

Notice of Public Meeting  
**PERSHING COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**Wednesday, March 18, 2020**  
**Pershing County Courthouse**  
**Lower Level - Round Room-400 Main Street, Lovelock, Nevada**

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; **Discussion and for Possible Action** on Correction/Approval of Minutes.
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **Discussion and for Possible Action:**
  - A. Road Department: Department update; Road reports; Approval to put 10% down towards the manufacture of a Load King 402 DFP equipment trailer in the amount of \$7,642.60. Total purchase price will be \$76,642.00 less \$11,000.00 trade in value for 89 Load King 402 for a total purchase price of \$65,426.00 to be funded from Road Department Capital Outlay.
  - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center.
  - C. Buildings & Grounds: Department update/report.
  - D. Pershing Co. Fire/Ambulance: **Discussion and for Possible Action:**
    1. Ambulance report.
    2. Lovelock Fire Dept. report.
    3. Grass Valley Fire Dept. report.
    4. Imlay Fire Dept. report.
    5. Rye Patch Fire Dept. report; Approval to go to bid for Fire House expansion and update to existing building; Approval to contract with surveyor to prepare documents necessary for Reversion to Acreage for APN's: 010-452-05 and 010-452-07.
  - E. Safety/CHN/Cemetery: Department update/report; Approval of Agreement with Gateway Mapping, Inc. (Spatial Generations) for software and GPS mapping services; costs have already been approved and will be paid out of Software Upgrades in the Capital Improvements Software Fund.
  - F. Pershing Co. Emergency Operations Manager-LEPC update/report; Approval of 2021 SERC OPTE Grant in the amount of \$29,000.00.
  - G. Pershing County Community Center: Approval to ask local non-profit organizations if they would like chairs, sell the chairs at \$5.00 each and/or sell the chairs at a county auction.
  - H. IT Department: Department update/report.
  - I. Economic Development: Brownfields grant project update; Request by JOIN, Inc. for a letter of support to Nevada Works for the upcoming grant cycle.
  - J. Library: Department update/report: Approval to apply for a \$10,000.00 LSTA Mini grant for 2020-2021, with 10% match requirement which is covered by staff time; Approval to advertise/hire vacant Administrative Clerk I/II position.
5. ELECTED DEPARTMENTS: **Discussion and for Possible Action:**
  - A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll.
  - B. Rene Childs, Auditor-Recorder: Department update/report.
  - C. Laureen Basso-Cerini, Assessor: Department update/report.
  - D. Bryce Shields, District Attorney: Department update/report; Approval of Contract with Karpel Solutions for Case Management Software in the amount of \$37,200.00, \$5,375.00 annual fee and \$2,500.00 travel for training for first year to be paid from the Capital Improvements Software Fund.
  - E. Karen Stephens, Justice Court: Department update/report.

- F. Jerry Allen, Sheriff's Dept.: Department update/report; Approval to purchase Rims module to interface with District Attorney's new Karpel product – cost \$1,705.00 with funding to come from Capital Improvements Software funding or equivalent.
6. Update on progress of site location, design, funding, amenities and construction of future Law Enforcement Center- **Discussion and for Possible Action.**
  7. Proclamations and Awards: **Discussion and for Possible Action**-(The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County) **National County Government Month-April 2020 "Counties Matter"**.
  8. Grass Valley Advisory Board: Update on matters relating to the Grass Valley area; Discussion regarding fines for littering and posting signs for littering- **Discussion and for Possible Action.**
  9. Derby Field Airport: Update on matters relating to the Derby Field Airport; Airport Advisory Board: Approval for higher room rate for Commissioner Larry Rackley to attend the Nevada Airport Association Annual Conference in Tonopah, NV, April 6-8, 2020- **Discussion and for Possible Action.**
  10. Board Appointments/Resignations: Cemetery Advisory Board; Broadband Advisory Board; Volunteer Advisory Board; Planning Commission; Grass Valley Advisory Board - **Discussion and for Possible Action.**
  11. Unionville Cemetery: Approval to notify Bureau of Land Management that Pershing County wants to proceed with purchase of 10 acres appraised at fair market value in the amount of \$3,250.00 with no reversion clause- **Discussion and for Possible Action.**
  12. 2021 Welfare Set-Aside Allocation-Confirmation from Pershing County to either accept or reject funding in the amount of \$2,623.00; if funding is accepted approval to complete WSAP funding application by April 28, 2020- **Discussion and for Possible Action.**
  13. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS: Update on matters relating to the department-**Discussion and for Possible Action:**
    - A. Request for review and approval of a Parcel Map application on APN: 009-180-05 for Ronald D. McCombs. The applicant is proposing to divide the parcel into (1) 20 acre ± parcel and (1) 62.26 acre ± parcel in order to separate the occupied portion of the land from the unoccupied portion. The parcel is zoned Low Density Rural (LDR) and located at 3900 Van Diest Road (2.5 miles east of Grass Valley Road) (S ½, SE ¼ of Section 26 T34N, R37E, M.D.B. & M) in Grass Valley, Pershing County, NV.
  14. Liquor Board: Approval of application from Nile Valley Race Club dba Lovelock Speedway for renewal of their non-profit Liquor Class I license -**Discussion and for Possible Action.**
  15. **10:15 a.m.** Pershing County Domestic Violence: Request use of a small space in Imlay and Grass Valley for "Rural Outreach" by Pershing County Domestic Violence Intervention- **Discussion and for Possible Action.**
  16. Litigation Meeting.
  17. Report from Legal Counsel.
  18. Report from Administrative Assistant/HR Rep.-County Commissioner's Office.
  19. Items for future agendas- **Discussion and for Possible Action.**
  20. Correspondence.
  21. Matters of the Board for Discussion.
    - Board Member reports. Board Liaison reports. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev., Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)
      1. Discussion to approve a contingency plan for Pershing County employees diagnosed with COVID-19, Corona Virus.

22. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
23. Approval of Vouchers-**Discussion and for Possible Action.**

**NOTICE:** The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

<b>NOTICE TO PERSONS WITH DISABILITIES</b>	
Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcounty.net.	
<b>EQUAL OPPORTUNITY NOTICE</b>	
Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.	
<b>CERTIFICATE OF POSTING</b>	
<b>This Agenda is posted at the following locations:</b>	
Lovelock City Hall	Lower Level-Round Room
Lovelock Post Office	Pershing County Library
Pershing County Administration Building	Imlay Post Office
	Courthouse Entrance
	<a href="http://www.pershingcounty.net">www.pershingcounty.net</a> <a href="http://notice.nv.gov">http://notice.nv.gov</a>
<b>MEETING DATE:</b> Wednesday, March 18, 2020	
<b>DATE POSTED:</b> March 12, 2020	
	<b>POSTED</b>
	<b>BY:</b> <i>Karen J. Wesner</i>
	Karen T. Wesner, Administrative Assistant