

---

**PLANNING AND ZONING BOARD sitting as  
LOCAL PLANNING AGENCY (LPA)  
MINUTES  
August 24, 2022**

**1. CALL TO ORDER**

The meeting was called to order at 6:50 p.m., immediately following the Planning and Zoning Board meeting, by Chairman Jerald Cohn. The meeting was held in the Commission Chambers of Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Jude Goudreau called the roll, and those present were Chairman Jerald Cohn, Kevin Banks, Tony Lembo. Also present were the Town Attorney Mitty Barnard, Zoning Official Josh Nichols, and Town Engineer Rob Rennebaum.

**2. APPROVAL OF MEETING AGENDA: (Additions, substitutions, deletions)**

**MOTION:** Member Tony Lembo made a motion to approve the meeting agenda.

**SECOND AND VOTE:** Member Kevin Banks seconded the motion, which passed unanimously by those present.

**3. MISCELLANEOUS BUISNESS:**

**a. ORDINANCE NO. O-4-22**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, AMENDING CHAPTER 78. VEGETATION. AT ARTICLE III. LANDSCAPING., SECTION 78-77.1. – DESIGN GUIDELINES. TO REQUIRE ADDITIONAL LANDSCAPING TO BE PLACED AT FIFTEEN FOOT INTERVALS AGAINST LONGER EXPANSES OF BUILDING WALLS WITH LITTLE ARCHITECTURAL DETAIL AND NO REQUIRED PRIVACY SCREENING TREES TO BREAK UP THE WALLS FOR MULTI-STORY STRUCTURES IN ALL ZONING DISTRICTS; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 78 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ADOPTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Town Attorney Barnard presented an overview of Ordinance No. O-4-22. Discussion ensued.

**MOTION:** Member Tony Lembo made a motion to approve Ordinance No. O-4-22 as drafted.

**SECOND AND VOTE:** Member Kevin Banks seconded the motion, which passed unanimously by those present.

**4. PUBLIC COMMENT:**

Kathy Arthur commented that it seems that the Town is adding code to an Ordinance that is not already enforced by Code Enforcement. Josh Nichols and Chairman Cohn both addressed Mrs. Arthur's comments. Donna Ward reiterated her July letter did not get to the Board until August (the letter was sent only to the Chairman). Mrs. Ward and Mrs. Arthur asked questions regarding the specific language on the types of trees and the heights of trees and voiced concerns. Chairman Cohn recommended that Mrs. Ward bring their concerns to a joint workshop.

**6. DISCUSSION ITEMS:**

a. Discussion of Holiday Meeting Schedule.


After a brief discussion, the Board decided to move the November meeting from November 23, 2022 (the day before Thanksgiving) to November 30, 2022 and the December meeting from December 28, 2022 to December 21, 2022. Member Kevin Banks made a motion to move the meetings as stated with Member Tony Lembo seconding the motion which passed unanimously by those present.


**7. ADJOURNMENT:**

**MOTION, SECOND AND VOTE:** Member Kevin Banks moved to adjourn the meeting with Tony Lembo seconding the motion, which passed unanimously. The meeting was adjourned at 6:50 p.m.

**APPROVED** this 26 day of October, 2022.

ATTEST:

  
\_\_\_\_\_  
Jude Marie Goudreau, Town Clerk

  
\_\_\_\_\_  
Jerald Cohn, Chairman

(Seal)

