

Monday, February 26, 2018
6:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

**TOWN COMMISSION
REGULAR MEETING AGENDA**

Mayor Myra Koutzen
Vice Mayor Roby DeReuil

Commissioner Lisa Tropepe
Commissioner Gil Gilgallon
Commissioner Bob Stanton

Town Attorney Keith Davis

Town Clerk Evyonne Browning

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

3. CONSENT AGENDA (Items that do not need discussion, but require a vote)

- a. Approval of the January 22, 2018 Regular Commission Minutes
- b. Special Event Permit SP18-06: Sail Series Promotions requests to use the Town's beachside at the Seapray Resort for a Catamaran Race and stopover on May 7 -8, 2018, ending at 10:30 am on May 8, 2018. The event to include 10 to 15 boats with 50 to 60 participants.
- c. Special Event Permit SP18-02: Wedding Reception by Café Chardonnay to be held on May 12, 2018 from 2:00 pm to 11:30 pm for 110 participants.

4. PRESENTATIONS/UPDATES

- a. Danny Brannon: Undergrounding Project Update
- b. Marine Engineer

5. DEPARTMENT AND BOARD REPORTS

- a. Financials
 - 1. Financial Report
- b. Staff Reports:
 - 1. Police Department
 - 2. Fire Department
 - 3. Public Works
 - 4. Town Clerk
 - 5. Town Attorney
- c. Planning & Zoning Report (verbal)

6. COMMISSION REPORTS

7. **PUBLIC COMMENTS**

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13)

GENERALLY. The Town of Palm Beach Shores, Florida, welcomes comments from the public who shall be given a reasonable opportunity to be heard on items placed on the agenda as provided for below in accordance with Section 286.0114, Florida Statutes. Each speaker is only allowed one (1) opportunity per topic to speak for a maximum of three (3) minutes unless allowed additional time by the presiding officer. By way of example, a citizen may not give his or her allotted three (3) minutes to another person in order to allow them to speak for six (6) minutes. Any citizen desiring to speak at a public meeting in accordance with these rules shall identify him/herself by name and address, and if the speaker is speaking for a group or organization, she/he should so state. Citizen comments will be directed to the Commission or Board, as a body through its presiding officer. Remarks shall not be addressed to a single member of the Commission or Board, the Attorney, or the Manager unless a majority of the members present for the Commission or Board shall so agree. The members of the Commission or Board are free to ask questions to clarify the citizen's comment. Citizens shall not attempt to engage members of the Commission or Board or staff in debate over the issue raised, but shall simply make their statement and request that the Commission or Board consider the matter.

8. **PROJECT UPDATES/DISCUSSIONS** *(Non-voting items)*

- a. FEMA Update *(Mayor Koutzen and Wendy Wells)*
- b. Town Cameras *(Steve Langevin, Police Chief)*
- c. Citations: Civil/Code Enforcement *(Steve Langevin and Keith Davis)*

9. **ORDINANCES AND RESOLUTIONS**

- a. None at this time

10. **OTHER BUSINESS** *(Any regular business requiring a vote)*

- a. Beach Bathroom *(Mayor Koutzen)*
- b. Mobi-mat for wheelchair access to Town Beach *(Mayor Koutzen)*

11. **ADJOURNMENT**

Regular Commission Meeting
Mon, Feb 26, 2018 6:00

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/375541861>

You can also dial in using your phone.
United States: +1 (872) 240-3212

Access Code: 375-541-861

Joining from a video-conferencing room or system?
Dial: 67.217.95.2##375541861
Cisco devices: [375541861@67.217.95.2](https://link.gotomeeting.com/system-check)

First GoToMeeting? Let's do a quick system check: <https://link.gotomeeting.com/system-check>

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. **FOR HEARING ASSISTANCE:** If any person wishes to use a hearing device, please contact the Town Clerk.

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR MEETING MINUTES
January 22, 2018**

Mayor Koutzen called the meeting to order at 6:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Evyonne Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Lisa Tropepe, Commissioner Gil Gilgallon, and Commissioner Bob Stanton. Also present were Town Attorney Keith Davis, Police Chief Steve Langevin, Fire Chief Trevor Steedman, Public Works Director Alan Welch, and Town Clerk Evyonne Browning.

1. **APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

MOTION: Commissioner Tropepe moved to approve the meeting agenda

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE:
Gilgallon: YES
DeReuil: YES
Tropepe: YES
Stanton: YES
Koutzen: YES **The Motion Passed Unanimously**

2. **CONSENT AGENDA** (Items that do not need discussion, but require a vote)

a. Approval of the December 18, 2017 Regular Commission Minutes

MOTION: Commissioner Tropepe moved to approve the December 18, 2017 minutes with an amendment to add item “d” under other business.

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE:
Gilgallon: YES
DeReuil: YES
Tropepe: YES
Stanton: YES
Koutzen: YES **The Motion Passed Unanimously**

3. **PRESENTATIONS/UPDATES**

a. Fire Department Pinning Ceremony

Town Clerk Browning administered Oaths to Fire Fighters David Aguirre and Ashley Hahn. Following the oaths, Fire Chief Steedman directed the pinning ceremony for both candidates.

4. **DEPARTMENT AND BOARD REPORTS**

- a. Financials
 - 1. Financial Report

MOTION: Commissioner Gilgallon moved to approve the Financial Report as presented.

SECOND: Commissioner Stanton seconded the motion.

VOTE:

Gilgallon:	YES	
DeReuil:	YES	
Tropepe:	YES	
Stanton:	YES	
Koutzen:	YES	The Motion Passed Unanimously

- b. Staff Reports:
 - 1. Police Department
 - 2. Fire Department
 - 3. Public Works
 - 4. Town Clerk
 - 5. Town Attorney
- c. Planning and Zoning Report - None

6. **COMMISSION REPORTS**

Commissioner Tropepe stated the State Legislature is in session and encouraged everyone to get connected with the issues (i.e. home rule issues) and call our representatives on issues that you care about.

Mayor Koutzen stated the Waste Management bins will be delivered on February 1st and will be stored in the grassy pad at the beach lot. Representatives from Waste Management will go door to door to deliver the bins and to respond to questions and concerns.

She also stated the Florida Constitution is ready for revision, which occurs every 20 years. As stated by Commissioner Tropepe, she also encouraged the residents to get involved in matters that pertain to the Town.

7. **PUBLIC COMMENTS**

PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD (Resolution R-7-13) GENERALLY.

Resident Grace Sterrett spoke on behalf of the Environmental Committee to thank the Commission and the Public Works staff for the 70 plants which were recently installed. She also stated the committee needs more volunteers to help with the various projects and to see her if anyone would like to get involved.

8. PROJECT UPDATES/DISCUSSIONS

a. Undergrounding update (*Mayor Koutzen*)

Mayor Koutzen stated the FPL is still working on the plans and are approximately 80% into the approval phase. However, there are still questions and issues on the Town's easements at Linda Lane.

Also, due to some changes with FPL with other municipalities, we will no longer have to pay to have our hard lines removed.

b. FEMA update memo from Wendy Wells (*Mayor Koutzen*)

Mayor Koutzen reiterated from Alan Welch's report that we are concentrating on the repairs to the sea wall at the Inlet and the Beach Bathrooms.

c. Citations: Civil/Code Enforcement

Town Attorney Davis gave an overview of changing the code to allow the Police and Code Enforcement officers the ability to enforce many offences through our Town codes to set fines and processes which will allow them to move through the Special Magistrate hearing process. Attorney Davis was requested to bring a list of other municipalities in Florida who are using this method at the next commission meeting, along with a draft ordinance.

9. ORDINANCES AND RESOLUTIONS

a. None at this time

10. OTHER BUSINESS (*Any regular business requiring a vote*)

a. Appoint new member to Planning and Zoning Board (Resignation email from Jason Prince)

MOTION: Commissioner Tropepe moved to appoint Rick Ziegler as a full member to the Planning and Zoning Board to fulfill the remainder of Jason Prince' term.

SECOND: Commissioner Gilgallon seconded the motion.

VOTE:

Gilgallon: YES

DeReuil: YES

Tropepe: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously

11. **ADJOURNMENT**

MOTION: Commissioner Gilgallon moved to adjourn the meeting. Time: 7:05 pm

APPROVED THIS 26th day of February 2018

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

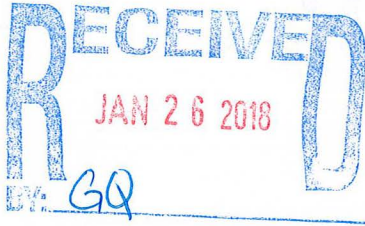
(Seal)

February 26 2018

DATE SUBMITTED

1/22/2018

PERMIT NO.

SP18-06

Town of Palm Beach Shores

APPLICATION FOR
SPECIAL EVENTS PERMIT

(Section 18-27 of Town Code)

Type of event: CATAMARAN RACE START
BEACH STOPOVER Location: Beachside at Sea Spray Resort

Sponsor: SAIL SERIES PROMOTIONS Telephone: 321 778 2391 H
WARREN GREEN, CHAIR 321 544 1512 Mobile

Property owner's consent and acknowledgement of responsibility:

Signature: See Attached EmailDate and Time MAY 7-8, 2018 All day Time it ends: MAY 8, 2018 10:30 AMNumber of participants: 10-15 Boats; 50-60 personsProof of insurance attached? Yes ☒ No ☐Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property. Turtle Nesting Permit

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

NO TRAFFIC ISSUES, PERSONS WILL USE LOCAL RESTAURANTS
ALL ROOMS IN SEASPRAY RESORT BLOCKED FOR EVENT
TURTLE NESTING PERMIT.
NO IMPACT FOR FIRE RESCUE, OR UTILITIES
WILL WORK WITH LIFE GUARDS

Permit fee \$50 ☒ (Untimely application \$150 ☐) Receipt # 9452

APPROVED:

Fire Department: _____ Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: _____ Approved: _____

Town of Palm Beach Shores
247 Edwards Lane
Palm Beach Shores FL 33404

Sail Series Promotions USA, Inc
18 Spinnaker Point Ct
RE: The Florida 300 Catamaran Race on May 6-8 2018
Indian Harbour Beach FL 32937
321-544-1512 wggreen08@cfl.rr.com

Town of Palm Beach Shores

Receipt #: 9452	Date: 1/26/2018	From: Sail Series Promotions USA,	Register:	Operator ID: asystAdmin
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Miscellaneous Receipt	Special Permits / Sail Ser	Sail Series Promotions USA, Inc	\$50.00
		Catamaran Race on May 6-8 2018 Balance:	
		Total Receipts	\$50.00
	Check - 1057		\$50.00
		Change Due:	\$0.00

Thank you.



To: The Town of Palm Beach Shores

Please find attached The SSPUSA Application for a Special Event, the Florida 300 Catamaran Race start, beachside at the Sea Spray Inn, in Palm Beach Shores. The list of attachments included are:

1. Our Application for Special Event. *7 Check for \$5000*
2. Our certificate Of Liability Insurance, naming the Town of Palm Beach Shores as certificate holder.
3. SSPUSA certificate of Tax Exemption
4. Florida Department of Environmental Protection Permit to protect Turtle Nesting.

We have agreement to be working with the local Marine Turtle Permit Holder (MTPH) for Palm Beach Shores – May 6 -8th at the beachside by the Seaspray Inn – Susan Fleming, SRB330@comcast.net, 561-267-7325, each day to protect nests and tracks during our stay there.

A handwritten signature in black ink, appearing to read "Warren Green", is written over the printed name.

Warren Green

Chairman

Sail Series Promotions USA

321 773 2391

321 544 1512 cell

Wggreen08@cfl.rr.com

Any special event within the Town of Palm Beach Shores at which more than 50 persons are proposed to be in attendance and which is not covered under regular licenses and registration regulation must obtain a permit from the town. Any event where less than 50 persons are proposed to be in attendance is specifically exempted from this requirement.

Written application with fee and all required documentation must be received by the Town Clerk's office **no less than 30 days prior to the Town Commission meeting** immediately preceding the date proposed for the special event.

An application received after the 30 day deadline may be accepted subject to an application fee of \$150.00. No application will be eligible to be discussed at a Town Commission meeting if received less than 5 days prior to the meeting.



Palm Beach Shores
Singer Island



SAILSER-02

SPADUCH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/27/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gowrie Barden & Brett, Inc. 70 Essex Road Westbrook, CT 06498	CONTACT NAME: Denece Herrera		
	PHONE (A/C, No, Ext): (860) 399-3661	FAX (A/C, No): (860) 399-3615	
	E-MAIL ADDRESS: deneceh@gowrie.com		
INSURED Sail Series Promotions USA Inc. 18 Spinnaker Point Court Indian Harbor Beach, FL 32937	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Federal Insurance Company		20281
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY						
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		36019632	06/30/2017	06/30/2018	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ Included
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						Liquor Liab \$ 1,000,000
	OTHER:						
A	AUTOMOBILE LIABILITY			36019632	06/30/2017	06/30/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N	N/A					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
A	Marine GL			7324836	06/30/2017	06/30/2018	E.L. DISEASE - POLICY LIMIT \$
A	P&I Regatta	X		7324837	06/30/2017	06/30/2018	1,000,000
							1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is additional insured for general liability and yacht liability in connection only with operations of named insured.

CERTIFICATE HOLDER

CANCELLATION

City of Palm Beach Shores 247 Edwards Lane; Attn: John Workman Mayor West Palm Beach, FL 33404	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>S. Carter Gormi</i>



Consumer's Certificate of Exemption

DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8016855003C-1	10/27/2015	10/31/2020	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

SAIL SERIES PROMOTIONS USA INC
18 SPINNAKER POINT CT
INDIAN HARBOUR BEACH FL 32937-5307

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.



FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Division of Water Resource Management
Coastal Construction Control Line Program
2600 Blair Stone Road, M.S. 3522
Tallahassee, FL 32399-2400
Phone: (850) 245-8336

Permit No. -8033310 - PB

No. of Pages Attached: 6

FIELD PERMIT PURSUANT TO SECTION 161.053 OR 161.052, FLORIDA STATUTES

FINDINGS OF FACT AND CONCLUSION OF LAW: The request for a field permit was considered by the staff designee of the Department of Environmental Protection and found to be in compliance with the requirements of Chapter 62B-33, Florida Administrative Code (F.A.C.). Approval is specifically limited to the activity in the stated location and by the project description, approved plans (if any), attached standard conditions, and any special conditions stated below pursuant to Paragraph 161.053(5), Florida Statutes (F.S.). This permit may be suspended or revoked in accordance with Section 62-4.100, F.A.C.

PROJECT LOCATION:

S0020/N0125 of DEP R-75
Palm Beach Shores Public Beach
Palm Beach Shores

PROJECT DESCRIPTION:

A 300-mile catamaran race to be held May 6 through May 12, 2018 from Palm Beach Shores to Fernandino Beach with temporary beach front placement of boats on Cat-trax tires overnight. Catamarans to be placed as far landward as possible and oriented in the shore-normal position. Permit also includes the use of small, exempted pop-up tents and tables for the race committee and satellite tracking of race during daylight hours. Scheduled to come ashore May 6, 2018.

SPECIAL PERMIT CONDITIONS: The permit is valid only after all applicable federal, state, and local permits are obtained and does not authorize contravention of local setback requirements or zoning or building codes. This permit and public notice shall be posted on the site immediately upon issuance and shall remain posted along with local approval until the completion of any activity authorized by this permit. Other special conditions of this permit include:

Standard field permit conditions and DEP/FWC Special Event Permit Conditions prevail.

No additions or modifications w/o prior DEP/FWC approval.

Disturbance of native dune vegetation is not authorized.

Permittee is responsible for contacting FWM Marine Turtle Permit Holder Susan Fleming, SRB330@comcast.net, 561-267-7325

STANDARD PERMIT CONDITIONS: The permittee shall comply with the attached standard field permit conditions.

APPLICANT INFORMATION: I hereby certify that I am either: (1a) the owner of the subject property or (1b) I have the owner's consent to secure this permit on the owner's behalf; and that (2) I shall obtain any applicable licenses or permits which may be required by federal, state, county, or municipal law prior to commencement of the authorized work; (3) I acknowledge that the authorized work is what I requested; and (4) I accept responsibility for compliance with all permit conditions.

Applicant's Signature *Warren E Green* Date 1/22/2018 Telephone No. (321) 773 2391
 Applicant's Printed Name WARREN E GREEN Address 18 SPINNAKER POINT CT. Indian Hbr. Bch
FL, 32937

If applicant is an agent:

See above

Printed name of property owner

Property owner's address

Property owner's telephone no.

DEPARTMENT FINAL ACTION AND FILING AND ACKNOWLEDGMENT: This field permit is approved on behalf of the Department of Environmental Protection by the undersigned staff designee, and filed on this date, pursuant to section 120.52, F.S., with the undersigned designated Deputy Clerk, receipt of which is hereby acknowledged.

Jason M. Spanier
 Staff Designee/Deputy Clerk

Jason M. Spanier
 Printed Name of Designee/Deputy Clerk

1/22/18
 Date

EXPIRATION DATE: 5/12/18

(Emergency permits issued pursuant to Section 62B-33.014, F.A.C., are valid for no more than ninety days and other field permits are valid for no more than 12 months. The staff designee may specify a shorter time limit.)

EMERGENCY PERMIT: ☐ YES ☒ NO

Approved plans are attached: ☒ YES ☐ NO

POST PERMIT AND PUBLIC NOTICE CONSPICUOUSLY ON THE SITE**PUBLIC NOTICE**

The foregoing constitutes final agency action. Any person whose substantial interests are affected by any decision made by the Department on the Field Permit has a right to request an administrative hearing in accordance with the provisions of Sections 120.569 and 120.57, F.S. The request for an administrative hearing must comply with the provisions of Rule 28-106.201, F.A.C., and must be received by the Department (at the address given below) within twenty-one (21) days from the date of this notice.

When the Department receives an adequate and timely filed request for hearing, the Department will request the assignment of an administrative law judge. Once the administrative law judge is requested, the Division of Administrative Hearings will have jurisdiction over the formal proceeding and the Department (as the referring agency) will take no further action with respect to the proceeding except as a party litigant.

Section 120.54(5)(b)4, F.S., and Rule 28-106.201(2), F.A.C., explain that the following items must be included in a petition for a formal administrative hearing

- (a) The name and address of each agency affected and each agency's file or identification number, if known;
- (b) The name, address, any e-mail address, any facsimile number, and telephone number of the petitioner, if the petitioner is not represented by an attorney or a qualified representative; the name, address, and telephone number of the petitioner's representative, if any, which shall be the address for service purposes during the course of the proceedings; and an explanation of how the petitioner's substantial interests will be affected by the agency determination;
- (c) A statement of when and how the petitioner received notice of the agency decision;
- (d) A statement of all issues of material fact disputed by the petitioner, or a statement that there are no disputed facts;
- (e) A concise statement of the ultimate facts alleged, including a statement of the specific facts that the petitioner contends warrant reversal or modification of the Department's action;
- (f) A statement of the specific rules or statutes the petitioner contends require reversal or modification of the Department's action, including an explanation of how the alleged facts relate to the specific rules or statutes; and
- (g) A statement of the relief sought by the petitioner, stating precisely the action that the petitioner wants the Department to take with respect to its action.

A person may request an extension of time to petition for an administrative hearing. The person filing the request for extension must do so within the time limits for filing a petition described above. The request must state why an extension of time is needed. The Department will grant an extension only when good cause is shown.

If a petition or a request for time extension is filed, further order of the Department becomes necessary to effectuate this Field Permit. Accordingly, the Department's final action may be different from the position taken in this notice. Actions undertaken by any person under this permit, pending the lapse of time allowed for the filing of such a request for hearing, may be subject to modification, removal, or restoration.

Failure to petition within the allowed time frame constitutes waiver of any right that a person has to request a hearing under Section 120.57, F.S., and to participate as a party to the proceeding. If a legally sufficient petition for hearing is not timely received, this notice constitutes final agency action.

When this order becomes final and is filed with the Department Clerk, any party to the order has the right to seek judicial review under Section 120.57, F.S., and Rule 9.030(b)1(c) and 9.110, Florida Rules of Appellate Procedure. A notice of appeal must be filed within thirty (30) days with both the Department Clerk (see address below) and with the appropriate district court of appeal. The notice filed with the district court must be accompanied by the filing fee specified in Section 35.33(3), F.S. Any subsequent intervention will be only by the approval of the presiding officer on motion filed under Rules 28-5.207 or 60Q-2.010, F.A.C.

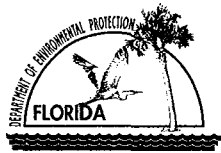
All requests for hearings are to be filed with the Department at the following address:

Florida Department of Environmental Protection
Office of General Counsel
Department Clerk
3900 Commonwealth Boulevard Mail Station 35
Tallahassee, Florida 32399-3000

STANDARD FIELD PERMIT CONDITIONS

The following conditions shall apply to **FIELD PERMITS** (unless waived by DEP or modified by special permit condition). In the event of a conflict between a field permit condition and a special permit condition, the special condition shall prevail.

