

Monday, June 28, 2021
7:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

**TOWN COMMISSION
MEETING AGENDA**

Mayor Alan Fiers
Vice Mayor Scott McCrannels

Commissioner Tracy Larcher
Commissioner Janet Kortenhaus
Commissioner Brian Tyler

Keith Davis, Town Attorney
Town Administrator Wendy Wells
Town Clerk Evyonne Browning

PLEASE NOTE:

**THIS MEETING MAY BE CONDUCTED USING
COMMUNICATION MEDIA TECHNOLOGY**

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m14963f4d39ae91c2bdf37c90ea51bcd8>

Meeting Number: **132 162 5734**

Password: **0628**

To join meeting by phone (voice only)

Phone Number: +1-408-418-9388 United States Toll

Access Code: **132 162 5734**

Password: **0628**

The entire agenda packet is available on the Town's website: www.palmbeachshoresfl.us

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

3. APPROVAL OF CONSENT AGENDA

- a. May 24, 2021, Commission Meeting Minutes.
- b. Approval of Special Event Permit 0-6-01 for Dustin Schmitt, 71 S. Ocean Ave, Palm Beach Shores, to host a wedding on the second floor of the Town's Community Center on October 8, 2021, from 9:00 am to 2:00 pm with 50 to 60 attendees. All fees have been paid.
- c. Approval of Special Event Permit 0-6-02 for Susan Kincade, 120 Inlet Way, Apt. 307, to host a wedding reception on the 2nd floor of the Town's Community Center on April 30, 2022, with 120 attendees from 12:00 noon to 11:00 pm. All fees have been paid.

4. PRESENTATIONS

- a. Badge Pinning for Firefighter/Paramedic Lancier Castro (*Fire Chief Trevor Steedman*)
- b. Beach Cabanas: Michael Novatka, Oceanside Beach Service

5. **PUBLIC HEARINGS:**

- a. **VAR21-01**, 115 Cascade Lane, LLC, owner of 115 Cascade Lane, requests Variances from: 1) Pf. 6.9(b) to allow for required parking spaces to be located in the 10' Town Strip where such parking is not allowed; 2) Pf. 6.12 to allow the 10' Town Strip to be used for required parking spaces where the Code does not allow parking to be counted in the 10' Town Strip; 3) Sec. 78-72(b) to allow the parking lot to be visible where the Code requires it to be effectively screened from public view and adjacent property; and 4) Sec. 78-73(1) to allow zero feet of landscaping abutting the right-of-way and the off-street parking where the Code requires a strip of land 5 feet in depth between the right-of-way and off-street parking area.

6. **DEPARTMENT AND BOARD REPORTS**

- a. Approval of Financial Report for May 2021.
(Wendy Wells, Town Administrator/Treasurer)
- b. Staff Reports:
1. Sheriff's Department
 2. Fire Department
 3. Public Works
 4. Town Clerk
 5. Town Attorney

7. **COMMISSION REPORTS**

8. **OTHER BUSINESS**

- a. Discussion: Golf Carts

9. **ORDINANCES AND RESOLUTIONS**

- a. **Ordinance O-1-21:** (Gate Heights)

"AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING. SECTION IX. WALLS, FENCES AND HEDGES. AT PF. 9.2. LIMITATIONS. TO REVISE THE HEIGHT LIMITATIONS FOR GATES AND GATE POSTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES." **(First Reading)**

b. Ordinance O-3-21: (Emergency Generators)

"AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING. SECTION XII. GENERAL PROVISIONS. AT PF.12.7. CENTRAL AIR CONDITIONING EQUIPMENT. TO CLARIFY THE PERMISSIBLE LOCATION OF SUCH EQUIPMENT AND AT PF.12.8. EMERGENCY ELECTRICAL GENERATORS. TO CLARIFY THE LOCATION OF SUCH EQUIPMENT AND PROVIDE ADDITIONAL REGULATIONS TO MINIMIZE THE IMPACT OF THIS EQUIPMENT TO ADJACENT PROPERTIES. PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES." **(First Reading)**

c. Ordinance O-2-21: (Police Impact Fees)

"AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES AT CHAPTER 28. FINANCE. AT ARTICLE III. IMPACT FEES. BY REPEALING ALL PROVISIONS RELATED TO THE FUTURE COLLECTION OF TOWN POLICE PROTECTION IMPACT FEES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 28. FINANCE. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES. " **(First Reading)**.

10. PUBLIC COMMENTS

11. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR COMMISSION MEETING MINUTES**

May 24, 2021

**THIS MEETING WAS CONDUCTED USING COMMUNICATION MEDIA
TECHNOLOGY AS WELL AS LIMITED IN-PERSON PARTICIPATION**

1. CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404, and he welcomed back those who had come "in person" to the meeting.

Note: This was the first opportunity in over a year, due to the COVID-19 pandemic! We had room for 15 attendees, and 12 attended. Thank you to those who came.

Town Clerk Browning called the roll and those present were Mayor Alan Fiers, Vice Mayor Scott McCranel, Commissioner Tracy Larcher, Commissioner Janet Kortenhaus, and Commissioner Brian Tyler.

Also present were PBSO Sgt. Langevin, Public Works Director Welch, Town Administrator Wendy Wells, and Town Attorney Keith Davis. Fire Chief Trevor Steedman attended virtually. Town Clerk Browning confirmed there was a quorum present.

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION: Commissioner Kortenhaus moved to approve the Meeting Agenda.

SECOND: Commissioner Larcher seconded the motion.

VOTE:

Fiers:	YES
McCranel:	YES
Kortenhaus:	YES
Larcher:	YES
Tyler:	YES

The Motion Passed Unanimously

3. APPROVAL OF CONSENT AGENDA

- a. April 26, 2021 Commission Meeting Minutes.
- b. Special Event Permit No. 5-5-21: Bryan Cheney to hold a wedding reception at the Community Center on October 9, 2021 from 6:30 pm to midnight, with 50 to 75 attendees.
- c. Special Event Permit No. 5-6-21: Joan Mills to hold a "Celebration of Life" in honor of former Mayor Tom Mills on June 4, 2021 at 4:00 pm with 50 to 100 attendees. (Mayor Fiers noted this a "no cost" event to the Mills family as the Town will cover the rental costs).

MOTION: Commissioner Tyler moved to approve the Consent Agenda.

SECOND: Vice Mayor McCranel seconded the motion.

VOTE:

Fiers:	YES
McCranel:	YES
Kortenhaus:	YES
Larcher:	YES
Tyler:	YES

The Motion Passed Unanimously

4. **PRESENTATIONS**

There were no presentations at this meeting.

5. **DEPARTMENT AND BOARD REPORTS**

a. Financial Report: *(Wendy Wells, Town Administrator/Treasurer)*

MOTION: Commissioner Tyler moved to approve the Financial Report

SECOND: Vice Mayor McCranel seconded the motion.

VOTE: **Fiers:** **YES**

McCranel: **YES**

Kortenhaus: **YES**

Larcher: **YES**

Tyler: **YES The Motion Passed Unanimously**

b. Staff Reports were presented by Sgt. Langevin with the Sheriff's Office, Fire Chief Steedman for the Fire Department (via WebEx), and Public Works Director Alan Welch on Town projects.

6. **COMMISSION REPORTS**

a. Commissioner Kortenhaus reported that she had completed the orientation with the Florida League of Cities and would be attending their meetings on behalf of the Town.

b. There were no other Commission Reports.

7. **OTHER BUSINESS**

a. Update on Peanut Island MOU with Palm Beach County:

Mayor Fiers stated the Palm Beach County along with the Port of Palm Beach are continuing to work on the MOU for the Coast Guard Station and the Kennedy Bunker repairs. It was agreed by all parties involved that the County would take the lead on the restoration of the projects and that the other entities would stand by and ready to assist as needed.

b. Public Works Director Alan Welch explained that he is working with SWA to establish the Town as a hazardous waste drop off location. There are still details that need to be worked out regarding the frequency and the transportation.

c. Public Works Director Alan Welch updated the Commission on the status on the Tree Trimming contract. All of the information is ready for the request for bids to be issued. This will occur this week or next. The meeting will be in Town Hall and open to the public.

d. Discussion on Community Center Use: Mayor Fiers stated the Commission has decided to delay any action on this topic until we find a consensus from the residents on how best to proceed. We will be creating a 4 member "working group" of residents from both sides of the issue to work together and bring a recommendation to the Commission. The meeting will be in Town Hall and open to the public.

8. ACTION ITEMS

- a. Approval of an Agreement for Painting the Town Community Center located at 90 Edwards Lane, between the Town of Palm Beach Shores and Thomas Lewis Professional Painting, Inc. in an amount not to exceed twenty-four thousand, six hundred dollars (\$24,600.00). **(Alan Welch, Public Works Director)**

MOTION: Commissioner Kortenhaus moved to approve the Agreement

SECOND: Commissioner Tyler seconded the motion.

VOTE:

Fiers:	YES
McCranels:	YES
Kortenhaus:	YES
Larcher:	YES
Tyler:	YES

The Motion Passed Unanimously

9. ORDINANCES AND RESOLUTIONS

- a. Resolution No. R-8-21: Accepting and Approving a bequest from the Estate of Randi Frick to be used for capital improvements at the Town's Community Center.

MOTION: Commissioner Kortenhaus moved to approve Resolution R-8-21 as presented

SECOND: Commissioner Tyler seconded the motion.

VOTE:

Fiers:	YES
McCranels:	YES
Kortenhaus:	YES
Larcher:	YES
Tyler:	YES

The Motion Passed Unanimously

- b. Ordinance O-2-21 1st Reading: Amending Chapter 28, Finance, Article III. Impact Fees, repealing all provisions related to the Town Police Protection Impact Fees.

MOTION: Commissioner Kortenhaus moved to approve the first reading of Ordinance O-2-21 with the amendments to be incorporated into the 2nd and final reading of the Ordinance as requested. The amendment will allow use of previously collected police impact fees.

SECOND: Vice Mayor McCranels seconded the motion.

VOTE:

Fiers:	YES
McCranels:	YES
Kortenhaus:	YES
Larcher:	YES
Tyler:	YES

The Motion Passed Unanimously

10. PUBLIC COMMENTS

- a. Resident Mark Ward thanked the Administrative Staff for adding the link for the Commission Meetings to the Town's home page on the website.
- b. Resident Mary Stanton thanked the Mayor and Commission for working on the Community Center and forming a committee of residents to assist in the project.

11. **ADJOURNMENT:** Mayor Fiers adjourned the meeting at 8:31 pm.

Approved this ____ day of June 2021.

Attest:

Alan Fiers, Mayor

Evyonne Browning, Town Clerk

(Seal)



RESIDENT RESERVATION APPLICATION

0-6-1

IMPORTANT: This form is the first step in reserving the Palm Beach Shores (PBS) Community Center. Only PBS Resident Property Owners or organizations as described on the Reservation Information and Fee Schedule are eligible to rent this facility. Requests will be reviewed in order of which they are received, and the Resident will be notified of approval or denial. Completing this form does not confirm or hold any dates. Please type or print legibly especially the phone number and e-mail address. Requests for amplified music are made to the Town Clerk's attention. A complete rental packet and all monies due are required to secure the rental.

RESIDENT INFORMATION

Requested Date & Facility: 10/8/2021 1st Floor _____ 2nd Floor X
Name of Resident: Dustin Schmitt
Address: 71 South Ocean Ave
City: Palm Beach Shores State: FL Zip: 33404
Phone: _____ Cell: 321-278-5925
E-mail: dviper8605@bellsouth.net
Alternate Contact: Ashley Lombardo 407-404-3924

EVENT INFORMATION

Type of event	Wedding	Using outside caterer	Yes <u>X</u> No _____
Anticipated attendance	50-60 <small>(Max 120)</small>	Alcoholic Beverages	Yes <u>X</u> No _____
Requested access time	7 am	<i>State & local laws apply to alcohol consumption; sale of alcohol must be permitted and sold by a licensed vendor.</i>	
Time event will begin	9 am	Type of decorations: Florals	
Time event will end	2 pm		
Facility close time		Additional Considerations:	
<i>Maximum 10-hour rental; \$100+tax per additional hour (pre-approval required) No time after Midnight</i>			

1st Floor		2nd Floor (max capacity 120)	
	1st floor - open restrooms (\$50 + tax)	7	# of 6' round tables (maximum 12)
	BBQ grill (\$25 + tax)	60	# of chairs (maximum 130)
	1st floor kitchen (\$25 + tax)	4	# of 6' rectangle tables (maximum 8)
	# of 6' rectangle tables (maximum 8)	5	# of round bistro tables (maximum 8)
	Mandatory Cleaning Fee \$145		# of card tables (maximum 6)
Additional set-up needs:			Mandatory Cleaning Fee \$185
		Additional set-up needs:	

Dustin Schmitt

Resident Printed Name

Resident Signature

5/26/2021

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945		CONTACT NAME: Will Maddux PHONE (A/C, No, Ext): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com FAX (A/C, No):	
INSURED dustin schmitt 2222 Glen Mist Dr Valrico FL 33594		INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 35378	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		3DS5472-M2299362	10/08/2021 12:01 AM	10/09/2021 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Deductible \$ 500		
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY								COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE		EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A								PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	Event Cancellation Insurance			4IM46800-MC2363407	06/24/2021	10/09/2021	Cancellation \$15,000		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

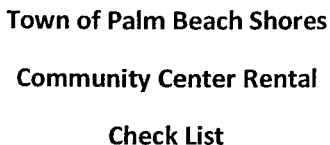
Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19.

Attendance: 100, Event Type: Wedding.

CERTIFICATE HOLDER**CANCELLATION**

Town of Palm beach shores 247 edwards lane palm beach shores FL 33404	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Name of Renter: Dustin Schmitt

X

X

X

X

X

Will provide once approved for date

Working on the details of this

Not sure if we need this

X

X

X

X



Town of Palm Beach Shores
Community Center Rental
Check List

Beach Rental:

Security Deposit	\$250.00 (Non-Refundable)	X
Rental Fee (10 Hours)	\$250.00	X
Cleaning Fee	\$100.00 (Refundable)	X
Special Beach Permit	\$ 50.00	X

Total Due

\$1,813.00

All scheduled events are required to have Event Insurance that can be purchased from a vendor of your choice. Please see your signed Community Center Rental/Use Agreement contract for minimum limits. The Town of Palm Beach Shores will need to be listed as the certificate holder with our address of 247 Edwards Lane Palm Beach Shores, Fl. 33404. Copy will need to be provided to the Town.

DS

All scheduled events serving alcohol are required to have a licensed bartender or caterer. They must provide their license and insurance information at the time of the event booking.

DS

The use of the Town Beach is NOT included in the rental of the Community Center. A separate Special Beach Permit, Rental, and Cleaning fee is required for the use of the Town Beach. Unauthorized use of the Towns' Beach will result in a fine of \$500.00. Rental of the beach is not exclusive and does not include the covered tiki area or walkway. The beach, tiki area, and walkway are NOT to be obstructed for public use during any event.

DS

All renters are required to use the community center floor layouts that have been pre-approved by the Fire Marshall. If the renter wishes to alter the pre-approved floor plan, they must provide a diagram and seek approval by the Fire Marshall at their own expense.

DS

Basic cleaning, removal of personal and catering items, and all guests and hired personnel must be vacated from the premises by midnight or by the tenth hour of rental. Whichever comes first.

DS

By initialing and signing this form, you acknowledge that you have received and read all required paperwork for the rental of the Community Center and agree to pay all fees associated with the rental.

Signature of Renter

5/26/2021

Date

Signature of Community Center Coordinator

Date



DATE SUBMITTED 5/26/2021

PERMIT NO. _____

Town of Palm Beach Shores
APPLICATION FOR
SPECIAL EVENTS PERMIT
(Section 18-27 of Town Code)

Please check a box
below if you are a:

Police Officer ☐
Fire Fighter ☐
Teacher ☐

Type of event: Wedding Location: palm beach shores comm. center

Sponsor: _____ Telephone: _____

Property owner's consent and acknowledgement of responsibility:

Signature: *[Signature]*

Date and Time: 10/8/2021. 7am Time it ends: 5 pm

Number of participants: 50 to 60

Proof of insurance attached? Yes _____ No x _____

Copy of all required state and county permits if event will be held on or
utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation
plan:

none that we are aware of

Permit fee \$50 X (Untimely application \$150 _____) Receipt # _____

APPROVED:

Fire Department: _____ Sheriff's Office: _____

Number of off-duty officers required: _____

Date of Commission Review: _____ Approved: _____

Town of Palm Beach Shores
247 Edwards Lane
Palm Beach Shores FL 33404

Dustin Schmitt
Beach Area and 2nd Floor CC
71 S. Ocean Ave
Beach Wedding Ceremony and Reception 10.8.2021
Rental of PBS Community Center

Town of Palm Beach Shores

Receipt #: 15613	Date: 6/24/2021	From: Dustin Schmitt	Register: Sandi	Operator ID: asystadmin
Beach Area and 2nd Floor C				
Miscellaneous Receipt	Comm Cntr Cleaning Fee Dustin Schmitt		\$185.00	
			Comm Cntr Cleaning Fee Balance:	
Miscellaneous Receipt	Comm Cntr Cleaning Fee Dustin Schmitt		\$100.00	
			aning Fee Beac Wedding - 10.8.201 Balance:	
Miscellaneous Receipt	Comm Cntr Deposit - + D Dustin Schmitt		\$250.00	
			hmitt - Beach Wedding - 10.8.2021 Balance:	
Miscellaneous Receipt	Comm Cntr Deposit - + D Dustin Schmitt		\$500.00	
			Dustin Schmitt-Wedding-10/8/2021 Balance:	
Miscellaneous Receipt	Comm Cntr Rental - D. S Dustin Schmitt		\$250.00	
			mitt - Beach Wedding - 10.08.2021 Balance:	
Miscellaneous Receipt	Comm Cntr Rental -D.Sc Dustin Schmitt		\$428.00	
			oor Wedding Reception 10/08/2021 Balance:	
Miscellaneous Receipt	Special Permits Weddin Dustin Schmitt		\$50.00	
			ing Recepton 2nd Floor 10.08.2021 Balance:	
Miscellaneous Receipt	Special Permits D. Schmi Dustin Schmitt		\$50.00	
			hmitt - Beach Wedding 10/08/2021 Balance:	
Total Receipts			\$1,813.00	
Check - 1180			\$1,813.00	
Change Due:			\$0.00	

Thank you.



RESIDENT RESERVATION APPLICATION

0-6-2

IMPORTANT: This form is the first step in reserving the Palm Beach Shores (PBS) Community Center. Only PBS Resident Property Owners or organizations as described on the Reservation Information and Fee Schedule are eligible to rent this facility. Requests will be reviewed in order of which they are received, and the Resident will be notified of approval or denial. Completing this form does not confirm or hold any dates. Please type or print legibly especially the phone number and e-mail address. Requests for amplified music are made to the Town Clerk's attention. A complete rental packet and all monies due are required to secure the rental.

RESIDENT INFORMATION

Requested Date & Facility: 4-30-22 1st Floor _____ 2nd Floor ☒
Name of Resident: Susan Kingcade
Address: 120 Inlet way Apt. 307
City: Palm Beach Shores State: FL Zip: 33404
Phone: 561-588-2442 Cell: Same
E-mail: susankingcade@gmail.com
Alternate Contact: Lacey Rowell 813-766-4829

EVENT INFORMATION

Type of event	<u>Wedding reception</u>	Using outside caterer	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Anticipated attendance	<u>120</u> (Max 120)	Alcoholic Beverages	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Requested access time	<u>12:00</u>	State & local laws apply to alcohol consumption; sale of alcohol must be permitted and sold by a licensed vendor.	
Time event will begin	<u>6:00</u>	Type of decorations:	<u>Flowers, battery candles</u>
Time event will end	<u>11:00</u>	Additional Considerations:	
Facility close time			
Maximum 10-hour rental; \$100+tax per additional hour (pre-approval required) No time after Midnight			

1st Floor	2nd Floor (max capacity 120)
1st floor - open restrooms (\$50 + tax)	# of 6' round tables (maximum 12)
BBQ grill (\$25 + tax)	# of chairs (maximum 130)
1st floor kitchen (\$25 + tax)	# of 6' rectangle tables (maximum 8)
# of 6' rectangle tables (maximum 8)	# of round bistro tables (maximum 8)
Mandatory Cleaning Fee \$145	# of card tables (maximum 6)
Additional set-up needs:	Mandatory Cleaning Fee \$185
	Additional set-up needs:

Susan Kingcade

Resident Printed Name

Susan Kingcade

Resident Signature

6-1-21

Date



Town of Palm Beach Shores
Community Center Rental
Check List

Date of Event: 4-30-22 Name of Renter: Susan Kingcade

Required Forms

Resident Reservation Form	_____
Special Event Permit (Commission Approval)	_____
Beach Special Permit (Commission Approval)	_____
Community Center Rental Agreement	_____
Community Center Rental Policies & Procedures	_____
Event Insurance	_____
Pre-approved floor plan layout	_____
Amplified Music Request	_____

Required Fees

First Floor:

Security Deposit	\$ 50.00 (Refundable)	<u>SR</u>
Rental Fee (10 Hours)	\$ 53.50 (Tax Included)	_____
Additional Hours	\$ 53.50/hour (Tax Included)	_____
Grill	\$ 26.75 (Tax Included)	_____
Kitchen	\$ 26.75 (Tax Included)	_____
Cleaning Fee	\$145.00	_____
Special Permit (50+ Guests)	\$ 50.00	_____

Second Floor:

Security Deposit	\$500.00 ^{\$ 50.00} (Refundable)	<u>SR</u>
Rental Fee (10 Hours)	\$428.00 (Tax Included)	<u>SR</u>
Additional Hours	\$107.00/hr (Tax Included)	_____
Cleaning Fee	\$185.00	<u>SR</u>
Special Permit (50+ Guests)	\$ 50.00	_____

Town of Palm Beach Shores
247 Edwards Lane
Palm Beach Shores FL 33404

Susan Kingcade
120 Inlet Way, Apt 307
Deposit Community Center April 30, 2022
Community Center Deposit

Town of Palm Beach Shores

<hr/>				
Receipt #:	15504	Date:	6/1/2021	From: Susan Kingcade
			Register:	Sandi
			Operator ID: asystadmin	
<hr/>				
Miscellaneous Receipt	Comm Cntr Deposit - + S Susan Kingcade			\$50.00
				t - + Susan Kingcade April 30, 2022 Balance:
				<hr/>
Total Receipts				\$50.00
Check - 3229				\$50.00
				<hr/>
Change Due:				\$0.00
<hr/>				

Thank you.



Town of Palm Beach Shores
Commission Workshop
June 14, 2021

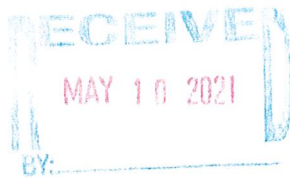
Beach Cabanas

Brief History – Beach cabanas were not permitted on the Town Beach until 2017. Some residents petitioned the Town Commission to allow the service of beach cabanas and chairs on the Town Beach. The pros and cons were presented in a series of meetings. The Commission decided to allow the operation on the Town Beach as a service to the residents who chose to use and pay for it. In addition to allowing the cabana and chair rental service, the current contract provides that the vendor clean the Town Beach daily.

Attachments:

1. Request for Contract Amendment, Oceanside Beach Service
2. Diagram from the current contract with Oceanside depicting placement of the chairs.

Discuss the advantages/disadvantages of the proposed amendment.



May 7, 2021

Michael J. Novatka
President
Oceanside Beach Service
P.O. Box 13018
North Palm Beach, FL 33408

Ms. Wendy Wells
Town Administrator
Town of Palm Beach Shores
247 Edwards Lane
Palm Beach Shores, FL 33404

Re: Request for Contract Amendment

Dear Ms. Wells,

As we conclude our second season of providing municipal beach services to Palm Beach Shores residents and guests we are proud to announce our services have been warmly received by the community and, as a result, our resident customer base has continued to grow. We believe this is a reflection of the quality service we strive to provide on a daily basis.

The purpose of this letter is to request an amendment to our current contract so that we may better serve our customers. The existing contract currently limits us to a total of twelve daily beach set-ups. Unfortunately, during peak periods this limits availability of our service to very few residents. We are sensitive to the perception of "overcrowding" the town beach, however, many residents would prefer to avail themselves of the equipment we provide rather than transport their own equipment to the beach. Lastly, ensuring adequate seating is available on the beach will often encourage customers to walk or bike to the beach (rather than load and transport chairs) and help alleviate demand for parking in the beach parking lot.

Below is a draft contract amendment (replacing the applicable paragraph in its entirety) for your consideration.

"The CONTRACTOR is permitted to provide the contemplated services, which include placement and rental of up to twelve double cabana lounges (wood), outfitted daily with cushions and cabana hood and/or umbrella, on the town beach. In addition to the twelve wood cabana lounges, CONTRACTOR is authorized to deploy portable beach set-

ups on an as needed basis to satisfy resident demand during peak periods. A portable beach set-up is defined as seating for two (strap chaise or foldout beach chair) with side table and umbrella. At no time shall CONTRACTOR deploy more portable beach set-ups than are needed to satisfy immediate resident demand. Between February 28/29 and November 1 the CONTRACTOR shall strictly adhere to Palm Beach County Department of Environmental Resource Management sea turtle protection program requirements. The CONTRACTOR shall be permitted to operate as a free enterprise and to establish rates for renting beach equipment and services."

The essence of the amendment is to give us the flexibility to satisfy resident demand while ensuring a minimum amount of equipment is set up at any given time.

