

Monday, October 23, 2023
7 pm.



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

Mayor Alan Fiers
Vice Mayor -Vacant

Commissioner Tracy Larcher
Commissioner Brian Tyler
Commissioner Brian Mark Ward

Town Attorney Keith Davis
Town Treasurer Darlene Hopper
Town Clerk Jude M. Goudreau

Regular Commission Meeting
Minutes

CALL TO ORDER

Mayor Fiers called the meeting to order at 7:00 pm. Those present were Mayor Alan Fiers, Vice Mayor Tracy Larcher, Commissioner Brian Tyler, Commissioner Mark Ward, Commissioner Steve Smith, and Town Treasurer Darlene Hopper. Also in attendance were PBSO Sgt. Steve Langevin, Public Works Director Alan Welch, and Town Attorney Keith Davis.

APPROVAL OF MEETING AGENDA

Motion: Commissioner Brian Tyler made a motion to approve the agenda.

Second: Commissioner Steve Smith seconded the Motion.

Vote: Motion passed 5-0

APPROVAL OF CONSENT AGENDA

Commission Meeting Minutes, September 25, 2023.

Final Budget Hearing September 25, 2023

Special Permit – November 17, 2023, 1 pm-10 pm. Fees Paid- Insurance Provided. 100 Participants- Shrimp Boil- Lisa Tropepe Host.

Motion: Commissioner Brian Tyler made a motion to approve the Consent Agenda.

Second: Commissioner Mark Ward seconded the Motion.

Vote: Motion passed 5-0

AGREEMENTS:

Engineering Inspection and Supervision Support Proposal (Engenuity)

Discussion: Mayor Fiers explained that this contract is in conjunction with our roads project. Engenuity will supervise and inspect the project. The cost has been built into the roads project budget.

Motion: Mark Ward made a motion to approve the contract with Engenuity Group.

Second: Steven Smith, the Motion. Motion passed 5-0

Allison Dudley- Lobbyist – Dredging Project

Discussion: Mayor Fiers said this is the second round to get State grant money for the dredging project. The Town of Lake Park has agreed to take over the project. Lake Park's Lobbyist suggested that they work with a lobbyist for the Town of Palm Beach Shores. Mayor Fiers said the contract would be signed with A. B. Dudley when the Town of Lake Park paid us for the services.

Vice Mayor Larcher questioned whether the agreement should be amended to say that the contract would only be in effect if Lake Park provided the funding. Attorney Davis said the contract could be approved and signed once the funding comes in. The Vice Mayor also questioned why Lake Park didn't just enter into the agreement with the lobbyist. Mayor Fiers answered the question. Commissioner Mark Ward asked about the contract and why the Town is paying for the lobbyist. Commissioner Ward made a motion to

table the item, but later withdrew his Motion. Mayor Fiers said this is a joint effort between Lake Park and Palm Beach Shores.

Motion: Vice Mayor Larcher made a motion to approve the contract, contingent on a receipt from the Town of Lake Park for the \$35,000.00.

Second: Commissioner Tyler seconded the Motion. Motion passed 4/1 Commissioner Ward opposed.

DEPARTMENT AND BOARD REPORTS

Financial Reports:

Darlene Hopper, Town Treasurer, presented the financial report for September 2023. Mrs. Hopper said the report is not complete because she is working on the closing fiscal year for 2023, and the report will be available at the next Commission meeting. For the period ending September 2023, the cash and investments are \$4,621,472.00; Expenditures are \$263,932.00. Revenues are inconclusive and will be available at the next meeting.

Discussion. Commissioner Tyler asked if we have contacted the auditors for this year's audit. Mrs. Hopper responded that we have, and she is meeting with him tomorrow at 10 am. The audit should be completed much earlier this year. Vice Mayor Larcher questioned why the Revenue report was not included in this month's report.

Motion: Commissioner Tyler made a motion to approve the September 2023 Financial Report.

Second: Commissioner Ward seconded the Motion. Motion Passed 5-0.