- 1) The permittee shall carry out the construction or activity for which the permit was granted in accordance with the plans and specifications that were approved by DEP as part of the permit. Any deviation there from shall be grounds for suspension of the work and revocation of the permit pursuant to Section 120.60(7), F.S., and may result in assessment of civil fines or issuance of an order to alter or remove the unauthorized structure, or both. No other construction or activities shall be conducted. No modifications to project size, location, or structural design are authorized. A copy of the permit shall be conspicuously displayed at the project site.
- 2) The permittee shall conduct the construction or activity authorized under the permit using extreme care to prevent any adverse impacts to the beach and dune system, marine turtles and their nests and habitats, or adjacent property and structures.
- 3) The permittee shall allow any duly authorized member of the staff to enter upon the premises associated with the project authorized by the permit for the purpose of ascertaining compliance with the terms of the permit and with the rules of DEP, until all construction or activities authorized or required in the permit have been completed and the project accepted by DEP.
- 4) The permittee shall hold and save the State of Florida, DEP, its officers and employees, harmless from any damage (no matter how occasioned and no matter what the amount) to persons or property that might result from the construction or activity authorized under the permit and from any and all claims and judgments resulting from such damage.
- 5) The permittee shall allow DEP to use all submitted records, notes, monitoring data, and other information relating to construction or any activity under the permit for any purpose it may deem necessary or convenient, except where such use is otherwise specifically forbidden by law.
- 6) Construction traffic shall not operate and building materials shall not be stored on vegetated areas seaward of the control line, unless specifically authorized by the permit. If (in the opinion of DEP staff) this requirement is not being met, positive control measures shall be provided by the permittee at the direction of DEP staff. Such measures may include temporary fencing, designated access roads, adjustment of construction sequence, or other requirements.
- 7) The permittee shall not disturb existing beach and dune topography and vegetation except as expressly authorized in the permit. Before the project is considered complete, any disturbed topography or vegetation shall be restored (as prescribed in the permit) with suitable fill material or revegetated with appropriate beach and dune vegetation.
- 8) The fill material shall be obtained from a source landward of the control line and shall consist of sand which is similar to that already on the site in both grain size and coloration. This fill material shall be free of construction debris, rocks, or other foreign matter. A sample of the sand shall be provided to the staff representative of the Bureau of Beaches and Coastal Systems during the preconstruction conference.
- 9) If surplus sand fill results from any approved excavation seaward of the CCCL, such material shall be distributed seaward of the CCCL on the site, as directed by DEP staff (unless otherwise specifically authorized by the permit).
- 10) Any native salt-resistant vegetation destroyed during construction shall be replaced with plants of the same species or, by authorization of DEP, with other native salt-resistant vegetation suitable for beach and dune stabilization. Unless otherwise specifically authorized by the staff, all plants installed in beach and coastal areas (whether to replace vegetation displaced, damaged, or destroyed during construction or otherwise) shall be of species indigenous to Florida beaches and dunes (i.e., sea oats, sea grape, saw palmetto, panic grass, salt meadow hay cord grass, seashore salt grass, and railroad vine).
- 11) All topographic restoration and revegetation work is subject to approval and acceptance by DEP staff.
- 12) If not specifically authorized elsewhere in this permit, no operation, transportation, or storage of equipment or materials is authorized seaward of the dune crest or rigid coastal structure during the marine turtle-nesting season. The marine turtle-nesting season is May 1 through October 31 in all counties (except Brevard, Indian River, St. Lucie, Martin, Palm Beach and Broward counties where marine turtle nesting occurs during the period of March 1 through October 31).
- 13) If not specifically authorized elsewhere in this permit, no temporary lighting of the construction area is authorized at any time during the marine turtle-nesting season and no additional permanent exterior lighting is authorized.
- 14) This permit has been issued to a specified property owner and is not valid for any other person.



Florida Department of Environmental Protection (DEP)
Division of Water Resource Management
3900 Commonwealth Boulevard, Mail Station 300
Tallahassee, Florida 32399-3000
(850) 488-7708

SPECIAL EVENTS PERMIT CONDITIONS FOR MARINE TURTLE PROTECTION

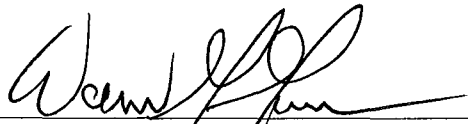
Pursuant to subsection 62B-33.005(12), F.A.C.

Field Permit No.

-8033310,-8033311,-8033312-

- 1 The following conditions are required for special events for the protection of marine turtles during the marine turtle nesting season. The nesting season is March 1 – October 31 in Brevard, Indian River, St. Lucie, Martin, Palm Beach, and Broward counties, and is May 1 – October 31 in all other coastal counties in Florida.
- 2 All structures proposed to be constructed in marine turtle nesting habitat and left out overnight shall have three (3) feet of vertical clearance beneath them, at least seven (7) feet of horizontal clearance between the supports where they meet the beach, and shall be located as far landward as possible. Any structures or materials not meeting these criteria must be removed by sundown each day. All staging and storage of event equipment and materials shall be off the beach.
- 3 The use of heavy equipment is prohibited, and the use of street vehicles to transport event equipment is prohibited except on beaches where public beach driving is allowed by local ordinance. A lightweight, ATV-type vehicle with 10 p.s.i. or less ground-to-tire pressure may be used for equipment transport if allowed by local ordinance. Use of vehicles shall be minimized, and restricted to event set-up and break-down.
- 4 In order to place structures on the beach, surveys for marine turtle nesting activity must be ongoing, and have been conducted daily for 65 days previous to the event date or since the beginning of marine turtle nesting season in accordance with the following conditions:
 - a) All nesting surveys shall be conducted by qualified persons who hold a valid marine turtle permit issued by the Florida Fish and Wildlife Conservation Commission (FWC) pursuant to Florida Administrative Code Rule 68E-1. No materials or equipment may be set up on the beach until the applicant has coordinated with the marine turtle permit holder.
 - b) It is the responsibility of the permittee to ensure that the project area and access sites are surveyed daily for marine turtle nesting activity and all nests occurring in the project area are marked for protection. The permittee must arrange for a Marine Turtle Permit Holder who is duly authorized to conduct activities on the beach through a valid permit issued by the FWC, pursuant to 68E-1, F.A.C., to conduct all nesting surveys and nest protection work and shall convey the following requirements to the Marine Turtle Permit Holder who has agreed to conduct nest marking for this activity.
 - c) Nest surveys shall be conducted daily between sunrise and 9 a.m. during marine turtle nesting season. No activity shall occur in any location prior to completion of the necessary marine turtle nest survey and protection measures.
 - d) Nests deposited within the event area shall be marked and left in place unless natural factors threaten the success of the nest. Any nests left in the event area shall be clearly marked and the actual location of the clutch determined. A circle with a radius of ten (10) feet, centered at the clutch, shall be marked by stake and survey tape or string. No activities shall enter this circle and no adjacent activities shall be allowed which might directly or indirectly disturb the area within the staked circle. During marine turtle hatching season (July 1 - October 31), no structures or materials which could impede the progress of turtle hatchlings may remain seaward of a nest overnight

- 5 No lighting associated with the event is authorized after 9:00 p.m. during the marine turtle nesting season.
- 6 No water from the structure or event area shall be allowed to run onto the beach where it could impact adjacent sea turtle nests.
- 7 In the event an unmarked marine turtle nest is exposed, or a dead, injured, or sick marine turtle is discovered during the event, the marine turtle permit holder shall be notified immediately such that appropriate conservation measures can be taken. Within 24 hours of any such occurrence, a report of the incident shall be faxed to the FWC Imperiled Species Management Section at (850) 921-6988.
- 8 The permittee shall not disturb existing beach and dune topography and vegetation. No excavation of sand landward of the mean high water line is permitted. Any temporary minor disturbances in the sand (including ruts, depressions, holes, or mounds) shall be filled in and raked smooth with hand tools each evening.



(applicant signature)

1/22/2018

(date)



Palm Beach Shores
Singer Island

DATE SUBMITTED

11/26/17

ITEM 3c

February 26, 2018

PERMIT NO.

SP18-02

Town of Palm Beach Shores
APPLICATION FOR
SPECIAL EVENTS PERMIT
(Section 18-27 of Town Code)

Type of event: Wedding Reception Location: 2nd Floor
Sponsor: Cape Charadonway Telephone: (561) 627-2662

Property owner's consent and acknowledgement of responsibility:

Signature: _____

Date and Time May 12, 2018 - 2:00 pm Time it ends: 11:30 pm

Number of participants: 110 ppl

Proof of insurance attached? Yes ✓ (on file) No _____

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

N/A

Permit fee \$50 enclosed (Untimely application \$150 ____) Receipt # 9208

APPROVED:

Fire Department: _____ Police Department: _____

Number of off-duty officers required: _____

Date of Commission Review: _____ Approved: _____

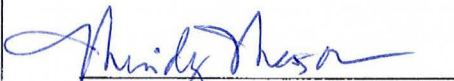
Late Submission. An application received after the 30-day deadline may be accepted subject to an increased permit fee of three (3) times the regular permit fee amount had the application been submitted timely. No application will be eligible to be discussed at a Town Commission meeting if received less than five (5) days prior to the meeting.

Sea Turtle Nesting Season. Sea turtle nesting season in Palm Beach County is March 1st through October 31st each year. The following additional restrictions apply during the season:

- Event items may not be set up before 8:00am and must be removed from the beach by 7:30pm. This includes all chairs, tents, tables, etc.
- The use of heavy equipment and the use of street vehicles to transport event equipment is prohibited.
- No lighting associated with the event is authorized after 7:30 p.m.
- The event shall not disturb existing beach and dune topography and vegetation.
- Balloons, streamers, and other items potentially injurious to sea turtles are not permitted.
- Event items may not be left overnight (during nesting season or otherwise).
- There is a noise ordinance in effect throughout the entire year.

ACKNOWLEDGEMENT:

By signing below, I acknowledge that I have read and understand my responsibilities associated with use of Town property, including the Town beach areas. I agree that any such areas used or occupied in conjunction with this special event will be cleaned and returned to their pre-use conditions for the benefit of future users. Failure to abide by these responsibilities is sufficient cause for the Town to deny any future special event permit with which I am associated.


Applicant's Signature

APPROVED:

Fire Dept.: _____ Police Dept.: _____ Public Works Dept.: _____

Number of off-duty officers required: _____

Date of Town Commission Review: _____ Approved: _____

Town of Palm Beach Shores

247 Edwards Lane
Palm Beach Shores FL 33404

Café Chardonnay, Inc
4533 PGA Blvd
RE: May 12, 2018 / Client Lopez 2nd FL CC Event + Special
Event Permit Fee & Cleaning Fee
PBG FL 33418
561-627-2662 / mindyccafe-chardonnay.com

Town of Palm Beach Shores

Receipt #: 9208 Date: 12/7/2017 From: Café Chardonnay, Inc Register: Operator ID: asystAdmin

Miscellaneous Receipt	Comm Cntr Cleaning Fee Café Chardonnay, Inc	\$185.00
		lonnay / 2nd FL May 12 2018 Event Balance:
Miscellaneous Receipt	Comm Cntr Rental - Café Café Chardonnay, Inc	\$500.00
		Chardonnay / May 12 2018 2nd FL Balance:
Miscellaneous Receipt	Special Permits / Café C Café Chardonnay, Inc	\$50.00
		ay / CC 2nd FI Event May 12 2018 Balance:
	Total Receipts	\$735.00
	Check - 10201	\$735.00
	Change Due:	\$0.00

Thank you.



SERVICE PROVIDER REQUEST

IMPORTANT: Requests must be submitted to Town Hall via fax or e-mail. Requests will be handled on a "first come first serve" basis. If approved, you will receive confirmation via fax or e-mail, the event date is not confirmed until you receive confirmation. You will then have 14 days to submit the \$500 non-refundable payment and set-up form. Special Events Application to filled out for events with attendance of 50 or more guests for a fee of \$50. Beach Reservations require a separate Special Beach Event Permit Application and Fee. If payment is not received by the 14th day the date will be reopened. * Police detail for anticipated attendance of 120 is required at a fee of \$45 an hour 3 hours minimum. **REQUIRED CLEANING FEES: \$185 2ND Floor; \$130 1st Floor; \$100 Beach (if necessary).**

Requested Date & Facility: May 12, 2018 1st Floor _____ 2nd Floor ☒
 Service Provider: Cafe Chardonmay
 Contact: Mindy Mason Phone: (561) - 627-2662
 E-mail: mindy@cafe-chardonmay.com Fax: (561) - 627-3413
 Clients Name: Kathy Lopez

Event Information- Attach selected pre-approved floor plan set up		
Type of event	<u>reception</u>	Alcoholic Beverages Yes <input checked="" type="checkbox"/> No _____
Anticipated attendance	<u>110</u> (120 Max)	State & local laws apply to alcohol consumption; sale of alcohol must be permitted and sold by a licensed vendor, service provider must have license on premises available for review upon request..
Requested access time	<u>2:00 PM</u>	
Time event will begin	<u>5:00 PM</u>	Type of decorations:
Time event will end	<u>11:00 PM</u>	Additional Considerations:
Facility close time	<u>11:30 PM</u>	
Maximum 10 hour rental; \$150 plus tax per additional hour (preapproval required) but not after midnight		

1 st Floor - \$100 (w/2 nd floor) or \$250 (only)	2 nd Floor - \$2100
Reserve 1 st floor/open restrooms(\$100 or \$250)	<u>10</u> # of 6' round tables (maximum 12)
BBQ grill (\$100)	<u>10</u> # of chairs (maximum 130)
1 st floor kitchen (\$100)	<u>7</u> # of 6' rectangle tables (maximum 8)
# of 6' rectangle tables (maximum 8)	<u>5</u> # of round bistro tables (maximum 8)
Block 1 st floor for 2 nd floor rental (no restrooms)	<u>2</u> # of card tables (maximum 6)
Additional set-up needs:	<u>Include Dance floor</u>
	Additional set-up needs: <u>may change once final RSVP's are collected</u>

Mindy Mason Service Provider Representative Printed Name
Mindy Mason Service Provider Representative Signature
11/27/17 Date

TOWN OF PALM BEACH SHORES
MONTHLY FINANCIAL REPORT

	CASH & INVESTMENTS		REVENUE			
			BUDGET	CURRENT	YEAR TO DATE	% OF BUDGET
9/30/2017	\$ 2,233,055		\$ 4,614,156	\$ 168,246	\$ 4,800,372	104%
10/31/2017	\$ 1,980,228		\$ 4,718,030	\$ 40,079	\$ 40,079	1%
11/30/2017	\$ 2,153,456		\$ 4,970,746	\$ 538,559	\$ 578,638	12%
12/31/2017	\$ 4,476,734		\$ 4,970,746	\$ 2,793,881	\$ 3,372,519	68%
1/31/2018	\$ 4,359,832		\$ 4,970,746	\$ 177,971	\$ 3,550,490	71%
1/31/2017	\$ 3,978,837		\$ 4,452,288	\$ 110,108	\$ 3,226,377	72%
2/28/2018						
3/31/2018						
4/30/2018						
5/31/2018						
6/30/2018						
7/31/2018						
8/31/2018						
9/30/2018						

	EXPENDITURES					
	BUDGET	DISBURSEMENTS	ACCRUALS	CURRENT EXP	YEAR TO DATE	% OF BUDGET
9/30/2017	\$ 4,614,156	\$ 323,183	\$ 306,002	\$ 629,185	\$ 4,436,899	96%
10/31/2017	\$ 4,718,030	\$ 431,703	\$ (155,841)	\$ 275,861	\$ 275,861	6%
11/30/2017	\$ 4,970,746	\$ 363,352	\$ 110,787	\$ 474,139	\$ 750,000	15%
12/31/2017	\$ 4,970,746	\$ 477,938	\$ (75,127)	\$ 402,811	\$ 1,152,811	23%
1/31/2018	\$ 4,970,746	\$ 348,115	\$ 24,220	\$ 372,335	\$ 1,525,146	31%
1/31/2017	\$ 4,452,288	\$ 293,787	\$ 25,108	\$ 318,895	\$ 1,211,379	27%
2/28/2018						
3/31/2018						
4/30/2018						
5/31/2018						
6/30/2018						
7/31/2018						
8/31/2018						
9/30/2018						

Budget Amendment #1 was adopted by the Town Commision on November 20, 2017.

Town of Palm Beach Shores
Budget Summary Report
January 2018

			January Benchmark		33.3%	
	BUDGET		YTD		Favorable(Unfav)	%
REVENUE						
Revenue (without appr'd F/B)	\$ 4,656,277.00		\$ 3,550,489.76		\$ (1,105,787.24)	76.3%
Appropriated Fund Balance	314,469.00		-		(314,469.00)	
TOTAL REVENUE	\$ 4,970,746.00		\$ 3,550,489.76		\$ (1,420,256.24)	71.4%
EXPENDITURES BY DEPARTMENT						
		% of total		% of total		
Administration	\$ 389,232.00	8%	\$ 119,308.71	8%	\$ 269,923.29	30.7%
Legal	100,000.00	2%	22,754.44	1%	77,245.56	22.8%
Public Works	269,454.00	6%	104,804.42	7%	164,649.58	38.9%
Police	1,368,427.00	30%	480,838.48	32%	887,588.52	35.1%
Fire	653,931.00	14%	174,079.18	11%	479,851.82	26.6%
Building	171,050.00	4%	68,624.16	4%	102,425.84	40.1%
Emergency Disaster	-	0%	60,568.03	4%	(60,568.03)	0.0%
Solid Waste	198,000.00	4%	53,280.94	3%	144,719.06	26.9%
911 Dispatch	377,597.00	8%	127,885.39	8%	249,711.61	33.9%
Legislative	35,560.00	1%	7,079.61	0%	28,480.39	19.9%
Streets/Storm Sewers	23,025.00	0%	3,362.80	0%	19,662.20	14.6%
Parks	115,650.00	2%	36,573.28	2%	79,076.72	31.6%
Beach	92,941.00	2%	31,532.02	2%	61,408.98	33.9%
Lift Stations/Sewer Service	17,975.00	0%	7,434.61	0%	10,540.39	41.4%
Contingencies	85,000.00	2%	-	0%	85,000.00	0.0%
Emergency Medical Services	312,615.00	7%	102,676.34	7%	209,938.66	32.8%
Community Center	60,600.00	1%	16,867.12	1%	43,732.88	27.8%
Risk Management	115,000.00	2%	49,956.00	3%	65,044.00	43.4%
Capital	246,327.00	5%	57,520.30	4%	188,806.70	23.4%
TOTAL EXPENDITURES	\$ 4,632,384.00		\$ 1,525,145.83		\$ 3,107,238.17	32.9%
Transfer to UU Fund	\$ 85,646.00		\$ -		\$ 85,646.00	
REVENUE OVER (UNDER)						
EXPENDITURES	\$ 252,716.00		\$ 2,025,343.93		\$ 1,686,981.93	

Explanation of Variances

Public Works - Timing of transactions. Health ins paid 4 months, w/c ins paid 2 of 4 quarters, various accounts have used more of their budgeted funds than the benchmark but remain on track.

Police - Timing of transactions, especially Maintenance Contracts (annual) and spending of Donations.

Building - Due to and offset by increased permit activity, both revenue and costs are running high.

Emergency Disaster - Costs associated with repair of damage caused by Hurricane Irma.

Dispatch - Timing of transactions. Health ins paid 5 months, w/c ins paid 2 of 4 quarters

Beach - New recycle bin at beach and new sign for lifeguard stand.

Lift Stations/Sewer Service - Due to repairs/maintenance and payment of annual service contract.

