

Notice of Public Meeting  
**PERSHING COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**Wednesday, November 3, 2021**  
**Pershing County Courthouse**  
**Lower Level - Round Room-400 Main Street, Lovelock, Nevada**

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

**Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page three (3) of the agenda.**

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
  - A. Road Department: Update on road maintenance within Pershing County and issues related to road maintenance/equipment repair.
  - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center; baling of materials and shipping of baled materials.
  - C. Senior Center/Volunteer Coordinator: Update on the number of congregate/homebound meals being served; CDBG CV2 20/PF/34 Grant: Selection of bid to purchase HVAC equipment not to exceed the grant amount of \$39,774.00 and any additional cost to be paid from the Building Fund-**Discussion and for Possible Action.**
  - D. Buildings & Grounds: Update and report on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects.
  - E. Library: Department update/report.
  - F. Pershing Co. Fire/Ambulance:
    1. Ambulance report.
    2. Lovelock Fire Dept. report.
    3. Grass Valley Fire Dept. report.
    4. Imlay Fire Dept. report.
    5. Rye Patch Fire Dept. report.
    6. Request for higher hotel room rate for EMS Conference in Provo, UT, November 10-13, 2021-**Discussion and for Possible Action.**
  - G. Community Center: Update on matters relating to the Community Center rental contracts, scheduling set-ups and cleaning of facility.
  - H. Cooperative Extension/4-H Program: Department update/report; Request to advertise/hire Administrative Clerk I/II position due to up-coming retirement vacancy-**Discussion and for Possible Action.**
  - I. IT Department: Department update/report.
  - J. Economic Development: Department update/report.; Brownfields grant project update and status; Current status of economic development projects being built in Pershing County.
  - K. Public Defender: Department update/report.
  - L. Code Enforcement: Update on matters relating to Code Enforcement.
5. ELECTED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Elected Officials/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**

- A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll-  
**Discussion and for Possible Action.**
  - B. Rene Childs, Auditor-Recorder: Department update/report.
  - C. Laureen Basso-Cerini, Assessor: Department update/report.
  - D. Bryce Shields, District Attorney: Department update/report.
  - E. Judge Karen Stephens, Justice Court: Department update/report.
  - F. Jerry Allen, Sheriff: Update/report on matters relating to the Pershing County Sheriff's Office.
6. Proclamations and Awards: **Discussion and for Possible Action-** (The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County) **Years of Service Certificate/Pin**-Kevin Machado-15 Years.
  7. **9:40 a.m.** Public Hearing on proposed Ordinance #350, amending Chapter 13.06, Title Thirteen, of the Pershing County Code by providing that waste generating entities shall be determined by "Classification" and that all classifications in Lovelock shall be charged a multiplier of a base rate of \$12.00 each month, while classifications in the unincorporated areas of Pershing County shall be charged a multiplier of a base rate of \$13.00 each month, effective July 1, 2022; Review of Resolution No. 21-0607 and possible amendment of multiplying factors and/or classifications-**Discussion and for Possible Action.**
  8. Derby Field Airport: Update on matters relating to the Derby Field Airport.
  9. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRICAL:
    - A. Department written update/report.
    - B. Submittal of Monthly Building Permits/fees collected.
    - C. Submittal of Monthly Business License applications and fees collected.
    - D. Submittal of Monthly Water Report/fees collected from the Imlay Water System.
    - E. Discuss existing goals of the Pershing County Master Plan and development code with Stantec Engineering consultant Cynthia Albright and modification if necessary-**Discussion and for Possible Action.**
  10. Update from Emergency Management relating to the COVID-19; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00-**Discussion and for Possible Action.**
  11. Litigation Meeting.
  12. Report from Legal Counsel.
  13. Report from Administrative Assistant/HR Rep.-County Commissioner's Office.
  14. Items for future agendas-**Discussion and for Possible Action.**
  15. Correspondence.
  16. Board Member reports of meetings attended/Board Liaison reports of meetings attended. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)
  17. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
  18. Vouchers, Claims and Expenditures for Review – (The vouchers, claims, and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**

**NOTICE:** The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015**.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or [kwesner@pershingcountynv.gov](mailto:kwesner@pershingcountynv.gov)

EQUAL OPPORTUNITY NOTICE: Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

CERTIFICATE OF POSTING

This Agenda is posted at the following locations:

Lovelock City Hall      Lower Level-Round Room      Imlay Post Office  
Lovelock Post Office      Pershing County Library      Courthouse Entrance  
Pershing County Administration Building      pershingcountynv.gov      http://notice.nv.gov

MEETING DATE: Wednesday, November 3, 2021

DATE POSTED: October 27, 2021

POSTED

BY: *Karen Wesner*

Karen Wesner, Administrative Assistant

PAGE 3 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

One tap mobile

+13462487799,,7754420102# US (Houston)

+16699006833,,7754420102# US (San Jose)

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Dial by your location

+1 346 248 7799 US (Houston)

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