

Notice of Public Meeting
PERSHING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, Wednesday, June 21, 2023
Pershing County Courthouse
Lower Level - Round Room-400 Main Street, Lovelock, Nevada

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page three (3) of the agenda:

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. Nevada Rural Housing Authority: Approval Resolution to transfer Pershing County's 2023 annual allocation of Private Activity Bond Cap in the amount of \$313,006.24 to Nevada Rural Housing Authority for its single-family homeownership programs-**Discussion and for Possible Action.**
5. POOL and A & H Insurance: Renewal Presentation; Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2023-2024 funds-**Discussion and for Possible Action.**
6. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
 - A. Road Department: Department update; Road reports; Approval of Agreement with Lumos & Associates to conduct Grass Valley Road Pavement Investigation in the amount of \$15,500.00 funded from RTC budget-**Discussion and for Possible Action.**
 - B. Landfill Matters: Discussion regarding matters relating to the Landfill/Transfer sites.
 - C. Recycling: Update on matters relating to the Recycling Center.
 - D. Buildings & Grounds: Update on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects; Approval to advertise/hire for vacant Buildings & Grounds Maintenance Worker I/II-**Discussion and for Possible Action.**
 - E. Senior Center: Salary Resolution. S. Gomez-**Discussion and for Possible Action.**
 - F. Pershing Co. Fire/Ambulance:
 1. Ambulance report.
 2. Lovelock Fire Dept. report.
 3. Grass Valley Fire Dept. report.
 4. Imlay Fire Dept. report.
 5. Rye Patch Fire Dept. report.
 - G. Safety/Cemetery: Department update/report; Cemetery Board concerns pertaining to Ordinance 321-Legal and Commissioners position on following Policies in place-**Discussion and for Possible Action.**
 - H. Pershing Co. Emergency Operations Manager-LEPC update/report.
 - I. IT Department: Department update/report; Discussion of the IT Manager's recommendation based on the 6-14-2023 Workshop outcome relating to Pershing County's Internet and network technologies infrastructure-**Discussion and for Possible Action**; Approval to send a letter of intent for UpRise to purchase Internet connectivity services-**Discussion and for Possible Action**; AT&T ADI/ASEOD Fiber Project and discussion of next steps-**Discussion and for Possible Action**; Approval to apply for State and Local Cybersecurity Grant Program to implement Multi-Factor Authentication not to exceed \$20,000.00 with a 10% match (\$2,000.00)-**Discussion and for Possible Action**; Approval to purchase a HPE Aruba 2930F 48 port switch to replace the 24 port switch in the Administration Building in the amount of \$5,454.09-**Discussion and for Possible Action.**

- J. Economic Development: Brownfields grant project: Update on matters relating to Economic Development; Approval for travel/hotel/registration to the 2023 National Brownfields Conference in Detroit, MI, August 8-11, 2023, funding from GOED-Discussion and for Possible Action.
7. ELECTED DEPARTMENTS: (This period is for receiving reports, department updates and proposals from Elected Officials/staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for agenda.)
- A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll; Landfill Appeals: APN 008-430-07 and 008-430-06-Discussion and for Possible Action.
 - B. Rene Childs, Auditor-Recorder: Department update/report. 1) Approval for a PERS (Public Employees Retirement System of Nevada) purchase for Rene Childs, Auditor-Recorder and Lacey Donaldson, Clerk-Treasurer who are capped on the longevity pay increase as of January 2020 and capped on Cost of Living increase since July 2019 for a total not to exceed \$8,100.00 -Discussion and for Possible Action; 2) Allocation of funds from the LATCF for the County Manager Position; Alternative means to fund the County Manager Position; Activities of County Manager Committee pending the designation of funds for the County Manager position -Discussion and for Possible Action.
 - C. Laureen Basso-Cerini, Assessor: Department update/report.
 - D. Bryce Shields, District Attorney: Department update/report.
 - E. Judge Karen Stephens, Justice Court: Department update/report; Approval of Lease and Maintenance Agreement for Konica Minolta Bizhub C3350i Copy/Print/Scan equipment – Discussion and for Possible Action
 - F. Jerry Allen, Sheriff's Dept.: Department update/report; Approval to purchase a double wide from QuickSpace not to exceed \$180,000.00 (2022 Burning Man funding) to replace the single wide used for Squad Room and to give single wide to IT Department-Discussion and for Possible Action.
8. Vonnie Hemp (Administrative Specialist-Auditor-Recorder's Office): Request for approval of a 1-year PERS (Public Employees Retirement System of Nevada) Buyout at a \$29,000.00 estimated cost-Discussion and for Possible Action.
9. **10:30 a.m.** PERSHING COUNTY PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM: Request for review and approval of the Scope of Work for Imlay Funding Assistance from DOWL Engineering in the amount of \$10,000.00 for continued assistance with funding for the Imlay Water project -Discussion and for Possible Action.
10. Grass Valley Advisory Board: Update on matters relating to the Grass Valley area.
11. Derby Field Airport: Update on matters relating to the Derby Field Airport; Approval to proceed with purchase and installation of exterior door on Pilot Building-cost \$2,740.00-Discussion and for Possible Action.
12. List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00-Discussion and for Possible Action.
13. Acknowledgement of evaluations and approval of yearly salary/merit increases for Unclassified Employees for FY 2023-2024 - J. Abbott; E. Blondheim; A. Burrows; K. Brinkerhoff; S. Cochran; J. Evans; J. Handka; C. Haas; D. Hill; C. Larsen; H. Lusby-Angvick; F. Machado; G. Monroe; D. Munden; K. Wesner - Discussion and for Possible Action.
14. Report from Administrative Assistant/HR Rep.-County Commissioner's Office- Request for approval to conduct a Salary Study/Comparison for Pershing County and set aside funding for Salary Study/Comparison and salary increases in order to make Pershing County Employee wages competitive with other governmental agencies to retain employees; -Discussion and for Possible Action.
15. Litigation Meeting.
16. Report from Legal Counsel.
17. Items for future agendas- **Discussion and for Possible Action.**
18. Correspondence.
19. Matters of the Board for Discussion.
Board Member reports. Board Liaison reports. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband

Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)

- 20. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
- 21. Approval of Vouchers, Claims and Expenditures for Review- (The vouchers, claims and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**

NOTICE: The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015**.

NOTICE TO PERSONS WITH DISABILITIES	
Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcountynv.gov.	
EQUAL OPPORTUNITY NOTICE	
Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.	
CERTIFICATE OF POSTING	
This Agenda is posted at the following locations:	
Lovellok City Hall	Lower Level-Round Room
Lovellok Post Office	Pershing County Library
Pershing County Administration Building	pershingcountynv.gov
	Imlay Post Office Courthouse Entrance http://notice.nv.gov
MEETING DATE: June 21, 2023	
DATE POSTED: June 14, 2023	
	POSTED
	BY: <u><i>Karen Wesner</i></u>
	Karen Wesner, Administrative Assistant

PAGE 3 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

One tap mobile

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+16699006833,,7754420102# US (San Jose)

Meeting ID: 775 442 0102

Dial by your location

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