Risk Management - 2 of 4 quarterly payments have been made on the main insurance policy (~50%)

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 1/1/2018 To 1/31/2018**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7175	C	1/4/2018	702	Axon Enterprise, Inc.	\$7,344.00	O
7176	C	1/4/2018	37	Bass Property Maintenance, Inc.	\$3,995.83	O
7177	C	1/4/2018	673	Bishop's Water Company	\$45.00	O
7178	C	1/4/2018	52	Comcast	\$234.70	O
7179	C	1/4/2018	703	Community First National Bank	\$19,460.31	O
7180	C	1/4/2018	183	Dan Smith	\$33.96	O
7181	C	1/4/2018	81	Achieve	\$350.00	O
7182	C	1/4/2018	89	Home Depot Credit Svcs	\$618.63	O
7183	C	1/4/2018	11	Nationwide Retirement Solutions	\$130.00	O
7184	C	1/4/2018	24	PBC Credit Union	\$50.00	O
7185	C	1/4/2018	19	PBC Police Benevolent Association	\$423.00	O
7186	C	1/4/2018	484	Shred-It	\$83.25	O
7187	C	1/4/2018	661	Signs of Fire	\$65.51	O
7188	C	1/4/2018	100	Toshiba Business Solutions	\$360.51	O
7189	C	1/4/2018	101	Verizon Wireless	\$547.65	O
7190	C	1/4/2018	104	Waste Management of Palm Beach	\$13,475.88	O
7191	C	1/4/2018	108	Windstream Communications Inc.	\$553.66	O
7192	C	1/11/2018	686	American Refrigeration & A/C Company	\$315.00	O
7193	C	1/11/2018	614	Art By Nature Garden Center, Inc.	\$209.79	O
7194	C	1/11/2018	37	Bass Property Maintenance, Inc.	\$75.00	O
7195	C	1/11/2018	673	Bishop's Water Company	\$372.00	O
7196	C	1/11/2018	225	C&T Auto Care	\$1,055.88	O
7197	C	1/11/2018	52	Comcast	\$105.90	O
7198	C	1/11/2018	116	Cox Media Group	\$700.00	O
7199	C	1/11/2018	671	Data Management, Inc.	\$5,025.00	O
7200	C	1/11/2018	107	Davis and Ashton, P.A.	\$5,522.40	O
7201	C	1/11/2018	491	Dilo Fire Sprinkler, Inc.	\$234.51	O
7202	C	1/11/2018	688	Drop Kick Digital	\$500.00	O
7203	C	1/11/2018	81	Achieve	\$350.00	O
7204	C	1/11/2018	80	FL Public Utilities	\$136.37	O
7205	C	1/11/2018	190	Global Electric Inc.	\$323.75	O
7206	C	1/11/2018	87	Halsey & Griffith	\$147.72	O
7207	C	1/11/2018	90	Hulett Environmental Services	\$164.00	O
7208	C	1/11/2018	457	Lightning Electric	\$554.30	O
7209	C	1/11/2018	179	Moore Medical	\$82.60	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172*For The Date Range From 1/1/2018 To 1/31/2018**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7210	C	1/11/2018	13	Neeld Paper & Supplies	\$2,054.75	O
7211	C	1/11/2018	16	Palmdale Oil Company, Inc.	\$1,361.98	O
7212	C	1/11/2018	196	Performance NAPA	\$707.00	O
7213	C	1/11/2018	33	Riviera Beach Water	\$48.81	O
7214	C	1/11/2018	365	Sherwin-Williams	\$203.35	O
7215	C	1/11/2018	38	Signs of Progress Inc.	\$32.50	O
7216	C	1/11/2018	99	Torcivia, Donlon, Goddeau and Ansay, PA	\$246.92	O
7217	C	1/11/2018	100	Toshiba Business Solutions	\$119.65	O
7218	C	1/11/2018	101	Verizon Wireless	\$2.03	O
7219	C	1/11/2018	640	Ward-Damon Attorney	\$898.88	O
7220	C	1/11/2018	108	Windstream Communications Inc.	\$379.68	O
7221	C	1/18/2018	29	Alphagraphics of the Palm Beaches	\$1,633.31	O
7222	C	1/18/2018	673	Bishop's Water Company	\$10.00	O
7223	C	1/18/2018	47	Board of County Commissioners	\$1,632.28	O
7224	C	1/18/2018	225	C&T Auto Care	\$371.52	O
7225	C	1/18/2018	49	CDW Government	\$11,100.00	O
7226	C	1/18/2018	52	Comcast	\$332.66	O
7227	C	1/18/2018	538	CRS Max Consultants	\$462.00	O
7228	C	1/18/2018	707	Dana Safety Supply	\$4,212.00	O
7229	C	1/18/2018	56	Double Nickels Speedometer	\$200.00	O
7230	C	1/18/2018	706	Eastern Business Forms, Inc	\$994.76	O
7231	C	1/18/2018	630	Jennifer Rivera	\$75.00	O
7232	C	1/18/2018	312	Professional Images	\$273.00	O
7233	C	1/18/2018	33	Riviera Beach Water	\$2,413.69	O
7234	C	1/18/2018	38	Signs of Progress Inc.	\$700.00	O
7235	C	1/18/2018	40	Solutions Outside the Box	\$1,125.00	O
7236	C	1/18/2018	129	Stephanie Davidson	\$50.00	O
7237	C	1/18/2018	118	Steve Langevin	\$40.00	O
7238	C	1/18/2018	696	The Shed Shop	\$5,523.00	O
7239	C	1/18/2018	290	Westside Reprographics, Inc.	\$10.00	O
7240	C	1/18/2018	131	WEX BANK	\$482.33	O
7241	C	1/18/2018	108	Windstream Communications Inc.	\$120.29	O
7242	C	1/25/2018	61	EAP/Center for Family Services	\$108.10	O
7243	C	1/25/2018	71	FL Power & Light	\$2,498.09	O
7244	C	1/25/2018	277	Frank Stuparitz	\$120.00	O

Accounts Payable Check Register Report - PNC Bank-12-0164-0172**For The Date Range From 1/1/2018 To 1/31/2018****For All Vendors And For Outstanding Checks - Computer Generated, Hand Written, eCheck**

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7245	C	1/25/2018	676	Guardian	\$1,391.58	O
7246	C	1/25/2018	90	Hulett Environmental Services	\$113.00	O
7247	C	1/25/2018	529	Joe Olivera	\$350.00	O
7248	C	1/25/2018	129	Kristina McPherson	\$248.50	O
7249	C	1/25/2018	130	Manno's Public Safety Supply	\$233.94	O
7250	C	1/25/2018	11	Nationwide Retirement Solutions	\$130.00	O
7251	C	1/25/2018	16	Palmdale Oil Company, Inc.	\$1,846.71	O
7252	C	1/25/2018	24	PBC Credit Union	\$50.00	O
7253	C	1/25/2018	375	Simmons & White, Inc.	\$520.00	O
7254	C	1/25/2018	643	Suntrust Bank	\$3,826.95	O
7255	C	1/25/2018	586	The Standard Insurance Company	\$499.43	O
7256	C	1/25/2018	710	Thompson Consulting Services LLC	\$2,651.25	O
7257	C	1/25/2018	134	United Systems Technology, Inc.	\$3,531.65	O
7258	C	1/25/2018	210	Woodlake Phychological Associates	\$290.00	O
ADP, LLC	E	1/26/2018	697	ADP, LLC	\$157.45	O
Fica and Federal Withholding	E	1/4/2018	147	Fica and Federal Withholding	\$17,910.33	O
Fica and Federal Withholding	E	1/25/2018	147	Fica and Federal Withholding	\$18,746.75	O
Fica and Federal Withholding	E	1/31/2018	147	Fica and Federal Withholding	\$16,487.22	O
FRS	E	1/5/2018	172	FRS	\$25,022.32	O
Payroll Services	E	1/12/2018	148	Payroll Services	\$130.40	O
PBS Payroll	E	1/4/2018	146	PBS Payroll	\$47,533.06	O
PBS Payroll	E	1/25/2018	146	PBS Payroll	\$52,008.55	O
PBS Payroll	E	1/31/2018	146	PBS Payroll	\$50,247.60	O
Cleared					\$0.00	
Outstanding					\$348,115.38	
Void					\$0.00	

Town of Palm Beach Shores
Utility Tax
10% Effective 4/1/17

	Electric <i>FPL</i>	Water <i>Riviera Beach</i>	Gas <i>FPU</i>	Total
Oct-17	22,450.54	8,685.36	1,787.46	32,923.36
Nov-17	16,851.29	7,921.37	2,421.56	27,194.22
Dec-17	16,452.86		3,470.78	19,923.64
Jan-18				-
Feb-18				-
Mar-18				-
Apr-18				-
May-18				-
Jun-18				-
Jul-18				-
Aug-18				-
Sep-18				-
YTD Total	55,754.69	16,606.73	7,679.80	80,041.22

Town of Palm Beach Shores

2/19/2018 12:57pm

General Ledger

Page: 1

General Fund (001)

For the Fiscal Year 2018 Periods 1-4 Ending January 31, 2018

							Debit	Credit	
001-00-000-31260				Discretionary Sales Tax PBC			Beginning Balance		0.00
Trans action	Src	Typ	Date	Document Number	PO/Ref Number	Payor/ Vendor	Description	Debit	Credit
24685	GL	CR	10/27/17				EFT Discretionary Sales Tax	0.00	5,329.87
24976	GL	GJ	09/30/17				Record Due from ofther Govt - Discretionary Sales Tax PBC	5,329.87	0.00
25313	GL	CR	11/09/17				EFT Discretionary Sales Tax	0.00	1,889.90
25320	GL	CR	11/27/17				EFT Discretionary Sales Tax	0.00	5,343.00
25875	GL	CR	12/27/17				EFT Discretionary Sales Tax	0.00	6,014.37
26438	GL	CR	01/29/18				EFT Discretionary Sales Tax	0.00	6,486.66
							Ending Balance		19,733.93
Total Debits and Credits								5,329.87	25,063.80
Grand Total Debits and Credits								5,329.87	25,063.80

Town of Palm Beach Shores
Underground Utilities
as of 1/31/18

	FYE 9/30/2016	FYE 9/30/2017	FYE 9/30/2018	Project Costs To Date	Cost Estimate (by B&G 5/20/16)	Remaining Budget
Expenditures:						
Survey	\$ -	\$ 45,275.00	\$ -	\$ 45,275.00	\$ 74,788	\$ 29,513.00
Legal	-	6,942.50	-	\$ 6,942.50	53,420	46,477.50
Project Management/Administration	199.52	13,952.25	7,245.00	\$ 21,396.77	160,259	138,862.23
Engineering	-	-	-	\$ -	142,453	142,453.00
Utility Conversion	-	24,479.00	-	\$ 24,479.00	3,901,442	3,876,963.00
Landscape Restoration	-	-	-	\$ -	26,675	26,675.00
Feasibility Study & other misc costs	7,310.46	-	-	\$ 7,310.46	10,000	2,689.54
Construction Contingency	-	-	-	\$ -	871,807	871,807.00
Straw Ballot	6,305.90	-	-	\$ 6,305.90	-	(6,305.90)
Total expenditures	\$ 13,815.88	\$ 90,648.75	\$ 7,245.00	\$ 111,709.63	\$ 5,240,844	\$ 5,129,134.37
Other Financing Sources:						
Transfer In (from General Fund)	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	\$ 90,000	\$ -
Loan Proceeds	-	-	-	-	5,150,844	5,150,844.00
Total other financing sources	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	\$ 5,240,844	\$ 5,150,844.00
Net Change in Fund Balance	\$ 76,184.12	\$ (90,648.75)	\$ (7,245.00)	\$ (21,709.63)	\$ -	\$ 21,709.63



ITEM 5b 1
February 26 2018

Palm Beach Shores Police Department

247 Edwards Lane
Palm Beach Shores, Florida 33404
Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

The St. Patrick's Day parade committee goes on and is doing well, the major sponsors helping us as you know are the Marriott Ocean Pointed Sail Fish Marina resort The Islander Tiki and grill and the Seaspray Inn. The grand prize for our raffle is 1 week in a 1 bedroom Marriot timeshare anywhere in the world given to us free from Ocean pointe, Marriott Singer island has given us 2 nights as has Sailfish and Seaspray, the Islander has helped out with providing vehicles for the parade folks and a dinner.

I obtained a temporary liquor sales permit from the State which will help with sales at the event. Raffle tickets will go on sale at to be announced locations e.g. town hall Marriott etc.

The committee has met regularly and has done an outstanding job and continues to do so.

The police and fire departments had formed an awards committee which has met twice to plan the upcoming staff appreciation day where awards for various acts will be delivered. The idea also was to have the residents meet with members of both department they may not have had an opportunity to meet. This will occur on March 3 a Saturday from noon to 3 the Sailfish has donated the hamburgers and hot dog.

I have begun the process to enroll Detective Russian at the schools needed for certification as a trainer in defensive tactics and firearms these 2 80 hour classes will be throughout the coming months. Sgt. Pfefferkorn has already qualified our officers in firearms and will now be assisted by Detective Russian yearly.

I believe you have noticed our stepped up patrol in Segway foot and vehicle patrol and our early morning and late afternoon speed interdiction efforts where we place 2 to 3 officers in one area to enforce the speeding and stop sign laws and to give a general sense of presence to those entering town.

We continue to be unable to fill the full time police officers position we have reached out to both PB state college and Indian River State looking for officers coming from out of state with experience but have had no responses.



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin

Chief of Police

With the economy having rebounded to a point other agencies have grown more advantageous to officers.

I have met with the chiefs of Ocean Ridge and Lake Clark Shores PD to see where we are as far as staffing compensation and alike I also wrote a survey and sent it to 6 other chiefs of similar situations asking they complete it and send it back. When I receive these we should be able to see where we are in comparison to other towns.

We were able to find a qualified communications officer for our part time position this will help as fulfilling vacations and sick days in the dispatch area continues to be difficult. Nicole Curtis has joined us and has 5 years of experience in Lake Worth PD, she needs to attain state required certification but is training with us until she can take the examination.

Our part time Detective, Tony Sanchez continues to help me with ensuring all of our policies and procedure are correct and up to date this is an ongoing task and requires a good deal of research to ensure our policies are correct and tailored whenever possible to our size agency.

Last week I met with staff from the City of Riviera Beach, at the North county Chiefs of police meeting I learned that the city will be having a 4th of July event with a fireworks barge near our town. The possible site plans are attached to this report, the event will be on July 4th from noon till 9PM the early times may change but the fireworks will begin at 9PM. Option one is closer to us and has a 600 foot height and 600 foot circular safety area it is just near the sand bar. Option 2 is closer to their city's marina and has a 300 foot height with a 300 foot circular safety area. These meetings are ongoing and I have been assured we will continue to be invited to the meetings.

Officer Novella K-9 Quella and I attended the last property owner's association meeting and provided a brief demonstration on Quellas narcotics detection abilities.

Please let me know if you have any questions or concerns.

Steve



Palm Beach Shores Police Department

247 Edwards Lane

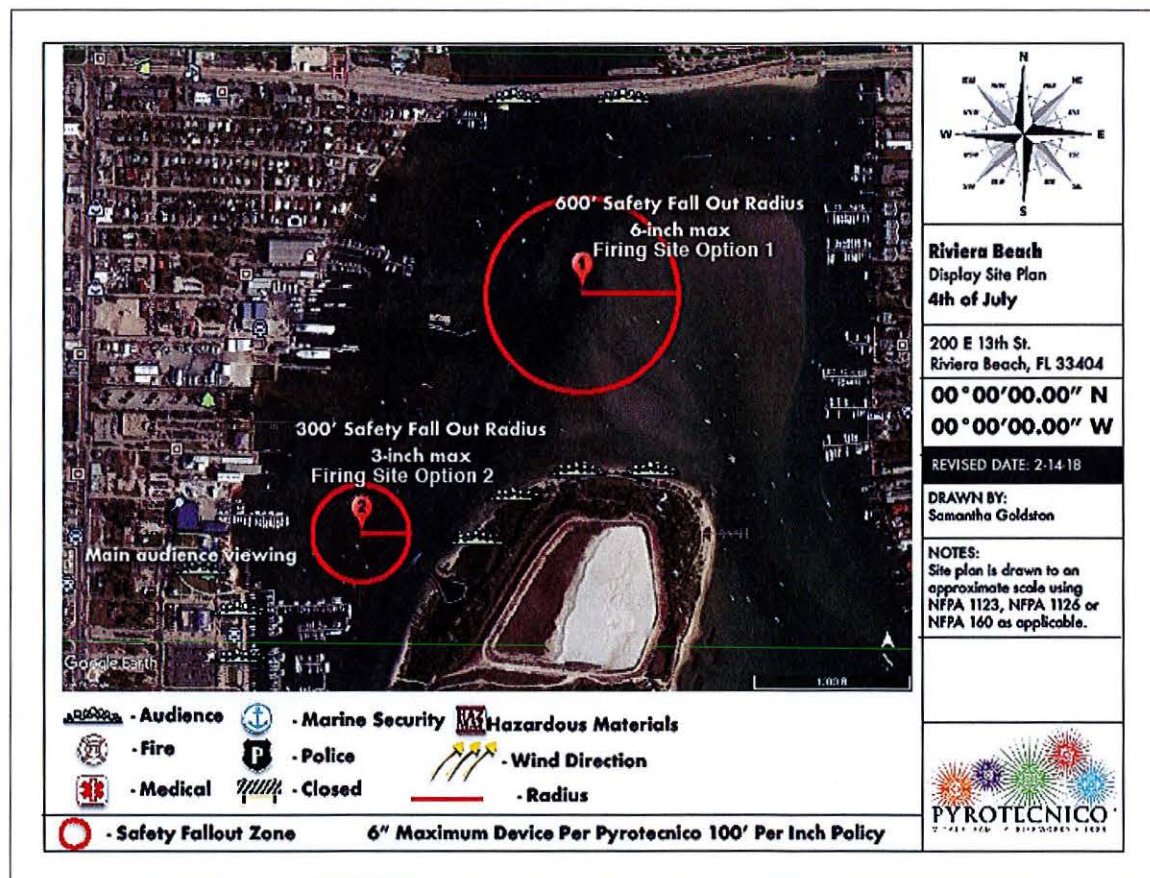
Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin

Chief of Police

RIVIERA BEACH 4th of JULY CELEBRATION





Palm Beach Shores Police

247 Edwards Lane
Palm Beach Shores Fl. 33404
Office 561-844-9456
Fax: 561-844-9189

Steven J. Langevin
Chief of Police

Date:

TO: Mayor Myra Koutzen
FM: Chief Steven J. Langevin
RE: Police Activities for January

Criminal Arrests	6	Town Ordinance Violations	4
Parking Citations	13	T3 Patrol Hours	3
Verbal Warnings	14	ATV Patrol Hours	0
Written Warnings	0	Bike Patrol Hours	6
Traffic Citations	4	Foot Patrol Hours	139
Criminal Complaints	14	Radar Hours	1
Complaints/Calls for Assistance	69		
Patrol Mileage	2718		

PALM BEACH SHORES POLICE DEPARTMENT ACTIVITY REPORT

2018 JANUARY

	JAN	2018	JAN	2017	JAN	2016
A. Crimes Against Persons						
1. Assault						
a. Aggravated	1	1	0	0	0	0
b. Battery	0	0	1	1	2	2
c. Simple	1	1	1	1	0	0
d. Domestic Assault	0	0	0	0	1	1
e. Domestic Battery	2	2	1	1	0	0
2. Breach of Peace						
a. Disorderly Conduct	0	0	0	0	0	0
b. Disorderly Intoxication	0	0	0	0	0	0
c. Disturbing the Peace	0	0	0	0	0	0
3. Extortion	0	0	0	0	0	0
4. Manslaughter	0	0	0	0	0	0
5. Homicide	0	0	0	0	0	0
6. Suicide	0	0	0	0	0	0
a. Attempted Suicide	0	0	0	0	0	0
7. Obscene/Anon/Harassing Phone Calls	0	0	0	0	0	0
8. Resisting Arrest						
a. With Violence	0	0	0	0	0	0
b. Without Violence	0	0	0	0	0	0
9. Robbery						
a. Armed	0	0	0	0	0	0
b. Strong Armed	0	0	0	0	0	0
c. Purse Snatch	0	0	0	0	0	0
d. Pick Pocket	0	0	0	0	0	0
10. Sexual Assault	0	0	0	0	0	0
11. Sexual Battery	0	0	0	0	0	0
12. Threats	1	1	0	0	0	0
13. Intercepting Communications	0	0	0	0	0	0
14. Stalking	0	0	0	0	0	0

B. Crimes Against Property	JAN	2018	JAN	2017	JAN	2016
1. Arson	0	0	0	0	0	0
2. Burglary						
a. Structure	0	0	0	0	0	0
b. Conveyance	0	0	2	2	0	0
c. Dwelling	1	1	1	1	1	1
d. Attempted	0	0	0	0	0	0
1. Value	1000	1000	4721	4721	0	0
2. Value Recovered	1000	1000	0	0	0	0
3. Grand Theft	0	0	3	3	1	1
a. Value	0	0	2550	2550	700	700
b. Value Recovered	0	0	0	0	0	0
4. Criminal Mischief	1	1	0	0	2	2
5. Motor Vehicle Theft						
a. Auto	0	0	0	0	0	0
1. Attempted	0	0	0	0	0	0
b. Motorcycle/Moped	0	0	0	0	0	0
c. Boat/Motor	0	0	0	0	0	0
1. Value	0	0	0	0	0	0
2. Value Recovered	0	0	0	0	0	0
6. Bicycle Theft	0	0	0	0	0	0
1. Value	0	0	0	0	0	0
2. Value Recovered	0	0	0	0	0	0
7. Loitering/Prowling	0	0	0	0	0	0
8. Petit Theft	0	0	1	1	0	0
1. Value	0	0	20	20	0	0
2. Value Recovered	0	0	0	0	0	0
9. Stolen Property						
a. Buying	0	0	0	0	0	0
b. Receiving	0	0	0	0	0	0
c. Possessing	0	0	0	0	0	0
10. Trespassing Vehicle	0	0	1	1	0	0
11. Trespassing Person	1	1	1	1	1	1