Staff Reports:

Sheriff's Department: PBSO Major Mattino was present and commended PBSO Sgt. Steve Langevin for the low crime rate and traffic statistics. The Major said that PBSO has been busy covering protests and demonstrations and protecting religious places of worship since the Israel Conflict began. Numerous arrests have been made around the county.

Sgt. Langevin gave an overview of his written monthly report and statistics and provided details about the arrests made in Town. He was happy to report that there were no significant incidents to report over the Labor Day weekend or with the marathon that came through Town.

Fire Department: Chief Steedman was absent at the meeting; his report is attached to the meeting agenda.

Public Works: Director Welch updated the Commissioners on the Community Center renovations, the Tidal Value Project, the AT&T Project, the Watermain Project, Street Repairs, Outfall Pipes, the beach restrooms, and Street Light repairs. His full report is attached to the meeting's agenda.

Vice Mayor Larcher asked what the best estimate was for the Community Center reopening date. Director Welch thinks it should be the first week of January. Commissioner Ward questioned the contractor for the community center and if the contract must come back to the Commission before approval. Attorney Davis commented that the Mayor can sign the contract if it's within the Mayor's procurement authority. The Mayor said he would call a special meeting if it's over his procurement authority. Director Welch answered Commissioner Tyler's outflow value questions.

Town Clerk: The Town Clerk reminded everyone that the Qualifying Period for the March 2024 election starts on November 7 at noon and ends on November 28 at noon.

COMMISSION REPORTS:

Mayor Fiers updated the following projects.

Road Project: Work on will begin this coming Monday, October 30, 2023. The first task will be installing stormwater catch basins and drainage pipes at the Bravado Lane and Lake Drive intersection.

SeaSpray Property: Ed Cannatelli was present and briefly reviewed the time frame in which the building will be demolished. Mr. Cannatelli's firm has recently taken over the project for Kannega Glades. They are waiting for FPL to finish some work and remove the electric vault in the building. Mr. Cannatelli has been working with the Building Official, Buck Evan, to get the project moving forward. They are projecting mid-November when the building will start coming down.

Mr. Cannatelli answered the Commissioner's questions.

Kathleen McGrahan commented on the plans to exterminate the building prior to the demolition.

Vice Mayor Larcher asked Town Attorney Davis about the expiration of the extension they were granted. Mr. Cannatelli said they intend to file for an extension. Attorney Davis explained that the law allows them to apply for an extension for a permit when the Governor has declared a State of Emergency during the time their permit expires.

Mayor Fiers asked Mr. Cannatelli for an update on the Romaine Property on Inlet Drive. Mr. Cannatelli is working with Teresa Kehoe to clear up the deficiencies on the property. New staff will be hired, and an engineer will be hired to prepare a report and furnish the report to the building official. The plan is to restore the building and rent it for a year or two until the new building at the Seaspray site is completed; then, it will be demolished, and a new building will be put on the property.

AT&T is complete at this time.

DISCUSSION:

There was a brief discussion regarding the December Commission Meeting Schedule. The Commission Meeting would fall on December 25, 2023, a recognized holiday; Town Hall is closed. By Consensus, the Commissioners would like to hold the workshop and the meeting on December 11, 2023.

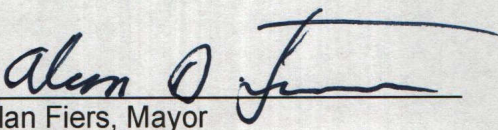
ADJOURNMENT:

Motion: Commissioner Tyler made a motion to adjourn the meeting.

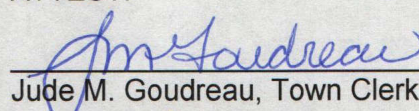
Second: Commissioner Ward seconded the Motion. Motion passed 5-0.

The meeting was adjourned at 8:28 pm.

Approved this day, 27TH Day of November 2023.


Alan Fiers, Mayor

ATTEST:


Jude M. Goudreau, Town Clerk