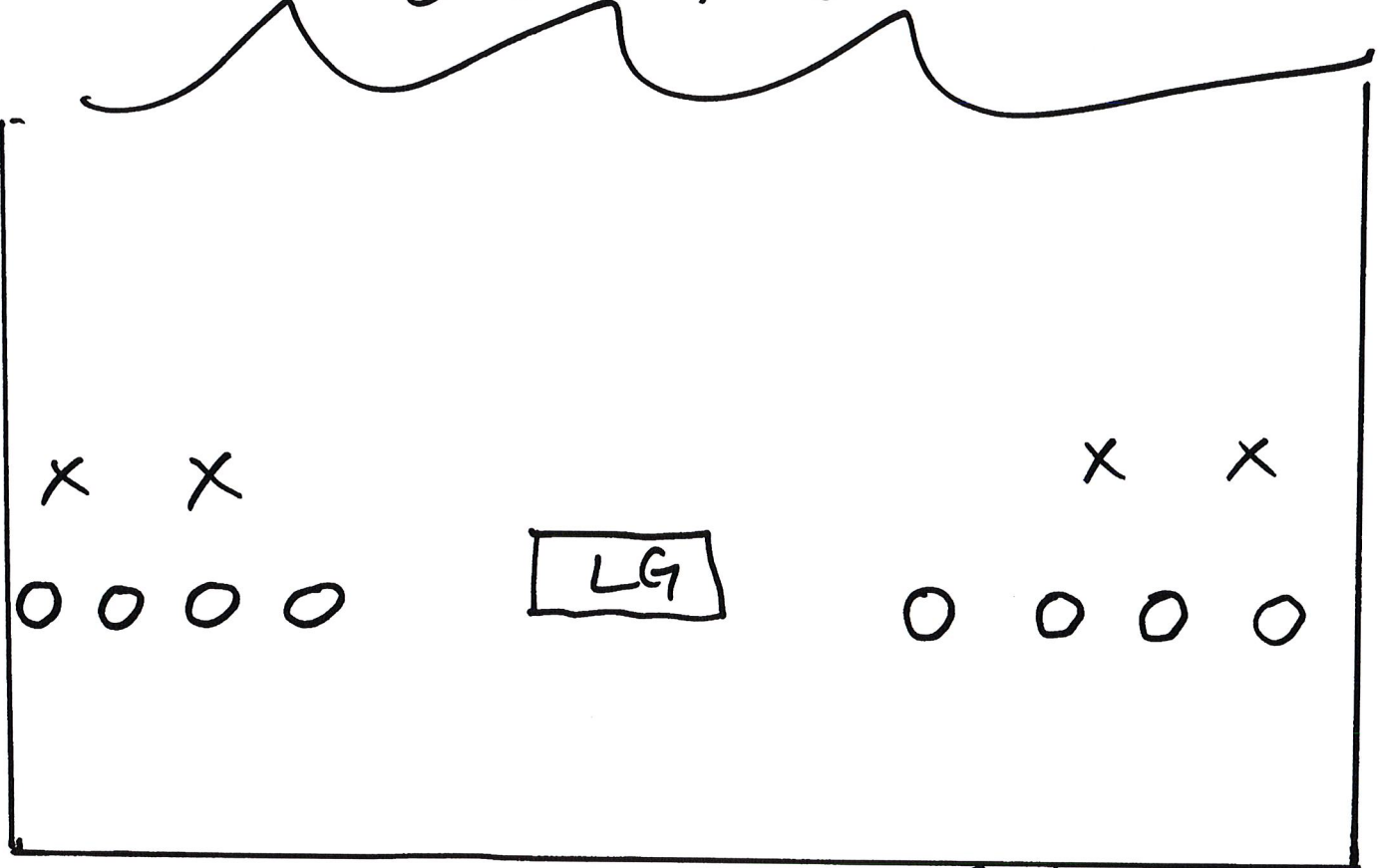
I look forward to answering any questions you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael J. Novatka", with a stylized flourish extending to the right.

Michael J. Novatka
President

OCEAN



Key - O cabanas
X chairs

Oceanside Beach Service 1/1/20

From current contract with Oceanside

**ORDER OF THE PLANNING & ZONING BOARD
TOWN OF PALM BEACH SHORES**

CASE NO. VAR 21-01

IN RE: *115 Cascade Lane, LLC, as Owner and Applicant*

PROPERTY ADDRESS: 115 Cascade Lane, Palm Beach Shores, Florida 33404

LEGAL DESCRIPTION: PALM BEACH SHORES LT 256

ORDER RECOMMENDING APPROVAL OF VARIANCE APPLICATION

This cause was heard by the Planning and Zoning Board of the Town of Palm Beach Shores upon the application described above. Having considered the evidence presented by the Applicant and other interested persons on May 26, 2021 at a hearing called and properly noticed, the Town Planning and Zoning Board being otherwise duly advised,

**THEREUPON, THE PLANNING AND ZONING BOARD OF THE TOWN OF
PALM BEACH SHORES FINDS AS FOLLOWS:**

1. The property, which is the subject of said application, is located within Town Zoning District B in accordance with the Zoning Ordinance of the Town of Palm Beach Shores.
2. The Applicant originally requested six variances but agreed at the public hearing on May 26, 2021 to withdraw two previously requested setback variances (rear and side yard). As modified, the Applicant now seeks four (4) variances, including: 1) variance from Pf. 6.9(b) to allow for required parking spaces to be located in the 10' Town Strip where such parking is not allowed; 2) variance from Pf. 6.12 to allow the 10' Town Strip to be used for required parking spaces where the Code does not allow parking to be counted in the 10' Town Strip; 3) variance from Section 78-72(b) to allow the parking lot to be visible where the Code requires it to be effectively screened from public view and adjacent property; and 4) variance from Section 78-73(1) to allow zero feet of landscaping abutting the right-of-way and the off-street parking where the Code requires a strip of land 5 feet in depth between the right-of-way and off-street parking area. These variances are requested in accordance with the application attached hereto as *Exhibit A*.
3. The Applicant submitted all documents required by the Town Code of Ordinances for variance review, and the Applicant's request for variance approval meets all standards as set forth in the Town Code of Ordinances.
4. Under the provisions of the Town Zoning Ordinance at Pf. 15.4, the Planning and Zoning Board has the right, power and authority to review the application and provide its recommendation to the Town Commission.

5. In the judgment of the Planning and Zoning Board, the public convenience and welfare will best be served by recommending that the Town Commission APPROVE the requested variances.

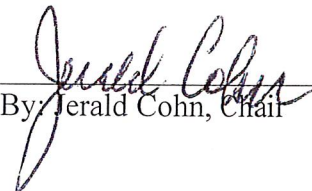
IT IS THEREUPON CONSIDERED, ORDERED AND ADJUDGED BY THE PLANNING AND ZONING BOARD OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AS FOLLOWS:

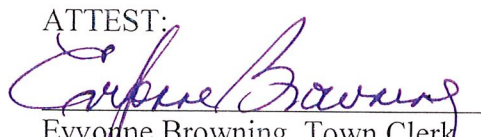
The application for variance requests with reference to the above-described property within the Town of Palm Beach Shores, Palm Beach County, Florida, to permit the following:

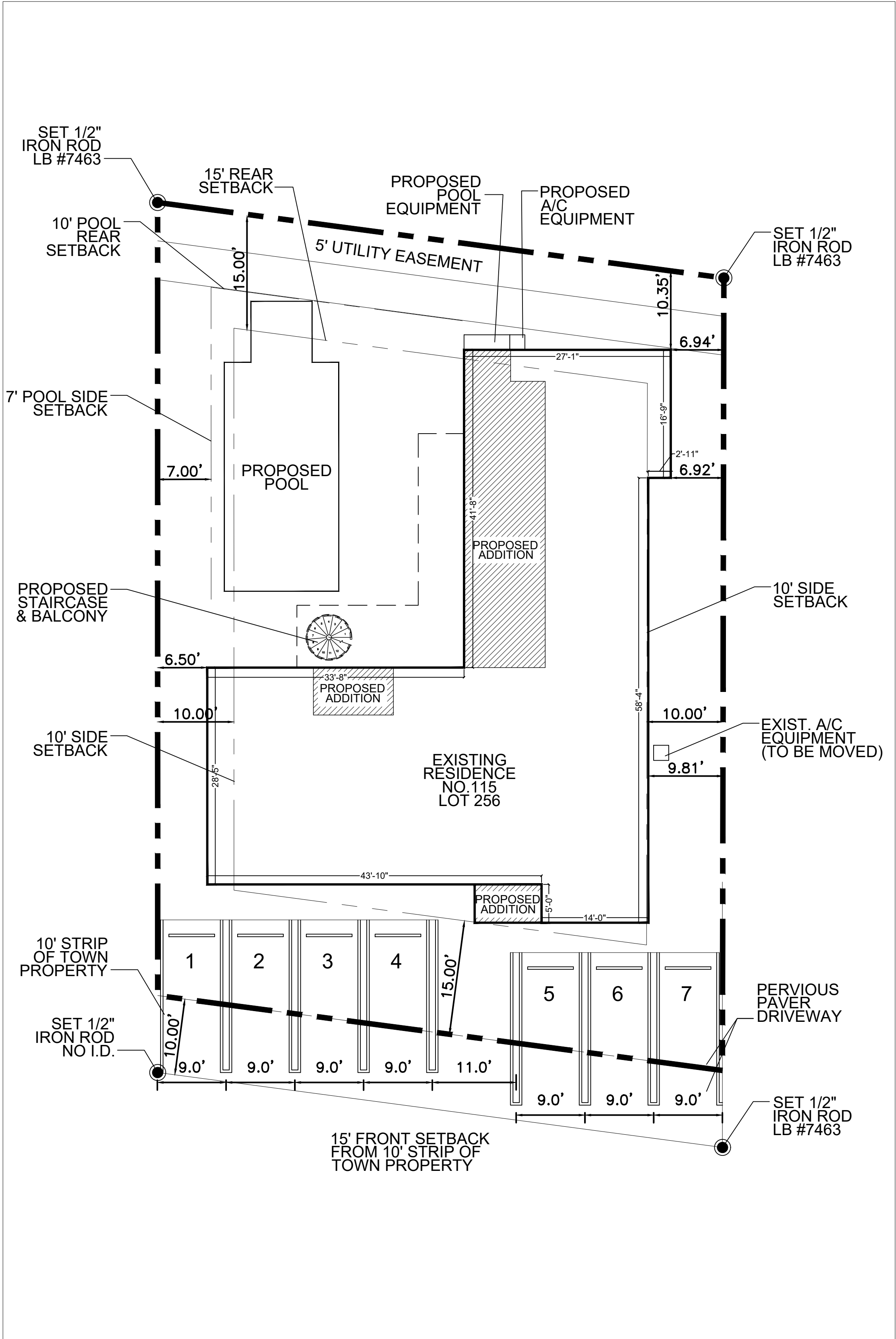
Four (4) variances, including: 1) variance from Pf. 6.9(b) to allow for required parking spaces to be located in the 10' Town Strip where such parking is not allowed; 2) variance from Pf. 6.12 to allow the 10' Town Strip to be used for required parking spaces where the Code does not allow parking to be counted in the 10' Town Strip; 3) variance from Section 78-72(b) to allow the parking lot to be visible where the Code requires it to be effectively screened from public view and adjacent property; and 4) variance from Section 78-73(1) to allow zero feet of landscaping abutting the right-of-way and the off-street parking where the Code requires a strip of land 5 feet in depth between the right-of-way and off-street parking area., in accordance with *Exhibit A* attached hereto and made a part hereof

IS HEREBY recommended for APPROVAL by the Town Commission.

DONE AND ORDERED on May 26, 2021.

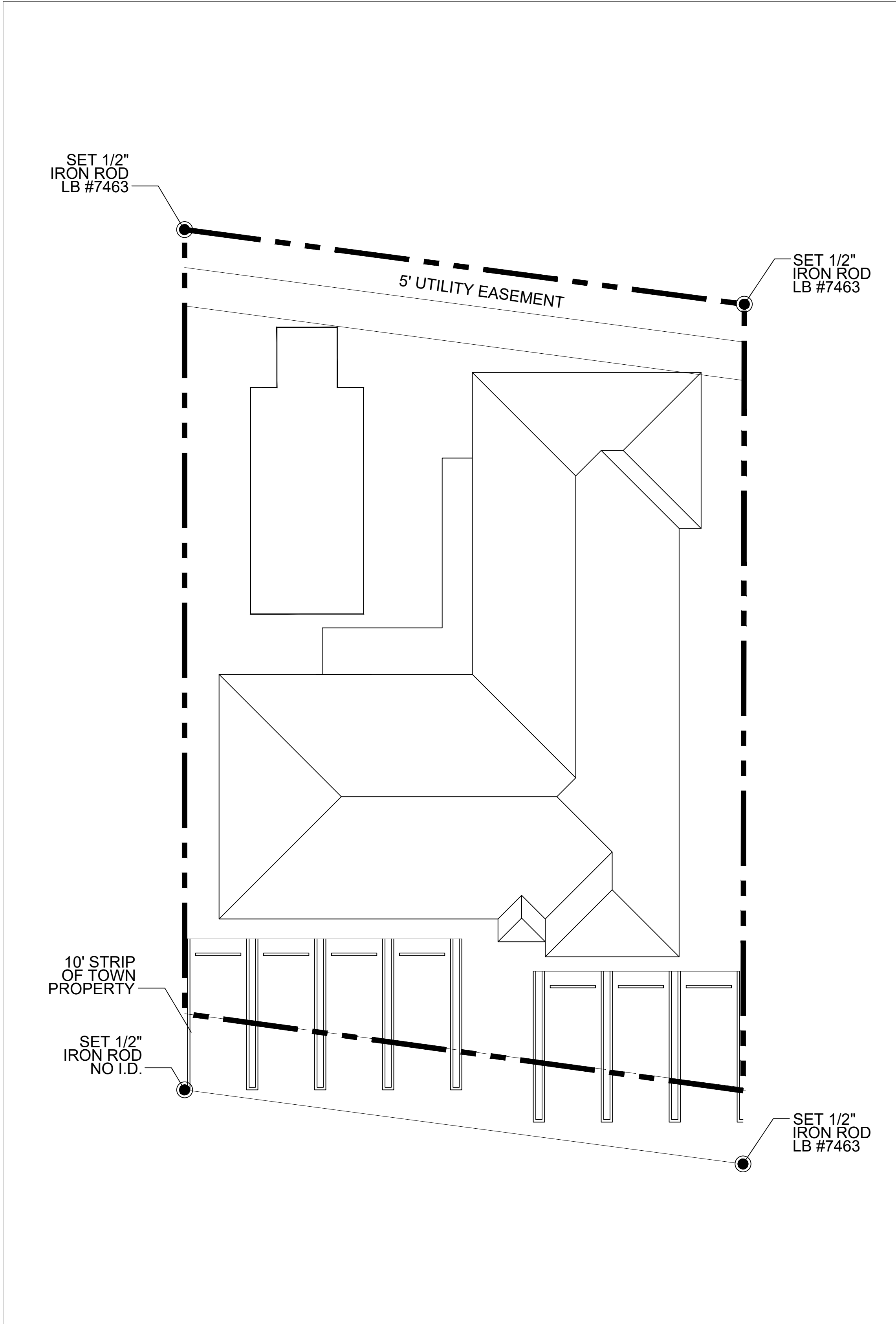
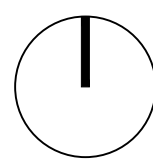

By: Gerald Cohn, Chair

ATTEST:

Evyonne Browning, Town Clerk
(SEAL)



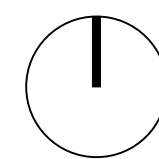
PROPOSED SITE PLAN

SCALE: 1"= 10'-0"



ROOF PLAN

SCALE: 1"= 10'-0"



Tabular data showing compliance with all lot coverage, floor area, building height, grade and landscaping requirements must be provided on all submitted plans (Town Code § 14-62).

PROJECT NAME: 115 Cascade Lane

PROJECT ADDRESS: 115 Cascade Ln, Palm Beach Shores, FL 33404

PROJECT LEGAL DESCRIPTION: PALM BEACH SHORES LT 256

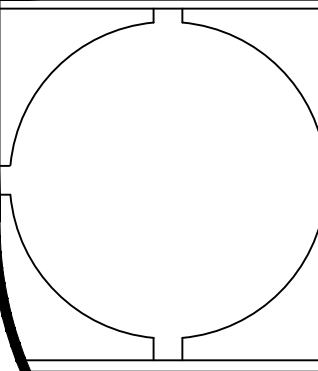
*** All boxes must be completed, use N/A where appropriate ***

GENERAL DATA	CODE REQUIREMENT	EXISTING	PROPOSED
COMPREHENSIVE PLAN DESIGNATION: (SF-5, MF-21, MF-30, MF-42, P, ROS)	None	MF-21	MF-21
LAND USE: (Residential, Commercial, Recreational, Marina, Public, etc.)	None	Residential	Residential
ZONING DISTRICT: (A, B, C, D, P, ROS, designated at Pf. 3.1, Zoning Ordinance)	None	B - Multi-Family (Medium Density) (54-Palm Beach Shores)	B - Multi-Family (Medium Density) (54-Palm Beach Shores)
FLOOD ZONE CATEGORY:	None	X	X
LOT COVERAGE, LANDSCAPING & PARKING	CODE REQUIREMENT	EXISTING	PROPOSED
TOTAL LOT SIZE: (sq. ft.)	None	8445.6 sq. ft.	8445.6 sq. ft.
TOTAL COVERAGE OF A LOT BY BUILDINGS: (Pf. 5.4, 6.4, 7.5 or 8.5, Zoning Ordinance)	36% (2-Story Building)	27%	34%
TOTAL LANDSCAPE COVERAGE: (Pf. 5.4.3, Zoning Ordinance)	20%	40%	23.2%
OFF-STREET PARKING: (Pf. 5.13, 6.12, 7.13 or 8.14, Zoning Ordinance)	7 Parking Spots	5 Parking Spots	7 Parking Spots
SETBACKS	CODE REQUIREMENT	EXISTING	PROPOSED
FRONT YARD: (Pf. 5.5, 6.6, 7.7 or 8.7, Zoning Ordinance)	15 ft. from 10 ft. Strip of Town Property	15 ft.	15 ft.
REAR YARD: (Pf. 5.6, 6.7, 7.9 or 8.9, Zoning Ordinance)	15 ft.	10.4 ft.	10.4 ft.
SIDE YARD: (Pf. 5.7, 6.8, 7.8 or 8.8, Zoning Ordinance)	10 ft.	6.5 ft.	6.5 ft.

Page 7 of 14

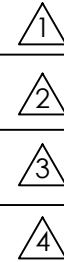
FLOOR AREA	CODE REQUIREMENT	EXISTING	PROPOSED
FIRST FLOOR AREA (sq. ft.):	None	2282 sq. ft.	2719 sq. ft.
SECOND FLOOR AREA (sq. ft.): (Pf. 5.4.2, Zoning Ordinance)		N/A	2673 sq. ft.
TOTAL FLOOR AREA (sq. ft.): (Pf. 2.23, Zoning Ordinance)	None	2282 sq. ft.	5392 sq. ft.
FLOOR AREA RATIO: (Pf. 5.4.2, Zoning Ordinance)	N/A	N/A	N/A
DWELLING UNIT DENSITY: (Pf. 6.5, 7.6 or 8.6, Zoning Ordinance)	(8445.6 sq. ft.) / (2074.28) = 4 units	4 units	4 units
IMPERVIOUS AREA	NET INCREASE	EXISTING	PROPOSED
BUILDING FIRST FLOOR AREA (sq. ft.):	437 sq. ft.	2282 sq. ft.	2719 sq. ft.
OTHER IMPERVIOUS AREA (sq. ft.): (Decks, Patios, Walkways, Driveways, Pool Deck & Pool Surface Areas)	979 sq. ft.	2700 sq. ft.	3679 sq. ft.
TOTAL IMPERVIOUS AREA (sq. ft.):	1416 sq. ft.	4982 sq. ft.	6398 sq. ft.
ELEVATIONS	CODE REQUIREMENT	EXISTING	PROPOSED
GRADE ELEVATION (NAVD): (Pf. 4.6, Zoning Code)	1.5'-2" higher than crown of road	8.88'	8.88'
ESTABLISHED 1 ST FLOOR ELEVATION (NAVD): (Pf. 4.6, Zoning Code)	1.5'-2" higher than crown of road	9.76'	9.76'
MEAN CROWN OF ROAD ELEVATION (NAVD):	None	8.25'	8.25'
BUILDING HEIGHT	CODE REQUIREMENT	EXISTING	PROPOSED
TOTAL BUILDING HEIGHT (NAVD): (Pf. 5.2, 6.2, 7.3 or 8.3, Zoning Ordinance)	Max Height of 29 ft.	13 ft.	25 ft. 5 in.
TOP OF BEAM HEIGHT (NAVD): (Pf. 5.2, 6.2, 7.3 or 8.3, Zoning Ordinance)	Max Height of 24 ft.	8 ft. 4 in.	20 ft.
ROOF PITCH: (Pf. 5.2, 6.2 or 7.3, Zoning Ordinance)	Minimum of 4/12 and Maximum of 12/12	4/12	4/12
FLAT ROOF PERCENTAGE: (Pf. 5.2, Zoning Ordinance)	N/A	N/A	N/A

Page 8 of 14



DATE:
Jun. 17, 21

BLDG. DEPT.
PLAN
REVISIONS:



New 2 story Residential Addition & Interior Remodel For:

115 CASCADE LN

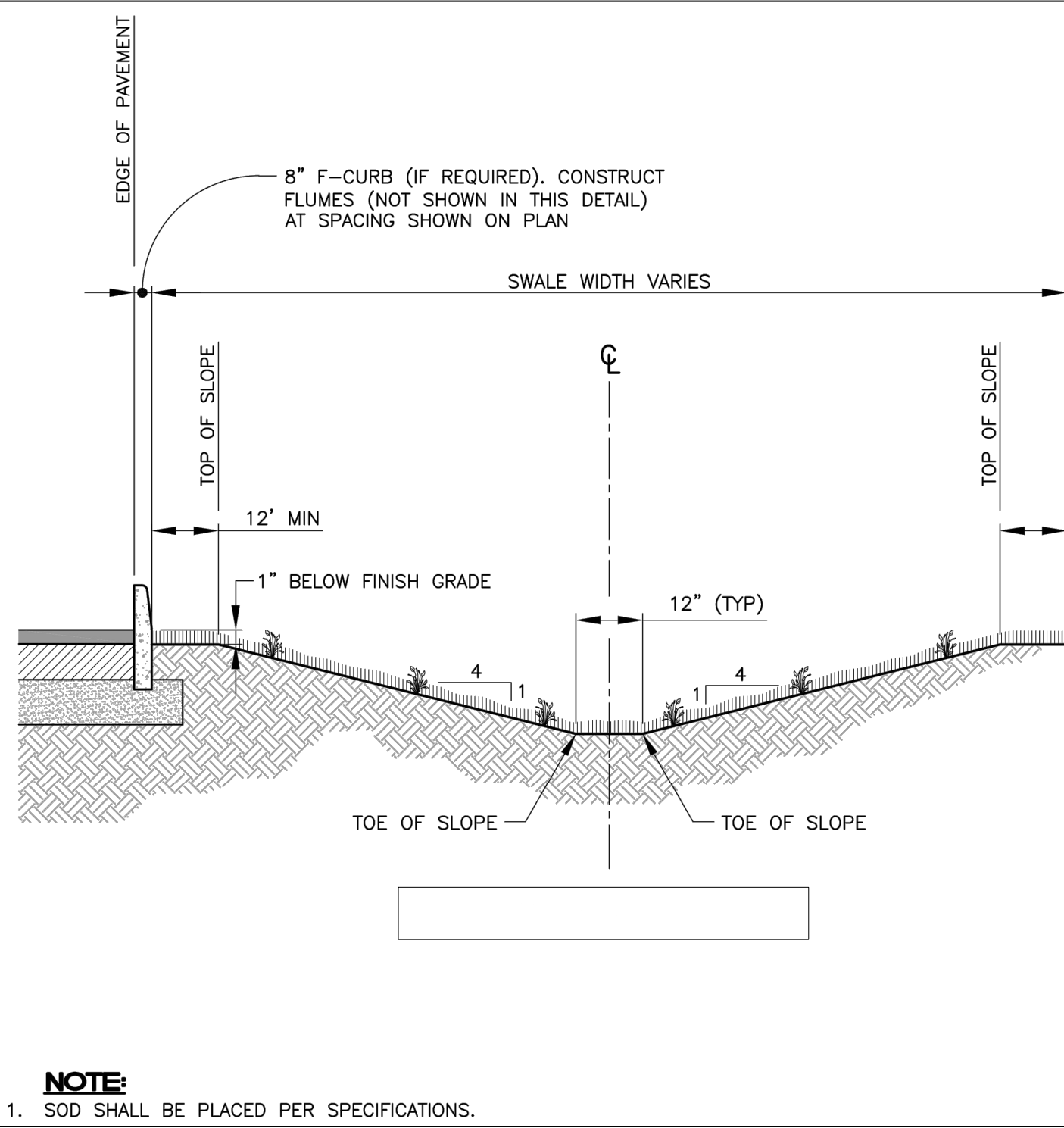
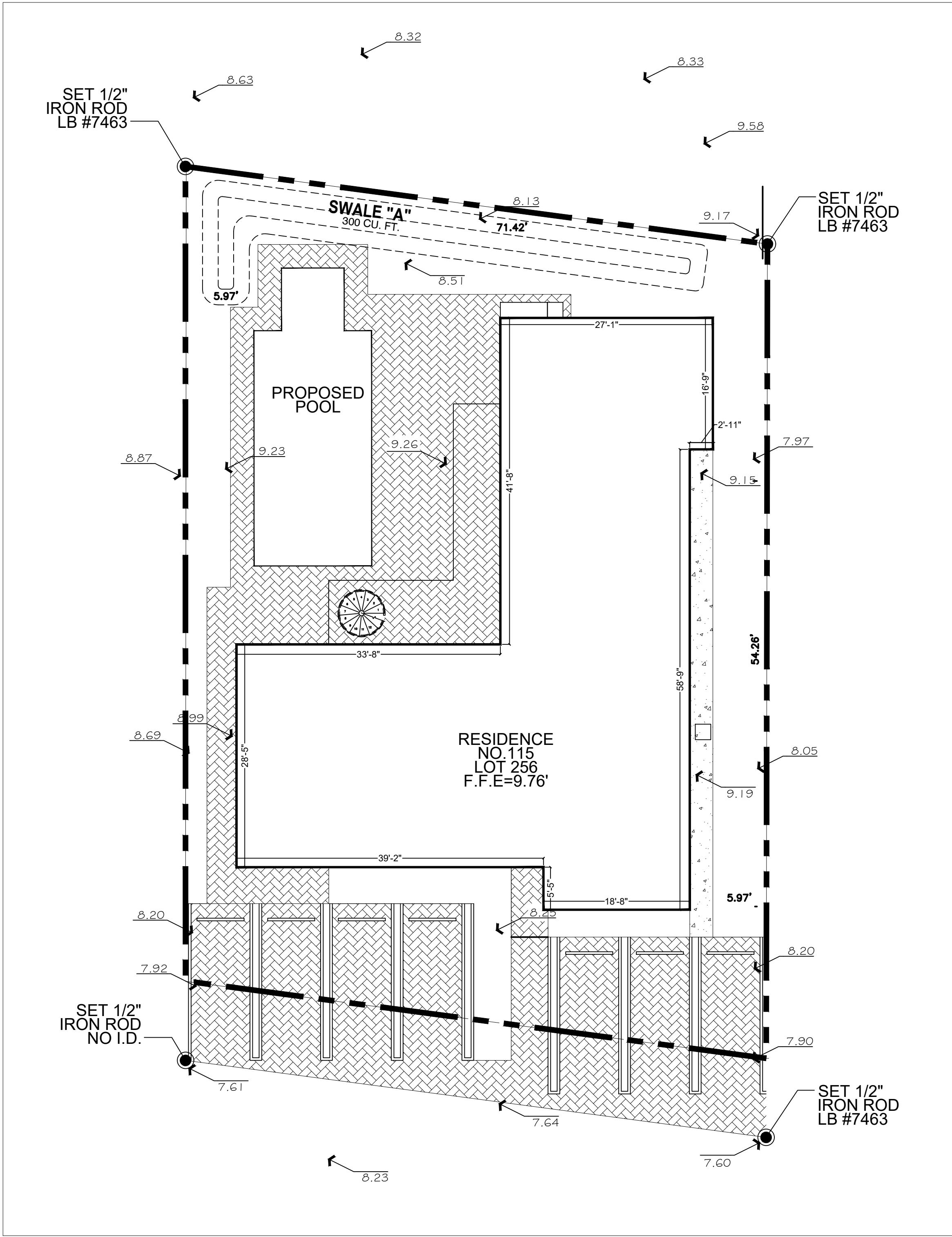
PALM BEACH SHORES, FL