C. Crimes Against Nature/Vice	JAN	2018	JAN	2017	JAN	2016
1. Prostitution	0	0	0	0	0	0
2. Indecent Exposure	0	0	0	0	0	0
3. Lewd and Lascivious	0	0	0	0	0	0
4. Liquor Laws	0	0	0	0	0	0
5. Possession of Controlled Substance	1	1	0	0	0	0
6. Possession of Paraphernalia	0	0	0	0	0	0
D. Weapons Offenses						
1. Carry Concealed Firearm	0	0	0	0	0	0
2. Carry Concealed Weapon	0	0	0	0	0	0
3. Bomb Threat	0	0	0	0	0	0
4. Discharge Firearm/Public	0	0	0	0	0	0
5. Fireworks	0	0	0	0	0	0
E. Fraud Offenses						
1. Credit Cards/Stolen/Possession	0	0	0	0	0	0
2. Defraud Innkeeper	0	0	0	0	0	0
3. Embezzlement	0	0	0	0	0	0
4. Worthless Checks	0	0	0	0	0	0
5. Theft of Service	0	0	0	0	0	0
6. Forgery	0	0	0	0	0	0
7. Consumer Fraud	1	1	0	0	0	0
F. Town Ordinance Violations						
1. Dogs						
a. At Large	0	0	0	0	0	0
b. On Beach	0	0	0	0	0	0
2. Noise						
a. Construction	1	1	0	0	1	1
b. Machinery	3	3	0	0	1	1
3. Fire Lane	0	0	0	0	0	0
5. Parking	0	0	0	0	1	1
6. Miscellaneous	0	0	0	0	3	3

	JAN	2018	JAN	2017	JAN	2016
G. Warrant Arrests	0	0	0	0	0	0
Total Criminal Complaints	14	14	12	12	14	14
Total Criminal Arrests	6	6	5	5	1	1
Total Amount Stolen Property	1000	1000	7291	7291	700	700
Total Amount Recovered Property	1000	1000	0	0	0	0

II. Police Service Calls

A. General Complaints

1. Animals

a. Cats	0	0	0	0	0	0
b. Dogs	0	0	2	2	0	0
c. Sharks	0	0	0	0	0	0
d. Snakes	0	0	0	0	0	0
e. Others	0	0	0	0	1	1

2. Domestic	1	1	2	2	0	0
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3. Found Property	2	2	0	0	1	1
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4. Landlord/Tenant	0	0	0	0	0	0
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5. Lost or Stolen Property	1	1	0	0	0	0
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a. Value	0	0	0	0	0	0
----------	---	---	---	---	---	---

b. Value Recovered	0	0	0	0	0	0
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6. Disturbance	2	2	7	7	0	0
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7. Noise	0	0	5	5	1	1
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8. Nuisance	0	0	0	0	0	0
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9. Open Door or Window	0	0	0	0	1	1
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10. Police Information	12	12	7	7	15	15
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11. Prowler	0	0	0	0	0	0
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12. Suspicious Person	2	2	3	3	0	0
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13. Suspicious Vehicle	0	0	1	1	0	0
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14. Suspicious Incident	3	3	3	3	3	3
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B. Requests For Assistance	JAN	2018	JAN	2017	JAN	2016
1. Assistance Rendered	0	0	2	2	4	4
3. Deaths	0	0	0	0	2	2
5. False Alarms						
a. Burglary	1	1	1	1	1	1
b. Fire	2	2	4	4	0	0
6. Fire	0	0	0	0	0	0
7. Fire Hazard	0	0	0	0	2	2
8. Assist Other Agency	1	1	0	0	5	5
9. Sick/Injured Person/Ambulance	3	3	1	1	1	1
10. Marchman or Baker Act	1	1	1	1	1	1
11. Missing Persons	0	0	0	0	0	0
12. Lifeguard						
a. Rescues	0	0	0	0	0	0
b. First-Aid	23	23	57	57	20	20
13. Welfare Checks	0	0	3	3	0	0
C. Traffic Complaints						
1. Abandoned Vehicle or Boat	0	0	0	0	0	0
2. Accident						
a. Automobile	1	1	2	2	0	0
b. Boat	0	0	1	1	0	0
c. Private Property	0	0	0	0	0	0
3. Careless Driving	0	0	1	1	0	0
4. DUI	0	0	0	0	1	1
5. Improper Parking	0	0	0	0	0	0
6. Speeding	0	0	1	1	0	0
7. Street Light Out	0	0	0	0	0	0
8. Traffic Hazard	0	0	0	0	0	0
9. Criminal Citations	0	0	0	0	0	0

D. Juvenile Complaints

1. General
2. Lost Child
3. Child Abuse or Neglect
4. Arrests
5. Trespassing
6. Runaways

Total Police Service/Assistance Calls

Total Gross Complaints

JAN	2018	JAN	2017	JAN	2016
0	0	0	0	1	1
0	0	1	1	0	0
0	0	1	1	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
46	46	67	67	55	55
69	69	124	124	75	75



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
19 December 2017 – 17 January 2018

TO: Mayor Myra Koutzen
Town Commissioners
FROM: Trevor L. Steedman, Fire Chief
DATE: 21 February 2018

Current Action List Items for the Palm Beach Shores Fire Department

OPERATIONS

- Staffing
 - Career Staff
 - All Full-Time Firefighter / EMS provider positions are currently filled
 - Volunteer Staff
 - Recruitment and Retention efforts remain a priority. The entry versus attrition rate (mainly due to full-time employment opportunities with other area departments) remains constant.
- General Operations
 - Naloxone (*Narcan*) is on PBSFD apparatus for response to Opiate overdoses
 - Apparatus Replacement Schedule for capital purchase planning
 - Projected apparatus replacement in FY 2020
 - Partial funding source: Fanning Public Safety Bequest



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

19 December 2017 – 17 January 2018

- Standard Operating Guidelines (SOG's) sections 201 – 205 & 220, 705-711, and 450 have been implemented.
- General Orders and Special Orders are issued as necessary.
- Daily/Weekly/Monthly Duties for On-Duty Personnel
 - Operational, Administrative & Training templates – implemented and ongoing.
- Workforce & Officer Development
 - Operations orientation training program initiated with new Volunteer members.
 - Training and Education opportunities for Officers and Members of the Department:
 - PBSFD crews attending select training courses with Riviera Beach Fire Rescue / West Palm Beach Fire Department Recruit Academy Class.
 - Enhancement of current Officers to assist them in achieving recommended Industry Standard levels.
 - Standards Compliance Initiative
 - Adopted *National Fire Service Professional Qualifications Board* standards or equivalent for Line, Staff and Command level Officers, Fire Apparatus Driver Operator (FADO) and Firefighters to include:
 - NFPA 1001 *Standard for Fire Fighter Professional Qualifications*
 - NFPA 1002 – P *Standard for Fire Apparatus Driver/Operator (FADO) Professional Qualifications.*
 - PBSFD FADO program was implemented in September 2017.

Wendy Wells will review and forward to the Town's insurance carriers for consideration of lowering our premium costs. The FADO program incorporates *Safe Driving*



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

19 December 2017 – 17 January 2018

*Practices, Roadway Incident Safety, Seatbelt compliance and
Apparatus Backing / Collision Prevention modules.*

- NFPA 1021: *Standard for Fire Officer Professional Qualifications*
- Validate rank structure for integration into County NIMS/ICS model.
- Fleet Deployment & Maintenance
 - All apparatus is in service at the time of this report
 - Palm Beach County Fire Rescue has supplied one of two Mobile Data Terminals (MDT's) under our current radio contract at no additional cost to the Town.
 - Annual pump tests have been completed
 - Engine 80 met/passed test requirements
 - Fast Attack 80 did not meet/pass test requirements.

COMMUNITY RISK REDUCTION (CRR) INITIATIVES

- *Courtesy Home Fire Safety Surveys* – (Implementation: November 2017)
 - Value-added initiative supports the quality of life and safety for our PBS Community.
 - Residents voluntarily request surveys. PBSFD is working with PBSPD (Chief Langevin) to offer a combined home safety and security survey in a cooperative effort of both public safety agencies.
 - Chief Steedman has met with the local American Red Cross Representative regarding funding availability for this program.
 - *Community CPR & AED*



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

19 December 2017 – 17 January 2018

- (Fall 2017 / Winter 2018) – AHA *Heartsaver* Course offered to our PBS Community in cooperation with the American Red Cross. The Town of Palm Beach Shores will incur zero expense for this training.
- NFPA 1720 *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Volunteer Fire Departments*
 - This standard specifies requirements for effective and efficient organization and deployment of fire suppression operations, emergency medical operations, and special operations to the public by volunteer and combination fire departments to protect citizens and the occupational safety and health of fire department employees. The NFPA 1720 Standard has been in existence since 2001.
- Palm Beach Shores is a *Pulse Point* mobile application site – *Pulse Point* is a pre-arrival solution designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance.
- *Pre-Incident Planning* – This on-going initiative serves to familiarize first responders with high-risk occupancies, unique hazards and special properties in Palm Beach Shores and plan accordingly for potential emergencies.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION TOWN OF PALM BEACH SHORES FIRE DEPARTMENT

19 December 2017 – 17 January 2018

- *File of Life* Program – Program initiated on 15 March 2017. Program materials funded through budgeted line item – Prevention. Kits are available at the Commission Meeting and during business hours at the Town Hall front office.
- *Residential Fire Extinguisher Selection, Use and Maintenance* (Initially delivered in cooperation with the Community Policing Initiative on 03 May 2017) to be offered again to residents in the near future.
- Currently working on Public Service Announcements (PSA's) and *Helpful Links* additions to the Town's Fire Department webpage.



MONTHLY ACTIVITIES REPORT TO THE TOWN COMMISSION
TOWN OF PALM BEACH SHORES FIRE DEPARTMENT
19 December 2017 – 17 January 2018

CALLS FOR SERVICE

TOTAL CALLS FOR SERVICE	52 (Fire: 16) (Medical: 36)
LAST REPORTING PERIOD	22 (Fire: 05) (Medical: 17)
PERCENTAGE INCREASE / DECREASE	+ 136.4% (Fire + 220%) (Medical + 112%)

TRAINING & DRILLS

DATE	TIME	LOCATION	TYPE			NATURE	STAFFING	NOTES
			FIRE	RESCUE	EMS			
23 Jan 2018	18:30	247 Edwards	X			PPE Proficiencies	10	Hands-On
24 Jan 2018	10:30	90 Edwards	X			Fire Alarm Systems	06	Classroom
30 Jan 2018	18:30	145 S. Ocean		X	X	Scaffold Emerg.	08	Hands-On
06 Feb 2018	09:00	222 Edwards Ln.	X			FADO	05	Engine Co. Ops.
13 Feb 2018	09:00	247 Edwards Ln				Meeting	10	Hands-On
14 Feb 2018		W. 13 th St – Riviera Beach		X	X	Vehicle Extrication	02	Hands-On
15 Feb 2018		W. 13 th St – Riviera Beach		X	X	Vehicle Extrication	02	Hands-On
16 Feb 2018		Riviera Beach Marina	X			Marina Firefighting	02	Hands-On
20 Feb 2018	18:30	222 Edwards Ln	X			FADO	08	Engine Co. Ops.
TOTALS:			05					
Formal Training Drills – 08								
Personnel Participation – 44								
Personnel Training Hours – 136.5								



Public Works Department

Item #: 5 b 3.

Monthly Status Report

February 2018

Community Center:

1. Public Works Staff is continuing to perform the prep work necessary to repair and paint the damaged interior base boards, and trim, and drywall located on the second floor main room due to water intrusion caused by hurricane Irma.
2. Replacing exterior lights and fixtures due to damage caused by hurricane Irma still in process due to upgrading electrical wiring and junction boxes. All exterior lighting fixture are LED and Turtle friendly.
3. Scheduling to paint the exterior of the Community Center. This project will be performed by the Public Works Staff. The process for this Town project will be as follows: Public Works has received a detailed spec sheet from a Sherwin Williams Account Rep. including a digital cad design of the entire building representing the paint color schemes selected. The recommendations for the best product of paint and primer to be applied according to the approved millage thickness to obtain a ten year warranty of the paint product has been presented for review. There will also be multiple inspections by a certified painter consultant with Sherwin Williams for documentation to ensure the validation of the ten year product warranty. All the information was collected Public Works presented the paint project in front of the DRC with final approval. **Note:** color samples will be applied on color wood pallets for review. Please submit to Town Hall your paint color ideas for consideration.
8. The projects listed is funded through the general budget.

Grounds & Parks:

1. Receiving quotes for the sidewalk repairs and for the installation of the park benches concrete pads located on the Parkway.
2. Public Works staff started to pressure wash the Parkway sidewalks, pavers, and retaining wall blocks. The north end of the Parkway is completed.
3. Scheduling contractors for the Beach Playground new swing set and ground cover in compliance with ADA requirements.
4. With assistance from the Environmental Committee the first phase for the beach beautification project is to remove the aged looking vegetation around the picnic area and replace it with new colorful salt tolerant vegetation. The second phase is to plant vegetation around the new Police Departments shed to assist with blending in the new structure to the beach area. The third phase is to spruce up the entrance to the beach leading from the parking lot including the shower tower and surrounding area.
5. The projects listed are funded through the approved general budget and capital budget.

6. In the process to convert all the Inlet Park walkway post lights to LED turtle friendly lighting.
7. The projects listed are funded through the approved general budget and capital budget.

Streets & Street Lights:

1. The contract has been signed for the emergency repairs to the storm drain outfall pipe located on the west corner of Lake Drive and Inlet Way that was compromised during hurricane Irma. The work is scheduled to be completed before the end of February this year. The Public Works Staff along with the town engineer firm Simmons & White has been monitoring the concerned area and will continue until the repairs are completed to specs. **Commissioners:** I will discuss in further detail when presenting the Monthly Report and answer any questions.
2. Scheduling to replace the white marble drainage rock in all the streets culverts intersecting the interior streets and Parkway.
3. The projects listed are funded through the approved general budget.

Lift Stations:

1. The same contractor for the storm drain outfall pipe repairs will be performing the repairs to the sewer line located on Inlet Way that was compromised during hurricane Irma. The Public Works Staff along with the town engineer firm Simmons & White has been monitoring the concerned area and will continue until the repairs are completed to specs. **Commissioners:** I will discuss in further detail when presenting the Monthly Report and answer any questions.
2. The projects listed are funded through the approved general budget.

Public Works Building, Police Building, Fire Department Annex Building:

1. The Public Works Staff will be installing an adequate exhaust system for the Fire Departments Annex Building.
2. The pressure washing to all town buildings and facilities are completed.
3. Receiving quotes to replace the four exterior fire proof metal doors to the Fire Annex Building and to the Police Building due to Hurricane Irma Damage.
4. Scheduling contractors for estimates with the Police Departments remodel.
5. The projects listed is funded through the approved capital and general budget.

Foot Note:

Hurricane Irma after the storm projects.

1. **The town staff is continuing to assist FEMA for Hurricane Irma Damage Reimbursements to the town. All site inspections have been completed.**
2. **Additional information concerning the expenditures and completed projects and outstanding projects will be presented.**

Training / Certificates:

1. The next training courses begin in April 2018 for all Public Works Staff. These courses will consist of waste water, pumps, and Storm Water Advanced Engineering looking to the future Level 1 & 2.
2. Florida Stormwater & Erosion Control Level 1 certification.
3. Florida Stormwater & Erosion Control Level 2 certification.

4. OSHA'S Model Training Program for multiple certifications & continuing education credits.
5. Additional training for heavy equipment operation and safety will be provided for all Public Works Staff. The training is provided through United Rentals under the instruction of "City of Orlando" Heavy Equipment Training Level 1. A certificate of completion for 18 hours of training will be provided.
6. APWA (Public Works Association) Training for Public Works Directors and Supervisors. Sponsored by CCTI located at Indian River State College. A certificate of completion for 30 hours of training will be provided.

TOWN CLERK REPORT
February 26, 2018 Commission Meeting

TASKS	STATUS
Upcoming Meetings	<ul style="list-style-type: none">➤ P & Z February 27, 2018 -➤ March 7, 2018: DRC
Projects and Town Hall Updates	<ul style="list-style-type: none">● We have installed a check scanner which enables us to immediately deposit checks presented for payments to the Town. This saves time and gives us immediate updates to the Town's bank balance. It also saves time in physically going to the bank for deposits, since most payments are either in the form of checks or credit cards. The amount of daily cash has diminished with this new feature, as well as accepting credit card payments.
Building Department Fiscal Year 2017/18	<ul style="list-style-type: none">● Total Permits issued in January – 36● Total Permit Fees in January - \$8,538.86● Total Construction Value in January - \$292,064.12● Total Permits issues YTD - 139● Total Permit Fees YTD - \$48,235.29● Total Construction Value YTD - \$1,627,220.21
2018 Election	<ul style="list-style-type: none">● We will not have an election this year!● We had no opposition for the Mayor's seat or Commissioner Gilgallon's seat. Brian Tyler (306 Sandal) qualified for Commissioner Tropepe's to be vacated seat.● The swearing in ceremony will be at the March reorganization meeting.
Code Compliance	New/ongoing open Code Violations this month to date: 50 <ul style="list-style-type: none">● 13 Yard debris, bulk and trash/garbage collections times (Code Sec. 38-9)● 7 Prohibited parking on property (Code Sec. 70-75)● 22 Property Maintenance (Code Sec. 14-329)● 1 Temporary Signs (Code Sec 58-53)● 2 Noise Violations (Code Sec. 42-32)● 5 No Business Tax/Cert of Use (Code Sec. 18-16)
Community Center	15 events this month: 2 Town/Misc; 1 Town Employee; 4 POA; 3 Civic; 1 Resident; 4 Church



ITEM 8a
February 26, 2018

Memo

To: Mayor and Town Commission
From: Wendy Wells
Date: 2/22/18
Re: **FEMA Update**

The FEMA site inspections have been completed. Alan represented the Town for the site inspections. He explained the hurricane damage and how it was repaired or will be repaired. The site inspector reports detail the work that was not complete when they inspected it.

The Damage Inventory is an estimate of the hurricane damage by FEMA category. The Town's Damage Inventory was submitted to FEMA by the required deadline. A copy of the report is attached.

The next step is gathering the required data to request reimbursement, which we have begun. Each project must be submitted separately. Items that will be submitted include invoices, payroll records, procurement policies, payroll policies, and contracts.

Also attached is our original estimate of the hurricane damage and what we have spent to date.

