

Monday, March 8, 2021
7:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

**TOWN COMMISSION
WORKSHOP AGENDA**

Mayor Alan Fiers
Vice Mayor Roby DeReuil

Commissioner Bob Stanton
Commissioner Scott McCranels
Commissioner Open Seat

Keith Davis, Town Attorney
Town Administrator Wendy Wells
Town Clerk Evyonne Browning

PLEASE NOTE:

**THIS MEETING MAY BE CONDUCTED USING
COMMUNICATION MEDIA TECHNOLOGY**

The Agenda Packet is available on the Town's website: www.palmbeachshoresfl.us

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m791beb c4917d21e0ef600e28860a1119>

Meeting Number: **132 202 2401**

Password: **0308**

To join meeting by phone (voice only)

Phone Number: +1-408-418-9388 United States Toll

Access Code: **132 202 2401**

Password: **0308**

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

3. PRESENTATIONS AND/OR DISCUSSIONS:

- a. Special Event Permit – Sailfish Marina – fishing tournament – late application
- b. Civic Groups
 - 1. Spring Events:
 - a. Spring Fling – modified due to COVID
 - b. Volunteer Fire Department Annual Fund-Raising Bar-B-Q
 - c. Easter Egg Hunt
 - d. POA monthly Meet and Greet
 - 2. Use of Town Bulletin Boards

4. “Golf Cart” Parking

5. Tree Trimming

6. Peanut Island Repairs and Comp Plan debate

7. Water Main Replacement Project Update

8. PUBLIC COMMENTS

9. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

DATE SUBMITTED 2/4/21

PERMIT NO. _____

Town of Palm Beach Shores
APPLICATION FOR
SPECIAL EVENTS PERMIT
(Section 18-27 of Town Code)

Type of event: Fishing Tournament Location: Sailfish Resort and
Sponsor: Pelagic High Performance Telephone: (949) 642-0646 Marina
offshore gear
Property owner's consent and acknowledgement of responsibility:

Signature: _____

Date and Time March 11-13, 2021 Time it ends: 10pm

Number of participants: 120-300

Proof of insurance attached? Yes ☒ No ☐

Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.

Please indicate any traffic, fire-rescue, utilities impact, and/or mitigation plan:

Permit fee \$50 ____ (Untimely application \$150 ____) Receipt # _____

APPROVED:

Fire Department: _____ Police Department: _____

Number of off-duty officers required: 2

Date of Commission Review: _____ Approved: _____



APPLICATION FOR OFF-DUTY PERMIT

All services provided by PBSO deputies within the scope of Off-Duty Permits are regulated by applicable Florida State Statutes, Palm Beach County Ordinances, Sheriff's Office General Orders/Directives, and training. It is understood that this is a nonbinding agreement on the Sheriff's Office as **there is no guarantee that the requested off-duty permit will be staffed**. Every effort will be made to provide staffing for your event. If your off-duty permit is not staffed, we will reimburse the payment. You may contact the Off-Duty Permits Office during regular business hours to confirm your event has been staffed. Regular business hours are Monday through Friday, 8:00 a.m. to 4:00 p.m.

Your application must be received by the Off-Duty Permits Office a minimum of ten (10) business days in advance of the event, unless exigent circumstances apply as determined by our command. Return the application via email to PermitsDL@pbso.org. The application may be faxed to (561) 687-6827 if email is not available.

In the event of cancellation, notify our office during regular business hours by phone at (561) 687-6817 or (561) 687-6818, or via email to PermitsDL@pbso.org to receive cancellation confirmation and payment refund.

Cancellations received within 24 hours of the event will be subject to the 4 hour minimum charge per deputy.

Florida State Statutes 30.2905 & 30.51 require payment be received prior to the performance of off-duty law enforcement services.

Hourly Rates (4 Hour Minimum per Deputy)			Payment Methods Upon Receipt of Invoice
Regular	Premium		<ul style="list-style-type: none"> Check or Money Order made payable to: Palm Beach County Sheriff's Office PO Box 24681 West Palm Beach, FL 33416-4681 Credit Card
\$ 53.00	\$ 73.00	Deputy Sheriff	
\$ 60.00	\$ 79.00	Sergeant	
\$ 66.00	\$ 86.00	Lieutenant/Captain	

Premium Dates apply to: New Year's Eve and Day, Super Bowl Sunday, Easter, Memorial Day, Independence Day, Labor Day, Halloween, Thanksgiving Day, and Christmas Eve and Day

Applicant Information

Business Name: Sailfish Marina
 Applicant Name: Jeri R. Vezina
 Email: jeri@sailfishmarina.com Phone No: (561) 779-3333
 Mailing Address: 98 Lake Dr Palm Beach Shores FL 33404
 Contact Person at Event: Jeri Vezina Phone No: (603) 545-9536
 Address of Event: 98 Lake Drive Palm Beach Shores FL 33404
 Type of Event: Fishing Tournament No. Attending: 300 Will Alcohol be Served? Yes ☒
 Detail Date From: 3/11/21 To: 3/13/21 Start Time: 10am End Time (4 Hour Min.): 10pm
 No. of Deputies: 2 Specific Instructions For Deputies: General Safety

One sergeant is needed for every five deputies. A lieutenant and/or captain may be required for large events. Call for more information.

Applicant Signature: [Signature] 3/11/21

Law Enforcement Review and Approval

Comments / No. of Deputies: _____
 Final Approval by: _____ Date Approved: _____
 Permit Processed by: _____ Date Permit Processed: _____



Town Bulletin Boards

The Town has 5 bulletin boards at the following locations:

- Town Hall
- South side of the Town Hall parking lot
- The Fountain
- The Beach
- The Inlet

Each bulletin board is locked and used only for Town business. Items posted on the bulletin boards include the following:

- Commission meeting agendas
- Planning & Zoning meeting agendas
- DRC (Development Review Committee) meeting agendas
- Special Magistrate Hearing agendas
- Town sponsored events (Tree lighting, St. Patrick's Day Parade, Easter Egg Hunt)
- Special Notices (e.g. boil water notices, road closures, covid information)
- Election Proclamations
- Notice of Variances

The civic groups would like to use the bulletin boards. These are some options to consider:

1. Allow the civic groups one 8-1/2" x 11" space. Only to be used for special events, not meeting notices or recurring meetings. This space would be posted by a volunteer from the civic group who checks out and returns the key to Town Hall.
 - Pros: gives some space to the civic groups
 - Cons: likely squabbles over who gets the space; potential for alterations to Town notices; potential loss of keys
2. Maintain only the Town Hall bulletin board for Town business. All other boards would be used solely by the civic groups.
 - Pros: gives the civic groups bulletin boards; separates Town business from civic events; separates access to the Town board vs the civic groups boards
 - Cons: it is a change



ITEM 4
"Golf Cart Parking"
March 8 Workshop