Parcel ID: 54-43-42-27-04-000-2560

Site Plan and Notes

MANAGED BY: SP
DRAWN BY: NS+AP
REVIEWED BY: SP

SHEET:
SP-2

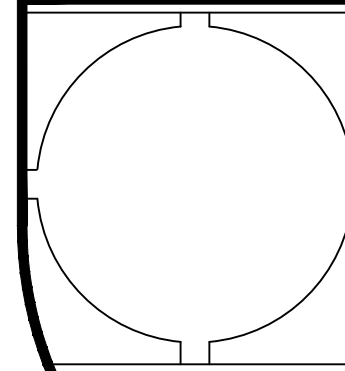


- ### SITE PLAN NOTES
1. CONTRACTORS AND SUBCONTRACTORS SHALL PERFORM ALL CONSTRUCTION IN ACCORDANCE WITH ALL CODES, REGULATIONS HAVING JURISDICTION AND RESTRICTIONS AND SHALL BE RESPONSIBLE FOR THE SAME.
 2. ALL DIMENSIONS SHALL BE VERIFIED PRIOR TO ANY CONSTRUCTION BY THE CONTRACTOR AND/OR SUB-CONTRACTOR. CONTRACTOR AND/OR SUBCONTRACTOR SHALL NOTIFY THE ARCHITECT OF ANY DISCREPANCIES PRIOR TO STARTING CONSTRUCTION.
 3. SURVEYORS SHALL VERIFY ALL SITE DIMENSIONS PRIOR TO THE CONSTRUCTION AND SHALL NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCY TO THE CONSTRUCTION DOCUMENTS
 4. CONTRACTOR TO VERIFY ALL SETBACKS, EASEMENTS, R.O.W. SIZE AND LOCATIONS AND BE RESPONSIBLE FOR THE SAME
 5. THE DRAINAGE SWALE WILL BE A MINIMUM OF 2 INCHES LOWER THAN THE EDGE OF THE STREET IN THE DRIVEWAY AND A MINIMUM OF 6 INCHES LOWER IN THE GRASS.
 6. OWNER SHALL SUBMIT A FINAL SURVEY TO CITY ENGINEER OFFICE PRIOR TO THE FINAL INSPECTION. SURVEY MUST INCLUDE SUFFICIENT TOPOGRAPHY TO VERIFY CONFORMANCE TO THE DESIGN, APPROXIMATE LOCATIONS OF THE SEPTIC TANK, DRAINFIELD, WELLS AND SERVICE LINES TO THE BUILDING.
 7. PLEASE SEE CIVIL PLANS FOR GRADES AND DIMENSIONS
 8. FINISH FLOOR ELEVATION SHALL NOT BE LESS THAN 18" ABOVE THE CROWN OF THE ROAD
 9. MAXIMUM SLOPE SHALL NOT EXCEED 4(H):1(V)

NOTE (a): NO RUNOFF MAY BE DIRECTED TO ADJACENT PROPERTIES AND ALL STORM FLOWS AND RUNOFF MUST BE RETAINED ON-SITE PRIOR TO DISCHARGE INTO THE ADJACENT ROADWAY RIGHT-OF-WAY FOLLOWING RETENTION OF REQUIRED STORMWATER VOLUME

NOTE (b): ALL SWALES ARE TO BE SODDED

TYPICAL SWALE SECTION	
NOTE: MATCH EXISTING GRADE ELEVATIONS OF ADJACENT PROPERTIES	
DRAINAGE CALCULATIONS	
SITE SHALL RETAIN 1" RUNOFF OVER NET INCREASE OF IMPERVIOUS SURFACE	
IMPERVIOUS = $\frac{1,416 \text{ SQ FT} \times 1" / \text{CU.FT.}}{12" / \text{FT.}} = 118 \text{ CU.FT}$	
SWALE 'A' = 300 cu.Ft.	
TOTAL	300 cu.Ft. (PROVIDED)



DATE:
Jun. 17, 21

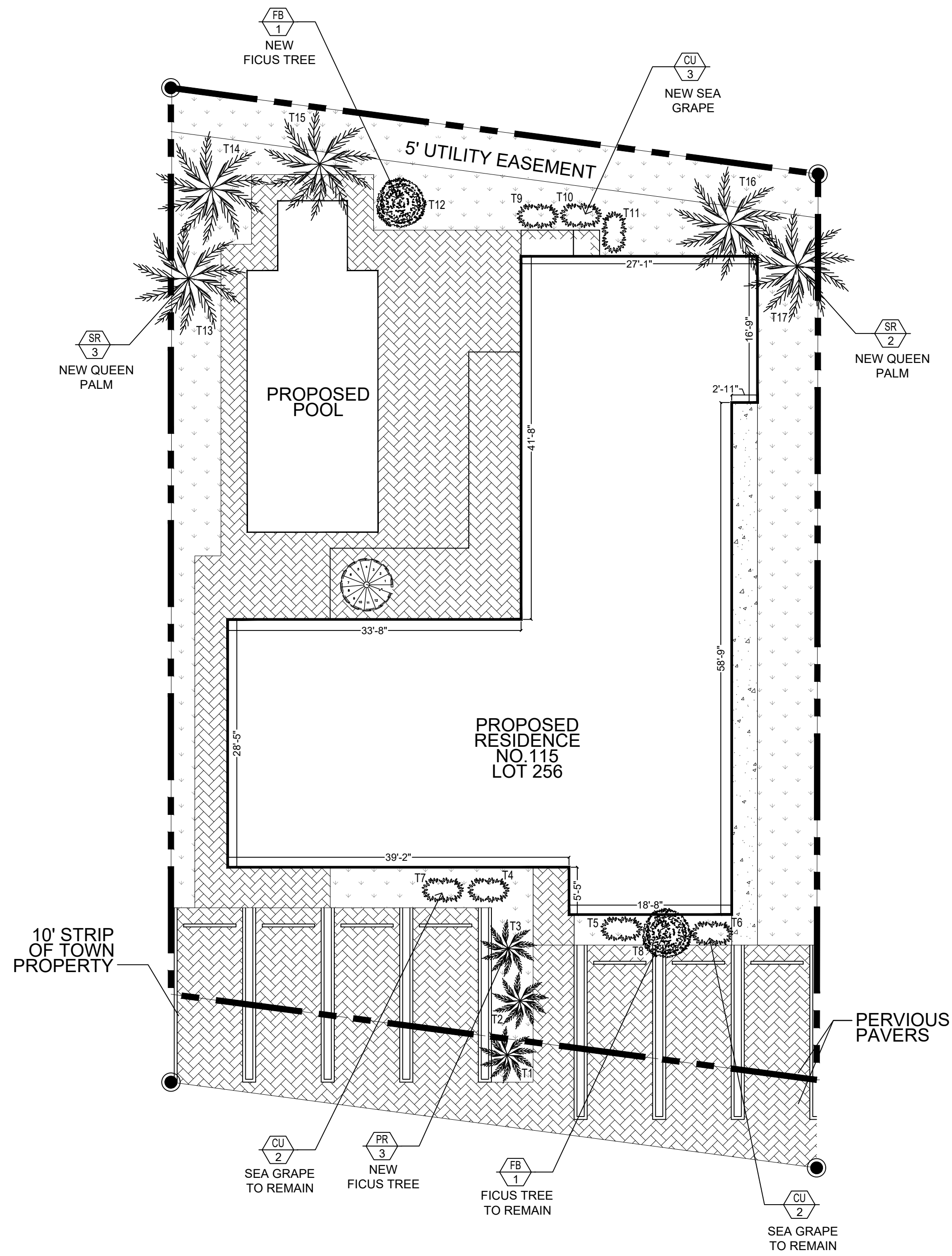
BLDG. DEPT.
PLAN
REVISIONS:

- 1
- 2
- 3
- 4

New 2 story Residential Addition &
Interior Remodel For:
115 CASCADE LN
PALM BEACH SHORES, FL
Parcel ID: 54-43-42-27-04-000-2560

Drainage Plan
and Notes
MANAGED BY: SP
DRAWN BY: NS+AP
REVIEWED BY: SP

SHEET:
SP-3



PROPOSED LANDSCAPE PLAN

SCALE: 1" = 10'-0"

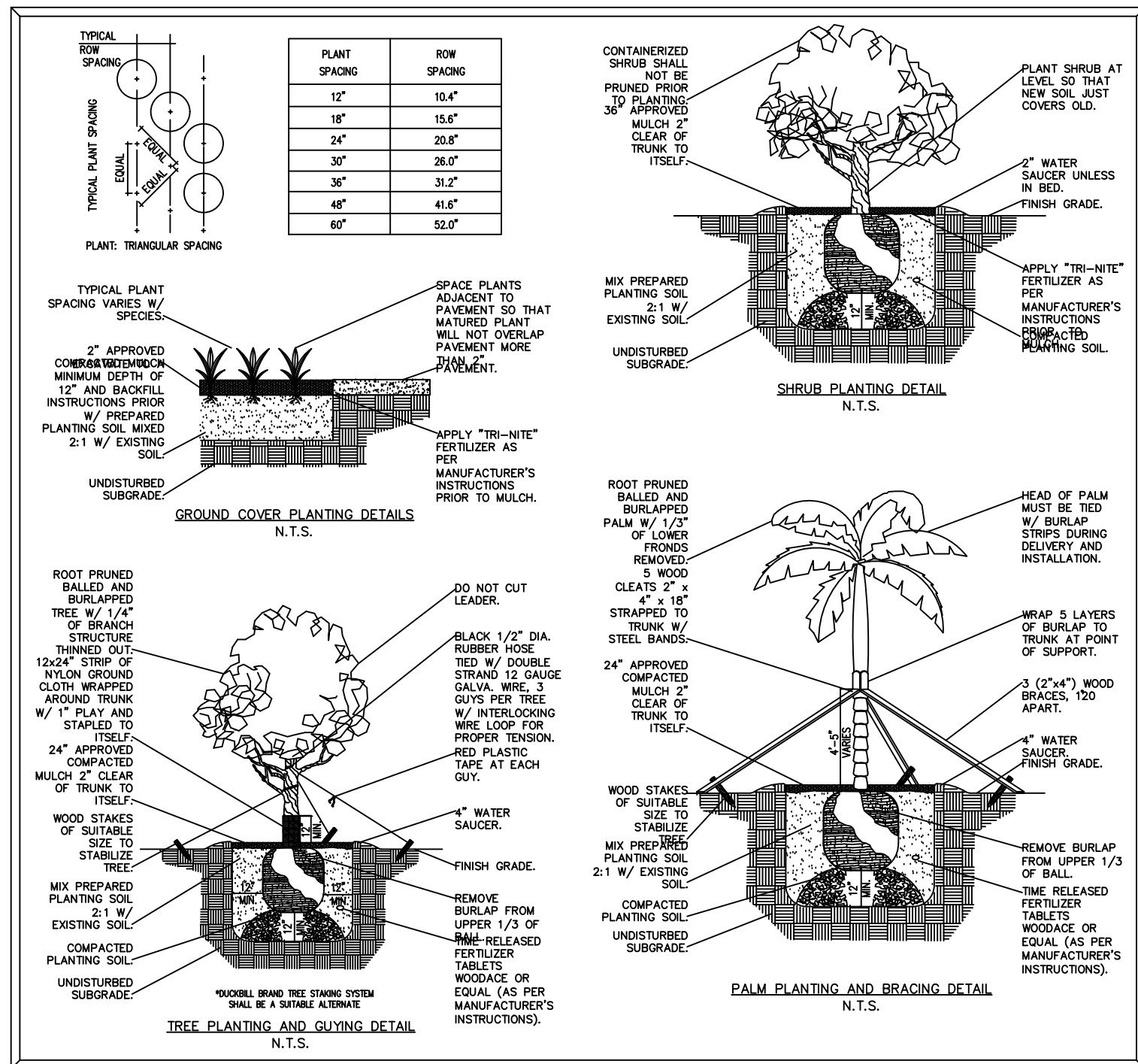
LANDSCAPING NOTES

- ALL MECHANICAL EQUIPMENT SHALL BE HIDDEN BY SHRUBS.
- NO MORE THAN 50% OF REQUIRED TREES CAN BE SAME SPECIES.
- ALL PLANT MATERIALS SHALL CONFORM TO THE STANDARDS OF FLORIDA NO. 1 OR BETTER.
- IRRIGATION SYSTEM SHALL MEET FLORIDA STATE STATUTES. THE SOURCE OF WATER FOR IRRIGATION SHALL BE BY CITY WATER WITH A 5/8" METER.
- ALL TREE SPECIES SHALL BE A MINIMUM OVERALL HEIGHT OF 10 FEET WITH A MINIMUM CANOPY SPREAD OF 4 FEET AND MINIMUM TRUNK DIAMETER AT BREAST HEIGHT OF 2" AND A MINIMUM OF 4 FEET CLEAR WOOD IMMEDIATELY AFTER PLANTING. 40 PERCENT OF THE REQUIRED TREES SHALL BE NATIVE TO SOUTH FLORIDA.
- HEDGES SHALL BE MINIMUM 2 FEET IN HEIGHT (FULL TO BASE) PLANTED 2 FEET ON CENTER.
- ALL TREES AND SHRUBS SHALL BE PLANTED WITH A MINIMUM OF 6 INCHES OF TOPSOIL AROUND AND BENEATH ROOT BALL.

- A MINIMUM OF 2 INCHES MULCH (OR APPROVED EQUAL) OR GROUND COVER SHALL BE INSTALLED AT BASE OF EACH TREE AND THROUGHOUT HEDGE AND SHRUB PLANTING. PLEASE DO NOT USE CYPRESS OR RED MULCH.
- THE MINIMUM TOPSOIL DEPTH SHALL BE 6 INCHES FOR GROUND COVER AREAS, 4 INCHES FOR SEED GRASS AREAS, AND 2 INCHES FOR SODDED AREAS.
- ALL TREES SHALL BE PROPERLY GUYED AND STAKED AT TIME OF PLANTING.
- SOD TO BE ST. AUGUSTINE "FLORITAM" OR "BAHIA" FREE OF ALL PESTS OR DISEASE. IT SHALL BE LAID EVEN WITHOUT GAPS.
- GROUND COVER AND SHRUBS TO BE LAID OUT IN A UNIFORM AND CONSISTENT PATTERN.
- ALL PLANT MATERIAL SHALL HAVE AN APPLICATION OF SLOW-RELEASE FERTILIZER (AGRI-FORM OR SIMILAR) AT TIME OF INSTALLATION.
- CONTRACTOR IS RESPONSIBLE FOR LOCATING ALL UNDERGROUND UTILITIES TO AVOID DAMAGE.
- CONTRACTOR SHALL BE RESPONSIBLE FOR ALL PLANTS AND MATERIALS NECESSARY TO ACHIEVE A FULL AND COMPLETED APPEARANCE IN ALL PLANTING BEDS.

- 16.IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO ASSURE PROPER WATERING AND SAFEGUARD AGAINST DAMAGE OF ANY KIND DURING THE INSTALLATION UNTIL FINAL APPROVAL OF WORK.
- 17.ALL LANDSCAPE AREAS SHALL BE IRRIGATED BY A FULLY AUTOMATIC SPRINKLER SYSTEM ADJUSTED TO PROVIDE 100 % COVERAGE OF ALL LANDSCAPE AREAS. ALL HEADS SHALL BE OVERLAP AS PER MANUFACTURER'S SPECIFICATIONS AND PERFORMANCE ADJUSTED TO 50 STANDARDS. EACH SYSTEM SHALL BE INSTALLED WITH A RAIN SENSOR.
- 18.ALL LANDSCAPING MATERIALS TO BE FLORIDA NO. 1 GRADE OR BETTER.
- 19.EXTERIOR LIGHTING CANNOT GENERATE MORE THAN (1) FOOT CANDLE LIGHT AT ANY PROPERTY LINE.
- 20.ALL EXTERIOR LIGHT SOURCE MUST BE RECESSED WITHIN THE STRUCTURE OR FIXTURE IN WHICH IS LOCATED.
- 21.ALL MECHANICAL EQUIPMENT TO BE SCREEN ON THREE (3) SIDES AS SHOWN WITH SHRUBS SIX (6) INCHES ABOVE THE ITEM TO BE SCREENED.
- 22.GRASS OR SOD SHALL BE PROVIDE IN ALL OPEN AREAS, INCLUDING SWALE AREA AS SHOWN ON PLANS.

- 23.ALL GROUND COVERED BEDS TO ABUT PARKING, BUILDING, SIDEWALKS, ETC... IN A PERPENDICULAR LINE.
- 24.TREES SHALL BE OF SPECIES HAVING A 4" SPREAD @ PLANTING (MATURE CROWN OF GREATER THAN (20) FEET) AND HAVING TRUNK(S) 8" TALL WHICH CAN BE MAINTAINED WITH OVER FOUR FEET OF CLEAR WOOD. 1 1/2" DIA. MIN. TREES OR PALMS HAVING AN AVERAGE MATURE SPREAD OR LESS THAN (20) FEET MAY BE SUBSTITUTED BY GROUPING THE SAME AS TO CREATE THE EQUIVALENT OF A TWENTY (20) FOOT CROWN SPREAD. SUCH GROUPINGS SHALL COUNT AS ONE TREE TOWARDS MEETING TREE REQUIREMENTS FOR ANY PROVISION HEREIN.
- 25.PALMS SHALL COUNT FOR NO MORE THAN (20) PERCENT OF THE TOTAL TREE REQUIREMENTS HEREIN AND SHALL HAVE A MIN. OF (6) FEET OF CLEAR WOOD.
- 26.SHRUBS SHALL BE MIN. (2) FEET FULL TO BASE (2) FEET O/C @ TIME OF PLANTING.
- 27.GROUND COVER SHALL BE PLANTED W/ A FIFTY % COVERAGE W/ ONE HUNDRED % COVERAGE @ 6 MONTH OF INSTALLATION.



PLANT LIST

Palm / Trees / Shrubs

EXISTING PLANTS TO REMAIN

TREE #	SYMBOL	NAME: BOTANICAL/ COMMON	CAL (IN.)	HEIGHT (FT)	SPACING/ SPREAD	CONDITION %	NOTE
T4	CU	SEA GRAPE COCOCOLOBIA UVIFERA	NA	2	10	80	-
T5	CU	SEA GRAPE COCOCOLOBIA UVIFERA	NA	2	10	80	-
T6	CU	SEA GRAPE COCOCOLOBIA UVIFERA	NA	2	10	80	-
T7	FB	SEA GRAPE COCOCOLOBIA UVIFERA	NA	2	10	80	-
T8	FB	FICUS TREE FICUS BENJAMINA	NA	10	30	80	-

TOTAL EXISTING TO REMAIN: 8

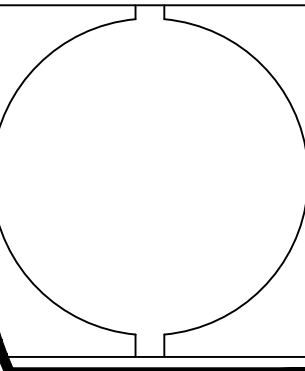
NEW PLANTS TO BE PLANTED

TREE #	SYMBOL	NAME: BOTANICAL/ COMMON	CAL (IN.)	HEIGHT (FT)	SPACING/ SPREAD	CONDITION %	NOTE
T1	PR	PHOENIX ROEBELENI PYGMY DATE PALM	-	6CT	-	90	-
T2	PR	PHOENIX ROEBELENI PYGMY DATE PALM	-	6CT	-	90	-
T3	PR	PHOENIX ROEBELENI PYGMY DATE PALM	-	6CT	-	90	-
T9	CU	SEA GRAPE COCOCOLOBIA UVIFERA	NA	2	10	80	-
T10	CU	SEA GRAPE COCOCOLOBIA UVIFERA	NA	2	10	80	-
T11	CU	SEA GRAPE COCOCOLOBIA UVIFERA	NA	2	10	80	-
T12	FB	FICUS TREE FICUS BENJAMINA	NA	10	30	80	-
T13	SR	SYAGRUS ROMANZOFFIANA QUEEN PALM	-	15CT	-	90	-
T14	SR	SYAGRUS ROMANZOFFIANA QUEEN PALM	-	15CT	-	90	-
T15	SR	SYAGRUS ROMANZOFFIANA QUEEN PALM	-	15CT	-	90	-
T16	SR	SYAGRUS ROMANZOFFIANA QUEEN PALM	-	15CT	-	90	-
T17	SR	SYAGRUS ROMANZOFFIANA QUEEN PALM	-	15CT	-	90	-

TOTAL NEW PLANTS TO BE PLANTED: 9

NEW GROUND COVER

1900 SQ. FT.
FLORATAM SOD



DATE:
Jun. 17, 21

BLDG. DEPT.
PLAN
REVISIONS:

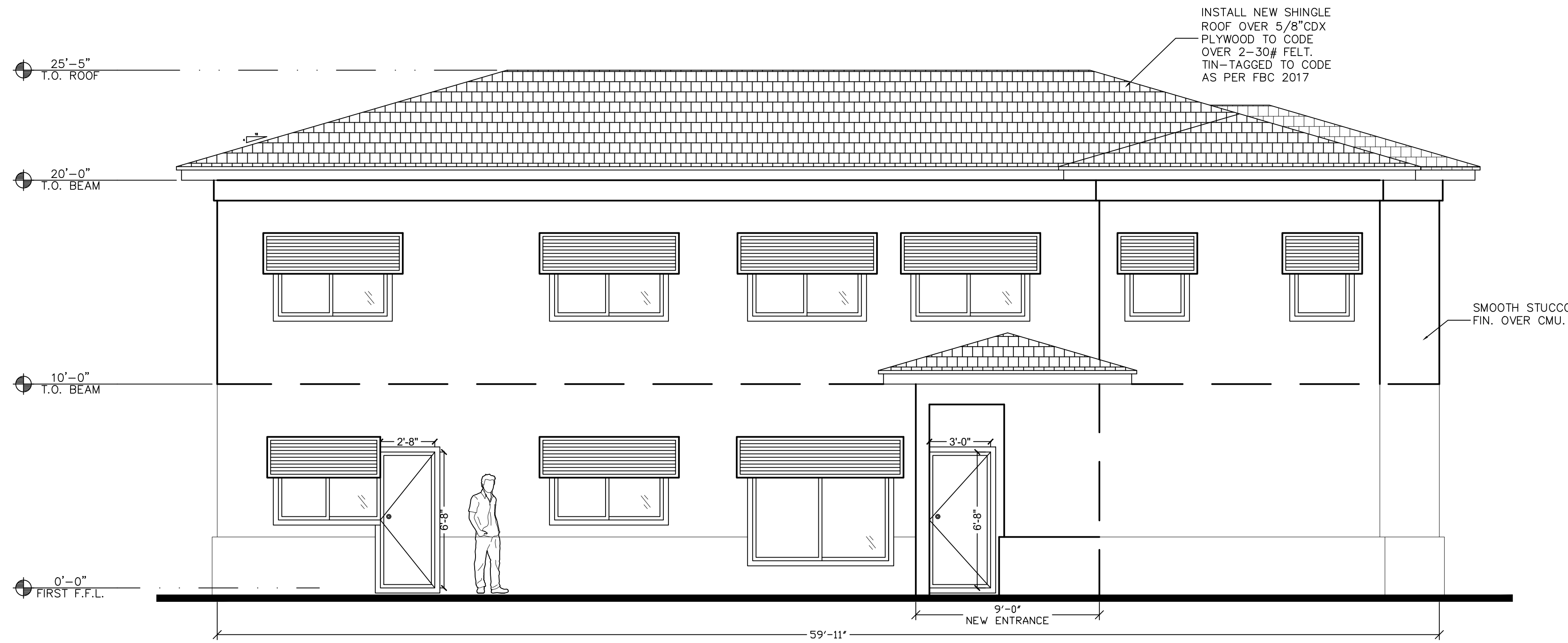


New 2 Story Residential Addition &
Interior Remodel For:
115 CASCADE LN
PALM BEACH SHORES, FL
Parcel ID: **54-43-42-27-04-000-2560**