**Department of Homeland Security
Federal Emergency Management Agency**

General Info

Applicant Name	Palm Beach Shores, Town of	Incident Name	Hurricane Irma
Applicant FIPS	099-54150-00	Incident Start Date	9/04/2017
Event Name	4337DR-FL	Incident End Date	10/18/2017
Event Job #	4337DR	Declaration Date	9/10/2017

Contacts

Applicant / Recipient Contacts

Name	Wells, Wendy	Primary POC
Title	Primary Contact	
Phone	(561) 844-3457	
Email	wwells@pbstownhall.org	

Name	Browning, Evyonne	Alternate POC
Title	Alternate Contact	
Phone	(561) 844-3457	
Email	ebrowning@pbstownhall.org	

FEMA Contacts

Name	Robinson, Kenny	Primary PDMG
Phone	(571) 329-9274	
Email	kenny.robinson@associates.fema.dhs.gov	

Damage Inventory

Damage #	Category	Name	Description	Project	Address 1	Address 2	City	State	Zip	Lat	Long	Primary Cause of Damage	Approx. Cost	% Work Complete	Labor type	Has Prior PA Grant?	Applicant Priority
37475	A	DR4337FL 90% PAAP - Town Wide Debris Removal Sept 18 to Oct 17 2017	Vegetative debris town wide - work accomplished using force account labor, equipment along with multiple contractors.	[18932] Town Wide Debris Removal - PAAP 90% - Palm Beach Shores			Palm Beach Shores	FL		26.7785	-80.0371	Hurricane	\$100,000.00	100	Force Account and Contract	Yes	High
37477	B	Emergency work provided by Town Public Works, Fire, Rescue & Police	Emergency Protective Measures - Police, Fire and Public Works Departments - Force Account Labor, Equipment, Materials including generators, front end loader, emergency hotel rooms for staff, salaries, etc.	[18926] Emergency work provided by Town Public Works, Fire, Rescue & Police			Palm Beach Shores	FL		26.7785	-80.0371	Hurricane	\$45,000.00	100	Force Account	Yes	High

Damage #	Category	Name	Description	Project	Address 1	Address 2	City	State	Zip	Lat	Long	Primary Cause of Damage	Approx. Cost	% Work Complete	Labor type	Has Prior PA Grant?	Applicant Priority
37478	C	Street Lighting, Signs, Storm Drains	Damage to signs and street lighting - town wide Using vacuum truck to remove sand, mud, debris from street drains, drop inlets, storm drains. Also sections of the storm drains were undermined and will need repairs.	[18949] Damage to and missing roadway signs - Town Wide - Palm Beach Shores			Palm Beach Shores	FL		26.7785	-80.0371		\$90,000.00	65	Force Account and Contract	No	Medium
37481	D	Irrigation system	Irrigation system was damaged during the hurricane - items damaged included pipes, wiring, nozzles, nozzle bodies, pumps, controller and valves.	[18950] Damage to Irrigation System - Palm Beach Shores			Palm Beach Shores	FL		26.7785	-80.0371	Hurricane	\$12,000.00	100	Force Account	Yes	Medium
37527	E	Town Hall - Palm Beach Shores	Damage to exterior lighting, gutter, door locks. Also damage to the Town Hall roof.	[18961] Town Hall Damage - Palm Beach Shores	247 Edward Lane	Building A	Palm Beach Shores	FL	33404	26.6539	-81.8171	Hurricane	\$4,500.00	75	Force Account	Yes	Medium

Damage #	Category	Name	Description	Project	Address 1	Address 2	City	State	Zip	Lat	Long	Primary Cause of Damage	Approx. Cost	% Work Complete	Labor type	Has Prior PA Grant?	Applicant Priority
37529	E	Fire Station Annex Building	Locks, replacements for front & back doors to the fire station annex building and the roof was damaged	[27059] Fire Station Annex Building	247 Edwards Lane	Building C	Palm Beach Shores	FL	33404	26.7785	-80.0371		\$15,000.00	25	Force Account and Contract	No	Medium
37530	E	Community Center Building - Palm Beach Shores	Roof, gutters, carpet, air conditioning, fire alarm systems were all damaged by the Hurricane.	[18963] Community Center Building - Palm Beach Shores	90 Edwards Lane	Building A	Palm Beach Shores	FL	33404	26.7781	-80.0328	Hurricane	\$30,000.00	90	Force Account and Contract	Yes	Medium
37605	E	Beach Storage Building/Restrooms	Structural damage and roof damage - need to make repairs up to current codes and standards	[18964] Beach Storage and Restrooms	90 Edwards Lane	Building B	Palm Beach Shores	FL	33404	26.7781	-80.0328	Hurricane	\$60,000.00	10	Force Account and Contract	Yes	Medium

Damage #	Category	Name	Description	Project	Address 1	Address 2	City	State	Zip	Lat	Long	Primary Cause of Damage	Approx. Cost	% Work Complete	Labor type	Has Prior PA Grant?	Applicant Priority
37642	F	Repairs and cleaning of Sewer Lift Station #2 and sewer lines.	Lift station #2 for the sewer system was clogged by sand, mud and debris by Hurricane Irma but the pumps were not damaged. Also some sections of the sewer pipe were damaged and will need to be repaired by installing a liner or pipe replacement. Following Hurricane IRMA, vacuum truck was needed to remove debris, sand, mud, etc. from the sewer lines.	[18960] Clogged Sewer Lines - Palm Beach Shores			Palm Beach Shores	FL		26.7785	-80.0371		\$60,000.00	80	Force Account and Contract	No	Medium

Damage #	Category	Name	Description	Project	Address 1	Address 2	City	State	Zip	Lat	Long	Primary Cause of Damage	Approx. Cost	% Work Complete	Labor type	Has Prior PA Grant?	Applicant Priority
37644	G	Park Damage	Signs, lighting, park benches, dog boxes, parkway fountain relocated lifeguard stands. Also repairs to the beaches and inlet park after all the debris removal to restore locations to pre-storm condition	[18969] Damage to Parks and Beaches			Palm Beach Shores	FL		26.7785	-80.0371	Hurricane	\$40,000.00	35	Force Account	Yes	Medium
75261	A	DR4337FL 75% - Town Wide Debris Removal Sept 4 to Sept 17 2017 and after December 16, 2017	Vegetative debris - town wide - Stump grinding	[19849] DR4337FL 75% PAAP - Town Wide Debris Removal Sept 4 to Sept 17 2017 & After Dec16, 2017	247 Edward Lane		Palm Beach Shores	FL	33404	26.6539	-81.817	Hurricane	\$20,000.00	100	Force Account and Contract	Yes	High
86214	E	Police Station - Palm Beach Shores	Damage to 2 doors that will need to be replaced and damage to the roof	[27066] Police Station - Palm Beach Shores	247 Edwards Lane	Building B	Palm Beach Shores	FL	33404	26.7785	-80.0371		\$10,000.00	15	Force Account and Contract	No	Medium

60-Day Deadline

1/29/2018

Signed By Wells, Wendy

Signed On

1/29/2018 8:46PM

Hurricane Irma Costs
Estimate

Description	Estimate	Current	Projected	9/30/2017	1/31/2018	Total
				Actual	Actual	
PARKS						
Park bench replacement	\$ 5,784		\$ 5,784			\$ -
Irrigation systems	\$ 9,000	\$ 9,000			\$ 4,880.41	\$ 4,880.41
Lamp posts, junction boxes, wiring, LED bulbs, electrical c	\$ 6,500	\$ 6,500			\$ 140.00	\$ 140.00
Dog boxes & posts	\$ 1,440		\$ 1,440		\$ 736.80	\$ 736.80
Signs "Dog must be on leash"	\$ 650		\$ 650			\$ -
Parkway fountain					\$ 3,883.45	\$ 3,883.45
equipment repairs					\$ 473.25	
Equipment rental, front loader	\$ 12,000	\$ 12,000		\$ 6,000.10	\$ 15,530.16	\$ 21,530.26
TOTAL PARKS	\$ 35,374	\$ 27,500	\$ 7,874	\$ 6,000.10	\$ 25,644.07	\$ 31,644.17
INLET PARK						
Sand removal from parkway asphalt path						\$ -
Restoring rock retaining wall						\$ -
Asphalt repairs from equipment and debris						\$ -
TOTAL INLET PARK	\$ 20,000	\$ 20,000		\$ -	\$ -	\$ -
PUBLIC WORKS						
Rain protective gear	\$ 250	\$ 250				\$ -
Safety gear	\$ 400	\$ 400			\$ 199.99	\$ 199.99
Chainsaw and miscellaneous equipment	\$ 3,500	\$ 3,500			\$ 4,358.84	\$ 4,358.84
Chevy parts					\$ 112.56	\$ 112.56
Lighting repairs throughout town					\$ 823.10	\$ 823.10
Hydration supplies	\$ 50	\$ 50		\$ 10.02		\$ 10.02
TOTAL PUBLIC WORKS	\$ 4,200	\$ 4,200	\$ -	\$ 10.02	\$ 5,494.49	\$ 5,504.51
TOWN HALL BUILDING						
Exterior lights, meeting room	\$ 240		\$ 240			\$ -
Exterior lights, copula	\$ 300		\$ 300			\$ -
Exterior door combination lock, Public Works east door	\$ 220	\$ 220				\$ -
Gutter damage, east side of building	\$ 1,300		\$ 1,300			\$ -
Entry door hardware, Sargent's office	\$ 500		\$ 500			\$ -
TOTAL TOWN HALL BUILDING	\$ 2,560	\$ 220	\$ 2,340	\$ -	\$ -	\$ -
FIRE DEPARTMENT						
Front entry metal door and combination lock, east side	\$ 2,800	\$ 220	\$ 2,580	\$ 217.60		\$ 217.60
Roof leaks, slate tiles	\$ 5,000		\$ 5,000			\$ -
TOTAL FIRE DEPARTMENT	\$ 7,800	\$ 220	\$ 7,580	\$ 217.60	\$ -	\$ 217.60
COMMUNITY CENTER						
Water extraction and carpet cleaning with deodorizer	\$ 2,000	\$ 2,000		\$ 795.00		\$ 795.00
Gutter replacement	\$ 5,000		\$ 5,000			\$ -
AC Condenser unit, exterior damage to coils and compon	\$ 13,106	\$ 13,106		\$ 6,552.85	\$ 7,462.20	\$ 14,015.05
Roof repairs, southeast tiles and soffit with wood repairs	\$ 2,000	\$ 2,000				\$ -
Awning repairs					\$ 1,520.00	\$ 1,520.00
new fence to protect a/c and LP tanks for bbq					\$ 202.63	\$ 202.63
Fire alarm				\$ 390.00	\$ 3,022.50	\$ 3,412.50
TOTAL COMMUNITY CENTER	\$ 22,106	\$ 17,106	\$ 5,000	\$ 7,737.85	\$ 12,207.33	\$ 19,945.18
BEACH BATHROOM & STORAGE BUILDING						
Structrual damage to concrete block (SE, NE & NW)						
Roof damage					\$ 950.00	\$ 950.00
TOTAL BEACH BATHROOM & STORAGE BUILDING	\$ 11,000		\$ 11,000	\$ -	\$ 950.00	\$ 950.00
STORM DRAIN SYSTEM						
Clean, vacuum truck with camera and water jetting storm drain basins						

Hurricane Irma Costs

Estimate

Description	Estimate	Current	Projected	9/30/2017	1/31/2018	Total
				Actual	Actual	
and pipes on Ocean and Inlet due to sand compaction and debris						
Possible repairs necessary						
Vacuum truck costs \$300/hr with 4 hour minimum	\$ 24,630	\$ 24,630		\$ 24,630.00		\$ 24,630.00
Ocean Ave outfall basin vacator services				\$ 1,200.00		\$ 1,200.00
Outfall pipe at Inlet & Lake - failure/sinkhole needs repair	\$ 40,000	\$ 40,000			\$ 320.00	\$ 320.00
Water bill - used fire hose to try to clear storm drain					\$ 301.33	\$ 301.33
TOTAL STORM DRAIN SYSTEM	\$ 64,630	\$ 64,630	\$ -	\$ 25,830.00	\$ 621.33	\$ 26,451.33
STREET LIGHTS						
Street light globes	\$ 1,460	\$ 1,460				\$ -
LED bulbs	\$ 140	\$ 140				\$ -
BUSS fuses	\$ 1,200		\$ 1,200			\$ -
Electrical breakers	\$ 420		\$ 420	\$ 663.69		\$ 663.69
Lightening protection	\$ 108		\$ 108			\$ -
Fountain globes	\$ 480	\$ 480				\$ -
Miscellaneous wires and fuse connections	\$ 300		\$ 300		\$ 1,135.02	\$ 1,135.02
Replace wire and light fixtures	\$ 4,000	\$ 4,000				\$ -
TOTAL STREET LIGHTS	\$ 8,108	\$ 6,080	\$ 2,028	\$ 663.69	\$ 1,135.02	\$ 1,798.71
STREET SIGNS						
Street name signs with brackets	\$ 550		\$ 550			\$ -
Street name signs brackets	\$ 280		\$ 280			\$ -
Yeild signs and poles for Tacoma Circle	\$ 2,104	\$ 2,104				\$ -
Yeild signs and poles for Parkway	\$ 4,620		\$ 4,620			\$ -
Stop signs and poles with 3 and 4 way stops	\$ 2,880		\$ 2,880			\$ -
Warning signs sharp left/right at Inlet Way	\$ 970		\$ 970			\$ -
Warning signs Do Not Enter, Inlet gate and Police parking	\$ 820		\$ 820			\$ -
Speed limit signs with post	\$ 2,300		\$ 2,300			\$ -
Speed limit signs without post	\$ 1,540		\$ 1,540			\$ -
TOTAL STREET SIGNS	\$ 16,064	\$ 2,104	\$ 13,960	\$ -	\$ -	\$ -
WASTEWATER SYSTEM						
Ocean Ave. liftstation #2 - shellrock and sand flowing into station						\$ -
Need to camera pipe system to determine cause and rep.	\$ 65,000	\$ 65,000		\$ 42,926.00		\$ 42,926.00
\$32/linear foot for 10 inch sanitary sewer; clean camera	\$ 50,000		\$ 50,000			\$ -
full reports; paper reports; pre and post video; lateral repairs \$5,000 each						\$ -
TOTAL WASTEWATER SYSTEM	\$ 115,000	\$ 65,000	\$ 50,000	\$ 42,926.00	\$ -	\$ 42,926.00
DEBRIS REMOVAL						
Parkway, remove 22 downed trees	\$ 19,350	\$ 19,350		\$ 19,350.00	\$ 1,760.00	\$ 21,110.00
Downed trees along streets	\$ 19,350	\$ 19,350		\$ 19,350.00	\$ 980.00	\$ 20,330.00
Vegetation along streets	\$ 10,000	\$ 10,000		\$ 11,885.00	\$ 11,961.43	\$ 23,846.43
TOTAL DEBRIS REMOVAL	\$ 48,700	\$ 48,700	\$ -	\$ 50,585.00	\$ 14,701.43	\$ 65,286.43
POLICE						
Report provided by Police Chief	\$ 12,450	\$ 12,450		\$ 2,968.71	\$ (185.64)	\$ 2,783.07
FIRE						
Report provided by Fire Chief	\$ 12,491	\$ 12,491		\$ 645.35		\$ 645.35
PUBLIC WORKS						
Overtime						
ADMINISTRATION						
Overtime	\$ 1,300	\$ 1,300				
GRAND TOTAL	\$ 381,783	\$ 282,001	\$ 99,782	\$ 137,584.32	\$ 60,568.03	\$ 198,152.35
				\$ 137,584.32	\$ 60,568.03	\$ 198,152.35
				\$ -	\$ -	\$ -

I have not entered wages in this spreadsheet



ITEM 8b
February 26 2018

Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police

Mayor/Commissioners

Recently I attended the Chiefs conference and spoke with the various Chiefs about the use of CCTV in their jurisdictions. I also met with the Riviera Beach Police Assistant Chief and spoke with him, they have an extensive network of cameras on the island and they can tie into the various homeowners association who have their own.

I wanted to get a general idea of what can be done and the costs involved and to see how each of you may feel about the purchase of CCTV cameras for the town.

As you know the present camera system at the entrance to town only wakes up and records when a tag goes through the intersection and then only the tag is important to it.

The first company I met with gave us the attached proposal, as you will see the proposal I asked for covers the entrances to town (north and South) along with west on Bamboo road. I was also recently contacted by a board member of Whispering waters who inquired if we contemplated cameras in town and if we did he suggested the gazebo area long with Inlet and the Parkway.

The CCTV costs for all the cameras, installation and individual DVR units with 30 days of recoverable video (our servers would not be overtaxed) would be \$15,510.00, we are paying Comcast for the connection to the Tag cameras now so I will need to see that additional cost of adding the CCTV to it, right now they are \$105.00 per month times 3. We will need to order a new Comcast connection at the parkway location. I will need to get with Alan to see the costs of connecting the cameras electrically to our existing town owned light poles. The maintenance for the camera system would be 395.00 per month which includes bimonthly cleaning with once a month inspections and replacements of all parts to include labor on malfunctioning equipment including acts of God.

This is just one company and more work is needed but I wanted to make sure this is something you wished me to look further into. If you wish to talk about it further my cell is 561-308-9440 if you do not have it. Thanks for your time.



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin
Chief of Police



Extended Warranty & Services Agreement

Price Quotation for: Town of Palm Beach Shores

System Description: IP Camera System Installed Q1 2018

- **Annual Maintenance & Services Agreement – Services Included**
 - *Service Continuance Guarantee: Includes all parts & labor required to maintain an operating system (Exceptions: abuse or negligence of others). This means all camera and other equipment failures will be immediately replaced (within 72-hours), instead of customer being out-of-service while equipment is sent out for warranty repairs, as provided under most warranty programs. **This coverage includes damage caused by acts of God and vandalism.***
 - *All Camera and NVR software maintenance & software upgrades included.*
 - *Technical Support*
 - *On-line Equipment Monitoring – weekly check-ups from CCTV Agent's Support Center*
 - *System repairs provided by local technicians dispatched by CCTV Agent personnel*
 - *Equipment Maintenance*
 - *Quarterly on-site equipment maintenance, cleaning, and adjusting whether needed or not*
 - *As needed on-site maintenance when issues are found during our check-ups*
 - *Customer Service - "Help-Desk" for customer care & support*
 - *Training/Re-Training (on-line) – for System functions, Video Retrieval, etc.*
 - *Video Clip Services – assist in pulling & delivering video clips*
 - *Remote Connectivity – assistance with setting up mobile and remote devices for system access*
 - *Free client software provided to end-users and Property Managers*
 - *Free training, technical support & software client upgrades provided*
- **Annual Service & Maintenance Agreement – Terms & Conditions:**
 - *Pricing - @ **\$325** per month (billed quarterly in advance).*
 - *One (1) year Agreement Term with automatic one (1) year renewals thereafter, unless cancelled with 30 days written notice by either party.*

Agreed:

Customer:

CCTV Agent, Inc.:

Signature: _____

Signature: _____

Title _____ Date: _____

Title _____ Date: _____



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

Steven Langevin

Chief of Police



CCTV Agent
1300 N Florida Mango Rd Ste 14A
Suite 14A
West Palm Beach, FL 33409
United States of America
P: (561) 249-4511

QUOTE

QUOTE # QTE-001210

Page 1/1

BILL TO:

Town of Palm Beach Shores

Steven Langevin
247 Edwards Lane
Palm Beach Shores, FL 33404
P: +1 561-296-3379

SHIP TO:

Town of Palm Beach Shores

Steven Langevin
247 Edwards Lane
Palm Beach Shores, FL 33404
P: +1 561-296-3379

Customer ID	Ship Via	Sales Rep	Terms	Date
00702	INSTALL	ART	50% / 50%	2/3/2018

Quantity	Item #	Description
4	7004	Uniview Mini 1U 8 Channel with 8 PoE Ports NVR
2	HD2TBW	Western Digital Purple 2TB Serial ATA Surveillance Hard Drive
1	HD3TBW	Western Digital Purple 3TB Serial ATA Surveillance Hard Drive
1	HD4TBW	Western Digital Purple 4TB Serial ATA Surveillance Hard Drive
13	8001	Uniview IP 4MP H.265 3.6mm Fixed Lens Bullet Camera
1	8003	Uniview IP 4MP H.265 6mm Fixed Lens Bullet Camera (Parkway View situh to inlet)
2	NSM5	Ubiquiti NanoStation M5 NSM5 5GHz 16dBi MIMO
2	NSWM	Ubiquiti - Nanostation wall mounting kit
1	POE4-96	Switch 5 Port 4PoE with 96W
5	NB121005-10F	12x10x5 Inch 120 VAC Weatherproof Enclosure with Cooling Fan
4	HGXPMT30	9-11" Pole Mount for NEMA Enclosure
4	TRUP08AIN	Uniview Pole Mount Bracket
1	CONDUIT	Conduit, Fittings and Boxes
48	LABOR-INSTALL	Installation Labor

Subtotal	\$15,510.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$15,510.00



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

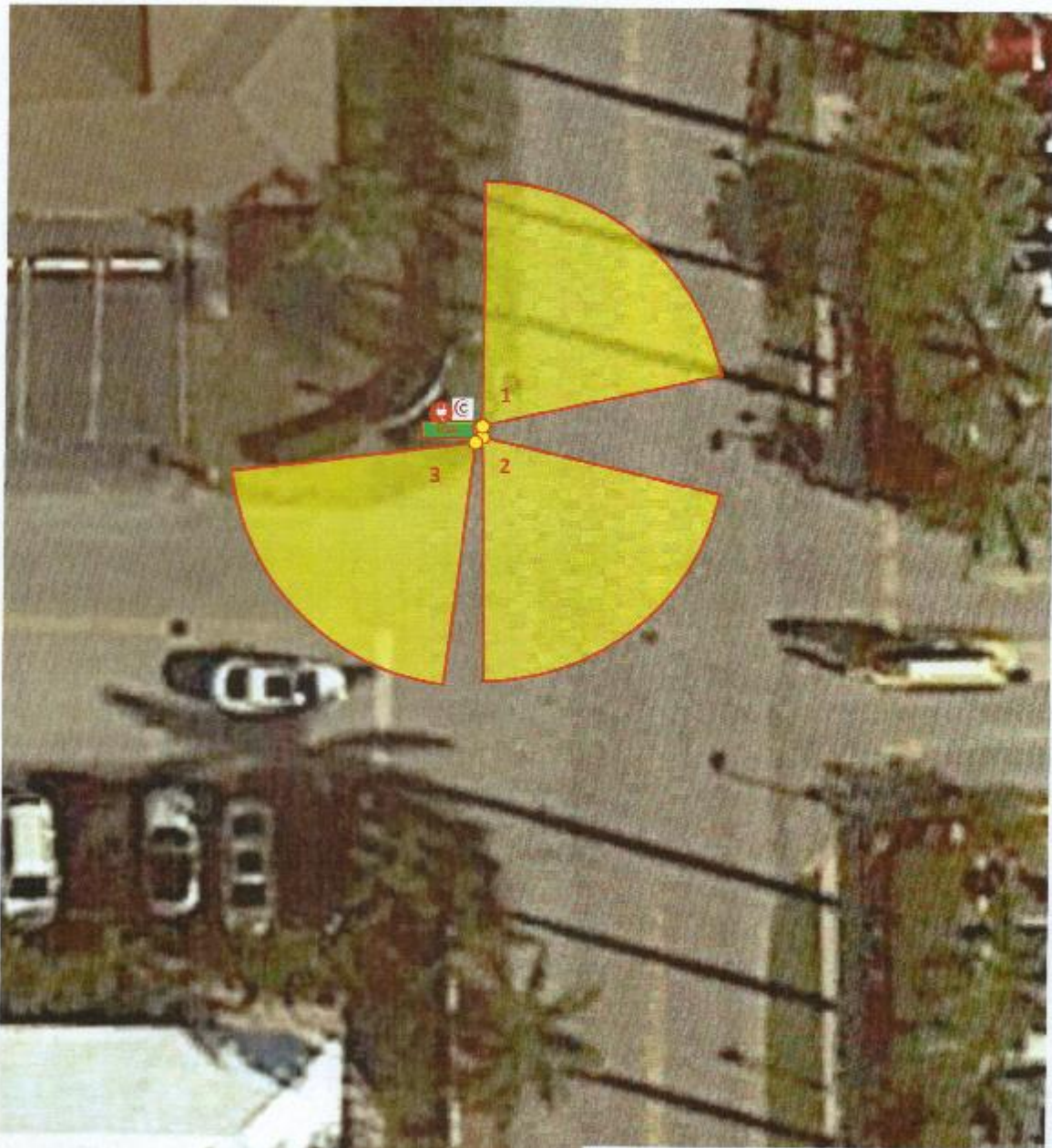
Steven Langevin





Chief of Police



Art Peacock
(561) 602-9000

Palm Beach Shores - Proposed Camera Plan (Ocean Ave & Bamboo Rd)



