

Notice of Public Meeting
PERSHING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, June 17, 2020
Pershing County Courthouse
Lower Level - Round Room-400 Main Street, Lovelock, Nevada

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

In light of the Governor's implementation of Phase 2 of Nevada's Road Map to Recovery, this meeting will be limited to no more than 50 persons at a time in attendance. **Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page four (4) of the agenda:**

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; **Discussion and for Possible Action** on Correction/Approval of Minutes.
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **Discussion and for Possible Action: Written updates to be submitted in writing or in person due to the COVID 19 social distancing requirements; only action items will be placed on the agenda for discussion and approval.**
 - A. Road Department: Department update; Road reports.
 - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center.
 - C. Senior Center/Volunteer Coordinator: Request for Salary Resolution to increase hours for bus driver S. Bruce to 30 hours, approve job description as an "Unclassified" employee and set hourly salary; Approval of funds from \$4,000.00 donation from Lions Club plus \$300.00 extra from Gift Fund to be used for purchase of Electric Bingo Machine and Flashboard for total cost of \$4,300.00.
 - D. Buildings & Grounds: Department update/report.
 - E. Pershing Co. Fire/Ambulance: **Discussion and for Possible Action:**
 1. Ambulance report.
 2. Lovelock Fire Dept. report.
 3. Grass Valley Fire Dept. report.
 4. Imlay Fire Dept. report.
 5. Rye Patch Fire Dept. report.
 6. Update from Mike Heidemann, Grant Coordinator.
 - F. Safety/CHN/Cemetery: Department update/report.
 - G. Pershing Co. Emergency Operations Manager-LEPC update/report.
 - H. IT Department: Department update/report;
 1. Approval for the purchase and registration of the second level domain –pershingcounty.gov from the federal DotGov Program (part of the General Services Administration). The pershingcounty.gov domain is to be used for public access to the Pershing County website, current and future online services, and e-mail for County employees in the amount of \$400.00 per year to be paid for from the Web Site Expense Account;
 2. Approval to authorize POOL/PACT to access to the KnowBe4 cyber-security training console being provided to us through our cyber-security insurance for the purpose of integrating with their new learning platform and to assist Pershing County IT in providing cyber-security awareness training and testing;
 3. Renewal of participation in state contract with AT&T for service discounts and reduced rates;
 4. Approval to purchase computers, monitors, and Windows licenses to upgrade the Pershing County Assessor's computers to Windows 10 in the amount of \$3,079.00 to be paid for out of the Assessor's Tech Fund;

5. Presentation of preliminary parts and equipment list for a live broadcast and recording system, currently estimated at a cost of \$5,705.04, for the purpose of broadcasting public meetings to the Pershing County website and retain recordings via YouTube;
 6. Proposal from J4 Systems for Network Upgrades for Courthouse, Administration Building, Annex Building and Sheriff's Office in accordance with PCIT Technology Development Roadmap to occur in FY20-21 and project not to begin before July 1, 2020.
 - I. Economic Development: Brownfields grant project update.
 - J. Public Defender: Approval of Salary Resolution for M. Madrigal reclassification to Legal Secretary II.
5. **9:00 a.m.** POOL and A & H Insurance Renewal Proposal Presentation: Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL)/ A & H Insurance and approval for payment from fiscal year 2020-2021 funds- **Discussion and for Possible Action.**
 6. **9:25 a.m.** Continued Public Hearing on proposed ordinance #339, providing for revocable occupancy permits and encroachment permits in county roadways and easements and establishing permit fees by resolution- **Discussion and for Possible Action.**
 7. **9:30 a.m.** Public Hearing on an Ordinance amending Title Two, Chapter 2.42 of the Pershing County Code, Modifying the Definition of Employee Under 2.42.030 in order to preclude county employees hired after December 31, 1999 from receiving Transitional Insurance; and changing the term of service under 2.42.040 from a minimum of Ten (10) years to a minimum of Twenty (20) years- **Discussion and for Possible Action.**
 8. **9:40 a.m.** Public Hearing on an Ordinance amending Title Two, Chapter 2.40 of the Pershing County Code by modifying the definition of Unclassified employees under 2.40.010; deleting the term "Appointed Official: from Chapter 2.40; and adding 2.42.100 to provide that the County's payment or contribution of the cost of insurance premiums for Elected Officials and Unclassified employees will be established by Resolution of the Pershing County Board of Commissioners, as required from time to time- **Discussion and for Possible Action.**
 9. **ELECTED DEPARTMENTS: Discussion and for Possible Action: Written updates to be submitted in writing or in person due to the COVID 19 social distancing requirements; only action items will be placed on the agenda for discussion and approval.**
 - A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll; Canvass of June 9, 2020 Primary Election results as required by NRS 293.387.
 - B. Rene Childs, Auditor-Recorder: Department update/report.
 - C. Laureen Basso-Cerini, Assessor: Department update/report; Professional GIS Services for Fiscal Year 2021 and Scope of Work – Farr West Engineering in the amount of \$42,000.00.
 - D. Bryce Shields, District Attorney: Department update/report.
 - E. Karen Stephens, Justice Court: Department update/report.
 - F. Jerry Allen, Sheriff's Dept.: Department update/report;
 1. Delivery and acceptance of MRAP (mine resistant, ambush protected vehicle) from Military Surplus with cost of \$6,800.00 for transportation to be paid for from Vehicle Maintenance Budget line item;
 2. Approval of ordering of vehicles budgeted for through the Option Tax in the amount of \$150,000.00.
 10. **10:00 a.m.** **PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS: Update on matters relating to the department:- Discussion and for Possible Action: Written updates to be submitted in writing or in person due to the COVID 19 social distancing requirements; only action items will be placed on the agenda for discussion and approval.**
 - A. Request for review and approval of a Parcel Map application on APN: 009-100-30 for Linda Workman. The applicant is proposing to divide the current parcel into (1) 10.11 ± acre parcel so a family member can build a single family residence, leaving the remaining 30.31 ± acre parcel vacant land. Water will be supplied via domestic well if approved by the State of Nevada Division of Water Resources. The parcel is zoned Medium Density Rural (MDR) which allows for a minimum parcel size of 10 acres and located on Logan Road about 3 miles west of Van Diest Road in Grass Valley, Pershing County, NV.
 - B. Request for review and approval of a Parcel Map application on APN: 007-041-07 for Megan McClellan. The applicant is proposing to divide the current parcel into (1) 2.51 ± acre parcel, and (1) 6.88 ± acre parcel so the applicant can sell or deed the 2.51 acre parcel to a family member to build a new residence. The parcel is zoned Low Density Suburban (LDS) which allows for a minimum parcel size of 2.5 acres and is located at 380 Hobo Lane in Lovelock, Pershing County, NV.