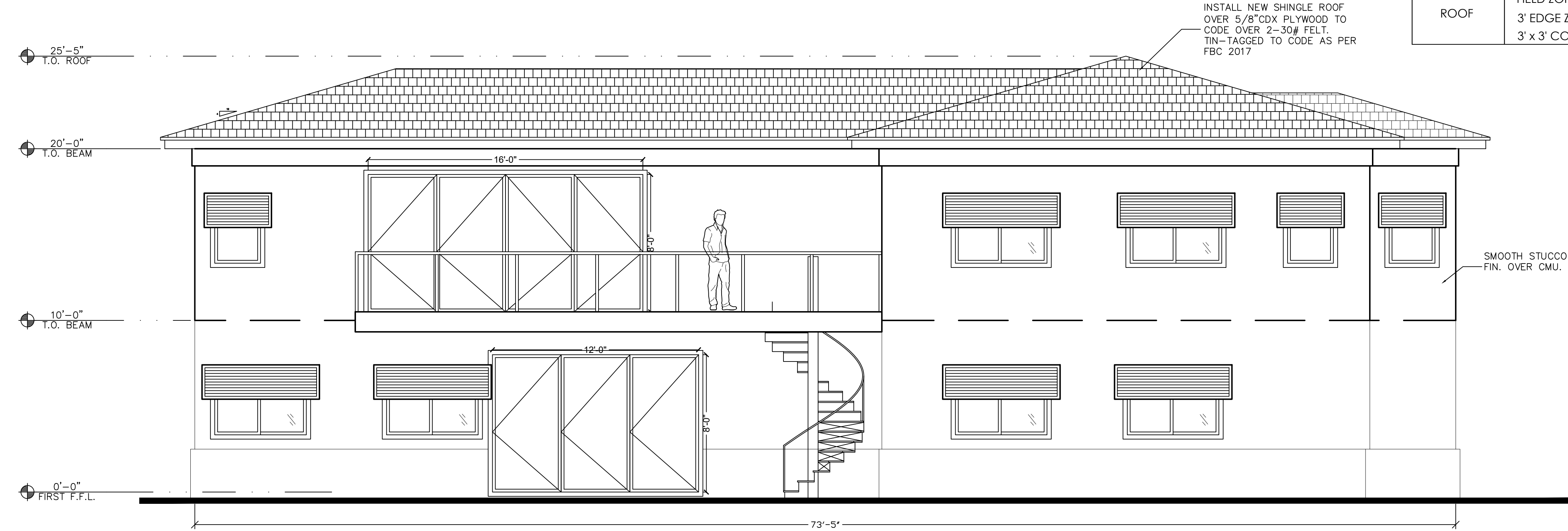
Building
Elevations

MANAGED BY: SP
DRAWN BY: NS+AP
REVIEWED BY: SP

SHEET:
A-2.1

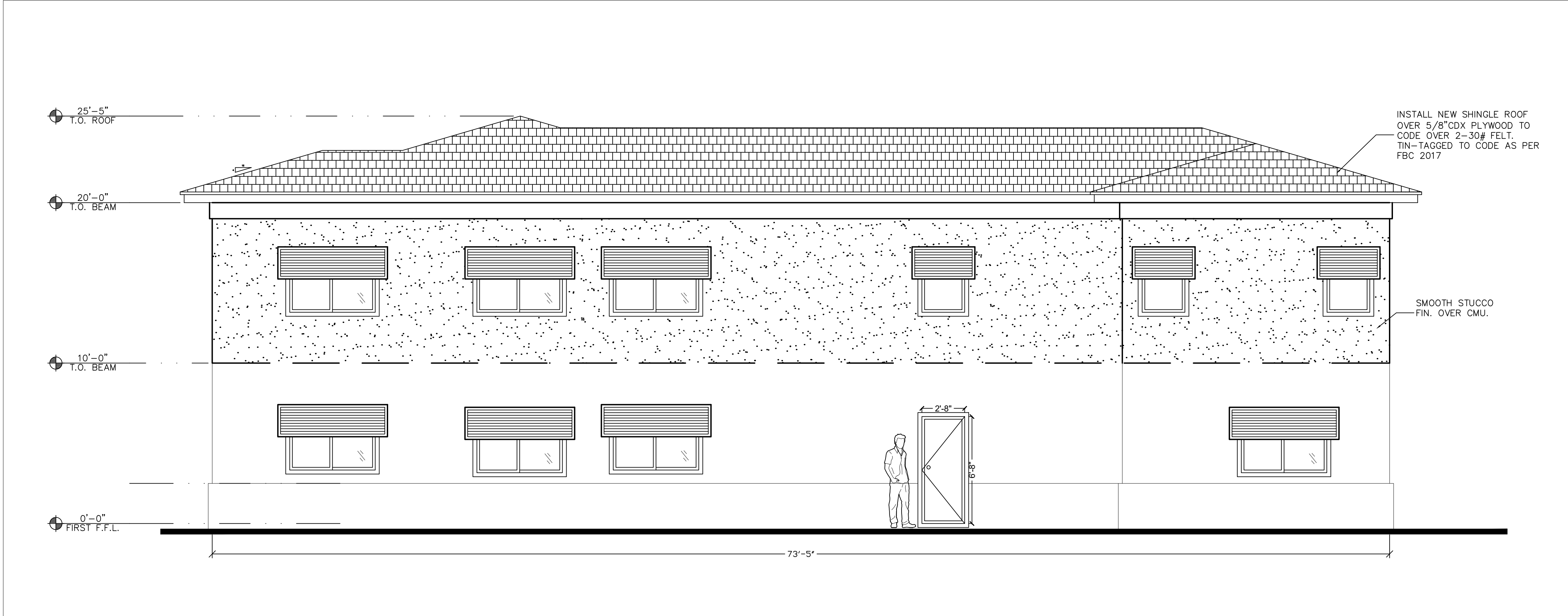


PROPOSED SOUTH ELEVATION
SCALE: 1/4"=1'-0"

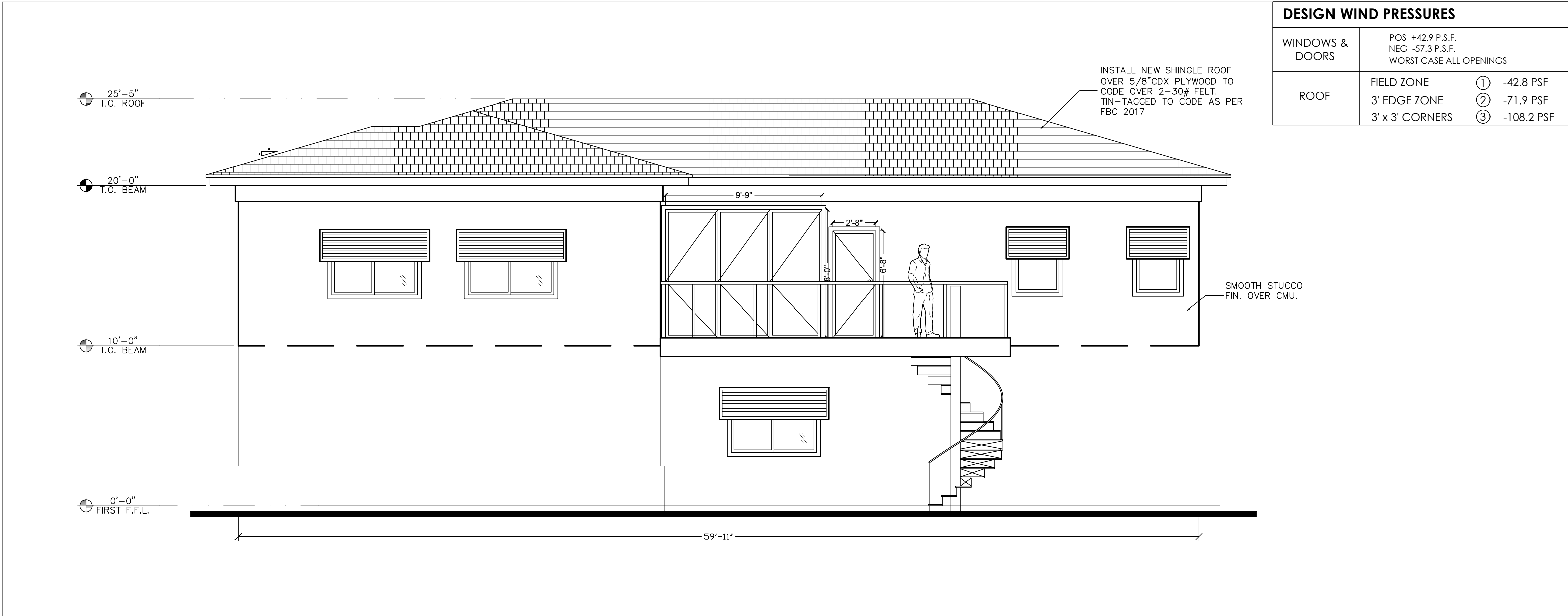


PROPOSED WEST ELEVATION
SCALE: 1/4"=1'-0"

DESIGN WIND PRESSURES			
WINDOWS & DOORS	POS +42.9 P.S.F. NEG -57.3 P.S.F. WORST CASE ALL OPENINGS		
ROOF	FIELD ZONE	①	-42.8 PSF
	3' EDGE ZONE	②	-71.9 PSF
	3' x 3' CORNERS	③	-108.2 PSF

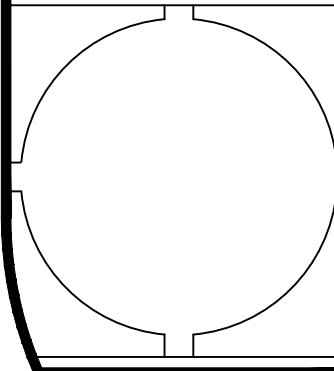


PROPOSED EAST ELEVATION
SCALE: 1/4"=1'-0"



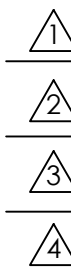
PROPOSED NORTH ELEVATION
SCALE: 1/4"=1'-0"

DESIGN WIND PRESSURES			
WINDOWS & DOORS	POS +42.9 P.S.F. NEG -57.3 P.S.F. WORST CASE ALL OPENINGS		
ROOF	FIELD ZONE	①	-42.8 PSF
	3' EDGE ZONE	②	-71.9 PSF
	3' x 3' CORNERS	③	-108.2 PSF



DATE:
Jun. 17, 21

BLDG. DEPT.
PLAN
REVISIONS:



New 2 Story Residential Addition &
Interior Remodel For:

115 CASCADE LN

PALM BEACH SHORES, FL

Parcel ID: **54-43-42-27-04-000-2560**

Building
Elevations

MANAGED BY: SP
DRAWN BY: NS+AP
REVIEWED BY: SP

SHEET:
A-2.2



PROJECT NAME: 115 Cascade Ln

Reviewed By: _____

Date: _____

Fee Paid: _____

Town Receipt No: _____

SUBMITTAL CHECKLIST

All submittals must include ten (10) paper sets (folded & sorted into complete packet sets) and an electronic copy (on cd or thumb drive) of the following:

- ☐ Completed **Development Application** (complete all fields, use N/A when not applicable).
 - ☐ Architectural & Aesthetic Review Request (pg. 11, all submittals)
 - ☐ Variance Request (pg. 13, if applicable)
 - ☐ Special Exception Request (pg. 14, if applicable)
- ☐ **Boundary Survey** (Dated to within 6 months of application submission).
- ☐ **Signed and Sealed Schematics** depicting building on site, setbacks, grading, drainage and elevations, as well as the relationship of the site to the neighboring sites (e.g. Site Plan, Drainage and Grading Plan, Roof Plan, Landscape Plan, Elevations).
- ☐ **Tabular Data** showing compliance with all lot coverage, floor area, building height, grade and landscaping requirements.

SITE PLAN CHECKLIST

Please be sure to include the following on the Site Plan:

- ☐ Depict and label 10' Town Strip (front of property) and 5' utility easement (rear of property), and all other applicable easements.
- ☐ Depict and label all setbacks and Code required setback lines (front, rear, side, pool, etc.).
- ☐ Provide a tabular data table reflecting data from the tables on pgs. 7-8 of this development application.
- ☐ For renovations and/or additions, please shade proposed addition area(s) to differentiate from existing.
- ☐ Include all a/c equipment, pool equipment and emergency generators and label as proposed or existing.
- ☐ Ensure that beam height and top of roof are dimensioned on all elevation drawings submitted.
- ☐ Provide a construction schedule for the proposed project (including calendar dates).

LANDSCAPE PLAN CHECKLIST

Please be sure to include the following on the Landscape Plan:

- ☐ Depict and label the 10' Town Strip (front of property) and 5' utility easement (rear of property).
- ☐ Include and label both existing (to remain) and proposed landscaping on the subject property.
- ☐ Provide a species legend/key including the height of all landscaping to be provided at installation.
- ☐ Ensure that the requirements for 10' Town Strip and front yard trees are met.
- ☐ For multi-story construction, ensure that the requirements for privacy screening are met.
- ☐ Ensure screening is provided for all ground mounted mechanical equipment (e.g. a/c compressors, pool equipment, emergency generators).

NOTE: Checklists are not comprehensive. They are provided solely to remind Applicants to include items commonly omitted from plans submitted to the Town.



DEVELOPMENT APPLICATION

TOWN OF PALM BEACH SHORES
247 EDWARDS LANE
PALM BEACH SHORES, FL 33404
(561) 844-3457

OWNER/APPLICANT: 115 Cascade, LLC

PROJECT ADDRESS: 115 Cascade Lane, Palm Beach Shores

APPLICATION NO.: _____ SUBMITTAL DATE: 3/29/21

TYPE OF APPROVAL(S) REQUESTED (Check box(es) ☒)

ADMINISTRATIVE APPEAL		SITE PLAN MODIFICATION (14-62)	
ARCHITECTURAL AND AESTHETIC REVIEW (Pf. 14-86)		SITE PLAN REVIEW (14-62)	
COMPREHENSIVE PLAN AMENDMENT (Pf. 17.3(B))		SPECIAL EXCEPTION (Pf. 15.8)	
PLAT APPROVAL		VARIANCE (Pf. 15.4)	X
REZONING (Pf. 17.3(B))		ZONING TEXT AMENDMENT (Pf. 17.3(B))	

	PROPERTY OWNER(S)	APPLICANT (If different than Owner(s))
NAME:	Andrew Carson & Rhys Hollyman	115 Cascade, LLC
ADDRESS:	337 Cascade Lane	410 Evernia St, West Palm Beach FL, 33401
PHONE:	216-533-1632	216-533-1632
EMAIL:	andy@carsonreal.com	andy@carsonreal.com

	AGENT (If different than Owner(s))	CURRENT OCCUPANT (If different than Owner(s))
NAME:		None
ADDRESS:		
PHONE:		
EMAIL:		

	PLANNER	DEVELOPER
NAME:	None	None
ADDRESS:		
PHONE:		
EMAIL:		

	ARCHITECT	LANDSCAPE ARCHITECT
NAME:	Sandra Puerta	None
ADDRESS:	6476 Kirsten Way	
PHONE:	561-248-5498	
EMAIL:	Mastercontractors@msn.com	

	SURVEYOR	ATTORNEY
NAME:	Compass Surveying	None
ADDRESS:	6250 N. Military Trail Suite 102, West Palm Beach, FL 33407	
PHONE:	561-640-4800	
EMAIL:		

	ENGINEER (USE ADD'L SHEET FOR MULTIPLE ENGINEERS)	
NAME:	TBD	
ADDRESS:		
PHONE:		
EMAIL:		

OWNER ACKNOWLEDGMENT & CERTIFICATION

I (We) affirm and certify that I (We) understand and will comply with all provisions and regulations of the Town of Palm Beach Shores, Florida. I (We) understand that if this Application is approved by the Town, the aforementioned real property described herein will be considered, in every respect, to be a part of the Town of Palm Beach Shores and will be subjected to all applicable laws, regulations, taxes and police powers of the Town including the Comprehensive Plan and Zoning Ordinance. I (We) further certify that all statements and diagrams submitted herewith are true and accurate to the best of my (our) knowledge and belief. Further, I (We) understand that this Application and attachments become part of the Official Records of the Town of Palm Beach Shores, Florida and are not returnable. I (We) acknowledge that no permit will be issued before all fees associated with Application are paid.

1. Owner acknowledges and understands that the fee for site plan review, architectural/aesthetic review, variance, special exception, rezoning, etc. *may not cover all review costs*. A final statement of any outstanding costs (covering advertising costs, legal, architectural and other consultant costs) will be sent to the applicant upon completion of the review process. Owner accepts financial responsibility for all costs incurred as a result of this Application.
2. A construction schedule is required of all developers during the development process. The Planning and Zoning Board must approve your proposed construction schedule.
3. The Town requires payment of impact fees for floor area added during the development, re-development or renovation of a property. These impact fees will be used to pay for capital improvements relative to Fire Protection, Police Protection, Parks & Recreation and Public Buildings. Impact fees must be paid to the Town before a Certificate of Occupancy will be issued.
4. Roll-off dumpsters for construction/demolition debris and solid waste must be rented through the Town's contracted solid waste hauler, Waste Management.
5. Final as-built plans must be submitted to the Town in digital form, preferably in PDF format.

By signing below, I acknowledge that I have read and understand the five (5) items listed above.

Andrew J. Carson
Signature of Owner

6/16/21
Date

ANDREW J. CARSON
Printed Name of Owner

STATE OF FLORIDA PALM BEACH COUNTY:

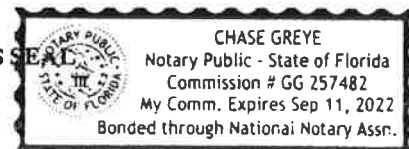
The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 16th day of JUNE 2021,

by ANDREW J. CARSON who is personally known to me or has produced _____ (type of identification) as identification.

CHASE GREYE
(Name - type, stamp or print clearly)

Greye
(Signature)

NOTARY'S SEAL



**AUTHORIZATION OF AGENT & ACKNOWLEDGEMENT OF
FINANCIAL RESPONSIBILITY**

Consent to an agent is required from the property owner(s) and contract purchaser, if applicable, if the property owner(s) or contract purchaser does not intend to attend all meetings and public hearings and submit it person all material pertaining to the Application. Consent to a firm shall be deemed consent for the entire firm, unless otherwise specified.

This form shall serve as consent for the agent identified below to prepare or have prepared all documents for the Application affecting property I (We) have an ownership interest in.

I (We) hereby designate and authorize the below-signed person to act as my (our) agent in regard to this Application and accept financial responsibility for any costs incurred by the agent as a result of this Application. Further, I (We) acknowledge that no permit will be issued before all fees associated with Application are paid.

Andrew J. Carson
Signature of Owner or Trustee

6/16/21
Date

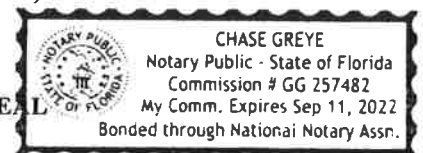
**STATE OF FLORIDA
PALM BEACH COUNTY:**

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 16th day of JUNE 2021,
by ANDREW J. CARSON who is personally known to me or has
produced _____ (type of identification) as identification.

CHASE GREYE
(Name - type, stamp or print clearly)

Greye
(Signature)

NOTARY'S SEAL



Agent Information:

RHYS HOLLYMAN
Printed Name of Agent

[Signature]
Signature of Agent

LOGAN REALTY, INC.
Name of Firm

6/16/2021
Date

PROCEDURES AND TIMELINES

All development applications required to be submitted to the Planning and Zoning Board for review (Site Plan Review, Site Plan Modification, Architectural and Aesthetic Review, Special Exceptions and Variances) will be subject to the following procedures:

1. Development Review Committee (“DRC”) review is regularly scheduled for the first Wednesday of each month at 2:00 pm. In order to be placed on the DRC agenda, a complete application must be submitted to the Town Clerk by the close of business on Monday of the week prior to the regularly scheduled DRC meeting. **Incomplete applications and late submittals will not be placed on a DRC agenda.**
2. If, as a result of the initial DRC review, it is determined by the DRC that a subsequent DRC meeting is necessary, the complete revised application must be submitted to the Town Clerk by the close of business on Monday of the week prior to the regularly scheduled DRC meeting. **Applications that fail to include all revisions required by the DRC, or that are submitted late will not be placed on a DRC agenda until they have been corrected and are timely.**
3. If, as a result of the initial DRC review, it is determined by the DRC that the project can proceed to the Planning and Zoning Board, a complete Planning and Zoning Board application must be submitted to the Town Clerk including all revisions noted by the DRC. A sufficiency review will be performed by the Town to confirm that all comments provided by the DRC have been addressed and a complete revised application submitted. Once all DRC comments have been adequately addressed and a complete revised application submitted, the submittal will be placed on the agenda for the next available Planning and Zoning Board, subject to legal advertising requirements. Planning and Zoning Board review is regularly scheduled for the fourth Wednesday of each month. **Applications that fail to include all revisions required by the DRC or that are incomplete will not be placed on a Planning and Zoning Board agenda.**

APPLICATION FEE INFORMATION

Administrative Appeal	\$250.00
Site Plan Review	\$350.00
Site Plan Modification Review	\$350.00
Variance Request	\$350.00
Special Exception Request	\$250.00
Telecom Site Plan Review or Modification	\$500.00
Plat Approval Request	\$600.00
Comprehensive Plan Amendment	\$750.00
Zoning Text Amendment / Rezoning	\$750.00
Sufficiency Review	Zoning Official (rate per hour)

NUMBER OF COPIES REQUIRED

Development Review Committee	Ten (10) paper sets (folded & sorted into complete packet sets), including one (1) sealed original with original signatures and nine (9) copies, three (3) of which are sealed by a licensed engineer, architect and/or surveyor, <u>and</u> an electronic copy of all documents (on cd or thumb drive).
Planning and Zoning Board	Ten (10) paper sets (folded & sorted into complete packet sets), including one (1) sealed original with original signatures and nine (9) copies, three (3) of which are sealed by a licensed engineer, architect and/or surveyor, <u>and</u> an electronic copy of all documents (on cd or thumb drive).
Local Planning Agency	Ten (10) copies (folded & sorted into complete packet sets).
Town Commission	Ten (10) paper sets (folded & sorted into complete packet sets), including one (1) sealed original with original signatures and nine (9) copies, three (3) of which are sealed by a licensed engineer, architect and/or surveyor (as applicable), <u>and</u> an electronic copy of all documents (on cd or thumb drive).

Applicant acknowledges and understands that the fee for Site Plan Review, Architectural/aesthetic Review, Variance, Special Exception, Rezoning, etc. *may not cover all review costs*. A final statement of any outstanding costs (covering advertising costs, legal, architectural, and other consultants) will be sent to the Applicant upon completion of the review process.

Tabular data showing compliance with all lot coverage, floor area, building height, grade and landscaping requirements must be provided on all submitted plans (Town Code § 14-62).

PROJECT NAME: 115 Cascade Lane

PROJECT ADDRESS: 115 Cascade Ln, Palm Beach Shores, FL 33404

PROJECT LEGAL DESCRIPTION: PALM BEACH SHORES LT 256

*** All boxes must be completed, use N/A where appropriate ***

GENERAL DATA	CODE REQUIREMENT	EXISTING	PROPOSED
COMPREHENSIVE PLAN DESIGNATION: (SF-5, MF-21, MF-30, MF-42, P, ROS)	None	MF-21	MF-21
LAND USE: (Residential, Commercial, Recreational, Marina, Public, etc.)	None	Residential	Residential
ZONING DISTRICT: (A, B, C, D, P, ROS, designated at Pf. 3.1, Zoning Ordinance)	None	B - Multi-Family (Medium Density) (54-Palm Beach Shores)	B - Multi-Family (Medium Density) (54-Palm Beach Shores)
FLOOD ZONE CATEGORY:	None	X	X
LOT COVERAGE, LANDSCAPING & PARKING	CODE REQUIREMENT	EXISTING	PROPOSED
TOTAL LOT SIZE: (sq. ft.)	None	8445.6 sq.ft.	8445.6 sq.ft.
TOTAL COVERAGE OF A LOT BY BUILDINGS: (Pf. 5.4, 6.4, 7.5 or 8.5, Zoning Ordinance)	36% (2-Story Building)	27%	34%
TOTAL LANDSCAPE COVERAGE: (Pf. 5.4.3, Zoning Ordinance)	20%	40%	23.2%
OFF-STREET PARKING: (Pf. 5.13, 6.12, 7.13 or 8.14, Zoning Ordinance)	7 Parking Spots	5 Parking Spots	7 Parking Spots
SETBACKS	CODE REQUIREMENT	EXISTING	PROPOSED
FRONT YARD: (Pf. 5.5, 6.6, 7.7 or 8.7, Zoning Ordinance)	15 ft. from 10 ft. Strip of Town Property	15 ft.	15 ft.
REAR YARD: (Pf. 5.6, 6.7, 7.9 or 8.9, Zoning Ordinance)	15 ft.	10.4 ft.	10.4 ft.
SIDE YARD: (Pf. 5.7, 6.8, 7.8 or 8.8, Zoning Ordinance)	10 ft.	6.5 ft.	6.5 ft.

FLOOR AREA	CODE REQUIREMENT	EXISTING	PROPOSED
FIRST FLOOR AREA (sq. ft.):	None	2282 sq. ft.	2719 sq. ft.
SECOND FLOOR AREA (sq. ft.): (Pf. 5.4.2, Zoning Ordinance)		N/A	2673 sq. ft.
TOTAL FLOOR AREA (sq. ft.): (Pf. 2.23, Zoning Ordinance)	None	2282 sq. ft.	5392 sq. ft.
FLOOR AREA RATIO: (Pf. 5.4.2, Zoning Ordinance)	N/A	N/A	N/A
DWELLING UNIT DENSITY: (Pf. 6.5, 7.6 or 8.6, Zoning Ordinance)	(8445.6 sq.ft.) / (2074.28) = 4 units	4 units	4 units
IMPERVIOUS AREA	NET INCREASE	EXISTING	PROPOSED
BUILDING FIRST FLOOR AREA (sq. ft.):	437 sq.ft.	2282 sq.ft.	2719 sq.ft.
OTHER IMPERVIOUS AREA (sq. ft.): (Decks, Patios, Walkways, Driveways, Pool Deck & Pool Surface Areas)	979 sq. ft.	2700 sq. ft.	3679 sq. ft.
TOTAL IMPERVIOUS AREA (sq. ft.):	1416 sq. ft.	4982 sq. ft.	6398 sq. ft.
ELEVATIONS	CODE REQUIREMENT	EXISTING	PROPOSED
GRADE ELEVATION (NAVD): (Pf. 4.6, Zoning Code)	1.5-2' higher than crown of road	8.88'	8.88'
ESTABLISHED 1 ST FLOOR ELEVATION (NAVD): (Pf. 4.6, Zoning Code)	1.5-2' higher than crown of road	9.76'	9.76'
MEAN CROWN OF ROAD ELEVATION (NAVD):	None	8.25'	8.25'
BUILDING HEIGHT	CODE REQUIREMENT	EXISTING	PROPOSED
TOTAL BUILDING HEIGHT (NAVD): (Pf. 5.2, 6.2, 7.3 or 8.3, Zoning Ordinance)	Max Height of 29 ft.	13 ft.	25 ft. 5 in.
TOP OF BEAM HEIGHT (NAVD): (Pf. 5.2, 6.2, 7.3 or 8.3, Zoning Ordinance)	Max Height of 24 ft.	8 ft. 4 in.	20 ft.
ROOF PITCH: (Pf. 5.2, 6.2 or 7.3, Zoning Ordinance)	Minimum of 4/12 and Maximum of 12/12	4/12	4/12
FLAT ROOF PERCENTAGE: (Pf. 5.2, Zoning Ordinance)	N/A	N/A	N/A

JUSTIFICATION STATEMENT

Provide a summary of the proposed project, describing in detail the construction, phasing and proposed development to occur as part of this application (attach additional sheets if needed):

See attached.

Note: Construction Schedule is due as part of site plan review and before building permit issuance. (Town Code §14-63). A signed and notarized contract (signed by owner) must be provided before building permit issuance. (Town Code §14-108).

Provide an estimate of construction costs:

Describe the existing improvements located on the subject property (attach additional sheets if needed):

See attached.

Provide a project history for the subject property, including any prior development approvals filed within the last year in connection with the subject property. Please include the date of previous site plan approval by the Planning and Zoning Board for this property (attach additional sheets if needed):

See attached.

Provide the justification, special reasons, or basis for the approval of this application. Explain why this application is consistent with good planning and zoning practice, will not be contrary to the Town's Comprehensive Development Plan, and will not be detrimental to the promotion of public appearance, comfort, convenience, general welfare, good order, health, morals, prosperity, and safety of the Town. Additionally, all standards set forth in the Town Code of Ordinances for Special Exceptions, Variances, Administrative Appeals, etc. must be addressed. (attach additional sheets if needed):

See attached.

Provide any other pertinent information related to the subject property to support the proposed request.

See attached.

DRAINAGE REQUIREMENTS

(For projects proposing additional on-site impervious area)

For proposed renovations/modifications to existing projects that result in LESS THAN a 50% increase in total site imperviousness, retain 1" of stormwater volume from the total additional impervious area.

For proposed new construction, or renovations/modifications to existing projects that result in a GREATER THAN a 50% increase in total site imperviousness, retain 1" of stormwater volume over the entire site.

Submit a Survey with topographic elevations and existing improvements.