-  General View Camera
-  NVR (Network Video Recorder)
-  Comcast Internet Required
-  110v Electrical Power Required



Palm Beach Shores Police Department

247 Edwards Lane

Palm Beach Shores, Florida 33404

Phone (561) 844-3456 Fax (561) 844-9189

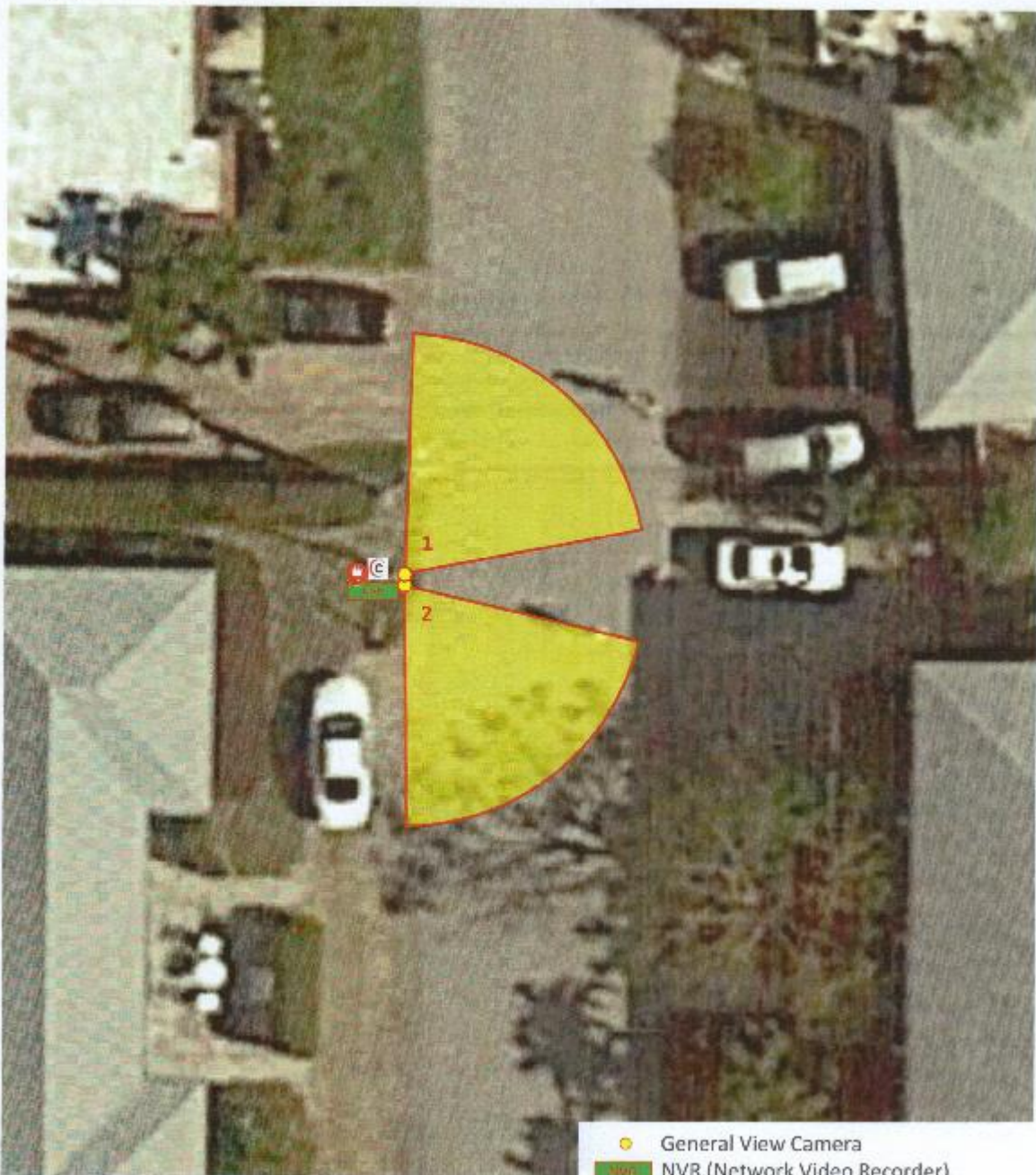
Steven Langevin


Chief of Police



Art Peacock
(561) 602-9000

Palm Beach Shores - Proposed Camera Plan (Park Ave – north of Bamboo Rd)



-  General View Camera
-  NVR (Network Video Recorder)
-  Comcast Internet Required
-  110v Electrical Power Required



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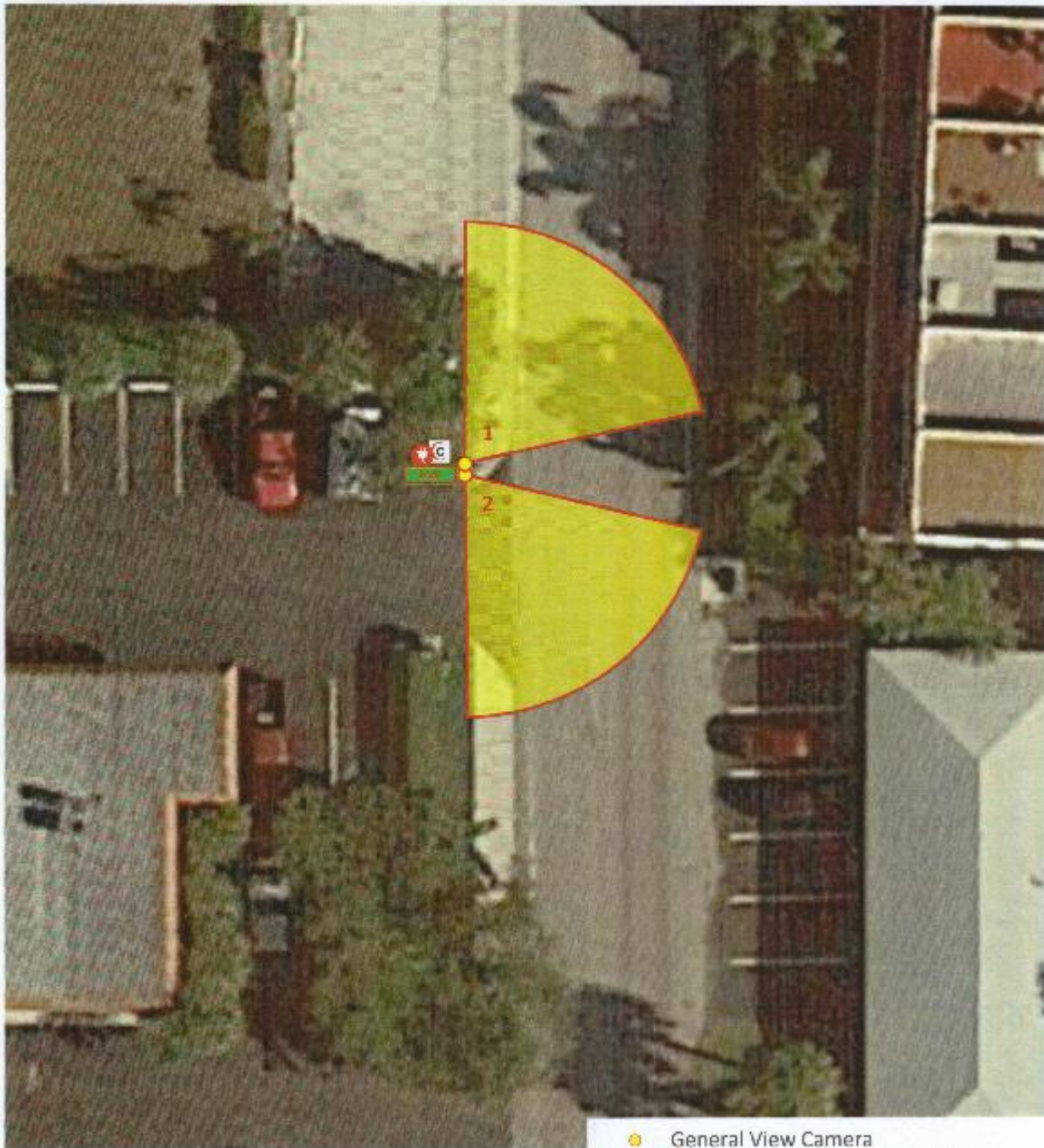
Steven Langevin

Chief of Police



Art Peacock
(561) 602-9000

Palm Beach Shores - Proposed Camera Plan (220 Lake Drive)



● General View Camera

■ NVR (Network Video Recorder)

© Comcast Internet Required

⚡ 110v Electrical Power Required

ORDINANCE NO. O-1-18

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 2. ADMINISTRATION. ARTICLE III. BOARDS AND COMMISSIONS. DIVISION 2. CODE ENFORCEMENT; SPECIAL MAGISTRATE. TO CREATE AN ENTIRELY NEW SECTION 2-76. ALTERNATE CODE ENFORCEMENT PROCEDURES. TO SPECIFICALLY ALLOW FOR THE USE OF THE CITATION METHOD OF CODE ENFORCEMENT WITHIN THE TOWN AT THE TOWN'S DISCRETION; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 2. ADMINISTRATION. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Part II of Chapter 162, *Florida Statutes* provides for supplemental code enforcement procedures using the citation method of code enforcement; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to update its code enforcement regulations to allow for the use of the citation method of code enforcement within the Town; and

WHEREAS, the Town Commission has determined that such amendments to the Town's code are in the best interests of the citizens of the Town of Palm Beach Shores, and will serve to promote the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: Chapter 2. ADMINISTRATION. of the Code of Ordinances of the Town of Palm Beach Shores is hereby amended at Article III. BOARDS AND COMMISSIONS. Division 2. CODE ENFORCEMENT; SPECIAL MAGISTRATE. to create an entirely new Section 2-76. ALTERNATE CODE ENFORCEMENT PROCEDURES. to specifically allow for the use of the citation method of code enforcement within the Town; providing that Section 2-76 shall hereafter read as follows:

Sec. 2-76. – Alternate code enforcement procedures.

(a) Issuance of citations. A code inspector, code compliance officer or police officer is authorized to issue a citation to a person when, based on personal investigation, the code inspector, code compliance officer or police officer has reasonable cause to believe that the person has committed a civil infraction in violation of a duly enacted code or ordinance and this citation will be heard by the county court.

(b) Notice. Prior to issuing a citation, a code inspector, code compliance officer or police officer shall provide notice to the person that has committed a violation of a code or ordinance and shall establish a reasonable time period within which the person must correct the violation. Such time period shall be no more than thirty (30) days. If, upon personal investigation, a code inspector, code compliance officer or police officer finds that the person has not corrected the violation within the time period allowed, the code inspector, code compliance officer or police officer may issue a citation to the person who has committed the violation. If the code inspector, code compliance officer or police officer has reason to believe that the violation presents a serious threat to the public health, safety, or welfare, or if the violation is irreparable or irreversible, the code inspector, code compliance officer or police officer is not obligated to provide the person with a reasonable time period within which to correct the violation prior to the issuance of the citation.

(c) Form of citation. The citation issued by the code inspector, code compliance officer or police officer shall be in the form prescribed by the town and shall contain the following:

(1) The date and time of issuance.

(2) The name and address of the person to whom this citation is issued.

(3) The date and time the civil infraction was committed and the facts constituting reasonable cause.

(4) The number or section of the code or ordinance violated.

(5) The name and authority of the code inspector, code compliance officer or police officer.

(6) The procedure for the person to follow in order to pay the civil penalty or contest the citation.

(7) The applicable civil penalty if the person elects to contest the citation.

(8) The applicable civil penalty if the person elects not to contest the citation.

(9) A conspicuous statement if the person fails to pay the civil penalty within the time allowed or fails to appear in court to contest the citation, he shall be deemed to have waived his right to contest the citation and that, in such case, judgment may be entered against the person for an amount up to the maximum civil penalty.

(d) *Disposition by county court.* After issuing a citation to an alleged violator, a code inspector, code compliance officer or police officer shall deposit the original citation and one copy of the citation with the county court for further disposition.

(e) *Schedule of violations and penalties.* The town has deemed the following sections of the Code to be enforceable through the citation method in addition to the code compliance special magistrate method and has provided a schedule of violations and penalties to be assessed in the event the citation method of code compliance is utilized, as follows:

Class I offenses.....\$50.00

Sec. 10-1—Keeping a nuisance (animals).

Sec. 10-26—Running at large prohibited (dogs); first offense.

Sec. 10-27—Prohibited on beaches (dogs); first offense.

Sec. 10-28—Removal of feces (pet); first offense.

Sec. 10-30—County license required (dogs and cats).

Sec. 18-42—Approved application required (solicitors); first offense.

Sec. 18-44—Issuance; expiration of permit (failure of solicitors to carry permit).

Sec. 42-2—Littering; first offense.

Sec. 42-41—Noise disturbances prohibited generally.

Sec. 42-42—Specific prohibitions (noise); first offense.

Sec. 42-43—Decibel measurement standards for noise other than operating motor vehicles; first offense.

Sec. 42-44—Amplified noise upon public streets prohibited; first offense.

Sec. 48-6—Behavior (Intoxicating beverages, fireworks and explosives, loitering and boisterousness, vending and peddling, signs on Town park or beach property); first offense.

Sec. 54-30—Parking (garage sale).

Sec. 70-4—Identification of commercial vehicles.

Sec. 70-32—Parking prohibitions; penalties.

Class II offenses.....\$75.00

Sec. 10-26—Running at large prohibited (dogs); second offense.

Sec. 10-27—Prohibited on beaches (dogs); second offense.

Sec. 10-28—Removal of feces (pet); second offense.

Sec. 18-42—Approved application required (solicitors); second offense.

Sec. 42-2—Littering; second offense.

Sec. 42-42—Specific prohibitions (noise); second offense.

Sec. 42-43—Decibel measurement standards for noise other than operating motor vehicles; second offense.

Sec. 42-44—Amplified noise upon public streets prohibited; second offense.

Class III offense.....\$125.00

Sec. 10-26—Running at large prohibited (dogs); third offense.

Sec. 10-27—Prohibited on beaches (dogs); third offense.

Sec. 10-28—Removal of feces (pets); third offense.

Sec. 18-42—Approved application required (solicitors); third offense.

Sec. 42-2—Littering; third offense.

Sec. 42-42—Specific prohibitions (noise); third offense.

Sec. 42-43—Decibel measurement standards for noise other than operating motor vehicles; third offense.

Sec. 42-44—Amplified noise upon public streets prohibited; third offense.

Sec. 62-1—Obstruction prohibited.

Sec. 62-3—Damaging streets prohibited.

Sec. 70-52—Parking on streets unlawful.

Class IV offense.....\$250.00

Sec. 6-4—Hours of sale (alcoholic beverages).

Sec. 6-5—Possession or consumption in parking lots prohibited (alcoholic beverages).

Sec. 6-6—Consumption or possession in and upon public property prohibited; exceptions (alcoholic beverages).

Sec. 10-26—Running at large prohibited (dogs); fourth or subsequent offense.

Sec. 10-27—Prohibited on beaches (dogs); fourth or subsequent offense.

Sec. 10-28—Removal of feces (pets); fourth or subsequent offense.

Sec. 18-42—Approved application required (solicitors); fourth or subsequent offense.

Sec. 18-46—Prohibited acts (solicitors).

Sec. 42-2—Littering; fourth or subsequent offense.

Sec. 42-42—Specific prohibitions (noise); fourth or subsequent offense.

Sec. 42-43—Decibel measurement standards for noise other than operating motor vehicles; fourth or subsequent offense.

Sec. 42-44—Amplified noise upon public streets prohibited; fourth or subsequent offense.

Sec. 48-4—Traffic (parks and parkway).

Sec. 82-32—Vehicles prohibited (beach).

Upon receipt of a citation, the person alleged to have violated the town code may request a court appearance. The county court judge may assess the maximum civil penalty not to exceed \$500.00 if contested. If the citation is not contested, the amount of fine is the face value of the citation plus costs.

(f) *Code violations—Civil infractions.* All violations of the Palm Beach Shores Code of Ordinances shall be considered as civil infractions with a maximum civil penalty not to exceed \$500.00.

(g) *Citation contested—County court.* Should any person receiving a citation desire to contest same, such person shall have the right to appear in county court in order to present his case and have the determined position made by the court.

This ordinance shall take effect immediately upon adoption.

(h) Failure to accept citation—Misdemeanor. Any person who willfully refuses to sign and accept a citation issued by a code inspector, code compliance officer or police officer shall be guilty of a misdemeanor of the second degree, punishable as provided in F.S. § 775.082 or § 775.083.

(i) Citations not applicable to certain portions of building code. The provisions of this section shall not apply to enforcement pursuant to section 553.79 and 553.80 of the building codes adopted pursuant to 553.73 as they apply to construction, provided that a building permit is either not required or has been issued by the municipality. For the purpose of this subsection, "building" codes means only those codes adopted pursuant to 553.73.

(j) The provisions of this section are additional and supplemental means of enforcing municipal codes and ordinances and may be used for the enforcement of any code or ordinance or for the enforcement of all codes and ordinances except as set forth hereinabove. Nothing contained in this section shall prohibit the town from enforcing its codes or ordinances by any other means.

Section 2: Each and every other article, section and subsection of Chapter 2. ADMINISTRATION. Article III. BOARDS AND COMMISSIONS. Division 2. CODE ENFORCEMENT; SPECIAL MAGISTRATE. of the Code of Ordinances of the Town of Palm Beach Shores, shall remain in full force and effect as previously enacted.

Section 3: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 4: Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this ordinance.

Section 5: Specific authority is hereby granted to codify and incorporate this ordinance into the existing Code of Ordinances of the Town of Palm Beach Shores.

FIRST READING this ____ day of _____, 2018

SECOND & FINAL READING this ____ day of _____, 2018.

ATTEST:

Evyonne Browning, Town Clerk

Myra Koutzen, Mayor

Approved as to form and legal sufficiency,

Keith Davis, Town Attorney

(Seal)



TOWN OF PALM BEACH SHORES

247 Edwards Lane, Palm Beach Shores, Florida 33404-5792
Ph: (561) 844-3457 • Fax: (561) 863-1350
www.palmbeachshoresfl.us

TO: Town Commission

FROM: Mayor Myra Koutzen
Public Works Director Alan Welch

DATE: Monday, February 26, 2018

RE: Beach Bathrooms/Hurricane Irma Damage

Introduction:

The purpose of this report is to give the Commission the background they need to decide what action Town Staff should pursue regarding the storm damage to the Beach Bathrooms building.

Staff Recommendation:

The staff recommends that we follow the advice of our Insurance Adjuster and FEMA assessors. This would require that we demolish and rebuild the facility.

History/Background:

- The beach bathroom building is the oldest existing public building in Town.
- Besides the bathrooms, the building houses storage for beach vehicles, lifeguard equipment, turtle patrol equipment and Public Works equipment/supplies.
- The bathrooms open out to the west, into parking lot traffic.
- It does not meet the requirements of the Americans with Disabilities Act.
- The east wall of the building, and the southeast corner in particular, suffered significant damage during Hurricane Irma last September.
- Earlier in 2017, before the Hurricane damage, Town staff consulted with an architect to suggest ideas for the building that would update the look and facilities to current standards.
- FEMA will not provide any reimbursement (up to \$60,000) to the Town to repair the building. FEMA may provide some funds to replace the building through their mitigation process.
- Insurance will only cover approximately \$6,000 of repair or replacement costs.

Staff needs direction from the Commission on how to proceed.

Discussion:

Option #1: Demolish and rebuild the building incorporating ADA requirements and design ideas suggested by the architect. Estimated cost: \$140,000

Advantages:

1. New, improved bathroom facility for our residents.

Town of Palm Beach Shores
Potential Sources of Funds for Beach Bathroom/Storage Building

Insurance for building damage	\$ 6,738.00
Impact Fees	
Parks	\$ 11,760.41
Public Facilities	\$ 24,688.86
Discretionary sale tax, received to date	\$ 69,688.94
	<hr/>
	\$ 112,876.21
	<hr/>

2. Safer. Turn the front around to face south, towards the picnic area rather than opening out into the parking lot.
3. More user friendly incorporating ADA requirements.
4. Improved storage space for Town vehicles and everybody's equipment.
5. FEMA and Insurance funding available.

