

Monday, September 27, 2021  
7:00 pm



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

**TOWN COMMISSION  
2021/2022 MILLAGE RATE AND BUDGET  
FINAL PUBLIC ADOPTION HEARING**

Mayor Alan Fiers

Vice Mayor Scott McCranels

Commissioner Tracy Larcher  
Commissioner Janet Kortenhaus  
Commissioner Brian Tyler

Keith Davis, Town Attorney  
Town Administrator Wendy Wells  
Town Clerk Evyonne Browning

**PLEASE NOTE:**

**THIS MEETING MAY BE CONDUCTED USING  
COMMUNICATION MEDIA TECHNOLOGY**

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m3d698f862bfa0824924699dff718b14>

Meeting Number: **132 667 7256**

Password: **0927**

**To join meeting by phone (voice only)**

Phone Number: +1-408-418-9388 United States Toll

Access Code: **132 667 7256**

Password: **0927**

The entire agenda packet is available on the Town's website: [www.palmbeachshoresfl.us](http://www.palmbeachshoresfl.us)

1. Call Public Hearing to order
  - Pledge of Allegiance
  - Roll Call
2. Presentation of proposed millage rate and tentative budget
  - a. Announce the percentage increase (**0.49%**) over the rolled back rate (**6.3193**) necessary to fund the budget
  - b. Announce the proposed millage rate of **6.3500** mills
  - c. Announce the debt service millage rate of **0.4290** mills (bond referendum for underground utility project)
  - d. Summary of tentative budget
  - e. Announce the specific purposes for which ad valorem revenues are being used
3. Public comments
4. Adopt Resolution R-12-21 proposed millage rates
5. Adopt Resolution R-11-21 FY2021/2022 Budget
6. Adjournment

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**RESOLUTION NO. R-12-21**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE LEVYING OF AD VALOREM TAXES, AND FOR SERVICING THE VOTER APPROVED GENERAL OBLIGATION DEBT FOR THE TOWN OF PALM BEACH SHORES FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2021, AND ENDING ON SEPTEMBER 30, 2022; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Town Commission of the Town of Palm Beach Shores has determined the sum of \$5,462,261 will be required to operate the Town during the next fiscal year; and

**WHEREAS**, the Real Estate and Personal Property Tax Roll for the current calendar year as accepted evidence a total nonexempt valuation of \$635,816,013; and

**WHEREAS**, pursuant to the provisions of Chapter 200, *Florida Statutes*, the Town of Palm Beach Shores has the power to levy ad valorem taxes against real property and tangible personal property in accordance with state law; and

**WHEREAS**, pursuant to voter approval, the Town has pledged its ad valorem taxing power to service \$5,500,000 of debt associated with the Town's underground utility project.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, THAT:**

**Section 1:** The Town Commission of the Town of Palm Beach Shores does hereby adopt its final millage rate of 6.3500 mills to be levied for the general fund upon all real and tangible personal property located within the boundaries of the above-named taxing authority.

**Section 2:** The final levy of 6.3500 mills represents a 0.49% increase over the rolled-back rate of 6.3193 mills.

**Section 3:** This final millage rate of 6.3500 mills is levied to fund expenses for the fiscal year commencing October 1, 2021 and ending September 30, 2022.

**Section 4:** The Town Commission of the Town of Palm Beach Shores does hereby adopt its debt service millage rate of 0.4290 mills to be levied to service \$5,500,000 of voter approved debt associated with the Town's underground utility project upon all real and tangible personal property located within the boundaries of the above-named taxing authority.

**Section 5:** This Resolution shall take effect immediately upon its adoption by the Town Commission.

PASSED AND ADOPTED this 27<sup>th</sup> day of September 2021.

