

RESOLUTION NO. R-11-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, PROVIDING AN UPDATED AND REVISED COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR SERVICES PROVIDED BY THE TOWN; PROVIDING THAT THE TOWN'S REVISED SCHEDULE OF FEES AND CHARGES SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES AT THE TOWN HALL DURING REGULAR BUSINESS HOURS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Commission of the Town of Palm Beach Shores has previously adopted fees as set forth in the Town's Fee Schedule to be imposed for the various services rendered by the Town for its citizens and for other members of the public; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to adopt various additions and revisions to the Town's Fee Schedule; and

WHEREAS, the Town Commission of the Town of Palm Beach Shores desires to make certain the updated Fee Schedule, including the additions and revisions as set forth therein, is available for inspection such that any member of the public may be aware of the cost of each and every service provided by the Town of Palm Beach Shores.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AS FOLLOWS:

SECTION 1: The Town Commission of the Town of Palm Beach Shores, Florida, hereby officially adopts the comprehensive revised schedule of fees and charges attached hereto as Exhibit "A" and made a part hereof as if fully set forth herein.

SECTION 2: The updated Fee Schedule, as set forth in Exhibit "A" shall be available at the Town Hall for inspection by the public during normal business hours.

SECTION 3: This Resolution specifically supersedes any and all other fee schedules previously adopted, including but not limited to Resolution R-7-19, adopted June 17, 2019.

SECTION 4: This Resolution shall take effect immediately upon adoption by the Town Commission.

PASSED AND ADOPTED this 19th day of August 2019.

TOWN OF PALM BEACH SHORES

(SEAL)

Myra Koutzen, Mayor
Myra Koutzen, Mayor

ATTEST:

Evyonne Browning
Evyonne Browning, Town Clerk



**Town of Palm Beach Shores
Fee Schedule
As Approved August 2019**

TYPE OF FEE	AMOUNT
<u>ADMINISTRATIVE FEES</u>	
Certified Copies	\$5 each
Lien Search	\$15
Lot File Review	\$15
Meeting with Building Official, Code Official, and/or Zoning Official	\$50 Code official/1 hour max \$75 Building official/1 hour max \$75 Zoning official/1 hour max
Open Records:	
Search/Retrieval	See Open Record Rate Schedule (Exhibit A)
CD copies	\$15 each
Copies	\$.10/page (black/white) \$.15/page (color)
Electronic copies	N/C (if available - \$32/hourly rate applies to transfer to electronic format)
Business Tax Receipt (administrative fees)	
Code Compliance Inspections	\$50
Building Official Inspections	\$50
Re-Inspections	\$25
Transfer (to new owner)	10% of annual license tax up to \$25.00; minimum \$3.00 (per Sec. 205.033(2), F.S.)
Transfer (to new location)	10% of annual license tax up to \$25.00; minimum \$3.00 (per Sec. 205.033(3), F.S.)
Transfer (to new name)	\$15
Duplicate	\$15
Solicitor Fees for all commercial activity (See Sec. 18-42 of the Town Code of Ordinances)	
Annual Fee	\$300
Monthly (30 day) Fee (minimum required)	\$50
Garage Sale Permit	\$10

Beach Parking Permit	
Resident (annual)	\$10
Hotel/Motel Guest Pass	\$10
Non-Resident (annual; limited to # of permits issued per year – set by <u>Town</u> Commission)	<u>\$200</u>
Special Event Permit (Town Beach or on any Town Property)	
Timely Application	\$50 (plus all costs necessitated by conditions of approval imposed by Town Commission)
Untimely Application	\$150 (plus all costs necessitated by conditions of approval imposed by Town Commission)
No Special Event Permit on Beach or any Town Property	\$500 (Police Dept. to issue fine)
Underground Utility Waiver Application	\$50
Unauthorized Sewer Connection; Per Incident	\$500 (See Sec. 74-91 of the Town Code of Ordinances)
Sewer System Usage Rates	
(See Sec. 74-131 of the Town Code of Ordinances)	
Single unit/vacant single unit lot accounts	\$32.00
Multiple units w/ facilities for meal preparation	\$26.00
Multiple units w/o facilities for meal preparation	\$23.58
Each seat in restaurants, lounges or bars	\$ 3.93
Each marina boat slip	\$ 2.62
Proportionate Fair-Share Program Application	\$50.00
Special Meetings/Hearings	\$75.00 (plus the cost of any/all advertising)

