

Monday, March 14, 2022
Immediately Following the
Special Commission Meeting at 7 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

Mayor Alan Fiers
Vice Mayor Scott McCranel

Commissioner Tracy Larcher
Commissioner Janet Kortenhous
Commissioner Brian Tyler

Town Attorney Keith Davis
Town Administrator Wendy Wells
Town Clerk Jude M. Goudreau

PLEASE NOTE:

THIS MEETING MAY BE CONDUCTED USING COMMUNICATION MEDIA TECHNOLOGY

Meeting link:

<https://townofpalmbeachshores.my.webex.com/townofpalmbeachshores.my/j.php?MTID=m68b2123e7791920d0e500587646e3bc4> Meeting number: 2631 321 4691 Password: 0314

Join by phone +1-408-418-9388 United States Toll Access code: 2631 321 4691

COMMISSION WORKSHOP AGENDA

1) CALL TO ORDER

- a) Pledge of Allegiance
- b) Roll Call

2) Discussion Items:

- Inlet Park Encroachments
- Consider adding a Dock Code – revisiting due to resident concerns
- Tree Trimming Contract
- Waste Management Contract renewal
- Final Cost Affidavit- Construction
- Memorials
- Turtle Patrol use of ATV

3) Public Comments:

4) Adjournment:

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.



Inlet Park Encroachments

1. Romaine – Legally defined by lease agreement. The Romaine does pay taxes on the leased property. It is considered common area of the condominium and the value is added onto each unit. No action required.
2. Anchorage – Recommend formalizing current use with a lease agreement whereby owners will pay taxes on the leased common area. Agreement should include the following:
 - a. Use will NOT convey with new ownership.
 - b. Use will NOT convey with demolition/rebuild.
 - c. Public access would be denied to the leased area.
 - d. Term for the lease needs to be established.
 - e. Any financial consideration needs to be defined.
3. Inlet View Apartments (318 Inlet) – Needs to be brought into compliance, Inlet Park encroachments are to be open to the public.
 - a. The current vegetation along the walkway essentially “fences off” their property creating the illusion of private property. This conflicts with the public use of the land. According to the PW Director, this landscaping was originally installed by the Town and is maintained by the Town. The landscaping is currently blocking the view from the PBSO camera near that location. Recommend removing much of vegetation and replace with grass.
 - b. Signage violates public access to the park. The sign reads “Private 318”, giving the impression of private property. The other no trespassing signs from PBSO are on not located on the park property. Code Officer Rodriguez has contacted them about removing the other sign.
4. Inlet Point Condominium (314 Inlet) – Landscaping to screen their pool encroaches on Inlet Park, not to a large degree like the encroachments listed above. Recommend leaving as is.



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Tree Trimming Contract

The tree trimming contract falls under the informal bid process with the new purchasing guidelines.

Below are the suggested trees to be trimmed and frequency of trimming:

- Coconut Palms on Town property – 2 times per year
- Other Trees/Palms on the Parkway – 1 time per year
- Hardwoods Trees on Town property – as needed (every 2-3 years)
- Trees/Palms in the 10-foot strip (Town right of way) – 1 time per year

This has been discussed by the Commission previously. With rising costs, staff wanted to verify the work to be covered by the contract before reaching out to vendors.



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Waste Management Contract

The Town has a contract with Waste Management that expires on September 30, 2022, with two optional five-year extensions. Waste Management has changed their name to WM. WM has notified the Town that they would like to extend the contract, but they must adjust their rates due to rising costs in their industry. The Mayor and Town Administrator met with our WM representative. She explained the nature of the rising costs and the value of their service. Attached is information provided by WM on the current rates in Palm Beach County. WM will provide proposed increases in the next week.

The average rate for residential service calculated by WM is 33% higher than the Town's current rate. The average rate for commercial service calculated by WM is 1% higher than the Town's current rate.

Palm Beach County Municipal Waste Collection Rates: 2021-2022

	Residential	Commercial /Yard	Award date
West Palm Beach	\$ 20.45	\$ 19.00	Self-haul
City of Boca Raton - autocarts	\$ 15.24	\$ 9.66	Self-haul
Jupiter	\$ 22.22	\$ 8.97	2022
Village of Palm Springs	\$ 15.96	\$ 13.21	2022
Highland Beach - automated	\$ 18.32	\$ 16.49	2022
Wellington	\$ 17.66	\$ 6.76	2021
Lake Clarke Shores	\$ 17.22	\$ 6.95	2020
Jupiter Inlet Colony**	\$ 35.90	N/A	2020
Glen Ridge	\$ 17.52	N/A	2020
Cloud Lake	\$ 17.52	N/A	2020
Atlantis- side door	\$ 36.21	\$ 9.92	2020
Westlake- autocarts	\$ 18.77	\$ 3.55	2019
South Bay - automated	\$ 27.82	\$ 3.55	2019
PBC SWA zone 4- autocarts	\$ 13.78	\$ 3.55	2019
PBC SWA zone 3 - autocarts	\$ 13.59	\$ 3.55	2019
PBC SWA zone 2- autocarts	\$ 25.26	\$ 3.55	2019
PBC SWA zone 1 - autocarts	\$ 19.95	\$ 3.55	2019
Ocean Ridge- side door	\$ 18.04	N/A	2019
Loxhatchee Groves - autocarts	\$ 37.60	\$ 3.55	2019
Haverhill	\$ 22.38		2019
Gulf Stream	\$ 35.13	\$ 7.40	2019
Greenacres	\$ 12.12	\$ 7.99	2019
Village of Tequesta	\$ 12.72	\$ 8.55	2018
PBC SWA zone 5 - autocarts	\$ 27.82	\$ 3.55	2018
Palm Beach Gardens	\$ 9.41	\$ 8.85	2018
Mangonia- autocart	\$ 12.68	\$ 7.07	2018
Lantana	\$ 26.60	\$ 17.16	2018
Town of Juno Beach	\$ 12.60	\$ 7.86	2017
Royal Palm Beach - autocarts	\$ 16.41	\$ 5.87	2017
Palm Beach Shores- autocarts	\$ 14.86	\$ 7.74	2017
South Palm Beach	\$ 17.38	N/A	2015
City of Delray Beach - autocarts	\$ 11.19	\$ 6.11	2015
City of Riveria Beach- autocarts	\$ 12.16	\$ 7.78	2011
Residential AVG	\$ 19.77		
Commercial Rate AVG (includes container rental)		\$ 7.84	

Excludes Disposal

** One time per week Garbage Service*

*** Twice per week Bulk Service*

Updated: 2/22/2022



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Memorials

The Commission favored continuing to offer memorial benches.

Staff recommends we continue with the bench memorials with the following procedures:

1. The memorial donation will cover the cost of the bench and the plaque.
2. When the bench reaches the point of no repair, the person who memorialized the bench will be contacted to see if they would like to purchase the new bench. If they choose not to do that, then the bench will be available for someone else.
3. Town Hall staff will maintain a list of the bench memorials and contact information.

Although it was suggested to have a time certain for the life of a bench, this would lead to administrative difficulties. It is more straight forward to have the memorial last the same amount of the time as the bench. New bench, new memorial.

Please bring forward more ideas for memorials for staff to pursue. We do need to replace playground equipment soon. There may be some naming opportunities with that. Playground equipment is quite expensive.