A Drainage and Grading Plan and drainage calculations are required to be submitted with the application package for new construction projects and substantial modifications to existing projects. The Drainage Plan must show the following:

- a. Existing and proposed elevations.
- b. Location of sodded swales, sodded depressed retention areas, underground exfiltration trench and/or other proposed stormwater treatment/retention methods.
- c. Underground piping and inlets and other drainage system improvements proposed.
- d. Drainage calculations showing the retention of the volume of 1" of stormwater from addition impervious areas (or overall site).
- e. Show drainage improvements and underground piping, including water and sewer services, on the Landscape Plans to show no conflicts exist.
- f. Include note that no runoff may be directed to adjacent properties and all storm flows and runoff must be retained on-site prior to discharge into the adjacent roadway right-of-way following retention of required stormwater volume.
- g. Provide engineering details of gutter and downspout dry wells, if proposed.
- h. Provide engineering detail of exfiltration trench, if proposed.
- i. Provide engineering detail of sodded swales, if proposed.
- j. Provide engineering detail of depressed dry retention areas, if proposed.
- k. Provide Geotechnical Report or engineering assumptions/justification for coefficient of permeability (K Factor) for exfiltration trench design, if proposed.
- l. Engineering details/cross sections at property lines demonstrating no runoff will flow to adjacent properties may be required.

Project Engineer or Architect shall be responsible for insuring the drainage improvements are completed in substantial accordance with the approved plan.

Prior to C.O., Project Engineer or Architect to provide final signed and sealed certification that the drainage improvements and grading have been completed in substantial accordance with the approved plan.

Upon receipt of final Certification from Project Engineer or Architect, Town Engineer to visit site and ensure conformance of Town requirements prior to issuance of final C.O.

REQUEST FOR ARCHITECTURAL AND AESTHETIC REVIEW

Please be advised that pursuant to Sec. 14-86 and 14-87 of the Town Code of Ordinances, the Town Planning and Zoning Board uses the following criteria in order to complete its Architectural and Aesthetic Review. Each criteria must be addressed by the applicant prior to the application being processed.

1. Relationship of building to site: (Explain transition from streetscape; placement of parking and service areas; and compatibility of building height and scale with site):

2. Relationship of building and site to adjoining area(s): (Explain how structures and landscaping are consistent with established neighborhood character and will enhance the surrounding area. Include description of architectural style, as well as textures, materials and colors to be utilized):

3. Landscape and site treatment: (Explain how landscaping, exterior lighting and other site elements will be used to enhance architectural features, buffer the mass of buildings as appropriate, and enhance the privacy of the owner and neighbors. Describe the use of native species and xeriscaping as appropriate.):

4. Building design: (Explain proposed building design and style, and how components such as roofs, windows, doors, eaves and parapets are balanced in proportion to each other; address harmoniousness of colors, visual interest and compatibility):

Please provide all documentation and/or samples necessary to address all architectural review criteria as applicable. Attach additional pages as necessary.

REQUEST FOR SITE PLAN MODIFICATION

1. Previously approved (Original) site plan information:

a. Original Project Name: _____

b. Original Site Plan Application No.: _____

c. Original Site Plan Approval Date: _____

d. List of all other relevant information on file with original application: _____

2. Requested Modification(s): _____

Please provide all documentation necessary to describe the proposed modification and to explain the reason(s) for the proposed modification(s), including a survey, if applicable. Attach additional pages as necessary.

REQUEST FOR VARIANCE

The Applicant is requesting a variance from the Town Code Section(s) Sec 78-72 (b) to permit the following:

See Justification sheet.

Please be advised that a variance from the terms of the Zoning Code shall not be recommended by the Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:

1. Explain the special conditions and circumstances which exist that are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or building in the same zoning district:

See Justification sheet.

2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant:

See Justification sheet.

3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:

See Justification sheet.

4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:

See Justification sheet.

5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:

See Justification sheet.

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

See Justification sheet.

The burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.

REQUEST FOR VARIANCE

The Applicant is requesting a variance from the Town Code Section(s) Sec 78-73 (1) to permit the following:

See Justification sheet.

Please be advised that a variance from the terms of the Zoning Code shall not be recommended by the Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:

1. Explain the special conditions and circumstances which exist that are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or building in the same zoning district:

See Justification sheet.

2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant:

See Justification sheet.

3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:

See Justification sheet.

4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:

See Justification sheet.

5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:

See Justification sheet.

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

See Justification sheet.

The burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.

REQUEST FOR VARIANCE

The Applicant is requesting a variance from the Town Code Section(s) pf.6.12 to permit the following:

See Justification sheet.

Please be advised that a variance from the terms of the Zoning Code shall not be recommended by the Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:

1. Explain the special conditions and circumstances which exist that are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or building in the same zoning district:

See Justification sheet.

2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant:

See Justification sheet.

3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:

See Justification sheet.

4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:

See Justification sheet.

5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:

See Justification sheet.

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

See Justification sheet.

The burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.

REQUEST FOR VARIANCE

The Applicant is requesting a variance from the Town Code Section(s) pf. 6. 9 to permit the following:

See Justification sheet.

Please be advised that a variance from the terms of the Zoning Code shall not be recommended by the Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:

1. Explain the special conditions and circumstances which exist that are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or building in the same zoning district:

See Justification sheet.

2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant:

See Justification sheet.

3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:

See Justification sheet.

4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:

See Justification sheet.

5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:

See Justification sheet.

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

See Justification sheet.

The burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.

REQUEST FOR VARIANCE

The Applicant is requesting a variance from the Town Code Section(s) pf. 67 to permit the following:

See Justification sheet.

Please be advised that a variance from the terms of the Zoning Code shall not be recommended by the Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:

1. Explain the special conditions and circumstances which exist that are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or building in the same zoning district:

See Justification sheet.

2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant:

See Justification sheet.

3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:

See Justification sheet.

4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:

See Justification sheet.

5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:

See Justification sheet.

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

See Justification sheet.

The burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.

REQUEST FOR VARIANCE

The Applicant is requesting a variance from the Town Code Section(s) pf.6.8 to permit the following:

See Justification sheet.

Please be advised that a variance from the terms of the Zoning Code shall not be recommended by the Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:

1. Explain the special conditions and circumstances which exist that are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or building in the same zoning district:

See Justification sheet.

2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant:

See Justification sheet.

3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:

See Justification sheet.

4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:

See Justification sheet.

5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:

See Justification sheet.

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

See Justification sheet.

The burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.

REQUEST FOR SPECIAL EXCEPTION

The Applicant is requesting a special exception pursuant to Town Code Section(s) _____ to permit the following:

A Special Exception shall not be recommended by the Town Planning and Zoning Board, nor granted by the Town Commission, unless the Applicant is able to demonstrate the following:

1. Explain how all structures will be separated from adjacent and nearby uses by appropriate screening devices:

2. Explain whether or not excessive vehicular traffic will be generated on surrounding residential streets:

3. Explain whether or not a vehicular parking or traffic problem is created:

4. Explain where on the site appropriate drives, walkways and buffers will be installed:

5. Explain how the proposed use will make a substantial contribution to the neighborhood environment and will not infringe on the rights of properties in the vicinity:

6. Explain how the proposed use will not endanger, restrict or impair public safety:

The initial burden of meeting the standards as set forth above is upon the Applicant. Please provide all documentation necessary to prove your case, including a survey, if applicable. Attach additional pages as necessary.

115 Cascade Lane Justification Statement

Request is for 6 Variances

1. **Section 78-72 (b)**
2. **Section 78-73 (1)**
3. **P.F 6.9 (b)**
4. **P.F 6.12**
5. **P.F 6.7**
6. **P.F 6.8**

Please see the justification statement for each of the 4 6 variances being requested. Here is the overview of the project and the special conditions. 115 Cascade Lane is a legal non-conforming building because the codes that affect the building were put in place after the building was built in 1956. The codes were written to help develop the town, but since the codes have been put in place, there have been no redevelopment in district B. The code seems to be written in a manner that only allows for district B buildings to be demolished. Even tearing the buildings down and starting over has many problems that would need variances because of the lot size and the new codes. Regardless, there have been "0" buildings improved in district B since the codes have been put in place.

The applicant and building owner would like to make a significant improvement to the build that conforms to the character of the neighborhood and is consistent with the other buildings in district B. The project would not only improve the interior of the building, but also add a second story to the building while redeveloping the entire building.

The only way the buildings in district B can be improved is either by granting the variances or rewriting the code. Without one of these solutions, the buildings in district B will continue to age and attract a population that is transient and not consistent with the wonderful Town of Palm Beach Shores.

Please consider granting these variances to allow us to redevelop and beautify the buildings in district B.

Goals of the Project

- Maintain Character of the Community - Continue and conform with the current standards and character of the already beautiful community
- Improve Livability - Invest significant capital to improve the quality and livability of an existing building
- Improve Quality of Potential Residents – Increase the quality of the existing building to attract better residents
- Enhance Tax Value - Improve an existing building to increase the tax value

Current Situation

115 Cascade Lane is currently a 4 unit building that is typically used for transient populations such as renters. This is due to the fact the units have older styling and are not large enough to support permanent homeowners. In addition, the current parking is not consistent with the character of the town or the first 3 buildings in B of the town. The parking is also not consistent with permanent resident parking in the community.

Summary of Proposed Project

The project will consist of expanding the size and quality of the existing 4 units by adding a second floor that is built directly above the current building structure. The outdoors space and landscaping will have significant improvements including a pool and a hot tub. The project will maintain the same 4 units but they will be enlarged to better accommodate daily long-term living needs and remain in keeping with the character of Palm Beach Shores.

The project includes additional bedrooms that would require 7 parking spaces. These spaces can only be in the 10-foot town strip which is not allowed by code. This parking is consistent with other properties in town district B that currently utilize the 10 foot town strip for head in parking. Typically, the first 3 buildings west of Ocean have similar parking considerations as these sites are multi-family. (See attached Aerial) The interior of the current structure will be completely removed and rebuilt to new updated architectural standards while still maintaining the look and feel of the existing building.

Estimates Construction costs: Total project will be \$600,000 which includes a \$100,000 pool similar to the project we completed at 115 Linda lane.

Existing Improvements : The existing improvement is a 4 unit building one story structure that would be used as the foundation of the proposed improvements. This existing structure does not meet current meet the new code setbacks. The existing building is currently non-conforming and in setbacks.

The project consists of a 4-unit one story structure with the current configuration that required multiple variances to allow for the continued use and improvements to be made to the property. To develop this project and achieve the goals of increase livability, improved quality of the residents, conform to the character of the town and increase the tax value, we are asking for variances that are consistent with the current buildings in the neighborhood. These include head in perpendicular parking which allows the property to meet parking requirements.

We are also asking for a variance to build a second story on the current structure with the current setbacks. All of the other buildings on eastside of the town have similar two-story buildings that are built above the current building with perpendicular, straight in parking. The variances will allow us to take advantage of the same considerations that have been afforded other properties in the town and promote the existing established building character and the same character of the town. Without these variances and capital improvements are not possible and the use of the property is restricted. Furthermore, denial of the variances serves as a deterrent to reinvestment and to maintain the existing built character of the town.

Support

The existing building does not meet current code but is not detrimental nor injurious to the community. The request for perpendicular parking is not inconsistent with existing character enjoyed by other property owners on similar parcels. The requests are the minimal variances needed to accommodate the reinvestment in the community. We are attempting to improve the property by adding a beautiful building that is consistent with the buildings in the area.

Request for Variance & Justification Statement for Variances Pf. 6.12

Request #1

Pf. 6.12. - Off-street parking - Multiple-family residences shall have a minimum of one and one-quarter (1¼) off-street parking spaces for each hotel and motel room, one bedroom or efficiency apartment. One and one-half (1½) parking spaces for two-bedroom apartments and one-half (½) space for each additional bedroom. Off-street parking spaces shall be paved and marked with a minimum size of nine by twenty (9 × 20) feet, and so arranged that any vehicle may be parked and removed without moving any other vehicle. Parking area and arrangement of spaces shall be shown on the original building plans submitted to the Planning and Zoning Board. The ten-foot strip of Town property may be paved for driveways and parking area approaches and used for temporary parking, but may not be counted as a part of the required minimum off-street parking area.

1. What is the Special Condition?
 - a. The town owns the first 10 feet from the road. This leaves 15 feet from the town property to the front of the building. The code requires each parking spot to be 6 x 20 feet. It also requires 7 parking spots to accommodate the 4 units. The 1-bedroom unit requires 1.25 spots and each of the 3-bedroom units require 2 spots per unit per the code. The addition needs a total of 7.25 spots which is rounded down to 7 spots. There is no way to put 7 spots that are required by code without using the 10-foot town strip. Without a variance or rewriting the code, the current code will not allow for additional bedrooms to be added to district B buildings because there is not enough room to configure the required spots without the use the 10-foot town strip.
1. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant?
 - a. The applicant did not create the condition. The street, building and the 10- foot strip were already in place when the building was purchased. In order to redevelop the property, the code requires additional parking spots and no parking in the town strip. These codes do not allow the properties in district B to be redeveloped due to the lot spacing the current build location.
2. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:
 - a. All other buildings in District "B" have front in parking in the town 10-foot strip. The lots and parking areas do not allow for any other parking than the head in parking in the towns 10-foot strip.

3. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:
 - a. The variance for 7 spots with parking in the town strip in the minimum variance that allows for redevelopment and additional rooms on the property. This is the only way the buildings in district B can add additions to the building.
4. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:
 - a. Almost all other properties in District B have the same parking.
5. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:
 - a. The variance is in harmony with the other buildings in district B and the intent to redevelop the property. The neighbors will not be affected in any way and all neighbors have the same parking that is grandfathered.

Request for Variance & Justification Statement for Variances 6.9(b)

Request #2

P.F 6.9(b) - Except as hereinafter permitted, parking in this ten-foot strip is prohibited, unless within the permitted driveway and parking area approach located in this ten-foot strip as permitted in subsection (a), above.

6. What is the Special Condition?
 - a. The town owns the first 10 feet from the road. This leaves 15 feet from the town property to the front of the building. The code requires each parking spot to be 6 x 20 feet. It also requires 7 parking spots to accommodate the 4 units. The 1-bedroom unit requires 1.25 spots and each of the 3-bedroom units require 2 spots per unit per the code. The addition needs a total of 7.25 spots which is rounded down to 7 spots. There is no way to put 7 spots that are required by code without using the 10-foot town strip. Without a variance or rewriting the code, the current code will not allow for additional bedrooms to be added to district B buildings because there is not enough room to configure the required spots without the use the 10-foot town strip.
7. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant?
 - a. The applicant did not create the condition. The street, building and the 10- foot strip were already in place when the building was purchased. In order to redevelop the property, the code requires additional parking spots and no parking in the town strip. These codes do not allow the properties in district B to be redeveloped due to the lot spacing the current build location.
8. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:
 - a. All other buildings in District "B" have front in parking in the town 10 foot strip. The lots and parking areas do not allow for any other parking than the head in parking in the towns 10 foot strip.
9. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:
 - a. The variance for 7 spots with parking in the town strip in the minimum variance that allows for redevelopment and additional rooms on the property. This is the only way the buildings in district B can add additions to the building.

10. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:

- a. Almost all other properties in District B have the same parking.

11. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

- a. The variance is in harmony with the other buildings in district B and the intent to redevelop the property. The neighbors will not be affected in any way and all neighbors have the same parking that is grandfathered.

Request for Variance & Justification Statement for Variances 78.72(b)

Request 3

Section 78-72 (b) Parking lots and their parked vehicles are to be effectively screened from the public view and from adjacent property in a manner that is attractive and compatible with safety, the neighborhood and the facilities served.

1. What is the Special Condition?
 - a. The special condition is that the current building and parking lot do not have enough space to screen cars that are parked head in. There is no way or space to plant screening and have the required 7 parking spots. The entire front of the building must be used to put 7 spots that are the required size of 6x20. The entire front of the building is used for parking. There is not enough space between the building and the street to plant screening.
2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant?
 - a. The building, road and 10-foot strip already exist. The code requiring the 7 parking spots, size of the spots and the screening were put into code after the building was built. There is no way to change the building or road without demolishing the existing structure.
3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:
 - a. Almost all other buildings in zone B have the same head in parking with no screening. This is the most common parking in the town. Without the variance, the redevelopment of the building is not possible and make an undue hardship on the applicant.
4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:
 - a. There is no other way to allow for parking. This is the minimum variance.
5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:
 - a. All other properties have similar parking with no screening in district B.

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:
 - a. The variance will allow the same parking for almost all buildings in zone B. It will not injure the neighbors in any way as they have the same non-screened parking.

Request for Variance & Justification Statement for Variances 78.73(1)

Request #4

Section 78-73 (1) – Code - (1)A strip of land at least five feet in depth located between the abutting right-of-way and the off-street parking area or other vehicular use area which is exposed to an abutting right-of-way shall be landscaped, such landscaping to include at least one tree for each 50 lineal feet or fraction thereof. Such trees shall be located between the abutting right-of-way and off-street parking area or other vehicular use area and shall be planted in a planting area of at least 25 square feet with a minimum dimension of at least five feet. In addition, a hedge or other durable landscape barrier of at least two feet in height shall be placed along only the perimeter of such landscaped strip. If such durable barrier is of nonliving material, for each five feet thereof, one shrub or vine shall be planted abutting such barrier, but need not be spaced five feet apart. Such shrubs or vines shall be planted along the street side of such barrier unless they are of sufficient height at the time of planting to be readily visible over the top of such barrier. The remainder of the required landscaped areas shall be landscaped with grass, ground cover or other landscape treatment excluding paving; provided, however, that a nonliving durable wall may be erected on the perimeter of the required landscaped area opposite the sidewalk or at any point at least three feet from the sidewalk within this landscaped area. No such landscape barrier wherever located under this subsection shall exceed three feet in height or be less than two feet in height.

1. What is the Special Condition?
2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant?
3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:
4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:
5. Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:
6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

Request for Variance & Justification Statement for Variances Pf6.7

Request #5

Pf. 6.7. — Rear yard— There shall be a rear yard not less than fifteen (15) feet in depth. No building or any part of a building shall project beyond the rear building line, except architectural features as set forth at Pf. 6.8.1 and eaves, which may project two (2) feet beyond the rear building line.

1. — What is the Special Condition?
 - a. — The special condition is that the building is already legal non-conforming because the building is within the 15-foot setback in the rear of the building. The code was put in place after the building was built. In order to build a second story and significantly improve and redevelop the property, a variance needs to be granted to build a second story directly on top of the first story which would continue to be in the 15-foot setback. It would be nearly impossible from an architectural, structural and financial perspective to build the second story not directly over the current building structures. There is no way to build the second story without continuing the current condition inside the 15-foot setback.
2. — Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant?
 - a. — The current building is already in the setback. The applicant did not create this condition. The code was written after the building was built to create this condition.
3. — Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:
 - a. — There are many buildings in district B that are currently built in the new code setback and have second stories. The code does not allow for addition without conforming to the new code which is impossible without tearing down the building which is not economically feasible. As a result, no buildings in district B have been demolished and rebuilt. The code does not allow for redevelopment with a variance.
4. — Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:
 - a. — This is the minimum variance because the second story can only be built on top of the current structure.
5. — Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:
 - a. — Many other buildings in district B have second stories within the setbacks because the code was written after the buildings were built. All neighbors have similar buildings.

6. Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:

- a. The intent of the code is help redevelop property. It does not contemplate redevelopment for builds that are currently non-conforming. The only way to redevelop these buildings is to tear them down and rebuild them. The economics of buying a building, tearing it down and rebuilding to current code is not economically feasible because the lot coverage and height restrictions and the market price of such space. As a result, no buildings in district B have been redeveloped. The code has for all purposed stopped redevelopment. The only way to improve these buildings is to grant a variance.

Request for Variance & Justification Statement for Variances Pf 6.8(a)

Request #6

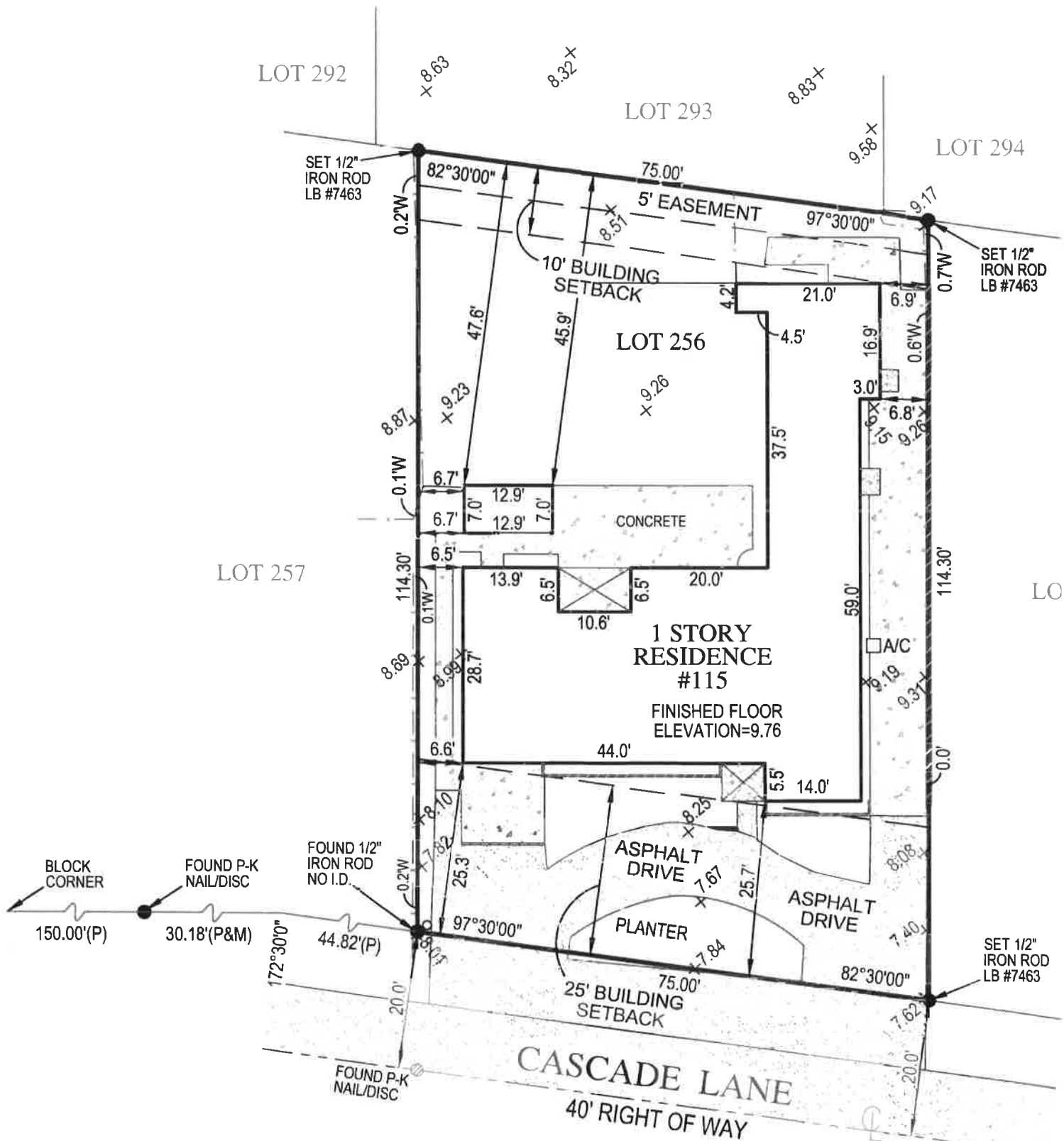
P.F 6.9 – (a) On both sides of every building site there shall be a side yard having a minimum width of ten (10) feet, except on corner lots where the side yard along the outer side lot lines shall have a minimum width of fifteen (15) feet. Width of the side yards shall be measured at right angles to the side lines. No building or part of a building shall project beyond the side building lines except architectural features as set forth at Pf. 6.8.1 and eaves, which may project a maximum of two (2) feet beyond this line.

1. What is the Special Condition?
 - a. The special condition is that the building is already legal non-conforming because the building is within the 10 foot setback on the sides of the building. The code was put in place after the building was built. In order to build a second story and significantly improve and redevelop the property, a variance needs to be granted to build a second story directly on top of the first story which would continue to be in the 10 foot setback. It would be nearly impossible from an architectural, structural and financial perspective to build the second story not directly over the current building structures. There is no way to build the second story without continuing the current condition inside the 10 foot setback.
2. Explain how the special conditions and circumstances that exist do not result from the actions of the Applicant?
 - a. The current building is already in the setback. The applicant did not create this condition. The code was written after the building was built to create this condition.
3. Explain how the literal interpretation of the provisions of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of the Zoning Code and would work unnecessary and undue hardship on the Applicant:
 - a. There are many buildings in district B that are currently built in the new code setback and have second stories. The code does not allow for addition without conforming to the new code which is impossible without tearing down the building which is not economically feasible. As a result, no buildings in district B have been demolished and rebuilt. The code does not allow for redevelopment with a variance.
4. Explain how the variance requested is the minimum variance that will make possible a reasonable use of the land, building or structure:

- a. ~~This is the minimum variance because the second story can only be built on top of the current structure.~~
5. ~~Explain how the granting of the requested variance will not confer on the Applicant any special privilege that is denied by the Zoning Code to other lands, structures, or buildings in the same zoning district:~~
- a. ~~Many other buildings in district B have second stores within the setbacks because the code was written after the buildings were built. All neighbors have similar buildings.~~
6. ~~Explain how the grant of the requested variance will be in harmony with the general intent and purpose of the Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare:~~
- a. ~~The intent of the code is help redevelop property. It does not contemplate redevelopment for builds that are currently non-conforming. The only way to redevelop these buildings is to tear them down and rebuild them. The economics of buying a building, tearing it down and rebuilding to current code is not economically feasible because the lot coverage and height restrictions and the market price of such space. As a result, no buildings in district B have been redeveloped. The code has for all purposed stopped redevelopment. The only way to improve these buildings is to grant a variance.~~

LEGAL DESCRIPTION

LOT 256, PALM BEACH SHORES, ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN PLAT BOOK 23, PAGE 29, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.



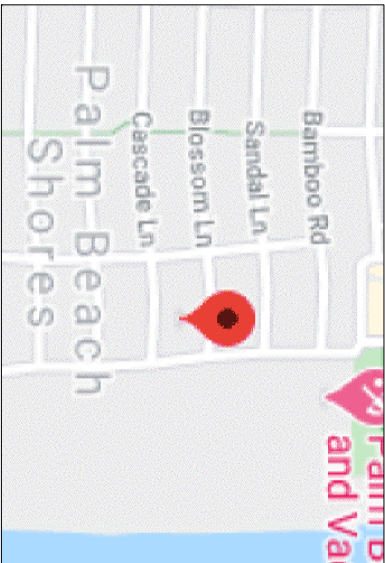
NOTES:

1. LEGAL DESCRIPTION PROVIDE BY CLIENT
2. NO SEARCH OF THE PUBLIC RECORD FOR THE PURPOSE OF ABSTRACTING TITLE WAS PERFORMED BY THIS OFFICE
3. NO SUBSURFACE IMPROVEMENTS WERE LOCATED AS PART OF THIS SURVEY
4. ALL ANGLES OR BEARINGS AND DISTANCES SHOWN HEREON ARE BOTH RECORD AND MEASURED UNLESS OTHERWISE NOTED
5. SOME FEATURES MAY NOT BE AT SCALE IN ORDER TO SHOW DETAIL.