C. Request for review and approval of a Master Plan Amendment (zoning change) for APN's: 003-071-34 & 003-431-04 for ARA, LLC. The applicant is proposing to change the current land use designation from AMR to Industrial to allow for the development of individual data center campuses. The centers will utilize on and off site renewable energy and provide an economic benefit to Pershing County while having a relatively low environmental impact on surrounding neighbors and the community. The development would occur in multiple phases beginning with preliminary site preparation in the 3rd and 4th quarters of 2020 with full development of APN: 003-431-04 targeted for 2021 and APN: 003-071-34 in 2022. The objective of the phase sequence is to reduce impact to surrounding neighbors while providing the maximum economic benefit for our community. The surrounding properties are primarily undeveloped BLM land, open range, ranching and rural residential. Each parcel has 2,560 acre feet of water rights and during construction, portable Sani-huts will be provided and on-site septic systems will be installed for long-term facilities. During construction power will be provided by generator then eventually by NV Energy and solar power. The primary route to the site would be the Coal Canyon exit to Upper Valley Road then onto Poker Brown Road which would be about 6.5 miles from exit to site. The primary route and other routes to the site will require improvement to support the data center and all upgrades will undergo applicable environmental, County and State permitting prior to any major activity. The parcels are located on or near Poker Brown Road and Old Emigrant Road in Townships 28 & 29 North, Range 32 East in Sections 9 & 33.

11. **10:45 a.m.** Jill Plimpton and Andy Rutherford: Request for Amendment to Lease Agreement with Nile Valley Racing Club to add HayBale Drive-in Theater to lease agreement- **Discussion and for Possible Action.**
12. Proclamations and Awards: **Discussion and for Possible Action**-(The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County) **Years of Service Pin and Certificate**-Todd Banks-(5 years).
13. Grass Valley Advisory Board: **Written updates to be submitted in writing or in person due to the COVID 19 social distancing requirements; only action items will be placed on the agenda for discussion and approval.** Update on matters relating to the Grass Valley area.
14. Derby Field Airport: **Written updates to be submitted in writing or in person due to the COVID 19 social distancing requirements; only action items will be placed on the agenda for discussion and approval.** Update on matters relating to the Derby Field Airport.
15. Board Appointments/Resignations: Recreation Board (Maurice Nelsen-Resignation); Board of Equalization; Grass Valley Advisory Board; Library Board of Trustees; Regional Planning Commission- **Discussion and for Possible Action.**
16. Update from Emergency Operations and Re-evaluation of Resolution 20-03-02, Declaration of Emergency relating to the COVID-19 (Corona Virus); possible changes to County Commission meetings dates; Discussion regarding Economic Recovery for Pershing County; Discussion regarding impact to the Pershing County Budget for FY2020-2021; Discussion regarding opening of the Marzen House Museum and other county facilities to the public-**Discussion and for Possible Action.**
17. Unionville Cemetery: Acceptance of Patent #27-2020-0026 from the Bureau of Land Management for ownership of the property for the Unionville Cemetery and recording of document- **Discussion and for Possible Action.**
18. Litigation Meeting.
19. Report from Legal Counsel.
20. Report from Administrative Assistant/HR Rep.-County Commissioner's Office.
21. Items for future agendas- **Discussion and for Possible Action.**
22. Correspondence.
23. Matters of the Board for Discussion.
Board Member reports. Board Liaison reports. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./ , Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)

24. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
25. Approval of Vouchers-**Discussion and for Possible Action.**

NOTICE: The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

NOTICE TO PERSONS WITH DISABILITIES	
Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcounty.net.	
EQUAL OPPORTUNITY NOTICE	
Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.	
CERTIFICATE OF POSTING	
This Agenda is posted at the following locations:	
Lovelock City Hall	Lower Level-Round Room
Lovelock Post Office	Pershing County Library
Pershing County Administration Building	Imlay Post Office
	Courthouse Entrance
	www.pershingcounty.net http://notice.nv.gov
MEETING DATE: Wednesday, June 17, 2020	
DATE POSTED: June 11, 2020	
	POSTED
	BY: <u><i>Karen T. Wesner</i></u>
	Karen T. Wesner, Administrative Assistant

PAGE 4 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

One tap mobile

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+16699006833,,7754420102# US (San Jose)

Meeting ID: 775 442 0102

Dial by your location

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