

Monday, March 27, 2023  
At 7 P.M.



Town Hall Commission Chambers  
247 Edwards Lane  
Palm Beach Shores, FL 33404

Mayor Alan Fiers  
Vice Mayor Scott McCranels

Commissioner Tracy Larcher  
Commissioner Brian Tyler  
Commissioner- Elect Mark Ward

Keith Davis Town Attorney  
Town Administrator Wendy Wells  
Town Clerk Jude M. Goudreau

**Minutes**  
**Reorganization Meeting**

**CALL TO ORDER**

Mayor Fiers called the meeting to order at 7:00 P.M. Those present were Mayor Alan Fiers, Vice Mayor Scott McCranels, Commissioner Tracy Larcher, Commissioner Brian Tyler, Commissioner- Elect Mark Ward and Town Administrator Wendy Wells. Also in attendance were: PBSO Sgt. Steve Langevin, Fire Chief Trevor Steedman, Public Works Director Alan Welch, and Town Attorney Keith Davis.

**SWEARING IN CEREMONY**

Swearing in of Commissioners: Attorney Keith Davis swore in incumbent Tracy Larcher and newly elected Mark Ward. Both Commissioner have signed their oath of office.

**RESOLUTIONS:**

**Resolution R-2-23-Appoint Vice Mayor.**

Brian Tyler made a motion to nominate Scott McCranels and Scott McCranels made a motion to nominate Tracy Larcher. Mayor Fiers asked for a vote on the motion to appoint Scott McCranels. Commissioners Larcher, Tyler and Ward voted for the motion to appoint Scott McCranels.

**Motion:** Commissioner Tyler made a motion to appoint Scott McCranels as Vice Mayor

**Second:** Commissioner Larcher seconded the motion. Motion Passed 5-0.

**Resolution R-3-23-Appoint Clerk and Treasurer.**

**Motion:** Commissioner Larcher made a motion to appoint Jude M. Goudreau to the Clerk's position.

**Second:** Commissioner Ward seconded the motion. Motion Passed 5-0.

**Motion:** Commissioner Ward made a motion to appoint Wendy Wells to the position of Treasurer.

**Second:** Commissioner Larcher seconded the motion. Motion Passed 5-0.

Discussion: Commissioner Tyler questioned the treasurer's position when Mrs. Wells leaves her position. There was a discussion regarding the Clerk being appointed as Treasurer and holding dual office. At the recommendation of the Town Attorney Keith Davis Mrs. Wells should be appointed Treasurer and hold the position until she leaves, and at that time a new treasurer will be appointed.

**Motion:** Commissioner Tyler made a motion to approve the Resolution R-3-23.

**Second:** Commissioner Ward seconded the motion. Motion passed 5-0.

**Resolution R-4-23- Appoint Planning and Zoning Board**

The following people submitted their intent to serve on the Planning and Zoning Board for another term: Jerry Cohn, Tim Blash, Steve Smith, Kevin Banks, and Tony Lembo as regular members and Weston Gracida as an alternate member.

**Motion:** Commissioner Tyler made a motion to appoint the Planning and Zoning members.  
**Second:** Commissioner Ward seconded the motion. Motion passed 5-0.

**PUBLIC COMMENTS:**

Public Comment: Kathleen McGrath comment that the town should advertise when position become available.

**OTHER APPOINTMENTS**

Appoint a commissioner to serve on DRC as Chairperson for a 1-year term.  
Appoint a Resident member to DRC for a 1-year term.

**Motion:** Commissioner Tyler made a motion to appoint Mayor Fiers as the Commissioner to serve on the DRC Board.  
**Second:** Commissioner Ward seconded the motion. Motion passed 5-0.

**Motion:** Commissioner Tracy Larcher made a motion to appoint Bob Stanton as Resident Member of the DRC Board.  
**Second:** Vice Mayor Scott McCranels seconded the motion. Motion Passed 5-0.

**LEGAL UPDATE BY TOWN ATTORNEY**

Attorney Keith Davis presented Commission with a legal update (attached). Attorney Davis provided information representing the most important and directly applicable legal and ethical items for Town Commission to follow as the serve.

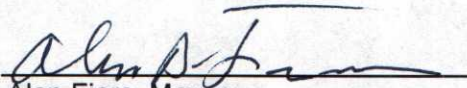
**ADJOURNMENT:**

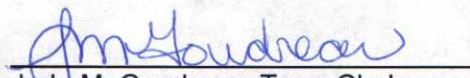
**Motion:** Commissioner Tyler made a motion to adjourn the meeting.  
**Second:** Vice Mayor McCranels seconded the Motion.  
**Vote:** Motion passed 5-0.

The meeting was adjourned at 7:40 P.M.

Approved this day, 24<sup>th</sup> Day of April 2023.

ATTEST:

  
Alan Fiers, Mayor

  
Jude M. Goudreau, Town Clerk