Disadvantages:

1. Most expensive option.
2. Cost to hire an architect to draw plans is not included in the cost estimate.

Option #2: Demolish the building and do not rebuild. Use the Community Center downstairs bathrooms instead. Estimated cost: \$15-20,000

Advantages:

1. Least expensive option.

Disadvantages:

1. Lose existing storage space for Town vehicles and equipment.
2. Daily use by beachgoers could conflict with event participants renting the first floor of the Community Center..
3. Police do not want to encourage random traffic into the Community Center for safety reasons.
4. No funding from FEMA. Insurance payment unaffected.

Option #3: Only make building repairs. Do not update to meet ADA requirements. Estimated cost: \$24,000

Advantages:

1. Less expensive than replacement.
2. Least disruptive to use by beach denizens.

Disadvantages:

1. Does not address safety concerns and ADA requirements.
3. Concerns by contractors regarding advisability of repairs. No warranties on work due to liability concerns.
4. No funding from FEMA. Insurance payment unaffected.

Budget / Staff Impact: Based on the direction from the Commission, detailed project plans and bids will be developed. Funding sources will be identified. Project could be included in the 2018-19 capital plans.

Staff Impact will vary based on the option chosen by the Commission.

Community Input: Unavailable

VeriClaim

Steven R. Jones / Regional General Adjuster
VeriClaim, Inc.
A Sedgwick Company
Office : 561-995-8244 / Direct 561-571-3294
Cell 772-559-0608
2046 Treasure Coast Plaza, Suite A334, Vero Beach, Fl. 32960
E-Mail: srjones@vericlaim.com

Insured: Town of Palm Beach Shores
Property: 247 Edwards Lane
Palm Beach Shores, FL 33404

Home: (561) 644-9542
E-mail: awelch@pbstownhall.org

Claim Rep.: Florida League of Cities

Estimator: Steven R. Jones R.G.A.
Business: 3060 Peachtree St. S.W.
Vero Beach , FL

Claim Number: GC2017089936

Policy Number: NOT GIVEN

Type of Loss: Hurricane

Date Contacted: 1/4/2018 12:00 AM

Date of Loss: 9/10/2017 12:00 AM

Date Inspected: 1/9/2018 12:00 AM

Date Received: 1/4/2018 12:00 AM

Date Entered: 1/19/2018 7:02 AM

Price List: FLFL8X_OCT17

Restoration/Service/Remodel

Estimate: TOWNOPALMBEACHSHO-
4

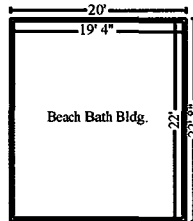
NOTICE: This estimated scope of damages and prices contained in this document are based upon the actual damages viewed by the VeriClaim, Inc. adjuster at the time of the inspection of this loss. This document does not contain any repair cost for hidden damages that may later be discovered during repairs. This document does not constitute a settlement of any insurance claim and all estimates contained herein are subject to insurance company review and approval. This document is not an authorization to make any repairs to property. Authorization for repairs can only be given by the property owner. Any guarantee of payment must come from the property owner. No insurance adjuster has authority to authorize any work or guarantee any payments for repairs made to an insured risk. Neither VeriClaim, Inc. nor the insurance company assumes responsibility for the sufficiency or quality of repairs made.

BEACH BATH BUILDING

Steven R. Jones / Regional General Adjuster
 Vericlaim, Inc.
 A Sedgwick Company
 Office : 561-995-8244 / Direct 561-571-3294
 Cell 772-559-0608
 2046 Treasure Coast Plaza, Suite A334, Vero Beach, Fl. 32960
 E-Mail: srjones@vericclaim.com

TOWNOFPALMBEACHSHO-4

Main Level



Beach Bath Bldg.

Height: 8'

661.33 SF Walls	425.33 SF Ceiling
1086.67 SF Walls & Ceiling	425.33 SF Floor
47.26 SY Flooring	82.67 LF Floor Perimeter
82.67 LF Ceil. Perimeter	

QUANTITY	UNIT	TAX	O&P	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
1. Demolish/remove building (400 sf - 1000 sf)*									
425.33 SF	5.25	0.00	446.60	2,679.58	0/NA	Avg.	NA	(0.00)	2,679.58
2. R&R Block - 10" x 8" x 16" - in place - reinforced									
661.33 SF	11.38	152.77	1,535.76	9,214.47	0/100 yrs	Avg.	0%	(0.00)	9,214.47
3. R&R Block - bond beam - 10" x 8" x 16" - U Block									
80.00 LF	13.97	25.68	228.66	1,371.94	0/100 yrs	Avg.	0%	(0.00)	1,371.94
Lintels, door openings and tie beam									
4. Two coat stucco over masonry									
661.33 SF	3.90	24.20	520.68	3,124.07	25/100 yrs	Avg.	25%	(650.85)	2,473.22
5. R&R Precast panel - concrete roof *									
425.33 SF	29.93	352.17	2,616.46	15,698.76	25/200 yrs	Avg.	12.5%	(1,293.96)	14,404.80
6. R&R Modified bitumen roof									
1.00 SQ	472.98	5.67	95.74	574.39	15/20 yrs	Avg.	75%	(320.55)	253.84
7. Paint masonry									
661.33 SF	0.73	11.51	98.86	593.14	5/15 yrs	Avg.	33.33%	(164.76)	428.38
8. R&R Overhead door & hardware - 10' x 7'									
1.00 EA	1,145.00	43.53	237.70	1,426.23	10/35 yrs	Avg.	28.57%	(317.58)	1,108.65
9. R&R Tile bath - 105 to 120 SF *									
2.00 EA	2,093.66	115.22	860.50	5,163.04	15/150 yrs	Avg.	10%	(389.19)	4,773.85
10. R&R Toilet/Urinal*									
4.00 EA	417.46	55.12	345.00	2,069.96	10/150 yrs	Avg.	6.67%	(108.15)	1,961.81
11. Plumbing - Rough plumbing (2) bathrooms *									
1.00 EA	3,225.00	0.00	645.00	3,870.00	10/NA	Avg.	0%	(0.00)	3,870.00
12. R&R Sink - single									
2.00 EA	245.73	17.04	101.70	610.20	10/50 yrs	Avg.	20%	(94.01)	516.19
13. R&R Mirror - 1/4" plate glass									
32.00 SF	12.96	15.09	85.96	515.77	0/40 yrs	Avg.	0%	(0.00)	515.77
14. R&R Bath accessory - Standard grade									
6.00 EA	23.87	2.13	29.08	174.43	15/50 yrs	Avg.	30%	(34.32)	140.11

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CONTINUED - Beach Bath Bldg.

QUANTITY	UNIT	TAX	O&P	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
15. R&R Toilet partition walls and doors with hardware*									
40.00 LF	19.45	17.18	159.04	954.22	10/150 yrs	Avg.	6.67%	(48.30)	905.92
16. R&R Light fixture - interior fixtures *									
4.00 EA	72.07	7.92	59.24	355.44	5/20 yrs	Avg.	25%	(65.45)	289.99
17. R&R Exterior light fixture									
4.00 EA	96.39	10.08	79.14	474.78	5/20 yrs	Avg.	25%	(86.04)	388.74
18. R&R Aluminum window, horiz. slider 12-23 sf (2 pane)									
1.00 EA	296.34	12.36	61.76	370.46	15/18 yrs	Avg.	83.33%	(237.93)	132.53
19. Window Installer - per hour									
4.00 HR	66.51	0.00	53.20	319.24	15/18 yrs	Avg.	83.33%	(221.70)	97.54
20. Stucco repair around doors, windows, etc - 1st floor									
16.00 LF	12.06	1.60	38.92	233.48	25/100 yrs	Avg.	25%	(48.64)	184.84
21. R&R Steel door, 3' x 7' - fire rated									
2.00 EA	407.34	40.01	170.94	1,025.63	10/100 yrs	Avg.	10%	(82.39)	943.24
22. R&R Door lockset - exterior									
1.00 EA	62.59	1.83	12.88	77.30	15/20 yrs	Avg.	75%	(38.68)	38.62
23. Paint the walls and ceiling - two coats									
1,086.67 SF	0.80	12.39	176.34	1,058.07	5/15 yrs	Avg.	33.33%	(293.91)	764.16
Paint bath interior and interior of storage room									
24. Rewire - General wiring for building *									
425.33 SF	3.12	7.91	266.98	1,601.92	0/100 yrs	Avg.	0%	(0.00)	1,601.92
Totals: Beach Bath Bldg.		931.41	8,926.14	53,556.52				4,496.41	49,060.11
Total: Main Level		931.41	8,926.14	53,556.52				4,496.41	49,060.11
Line Item Totals:		931.41	8,926.14	53,556.52				4,496.41	49,060.11
TOWN OF PALM BEACH SHO-4									

[%] - Indicates that depreciate by percent was used for this item

[M] - Indicates that the depreciation percentage was limited by the maximum allowable depreciation for this item

Steven R. Jones / Regional General Adjuster
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 Cell 772-559-0608
 2046 Treasure Coast Plaza, Suite A334, Vero Beach, Fl. 32960
 E-Mail: srjones@vericclaim.com

Grand Total Areas:

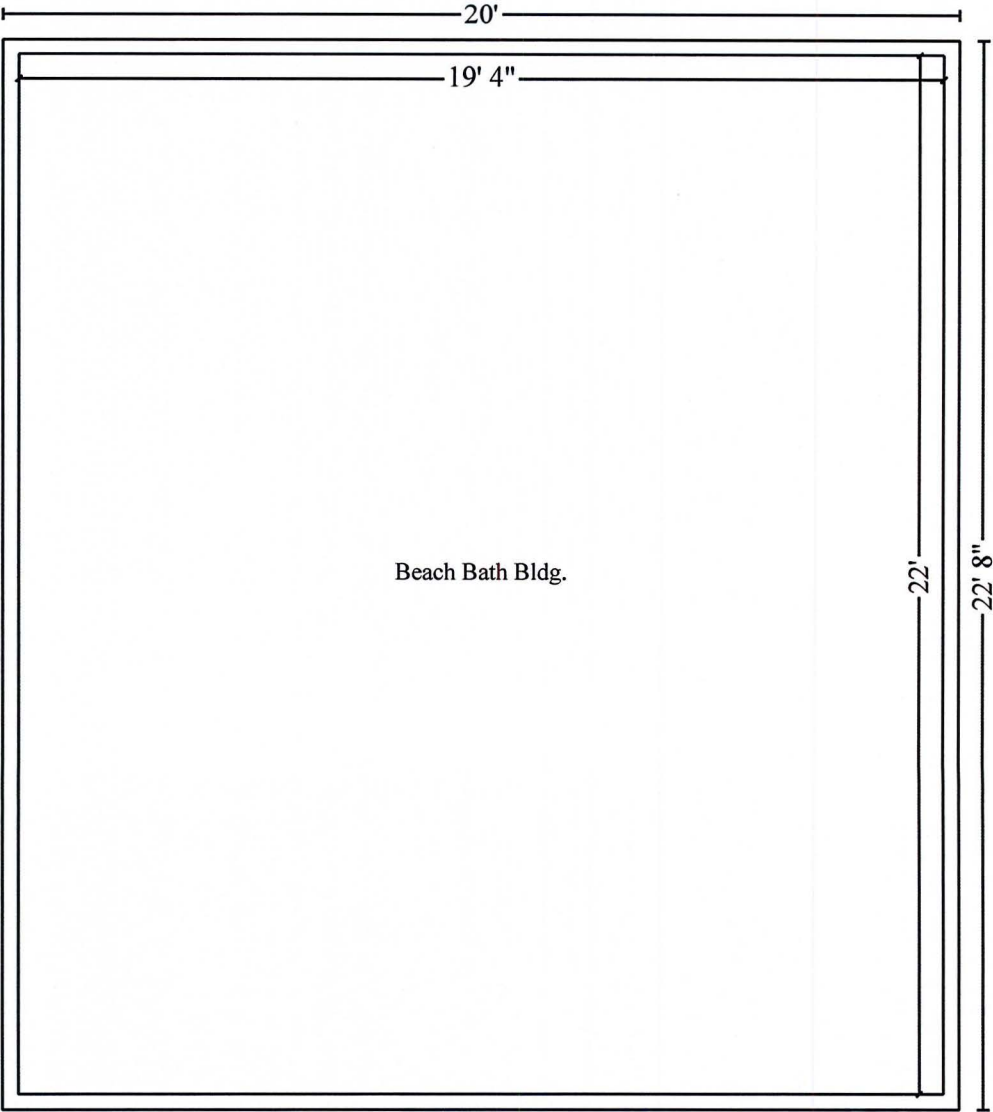
661.33 SF Walls	425.33 SF Ceiling	1,086.67 SF Walls and Ceiling
425.33 SF Floor	47.26 SY Flooring	82.67 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	82.67 LF Ceil. Perimeter
425.33 Floor Area	453.33 Total Area	661.33 Interior Wall Area
768.00 Exterior Wall Area	85.33 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

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Summary for Dwelling

Line Item Total	43,698.97
Material Sales Tax	931.41
Subtotal	44,630.38
Overhead	4,463.07
Profit	4,463.07
Replacement Cost Value	\$53,556.52
Less Depreciation	(4,496.41)
Actual Cash Value	\$49,060.11
Net Claim	\$49,060.11
Total Recoverable Depreciation	4,496.41
Net Claim if Depreciation is Recovered	\$53,556.52

Steven R. Jones R.G.A.



Beach Bath Bldg.



Main Level



DESCHAMPS MAT SYSTEMS

218 Little Falls Rd, #7
Cedar Grove, NJ 07009

ITEM 10b
February 26, 2018

Quote

Date	Quote #
1/19/2018	E1800

Customer			Ship To		
Town of Palm Beach Shores 247 Edwards Lane Palm Beach Shores, FL 33404 awelch@pbstownhall.org			Town of Palm Beach Shores 247 Edwards Lane Palm Beach Shores, FL 33404		
Rep	Terms	FOB	Customer Contact		Customer Phone
JGSPR	Net 30	New-Jersey			(561) 844-3457
Item	Description	Qty	Cost	Total	
206506	RECPATH AFX BROWN EAGLE 5' x 50' Equipped with two C,one X connection and staples	3	2,019.00	6,057.00	
DISCOUNT	Discount - 15%		-909.00	-909.00	
DELIVERY	Boxing/crating, Shipping, Handling, Delivery		350.00	350.00	
Freight Quote is an estimate only and may be subject to change at time of shipment			Subtotal \$5,498.00		
If authorized by your terms of sales or approved by your representative your signature below will act as consent to proceed with this order as quoted and will become a binding agreement to purchase. Credit Card Payments will be assessed a 3% fee.			Sales Tax (0.0%) \$0.00		
			Total \$5,498.00		

Signature

Currency Shown is U.S. Dollar - Foreign customers please remit payment in USD to avoid re-invoicing of any exchange rate loss or fees.



To avoid CC Fees payment can be made by check in U.S. Dollars or ACH to : Bank of America, Bank Code/Routing# 021200339, Account# 381051110778, SWIFT Code: BOFAUS3N



TERMS AND CONDITIONS OF SALE

1. FORMATION OF CONTRACT:

These terms and conditions constitute a complete statement of the agreement between Client and Deschamps Mat Systems Inc. ("DMS"), which shall not be supplemented or amended, except as superseded by a document issued by DMS or by a separate written agreement signed by both parties. Terms and conditions of Client additional or varying from those set forth herein shall not be binding on DMS unless specifically agreed to in writing by DMS. DMS' acceptance or acknowledgement of a purchase order or other general business terms shall not constitute such written agreement to supplement or amend this agreement.

2. CANCELLATIONS OR CHANGE ORDER:

Orders are firm upon receipt of the order form by DMS. DMS declines any responsibility in a case of mistake or omission on the order form by client. Cancellations and change of orders, for any reason whatsoever, must be done within 7 days after placing the order. They shall require a confirmed acceptance in writing by DMS. In a case of order cancellation, whether partial or total, Client will be charged for all work already done and expenses incurred by DMS.

3. QUOTATIONS; PRICE:

Written quotations automatically expire thirty (30) calendar days from the date issued unless otherwise stated on the face of the quotation. Quotes are subject to termination by notice within that period. Quotations are subject to correction in the event of stenographic or clerical errors. Prices quoted are for Client set forth therein, specific quantities shown, released for manufacture and shipment at one time to one destination unless otherwise stated. Any change in the quantity of an order and/or split shipments are subject to price revision. Only those prices which are specified on the price list of DMS shall be binding on DMS and shall be deemed firm for a period of three (3) months after receipt thereof by Client.

4. PAYMENT:

Unless otherwise agreed to in advance by DMS or set forth in DMS' quotation, the total amount of the order will be due and payable at the time of placing the order. Payments are to be made in U.S. Dollars. Client shall reimburse DMS for all costs of collecting overdue amounts, including reasonable attorney's fees and expenses. If Client fails to make any payment in accordance with the price or these terms and conditions, or if there is any change in Client's credit standing, or for any other reason deemed good and sufficient by DMS, DMS may, in its sole discretion and without incurring any liability therefore, cancel any order or orders, require Client to give such security as DMS may specify to insure payment or require payment in advance. All costs and expenses incurred by DMS as a result of its exercise of any right or option under this paragraph shall be for the account of Client.

5. ANTICIPATION AND INTEREST:

Client will be required to pay interest on an overdue invoice at the rate of eighteen percent (18%) per annum or the rate charged by DMS' factor, if any, from time to time, whichever is higher.

6. TAXES:

The prices stated in any DMS invoice may not include any city, state or federal taxes on manufacture, sales, use, and the like. Wherever applicable, a separate charge can be made for such taxes, to be paid by the Client whether noted in this document or subsequently.

7. TRADEMARKS:

The use of any trademarks, or the description of any products by trademark on the face hereof, shall not be deemed to give Client either the authority or a license to utilize the said trademark in connection with subsequent description of the products, whether on resale or otherwise. The authority to use such trademark may be secured only by license of the owner thereof.

8. SHIPMENTS; DELIVERY:

All prices are DAP (as defined in INCOTERMS 2010) unless otherwise stated. If delivery is requested at another location than the place of arrival, any duties, customs taxes, storage and other costs shall be Client's sole responsibility. Method and route of shipment are at DMS' discretion, unless Client supplies explicit shipping instructions. When Client specifies method of shipment, any additional shipping expense will be charged to Client. Shipping charges are not intended to guarantee the delivery at or to destination. DMS shall mark all containers or pallets with necessary lifting, handling, and shipping information, purchase order numbers, and date of shipment. An invoice and an itemized packing list shall be provided by DMS with respect to each shipment. Client shall dispose of the packaging materials and other refuse at its own cost.

Unless otherwise stated on the face of the quotation, all packaging will be in accordance with DMS' standard practices.

Products are delivered at the address given on the order form within the time frame specified in DMS' quote. If, for any reason, the delivery should take longer, DMS will inform Client. Delivery shall be subject to and contingent upon strikes, labor difficulties, riot, war, governmental interference or embargoes, fires, floods, accidents, acts of God, force majeure, shortages of fuel, power, materials or supplies, transportation delays, or any case beyond the control of DMS. All deliveries are subject to restrictions imposed from time to time by government and customs regulation, order or directive. In the event of such delay, DMS shall have the option to extend the time for delivery of a period equal to the number of days of such delay.

9. RETURNS:

If the Client is not satisfied, or if there is damage in the fabric weave, the Client may be asked to return the product to rectify the problem. However, because of the nature of the product, DMS' guarantee is limited to questions of manufacturing, and not Client's error or inaccuracy in measurements sent by Client. All returns shall be made at DMS' facility within 30 days of receipt.

10. WARRANTY:

DMS warrants that its products will be free from defects in materials and workmanship, under normal use, recommended storage, proper installation and use in accordance with DMS' instructions, and responsible care by Client for a period of one year from date of first shipment to the original owner. The specific warranty for each product is included in the packaging thereof. Client shall not hold DMS liable for degradation, malfunction, damages and/or accidents due to improper storage, exposure, use of tracked vehicles or tracked utility equipment, installation of the products or alteration made to the products without DMS' consent and instructions. ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR USE, ARE HEREBY EXCLUDED AND DISCLAIMED. DMS will, at its sole option, repair, replace or credit Client's account for any equipment or part which proves defective under its warranty provided that Client notifies DMS in writing of such defect within the appropriate warranty period. This warranty does not include reimbursement for the expense of installation, removal of equipment, transportation or any other expenses that may be incurred. Authorization must be obtained from DMS before any product is returned. In no event shall DMS be liable for prospective profits, or indirect, incidental, or consequential damages of Client. In the event of a breach or repudiation by DMS hereunder, the aggregate amount of recovery, judgment, or award which may be obtained by Client against DMS hereunder shall not exceed the purchase price of the products (to the exclusion of supervision fees, if any). The right to recover the purchase price of said products shall constitute the sole and exclusive remedy of Client hereunder.

11. LIABILITY OF DMS:

In the event of a breach by DMS hereunder, the aggregate amount of recovery, judgment, or award which may be obtained by Client against DMS hereunder shall not exceed the price of the products paid for by Client. The right to recover the said price of the products shall constitute the sole and exclusive remedy of Client hereunder.

