

**PLANNING AND ZONING BOARD
REORGANIZATION MEETING MINUTES
March 27, 2018**

CALL TO ORDER

The reorganization meeting was called to order at 6:00 p.m. by Chairman Janet Kortenhaus. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Chairman Janet Kortenhaus, (newly elected) Vice Chairman Rick Ziegler, Member Nina Lammert, Member Mary Stanton, Member Jerald Cohn, Alternate Joan Bancroft Grody, and Alternate John Maffett.

AGENDA APPROVAL: (Additions, substitutions, deletions)

MOTION AND VOTE: Member Mary Stanton moved to approve the Meeting Agenda. (newly elected) Vice Chairman Rick Ziegler seconded the motion, which passed unanimously.

INSTALLATION:

- a. Swearing in of Planning & Zoning Members by Town Attorney Mitty Barnard.
- b. Election of Chairman

MOTION AND VOTE: (newly elected) Vice Chairman Rick Ziegler moved to recommend Janet Kortenhaus continue as Chairman of the P & Z. Member Mary Sterrett seconded the motion, which passed unanimously.

- c. Election of Vice Chairman

MOTION AND VOTE: Member Mary Stanton moved to recommend Rick Ziegler as Vice Chairman of the P & Z. Alternate Joan Bancroft Grody seconded the motion, which passed unanimously.

- d. Selection of DRC Member

MOTION AND VOTE: Member Mary Stanton moved to recommend Chairman Janet Kortenhaus continue as the DRC Representative for the P & Z. Vice Chairman Rick Ziegler seconded the motion, which passed unanimously.

- e. Selection of Landscape Approval Member

MOTION AND VOTE: Alternate member Joan Bancroft Grody moved to recommend Mary Stanton as the Landscape Approval Member. Chairman Janet Kortenhaus seconded the motion, which passed unanimously.

ANNUAL LEGAL UPDATE BY TOWN ATTORNEY MITTY BARNARD.

Attorney Mitty Barnard went over the sunshine law regarding open meetings, open records, as well as the State Ethics Commission requirements on training and gift laws.

Note: A full dialogue of the update was recorded and is available on a CD via the Town Clerk's office.

BOARD COMMENTS: None

PUBLIC COMMENTS: None

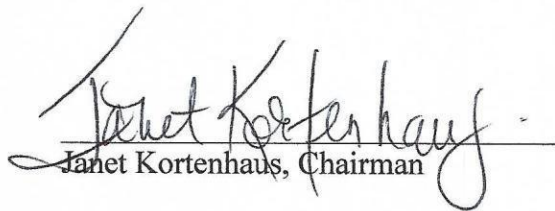
ADJOURNMENT: Vice Chairman Rick Ziegler moved to adjourn the meeting at 6:30 pm.

Approved this 24th day of April 2018

Attest:

Evyonne Browning, Town Clerk

(Seal)



Janet Kortenhaus, Chairman