**TOWN OF PALM BEACH SHORES**

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ALAN FIERS, MAYOR

ATTEST:

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EYONNE BROWNING, TOWN CLERK

(SEAL)

**RESOLUTION NO. R-11-21**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, ADOPTING ITS FINAL BUDGET FOR FISCAL YEAR 2021-2022; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY SUBSEQUENT RESOLUTION OF THE TOWN COMMISSION, OR OTHERWISE, UNDER CERTAIN CIRCUMSTANCES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS,** the Town of Palm Beach Shores has established its fiscal year to begin on October 1<sup>st</sup> of each year and end on September 30<sup>th</sup> of the following year; and

**WHEREAS,** Section 166.241(2), *Florida Statutes*, requires each municipality to adopt a budget by ordinance or resolution unless otherwise specified in the respective municipality's Charter; and

**WHEREAS,** the Charter of the Town of Palm Beach Shores is silent with regard to the method of adoption of the budget and the Town Commission desires to adopt its budget by resolution; and

**WHEREAS,** the Town of Palm Beach Shores has held the required budget hearings in accordance with Chapter 200, *Florida Statutes*; and

**WHEREAS,** having considered the estimates of revenues and expenses, it is the will and desire of the Town Commission that the final budget be approved and adopted as set forth herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:**

**Section 1:** The Town Commission of the Town of Palm Beach Shores, Florida, hereby adopts its budget for fiscal year 2021-2022, which budget is attached hereto as Exhibit "A" and made a part hereof as if fully set forth herein.

**Section 2:** The 2021-2022 Budget establishes limitations on expenditures by total. Appropriations for expenditures within a fund may be decreased or increased by motion of the Town Commission recorded in the minutes, provided that the total of the appropriations of the department is not changed.

**Section 3:** The Town Commission may establish procedures by which the designated budget officer may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed.

**Section 4:** Amendments other than those delineated in Sections 2 and 3 above must be adopted by resolution.

**Section 5:** The Town Clerk shall mail a copy of this Resolution to the Palm Beach County Property Appraiser, to the Palm Beach County Tax Collector, and to the State of Florida, Department of Revenue within three (3) days after its adoption.

**Section 6:** The Town Clerk shall, within thirty (30) days of the effective date of this Resolution, certify to the State of Florida, Department of Revenue that the Town has complied with all statutory requirements in adopting the millage rate and budget. The Town Clerk shall transmit to the Department a copy of this Resolution, a copy of the certification of value showing the rolled-back rate and proposed millage rates as provided to the Property Appraiser and a certified copy of the published advertisement of the final budget public hearing. In addition, within thirty (30) days of the effective date of this Resolution, the Town Clerk shall publish a copy of the final adopted budget on the Town's website.

**Section 7:** This Resolution shall take effect immediately upon adoption by the Town Commission.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of September 2021.

TOWN OF PALM BEACH SHORES

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Alan Fiers, Mayor

ATTEST:

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Evyonne Browning, Town Clerk

(SEAL)

**BUDGET SUMMARY**  
Town of Palm Beach Shores - Fiscal Year 2021/2022

		GENERAL FUND
<b>ESTIMATED REVENUES:</b>		
TAXES:	<b>MILLAGE PER \$1000</b>	
Ad Valorem Taxes	6.3500 mills	\$ 3,841,400
Ad Valorem Taxes	0.4290 mills (voted debt)	\$ 259,500
Local Option Taxes		130,889
Franchise and Utility Taxes		630,673
Licenses and Permits		188,200
Intergovernmental Revenue		458,812
Charges for Services		129,026
Fines and Forfeitures		4,000
Interest Earned		8,600
Miscellaneous Revenue		10,000
<b>TOTAL SOURCES</b>		<b>5,661,100</b>
Fund Balances/Reserves		(198,839)
<b>TOTAL REVENUES &amp; BALANCES</b>		<b>\$ 5,462,261</b>
<b>EXPENDITURES:</b>		
Finance and Administration		\$ 484,562
Legal Counsel		121,000
Public Works		336,162
Law Enforcement		1,680,027
Fire		686,932
Emergency Medical Service		351,851
Building/Code Enforcement		237,862
Legislative		18,562
Solid Waste		209,250
Road & Streets		25,125
Parks		208,024
Beach		100,194
Community Center		49,750
Sewer Service		42,975
Risk Management		106,231
Capital		222,900
Debt Service		495,855
Contingencies		85,000
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,462,261</b>