

Notice of Public Meeting  
**PERSHING COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**Wednesday, June 1, 2022**  
**Pershing County Courthouse**  
**Lower Level - Round Room-400 Main Street, Lovelock, Nevada**

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

**Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page three (3) of the agenda.**

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
  - A. Road Department: Update on road maintenance within Pershing County and issues related to road maintenance/equipment repair; Approval to advertise/hire Road Maintenance Worker I/II position; Approval of ROW (Right of Way) form 299 for Spaulding Canyon Road and approval of authorized officer to sign official documents, **ROW-Discussion and for Possible Action.**
  - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center; baling of materials and shipping of baled materials.
  - C. Buildings & Grounds: Update and report on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects; Request for approval to install 160' of gutter and 6 downspouts at the Annex Building in the amount of \$3,250.00; Approval of costs to replace flooring in the Administration Building lobby, hallway, breakroom (\$13,112.22), Treasurer's Office (\$7,441.18), Planning & Building Dept. (\$5,540.98), Assessor's Office (\$6,060.56)-**Discussion and for Possible Action.**
  - D. Senior Center/Volunteer Coordinator: Update on the number of congregate/homebound meals being served.
  - E. Library: Department update/report.
  - F. Pershing Co. Fire/Ambulance:
    1. Ambulance report.
    2. Lovelock Fire Dept. report.
    3. Grass Valley Fire Dept. report.
    4. Imlay Fire Dept. report.
    5. Rye Patch Fire Dept. report.
  - G. Community Center: Update on matters relating to the Community Center rental contracts, scheduling set-ups and cleaning of facility.
  - H. Cooperative Extension/4-H Program: Department update/report.
  - I. IT Department: Department update/report; Approval of data sharing agreement with WNDD to allow authorized Pershing County Employees to access analytic data collected as part of WNDD broadband mapping project-**Discussion and for Possible Action.**
  - J. Economic Development: Department update/report.; Brownfields grant project update and status; Current status of economic development projects being built in Pershing County.
  - K. Public Defender: Department update/report.
  - L. Code Enforcement: Update on matters relating to Code Enforcement.
5. **9:15 a.m.** Bureau of Land Management-Update on matters relating to Pershing County-Discussion only.

6. **9:30 a.m.** Nevada Association of Counties-Overview and Updates-Discussion only.
7. **ELECTED DEPARTMENTS: (This period is for receiving reports, department updates and proposals from Elected Officials/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
  - A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll; Approval of purchase of patented mining claims on APN#009-350-77 and #003-071-46 by Wade Robison-**Discussion and for Possible Action.**
  - B. Rene Childs, Auditor-Recorder: Department update/report.
  - C. Laureen Basso-Cerini, Assessor: Department update/report; Approval of Amendment to Agreement dated September 8, 2017 between Pictometry International Corp. and Pershing County in the amount of \$4,400.00; Approval of Renewal of Farr West Engineering Contract Agreement & Scope of Work, Exhibit A, in the amount of \$42,000.00 for 2022-2023FY-**Discussion and for Possible Action.**
  - D. Bryce Shields, District Attorney: Department update/report.
  - E. Judge Karen Stephens, Justice Court: Department update/report.
  - F. Jerry Allen, Sheriff: Update/report on matters relating to the Pershing County Sheriff's Office; Salary Resolution-V. Phillips-**Discussion and for Possible Action.**
8. Derby Field Airport: Update on matters relating to the Derby Field Airport; Replace cameras at airport using Cares Act Funding Grant-**Discussion and for Possible Action.**
9. Randy Scilacci, Jr.: Request to lease parcel #007-451-01 located near Derby Field Airport for grazing-**Discussion and for Possible Action.**
10. Board Appointments/Resignations: Pershing County Library Board of Trustees; Pershing County Planning Board; Grass Valley Advisory Board; Pershing County Volunteer Advisory Board-**Discussion and for Possible Action.**
11. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRICAL:
  - A. Department written update/report.
  - B. Submittal of Monthly Building Permits/fees collected.
  - C. Submittal of Monthly Business License applications and fees collected.
  - D. Submittal of Monthly Water Report/fees collected from the Imlay Water System.
  - E. Request for approval to advertise/hire ¾ time Administrative Clerk I/II-**Discussion and for Possible Action.**
  - F. Discussion regarding approving/accepting and move forward with the proposed community vision language in Chapter 1 of the Pershing County Master Plan and other matters related to its update-**Discussion and for Possible Action.**
12. Update from Emergency Management relating to the COVID-19; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00-**Discussion and for Possible Action.**
13. Re-organization of Commission Board Appointments-Television District and Derby Field Airport-**Discussion and for Possible Action.**
14. Report from Administrative Assistant/HR Rep.-County Commissioner's Office-Approval to send letter to the Nevada State Water Engineer's Office encouraging the State Engineer to uphold Senior Water rights in Pershing County and neighboring counties-**Discussion and for Possible Action.**
15. Litigation Meeting.
16. Report from Legal Counsel.
17. Items for future agendas-**Discussion and for Possible Action.**
18. Correspondence.
19. Board Member reports of meetings attended/Board Liaison reports of meetings attended. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water

Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)

- 20. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
- 21. Vouchers, Claims and Expenditures for Review – (The vouchers, claims, and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**
- 22. **1:00 p.m.** Interview of applicants for Senior Center Director.
- 23. Selection of Senior Center Director; Set salary for Senior Center Director-**Discussion and for Possible Action.**

**NOTICE:** The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

<b>NOTICE TO PERSONS WITH DISABILITIES</b>	
Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or <a href="mailto:kwesner@pershingcountynv.gov">kwesner@pershingcountynv.gov</a>	
EQUAL OPPORTUNITY NOTICE: Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.	
<b>CERTIFICATE OF POSTING</b>	
This Agenda is posted at the following locations:	
Lovelock City Hall	Lower Level-Round Room
Lovelock Post Office	Pershing County Library
Pershing County Administration Building	pershingcountynv.gov
	Imlay Post Office Courthouse Entrance <a href="http://notice.nv.gov">http://notice.nv.gov</a>
<b>MEETING DATE:</b> Wednesday, June 1, 2022	
<b>DATE POSTED:</b> May 25, 2022	<b>POSTED</b>
	<b>BY:</b> <u><i>Karen Wesner</i></u>
	<b>Karen Wesner, Pershing County Commissioners Office</b>

PAGE 3 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

One tap mobile

+13462487799,,7754420102# US (Houston)  
+16699006833,,7754420102# US (San Jose)

Meeting ID: 775 442 0102

Dial by your location

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+1 669 900 6833 US (San Jose)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)  
+1 253 215 8782 US  
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