy equipment**

_____ **the tree is unsightly or of an undesirable condition as a result of a previous site disturbance (explain)** _____

I realize my responsibility to include this notarized Affidavit with submittal of the Tree Removal Application. Once receiving the issued Tree Removal Permit, I assume legal responsibility for any and all violations of Section 4.01 of the Hillsborough County LDC and Permit conditions as identified for the property described below.

Print Name

ISA Certified Arborist or ASCA
Consulting Arborist #

Signature

Property Address for Tree Removal

Notary Signature: _____

Print Name: _____

Notary Stamp: _____

TREE CONDITION EVALUATION FORM

A tree's condition is determined from the sum of the condition points established from the rating of a tree's roots, trunk, limb/branch structure, twigs and foliage. The condition ratings range from excellent to poor and are determined by a condition point system that weights problems identified on each component of the tree. The condition point system is structured as follows: **no apparent problems (4 points), minor problems (3 points), major problems (2 points) and extreme problems (1 point).**

ROOTS

- Root anchorage
- Restricted root system relative to canopy
- Mechanical injury
- Girdling roots
- Compaction or water-logged roots
- Presence of insects or diseases

Condition points_____

TRUNK

- Sound bark and wood, no cavities
- Upright trunk (well tapered)
- Included bark between co-dominant stems
- Mechanical or fire injury
- Cracks
- Swollen or sunken area
- Presence of insects and diseases

Condition points_____

LIMB AND BRANCH STRUCTURE

- Strong attachments, no included bark
- Free of decay and cavities
- Well proportioned, good form
- Wound closure
- Dead limbs/epicormic sprouting
- Presence of decay, insects and diseases

Condition points_____

TWIGS

- Shoot vigor compared to past 3-year growth
- Presence of weak or dead twigs
- Presence of insects and diseases

Condition points_____

FOLIAGE

- Normal appearance (size, color, density)
- Nutrient deficiencies
- Herbicidal, chemical injury symptoms
- Wilted or dead leaves
- Presence of insect or disease

Condition points_____

Total Condition Points _____

TREE CONDITION RANKING The ranking does not incorporate a wood density evaluation of the root collar and includes an evaluation of the tree's canopy from the ground surface only.

Total Points

18-20

15-17

12-14

11 or less

Condition

Excellent

Good

Fair

Poor

Evaluated by: _____

Date: _____

File #: _____

Tree Species: _____

Application Number: _____

AUTHORIZE AGENT CONSENT

(PRINT NAME OF ALL PROPERTY OWNERS)

1. That (I am/we are) the owner(s) and record title holder(s) of the following described property to wit:

ADDRESS OR GENERAL LOCATIONS: _____ Folio No: _____

2. That this property constitutes the property for which a request for a: _____ (NATURE OF REQUEST) is being applied to the Board of County Commissioners, Hillsborough County.

3. That the undersigned (has/have) appointed _____ as (his/their) agent(s) to execute any permits or other documents necessary to affect such permit.

4. That this Consent has been executed to allow Hillsborough County, Florida, to consider and act on the above described property;

5. That (I/we), the undersigned authority, hereby certify that the foregoing is true and correct.

Signature (Property Owner)

Signature (Property Owner)



AUTHORIZATION FOR PAYMENT BY CREDIT CARD
Planning and Growth Management Department, Building Services Division

OFFICE USE ONLY	Permit No. _____	Total \$ _____
	License No. _____	Fee \$ _____

PERMITS

Complete the following:

Job Site Address _____
City _____, Florida Zip Code _____

Type of Payment: _____ VISA _____ MasterCard _____ Discover

Card Number: _____ Expiration Date _____

V Code: _____ (Last three digits on the back of the card)

Name (print or type) _____
(Name as it appears on the Credit Card)

Card Billing Address _____
(Address used by Credit Card Company to mail billing statements)

City _____ State _____ Zip Code _____

Cardholder Signature _____

All information, including zip code, **must** be completed or your request will not be processed. A completed form and signature authorizes Hillsborough County staff to charge fees and/or payments for services or permits as applicable to the cardholder's credit card.

