



**TOWN OF PALM BEACH  
SHORES**  
Building Department  
247 Edwards Lane  
Palm Beach Shores, FL 33404  
(561) 844-3457

**REQUEST FOR PERMIT EXTENSION OR REINSTATEMENT**

Permit Number: \_\_\_\_\_ Re: \_\_\_\_\_

Job Address: \_\_\_\_\_

Contractor: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I, \_\_\_\_\_, am requesting a  permit extension /  
 permit reinstatement for the above permit number.

\_\_\_\_\_  
(Contractor Signature)

\_\_\_\_\_  
(Print Name)

**FOR OFFICE USE ONLY**

Approved, conditions: \_\_\_\_\_

\_\_\_\_\_

Denied, remarks: \_\_\_\_\_

\_\_\_\_\_

Engineer Certificate Required:  Yes  No

Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

(Signature)

(Print Name)