12. CLAIMS:

DMS shall not be liable for normal production defects or for customary variations from Client specifications. Client should anticipate shrinkage and other modifications to the products as a result of weather conditions, notably in the case of extreme

temperatures. Client will make a thorough examination of each product promptly after arrival, and in any event before the product is used or altered in any manner whatsoever whether by Client or its designee. Client will give immediate written notice to DMS of any claims or defects or inferior quality, or any other condition given rise to a claim, and will afford DMS reasonable opportunity to examine the product. Pending such examination by DMS, the product shall not be used, or altered in any manner whatsoever, and if Client shall use, or alter the product, this shall constitute an unqualified acceptance of the same, and DMS shall have absolutely no responsibility in respect to it. Failure to follow strictly the procedures established by this paragraph shall constitute a waiver of any claim of defect.

13. DEFAULT:

Client shall be in default hereunder if any one or more of the following events occurs: (A) Client shall default in fulfilling any of its obligations to DMS; (B) a receiver, liquidator, or trustee of Client, or of any of its property, is appointed by court order; (C) Client is adjudicated bankrupt or insolvent; (D) any property of Client is sequestered by court order; (E) a petition is filed by or against Client under any bankruptcy, reorganization, arrangement, insolvency, dissolution or liquidation law of any jurisdiction; or (F) Client becomes insolvent, makes an assignment for the benefit of its creditors, admits in writing its inability to pay its debt generally as they become due, or consents to the appointment of a receiver, trustee, liquidator of Client or of all or any substantial part of its property. In any such case, all unpaid amounts shall, at DMS' option, become immediately due and payable and DMS shall have the right to consider this contract with Client cancelled and to recover damages, and shall further have all the rights and remedies, including those of a secured party, provided by applicable law.

14. TITLE RETENTION CLAUSE:

All sales are subject to a title retention clause. Consequently, transfer of ownership of the products sold to Client is suspended until full payment of the purchase price, interest and incidental costs has been made. Risks are borne by Client from the time the products are delivered at Client's warehouse. Client must therefore ensure good conservation of the products and their packaging, their conformity with the sales documents, as well as their identification in Client's warehouses and business locations, until transfer of ownership in Client's favor. In case of non-payment for the products upon the due date, as in the case of non-fulfillment of any of Client's obligations, DMS, in its sole discretion, shall have the right to cancel the sales contract. DMS shall also have the right to repossess the products or to obtain a security interest in the same. To this effect, Client hereby gives an irrevocable power of attorney to DMS to complete, sign and file, at Client's cost, any financing statement against Client. If DMS must repossess any unpaid products, Client agrees to pay as liquidated damages a sum equal to 15% of the agreed upon purchase price of such products for each month in which such products were in the possession of Client. DMS shall have the right to apply all partial payments made by Client for such products to the payment of the liquidated damages heretofore mentioned.

15. ARBITRATION:

Any dispute, controversy, or claim arising out of or relating to the contract formed by the placing of an order or the performance hereof or the product provided hereunder shall be referred to, and determined and settled by, arbitration in accordance with the Rules of Practice and Procedure then obtaining of the International Centre for Dispute Resolution of the American Arbitration Association (the "AAA"). The arbitration shall be conducted by a single arbitrator chosen by the parties or, if the parties cannot agree upon a single arbitrator within fifteen (15) days after a party giving notice to the other of a proposed choice for an arbitrator, then by a single arbitrator appointed by the New York, New York office of the AAA. The arbitration shall be conducted in the English language in New York, New York. The arbitrator shall have the power to decide all questions of arbitrability. The arbitration proceedings shall be governed procedurally by said Rules, without reference to state arbitration law, and at the request of either party, the arbitrator will enter an appropriate protective order to maintain the confidentiality of information produced or exchanged in the course of the arbitration proceedings, which information shall be used for the sole purpose of said arbitration. The final judgment of the arbitrator shall be in the form of a reasoned, written opinion, and shall be issued within sixty (60) days of the conclusion of the arbitration proceeding. The arbitrator may award to the prevailing party, if any, as determined by the arbitrator, all of its costs and fees, including, without limitation, AAA administrative fees, arbitrator fees, travel expenses, out-of-pocket expenses (including, without limitation, such expenses as copying, telephone,

facsimile, postage, and courier fees), witness fees, and reasonable attorneys' and other professional fees. The awards of the arbitrator shall be specifically enforceable by any federal or state sitting in New York, New York, to which court Client and DMS hereby consent and submit to its jurisdiction. Client and DMS further agree that the said court may issue such orders or judgments as may be necessary to compel arbitration hereunder. The authority of the arbitrator is expressly subject to the provisions of Paragraph 11 of these Terms and Conditions, which shall control.

16. LAW CONTROLLING:

The contract formed by the placing of an order shall be governed and construed in accordance with the laws of the State of New York.

17. SEPARABILITY:

Each of the provisions of this contract, and of these Terms and Conditions is separable. In the event that any of the said provisions hereof shall, for any reason, be held to be void or unenforceable the remaining provisions shall remain in full force and effect, and shall control.

Mobi-Mat Greg Scott Sales – Daytona Beach – 1-917-822-4119

Mayan Beach from Wall to beach is about 150 feet.

2 Kinds: AFS – Commercial grade

LCN – Residential

AFS – Commercial Grade: Comes in Brown or Blue

Comes in 50 or 100 feet long.

5 feet or 6.5 feet wide

50' long \$2,019 (retail) weight rolled up 68 pounds

100' long \$3,719 (retail) weight rolled up 135 pounds

Comes with stakes and straps to tie it up when rolled.

ADA Compliant

LCN – Residential Grade (used in Condos) comes in Tan

Comes in 50 or 100 feet long.

40 inches wide

50' long \$1,079 (retail)

100' long \$1,979 (retail)

Comes with stakes and straps to tie it up when rolled.

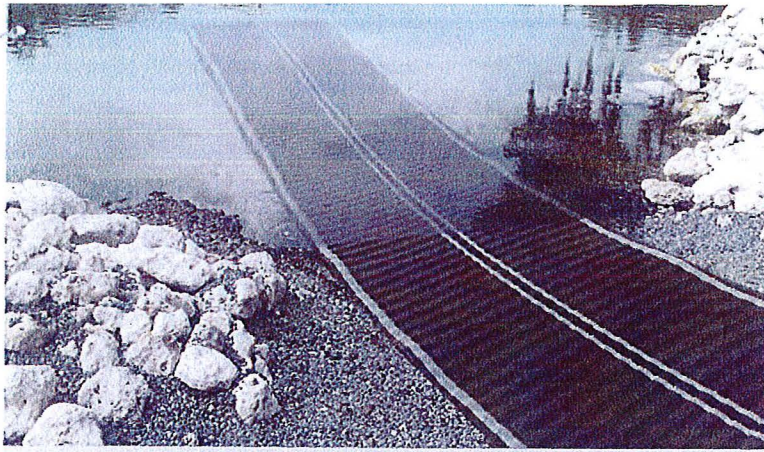
NOT ADA Compliant most wheel chairs are 36 inches – so 40 inches can do it but tight.

Motorized wheel chairs – no.

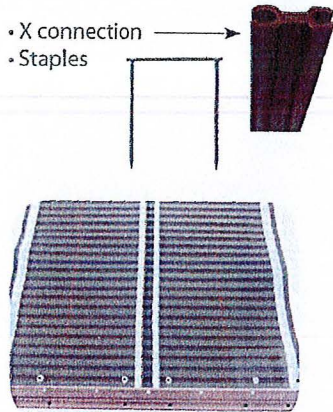
Notes:

- Both can be put down & stakes keep in place.
- Slip resistant
- Water drains through
- Leaf blower is usually used to blow off sand
- Can put logo of condo or town on the mats
- Has some flexibility to turn gradually
- Can buy a 30-degree angle (\$500-\$600)
- Shipping about \$300 for 3 pieces of 50 feet
- Will probably need a permit – Florida state regulates

Hollywood, Miami Beach, Melbourne, Coco Beach have them. He will get us a list of other communities.

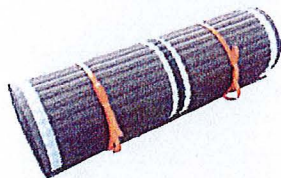


Anchorage included in the kit:



Product Trademark	Material	Grade	Weight (lbs/sqft)	Color	Part Number	Roll Dimensions*			Roll weight (lbs)
						Width (ft)	Length (ft)	Diameter (in)	
Mobi-Mat®	100% Recycled Polyester	AFX	0.27	Eagle Brown	206 504	5	16.5	12	22
					206 505		33	14	45
					206 506		50	16	68
					206 507		82	18	111
					206 508		100	20	135
					206 509	6.5	16.5	12	29
					206 510		33	14	58
					206 511		50	16	88
					206 512		82	18	144
					206 513		100	20	176

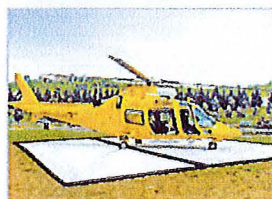
* For any customized length, please contact DMS Inc. Ph: 973 928 30 40
Each kit is equipped with end connectors and eyelets to insert the staples provided in the kit.
Download installation sheet on www.mobi-mat-chair-beach-access-dms.com



Discover our complete range on www.mobi-mat-chair-beach-access-dms.com



Mobi-Fence™



Helipad™



VMM™



Mobi-Chair®

DMS
DESCHAMPS MAT SYSTEMS

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218 Little Falls Road, Unit 7 - Cedar Grove, NJ 07009 - USA
Tel. + 1 973 928 3040 - Fax. + 1 973 928 3041
www.mobi-mat-dms.com



ROLL-OUT ACCESS PATHWAY



Mobi-Mat® RecPath™ LCN is a portable and removable rollout access pathway for pedestrians, wheelchair users, strollers, bicycles and ATVs.

Safe & Stable

Firm, safe and stable, easy for any type of wheelchair, stroller or walker to maneuver on – providing a smooth continuous surface without gaps.

Environmentally Friendly

Made of 100% recycled polyester, Mobi-Mat® RecPath™ contributes to the environment by utilizing recycled plastics.

RecPath™ channels traffic along designated areas to protect sensitive dunes.



User friendly Cool and smooth surface

The Mobi-Mat® RecPath™ permeable structure remains cool when exposed to very high temperature up to 80°C (176°F), for the benefit of barefoot beachgoers and disabled people.

Lightweight and Easy Installation

Mobi-Mat® is only 0.27 lbs/sqft, facilitating installation and retrieval of a 50' long section by two persons in ten minutes. Installation and retrieval can be performed by one person when using our Mobi-Roller™.

Color: TAN

Easily provides dedicated traffic lanes. It is great for visually impaired persons.

Low Maintenance:

The Mobi-Mat® permeable structure allows sand to filter through, without sinking into the sand. Mobi-Mat® RecPath™ is easily maintained by sweeping any excess sand build up with a broom or with a leaf blower.

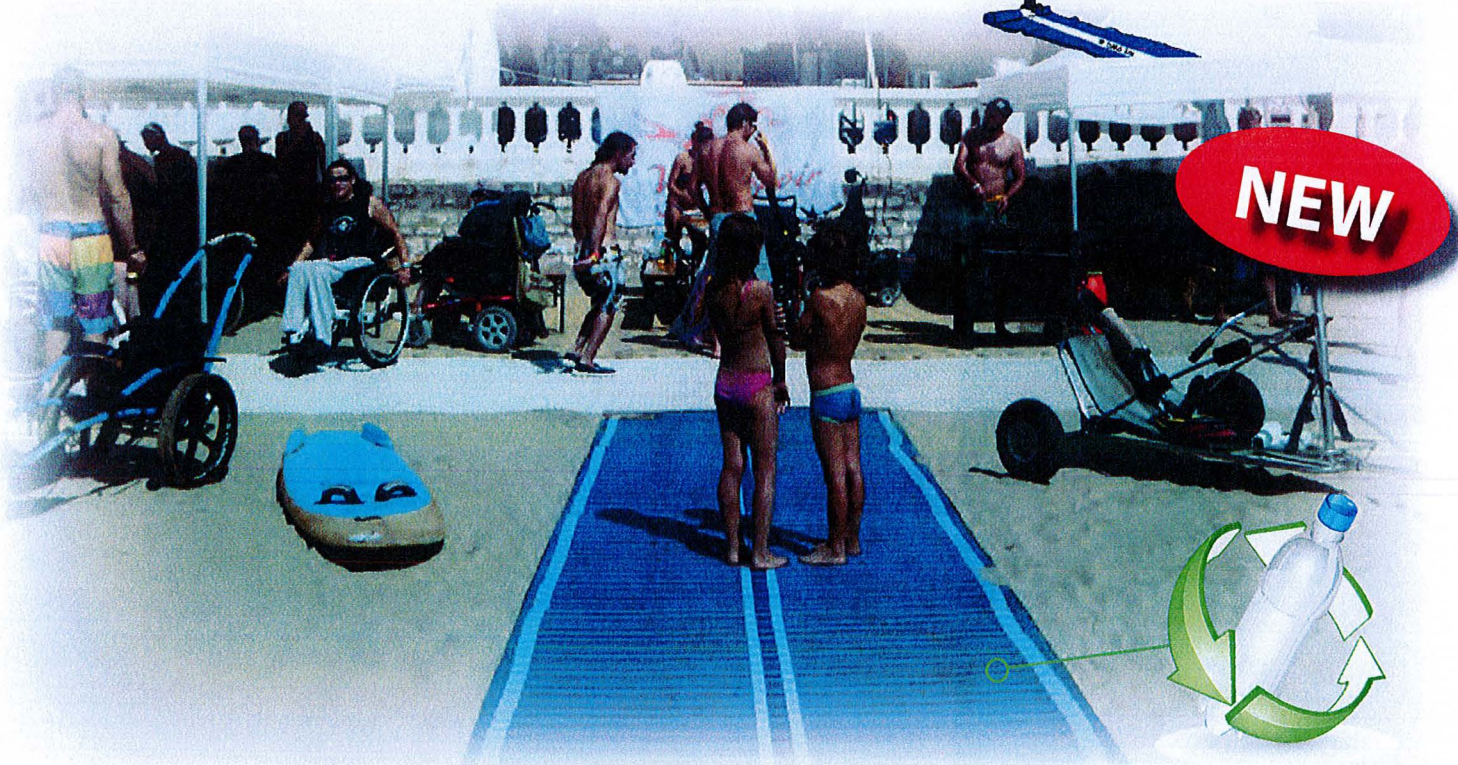


RecPath™ AFX Blue Jay



Mobi-mat®
RECPATH™

ROLL-OUT ACCESS PATHWAY



Mobi-Mat® RecPath™ is a portable and removable rollout access pathway for pedestrians, wheelchair users, strollers, bicycles and ATVs.

ADA-Compliant

Firm, safe and stable, easy for any type of wheelchair, stroller or walker to maneuver on – providing a smooth continuous surface without gaps.

Environmentally Friendly

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A 60' x 50'
MOBI-MAT®



RecPath™ channels traffic along designated areas to protect sensitive dunes.

User friendly Cool and smooth surface

The blue AFX Mobi-Mat® RecPath™ permeable structure remains cool when exposed to very high temperature up to 80°C (176°F), for the benefit of barefoot beachgoers and disabled people.

Lightweight and Easy Installation

Mobi-Mat® is only 0.27 lbs/sqft, facilitating installation and retrieval of a 50' long section by two persons in ten minutes. Installation and retrieval can be performed by one person when using our Mobi-Roller™.

Color: Blue Jay

Easily provides dedicated traffic lanes. It is great for visually impaired persons.

Low Maintenance:

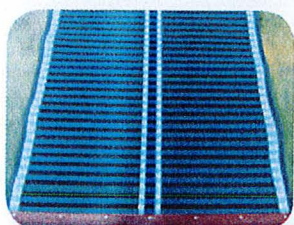
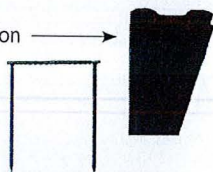
The Mobi-Mat® permeable structure allows sand to filter through, without sinking into the sand. Mobi-Mat® RecPath™ is easily maintained by sweeping any excess sand build up with a broom or with a leaf blower.





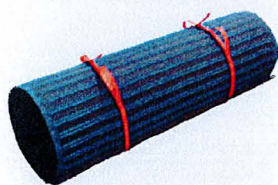
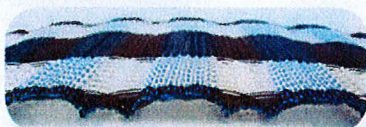
Anchorage included in the kit:

- X connection
- Staples



Product Trademark	Material	Grade	Weight (lbs/sqft)	Color	Part Number	Roll Dimensions*			Roll weight (lbs)
						Width (ft)	Lenght (ft)	Diameter (in)	
Mobi-Mat®	100% Recycled Polyester	AFX	0.27	BLUE JAY	206 483	5	16.5	12	22
					206 484		33	14	45
					206 485		50	16	68
					206 486		82	18	111
					206 488		100	20	135
					206 494	6.5	16.5	12	29
					206 495		33	14	58
					206 496		50	16	88
					206 497		82	18	144
					206 498		100	20	176

* For any customized length, please contact DMS Inc. Ph: 973 928 30 40
Each kit is equipped with end connectors and eyelets to insert the staples provided in the kit.
Download installation sheet on www.mobi-mat-chair-beach-access-dms.com



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Mobi-Fence™



Helipad™



VMM™



Mobi-Chair®

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ROLL-OUT ACCESS PATHWAY



Mobi-Mat® RecPath™ LCN is a portable and removable rollout access pathway for pedestrians, wheelchair users, strollers, bicycles and ATVs.

Safe & Stable

Firm, safe and stable, easy for any type of wheelchair, stroller or walker to maneuver on – providing a smooth continuous surface without gaps.

Environmentally Friendly

Made of 100% recycled polyester, Mobi-Mat® RecPath™ contributes to the environment by utilizing recycled plastics.



RecPath™ channels traffic along designated areas to protect sensitive dunes.

User friendly Cool and smooth surface

The Mobi-Mat® RecPath™ permeable structure remains cool when exposed to very high temperature up to 80°C (176°F), for the benefit of barefoot beachgoers and disabled people.

Lightweight and Easy Installation

Mobi-Mat® is only 0.27 lbs/sqft, facilitating installation and retrieval of a 50' long section by two persons in ten minutes. Installation and retrieval can be performed by one person when using our Mobi-Roller™.

Color: TAN


Easily provides dedicated traffic lanes. It is great for visually impaired persons.

Low Maintenance:

The Mobi-Mat® permeable structure allows sand to filter through, without sinking into the sand. Mobi-Mat® RecPath™ is easily maintained by sweeping any excess sand build up with a broom or with a leaf blower.





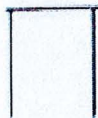
Product Trademark	Material	Grade	Weight (lbs/sqft)	Color	Part Number	Roll Dimensions*			Roll weight (lbs)
						Width (ft)	Length (ft)	Diameter (in)	
Mobi-Mat®	100% Recycled Polyester	LCN	0.25	Yellow sand 	206 579	3.25	16.5	12	22
					206 580		33	14	45
					206 581		50	16	68
					206 582		100	20	135

Anchorage included in the kit:

- X connection



- Staples



Each kit is equipped with end connectors and eyelets to insert the staples provided in the kit.

* For any customized length, please contact DMS Inc. Phone# (973) 928-3040

The installation sheet can be downloaded on www.mobi-mat-chair-beach-access-dms.com



Discover our complete range on www.mobi-mat-chair-beach-access-dms.com



5' & 6.5' wide RecPath™



Mobi-Fence™



6.5' wide Vehide Mobility Mat™



Mobi-Chair®

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Mobi-Mat® Ad Mat Panel



YOUR COMMUNICATION ON BEACHES AND OUTDOOR EVENTS



**Your message will not be missed,
Place **Mobi-Mat® Ad Mat Panel**,
The best outdoor billboard type display,
Designed for high foot beach traffic,
To connect with people on the beach,
to direct guests at any event.**

Want to promote your city, your organization,
Want to promote your support to the planet and the disabled community,
Want to promote a special event, your preferred association,
Want to leave a space for your advertising partners?

Choose the Mobi-Mat® Ad Mat Panel:

- A 100% recycled polyester mat,
- Mat perfectly fits existing Mobi-Mat® ADA beach access pathways
- Installed in 5 minutes thanks to its end-connectors,
- Mat size is 60 cm (2') width and in 1.53 m (60") length,
- Can be installed at either end or between two mats.
- Standard printing area of 59,4 cm x 42 cm (23,4" x 16,5").



Mobi-Mat® Ad Mat Panel		
Height	2' (60 cm)	
Width	5' (1.53 m)	
Weight rolled up	6.6 lbs (3 kg)	
Printing area	147 cm x 48,4 cm (57,9" x 18,9")	
Minimum resolution required: 300 dpi		
Staples	no staples	8 staples
Kit P/N*	199 075	206 548

* Each kit is equipped with end connectors and eyelets to insert the staples.
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Recpath™



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