

Notice of Public Meeting  
**PERSHING COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**Wednesday, October 4, 2023**  
**Pershing County Courthouse**  
**Lower Level - Round Room-400 Main Street, Lovelock, Nevada**

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

**Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page three (3) of the agenda.**

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes-: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
  - A. Road Department: Update on road maintenance within Pershing County and issues related to road maintenance/equipment repair; Salary Resolution-M. Hudson-**Discussion and for Possible Action**; Road maintenance agreement between Pershing County and Nevada Iron for portions of Pole Line Road and Coal Canyon Road-**Discussion and for Possible Action.**
  - B. Landfill Matters: Discussion regarding matters relating to the Landfill/Transfer sites.
  - C. Recycling Center: Update on matters relating to the Recycling Center.
  - D. Senior Center/Volunteer Coordinator: Update on the number of congregate/homebound meals being served; grant updates.
  - E. Buildings & Grounds: Update and report on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects.
  - F. Library: Department update/report.
  - G. Pershing Co. Fire/Ambulance:
    1. Ambulance report.
    2. Lovelock Fire Dept. report.
    3. Grass Valley Fire Dept. report.
    4. Imlay Fire Dept. report.
    5. Rye Patch Fire Dept. report.
  - H. Community Center: Update on matters relating to the Community Center rental contracts, scheduling set-ups and cleaning of facility.
  - I. Cooperative Extension/4-H Program: Department update/report; Approval to renew Xerox Copier Lease with a new printer AltaLink C8145H for estimated monthly cost of \$242.00-**Discussion and for Possible Action.**
  - J. IT Department: Department update/report; Discussion and decision on network plan for 2024 Fiber RFP specifications; Review and approve renewal quote and license change-**Discussion and for Possible Action.**
  - K. Economic Development: Department update/report.; Brownfields grant project update and status; Current status of economic development projects being built in Pershing County.
  - L. Public Defender: Department update/report.
  - M. Code Enforcement: Update on matters relating to Code Enforcement.
5. ELECTED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Elected Officials/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**

- A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval to increase credit card for Lacey Donaldson from \$1,000.00 to \$2,000.00-Discussion and for Possible Action; Approval of renewal Lease with Pitney Bowes for postage meter in the Administration Building quarterly rate of \$441.99-**Discussion and for Possible Action**; Update on matters relating to the upcoming vacancy of the Auditor-Recorder position/notice/advertising and appointment-**Discussion and for Possible Action**.
  - B. Rene Childs, Auditor-Recorder: Department update/report; Eide Bailey's AU 260 report required communication to the County Commission-informational only.
  - C. Laureen Basso-Cerini, Assessor: Department update/report.
  - D. Bryce Shields, District Attorney: Department update/report; Renewal of Lease Agreement with Valley Tech Systems for space at Derby Field in the amount of \$6,000.00 annually for a term of Three (3) Years-Discussion and for Possible Action.
  - E. Judge Karen Stephens, Justice Court: Department update/report.
  - F. Jerry Allen, Sheriff: Update/report on matters relating to the Pershing County Sheriff's Office.
6. **9:45 a.m.** Proclamations and Awards: - (The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County) - Elizabeth Blondheim (20 years); Darol Gilliland, Jr. (15 years); Steve Foster-Cooperative Extension (retirement); **Discussion and for Possible Action.**
7. Cemetery Board: Request to move the north fence line at Big Meadow Cemetery, discussion on the estimated of cost and funding-Discussion and for Possible Action.
8. Derby Field Airport: Update on matters relating to the Derby Field Airport; Approval of cost estimates for renovation to the Caretaker home: Cody's Custom Coating-Painting: \$5,057.67; Flooring estimate; Cabinet estimate; Appliance estimate - Discussion and for Possible Action.
- Recess meeting for Liquor Board Meeting.
9. **Liquor Board:** Cheers Taphouse- Request for approval of special event liquor license for Chili Cookoff at the Grass Valley Community Center on October 7, 2023-Discussion and for Possible Action. Adjourn Liquor Board.
10. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRICAL:
- A. Department written update/report.
  - B. Submittal of Monthly Building Permits/fees collected.
  - C. Submittal of Monthly Business License applications and fees collected.
  - D. Submittal of Monthly Water Report/fees collected from the Imlay Water System.
  - E. Presentation and explanation for Imlay Water System funding contract by representative from NDEP.
  - F. Approval of a Resolution in Support of the Imlay Water System project Phase 2; Approval of funding Contract #DW2319 with NDEP in the amount of \$1,529,44.00-Discussion and for Possible Action.
11. **11:00 a.m. Public Hearing** regarding the application by Darrell Sweeney and Adelaida Rio Sweeney, Application #92680, which proposes to change the pint of diversion and manner of use from Humboldt County to Pershing County and is within the Grass Valley Basin (071)-**Discussion and for Possible Action.**
12. Pershing County Hospital Board of Trustee open position-Review and selection of applicants-Discussion and for Possible Action.
13. List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00-Discussion and for Possible Action; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Local Assistance and Tribal Consistency Fund (LATCF) in the amount of \$2,022,300.00; Discussion regarding allocating and prioritizing the second installment of LATCF funds-Discussion and for Possible Action.
14. Litigation Meeting.
15. Report from Legal Counsel.
16. Report from Administrative Assistant/HR Rep.-County Commissioner's Office; Approval of yearly salary/merit increase for WIC Unclassified employees: Melissa. Sloan; Juanita Montes; Noemi Diaz and Sonia Perez effective October 1, 2023-Discussion and for Possible Action.

17. Items for future agendas-**Discussion and for Possible Action.**
18. Correspondence.
19. Board Member reports of meetings attended/Board Liaison reports of meetings attended. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)
20. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
21. Vouchers, Claims and Expenditures for Review – (The vouchers, claims, and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**

**NOTICE:** The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015**.

**NOTICE TO PERSONS WITH DISABILITIES**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or [kwesner@pershingcountynv.gov](mailto:kwesner@pershingcountynv.gov)

EQUAL OPPORTUNITY NOTICE: Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**CERTIFICATE OF POSTING**

This Agenda is posted at the following locations:

Lovelock City Hall	Lower Level-Round Room	Imlay Post Office
Lovelock Post Office	Pershing County Library	Courthouse Entrance
Pershing County Administration Building	<a href="http://pershingcountynv.gov">pershingcountynv.gov</a>	<a href="http://notice.nv.gov">http://notice.nv.gov</a>

**MEETING DATE:** Wednesday, October 4, 2023

**DATE POSTED:** September 28, 2023

**POSTED**

BY: *Karen Wesner*

Karen Wesner, Pershing County Commissioners Office

**PAGE 3 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:**

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

One tap mobile

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 +16699006833,,7754420102# US (San Jose)

Meeting ID: 775 442 0102

Dial by your location

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