LEGAL DESCRIPTION

LOT 256, PALM BEACH SHORES, ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN PLAT BOOK 23, PAGE 29, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.

FLOOD ZONE: X
COMMUNITY NUMBER: 125137
PANEL: 12099C0393
SUFFIX: F
BASE FLOOD ELEVATION: NAVD88
FIRM DATE: 10-05-2017
FIRM EFFECT./REV DATE: 10-05-2017



VICINITY MAP
NOT TO SCALE

LEGEND

- A/C AIR CONDITIONER
- B.F.P. BACKFLOW PREVENTER
- C.B.S. CONCRETE BLOCK STRUCTURE
- E.L. ELEVATION
- F.F. FINISHED FLOOR
- I.D. IDENTIFICATION
- L. LENGTH
- L.B. LICENSED BUSINESS
- M. MEASURED
- N.A.V.D. NORTH AMERICAN VERTICAL DATUM
- N.G.V.D. NATIONAL GEODETIC VERTICAL DATUM
- O.R.B. OFFICIAL RECORDS BOOK
- P. PLAT
- PSM PROFESSIONAL SURVEYOR AND MAPPER
- P.R.M. PERMANENT REFERENCE MONUMENT
- P.G. PAGE
- P.B. PLAT BOOK
- P.K. PARKER KYLON NAIL
- R. RADIUS
- C. CENTERLINE
- Δ AND NUMBER
- Δ DELTA OR CENTRAL ANGLE
- CONCRETE
- CHAIN LINK FENCE
- WOOD FENCE
- MISCELLANEOUS FENCE
- TOPOGRAPHIC ELEVATION

ORIGINATION BENCHMARK

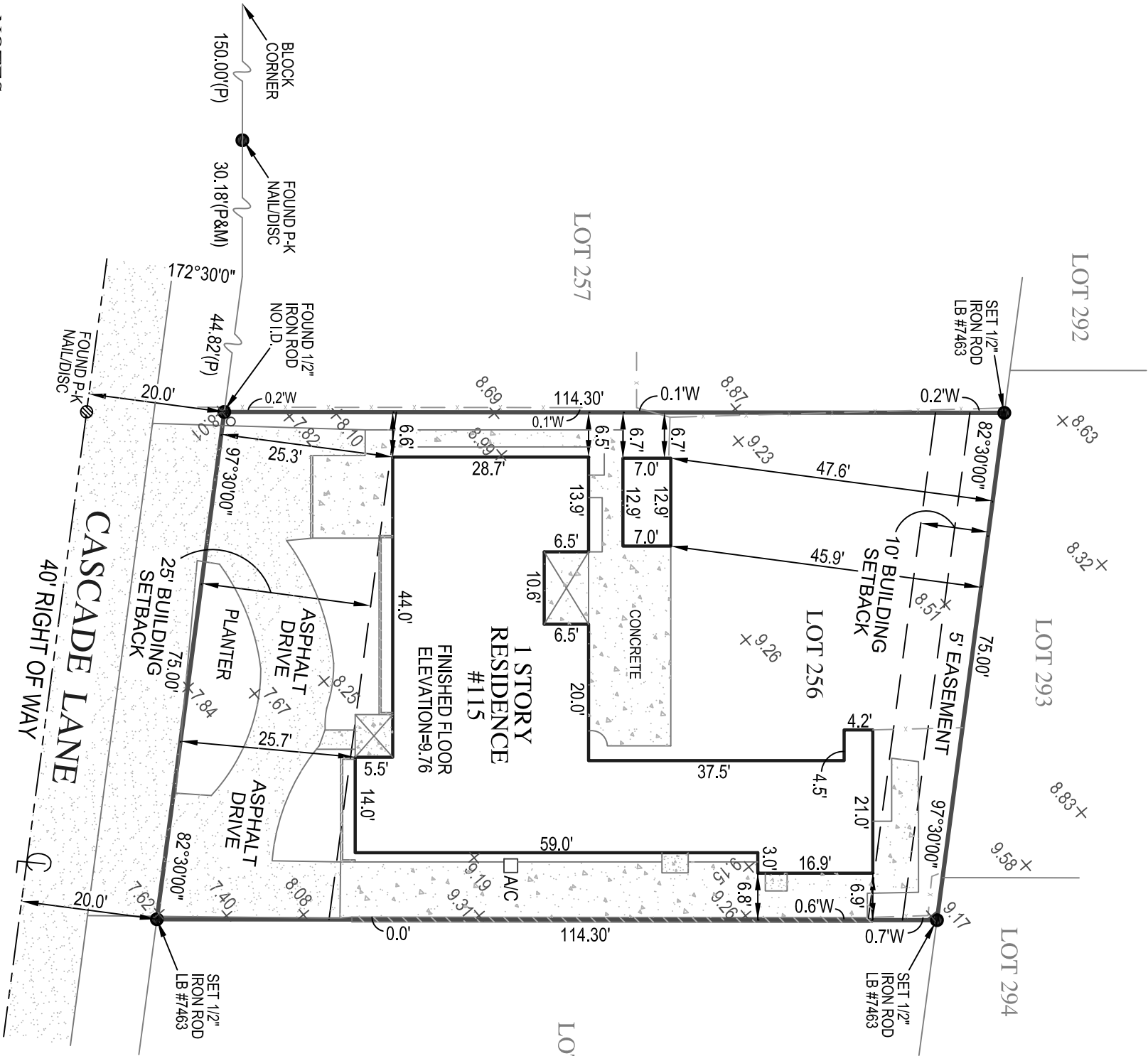
PALM BEACH COUNTY
BENCHMARK "W309"
N.A.V.D. ELEVATION = 8.88'

SURVEYORS CERTIFICATE:

I HEREBY CERTIFY THAT THIS BOUNDARY SURVEY IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY PREPARED UNDER MY DIRECTION, NOT VALID WITHOUT A RAISED EMBOSSED SEAL AND SIGNATURE.

(SIGNED)

KENNETH J. OSBORNE
PROFESSIONAL SURVEYOR AND MAPPER #6415



NOTES:

- LEGAL DESCRIPTION PROVIDE BY CLIENT
- NO SEARCH OF THE PUBLIC RECORD FOR THE PURPOSE OF ABSTRACTING TITLE WAS PERFORMED BY THIS OFFICE
- NO SUBSURFACE IMPROVEMENTS WERE LOCATED AS PART OF THIS SURVEY
- ALL ANGLES OR BEARINGS AND DISTANCES SHOWN HEREON ARE BOTH RECORD AND MEASURED UNLESS OTHERWISE NOTED
- SOME FEATURES MAY NOT BE AT SCALE IN ORDER TO SHOW DETAIL.

BOUNDARY SURVEY WITH TOPOGRAPHIC ELEVATIONS OF
115 CASCADE LANE
PALM BEACH SHORES, FL. 33404
PREPARED FOR
HEATHER HATT



LB. 7463 PHONE: 561.640.4800 FAX: 561.640.0576

6250 N. MILITARY TRAIL
SUITE 102
WEST PALM BEACH, FL 33407
www.compasssurveying.net

Project

C-19877

Sheet

1 of 1

Date

10-05-2020

Scale

1"=20'

**TOWN OF PALM BEACH SHORES
MONTHLY FINANCIAL REPORT**

	CASH & INVESTMENTS	REVENUE			
		BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2020	\$ 3,219,333	\$ 5,575,352	\$ 179,511	\$ 5,262,439	94%
10/31/2020	\$ 2,541,442	\$ 5,377,248	\$ 24,650	\$ 24,650	0%
11/30/2020	\$ 2,314,637	\$ 5,517,240	\$ 395,757	\$ 420,408	8%
12/31/2020	\$ 4,830,513	\$ 5,517,240	\$ 2,948,576	\$ 3,368,983	61%
1/31/2021	\$ 5,047,525	\$ 5,517,240	\$ 591,168	\$ 3,960,152	72%
2/28/2021	\$ 4,795,384	\$ 5,517,240	\$ 250,348	\$ 4,210,500	76%
3/31/2021	\$ 4,556,169	\$ 5,517,240	\$ 163,710	\$ 4,374,210	79%
4/30/2021	\$ 4,247,522	\$ 5,517,240	\$ 336,516	\$ 4,710,726	85%
5/31/2021	\$ 4,288,040	\$ 5,517,240	\$ 317,176	\$ 5,027,902	91%
5/31/2020	\$ 4,086,390	\$ 5,575,532	\$ 149,864	\$ 4,691,973	84%
6/30/2021					
7/31/2021					
8/31/2021					
9/30/2021					

	EXPENDITURES					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2020	\$ 5,575,352	\$ 248,589	\$ 75,396	\$ 323,985	\$ 5,183,461	93%
10/31/2020	\$ 5,377,248	\$ 521,312	\$ 218,900	\$ 740,212	\$ 740,212	14%
11/30/2020	\$ 5,517,240	\$ 635,224	\$ (288,866)	\$ 346,358	\$ 1,086,570	20%
12/31/2020	\$ 5,517,240	\$ 433,524	\$ 49,165	\$ 482,689	\$ 1,569,259	28%
1/31/2021	\$ 5,517,240	\$ 375,940	\$ 6,232	\$ 382,172	\$ 1,951,431	35%
2/28/2021	\$ 5,517,240	\$ 502,808	\$ (150,568)	\$ 352,240	\$ 2,303,672	42%
3/31/2021	\$ 5,517,240	\$ 403,750	\$ 28,481	\$ 432,232	\$ 2,735,903	50%
4/30/2021	\$ 5,517,240	\$ 594,596	\$ 8,198	\$ 602,794	\$ 3,338,697	61%
5/31/2021	\$ 5,517,240	\$ 318,378	\$ 58,015	\$ 376,394	\$ 3,715,091	67%
5/31/2020	\$ 5,575,352	\$ 323,655	\$ (12,514)	\$ 336,170	\$ 3,608,808	65%
6/30/2021						
7/31/2021						
8/31/2021						
9/30/2021						

Budget Amendment #1 was approved at the October 2020 Commission meeting.

Budget Amendment #2 was approved at the April 2021 Commission meeting.

Note: The Town received a bequest from the Randi Frick Estate for \$190,000 on 5/5/21. The funds are restricted by the donor to be used for the Community Center. The Town Commission further restricted the use of the funds by resolution to be only for capital purchases.

Town of Palm Beach Shores
Budget Summary Report
May 2021

						<i>May Benchmark</i>	<i>66.7%</i>
	BUDGET		YTD		Favorable(Unfav)		%
REVENUE							
Revenue (without appr'd F/B)	\$ 5,217,658.00		\$ 5,027,901.92		\$ (189,756.08)		96.4%
Appropriated Fund Balance	299,582.00		-		(299,582.00)		
TOTAL REVENUE	\$ 5,517,240.00		\$ 5,027,901.92		\$ (489,338.08)		91.1%
EXPENDITURES BY DEPARTMENT							
		% of total		% of total			
Administration	\$ 468,689.00	8%	\$ 301,740.52	8%	\$ 166,948.48		64.4%
Legal	135,800.00	2%	77,686.59	2%	58,113.41		57.2%
Public Works	335,288.00	6%	211,751.99	6%	123,536.01		63.2%
Police	1,681,907.00	30%	1,258,021.47	34%	423,885.53		74.8%
Fire	697,084.00	13%	397,174.14	11%	299,909.86		57.0%
Building	217,151.00	4%	189,619.16	5%	27,531.84		87.3%
Emergency Disaster	-	0%	1,718.22	0%	(1,718.22)		0.0%
Solid Waste	203,500.00	4%	138,244.31	4%	65,255.69		67.9%
Legislative	18,487.00	0%	6,453.18	0%	12,033.82		34.9%
Streets/Storm Sewers	24,125.00	0%	12,337.20	0%	11,787.80		51.1%
Parks	149,542.00	3%	89,826.08	2%	59,715.92		60.1%
Beach	101,221.00	2%	60,753.80	2%	40,467.20		60.0%
Lift Stations/Sewer Service	22,975.00	0%	21,714.49	1%	1,260.51		94.5%
Contingencies	41,681.00	1%	-	0%	41,681.00		0.0%
Debt Service	495,855.00	9%	495,854.58	13%	0.42		100.0%
Emergency Medical Services	341,603.00	6%	226,900.05	6%	114,702.95		66.4%
Community Center	39,440.00	1%	26,593.29	1%	12,846.71		67.4%
Risk Management	123,100.00	2%	98,791.50	3%	24,308.50		80.3%
Capital	419,792.00	8%	99,910.17	3%	319,881.83		23.8%
TOTAL EXPENDITURES	\$ 5,517,240.00		\$ 3,715,090.74		\$ 1,802,149.26		67.3%
CHANGE IN FUND BALANCE							
	-		1,312,811.18		1,312,811.18		

Explanation of Variances:

Police - PBSO is paid monthly in advance.

Building - October includes the demo of 124 Cascade (\$14k), fire inspections complete, debt service on vehicle now used by code enforcement.

Emergency Disaster - these are costs for the closed POD to administer the covid vaccine.

Solid Waste - timing, will be within budget.

Lift Stations/Sewer Service - Sewer line cleanouts (\$10k) on Claremont & Bravado.

Debt Service - paid in full.

Community Center - terminte tenting complete.

Risk Management - Main Town policy is paid in quarterly installment. Three payments have been made.

Town of Palm Beach Shores
Disbursements - May 2021

Check #	Type	Date	Vendor Name	Amount
2817	C	5/13/2021	7 All Safe Safe & Lock	\$ 1,276.43
2818	C	5/13/2021	737 AT&T	\$ 269.67
2819	C	5/13/2021	823 AT&T Mobility	\$ 105.43
2820	C	5/13/2021	673 Bishop's Water Company	\$ 839.50
2821	C	5/13/2021	861 BrightView Landscape Services, Inc.	\$ 7,065.16
2822	C	5/13/2021	32 City of Riviera Beach	\$ 2,872.37
2823	C	5/13/2021	52 Comcast	\$ 41.45
2824	C	5/13/2021	863 Diversified Building Department Management	\$ 6,376.25
2825	C	5/13/2021	746 Essential Net Solutions	\$ 1,143.95
2826	C	5/13/2021	80 FL Public Utilities	\$ 165.16
2827	C	5/13/2021	116 GateHouse West Palm Beach - Adv	\$ 423.12
2828	C	5/13/2021	676 Guardian	\$ 629.04
2829	C	5/13/2021	89 Home Depot Credit Svcs	\$ 263.66
2830	C	5/13/2021	90 Hulett Environmental Services	\$ 554.00
2831	C	5/13/2021	659 Image Janitorial Services, Inc.	\$ 2,050.00
2832	C	5/13/2021	910 Lake Park Auto & Fleet Repair	\$ 3,225.42
2833	C	5/13/2021	14 Nowlen, Holt & Miner, P.A.	\$ 250.00
2834	C	5/13/2021	419 Optivor Technologies	\$ 1,367.33
2835	C	5/13/2021	858 Palm Beach County Sheriff's Office	\$ 137,364.83
2836	C	5/13/2021	687 PC Controls	\$ 389.92
2837	C	5/13/2021	831 Randy's Plumbing, LLC	\$ 795.00
2838	C	5/13/2021	881 South Central Planning & Development Commission	\$ 1,833.33
2839	C	5/13/2021	100 Toshiba Business Solutions	\$ 986.84
2840	C	5/13/2021	101 Verizon Wireless	\$ 57.66
2841	C	5/13/2021	104 Waste Management	\$ 11,487.97
2842	C	5/13/2021	290 Westside Reprographics, Inc.	\$ 31.94
2843	C	5/13/2021	269 Wright National Flood Insurance Co.	\$ 386.00
2844	C	5/13/2021	112 Zimmerman Tree Service	\$ 714.00
2845	C	5/20/2021	7 All Safe Safe & Lock	\$ 524.00
2846	C	5/20/2021	29 Alphagraphics of the Palm Beaches	\$ 437.23
2847	C	5/20/2021	929 Blue Line Equipment Sales, Corp.	\$ 2,955.00
2848	C	5/20/2021	47 Board of County Commissioners	\$ 129.25
2849	C	5/20/2021	859 Carpenter Electric, Inc.	\$ 3,560.00
2850	C	5/20/2021	13 City Maintenance Supply	\$ 1,599.00
2851	C	5/20/2021	928 End of the Line, Inc.	\$ 106.25
2852	C	5/20/2021	71 FL Power & Light	\$ 2,732.56
2853	C	5/20/2021	676 Guardian	\$ 661.99
2854	C	5/20/2021	679 Keehn Emergency Medical Services, Inc	\$ 1,500.00
2855	C	5/20/2021	779 Laura Brown	\$ 317.30
2856	C	5/20/2021	16 Palmdale Oil Company, Inc.	\$ 432.04
2857	C	5/20/2021	911 AT&T	\$ 881.39
2858	C	5/20/2021	169 Quadient Leasing USA, Inc.	\$ 211.68
2859	C	5/20/2021	115 Shoreline Pest Control	\$ 85.00
2860	C	5/20/2021	375 Simmons & White, Inc.	\$ 6,512.84
2861	C	5/20/2021	930 TLC Pressure Cleaning & Home Improvement. LLC	\$ 2,080.00
2862	C	5/20/2021	104 Waste Management	\$ 2,985.11
2863	C	5/20/2021	131 WEX BANK	\$ 490.78
2864	C	5/27/2021	324 AC Enforcement, Inc.	\$ 4,950.00

Town of Palm Beach Shores
Disbursements - May 2021

Check #	Type	Date	Vendor Name	Amount
2865	C	5/27/2021	645 Bureau of Elevator Safety	\$ 75.00
2866	C	5/27/2021	53 Concentra Occupation Health Centers of South FL	\$ 140.50
2867	C	5/27/2021	932 Dave Neff	\$ 99.98
2868	C	5/27/2021	129 Derek Bryant	\$ 100.00
2869	C	5/27/2021	931 Engine Master Services, LLC	\$ 330.07
2870	C	5/27/2021	116 GateHouse West Palm Beach - Adv	\$ 505.68
2871	C	5/27/2021	90 Hulett Environmental Services	\$ 277.00
2872	C	5/27/2021	164 PBC Tax Collector	\$ 258.00
2873	C	5/27/2021	831 Randy's Plumbing, LLC	\$ 159.00
2874	C	5/27/2021	129 Sandra Lembo	\$ 500.00
2875	C	5/27/2021	516 Schmidt Nichols	\$ 8,223.71
2876	C	5/27/2021	484 Shred-It, c/o Stericycle, Inc.	\$ 100.48
2877	C	5/27/2021	375 Simmons & White, Inc.	\$ 240.00
2878	C	5/27/2021	643 Suntrust Bank	\$ 798.47
2879	C	5/27/2021	586 The Standard Insurance Company	\$ 361.38
2880	C	5/27/2021	102 VFIS - Glatfelter Ins. Group	\$ 583.00
2881	C	5/27/2021	103 Comp Benefits	\$ 111.67
2882	C	5/27/2021	640 Ward-Damon Attorney	\$ 556.50
ADP, LLC	E	5/21/2021	697 ADP, LLC	\$ 222.05
ADP - Taxes	E	5/7/2021	697 ADP - Taxes	\$ 8,556.98
ADP - Taxes	E	5/21/2021	697 ADP - Taxes	\$ 7,546.18
ADP - Wages	E	5/7/2021	697 ADP - Wages	\$ 26,022.69
ADP - Wages	E	5/21/2021	697 ADP - Wages	\$ 22,812.86
Blue Cross Blue Shield of Florida, Inc.	E	5/27/2021	127 Blue Cross Blue Shield of Florida, Inc.	\$ 13,365.82
FRS	E	5/3/2021	172 FRS	\$ 11,184.18
				\$ 319,248.05

General Fund	\$ 318,378.49
Underground Utilities Fund	\$ 869.56
Total	\$ 319,248.05

Note - Underground Utilities dsbursements include supplemental employment payments to Welch.

Town of Palm Beach Shores
Utility Tax
10% Effective 4/1/17

	Electric <i>FPL</i>	Water <i>Riviera Beach</i>	Gas <i>FPU</i>	Total
Oct-20	20,240.93	8,391.34	1,647.12	30,279.39
Nov-20	19,089.87	7,706.65	2,390.57	29,187.09
Dec-20	18,281.56	6,982.50	2,690.69	27,954.75
Jan-21	15,176.96	9,650.12	2,890.57	27,717.65
Feb-21	13,290.31	10,153.50	2,687.99	26,131.80
Mar-21	18,192.62	8,210.84	2,314.49	28,717.95
Apr-21	14,623.11	10,403.28	2,048.18	27,074.57
May-21				-
Jun-21				-
Jul-21				-
Aug-21				-
Sep-21				-
YTD Total	118,895.36	61,498.23	16,669.61	197,063.20

Town of Palm Beach Shores
Discretionary Sales Tax PBC

Accumulated (unspent) Discretionary Sales Tax as of 9/30/17	\$ 49,955.01
Accumulated (unspent) Discretionary Sales Tax as of 9/30/18	\$ 119,434.60
Accumulated (unspent) Discretionary Sales Tax as of 9/30/19	\$ 207,613.87
Accumulated (unspent) Discretionary Sales Tax as of 9/30/20	\$ 291,486.47

Current Year Receipts:

Date of Receipt	Period	
11/30/2020	October 2020	\$ 6,131.07
12/23/2020	November 2020	\$ 6,262.56
1/27/2021	December 2020	\$ 6,381.85
2/5/2021	4Q adjustment	\$ 2,767.42
2/26/2021	January 2021	\$ 7,632.21
3/29/2021	February 2021	\$ 6,655.91
4/26/2021	March 2021	\$ 6,434.32
5/14/2021	1Q adjustment	\$ 3,003.24
5/27/2021	April 2021	\$ 8,102.42
Total current year receipts		\$ 53,371.00

Current Year Expenditures:

\$ -

Accumulated (unspent) Discretionary Sales Tax as of 5/31/21	\$ 344,857.47
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Town of Palm Beach Shores
Building Department

	Building Permits	Building Department	Net Building	Cumulative Net Bldg
10/31/2020	\$ 5,349	\$ 30,064	\$ (24,716)	\$ (24,716)
11/30/2020	\$ 6,343	\$ 18,078	\$ (11,735)	\$ (36,451)
12/31/2020	\$ 25,163	\$ 29,897	\$ (4,734)	\$ (41,185)
1/31/2021	\$ 9,704	\$ 15,683	\$ (5,979)	\$ (47,164)
2/28/2021	\$ 5,757	\$ 20,119	\$ (14,362)	\$ (61,526)
3/31/2021	\$ 11,673	\$ 15,927	\$ (4,254)	\$ (65,780)
4/30/2021	\$ 28,862	\$ 23,992	\$ 4,871	\$ (60,909)
5/31/2021	\$ 13,810	\$ 35,848	\$ (22,039)	\$ (82,948)
6/30/2021				
7/31/2021				
8/31/2021				
9/30/2021				
	\$ 106,660	\$ 189,607	\$ (82,948)	

Other related revenues:

Bldg Permit State Surcharge	\$ 2,723
Fire Inspection Fees	\$ 1,715
Code Enf Admin Cost Reimb	\$ 7,890
Site Plan / Variance Fees	\$ 18,602
Land Development Costs	\$ 1,334
Town Code & Ordinance Fines	\$ 21,454

Net Building	\$ (29,229)
--------------	-------------

Note: Costs include \$14,385 to demo home at 124 Cascade.

Town of Palm Beach Shores
Underground Utilities
as of 5/31/21

	COST	TOTAL	Remaining	P R O J E C T E D	
	ESTIMATE	as of 5/31/21	Costs	Cost	Variance
Other Financing Sources:					
Loan Proceeds	\$ 6,000,000	\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ -
Expenditures:					
Survey	\$ 38,000	\$ 65,762.50	\$ -	\$ 65,762.50	\$ (27,762.50)
Legal	\$ 4,000	\$ 3,150.00	\$ -	\$ 3,150.00	\$ 850.00
Project Mgmt/Admin	\$ 80,000	\$ 82,365.61	\$ 7,634.39	\$ 90,000.00	\$ (10,000.00)
Construction - Viking	\$ 4,336,460	\$ 4,236,460.00	\$ 100,000.00	\$ 4,336,460.00	\$ -
Construction - Comcast	\$ 250,000	\$ 528,340.73	\$ 75.32	\$ 528,416.05	\$ (278,416.05)
Construction - AT&T	\$ 450,000	\$ 185,000.00	\$ 520,000.00	\$ 705,000.00	\$ (255,000.00)
Construction - FPL	\$ 254,386	\$ 254,386.00	\$ -	\$ 254,386.00	\$ -
Landscape Restoration	\$ 16,300	\$ 9,584.51	\$ 6,715.49	\$ 16,300.00	\$ -
Loan Acquisition	\$ 23,000	\$ 22,508.00	\$ -	\$ 22,508.00	\$ 492.00
Contingency	\$ 547,854	\$ -	\$ -	\$ -	\$ 547,854.00
Total expenditures	\$ 6,000,000	\$ 5,387,557.35	\$ 634,425.20	\$ 6,021,982.55	\$ (21,982.55)
Net Change in Fund Balance	\$ -	\$ 612,442.65	\$ (634,425.20)	\$ (21,982.55)	\$ (21,982.55)

Projected costs include the estimated costs to complete for AT&T and Comcast.
We expect to have similar remedial drilling on the AT&T portion of the project.
These costs are estimated to be \$40,000 and are not included above.



Statistics for the month of May 2021 are attached.

Arrests: Unfortunately, we had to make an arrest in the area of Bamboo Road and Ocean Avenue during this time period. The arrest was domestic and alcohol related, one subject was booked into the county jail for processing.

During this month I attended various PBSO meetings, one was the Police Forum of North county law enforcement officials held at the FAU campus in Jupiter. Many good questions were asked by the public in attendance.

For many years we offered an emergency contact program, where residents could let us know who would need to be called on their behalf in an emergency situation, or who had key/alarm access to their home while away.

The current list is very old and I assume does not reflect today's correct information. In the coming days we will make available a short form for this program for residents who wish to complete it. We will keep that information within the PBSO server for Palm Beach Shores District 20/PBSO.

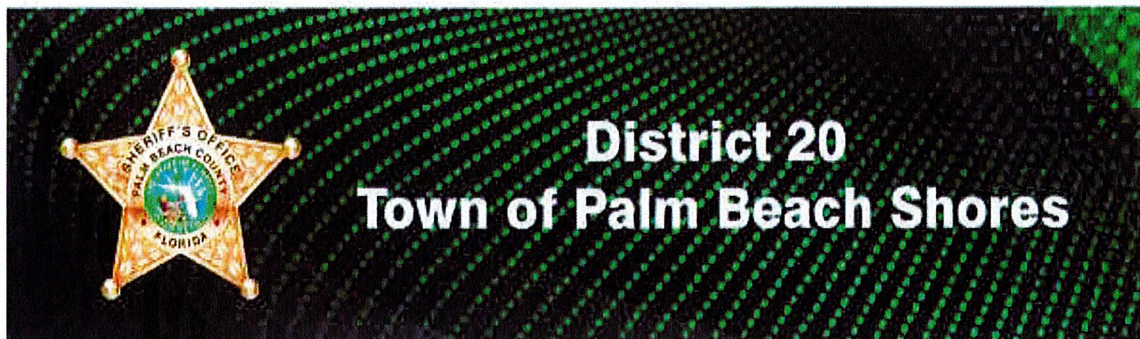
While we do not hold keys to town homes any longer, the Fire department does, you can contact them for the procedure. To date we have issued 290 Hurricane reentry assistance placards at the District/Police station.