POLICE DEPARTMENT

Police Reports	\$10
Recorded Copies	
Voice Copies	\$20
Hourly Rate for Record Search	\$25
Impoundment	
Towing	\$150.00
Storage	\$35/day
Parking Penalties	
Obstructing Traffic	\$25
Parallel parking (w/in 10 ft. of fire hydrant)	\$50

Parking w/in 15 ft. of a "STOP" sign	\$35
Parking on wrong side of street	\$25
Double-parking	\$25
Parking in prohibited area	\$25
Blocking driveway, public or private	\$35
Parking Penalties (continued)	
Parking on private property w/out permission	\$35 (trespassing)
Parking at beach parking lot w/out permit	\$50
Parking at beach parking lot with expired permit	\$25
Parking in handicapped parking space w/o permit	\$250
Parking in fire lane or zone	\$75
Parking in any manner as to block any portion of a sidewalk and/or bicycle path or cross walk	\$25
Parking outside of designated lines	\$25
Other Penalties	
Littering	\$200.00
Animals (Chapter 10) Violations	
First violation	written or verbal warning citation
Second violation	\$100.00
Subsequent violations	\$200.00 each
Illegal use of bicycles, roller-skates, rollerblades, Skateboards, quadricycles on Parkway or Inlet Park	\$25.00

PLANNING AND ZONING

Development Orders *

Comprehensive Plan Amendment	\$750
Variance	\$250
Special Exception	\$250
Re-zoning	\$750
Plat Approval	\$600
Site Plan Review or Modification	<u>\$200</u>
Telecom Site plan Review of Modification	\$500
Building Plan Review & Inspections	\$150
Administrative Appeal	<u>\$250</u>

*All development orders are subject to the fees listed herein in addition to any legal fees associated with the Town's review/processing of the development application, any costs associated with the Town's consultants' review of the development application, postage and advertising, which may exceed the fee amount listed herein.

Specially set meetings of the DRC, Planning & Zoning Board and/or Town Commission at the request of an applicant shall require the applicant to pay actual cost (minimum one hour) in advance for all Town consultants' involvement in said meeting(s), including, but not limited to the Town Attorney, Planner, Engineer and other consultants as applicable.

BUILDING PERMIT FEES

Building permit fees are determined based on the valuation formula as follows:

<i>Structure Cost Over:</i>	<i>But Not Over:</i>	<i>Permit Fee:</i>
\$ 0	\$ 1,000.00	\$30
1,000.00	100,000.00	\$30 + 3% of amount over \$1,000.00
100,000.00	250,000.00	\$3,000 \$2,500 + 2 % of amount over \$100,000
250,000.00	500,000.00	\$6,000 \$5,000 + 1.5 % of amount over \$250,000
500,000.00	---	\$9,750 \$7,000 + 1 % of amount over \$500,000

IMPORTANT NOTE:

Pursuant to Section 553.721 Florida Statutes, the Building Department is required to assess and collect a **1% surcharge** (minimum \$2.00) on all permit fees associated with the enforcement of the Florida Building Code. Pursuant to Section 468.631 Florida Statutes, the Building Department is required to assess and collect a **1.5% surcharge** (minimum \$2.00) on all permit fees associated with the enforcement of the Florida Building Code. **The total minimum amount collected on any permit pursuant to these state statute provisions will be \$4.00.**

Additional Fees:

Re-Inspection fee	\$50
Electrical Permit	\$30
Demolition Permit	\$100
Telecom or Utilities Registration	\$100
<u>Reinstate Expired Permit of Less Than 1 Year</u>	<u>\$30</u>
<u>**Reinstate Expired Permit of More Than 1 Year</u>	<u>Per Valuation Formula Above</u>
**<u>(May be waived in part or in total by the Building Official)</u>	