

**PLANNING AND ZONING BOARD  
REORGANIZATION MEETING MINUTES  
March 26, 2019**

**1. CALL TO ORDER**

The reorganization meeting was called to order at 6:02 p.m. by Chairman Janet Kortenhaus. The meeting was held in the commission chambers of Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Chairman Janet Kortenhaus, Vice Chairman Rick Ziegler, Member Jerald Cohn, Member Melinda Blackburn, Member Timothy Blash, and Alternate Nina Lammert.

**2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)**

**MOTION:** Vice Chairman Rick Ziegler moved to approve the meeting agenda.

**SECOND AND VOTE:** Member Jerald Cohn seconded the motion, which passed unanimously.

**3. INSTALLATION:**

a. All members took the Oath of Office in unison.

b. Election of Chairman

**MOTION:** Vice Chairman Rick Ziegler moved to re-appoint Janet Kortenhaus as Chairman.

**SECOND AND VOTE:** Member Jerald Cohn seconded the motion, which passed unanimously.

c. Election of Vice Chairman

**MOTION No. 1:** Current Vice Chairman Rick Ziegler moved to appoint Jerald Cohn as Vice Chairman. The motion died for lack of a second.

**MOTION No. 2:** Chairman Janet Kortenhaus moved to re-appoint Rick Ziegler as Vice Chairman.

**SECOND AND VOTE:** Member Jerald Cohn seconded the motion, which passed unanimously.

d. Selection of DRC Member

**MOTION:** Vice Chairman Rick Ziegler moved to re-appoint Janet Kortenhaus as DRC Member.

**SECOND AND VOTE:** Member Melinda Blackburn seconded the motion, which passed unanimously.

e. Selection of Landscape Approval Member

**MOTION:** Member Melinda Blackburn moved to appoint Tim Blash as the Landscape Approval member.

**SECOND AND VOTE:** Member Jerald Cohn seconded the motion, which passed unanimously.

**4. ANNUAL LEGAL UPDATE BY TOWN ATTORNEY:**

Town Attorney Mitty Barnard went through the attached legal update to all members of the Board.

**5. BOARD COMMENTS:**

There were none.

**6. PUBLIC COMMENTS:**

There were none.

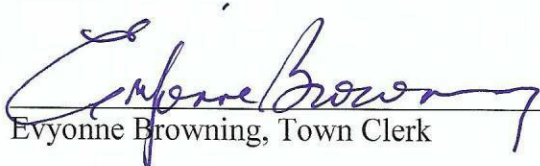
**7. ADJOURNMENT:**

**MOTION:** Member Melinda Blackburn moved to adjourn the meeting

**SECOND AND VOTE:** Vice Chairman Rick Ziegler seconded the motion which passed unanimously and Chairman Janet Kortenhaus adjourned the meeting at 6:23 pm.

**APPROVED** this 24<sup>th</sup> day of April 2019

**ATTEST:**

  
Evyonne Browning, Town Clerk

  
Janet Kortenhaus, Chairman

(Seal)