FOR YOUR CREDIT CARD SECURITY
FAX YOUR CREDIT CARD INFORMATION TO THE FOLLOWING
NUMBERS ONLY

PERMITTING FAX NUMBERS

Natural Resources Section 813-272-5149

CONTRACTOR LICENSING FAX NUMBER

License No. _____
(If licensed, include license number)

813-635-7367 (this number is only for faxing forms to Contractor Licensing)



TREE AND LANDSCAPING FAQ

Item 12a #3
July 16 2018

Rev: 2 | Revision Date: 3/27/2017 | Print Date: 3/27/2017 I.D. Number: TLFAQ

FT. LAUDERDALE, FL

DO ALL TREES REQUIRE PERMITS FOR REMOVAL?

No permit nor replacements shall be required for removal of Schinus spp. (Pepper Trees, Florida Holly), Metopium toxiferum (Poison Wood), Casuarinas spp. (Australian Pine, Beefwood), Melaleuca spp. (Paper Bark Trees), Euphorbia tirucalli (Pencil Tree), Bischofia javanica (Bischofia, Bishopwood), Acacia auriculaeformis (Earleaf Acacia), Araucaria excelsia (Norfolk Island Pine), Cupaniopsis anacardioides (Carrotwood), or Schefflera actinophylla (Schefflera).

WHEN IS A TREE PERMIT REQUIRED?

Tree Permits are required for:

- A developed one family lot not planned for redevelopment when the tree has 8" DBH and greater; the palm has 8' CT and greater.
- All properties in all zoning districts where this site is planned for redevelopment when the tree has 3" DBH and greater; the palm has 8' CT and greater.

WHEN IS A LANDSCAPE PERMIT REQUIRED?

A landscape permit is required for the installation, removal, or replacement of any required landscaping in accordance with the landscape code.

HOW MUCH DOES THE TREE PERMIT APPLICATION COST?

The tree permit application is a minimum \$170.00 (excluding single-family), and \$25.00 per tree. For work done without a permit, the fees are four times the minimum amounts when it can be determined that the current owner is responsible and two times the minimum amounts when it cannot be determined that the current owner is responsible.

HOW MUCH DOES THE LANDSCAPE PERMIT APPLICATION COST?

The landscape permit application is a minimum \$90.00. For work done without a permit, the fees are four times the minimum amounts when it can be determined that the current owner is responsible and two times the minimum amounts when it cannot be determined that the current owner is responsible.

HOW DO I KNOW WHAT THE EQUIVALENT REPLACEMENT OF TREES WILL BE?

Equivalent replacement is a tree or trees due to its classification, condition and size is determined by the department to be equivalent to the tree or trees which it replaces.

HOW DO I KNOW WHAT THE EQUIVALENT VALUE FOR TREE REPLACEMENT WILL BE?

Equivalent value is an amount of money determined by the cross sectional diameter (in²) of the tree by the classified value of the species

Note that the site shall meet minimum landscaping requirements. After met and verified at time of inspection, equivalent value may be determined as a payment into the Tree Canopy Trust Fund.

WHERE DO I SUBMIT THE PERMIT APPLICATIONS?

The complete submittal may be submitted in person to the Greg Brewton Sustainable Development Center
700 NW 19th Avenue, Fort Lauderdale, FL 33311.

Or, previously allowable fax permits will now be sent via email to epermit@fortlauderdale.gov Fax permits are no longer acceptable. *Please note that scanned permits are a copy of the original which allows the review process to start. The original permit application must be submitted to complete the review and permit issuance. A permit will not be issued without the original application on file.*

WHAT IS A SPECIMEN TREE?

A specimen tree is any tree which has a trunk diameter of 18" and greater and has a 70% condition rating and better, and is a Class C tree and higher. A separate tree permit application for tree removal must be submitted. Removal of a specimen tree can only be mitigated by providing equivalent value payment into the tree canopy trust fund at the time the specimen tree removal permit is issued.

WHAT ARE THE CATEGORIES OF TREE REPLACEMENT?

The categories of trees are based on species and their growth characteristics in South Florida hardiness zones.

HOW LONG IS THE TREE AND/OR LANDSCAPE PERMIT ACTIVE?

