

Notice of Public Meeting
PERSHING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, February 3, 2021
Pershing County Courthouse
Lower Level - Round Room-400 Main Street, Lovelock, Nevada

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

To comply with social distancing requirements this meeting will be limited to no more than 50 persons at a time in attendance and requirement to wear masks per Governor's Order. **Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page Four (4) of the agenda:**

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes-: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **Written updates to be submitted in writing due to the COVID 19 social distancing requirements; only action items will be placed on the agenda for discussion and approval:**
 - A. Road Department: Department update; Road reports.
 - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center; Approval for out of state travel for two Road Department employees, higher room rate (\$116.00) to Burley, Idaho to look at and possible purchase 10 -wheeler; Proposals to renew operations of the recycling center, which may include placing operations under the direction of the County Road Superintendent; funding a part-time position for baling and other duties at the recycling center; possible reassignment of commissioner representation on the Recycling Board; and or directing the board to commence monthly meetings.
 - C. Senior Center/Volunteer Coordinator: Department update/report; Approval of recommendation for Senior Center Director; set salary for new Director and approval of a credit card for new Director in the amount of \$2,000.00; approval to advertise for part-time Administrative Clerk I/II position.
 - D. Buildings & Grounds: Department update/report; Removal of and disposition of old Community Center stove; Alarm systems for all Pershing County Buildings(Community Center-\$3,212.82; Courthouse-\$7,434.38; Library-\$1,610.66; Administration Building-\$2,689.32; Annex Building-\$3,210.98; Senior Center-\$1,695.74); Redirect all commissioners that the Buildings and Grounds Supervisor has primary responsibility over county facilities, buildings and grounds and must be included in any and all upgrades, planning, construction and maintenance, including meetings with staff and outside contractors, architects, FAA, etc.
 - E. Library: Department update/report.
 - F. Pershing Co. Fire/Ambulance:
 1. Ambulance report.
 2. Lovelock Fire Dept. report.
 3. Grass Valley Fire Dept. report.
 4. Imlay Fire Dept. report.
 5. Rye Patch Fire Dept. report.
 6. Set workshop date for Emergency Medical Services alternatives.
 - G. Community Center: Department update/report.
 - H. Cooperative Extension: Department update/report.
 - I. IT Department: Department update/report.
 - J. Economic Development: Department update/report; Brownfields grant project update.
 - K. Pershing Co. Emergency Management Operations Manager-LEPC: Update and report; Approval of Resolution for the Tri-Counties (Humboldt, Lander, Pershing) Hazard Mitigation Plan; Approval of SERC Grant; David Skelton: Request for approval to bring Emergency Operations Center (EOC) to operational status and approval of costs for equipment not to exceed \$4,000.00; Written reference for priority over scheduled events at Community Center.

- L. Public Defender: Department update/report.
- M. Code Enforcement: Update on matters relating to Code Enforcement.