The last leg of the surveillance cameras were installed on May 18th, all are up and running well and continue to be an asset to our town.

Utilizing a laser to determine the exact location of a sail boat we found it to be improperly moored within the town's jurisdictional boundaries. I requested our Marine unit to respond.

Two PBSO marine vessels arrived with our deputy and boarded the sail boat, they met with the captain of the vessel and advised him of the town ordinance which he was in violation of. The vessel was moved out of the town's jurisdiction the next day without incident.

If you have any question or concerns, please feel free to call me at any time.
Sergeant Steve Langevin.



May - 2021 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	3764
Traffic Stops (Self-Initiated)	38
Calls for Service (Excluding 1050's & 1061's)	169
All CAD Calls - Total	3971

Data Source: CADS/Premier 1

*Omit Miscellaneous Calls

Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.

Summary: During the month, there were 3971 generated calls within the district. 96% of these calls were self-initiated.

Data below represents Traffic Activity conducted by D20 Deputies

Data Source: D20 Office Staff

Total Citations	Total Warnings	Parking Citations
17	25	5

Arrest and NTA Statistics

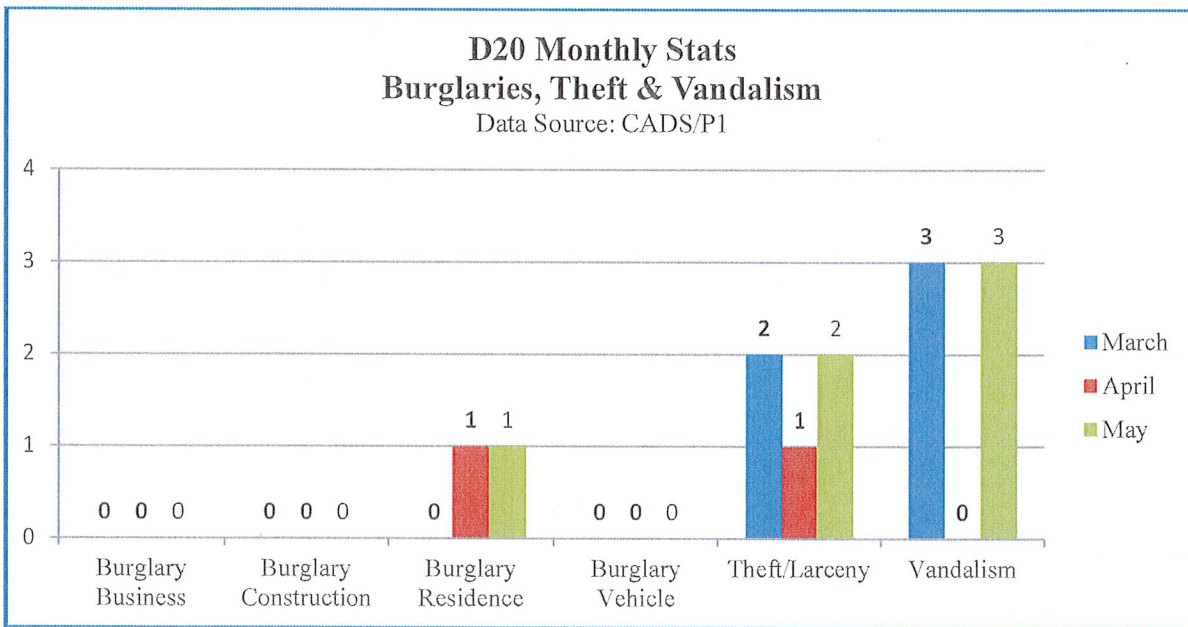
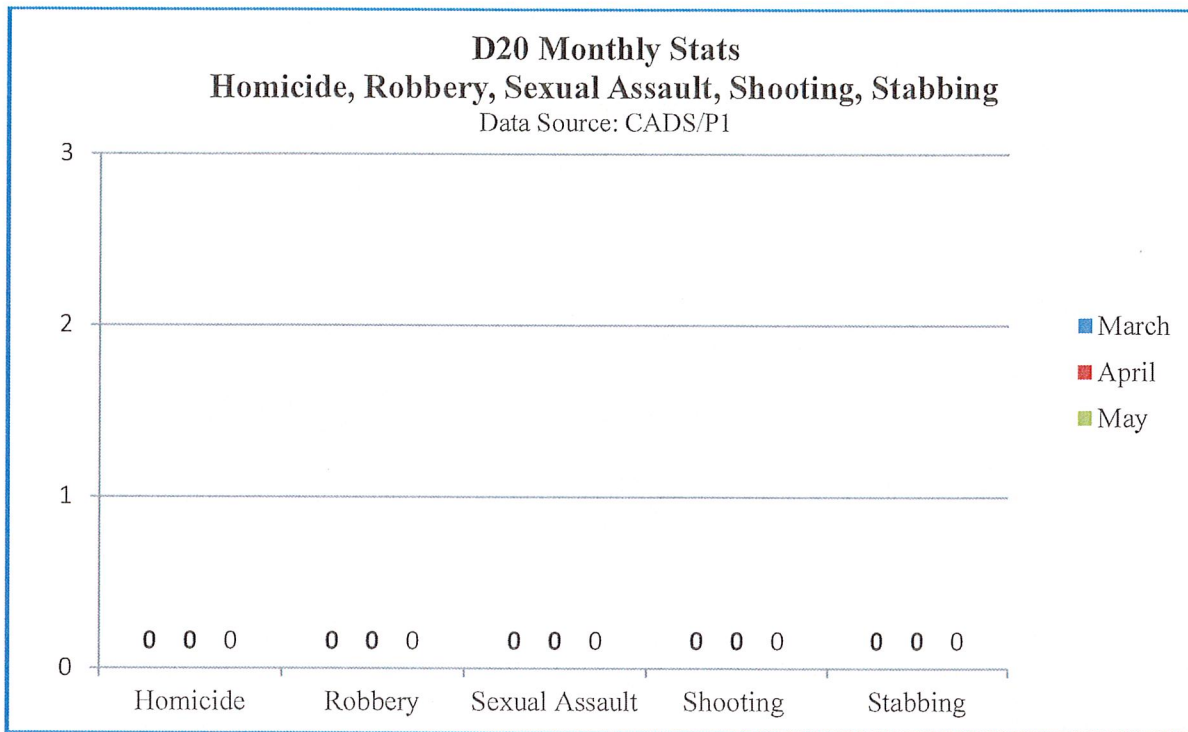
Arrest Data
Arrests & Notice to Appear (NTA) within District 20
Total Count - 1

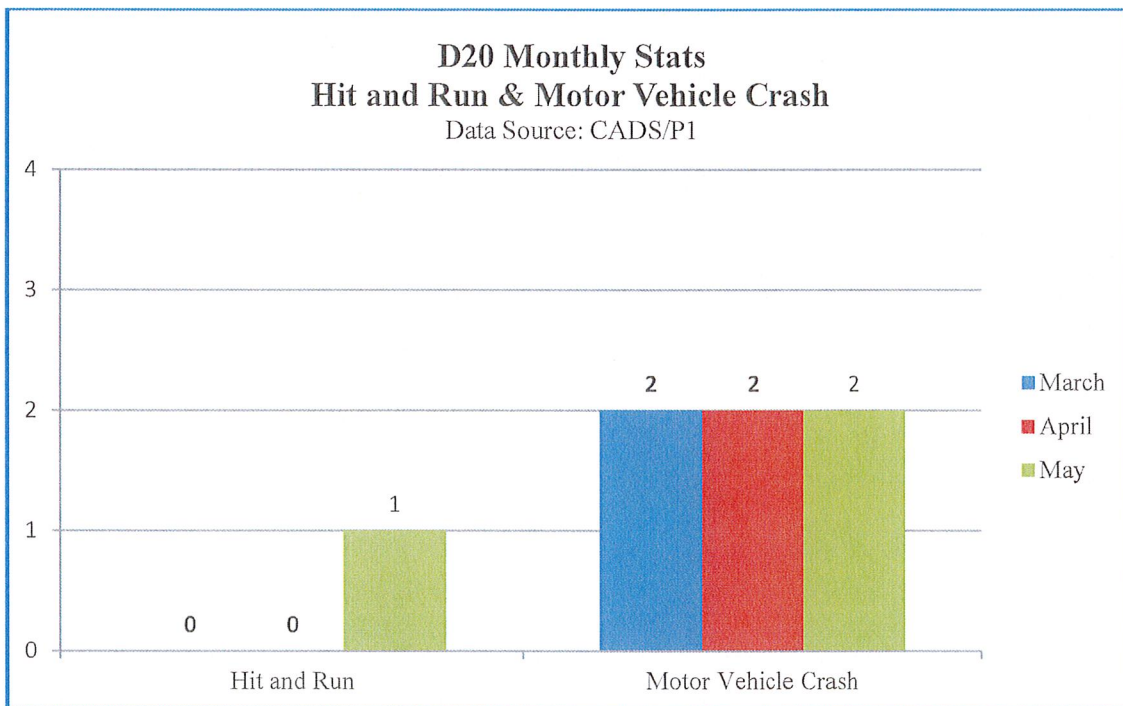
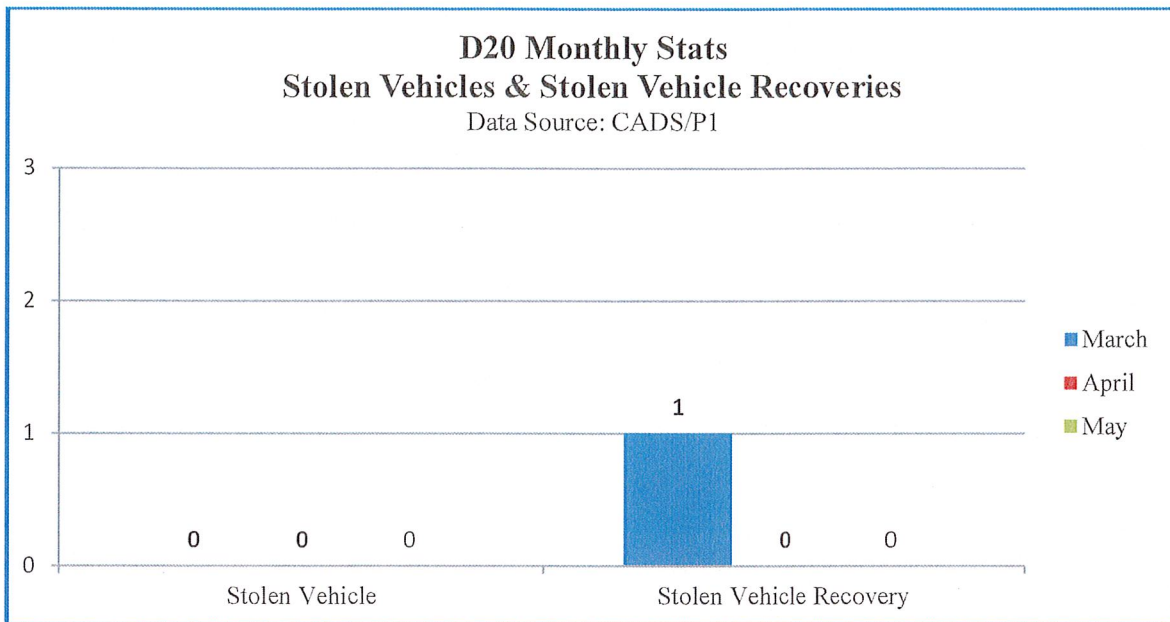
Data Source: CADS/Premier 1

RPT #	SIGNAL	NEIGHBORHOOD	COMMONPLACE	LOCATION
21065745	31D			BAMBOO RD / OCEAN AVE

DATA ANALYSIS

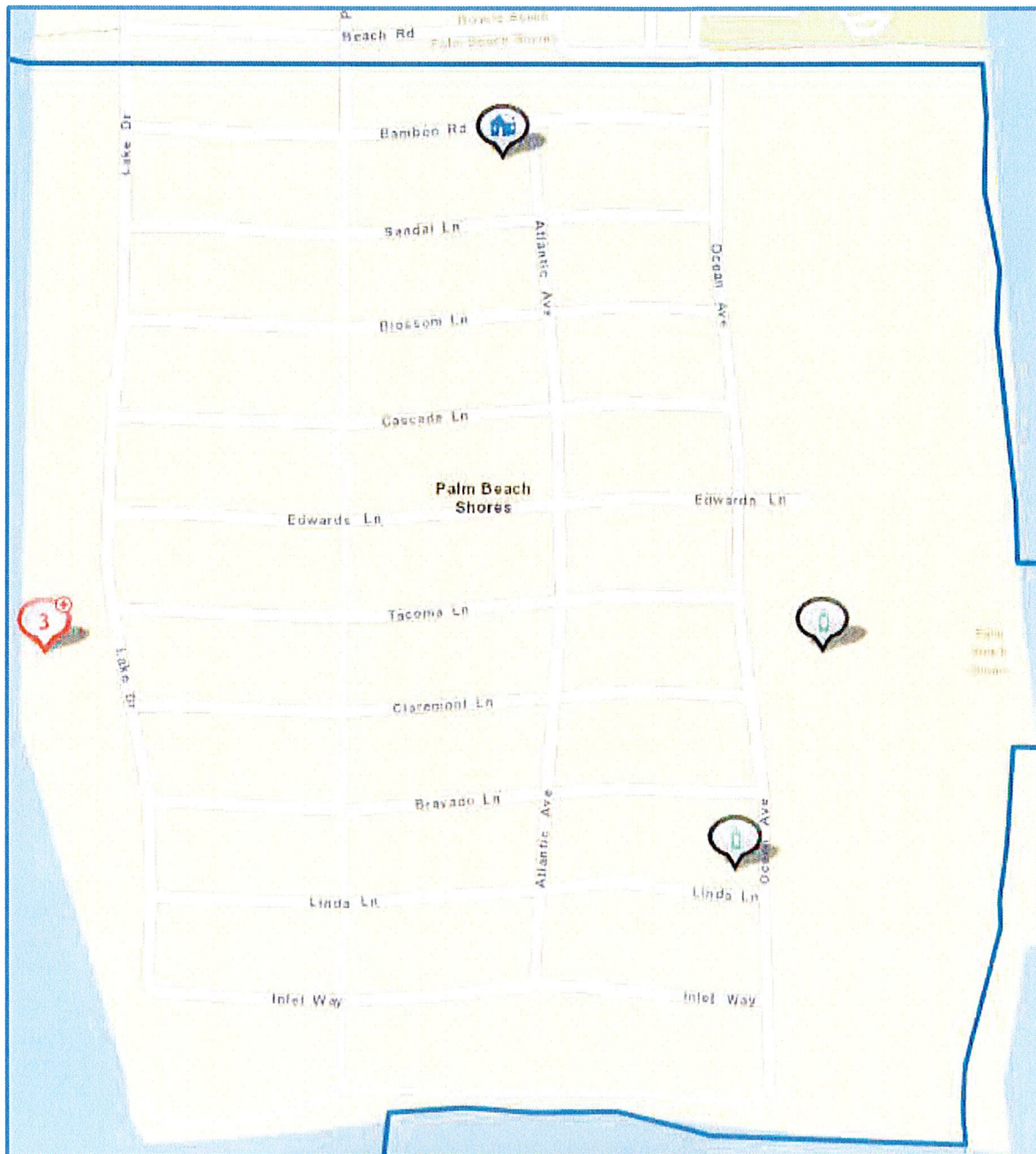
The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.








District 20 Map of Activity

Data: Source: CrimeView Dashboard



	VANDALISM
	THEFT - ALL OTHER
	BURGLARY - RESIDENTIAL

FIR MAP

1 Records Plotted in CrimeView Dashboard.



(1) Conducted per the FIR Track system.

Note: This # could change due to FIR's being inputted into system after search was conducted.



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100521564	1050	1050 - Vehicle Stop	05/29/2021 10:08:53	20-11	Singer Island Palm Condos (118 Linda Ln)	Self Initiate	20A21	9576	2	
202100518547	1050	1050 - Vehicle Stop	05/28/2021 10:25:00	20-11	Inlet Way / Ocean Ave	Self Initiate	20A21	9576	2	
202100495148	1050	1050 - Vehicle Stop	05/21/2021 09:30:25	20-11	Tacoma Ln / Ocean Ave	Self Initiate	20A11	8235	2	
202100493190	1050	1050 - Vehicle Stop	05/20/2021 16:58:23	20-11	112 Bamboo Rd	Self Initiate	20A21	9576	2	
202100492926	1050	1050 - Vehicle Stop	05/20/2021 15:15:22	20-11	Approx Loc:90 Lake Dr	Mdt	MTR11	9458	2	
202100492876	1050	1050 - Vehicle Stop	05/20/2021 14:52:43	20-11	Approx Loc:84 Lake Dr	Mdt	MTR11	9458	2	
202100492778	1050	1050 - Vehicle Stop	05/20/2021 14:14:42	20-11	Approx Loc:193 Lake Dr	Mdt	MTR11	9458	2	
202100481845	1050	1050 - Vehicle Stop	05/17/2021 13:57:00	20-11	Tacoma Ln / Ocean Ave	Self Initiate	20A12	8235	2	
202100468595	1050	1050 - Vehicle Stop	05/13/2021 15:59:34	20-11	301 Bamboo Rd	Self Initiate	3TRF12	8777	2	
202100468545	1050	1050 - Vehicle Stop	05/13/2021 15:42:05	20-11	Atlantic Ave / Cascade Ln	Self Initiate	3TRF12	8777	2	
202100447028	1050	1050 - Vehicle Stop	05/07/2021 11:29:35	20-11	Bamboo Rd / Ocean Ave	Self Initiate	20A12	8235	2	
202100429906	1050	1050 - Vehicle Stop	05/02/2021 14:28:00	20-11	Approx Loc:152 Lake Dr	Mdt	MTR29	9155	2	
202100429738	1050	1050 - Vehicle Stop	05/02/2021 12:54:32	20-11	Lake Dr / Sandal Ln	Self Initiate	MTR24	8297	2	
202100429633	1050	1050 - Vehicle Stop	05/02/2021 11:58:37	20-11	Lake Dr / Blossom Ln	Self Initiate	MTR29	9155	2	

14 Record(s)



Palm Beach County Sheriff's Office
Incident Search

Total Incidents Listed

14



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100522218	1050	1050 - Vehicle Stop	05/29/2021 14:54:46	20-11	Ocean Ave / Inlet Way	Self Initiate	20A21	9576	2	
202100508080	1050	1050 - Vehicle Stop	05/25/2021 10:21:09	20-11	200 Bamboo Rd	Self Initiate	20A12	9576	2	
202100493140	1050	1050 - Vehicle Stop	05/20/2021 16:36:33	20-11	238 Bamboo Rd	Self Initiate	20A21	9576	2	
202100492911	1050	1050 - Vehicle Stop	05/20/2021 15:08:18	20-11	212 Bamboo Rd	Self Initiate	20A21	9576	2	
202100492903	1050	1050 - Vehicle Stop	05/20/2021 15:03:58	20-11	218 Bamboo Rd	Self Initiate	20A21	9576	2	
202100481845	1050	1050 - Vehicle Stop	05/17/2021 13:57:00	20-11	Tacoma Ln / Ocean Ave	Self Initiate	20A12	8235	2	
202100468588	1050	1050 - Vehicle Stop	05/13/2021 15:56:03	20-11	Atlantic Ave / Bamboo Rd	Self Initiate	3TRF13F	9621	2	
202100461075	1050	1050 - Vehicle Stop	05/11/2021 16:44:54	20-11	Tacoma Ln / Ocean Ave	Self Initiate	20A21	9576	2	
202100452857	1050	1050 - Vehicle Stop	05/09/2021 01:58:09	20-11	Ocean Ave / Claremont Ln	Self Initiate	20B11	36199	2	
202100429616	1050	1050 - Vehicle Stop	05/02/2021 11:49:21	20-11	Ocean Ave / Sandal Ln	Self Initiate	20A12	9576	2	
202100427122	1050	1050 - Vehicle Stop	05/01/2021 15:16:54	20-11	Community Center (90 Edwards Ln)	Self Initiate	20A12	9576	2	
202100426804	1050	1050 - Vehicle Stop	05/01/2021 12:49:34	20-11	Ocean Ave / Sandal Ln	Self Initiate	20A12	9576	2	

12 Record(s)

[Print](#) [Excel](#) [PDF](#) [Close](#)



Palm Beach County Sheriff's Office
Incident Search

Total Incidents Listed

12



Palm Beach County Sheriff's Office
Incident Search

Incident	Type	Incident Type Description	Date	Beat	Location	Source	Unit	Officer	Priority	Report
202100521564	1050	1050 - Vehicle Stop	05/29/2021 10:08:53	20-11	Singer Island Palm Condos (118 Linda Ln)	Self Initiate	20A21	9576	2	
202100518547	1050	1050 - Vehicle Stop	05/28/2021 10:25:00	20-11	Inlet Way / Ocean Ave	Self Initiate	20A21	9576	2	
202100495148	1050	1050 - Vehicle Stop	05/21/2021 09:30:25	20-11	Tacoma Ln / Ocean Ave	Self Initiate	20A11	8235	2	
202100493190	1050	1050 - Vehicle Stop	05/20/2021 16:58:23	20-11	112 Bamboo Rd	Self Initiate	20A21	9576	2	
202100492926	1050	1050 - Vehicle Stop	05/20/2021 15:15:22	20-11	Approx Loc:90 Lake Dr	Mdt	MTR11	9458	2	
202100492876	1050	1050 - Vehicle Stop	05/20/2021 14:52:43	20-11	Approx Loc:84 Lake Dr	Mdt	MTR11	9458	2	
202100492778	1050	1050 - Vehicle Stop	05/20/2021 14:14:42	20-11	Approx Loc:193 Lake Dr	Mdt	MTR11	9458	2	
202100481845	1050	1050 - Vehicle Stop	05/17/2021 13:57:00	20-11	Tacoma Ln / Ocean Ave	Self Initiate	20A12	8235	2	
202100468595	1050	1050 - Vehicle Stop	05/13/2021 15:59:34	20-11	301 Bamboo Rd	Self Initiate	3TRF12	8777	2	
202100468545	1050	1050 - Vehicle Stop	05/13/2021 15:42:05	20-11	Atlantic Ave / Cascade Ln	Self Initiate	3TRF12	8777	2	
202100447028	1050	1050 - Vehicle Stop	05/07/2021 11:29:35	20-11	Bamboo Rd / Ocean Ave	Self Initiate	20A12	8235	2	
202100429906	1050	1050 - Vehicle Stop	05/02/2021 14:28:00	20-11	Approx Loc:152 Lake Dr	Mdt	MTR29	9155	2	
202100429738	1050	1050 - Vehicle Stop	05/02/2021 12:54:32	20-11	Lake Dr / Sandal Ln	Self Initiate	MTR24	8297	2	
202100429633	1050	1050 - Vehicle Stop	05/02/2021 11:58:37	20-11	Lake Dr / Blossom Ln	Self Initiate	MTR29	9155	2	

14 Record(s)



Palm Beach County Sheriff's Office
Incident Search

Total Incidents Listed

14



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES
DEPARTMENT OF EMERGENCY SERVICES
20 May 2021 – 24 June 2021

TO: Mayor Alan Fiers
Town Commissioners

FROM: Trevor L. Steedman, Fire Chief

DATE: 24 June 2021

OPERATIONS

FIRE DEPARTMENT

COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- Hydrant Inspection Program (Monthly)
 - Hydrant at Cascade & Parkway reported to PBS Public Works / Riviera Brach Utilities due to excessive sediment in water main.
- Special Secondary Certificate of Public Convenience & Necessity (COPCN)
 - Provide immediate Advanced Life Support (ALS) service for Palm Beach Shores
- *Community CPR & AED* – Presented twice annually.
- *Courtesy Home Fire Safety Surveys* – (Implemented: November 2017)
- *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – On-going initiative to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.
- *File of Life* Program – (Program initiated on 15 March 2017). Program materials funded through budgeted line item: *Community Risk Reduction - Prevention*. Kits are available during business hours at the Town Hall front office.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES
DEPARTMENT OF EMERGENCY SERVICES
20 May 2021 – 24 June 2021

- *Fire Extinguisher Selection, Use and Maintenance*
 - Hands-on training and education opportunity presented to community members and our partners in the business community by PBSFD Firefighters.

STAFFING

Career Staff. – No Vacancies.

- Volunteer Staff
 - Recruitment and Retention efforts remain a priority. The entry versus attrition rate (predominantly due to full-time employment opportunities with other area departments) remains constant. There are 41 volunteer members certified to State Minimum Standards on the “Active” rolls at the time of this report.

WORKFORCE & OFFICER LEADERSHIP DEVELOPMENT

- Training & Continuing Education – Three PBSFD personnel completed the 80-hour Florida State Pump Operator Certification course. The two-part course included *Fire Hydraulics and Water Supply* (FFP 1301) and *Apparatus Operations* (FFP 1302). These are mandatory pre-requisites for the PBSFD Fire Apparatus Driver Operator qualification program.

FLEET DEPLOYMENT & MAINTENANCE

- All apparatus is in service at time of this report.

INDUSTRY & PROFESSIONAL STANDARDS COMPLIANCE INITIATIVES

- Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
 - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES
DEPARTMENT OF EMERGENCY SERVICES

20 May 2021 – 24 June 2021

- NFPA 1002 – *P Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications*. Florida compliant courses scheduled for PBSFD personnel in June 2021.
 - PBSFD FADO program (implemented in September 2017).
- NFPA 1021: *Standard for Fire Officer Professional Qualifications*
 - Validate rank structure for integration into County NIMS/ICS model.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*

OCEAN RESCUE

GEAR & EQUIPMENT

- All Equipment is in service at the time of this report.

BEACH & WATER CONDITIONS

- Water quality listed as “Good” at the time of this report.

