

Notice of Public Meeting
PERSHING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, April 6, 2022
Pershing County Courthouse
Lower Level - Round Room-400 Main Street, Lovelock, Nevada

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page three (3) of the agenda.

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
 - A. Road Department: Update on road maintenance within Pershing County and issues related to road maintenance/equipment repair; Salary Resolution-J. Pritchard-**Discussion and for Possible Action.**
 - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center; baling of materials and shipping of baled materials; Approval to advertise/hire vacant Landfill Operator position -**Discussion and for Possible Action.**
 - C. Buildings & Grounds: Update and report on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects; Sherry Stevens/Linda Whyte-Lovelock Frontier Days request to use Courthouse Park on August 5-7, 2022 for annual Frontier Days event -**Discussion and for Possible Action.**
 - D. Library: Department update/report.
 - E. Pershing Co. Fire/Ambulance:
 1. Ambulance report; Approval to increase salary for Ambulance Clerk effective July 1, 2022-**Discussion and for Possible Action.**
 2. Lovelock Fire Dept. report; Approval to increase Fire Chief Salary effective July 1, 2022-**Discussion and for Possible Action.**
 3. Grass Valley Fire Dept. report.
 4. Imlay Fire Dept. report.
 5. Rye Patch Fire Dept. report.
 - F. Community Center: Update on matters relating to the Community Center rental contracts, scheduling set-ups and cleaning of facility; Chelsea and Sherry Coyle-Whiskers Bakeshop-Requesting use of the Community Center kitchen twice a month-**Discussion and for Possible Action.**
 - G. Cooperative Extension/4-H Program: Department update/report.
 - H. IT Department: Department update/report; Request for approval of outside employment for Amanda Burrow, IT Technician-**Discussion and for Possible Action.**
 - I. Economic Development: Department update/report.; Brownfields grant project update and status; Current status of economic development projects being built in Pershing County.
 - J. Public Defender: Department update/report.
 - K. Code Enforcement: Update on matters relating to Code Enforcement.
5. **9:00 a.m.** Rural Solid Waste Collection System bid - Review and Award- **Discussion and for Possible Action.**

6. **9:15 a.m.** Presentation by Dylan Johnston, Account Manager at Revize, LLC and discussion regarding updates to the Pershing CountyNV.gov website and renewal of the Annual Software Subscription (3-year) Agreement in the amount of \$1,975.00-**Discussion and for Possible Action.**
7. **ELECTED DEPARTMENTS: (This period is for receiving reports, department updates and proposals from Elected Officials/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
 - A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll-**Discussion and for Possible Action.**
 - B. Rene Childs, Auditor-Recorder: Department update/report; Renewal of Critical Need Position-Pershing County Sheriff's Office Reserve Deputy-discussion as to duties, length of time, any special circumstances, and recruitment required for position-**Discussion and for Possible Action.**
 - C. Laureen Basso-Cerini, Assessor: Department update/report.
 - D. Bryce Shields, District Attorney: Department update/report.
 - E. Judge Karen Stephens, Justice Court: Department update/report; Approval to transfer JP Trust Account from Wells Fargo Bank to Nevada State Bank and approval of signers for account-**Discussion and for Possible Action.**
 - F. Jerry Allen, Sheriff: Update/report on matters relating to the Pershing County Sheriff's Office.
8. Proclamations and Awards: (The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County) **National County Government Month-April 2022; National Community Development Week-April 11-15, 2022 - Discussion and for Possible Action.**
9. Appointment of Tyson McBride, PA-C as Pershing County Health Officer effective May1, 2022-**Discussion and for Possible Action.**
10. Derby Field Airport: Update on matters relating to the Derby Field Airport.
11. Museum Board: Approval of donation acceptance of a Gazebo for the Marzen House Museum from Cathy Bryant and donation of 1930's Railroad House from Chad and Megan Simmons-**Discussion and for Possible Action.**
12. Board Appointments/Resignations: Museum Board; Cemetery Board; Solid Waste Management & Recycling Board; Volunteer Advisory Board; Planning Commission-**Discussion and for Possible Action.**
13. Liquor Board: Convene Liquor Board meeting:1) Safe Haven Wildlife Sanctuary, Non-profit/special event Class 1 Liquor License for annual fund-raising dinner May 2, 2022-**Discussion and for Possible Action.**
14. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRICAL:
 - A. Department written update/report.
 - B. Submittal of Monthly Building Permits/fees collected.
 - C. Submittal of Monthly Business License applications and fees collected.
 - D. Submittal of Monthly Water Report/fees collected from the Imlay Water System.
15. Follow up discussion on how to proceed with Planning Workshop next steps to improve communication to public and staff; assessing and surveying community and county needs; strategic planning and staffing needs-**Discussion and for Possible Action.**
16. Update and discussion on the Central Nevada Health District; where we are, next steps, public education and service needs input, and approval for FY24 Pershing County implementation pending Interlocal Agreement-**Discussion and for Possible Action.**
17. Update from Emergency Management relating to the COVID-19; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00-**Discussion and for Possible Action.**
18. Litigation Meeting.
19. Report from Legal Counsel.
20. Report from Administrative Assistant/HR Rep.-County Commissioner's Office-Update on CDBG grant for the Pershing County Senior Center HVAC equipment.

21. Items for future agendas-**Discussion and for Possible Action.**
22. Correspondence.
23. Board Member reports of meetings attended/Board Liaison reports of meetings attended. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)
24. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
25. Vouchers, Claims and Expenditures for Review – (The vouchers, claims, and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**

NOTICE: The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcountynv.gov

EQUAL OPPORTUNITY NOTICE: Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

CERTIFICATE OF POSTING

This Agenda is posted at the following locations:

Lovelock City Hall	Lower Level-Round Room	Imlay Post Office
Lovelock Post Office	Pershing County Library	Courthouse Entrance
Pershing County Administration Building	pershingcountynv.gov	http://notice.nv.gov

MEETING DATE: Wednesday, April 6, 2022

DATE POSTED: March 31, 2022

POSTED
BY: *Karen Wesner*
Karen Wesner, Pershing County Commissioners Office

PAGE 3 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

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