5. **ELECTED DEPARTMENTS: Written updates to be submitted in writing due to the COVID 19 social distancing requirements; only action items will be placed on the agenda for discussion and approval.**
 - A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll.
 - B. Rene Childs, Auditor-Recorder: Department update/report; Schedule Budget Workshops for mid-March 2021.
 - C. Laureen Basso-Cerini, Assessor: Department update/report; Approval to advertise Administrative Clerk 1/II position due to employee resignation effective March 31, 2021; Request to increase Land Reappraisal Assessment Account 001-014-52165-000 between \$2,250.00 to \$3,000.00.
 - D. Bryce Shields, District Attorney: Department update/report; Intrastate Interlocal Contract between Pubic Agencies- Nevada Department of Health and Human Services Division of Welfare and Supportive Services and Pershing County District Attorney, Child Support Division for FY7-1-2021 to 6-30-25 term.
 - E. Karen Stephens, Justice Court: Department update/report.
 - F. Jerry Allen, Sheriff: Update/report on matters relating to the Pershing County Sheriff's Office; approval to hire a Dispatcher to train to fill an upcoming vacancy due to employee retirement.
6. Update on progress of site location, design, funding, amenities and construction of future Law Enforcement Center- **Discussion and for Possible Action.**
7. 11th Judicial District Youth and Family Services: Approval of Interlocal Contract for Temporary housing of Pershing County Juveniles at the Churchill County Juvenile Justice Center, Teurman Hall-**Discussion and for Possible Action.**
8. Proclamations and Awards: **Discussion and for Possible Action-** (The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County).
9. Derby Field Airport: Update on matters relating to the Derby Field Airport.
10. TV Advisory Board/Toulon Peak: Approval of License Agreement for Placement of Telecommunication Devices- **Discussion and for Possible Action.**
11. Board Appointments/Resignations: CNRWA; Lovelock Valley Weed District; Airport Advisory Board; Cemetery Board; Museum Board; Economic Development/Community Center Advisory Board; Volunteer Advisory Board-**Discussion and for Possible Action.**
12. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS: Update on matters relating to the department-**Discussion and for Possible Action.**
13. Approval of Pershing County Commission's Resolution on Emergency Powers of the Governor of Nevada, Resolution No. 21-0201, a Resolution in support of the local economy, businesses, Schools, and places of worship impacted by COVID-19 Restrictions including requests for a reduction of said restrictions to protect local citizens-**Discussion and for Possible Action.**
14. Community Development Block Grant Coronavirus Funds Grant Agreement (CDBG-CV) Round 2 for Pershing County in the amount of \$39,774.00-**Discussion and for Possible Action.**
15. CARES FUNDING: Update/Approval of expenditures; Update from Emergency Management relating to the COVID-19; 1) Continuation of compensation for Emergency Operations Manager (Sean Burke) to handle COVID-19 tracking requirements, supplies, meetings, immunization & Pershing County's coordinated response to COVID-19 working with State and local agencies, etc.: January 1, to June 30, 2021 (6 months @ \$750 - \$4,500.00); 2) Continuation of compensation for County Health Officer (Dr. Kamin VanGuilder) for responding to COVID-19, testing, tracking, meetings, immunizations & coordinating Pershing County's response to COVID-19 working with state and local agencies, etc. (January 1 to June 30, 2021 (6 months @ \$500.00 = \$3,000.00); 3) Compensation for Deputy County Health Officer (Tyson McBride, PA) for assisting in the COVID-19 response as directed by Dr. Kamin VanGuilder (January 1 to June 30, 2021: 6 months @ \$200.00 = \$1,200.00); Approval of funds for boxed lunches for volunteers working giving COVID Immunizations at the PODs to be held at the Pershing County Community Center not to exceed \$1,500.00; Acknowledgement of the Red Cross Memorandum of Understanding with the Church of Latter Day Saints for community disaster response; **Discussion and for Possible Action.**

16. Litigation Meeting.
17. **Discussion and possible action** on seeking a negotiated lease/hold relationship with those holding over at the Windmill property or filing a three (3) day Notice to Quit following sale per NRS 40.255 and proceeding with the formal removal option.
18. Report from Legal Counsel.
19. Report from Administrative Assistant/HR Rep.-County Commissioner's Office; Schedule date for Joint City-County Meeting-**Discussion and for Possible Action.**
20. Items for future agendas-**Discussion and for Possible Action.**
21. Correspondence.
22. Matters of the Board for Discussion.
Board Member reports. Board Liaison reports. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)
23. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
24. Approval of Vouchers- **Discussion and for Possible Action.**

Recess meeting until 1:00 p.m.
25. **1:00 p.m.** Approval to go into a Closed Personnel session pursuant to NRS 241.030 (1) and NRS 241.020 (c) (4)
Discussion and for possible action.
26. Closed Personnel Session under NRS 241.030(1): Discussion to consider the character, alleged misconduct, professional competence or physical or mental health of Dixie McKay, Pershing County Community Center Director pursuant to NRS 241.020 (c) (4).
27. Adjourn Closed Session.
28. **Discussion and possible action** regarding administrative action up to and including termination of Dixie McKay, Pershing County Community Center Director.
29. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 5 minutes per person.)

NOTICE: The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcountynv.gov

EQUAL OPPORTUNITY NOTICE: Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

CERTIFICATE OF POSTING

This Agenda is posted at the following locations:

Lovelock City Hall Lower Level-Round Room Imlay Post Office
Lovelock Post Office Pershing County Library Courthouse Entrance
Pershing County Administration Building pershingcountynv.gov http://notice.nv.gov

MEETING DATE: Wednesday, February 3, 2021

DATE POSTED: January 28, 2021

POSTED

BY: *Karen Wesner*

Karen Wesner, Administrative Assistant

PAGE 4 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

One tap mobile

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