OFFICE OF EMERGENCY MANAGEMENT

COVID-19:

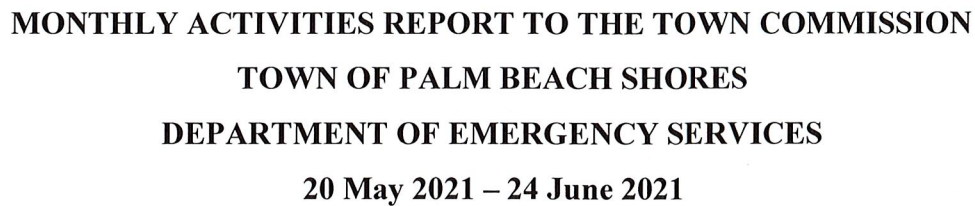
- PBC Emergency Operations Center has downgraded COVID-19 operations to Activation Level II (Partial Activation). County Emergency Management will initiate communication with Local / Municipal Emergency Management representatives if conditions change. Palm Beach Shores Office of Emergency Management will continue to provide regular updates to the Community via email distribution and Town Newsletter.
- **Comprehensive Emergency Operations Plan (CEOP) - Ongoing**
 - Purpose and Scope: Update/Create CEOP for the Town of Palm Beach Shores
 - Four areas of focus: Preparation, Response, Mitigation and Recovery



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES
DEPARTMENT OF EMERGENCY SERVICES

20 May 2021 – 24 June 2021

- Complies and aligns with 27P-6.0023, Florida Administrative Code, County Comprehensive Emergency Management Plans (CEMP) and County Emergency Management Programs
- Facilitate grant opportunities and streamline FEMA reimbursement efforts.
- Community Emergency Supply Program – Supply cache has been received.
- **Continuity of Operations Plan (COOP) - Ongoing**
 - Purpose and Scope: The COOP enables organizations to continue their Essential Functions (EF's) across a wide spectrum of emergencies. This Plan applies to the functions, operations, and resources necessary to ensure the continuation of the Town's Essential Functions, in the event its normal operations at Town Hall or Town facilities are disrupted or threatened with disruption. This Plan applies to all Town personnel and contractors vital to daily operations. Palm Beach Shores staff must be familiar with Continuity policies and procedures and their respective Continuity roles and responsibilities. This Continuity Plan ensures the Town of Palm Beach Shores is capable of conducting its essential missions and functions under all threats and conditions, with or without warning, including natural and manmade disasters, technological emergencies, and military or terrorist attack-related incidents.
 - Based on a vulnerability assessment which identifies capabilities, limitations, and potential threats.
 - Identify and address any potential critical points of failure.
- **Incident Action Plans (IAP's) – As Needed**
 - Purpose and Scope: Provides a recognized template to establish control objectives and communicate critical information during planned and unforeseen events and emergencies.
 - Response strategies and operational goals for operational periods are regularly updated.



FIRE / EMS	TOTAL CALLS FOR SERVICE	33 (Fire: 10) (Medical: 23)
	LAST REPORTING PERIOD	28 (Fire: 03) (Medical: 25)
	PERCENTAGE OF INCREASE / DECREASE	(Total: 17.85 %) (Fire: +233 %) (Medical: - 8.0 %)

Training & Continuing Education Summary

TRAINING & DRILLS	DATE	TIME	LOCATION	TYPE			NATURE	STAFFING	NOTES
				FIRE	RESCUE	EMS			
	08 June 2021	1830	Station 61	-	X	X	Man Vs. Machine	21	Hands-On
	15 June 2021	1830	236 Cascade	X	X	–	RIT & Forcible Entry	22	Hands-On
	22 June 2021	1830	236 Cascade	X			SCBA & Master Stream Ops.	20	Hands-On
	Formal Training Drills – 03								
	Personnel Participation – 63								
	Personnel Training Hours – 210								



Public Works Department

Item #: 5 b 3.

Monthly Status Report

June 2021

Community Center:

1. The exterior painting of the building will begin on July 1, 2021, with a projection date for completion August 16, 2021 weather permitting.
2. Receiving quotes to replace the AC Air handler on the second floor in the Mechanical Room. Still in progress due to the process with converting one single 20-ton air handler into two individuals 10-ton units that will allow for cost savings in future replacements for each of the single units.
3. The projects listed is funded through the approved capital budget.

Grounds & Parks:

1. Scheduling to paint the Inlet Park walkway light posts and install numbers on each light post for maintenance tracking. Still in progress.
2. Scheduling to order new Park Benches for Inlet Park and the Parkway. The manufacturers are starting to produce more products for shipping due to new COVID guidelines in place.
3. The projects listed is funded through the approved general and capital budget.

Streets:

1. Following the Commissioners approval, the installation of the tidal valve in the stormwater outfall pipe located at Lake Drive and Bamboo Road was completed on May 26, 2021.
2. Scheduling to replace the storm grates and concrete aprons along Lake drive and Inlet Way. The grates are on order waiting for their arrival to install. Public Works will perform the work. Still in progress.
3. Scheduling to install new street light electrical boxes in the ground due to normal wear and being damaged. Project is ongoing due to underground projects. Installed 18 electrical boxes to date 7 boxes remaining for installation.
4. The projects listed is funded through the approved general and capital budget.

Lift Stations:

1. Scheduling to repair the fence and screening material located at Ocean Ave Lift Station #02 due to wear and high winds. Waiting for materials to arrive.
2. Scheduling to perform maintenance on the check valves and bypass valves Lift Stations #01 & #02.
3. Scheduling to receive quotes to replace the 8-inch riser pipes in the wet well of the Lake Drive Lift Station #01. Possible piggyback contract available for project.
4. The projects listed is funded through the approved general budget.

Public Works Building, Police Building, Fire Department Annex Building, Beach Building:

1. Scheduling to receive quotes to reline the sewer pipes in Town Hall. Waiting on Contractors Proposals. Still in progress due to more research required.
2. The Fire Departments Annex Roof is scheduled to be replaced in June 2021. The delay is due to a shortage in roof materials, contractor's workload, and project delays.
3. The Public Works Staff performed the required repairs to the Police Departments roof due to acquiring roof leaks in various locations. The materials used will be a silicone epoxy applied over the existing modified roof materials extending the life of the roof by 10 years. The cost of materials is \$2,500.00 and two days of labor. For a cost savings of \$8,000.00. The project was completed on June 4, 2021.
4. The projects listed is funded through the approved general and capital budget.

Capital Projects For 2020:

1. Beach Bathroom Restoration: **Completed / Contractor.**
2. Beach Boardwalk Construction: **Completed / Public Works performed the work.**
3. Paint Exterior of Community Center: **waiting for estimates. / Contractor.**
4. LED Conversion of all lighting fixtures Community Center: **Completed / Public Works performed the work.**
5. AC Air Handler replacement 2nd floor Community Center: **Waiting for estimates. / Contractor**
6. New Storm grates and concrete aprons Streets: **Public Works to perform the work.**
7. New Tidal valves Lake Drive & Inlet way Outfall Pipes: **Completed / Contractor**
8. Lift Station Pumps: **Removed not required**
9. Town Hall Relining of Sewer Lines: **Waiting for estimates. / Contractor.**
10. AC Units replaced 2ea. Town Hall: **Completed / Contractor.**
11. Fire Department front porch construction: **Completed / Contractor.**
12. Fire Department new roof: **Scheduled in June 2021 Fast Tag Roofing. / Contractor.**
13. Police Department Parking lot and Parkway Town Hall New Light Poles LED: **Completed / Public Works performed the work.**
14. Inlet Park Pathway asphalt sealer: **Completed / Public Works performed the work.**
15. Inlet Park Gazebos retaining walls and concrete slab repairs: **Completed / Public Works performed the work.**
16. Police Department roof repairs. **Completed / Public Works to perform the work.**

Training / Certificates:

1. Continuing Education in Florida Stormwater Erosion and Sedimentation Control.
2. OSHA'S Model Training Program for multiple certifications & continuing education credits.

3. Safety Meeting scheduled for Tuesday, July 21, 2020, Public Works Safety Officer.
4. Irrigation maintenance and repairs training by BrightView landscaping.

Updates:

1. COMCAST Project.
2. AT&T Project.
3. Tree Trimming Project.
4. Community Center Painting Project.
5. Tidal Valve Project.
6. Fire Annex Roof Project.

TOWN CLERK REPORT
June 2021 Status Update

TASKS	STATUS
Upcoming Meetings	<ul style="list-style-type: none"> ➤ July 7, 2021, 2:00 pm: DRC ➤ July 12, 2021, Commission Workshop 7:00 pm ➤ July 28, 2021, Commission Meeting
Building Department Updates	<p>May 2021:</p> <ul style="list-style-type: none"> • Total Permits issued: 26 • Total Permit Fees Paid: \$12,654.63 • Total Construction Value: \$704,125.91 • Total Permits issued in 2021 to date: 291 • Total Permit Fees in 2021 to date: \$230,638.63 • Total Construction Value in 2021 to date: \$8,191,230.39 <p>➤ NEW HOURS FOR THE BUILDING DEPARTMENT! REGULAR BUSINESS: Monday through Friday, from 8:30 am to 4:30 pm. We will close for lunch between 12:30 pm and 1:00 pm each day. BUILDING PERMITS will be accepted 8:30 am to 4:00 pm only. We will close for lunch between 12:30 pm and 1:00 pm each day.</p>
Code Compliance	<p>New/ongoing open Code Violations May 19, 2021 to June 23, 2021 (11 total)</p> <ul style="list-style-type: none"> • 9 Landscaping Maintenance/ Obstructed views (Code Sec. 78-79) • 1 Boat/Trailer District A (Code Sec. 70-82) • 1 Work without permits (Code Sec. 14-81)
TOWN HALL	<ul style="list-style-type: none"> • As all employees in Town Hall have been vaccinated, we are removing the requirement to wear a mask if you have been vaccinated! Those who have not been vaccinated, please continue to wear a mask! Please limit 2 persons in the Town Hall Foyer at a time! • Town Hall Commission Chambers are now open to in person attendance. Due to social distance requirements, we will limit the number of residents to attend in person based on the layout for each meeting. The doors for each meeting will open 15 minutes before the start date to allow in-person attendance. • The meetings will continue to be available virtually using the WebEx meeting link. Public Participation will be held in person and virtually. Thank you for your patience and support as we move forward! • Beach Stickers are now available at Town Hall for all residents. **Please remember if you are a renter that you must provide a copy of your current signed lease.
NOTARY SERVICE	<p>We offer notary services at Town Hall, but you must be a Town Resident! We do not provide notary services for documents requiring witnesses, such as wills, etc. The Town Hall staff cannot serve as witnesses for anyone!</p>

ORDINANCE NO. O-1-21

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING. SECTION IX. WALLS, FENCES AND HEDGES. AT PF. 9.2. LIMITATIONS. TO REVISE THE HEIGHT LIMITATIONS FOR GATES AND GATE POSTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town of Palm Beach Shores currently regulates the height of gates and gate posts in relation to the height of the walls or fences to which they are attached; and

WHEREAS, the Town Commission desires to revise the height limitations for gates and gate posts to provide maximum heights for each in all zoning districts; and

WHEREAS, the Town Commission finds that these regulations are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1. Appendix A. Zoning. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section IX. Walls, Fences and Hedges. to amend Pf. 9.2. Limitations. to revise the height limitations for gates and gate posts; providing that Pf. 9.2. shall hereafter read as follows:

Pf. 9.2. - Limitations.

- (a) – (d) Remain as previously adopted
- (e) Gates and gateposts. Gates may be a maximum height of six (6) feet, as measured from grade, in all zoning districts. exceed the maximum height of the fence, wall or hedge to which they are attached by no more than one (1) foot. Gateposts, exclusive of decorative/lighting fixtures, may be a maximum height of six (6) feet.

~~as measured from grade, in all zoning districts, exceed the maximum height of the fence, wall or hedge to which they are attached by no more than two (2) feet.~~

- (f) Prohibited materials. Barbed wire, razor wire or any other type of fencing material with sharp edges by whatever name it may be called is strictly prohibited within the Town of Palm Beach Shores.
- (g) Street corners. Concrete ornamental masonry, and balustrades and standards located on street corners throughout the Town shall not be removed by adjacent lot owners. Only ground cover may be planted in front of any balustrade. Shrubbery immediately behind a balustrade shall be limited to the height of the balustrade.

Section 2. Each and every other article, section, and subsection of Appendix A. Zoning Ordinance. of the Code of Ordinances of the Town of Palm Beach Shores shall remain in full force and effect as previously enacted.

Section 3. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 4. If any section or provision of this ordinance, any paragraph, sentence or word is declared invalid by a court of competent jurisdiction, the decision shall not affect the validity of the remainder of this ordinance.

Section 5. Specific authority is hereby given to codify this ordinance into the Code of Ordinances of the Town of Palm Beach Shores, Florida.

Section 6. This ordinance will take effect immediately upon adoption.

FIRST READING this 21st day of June, 2021.

SECOND AND FINAL READING this ____ day of _____, 2021.

TOWN OF PALM BEACH SHORES

Alan Fiers, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

ORDINANCE NO. O-3-21

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING APPENDIX A. ZONING. SECTION XII. GENERAL PROVISIONS. AT PF. 12.7. CENTRAL AIR CONDITIONING EQUIPMENT. TO CLARIFY THE PERMISSIBLE LOCATION OF SUCH EQUIPMENT AND AT PF. 12.8. EMERGENCY ELECTRICAL GENERATORS. TO CLARIFY THE LOCATION OF SUCH EQUIPMENT AND PROVIDE ADDITIONAL REGULATIONS TO MINIMIZE THE IMPACT OF THIS EQUIPMENT TO ADJACENT PROPERTIES. PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF APPENDIX A. ZONING. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town of Palm Beach Shores currently regulates the location and screening (both sight and noise) of emergency electrical generators and air conditioning equipment; and

WHEREAS, the Town Commission desires to clarify existing regulations with regard to placement of each and to provide additional regulations applicable to emergency electrical generators to minimize the impact of such equipment on adjacent properties; and

WHEREAS, the Town Commission finds that these regulations are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1. Appendix A. Zoning. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section XII. General Provisions. to amend Pf. 12.7. Central air conditioning equipment. to clarify the permissible location of such equipment; providing that Pf. 12.7. shall hereafter read as follows:

Pf. 12.7. - Central air conditioning equipment.

All exterior central air conditioning equipment hereinafter installed shall be located between the mid-point of the principal structure and the rear lot line. This equipment shall not be located in any easements, utility or otherwise, in or to the rear of the structure. ~~The Planning and Zoning Board may approve the relocation of this equipment under special conditions.~~

Section 2. Appendix A. Zoning. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Section XII. General Provisions. to amend Pf. 12.8. Emergency electrical generators. to clarify the permissible location of such equipment and provide additional regulations to minimize the impact of such equipment on adjacent properties; providing that Pf. 12.8. shall hereafter read as follows:

Pf. 12.8. - Emergency electrical generators.

- (a) All permanently installed (non-portable) emergency electrical generators installed to the exterior of any principal or accessory structure shall hereinafter be located between the mid-point of the principal structure and the rear lot line, subject to subpart (b) below and shall be installed on the same side of the principal structure as the central air conditioning equipment. ~~in or to the rear of the structure. However, in accordance with its application review, the Planning and Zoning Board may approve the relocation of this equipment under special conditions. In no case shall such equipment be installed in any "front yard" as that term is defined in this Zoning Code, except for those corner lots situated along Lake Drive, Atlantic Avenue or Ocean Avenue which have the house facing Lake Drive, Atlantic Avenue or Ocean Avenue but which have the front property line designated on the east-west streets pursuant to the definition set forth at Pf. 2.24. Frontage, lot, of the Zoning Ordinance. For such lots, the emergency electrical generator may be installed in the "front yard" as defined at Pf. 2.39. Yard, front. of the Zoning Ordinance upon specific approval by the Planning and Zoning Board as set forth above.~~

- (b) All permanently installed (non-portable) emergency electrical generators shall be set back a minimum of five (5) feet from the property line.
- (c) Emergency electrical generators, whether permanently installed (non-portable) or temporary (portable), shall not, at any time or for any purpose, exceed the maximum decibels allowed at the property line as set forth in section 42-43.
- (d) The exhaust from emergency electrical generators, whether permanently installed (non-portable) or temporary (portable), shall be vented upward and directed away from neighboring properties, as much as is practically feasible.
- (be) All emergency electrical generators shall be placed so as to minimize the visual impact on adjacent properties with the use of appropriate sight screening.
- (ef) All emergency electrical generators shall be placed so as to minimize and contain the sound emitting from the equipment. The use of sound attenuating materials to screen the equipment shall be required if practicable. to meet the decibel levels required by section 42-43 and can include the following techniques:
- 1) A professionally made custom enclosure specifically made to reduce the noise level to a level that meets Town code;
 - 2) A noise barrier wall constructed of concrete or similar material with a minimum height equal to that of the generator plus six (6) inches, completely obscuring the visibility of the generator from the street and abutting neighbors. All walls/screening shall be able to safely withstand any heat produced by the generator for an indefinite amount of time.
 - 3) The professional installation of rock wool insulation or a similar heat resistant acoustical insulation to either the interior of the generator's enclosure, or lining the interior side of the noise barrier wall is recommended.
- (eg) Maintenance and "exercise" of emergency electrical generators shall be limited to once per week, Monday through Saturday, between the hours of 10:00 a.m. and 5:00 p.m. with such period not to exceed thirty (30)60 minutes in duration. Otherwise, emergency electrical generators may only be used during periods when electrical service to the property they service has been lost.

Section 3. Each and every other article, section, and subsection of Appendix A. Zoning Ordinance. of the Code of Ordinances of the Town of Palm Beach Shores shall remain in full force and effect as previously enacted.

Section 4. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 5. If any section or provision of this ordinance, any paragraph, sentence or word is declared invalid by a court of competent jurisdiction, the decision shall not affect the validity of the remainder of this ordinance.

Section 6. Specific authority is hereby given to codify this ordinance into the Code of Ordinances of the Town of Palm Beach Shores, Florida.

Section 7. This ordinance will take effect immediately upon adoption.

FIRST READING this ____ day of _____, 2021.

SECOND AND FINAL READING this ____ day of _____, 2021.

TOWN OF PALM BEACH SHORES

Alan Fiers, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

Section 3. Each and every other article, section, and subsection of Appendix A. Zoning Ordinance. of the Code of Ordinances of the Town of Palm Beach Shores shall remain in full force and effect as previously enacted.

Section 4. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 5. If any section or provision of this ordinance, any paragraph, sentence or word is declared invalid by a court of competent jurisdiction, the decision shall not affect the validity of the remainder of this ordinance.

Section 6. Specific authority is hereby given to codify this ordinance into the Code of Ordinances of the Town of Palm Beach Shores, Florida.

Section 7. This ordinance will take effect immediately upon adoption.

FIRST READING this 28th day of June, 2021.

SECOND AND FINAL READING this ____ day of _____, 2021.

TOWN OF PALM BEACH SHORES

Alan Fiers, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(Seal)

Approved as to form and legal sufficiency.

Keith Davis, Town Attorney

ORDINANCE NO. O-2-21

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES AT CHAPTER 28. FINANCE. AT ARTICLE III. IMPACT FEES. BY REPEALING ALL PROVISIONS RELATED TO **THE FUTURE COLLECTION OF** TOWN POLICE PROTECTION IMPACT FEES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 28. FINANCE. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, impact fees are imposed by local governments to fund infrastructure and expand local services in order to meet the demands caused by new growth and development; and

WHEREAS, the Florida Legislature, through the enactment of §§ 163.3202(3) and 163.31801, *Florida Statutes*, encourages the use of impact fees by local governments to fund infrastructure necessitated by new growth and development; and

WHEREAS, the Town of Palm Beach Shores, as duly authorized by §§ 163.3202(3) and 163.31801, *Florida Statutes*, has enacted the "Palm Beach Shores Impact Fee Ordinance" at Chapter 28, Article III, Town Code; and

WHEREAS, the "Palm Beach Shores Impact Fee Ordinance" currently has four (4) public service categories that are funded by impact fees to accommodate new development within the Town – fire protection, police protection, parks and recreation, and public buildings; and

WHEREAS, in 2019, the Town of Palm Beach Shores completed a merger of the Town's Police Department with the Palm Beach County Sheriff's Office; and

WHEREAS, since this merger with the Palm Beach County Sheriff's Office, District 20 of the County Sheriff's Office now provides all law enforcement services for the Town and its citizens; and

WHEREAS, now that the Palm Beach County Sheriff's Office District 20 provides all police protection services for the Town of Palm Beach Shores and its citizens, the Town

Commission of the Town of Palm Beach Shores desires to **discontinue the collection of** police protection impact fees within the Town; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to amend Palm Beach Shores Impact Fee Ordinance" at Chapter 28, Article III, Town Code to repeal all provisions related to **the future collection of** police protection impact fees; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores believes that these revisions to the Town Code of Ordinances are in the best interests of the Town of Palm Beach Shores and will promote the public health, safety and welfare of its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AS FOLLOWS:

Section 1: Chapter 28. Finance. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Article III. Impact Fees. by repealing all provisions related to the Town police protection impact fee; providing that Chapter 28. Article III. shall hereafter read as follows:

ARTICLE III. IMPACT FEES

Sec. 28-40. Legislative findings. **[left in full force and effect as previously adopted.]**

Sec. 28-41. Short title, authority and applicability. [left in full force and effect as previously adopted.]

Sec. 28-42. Intent and purposes. **[left in full force and effect as previously adopted.]**

Sec. 28-43. Rules of construction. [left in full force and effect as previously adopted.]

Sec. 28-44. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

"Feepayer" is a person applying to the Town of Palm Beach Shores for the issuance of a building permit.

"Building" is defined as in the Town Zoning Ordinance.

"Permit" is the approval issued by Palm Beach Shores that authorizes the construction, placement or expansion of a building, dwelling, or other structure on a site. See also the definition of "permit" in chapter 14 of the Town Code of Ordinances.

"Capital improvements" are land, improvements to land, buildings, expansions of buildings, contents of buildings, vehicles, equipment, weapons, and communications equipment, all with an expected use life of three years or more, that expand the capacity of Palm Beach Shores' ability to serve the need of new development.

"Certificate of occupancy" is an official document evidencing that a building satisfies the requirements of the Town of Palm Beach Shores for the occupancy of a building.

"Town administrator" means the town administrator or other municipal official(s) designated by the mayor to carry out the administration of this article.

"Development order" means a regulatory final site plan approval by Palm Beach Shores pertaining to the development of land as provided in chapter 14 of the Town of Palm Beach Shores Code of Ordinances or any other approval which meets the definition of same as set forth at F.S. § 163.3164(15)(7).

"Fire protection" is the provision of all fire protective and rescue services by the Town of Palm Beach Shores.

"Non-residential floor area" is the total area of all floors of a non-residential building as measured pursuant to Pf. 2.23 of the Town Zoning Code.

"Parks and recreation" is the provision of public parks and recreational areas and facilities within the Town of Palm Beach Shores.

"Police protection" is the provision of police protective services and law enforcement within the Town of Palm Beach Shores.

"Private park or recreational facility" is any park or recreational facility which is not owned by or dedicated to any governmental entity.

"Public facilities" are the buildings owned or leased by the Town of Palm Beach Shores for the purpose of providing public services within the Town of Palm Beach Shores excluding buildings for fire protection, and police protection. "Public buildings" includes the land on which those buildings sit, improvements to land, and equipment and contents of those buildings.

"Residential air-conditioned area" is the floor area of a residential structure that is designed to be provided with air conditioning and/or heat and is not gross floor area of the structure.

"Tourist" refers to hotel, motel and multi-family rental properties.

Sec. 28-45. Imposition of impact fees. [left in full force and effect as previously adopted.]

Sec. 28-46. Computation of the amount of impact fees.

- (a) At the option of the feepayer, the amount of impact fees due may be determined by the following fee schedules at the time the certificate of occupancy is requested.

TABLE 8
NET IMPACT COSTS
PALM BEACH SHORES

	Residential Per Foot of Air Conditioned Area	Tourist per Foot of Floor Area	All Other per Foot of Floor Area
Parks	\$0.26	\$0.26	0
Fire	\$0.34	\$0.34	\$0.34
Police <u>*Police impact fees are no longer collected following the adoption of Ordinance O-2-21</u>	\$0.35	\$0.35	\$0.35
Public Facilities	\$0.65	\$0.65	\$0.65
Total	\$1.60	\$1.60	\$1.34

	<u>*\$1.25 following the</u> <u>adoption of</u> <u>Ordinance O-2-21</u>	<u>*\$1.25 following the</u> <u>adoption of</u> <u>Ordinance O-2-21</u>	<u>*\$0.99 following the</u> <u>adoption of</u> <u>Ordinance O-2-21</u>
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[Paragraphs (1) - (3) left in full force and effect as previously adopted.]

[Subsection (b) left in full force and effect as previously adopted.]

Sec. 28-47. Payment of fee. [left in full force and effect as previously adopted.]

Sec. 28-48. Impact fee trust funds and accounting requirements established. [left in full force and effect as previously adopted.]

Sec. 28-49. Use of impact fees.

- (a) Impact fee receipts collected may only be expended on acquiring, equipping, and/or making capital improvements to facilities under the jurisdiction of Palm Beach Shores, Palm Beach County, or the State of Florida, and shall not be used for maintenance or operations.
 - (1) Fire protection impact fee receipts may only be used for fire protection capital improvements.
 - (2) Police protection impact fee receipts collected prior to the repeal of the police protection impact fee per Ordinance O-2-21 may only be used for police protection capital improvements.
 - (3) Parks and recreation impact fee receipts may only be used for park and recreation capital improvements.
 - (4) Public buildings impact fee receipts may only be used for public buildings capital improvements.

[Subsections (b) – (e) left in full force and effect as previously adopted.]

Sec. 28-50. Refund of fees paid. [left in full force and effect as previously adopted.]

Sec. 28-51. Exemptions and credits.

[Subsection (a) left in full force and effect as previously adopted.]

- (b) *Credits.* Feepayers may receive credit against impact fees otherwise due for land and/or capital improvements. Land or capital improvements may be offered by the feepayer as total or partial payment of a required impact fee. The offer must request or provide for an impact fee credit. If the town administrator accepts such an offer, whether the acceptance is before or after the effective date of this article, the credit shall be determined and provided in the following manner:

[Paragraphs (1) - (6) left in full force and effect as previously adopted.]

- (7) Credits for donations may be used only for that type of impact fee;
- i. Credit for fire protection land or capital improvement donations may only be used to against fire protection impact fees otherwise due;
 - ~~ii. Credit for police protection land or capital improvement donations may only be used to against police protection impact fees otherwise due;~~
 - ii. ~~iii.~~ Credit for park or recreation land or capital improvement donations may only be used to against parks and recreation impact fees otherwise due;
 - iii. ~~iv.~~ Credit for public building land or capital improvement donations may only be used to against public building impact fees otherwise due;
- Any claim for credit must be made no later than the time of application for a building permit. Any claim not so made shall be deemed waived.

[Subsection (c) left in full force and effect as previously adopted.]

- (d) *Credit for private fire protection, ~~police protection~~ and private places of public assembly or use.* No credit against impact fees otherwise due will be provided for the private provision of fire protection or rescue, ~~police protection~~ or places of public assembly or usage.

[Subsection (e) left in full force and effect as previously adopted.]

Secs. 28-52.—28-56. [left in full force and effect as previously adopted.]

Section 2: Each and every other section and subsection of Chapter 28. Finance. shall remain in full force and effect as previously adopted.

Section 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4: Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

Section 5: Specific authority is hereby granted to codify and incorporate this Ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

Section 6: This Ordinance shall become effective immediately upon passage.

FIRST READING this 28th day of June 2021.

SECOND AND FINAL READING this _____ day of _____ 2021.