The permit is active for six months. However, the replacement trees for the Tree Permit shall be installed within 2 months from the date of tree removal.

WHAT IF MY PERMIT IS ABOUT TO EXPIRE OR HAS EXPIRED?

A permit can be renewed at any time by submitting either a Landscape or Tree Permit application for renewal. If the permit is about to expire, the permit fee is 50% of the original. If the permit has expired, the permit fee is 100% of the original. Replacement requirements still apply.





TREE PERMIT APPLICATION

Rev: 1 | Revision Date: 2/21/2017 | Print Date: 2/21/2017 I.D. Number: TPA

Master Permit #: _____ Sub Permit #: _____

Permit Type: ☐ Tree Relocation ☐ Tree Removal ☐ Specimen Tree Removal ☐ Demolition ☐ Renewal ☐ Change Contractor**COMPLETE FORM IN BLACK INK – ONLY SIGNATURES MAY BE IN STANDARD BLUE INK**

1. Property Owner's Name: _____

Owner's Address: _____ City: _____ State: _____ Zip _____

Owner's Phone: (____) _____ - _____ Owner's Email: _____

2. Contractor: _____

Certificate of Competency #: _____ State Registration #: _____

Contractor Address: _____ City: _____ State: _____ Zip _____

Contractor Phone: (____) _____ - _____ Contractor Email: _____

3. Job Address: _____

Subdivision: _____ Block: _____ Lot: _____

Type of Property: ☐ Single Family ☐ Multi-Family ☐ Right-of-Way ☐ Non-Residential

4. Engineer: _____

Engineer Address: _____ City: _____ State: _____ Zip _____

Engineer Phone: (____) _____ - _____ Engineer Email: _____

5. Architect: _____

Architect Address: _____ City: _____ State: _____ Zip _____

Architect Phone: (____) _____ - _____ Architect Email: _____

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Affidavit: Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that all work or installation will be performed to meet the standards of all laws regulating construction in the City of Fort Lauderdale. I certify that all the forgoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

Signature of Legal Owner/Agent: Including Contractor with notarized statement.

X

STATE OF FLORIDA - COUNTY OF BROWARD

Sworn to (or affirmed) and subscribed before me

this _____ day of _____, 20____ by _____
(Type / Print Owner's Name)**NOTARY'S SIGNATURE** as to Owner or Agent's Signature

Name & Title (printed) _____

(Type / Print Notary's Name)

Personally Known _____ or Produced ID _____

Type of Identification Produced: _____

Signature of Legal Contractor:

X

STATE OF FLORIDA - COUNTY OF BROWARD

Sworn to (or affirmed) and subscribed before me

this _____ day of _____, 20____ by _____

(Type / Print Owner's Name)

NOTARY'S SIGNATURE as to Owner or Agent's Signature

Name & Title (printed) _____

(Type / Print Notary's Name)

Personally Known _____ or Produced ID _____

Type of Identification Produced: _____





TREE PERMIT APPLICATION

Rev: 1 | Revision Date: 2/21/2017 | Print Date: 2/21/2017 I.D. Number: TPA

6. Reason for Tree Permit Application: _____

7. Description of Work to be Done: _____

8. List to be Completed by Applicant: Tree Species and Quantity

Botanical/Common Name of Tree	Quantity Protected	Quantity Relocated	Quantity Removed	Total
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

***** (for office use only) *****

Total Quantity of Trees: _____

Base Fee: \$ _____

X Single Tree Fee \$ _____

= Total Tree Fee \$ _____



Total Single Tree Fee: \$ _____

After-the-Fact Penalty Fee: x2 or x4 : _____

Total Tree Permit Fee: \$ _____

Landscaping Division Approved by: _____ Date: _____

Notes: _____

Notice: In addition to the requirements of this permit, there may be additional restrictions or requirements applicable to this property that may be found in the public records, and there may be additional permits required by other governmental entities such as water management districts, state agencies or federal agencies.

The issuance of the permit by the City of Fort Lauderdale does not in any way create any right on the part of an applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the City for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a separate agency or undertakes actions that result in a violation of law.

The applicant must obtain all other applicable permits before commencement of the development.

Approval by: Ella Parker

